
CITY OF LAGUNA HILLS
California

BIENNIAL BUDGET
Fiscal Year 2021/22–2022/23





CITY OF LAGUNA HILLS

CALIFORNIA

BIENNIAL BUDGET FISCAL YEARS 2021 / 22 - 2022 / 23

MAYOR

Erica Pezold

MAYOR PRO-TEM

Don Sedgwick

COUNCIL MEMBERS

Janine Heft

Bill Hunt

Dave Wheeler

INTERIM CITY MANAGER

Kenneth H. Rosenfield

PREPARED BY

Melissa Au-Yeung, Deputy City Manager

Janice Mateo Reyes, Finance Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Laguna Hills
California**

For the Biennium Beginning

July 1, 2019

Christopher P. Morill

Executive Director

CITY OF LAGUNA HILLS

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Introduction



CITY OF LAGUNA HILLS

Budget Message

Biennial Budget

FY 2021/22 – 2022/23

Honorable Mayor and Council Members:

We are pleased to present to you the City of Laguna Hills' 2021-2023 Biennial Budget. This lengthy and informative document is comprised of a 2-year operating plan, a 6-year capital improvement program, and an appropriation for debt service and other uses. Moreover, it is a reflection of your leadership in shaping the service priorities and goals of the Laguna Hills community while maintaining fiscal prudence and oversight.

This budget message will provide you with an overview of the City's financial program for the next two years and the major priorities and issues that helped shape the budget. The information in this budget document is organized into the following five sections:

1. Introduction: This section introduces the reader to the budget and includes this budget message, a list of the City Council Members and appointed officials, and the City's functional organizational chart.
2. Budget Summaries: This section includes the 8-Year Resource Allocation Plan, Consolidated Report of all Funding Sources and Uses, and the Total Budget for all funds.
3. Department Plans and Budgets: The City plans and budgets are organized by departments: General Government, Non-Departmental, Community Development, Public Services, Community Services, and

Public Safety. For each department, information provided includes its mission, functional areas, unique work programs, budgeted staffing allocations, and a historical trend graph of expenditures.

4. Capital Improvement Plan: This section includes summary pages listing the capital projects which are intended to be carried out in the next six years and their related funding sources. The individual capital projects are presented in a two-page side-by-side format which provides detailed information on each project.
5. Appendices: This section contains the following supporting documentation: Financial Policies, City Council Member Budget Proposals (and their associated collective ranking by the City Council), Budgetary Basis and Accounting Principles, Budget Calendar, Appropriations Limit Calculation, Resolution Adopting the Budget, Personnel Allocation Schedule, Debt Information, Glossary, and Demographics.

Budget Highlights, Assumptions & Priorities

In early 2020, the novel coronavirus, also referred to as COVID-19 or SARS-CoV-2, spread throughout the globe and created a pandemic that halted the world economy. On January 30, 2020, the World Health Organization (“WHO”) declared the outbreak of COVID-19 a public health emergency of international concern, and by March 11, 2020, the WHO elevated the public health emergency to the status of a pandemic. Later in March, the Governor of California and the President of the United States declared a local and national state of emergency, respectively. Subsequently, California Governor Gavin Newsom issued Executive Order N-33-20, which directed and ordered all residents to stay at home unless they were engaging in an essential activity as determined by the State. At the end of the fiscal year on June 30, 2020, the Governor’s stay-at-home order remained in effect.

The coronavirus pandemic, along with measures to mitigate its spread, significantly impacted the City’s revenue streams in the 2019/20 fiscal year. As a result of the unprecedented shortfall in general fund revenues, the City implemented numerous cost-savings measures to offset the negative impact from the coronavirus pandemic, including a reduction in recreation programs and services, a furlough of part-time City employees, a decrease in operating expenditures in all City departments, and the deferral of certain capital improvement projects. Although unfortunate, these reductions were necessary to keep the City’s budget structurally balanced.

The landscape of the State and region has transformed substantially since that time, and while government revenues at the local and regional level were particularly affected, the City has consistently maintained and continues to maintain a healthy financial condition. Utilizing revenue projections for this biennial budget cycle, it is anticipated that General Fund revenues will modestly increase over the next two years.

The City remains committed to its conservative financial policies, as they played a critical role in allowing the City to respond quickly to the coronavirus pandemic and will help the City weather slower economic conditions that may arise in the future. Consequently, these conservative financial policies have greatly influenced the development of this 2021-2023 Biennial Budget.

During the last biennial budget cycle, a concerted effort was made to limit the growth of budgeted ongoing expenditures. This was once again the case, and these cost-savings measures will continue during the 2021-2023 Biennial Budget.

This biennial budget was developed utilizing the following assumptions over the next eight years for the following categories:

	Year 1 2020-21	Year 2 2021-22	Year 3 2022-23	Year 4 2023-24	Year 5 2024-25	Year 6 2025-26	Year 7 2026-27	Year 8 2028-29	Average
General Inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Taxable Sales	9.29%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	3.35%
Property Tax	2.80%	2.59%	3.11%	3.18%	3.20%	2.93%	2.93%	2.93%	2.96%
Sheriff's Contract	8.29%	4.00%	4.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.91%

Overall, the assumptions are generally conservative and assume a continued low general inflationary environment. Sales tax and property tax estimates for the next two years have been provided by a third-party consultant.

The proposed 2021-2023 Biennial Budget and 8-Year Resource Allocation Plan were also based on the following assumptions:

- The plan reflects an overall objective to manage the City's finances in a manner that will ensure the City maintains a strong financial position without assuming any major new consistent funding sources become available.
- The plan assumes a budget sufficient to fund ongoing City service obligations over the planning horizon with no new major projects or programs beyond the few exceptions described herein.
- The 2021-2023 Biennial Budget includes funding for an anticipated reclassification of up to three employment positions and their requisite ongoing costs, as well as the addition of a Crime Prevention Specialist (in the first year of the budget)
- Projected revenues and expenditures are based on conservative assumptions. General inflation is assumed to remain relatively flat over the planning horizon at 2.5% annually
- The plan does not rely on any new revenues from the Village at Laguna Hills project.

- Revenue estimates have been updated based on the most current data.
- Pursuant to the current Memorandum of Understanding between the City and the Laguna Hills City Employee Association, a comprehensive compensation study is currently underway and is not expected to be fully completed until July. In lieu of a completed study, the plan assumes, in addition to the above-mentioned position reclassifications, maintaining current staffing levels with a cost-of-living adjustment effective July 1, 2021.
- The estimates for the law enforcement contract with the Orange County Sheriff's Department projects annual increases of 8.29% for Year 1, 4% for Year 2 & 3, and 3% annually thereafter. The addition of a Crime Prevention Specialist for Year 1 and one sworn officer position related to a full complement of the Special Enforcement Team (SET) is a consideration for Year 2 of the Biennial Budget.
- Annual debt service on the City's outstanding Certificate of Participation will drop from \$1,797,881 in FY 2021/22 to \$389,381 in FY 2022/23. In Year 5 of the Plan, the City is debt free. With this funding and expected stabilization of City revenues in Fiscal Year 2022/23, it should be possible in future Biennial Budgets to review overall Police Services staffing levels and to identify additional General Fund expenditures for Capital Improvements.
- Funding from the American Rescue Plan Act is shown in the 8-Year Plan as received in two equal annual payments by July of 2021 and July 2022 in the approximate amount of \$3.7 million each. The first payment will be fully utilized to backfill the loss of City revenues over a 16-month period (March 2020–June 2021) as well as for projected continuing losses into the 2021/22 Fiscal Year. The backfill of lost City revenues allows the Budget to return to normal operating conditions, fulfill the City's commitment to community services, and provide for quality infrastructure, including addressing deferred maintenance issues. The utilization of the second annual payment of these funds is subject to further analysis of allowed uses and identified needs to be determined over the course of the first budget year.

The following provides the major highlights of the 2021-2023 Biennial Budget:

1. The table below shows the Operating Budget's forecasted revenues and expenditures that will enable the City to continue providing high quality services.

2021-2023 Operating Budget	Budget FY 2021/2022	Budget FY 2022/2023
Operating Expenditures	\$ 22,125,948	\$ 23,404,916
General Fund Revenues	\$ 22,236,737	\$ 23,005,385

2. Operating revenues for FY 2021/22 are anticipated to increase by 5.3% from the FY 2020/21 year-end estimate. Much of the year-over-year growth, however, is due to the precipitous decline in TOT and sales tax revenues in FY 2020/21 due to the pandemic. Revenues for the following year are projected to increase by 3.5%.
3. The 6-Year Capital Improvement Plan (CIP) includes \$16,865,000 in funded projects. These capital projects have been distributed over the next six years in a manner that is consistent with the City's financial policies. CIP expenditures for the next biennial period is estimated at \$5,065,000. Of this amount, \$1,665,000 is funded from the General Fund and Capital Reserve Funds; \$3,000,000 from Gas Taxes (HUTA & RMRA); \$200,000 from Measure M; and \$200,000 from Proposition 68 funds.

2021-2023 Capital Projects	Budget FY 2021/2022	Budget FY 2022/2023
Capital Expenditures	\$ 4,040,000	\$ 1,025,000
Funding Sources:		
Special Revenue	\$ 3,500,000	\$ 500,000
General Fund	\$ 540,000	\$ 525,000

Personnel Costs

Personnel costs, particularly pensions, medical, and retiree medical coverage, have been the focus of public attention and concern for some time now. In governmental agencies, personnel costs can often comprise the largest expense in municipal budgets. In Laguna Hills, the City directly employs 25 full-time employees and 2.75 full-time equivalent part-time employees, as well as 8.5 full-time equivalent seasonal part-time employees. However, consistent with a contract city model, a large portion of the workforce is provided by other governmental agencies or private sector employers who contract with the City.

The following table shows the projected personnel costs over the life of the City's 8-year plan as a percentage of the total operating budget.

Fiscal Year	General Fund Budget	Personnel Costs	% of Total General Fund Budget
FY 21/22	\$22,125,948	\$ 5,148,039	23.27%
FY 22/23	\$23,404,916	\$ 5,650,862	24.14%
FY 23/24	\$23,991,798	\$ 5,792,134	24.14%
FY 24/25	\$24,641,622	\$ 5,936,937	24.09%
FY 25/26	\$25,309,208	\$ 6,085,360	24.04%
FY 26/27	\$25,995,046	\$ 6,237,494	23.99%
FY 27/28	\$26,669,637	\$ 6,393,432	23.95%
FY 28/29	\$27,423,500	\$ 6,553,267	23.90%

As shown in the table above, personnel costs as a percentage of the budget are anticipated to range between 23.27% to 24.14% through FY 28/29.

It should be noted that the City of Laguna Hills does not have any financial obligation to provide health insurance for its retirees. Contractual commitments for retiree health insurance and Other Post-Employment Benefits (OPEB) are rapidly becoming a significant budgetary problem for cities across California, but not for Laguna Hills.

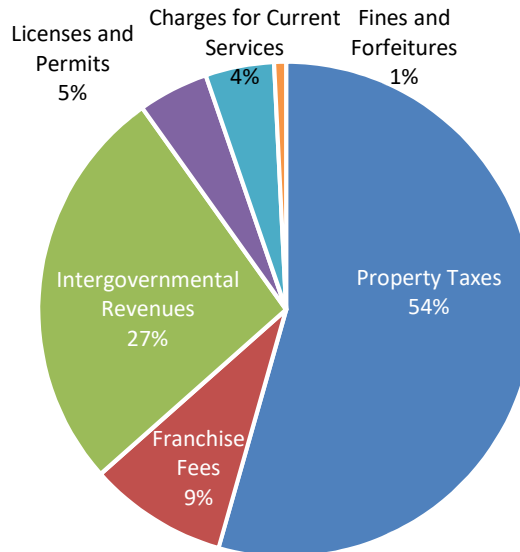
Funding Sources

The proposed budget focuses on three major categories of funding sources for the City's financial activities, namely Operating Revenues, Special Revenues, and Other Funding Sources.

OPERATING REVENUES

The principal sources of the City's Operating revenues are property taxes, franchise fees, transient occupancy taxes, sales and use tax allocation, fees from licenses and permits, service charge fees, fines and forfeitures, vehicle in-lieu fees, and interest income. Each of these revenue sources is discussed in further detail on page II-25. The major sources of Operating Revenue, and their respective percentages of the total Operating Revenues, are exhibited in Figure 1.

Figure 1
% of Total Operating Revenue - FYs 2021/22 and 2022/23



For the first year of the Biennial Budget, Operating Revenues are anticipated to increase by 5.3% from the FY 2020/21 year-end estimate to \$22,236,737. Much of the year-over-year growth, however, is due to the precipitous decline in TOT and sales tax revenues in FY 2020/21 due to the pandemic. Operating Revenues in the following year are projected to increase by 3.5% from FY 2021/22 to \$23,005,385.

The following table depicts the projected percentage change for the two primary revenue sources for the new budget cycle.

Operating Revenue Sources	Year-End Estimate 2020/2021	Budget FY 21/22	Budget FY 22/23
1) Sales Tax	\$ 5,313,829	\$ 5,807,432	\$ 5,952,618
<i>% Change from prior year</i>		9.29%	2.50%
2) Property Tax	\$ 11,713,568	\$ 12,042,115	\$ 12,353,855
<i>% Change from prior year</i>		2.80%	2.59%

SPECIAL REVENUES & OTHER FUNDING SOURCES	Special Revenue and Other Funding Sources for FY 2021/22 is budgeted at approximately \$6.8 million and approximately \$6.2 million in FY 2022-23.
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The City’s special revenues consist of annual allocations, as well as development impacts fees and special grants tied in with specific capital projects. Annual allocations are comprised mainly of the State’s subvention for gasoline tax, local Measure M2 Fair Share revenues, and Air Quality Management District AB 2766 program revenues. Development impact fees consist of Quimby Act Park In-lieu Fees, Public Art Fees, and Traffic Impact Fees. The City also receives special grants, which are one-time allocations awarded on a competitive basis, such as Coastal Area Road Improvement and Traffic Signals (CARITS) funding and Measure “M” Competitive funding. The special revenue funds are discussed in more depth in the “Major Sources of Special Revenue Funds” on page II-30.

Other funding sources may include proceeds from debt financing, interest on trust funds, as well as the distributions from the leasing operation of the Laguna Hills Civic Center office building.

Funding Uses

The City’s appropriation of its total financial resources is classified into three major categories: General Fund Expenditures, Capital Improvement Plan, and Other Funding Uses.

GENERAL FUND OPERATING EXPENDITURES	General Fund Expenditures are the costs directly associated with the general governmental functions of the City which are listed in the table below broken out by department. In FY 2021/22, General Fund operating expenditures are
--	--

projected to be \$22,125,948, an increase of \$2,181,774, or 11%, from the FY 2020/21 year-end estimate. For FY 2022/23, the General Fund operating expenditures are projected to increase by 5.8% to \$23,404,916. Figure 2 below shows each Department’s spending level as a percentage of total operating expenditures for both Biennial Budget fiscal years.

Figure 2

Department Percentage of Total Operating Expenditures - FYs 2021/22 and 2022/23

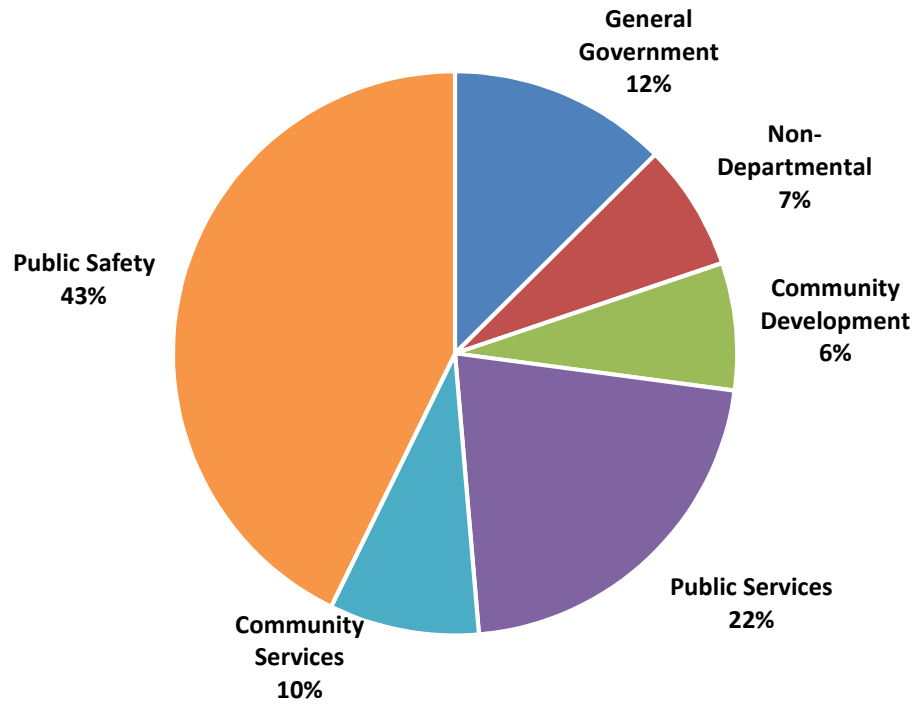
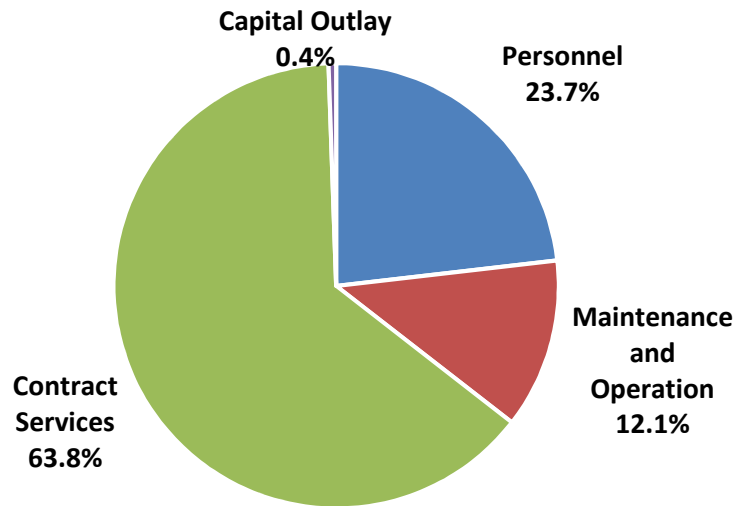


Figure 3 on the following page illustrates the City's expenditure classifications as a percentage of total Operating Expenditures in both years of the Biennial Budget.

Figure 3
Expenditure Classifications Percentage of Total Operating Expenditures
FYs 2021/22 and 2022/23



As a contract city, the Contract Services classification has historically represented the largest share of the total operating expenditures. That remains the case for this Biennial Budget.

**C A P I T A L
I M P R O V E M E N T
P R O J E C T S**

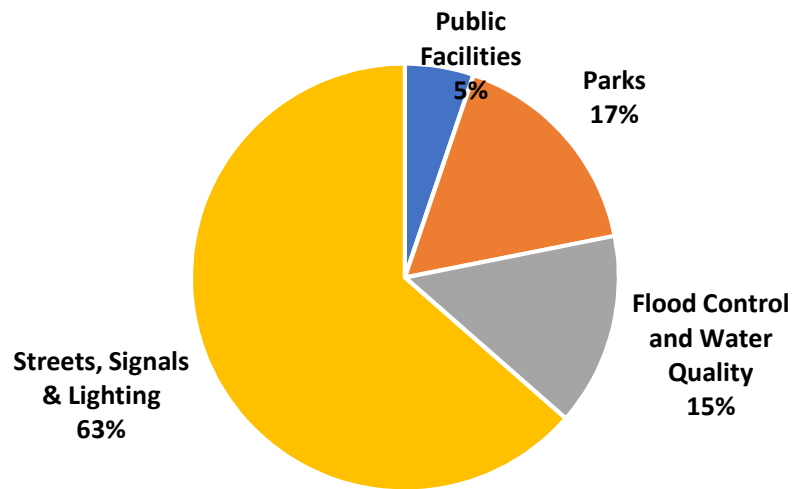
For the upcoming biennial budget cycle, \$5,065,000 is budgeted towards 13 capital projects. These projects will be funded over the course of the 2-year budget with Special Revenue funds in the amount of \$4,000,000, or 79% of the funding. The balance of \$1,065,000, or 21% of the funding, will be supported by the City's General Fund.

The following list highlights the major capital expenditures among the 13 capital projects scheduled during the 2021-2023 Biennial Budget:

- | | |
|--|--------------|
| ▪ Annual Street Maintenance | \$ 2,900,000 |
| ▪ NPDES and Water Quality Improvements | \$ 400,000 |
| ▪ Community Center Field Renovations | \$ 275,000 |
| ▪ General Park Renovations | \$ 300,000 |

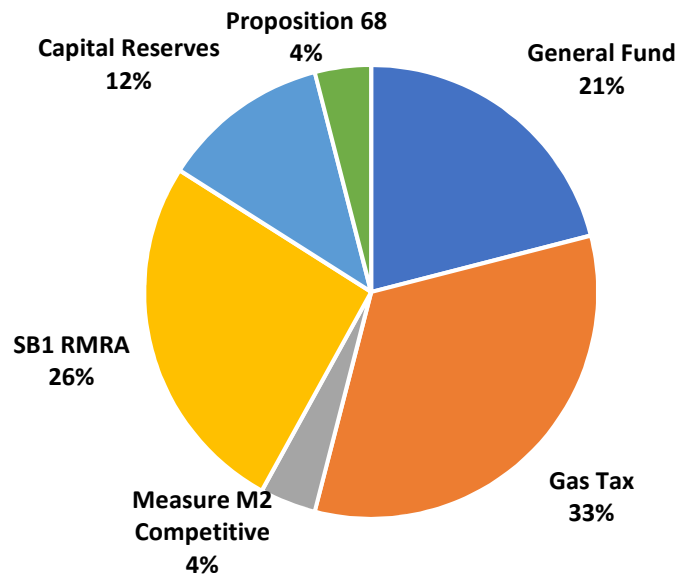
Figure 4 shows the capital project expenditures by CIP category for the Biennial Budget cycle. The City has allocated a total of \$4,040,000 in FY 2021/22, and \$1,025,000 in FY 2022/23 toward the City's capital improvements.

Figure 4
Percentage of Capital Expenditures by CIP Category



On the following page, Figure 5 presents the various capital funding sources for the Biennial Budget cycle. The “Capital Improvement Program” section of the budget provides a detailed listing and description of all the capital projects contained in the CIP.

Figure 5
Percentage of Capital Expenditures by Funding Source



**OTHER FUNDING
USES**

The 2021-2023 Biennial Budget also includes other funding uses for budget activity accounted for separately from the CIP and Operating Budget. The total for other funding uses in FY 21/22 is \$376,130 and \$357,291 in FY 22/23. Other funding uses includes the following activity:

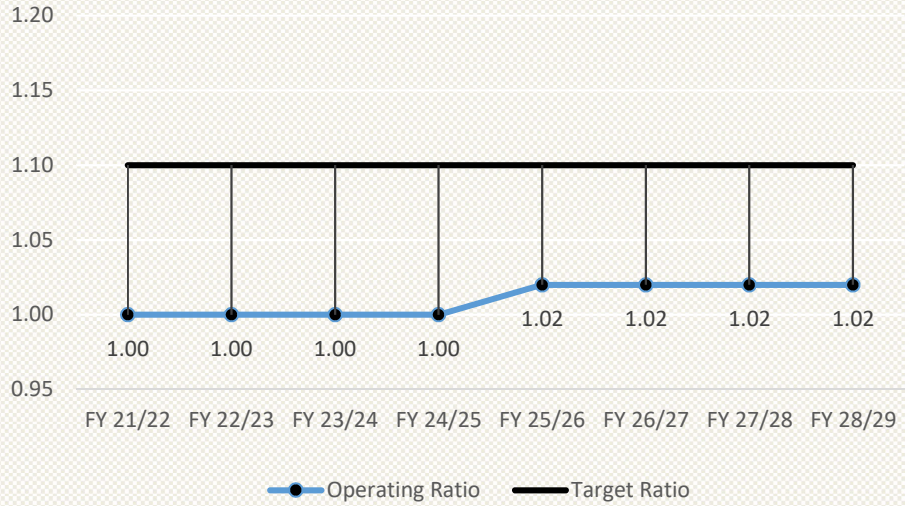
- Recycling special revenue funds for expenditures related to the implementation of recycling programs, public information, and the payment of recycling consultant services.
- Senior Mobility Program (SMP) Funds for expenses related to assisting with transportation services for senior citizens. These funds are currently utilized to support a Dial-A-Taxi program for seniors.

8-Year Resource Allocation Plan

The City's Financial Policies document is contained in Appendix 1 of this budget document. The emphasis contained within these policies is that the long-term implications of current financial decisions must be fully understood and taken into account in the Biennial Budget decision-making process. To assist the City Council in this effort, staff has created a customized eight-year financial model for Laguna Hills. This 8-Year Resource Allocation Plan is included in the Budget Summaries Section, on page II - 1.

The 8-Year Resource Allocation Plan is specifically designed to project the City's operating and reserve policy ratios over the course of the next eight years. While continually striving to maintain the operating ratio minimum of 1.10, the operating ratios for Years 1 & 2 are projected at 1.00 and 1.00, respectively. The operating ratio is not anticipated to exceed the operating ratio minimum throughout the duration of the 8-Year Resource Allocation Plan. As included within the City's financial policies, a reserve policy minimum of 35% for the Unrestricted Fund Balance and 25% for the Unassigned Fund Balance has been incorporated within this budget. As mentioned previously, the City has taken a number of cost savings measures over the last four Biennial Budget cycles as a direct result of the structural correction that has taken place.

FIGURE 6
OPERATING RATIO



The Unrestricted General Fund Balance ratio is anticipated to remain above the policy target ratio of 35% for the first four years of the 8-Year Resource Allocation Plan. The Unrestricted Fund Balance is projected to be 47% at the end of FY 21/22, and 44% at the end of FY 22/23. The Unassigned Fund Balance ratio is anticipated to be at 44% and 39% for Years 1 & 2, respectively, of the budget cycle. The Unassigned Fund Balance ratio will decline from 44% in FY 21/22 to 8% in Year 8 (FY 28/29). Figure 7 plots the Unrestricted Fund Balance ratio and Figure 8 plots the Unassigned Fund Balance ratio over the span of the 8-Year Resource Allocation Plan.

FIGURE 7
UNRESTRICTED GENERAL FUND BALANCE RATIO

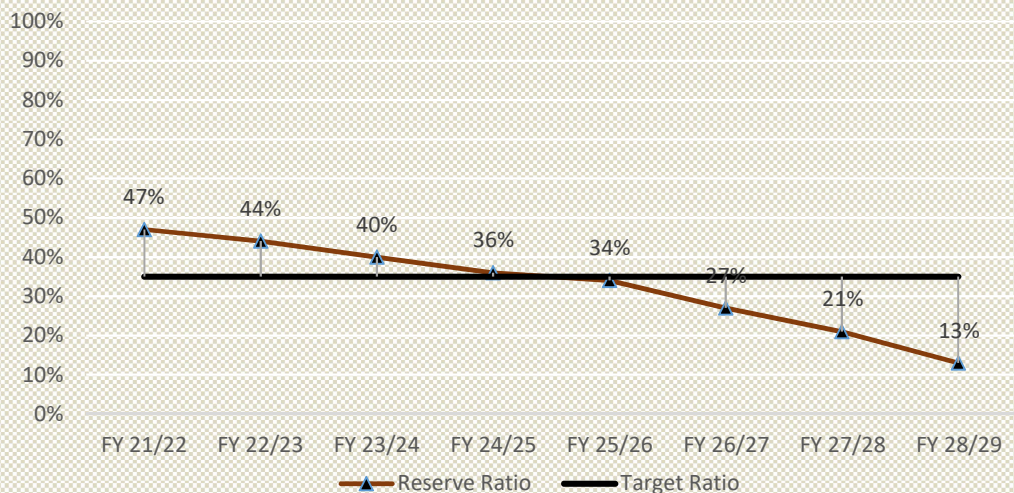
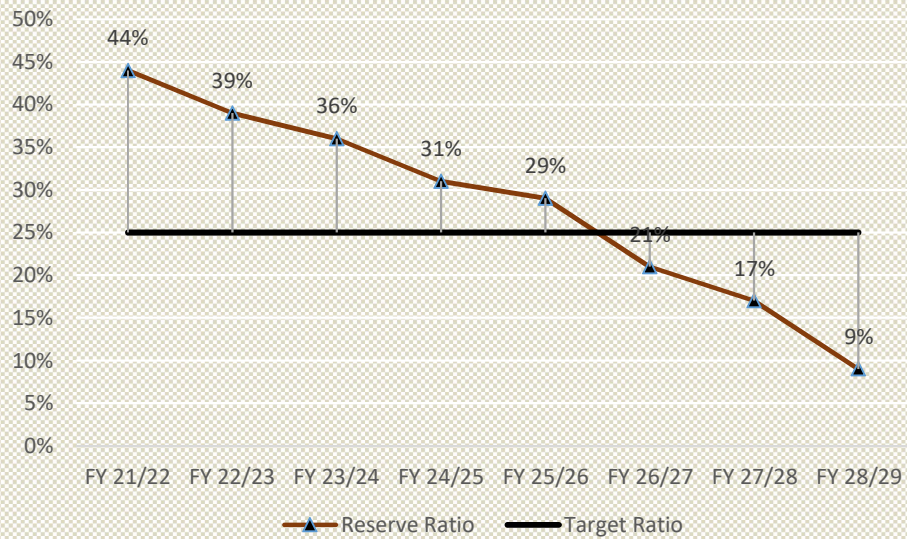


FIGURE 8
UNASSIGNED GENERAL FUND BALANCE RATIO



It is projected that the City will have an Unrestricted General Fund Balance of approximately \$10.3 million and an Unassigned General Fund Balance of \$9.6 million at the end of this Biennial Budget cycle.

Conclusion

This budget is a product of the City Council's sound leadership, prudent fiscal stewardship, and consistent policy direction. Moreover, it represents the City's continued commitment to provide a high level of municipal services to its constituents without compromising the City's historically sound financial policies.

Accordingly, we believe that this 2021-2023 Biennial Budget is a well-crafted, two-year financial plan that effectively manages costs while simultaneously positioning the City for future growth. The City Council's conservative fiscal policies have paid off and the commitment to manage costs will see the City through the next two years. Still, this 2021-2023 Budget provides for the necessary investment in our capital infrastructure, maintains our high level of services, and we look forward to the next two years and to the implementation of this budget plan.

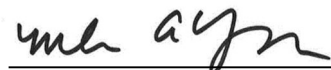
Respectfully submitted,



Kenneth Rosenfield
Interim City Manager



Janice Reyes
Finance Director



Melissa Au-Yeung
Deputy City Manager

CITY OF LAGUNA HILLS

ELECTED OFFICIALS As of June 30, 2021



Erica Pezold
Mayor



Don Sedgwick
Mayor Pro Tem



Janine Heft
Council Member



Bill Hunt
Council Member



Dave Wheeler
Council Member

CITY OF LAGUNA HILLS

MANAGEMENT STAFF As of June 30, 2021



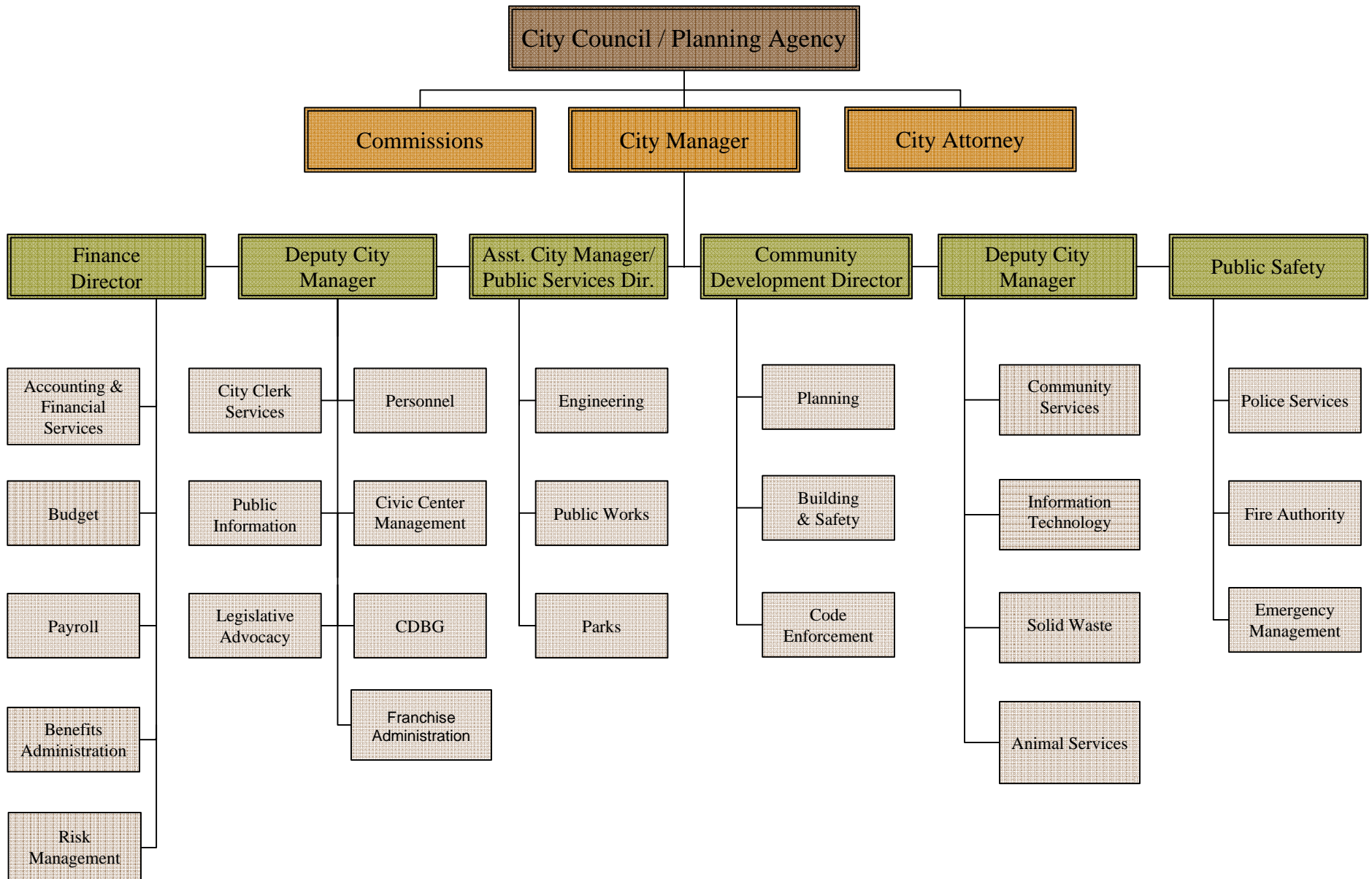
Kenneth H. Rosenfield
Interim City Manager

- | | |
|--------------------------------|--|
| ♦ Gregory E. Simonian | City Attorney |
| ♦ David Chantarangsu | Community Development Director |
| ♦ Melissa Au-Yeung | Deputy City Manager |
| ♦ David T. Reynolds | Deputy City Manager |
| ♦ Janice Reyes | Finance Director |
| ♦ Lt. Matthew Stiverson | Police Chief (O.C. Sheriff Department) |
| ♦ Mike Contreras | Division Chief (OC. Fire Department) |

CITY OF LAGUNA HILLS

ORGANIZATIONAL CHART

June 30, 2021



Budget Summary



BUDGET SUMMARIES

TOTAL BUDGET

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23

	Biennial Budget		FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
	FY 21/22	FY 22/23						
Beginning Balance	13,118,079	13,892,564	17,953,143	15,515,705	15,795,762	13,961,737	13,940,043	11,213,799
General Fund Revenues	22,236,737	23,005,385	23,600,671	24,272,186	24,967,728	25,646,503	26,344,234	27,061,454
Special Revenues	5,240,615	5,440,232	2,071,712	1,906,737	1,798,579	2,048,412	1,880,577	1,713,529
Other Funding Sources	1,689,132	843,590	862,689	878,826	901,968	921,527	941,673	962,423
Total Funding Sources	29,166,484	29,289,207	26,535,072	27,057,749	27,668,275	28,616,443	29,166,484	29,737,406
Operating Expenditures	22,125,948	23,404,916	23,991,798	24,641,622	25,309,208	25,995,046	26,699,637	27,423,500
Capital Expenditures	4,040,000	1,025,000	4,500,000	1,650,000	4,100,000	1,550,000	4,100,000	1,600,000
Other Funding Uses	376,130	357,291	43,091	43,091	43,091	43,091	43,091	43,091
Elimination of Pension Unfunded Liability						1,000,000	1,000,000	1,000,000
Use of Reserve Funds	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Debt Service	1,799,921	391,421	387,621	392,979				
Total Funding Uses	28,391,999	25,228,628	28,972,510	26,777,692	29,502,299	28,638,137	31,892,728	30,116,591
Change in Fund Balance	774,485	4,060,579	(2,437,438)	280,057	(1,834,025)	(21,694)	(2,726,244)	(379,185)
Ending Balance	13,892,564	17,953,143	15,515,705	15,795,762	13,961,737	13,940,043	11,213,799	10,834,614
Less the following fund balances:								
Reservation for Debt Service	391,421	387,621	392,979					
Non-Major Governmental Funds	3,015,318	7,269,933	5,603,895	6,851,091	5,431,579	7,036,901	5,699,387	7,369,824
Unrestricted General Fund Balance	10,485,826	10,295,589	9,518,831	8,944,671	8,530,158	6,903,142	5,514,413	3,464,790
Less the following designations:								
Total Capital Replacement Funds	655,659	850,659	775,659	1,050,659	980,299	1,255,299	856,587	852,500
Insurance Reserve Funds	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Unassigned General Fund Balance	9,630,166	9,244,930	8,543,172	7,694,011	7,349,859	5,447,843	4,457,825	2,412,289

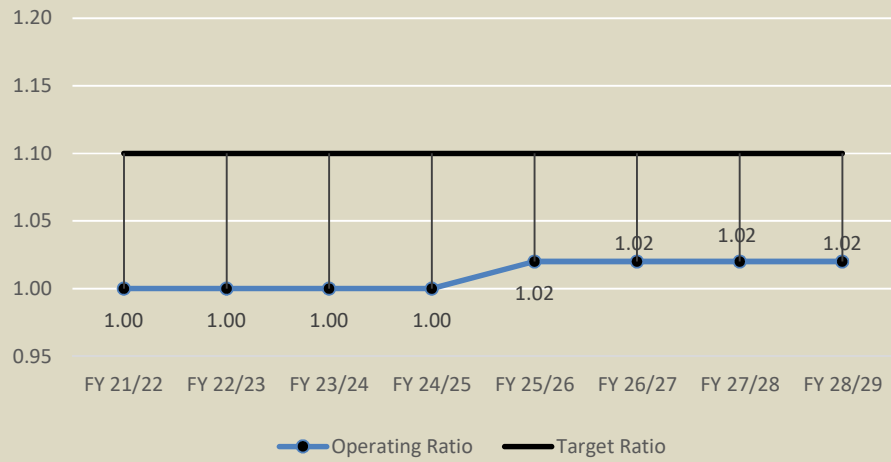
Ratio Analysis								
Operating Ratio (>1.1)	1.00	1.00	1.00	1.00	1.02	1.02	1.02	1.02
Debt Service Ratio (<12%)	8%	2%	2%	2%				
Unrestricted General Fund Balance Ratio (>35%)	47%	44%	40%	36%	34%	27%	21%	13%
Unassigned General Fund Balance Ratio (>25%)	44%	39%	36%	31%	29%	21%	17%	9%

Reserve Policy Analysis								
Minimum Unrestricted General Fund Reserve (35%)	7,744,082	8,191,721	8,397,129	8,624,568	8,858,223	9,098,266	9,344,873	9,598,225
Unrestricted Amount - (Under)/Over	2,741,744	2,103,868	1,121,702	320,103	(328,065)	(2,195,123)	(3,830,460)	(6,133,435)
Minimum Unassigned Fund Balance Reserve (25%)	5,531,487	5,851,229	5,997,949	6,160,406	6,327,302	6,498,761	6,674,909	6,855,875
Unassigned Amount - (Under)/Over	4,098,679	3,393,701	2,545,223	1,533,606	1,022,557	(1,050,918)	(2,217,084)	(4,443,586)

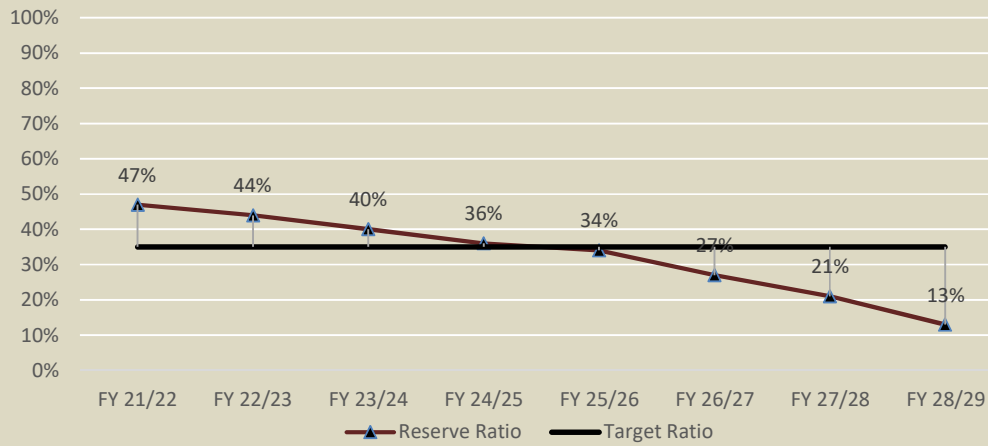
Assumptions:								
General Inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Taxable Sales (base growth)	9.29%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Secured Assessed Valuation Growth Rate	2.89%	2.66%	3.19%	3.25%	3.28%	3.00%	3.00%	3.00%
Sheriff's Contract Increase	8.29%	4.00%	4.00%	3.00%	3.00%	3.00%	3.00%	3.00%

CITY OF LAGUNA HILLS BIENNIAL BUDGET 8-YEAR PLAN RATIO ANALYSIS

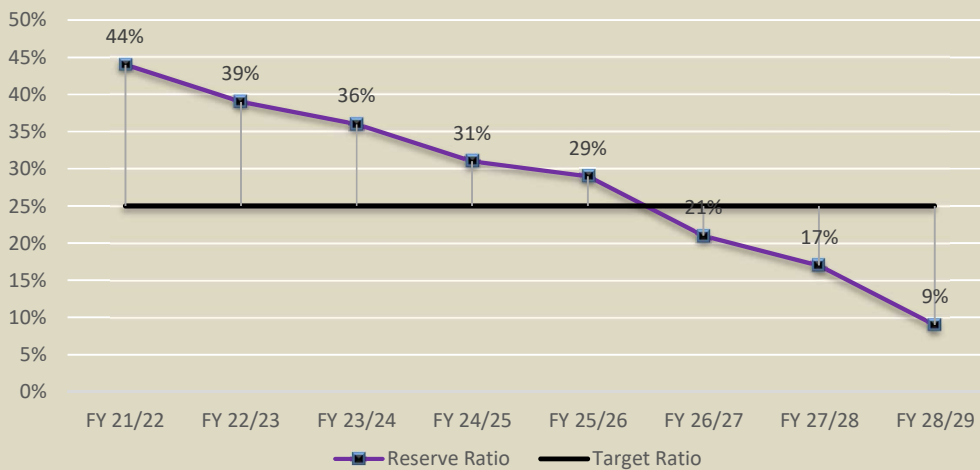
8 - Year Plan
Operating Ratio



8 -Year Plan
Unrestricted General Fund Balance Ratio



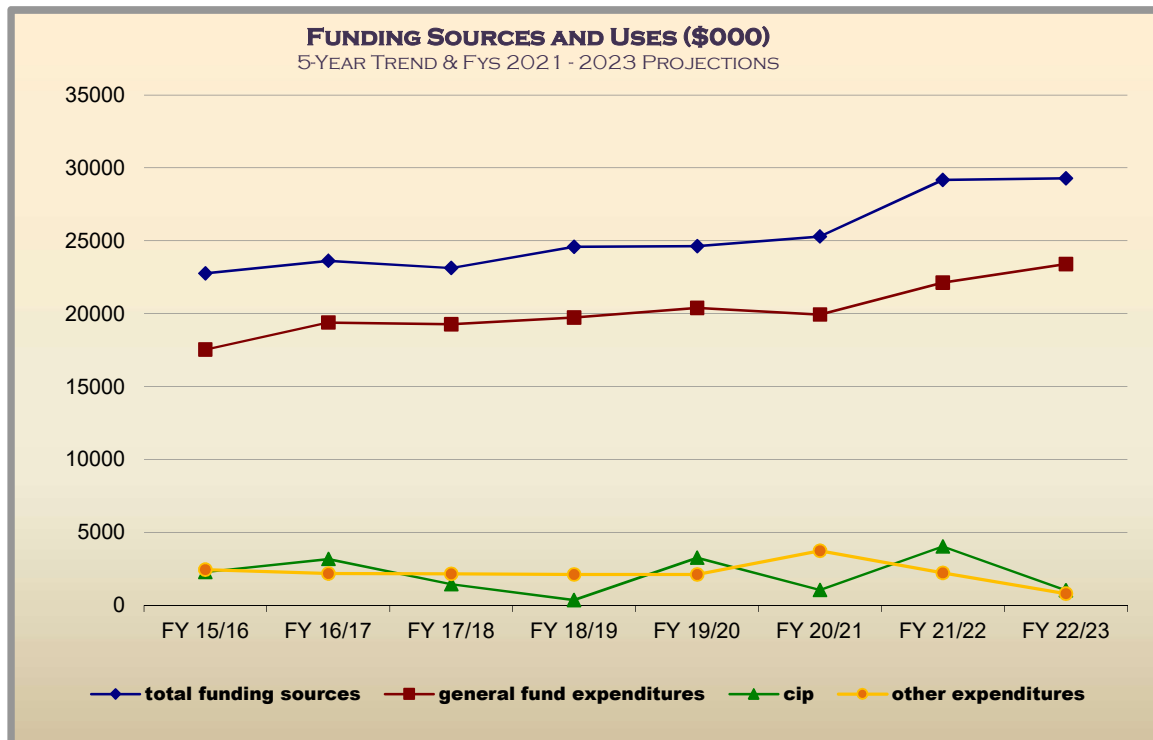
8 -Year Plan
Unassigned General Fund Balance Ratio



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23

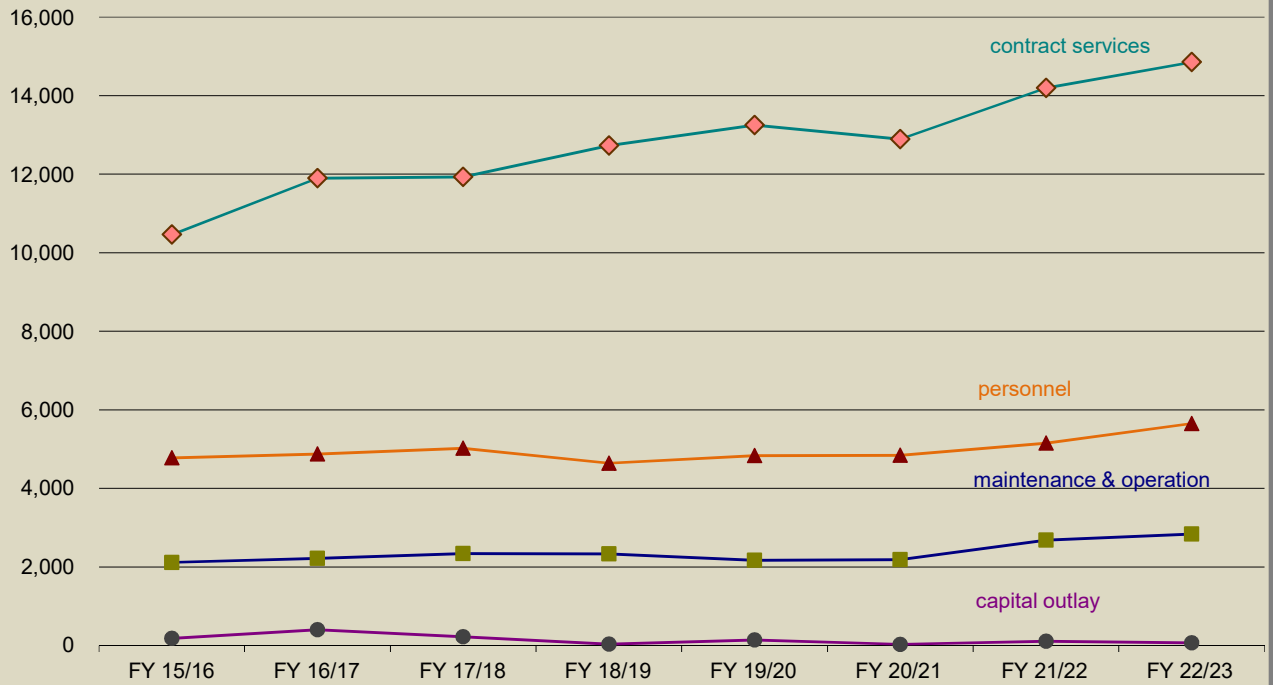
CONSOLIDATED REPORT OF FUNDING SOURCES AND USES

	PRIOR YEAR'S	FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20	AMENDED BUDGET	YEAR-END ESTIMATE		
FUNDING SOURCES					
General Fund Revenues	\$ 21,743,180	\$ 23,255,713	\$ 21,111,367	\$ 22,236,737	\$ 23,005,385
Special Revenues	2,649,281	4,165,039	4,115,994	6,829,747	6,183,822
Investment Income	230,663	161,486	75,485	100,000	100,000
Total Funding Sources	24,623,124	27,582,238	25,302,846	29,166,484	29,289,207
FUNDING USES					
General Fund Expenditures	20,397,220	21,539,317	19,944,174	22,125,948	23,404,916
Capital Improvement Program (CIP)	3,251,173	825,000	1,047,500	4,040,000	1,025,000
Special Revenue Fund Expenditures	308,095	1,848,947	1,906,770	376,130	357,291
Debt Service	1,804,922	1,788,921	1,788,921	1,799,921	391,421
Use of Reserves	6,403	50,000	50,000	50,000	50,000
Total Funding Uses	25,767,812	26,052,185	24,737,365	28,391,999	25,228,628
NET CHANGE IN FUND BALANCE					
	(1,144,688)	1,530,053	565,481	774,485	4,060,579
FUND BALANCE					
Beginning Balance	13,697,286	12,552,598	12,552,598	13,118,079	13,892,564
Ending Balance	\$ 12,552,598	\$ 14,082,651	\$ 13,118,079	\$ 13,892,564	\$ 17,953,143

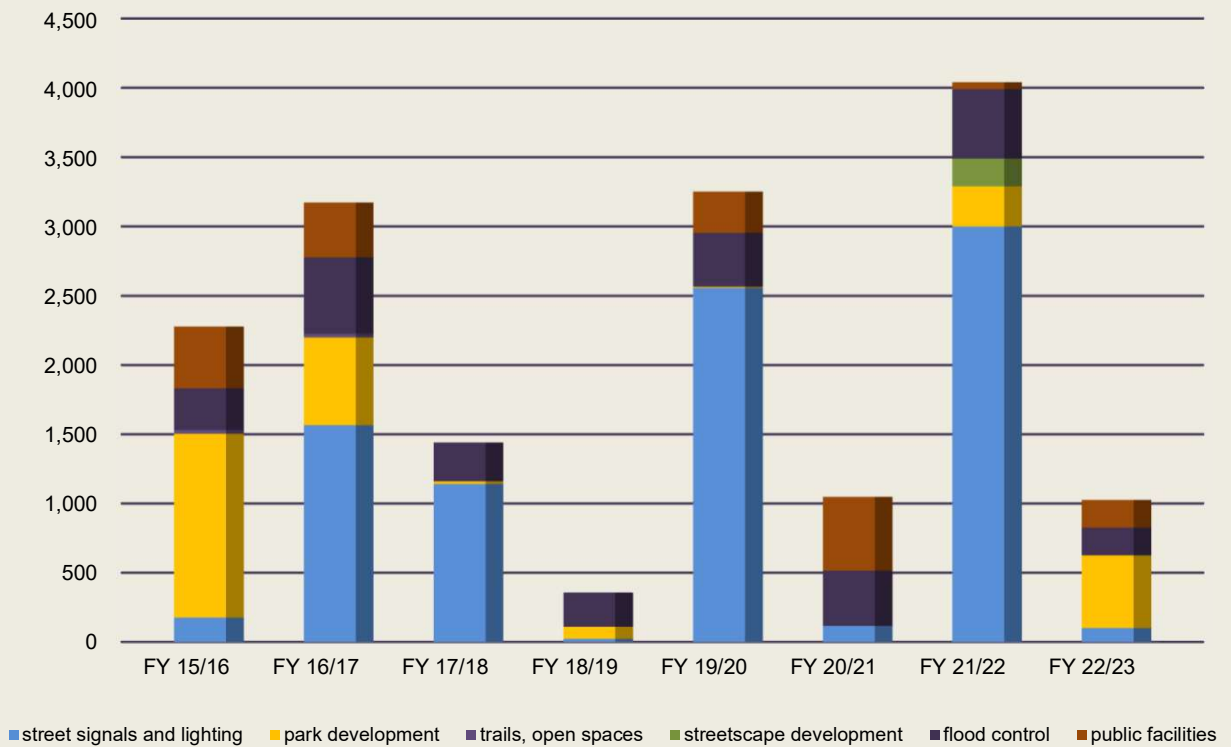


CITY OF LAGUNA HILLS

GENERAL FUND EXPENDITURES, BY CATEGORIES (\$000)
5-YEAR TREND & FYS 2021-2023 PROJECTIONS



CAPITAL IMPROVEMENT PROGRAM (\$000)
5-YEAR TREND & FYS 2021-2023 PROJECTIONS



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
TOTAL BUDGET

FUNDING SOURCES

General Fund Revenues

Property Taxes

Secured, Unsecured, Public Utility, Supplementals, Homeowners' Exemption	\$ 7,820,843	\$ 8,180,559	\$ 8,130,094	\$ 8,365,054	\$ 8,587,564
Prior Year	55,877	50,580	50,580	50,580	50,580
Miscellaneous, Interest & Penalties	33,365	22,000	22,000	22,000	22,000
Property Transfer Taxes	264,540	200,000	250,000	250,000	250,000
Property Tax In-Lieu of VLF	3,139,419	3,251,276	3,260,894	3,354,482	3,443,711
Total Property Taxes	11,314,044	11,704,415	11,713,568	12,042,115	12,353,855

Franchise & Transient Occupancy Taxes

Utility Franchise Fees					
Cable TV	442,644	508,503	442,000	442,000	453,050
San Diego Gas & Electric	178,535	204,373	179,000	179,000	183,475
Southern California Edison	176,623	190,585	177,000	177,000	181,425
Southern California Gas Co.	67,291	63,596	67,000	67,000	68,675
<i>Sub-total Utility Franchise Fees</i>	<i>865,092</i>	<i>967,057</i>	<i>865,000</i>	<i>865,000</i>	<i>886,625</i>
Waste Disposal/Recycling Fees					
Waste Haulers	313,175	325,865	313,000	320,825	328,846
Admin Fee - Waste Recycling	19,740	-	20,000	20,500	21,013
<i>Sub-total Waste/Recycling</i>	<i>332,915</i>	<i>325,865</i>	<i>333,000</i>	<i>341,325</i>	<i>349,858</i>
Transient Occupancy Taxes	1,025,046	1,365,813	600,000	800,000	1,000,000
Total Franchise & Transient Occupancy Tax	2,223,053	2,658,735	1,798,000	2,006,325	2,236,483

Intergovernmental Revenues

Sales & Use Tax	5,372,149	5,990,338	5,313,829	5,807,432	5,952,618
Motor Vehicle in Lieu	24,988	15,000	25,000	25,625	26,266
State Mandated Reimbursement	10,613			-	-
County Landfill Agreement	68,826	45,000	69,000	70,725	72,493
Total Intergovernmental Revenues	5,476,576	6,050,338	5,407,829	5,903,782	6,051,377

Licenses and Permits

Building Related Licenses/Permits					
Building Permits	692,002	675,000	699,895	600,000	600,000
Plan Check Fees	224,805	175,000	150,811	200,000	200,000
Imaging Plans and Documents Fee	44,303	31,000	46,164	40,000	40,000
<i>Sub-total Building Permits</i>	<i>961,109</i>	<i>881,000</i>	<i>896,870</i>	<i>840,000</i>	<i>840,000</i>

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
TOTAL BUDGET

	PRIOR YEAR'S	FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20	AMENDED BUDGET	YEAR-END ESTIMATE		
Engineering Fees					
Transportation Permit	1,704	1,500	1,000	1,500	1,500
Encroachment Permit	149,036	145,000	150,000	175,000	175,000
Traffic Permit & License Fees	2,325	3,500	2,400	2,000	2,000
<i>Sub-total Engineering Permits</i>	<u>153,065</u>	<u>150,000</u>	<u>153,400</u>	<u>178,500</u>	<u>178,500</u>
Total Licenses and Permits	<u>1,114,174</u>	<u>1,031,000</u>	<u>1,050,270</u>	<u>1,018,500</u>	<u>1,018,500</u>
Charges for Current Services					
Recreation Fees					
Recreation Programs	147,553	367,275	51,000	220,365	293,820
Facility Reservations	139,068	226,500	8,000	135,900	192,525
Outdoor Facility Reservations	46,213	74,650	25,000	63,450	74,650
Special Events - 4th of July	4,057	5,000	-	-	5,000
Memorial Day Race - Registration Fees	(9,051)	184,800	52,500	174,800	178,300
Memorial Day Race - Sponsorships	2,500	29,000	17,500	29,000	29,000
<i>Sub-total Recreation Fees</i>	<u>330,340</u>	<u>887,225</u>	<u>154,000</u>	<u>623,515</u>	<u>773,295</u>
Development Services					
Planning and Zoning Fees	631,291	130,000	95,000	75,000	50,000
Planning Fees - MGP Development Applic.		375,000	375,000		
Improvement Inspect	25,895	35,000	35,000	35,000	35,000
<i>Sub-total Development Fees</i>	<u>657,185</u>	<u>540,000</u>	<u>505,000</u>	<u>110,000</u>	<u>85,000</u>
Leases and Rental Fees					
Cell Tower Lease	115,403	82,000	115,500	115,500	115,500
Library Lease	42,000	42,000	42,000	42,000	42,000
<i>Sub-total Leases/Rentals</i>	<u>157,403</u>	<u>124,000</u>	<u>157,500</u>	<u>157,500</u>	<u>157,500</u>
Other Service Charges					
Sale of Publications/Maps	724	1,000	200	-	-
<i>Sub-total Other Service Charges</i>	<u>724</u>	<u>1,000</u>	<u>200</u>	<u>-</u>	<u>-</u>
Miscellaneous Operating Revenues	294,020	69,000	150,000	200,000	150,000
Total Charges for Services	<u>1,439,672</u>	<u>1,621,225</u>	<u>966,700</u>	<u>1,091,015</u>	<u>1,165,795</u>
Fines and Forfeitures					
Code Fines	97,911	75,000	100,000	100,000	102,500
Parking Fines	77,750	115,000	75,000	75,000	76,875
Total Fines and Fortfeitures	<u>175,662</u>	<u>190,000</u>	<u>175,000</u>	<u>175,000</u>	<u>179,375</u>
Total General Fund Revenues	\$ 21,743,180	\$ 23,255,713	\$ 21,111,367	\$ 22,236,737	\$ 23,005,385

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
TOTAL BUDGET

	PRIOR YEAR'S		FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20		AMENDED BUDGET	YEAR-END ESTIMATE		
Special Revenues & Other Funding Sources						
Gas Tax	\$ 740,158	\$	700,000	\$ 684,976	\$ 766,768	\$ 779,803
SB1 RMRA	546,823		550,000	540,082	605,278	622,831
Measure M2 Competitive	200,000		-	200,000	200,000	
AB 2766	39,894		40,000	40,000	40,000	40,000
Proposition 68			200,000		200,000	
Grants & Contributions	206,675					
Public Art						
Measure M2 Local Fair Share	610,262		628,798	525,459	576,042	593,590
Housing Element Update Grants					275,000	
Hazard Mitigation Plan FEMA Grant					30,000	
Law Enforcement	156,006		140,000	150,000	150,000	150,000
Beverage Recycling			8,500			9,000
CR&R Recycling Fee	2,000		2,000	2,000	110,000	110,000
C&D Forfeited Deposits	103,069		35,000	117,833	100,000	100,000
Senior Mobility Program	38,435		38,091	38,091	38,970	40,909
CASp	5,958		5,000	5,000	5,000	5,000
CARES Act			692,650	687,553		
American Rescue Plan Act					3,732,689	3,732,689
VALH - MGP Development Application			1,125,000	1,125,000		
Total Special Revenues & Other Funding	\$ 2,649,281	\$	4,165,039	\$ 4,115,994	\$ 6,829,747	\$ 6,183,822
Investment Income	230,663		161,486	75,485	100,000	100,000
TOTAL FUNDING SOURCES	\$ 24,623,124	\$	27,582,238	\$ 25,302,846	\$ 29,166,484	\$ 29,289,207

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
TOTAL BUDGET

	PRIOR YEAR'S		FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20		AMENDED BUDGET	YEAR-END ESTIMATE		
FUNDING USES						
General Fund						
General Government						
Personnel	\$ 1,755,099	\$	1,810,113	\$ 1,856,382	\$ 1,945,753	\$ 2,020,063
Maintenance and Operation	193,215		251,890	136,129	203,065	212,140
Contract Services	654,510		659,470	641,320	566,470	649,470
Total General Government	2,602,825		2,721,473	2,633,831	2,715,288	2,881,673
Non-departmental						
Personnel	413,926		471,597	457,722	529,890	580,695
Maintenance and Operation	551,876		605,778	623,394	761,543	779,576
Contract Services	149,267		152,961	144,961	249,117	199,963
Capital Outlay	77,349		31,700	24,200	52,200	31,700
Total Non-departmental	1,192,417		1,262,036	1,250,277	1,592,750	1,591,934
Community Development						
Personnel	813,604		897,477	853,632	866,342	919,263
Maintenance and Operation	11,700		18,500	12,250	12,350	11,850
Contract Services	830,145		724,000	596,770	645,000	520,000
Total Community Development	1,655,449		1,639,977	1,462,652	1,523,692	1,451,113
Public Services						
Personnel	835,497		903,114	868,320	703,966	871,084
Maintenance and Operation	968,507		1,054,900	1,001,600	1,048,250	1,078,550
Contract Services	2,932,523		2,834,500	2,782,000	3,034,500	3,082,500
Capital Outlay	47,606		-	-	-	20,000
Total Public Services	4,784,133		4,792,514	4,651,920	4,786,716	5,052,134
Community Services						
Personnel	1,018,456		1,196,521	805,083	1,102,088	1,259,757
Maintenance and Operation	403,458		658,500	370,696	600,770	692,924
Contract Services	274,739		350,334	158,234	332,730	357,730
Capital Outlay	9,218		7,500	800	1,500	4,500
Total Community Services	1,705,871		2,212,855	1,334,813	2,037,088	2,314,911
Public Safety						
Maintenance and Operation	43,497		37,690	38,427	53,900	61,900
Contract Services	8,408,415		8,870,772	8,570,254	9,366,514	10,044,251
Capital Outlay	4,613		2,000	2,000	50,000	7,000
Total Public Safety	8,456,524		8,910,462	8,610,681	9,470,414	10,113,151
Total General Fund Expenditures	\$ 20,397,220	\$	21,539,317	\$ 19,944,174	\$ 22,125,948	\$ 23,404,916

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
TOTAL BUDGET

	PRIOR YEAR'S		FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20		AMENDED BUDGET	YEAR-END ESTIMATE		
Capital Improvement Program (CIP)						
Streets, Signals & Lighting	\$ 2,557,261	\$	100,000	\$ 115,000	\$ 3,000,000	\$ 100,000
Flood Control and Water Quality	389,389		200,000	400,000	500,000	200,000
Parks	7,781		440,000	-	290,000	525,000
Public Facilities	296,741		85,000	532,500	50,000	200,000
Trails and Open Spaces	-		-	-	200,000	-
Total CIP	\$ 3,251,173	\$	825,000	\$ 1,047,500	\$ 4,040,000	\$ 1,025,000
Special Revenue & Other Expenditures						
AB 2766	\$ 3,110	\$	35,000	\$	50,000	\$ 50,000
CASp			5,000	5,000	5,000	5,000
Public Art	2,302					
Beverage Recycling	2,550		8,500	-	19,900	9,061
CR&R Recycling Fee			2,879	-	117,000	109,000
C&D Forfeited Deposits	88,855		68,000	115,470	130,000	130,000
Senior Mobility	45,942		64,904	11,300	54,230	54,230
CARES Act	165,337		539,664	523,081		
American Rescue Plan Act				126,919		
VALH - MGP Development Application			1,125,000	1,125,000		
Total Special Revenue & Other Expenditures	\$ 308,095	\$	1,848,947	\$ 1,906,770	\$ 376,130	\$ 357,291
Debt Service						
Interest	\$ 282,881	\$	206,881	\$ 206,881	\$ 127,881	\$ 44,381
Principle	1,520,000		1,580,000	1,580,000	1,670,000	345,000
Trustee Administration Fee	2,041		2,040	2,040	2,040	2,040
Total Debt Service Expenditures	\$ 1,804,922	\$	1,788,921	\$ 1,788,921	\$ 1,799,921	\$ 391,421
Use of Reserves	6,403		50,000	50,000	50,000	50,000
TOTAL FUNDING USES	\$ 25,767,812	\$	26,052,185	\$ 24,737,365	\$ 28,391,999	\$ 25,228,628
NET CHANGE IN FUND BALANCE	(1,144,688)		1,530,053	565,481	774,485	4,060,579
FUND BALANCE						
Beginning Balance	13,697,286		12,552,598	12,552,598	13,118,079	13,892,564
Ending Balance	\$ 12,552,598	\$	14,082,651	\$ 13,118,079	\$ 13,892,564	\$ 17,953,143



BUDGET SUMMARIES

BUDGET BY FUND

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
ALL FUNDS - SUMMARY

FY 2021/22

	Beginning Balance	Revenues	Expenditures	Excess (Deficiency) of Revenues over Expenditures	Transfers In	Transfers Out	Ending Balance
General Fund ^(a)	\$ 7,704,006	\$ 22,336,737	\$ 22,175,948	\$ 160,789	\$ 8,471,797	\$ 5,850,767	\$ 10,485,825
Gas Tax Fund (HUTA & RMRA)	1,495,505	1,372,046		1,372,046		3,000,000	(132,449)
Measure M Fund	-	776,042		776,042		776,042	-
AB 2766 Fund	249,223	40,000	50,000	(10,000)			239,223
Senior Mobility Program Fund	110,435	38,970	54,230	(15,260)	10,846		106,021
CARITS Fund	1,272,384	-		-			1,272,384
Beverage Recycling Fund	19,961	-	19,900	(19,900)			61
CR&R Recycling Fund	7,041	110,000	117,000	(7,000)			41
C&D Forfeited Deposits Fund	68,795	100,000	130,000	(30,000)			38,795
CASp	15,187	5,000	5,000	-			15,187
Water Conservation Fund	342,437	-		-			342,437
Quimby Act Fund	-	-		-			-
ARPA	(126,919)	3,732,689		3,732,689		2,632,255	973,515
Public Art Fund	71,948			-			71,948
Grants & Contributions Fund	88,155	505,000		505,000		505,000	88,155
Law Enforcement COPS/Brulte	-	150,000		150,000		150,000	-
Debt Service Fund	1,799,921		1,799,921	(1,799,921)	1,799,921	1,408,500	391,421
Capital Improvement Program Fund	-		4,040,000	(4,040,000)	4,040,000		-
Total - All Funds	\$ 13,118,079	\$ 29,166,484	\$ 28,391,999	\$ 774,485	\$ 14,322,564	\$ 14,322,564	\$ 13,892,564

FY 2022/23

	Beginning Balance	Revenues	Expenditures	Excess (Deficiency) of Revenues over Expenditures	Transfers In	Transfers Out	Ending Balance
General Fund ^(a)	\$ 10,485,825	\$ 23,105,385	\$ 23,454,916	\$ (349,531)	\$ 1,582,761	\$ 1,423,467	\$ 10,295,588
Gas Tax Fund (HUTA & RMRA)	(132,449)	1,402,634		1,402,634			1,270,185
Measure M Fund	-	593,590		593,590		593,590	-
AB 2766 Fund	239,223	40,000	50,000	(10,000)			229,223
Senior Mobility Program Fund	106,021	40,909	54,230	(13,321)	10,846		103,546
CARITS Fund	1,272,384			-			1,272,384
Beverage Recycling Fund	61	9,000	9,061	(61)			-
CR&R Recycling Fund	41	110,000	109,000	1,000			1,041
C&D Forfeited Deposits Fund	38,795	100,000	130,000	(30,000)			8,795
CASp	15,187	5,000	5,000	-			15,187
Water Conservation Fund	342,437			-			342,437
Quimby Act Fund	-			-			-
ARPA	973,515	3,732,689		3,732,689		839,171	3,867,033
Public Art Fund	71,948			-			71,948
Grants & Contributions Fund	88,155			-			88,155
Law Enforcement COPS/Brulte	-	150,000		150,000		150,000	-
Debt Service Fund	391,421		391,421	(391,421)	387,621		387,621
Capital Improvement Program Fund	-		1,025,000	(1,025,000)	1,025,000		-
Total - All Funds	\$ 13,892,564	\$ 29,289,207	\$ 25,228,628	\$ 4,060,579	\$ 3,006,228	\$ 3,006,228	\$ 17,953,143

^(a) Includes Reserves

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BUDGET SUMMARIES

OPERATING BUDGET

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
OPERATING BUDGET - SUMMARY

	PRIOR YEAR'S		FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20		AMENDED BUDGET	YEAR-END ESTIMATE		
OPERATING REVENUES						
Property Taxes	\$ 11,314,044	\$	11,704,415	\$ 11,713,568	\$ 12,042,115	\$ 12,353,855
Franchise & Transient Occupancy Tax	2,223,053		2,658,735	1,798,000	2,006,325	2,236,483
Intergovernmental Revenues	5,476,576		6,050,338	5,407,829	5,903,782	6,051,377
Licenses and Permits	1,114,174		1,031,000	1,050,270	1,018,500	1,018,500
Charges for Current Services	1,439,672		1,621,225	966,700	1,091,015	1,165,795
Fines and Forfeitures	175,662		190,000	175,000	175,000	179,375
Measure M2 Local Fair Share	610,262		628,798	525,459	576,042	593,590
Other Operating Revenues	266,944		301,486	225,485	1,113,090	250,000
TOTAL OPERATING REVENUES	22,620,387		24,185,997	21,862,311	23,925,869	23,848,975
OPERATING EXPENDITURES						
General Government	2,602,825		2,721,473	2,633,831	2,715,288	2,881,673
Non-departmental	1,192,417		1,262,036	1,250,277	1,592,750	1,591,934
Community Development	1,655,449		1,639,977	1,462,652	1,523,692	1,451,113
Public Services	4,784,133		4,792,514	4,651,920	4,786,716	5,052,134
Community Services	1,705,871		2,212,855	1,334,813	2,037,088	2,314,911
Public Safety	8,456,524		8,910,462	8,610,681	9,470,414	10,113,151
Debt Service	1,804,922		1,788,921	1,788,921	1,799,921	391,421
TOTAL OPERATING EXPENDITURES	22,202,141		23,328,238	21,733,095	23,925,869	23,796,337
REVENUES OVER EXPENDITURES	\$ 418,246	\$	857,759	\$ 129,216	\$ 0	\$ 52,638

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
OPERATING REVENUES

	PRIOR YEAR'S		FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20		AMENDED BUDGET	YEAR-END ESTIMATE		
GENERAL FUND REVENUES						
Property Taxes	\$ 11,314,044	\$	11,704,415	\$ 11,713,568	\$ 12,042,115	\$ 12,353,855
Franchise & Transient Occupancy Taxes						
Utility Franchise Fees	865,092		967,057	865,000	865,000	886,625
Waste Disposal & Recycling Fees	332,915		325,865	333,000	341,325	349,858
Transient Occupancy Taxes	1,025,046		1,365,813	600,000	800,000	1,000,000
Total Franchise Taxes	<u>2,223,053</u>		<u>2,658,735</u>	<u>1,798,000</u>	<u>2,006,325</u>	<u>2,236,483</u>
Intergovernmental Revenues						
Sales & Use Tax	5,372,149		5,990,338	5,313,829	5,807,432	5,952,618
Motor Vehicle in Lieu	24,988		15,000	25,000	25,625	26,266
State Mandated Reimbursement	10,613		-	-	-	-
County Landfill Agreement	68,826.21		45,000	69,000	70,725	72,493
Total Intergovernmental Revenues	<u>5,476,576</u>		<u>6,050,338</u>	<u>5,407,829</u>	<u>5,903,782</u>	<u>6,051,377</u>
Licenses and Permits						
Building Related Licenses/Permits	961,109		881,000	896,870	840,000	840,000
Engineering Permits	153,065		150,000	153,400	178,500	178,500
Total Licenses and Permits	<u>1,114,174</u>		<u>1,031,000</u>	<u>1,050,270</u>	<u>1,018,500</u>	<u>1,018,500</u>
Charges for Current Services						
Recreation Fees	330,340		887,225	154,000	623,515	773,295
Development Services Fees	657,185		540,000	505,000	110,000	85,000
Rental/Lease Fees	157,403		124,000	157,500	157,500	157,500
Miscellaneous & Other Service Charges	294,743		70,000	150,200	200,000	150,000
Total Service Charges	<u>1,439,672</u>		<u>1,621,225</u>	<u>966,700</u>	<u>1,091,015</u>	<u>1,165,795</u>
Fines and Forfeitures	175,662		190,000	175,000	175,000	179,375
SUBTOTAL - GENERAL FUND REVENUES	\$ 21,743,180	\$	23,255,713	\$ 21,111,367	\$ 22,236,737	\$ 23,005,385
Measure M2 Local Fair Share	610,262		628,798	525,459	576,042	593,590
Other Operating Revenues	266,944		301,486	225,485	1,113,090	250,000
TOTAL OPERATING REVENUES	\$ 22,620,387	\$	24,185,997	\$ 21,862,311	\$ 23,925,869	\$ 23,848,975

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
OPERATING EXPENDITURES

	PRIOR YEAR'S			FY 20/21			
	ACTUAL	AMENDED	YEAR-END			FY	FY
	FY 19/20	BUDGET	ESTIMATE			21/22	22/23
GENERAL FUND EXPENDITURES							
General Government							
Personnel	\$ 1,755,099	\$ 1,810,113	\$ 1,856,382	\$ 1,945,753	\$ 2,020,063		
Maintenance and Operation	193,215	251,890	136,129	203,065	212,140		
Contract Services	654,510	659,470	641,320	566,470	649,470		
Capital Outlay	-	-	-	-	-		
Total General Government	2,602,825	2,721,473	2,633,831	2,715,288	2,881,673		
Non-departmental							
Personnel	413,926	471,597	457,722	529,890	580,695		
Maintenance and Operation	551,876	605,778	623,394	761,543	779,576		
Contract Services	149,267	152,961	144,961	249,117	199,963		
Capital Outlay	77,349	31,700	24,200	52,200	31,700		
Total Non-departmental	1,192,417	1,262,036	1,250,277	1,592,750	1,591,934		
Community Development							
Personnel	813,604	897,477	853,632	866,342	919,263		
Maintenance and Operation	11,700	18,500	12,250	12,350	11,850		
Contract Services	830,145	724,000	596,770	645,000	520,000		
Capital Outlay	-	-	-	-	-		
Total Community Development	1,655,449	1,639,977	1,462,652	1,523,692	1,451,113		
Public Services							
Personnel	835,497	903,114	868,320	703,966	871,084		
Maintenance and Operation	968,507	1,054,900	1,001,600	1,048,250	1,078,550		
Contract Services	2,932,523	2,834,500	2,782,000	3,034,500	3,082,500		
Capital Outlay	47,606	-	-	-	20,000		
Total Public Services	4,784,133	4,792,514	4,651,920	4,786,716	5,052,134		
Community Services							
Personnel	1,018,456	1,196,521	805,083	1,102,088	1,259,757		
Maintenance and Operation	403,458	658,500	370,696	600,770	692,924		
Contract Services	274,739	350,334	158,234	332,730	357,730		
Capital Outlay	9,218	7,500	800	1,500	4,500		
Total Community Services	1,705,871	2,212,855	1,334,813	2,037,088	2,314,911		
Public Safety							
Maintenance and Operation	43,497	37,690	38,427	53,900	61,900		
Contract Services	8,408,415	8,870,772	8,570,254	9,366,514	10,044,251		
Capital Outlay	4,613	2,000	2,000	50,000	7,000		
Total Public Safety	8,456,524	8,910,462	8,610,681	9,470,414	10,113,151		
Total General Fund Expenditures	\$ 20,397,220	\$ 21,539,317	\$ 19,944,174	\$ 22,125,948	\$ 23,404,916		
Debt Service	1,804,922	1,788,921	1,788,921	1,799,921	391,421		
TOTAL OPERATING EXPENDITURES	\$ 22,202,141	\$ 23,328,238	\$ 21,733,095	\$ 23,925,869	\$ 23,796,337		

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BUDGET SUMMARIES

GENERAL FUND BUDGET

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
GENERAL FUND BUDGET

	PRIOR YEAR'S		FY 20/21			
	ACTUAL		AMENDED	YEAR-END	FY	FY
	FY 19/20		BUDGET	ESTIMATE	21/22	22/23
REVENUES						
Property Taxes	\$ 11,314,044	\$	11,704,415	\$ 11,713,568	\$ 12,042,115	\$ 12,353,855
Franchise & Transient Occupancy Tax	2,223,053		2,658,735	1,798,000	2,006,325	2,236,483
Intergovernmental Revenues	5,476,576		6,050,338	5,407,829	5,903,782	6,051,377
Licenses and Permits	1,114,174		1,031,000	1,050,270	1,018,500	1,018,500
Charges for Current Services	1,439,672		1,621,225	966,700	1,091,015	1,165,795
Fines and Forfeitures	175,662		190,000	175,000	175,000	179,375
TOTAL REVENUES	21,743,180		23,255,713	21,111,367	22,236,737	23,005,385
EXPENDITURES						
General Government	2,602,825		2,721,473	2,633,831	2,715,288	2,881,673
Non-departmental	1,192,417		1,262,036	1,250,277	1,592,750	1,591,934
Community Development	1,655,449		1,639,977	1,462,652	1,523,692	1,451,113
Public Services	4,784,133		4,792,514	4,651,920	4,786,716	5,052,134
Community Services	1,705,871		2,212,855	1,334,813	2,037,088	2,314,911
Public Safety	8,456,524		8,910,462	8,610,681	9,470,414	10,113,151
TOTAL EXPENDITURES	20,397,220		21,539,317	19,944,174	22,125,948	23,404,916
Excess (Deficiency) of Revenues over Expenditures	\$ 1,345,961	\$	1,716,396	\$ 1,167,193	\$ 110,789	\$ (399,531)

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23
GENERAL FUND REVENUES

	PRIOR YEAR'S	FY 20/21			
	ACTUAL	AMENDED	YEAR-END	FY	FY
	FY 19/20	BUDGET	ESTIMATE	21/22	22/23
Property Taxes	\$ 11,314,044	\$ 11,704,415	\$ 11,713,568	\$ 12,042,115	\$ 12,353,855
Franchise & Transient Occupancy Tax					
Utility Franchise Fees	865,092	967,057	865,000	865,000	886,625
Waste Disposal & Recycling Fees	332,915	325,865	333,000	341,325	349,858
Transient Occupancy Taxes	1,025,046	1,365,813	600,000	800,000	1,000,000
Total Franchise Taxes	2,223,053	2,658,735	1,798,000	2,006,325	2,236,483
Intergovernmental Revenues					
Sales & Use Tax	5,372,149	5,990,338	5,313,829	5,807,432	5,952,618
Motor Vehicle in Lieu	24,988	15,000	25,000	25,625	26,266
State Mandated Reimbursement	10,613	-	-	-	-
Other State Revenues	0	-	-	-	-
County Landfill Agreement	68,826	45,000	69,000	70,725	72,493
Total Intergovernmental Revenues	5,476,576	6,050,338	5,407,829	5,903,782	6,051,377
Licenses and Permits					
Building Related Licenses/Permits	961,109	881,000	896,870	840,000	840,000
Engineering Permits	153,065	150,000	153,400	178,500	178,500
Total Licenses and Permits	1,114,174	1,031,000	1,050,270	1,018,500	1,018,500
Charges for Current Services					
Recreation Fees	330,340	887,225	154,000	623,515	773,295
Development Services Fees	657,185	540,000	505,000	110,000	85,000
Rental Fees/Leases	157,403	124,000	157,500	157,500	157,500
Other Service Charges & Misc. Revenues	294,743	70,000	150,200	200,000	150,000
Total Service Charges	1,439,672	1,621,225	966,700	1,091,015	1,165,795
Fines and Forfeitures	175,662	190,000	175,000	175,000	179,375
TOTAL GENERAL FUND REVENUES	\$ 21,743,180	\$ 23,255,713	\$ 21,111,367	\$ 22,236,737	\$ 23,005,385

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2021/22 - 2022/23

GENERAL FUND OPERATING DEPARTMENT EXPENDITURES

	PRIOR YEAR'S			FY 20/21		FY 21/22	FY 22/23
	ACTUAL FY 19/20	AMENDED BUDGET	YEAR-END ESTIMATE				
General Government							
Personnel	\$ 1,755,099	\$ 1,810,113	\$ 1,856,382	\$ 1,945,753	\$ 2,020,063		
Maintenance and Operation	193,215	251,890	136,129	203,065	212,140		
Contract Services	654,510	659,470	641,320	566,470	649,470		
Capital Outlay	-	-	-	-	-		
Total General Government	2,602,825	2,721,473	2,633,831	2,715,288	2,881,673		
Non-departmental							
Personnel	413,926	471,597	457,722	529,890	580,695		
Maintenance and Operation	551,876	605,778	623,394	761,543	779,576		
Contract Services	149,267	152,961	144,961	249,117	199,963		
Capital Outlay	77,349	31,700	24,200	52,200	31,700		
Total Non-departmental	1,192,417	1,262,036	1,250,277	1,592,750	1,591,934		
Community Development							
Personnel	813,604	897,477	853,632	866,342	919,263		
Maintenance and Operation	11,700	18,500	12,250	12,350	11,850		
Contract Services	830,145	724,000	596,770	645,000	520,000		
Capital Outlay	-	-	-	-	-		
Total Community Development	1,655,449	1,639,977	1,462,652	1,523,692	1,451,113		
Public Services							
Personnel	835,497	903,114	868,320	703,966	871,084		
Maintenance and Operation	968,507	1,054,900	1,001,600	1,048,250	1,078,550		
Contract Services	2,932,523	2,834,500	2,782,000	3,034,500	3,082,500		
Capital Outlay	47,606	-	-	-	20,000		
Total Public Services	4,784,133	4,792,514	4,651,920	4,786,716	5,052,134		
Community Services							
Personnel	1,018,456	1,196,521	805,083	1,102,088	1,259,757		
Maintenance and Operation	403,458	658,500	370,696	600,770	692,924		
Contract Services	274,739	350,334	158,234	332,730	357,730		
Capital Outlay	9,218	7,500	800	1,500	4,500		
Total Community Services	1,705,871	2,212,855	1,334,813	2,037,088	2,314,911		
Public Safety							
Maintenance and Operation	43,497	37,690	38,427	53,900	61,900		
Contract Services	8,408,415	8,870,772	8,570,254	9,366,514	10,044,251		
Capital Outlay	4,613	2,000	2,000	50,000	7,000		
Total Public Safety	8,456,524	8,910,462	8,610,681	9,470,414	10,113,151		
TOTAL GENERAL FUND EXPENDITURES	\$ 20,397,220	\$ 21,539,317	\$ 19,944,174	\$ 22,125,948	\$ 23,404,916		

CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

PROPERTY TAXES

The City receives Property Tax revenues in the form of Secured, Unsecured, Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes, and Property Taxes in-Lieu of VLF. In accordance with State law, property is assessed at actual full cash value and the maximum tax is 1% of the assessed valuation. Increases in assessed valuation are limited to 2% per year unless there is a change in property ownership or improvements to the property.

The assessed values of properties in the City since FY 2016/17 are listed in Table 1 below.

Table 1 – Assessed Values (\$ 000 Billion)

FISCAL YEAR	SECURED	UNSECURED	TOTAL	% CHANGE
2016/17	6.37	0.136	6.51	4.90%
2017/18	6.60	0.141	6.74	3.65%
2018/19	6.97	0.202	7.17	6.30%
2019/20	7.22	0.145	7.36	2.67%
2020/21	7.49	0.158	7.65	3.90%
2021/22 *	7.71	0.162	7.87	2.89%
2022/23 *	7.91	0.167	8.08	2.66%

* Estimated data

The assessed valuation estimates for FY 2021/22 and FY 2022/23 utilize growth projections from a third-party property tax consultant to forecast property tax revenues. Secured/unsecured property valuations are projected to increase by approximately 2.89% for FY 2021/22 and 2.66% for FY 2022/23. Notable factors in the anticipated increases are the appreciation of existing structures, growth due to transfer in ownership, and growth due to structural improvement and construction.

Table 2 – Property Tax Revenues (\$ 000 Million)

FISCAL YEAR	SECURED & UNSECURED**	PROPERTY TAX IN-LIEU OF VLF	TOTAL	% CHANGE
2016/17	7.219	2.774	9.993	3.45%
2017/18	7.271	2.947	10.595	0.72%
2018/19	7.703	3.056	10.759	3.75%
2019/20	8.175	3.139	11.314	5.16%
2020/21 *	8.453	3.261	11.714	3.53%
2021/22 *	8.688	3.354	12.042	2.80%
2022/23 *	8.910	3.444	12.354	2.59%

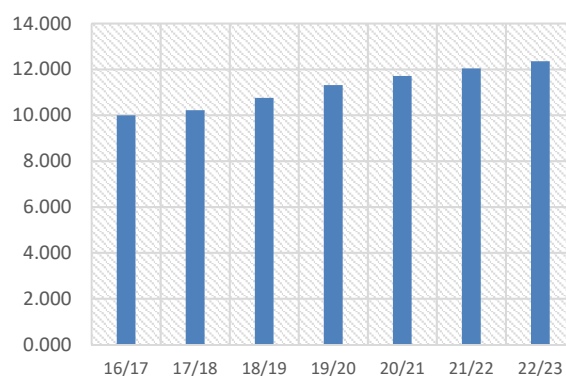
*Estimated data

**Includes Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes

As shown in Table 2, it is projected that property tax revenues will yield approximately \$8.688 million in FY 2021/22 and \$8.910 million in FY 2022/23 in property tax receipts. In addition, the City receives property taxes in lieu of Vehicle License Fee (VLF) revenues. Total property tax revenue receipts are projected to yield approximately \$12.042 million in FY 2021/22, representing a 2.80% increase over the previous fiscal year. In FY 2022/23, it is anticipated assessed values will continue to increase to \$12.354 million, resulting in an additional 2.59% increase in total property revenues over the prior fiscal year.

Figure 1 below shows a five-year history and projections for FY 2021/22 and FY 2022/23.

Figure 1 – Property Tax Revenues (\$ 000)
(5-Year Trend and FYs 2021-2023 Projections)



FRANCHISE FEES

Franchise Fees are imposed by the City on gas, electric, and cable television for the privilege of using public rights-of-ways. Each of these utility companies is assessed between 1 and 5 percent of gross receipts. In addition, a fee is imposed on the City's solid waste and recycling service provider for contract administration costs and costs associated with the repair of City streets. The City's solid waste fee is adjusted for inflation each fiscal year based on the annual percentage change in the Producer Price Index (PPI). This adjustment is applied to the prior year actual fee amount using March PPI data. The City received \$333,000 in solid waste fee revenue in FY 2020/21. We are forecasting that the PPI percentage change for the following fiscal year will be 2.5% over the current year, which will adjust the fee total to \$341,325 for FY 2021/22.

CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

Also included in this category is the 10% Transient Occupancy Tax (TOT) levied on operating hotels located within the City limits, of which currently there are four. Table 3 below lists the historical trend of TOT revenues.

Table 3 – TOT REVENUES

FISCAL YEAR	TOT Received (\$)	% CHANGE (From Prior Year)
2016/17	1,438,000	0.37%
2017/18	1,381,720	-3.99%
2018/19	1,300,000	-6.00%
2019/20	1,025,046	-21.15%
2020/21 *	600,000	-41.47%
2021/22 *	800,000	33.33%
2022/23 *	1,000,000	25.00%

*Estimated data

In FY 2019/20, the TOT contributed \$1,025,046 to the City's General Fund. For FY 2020/21, it is anticipated that the actual year-end TOT receipts will total \$600,000 representing a decrease of approximately 41.47%.

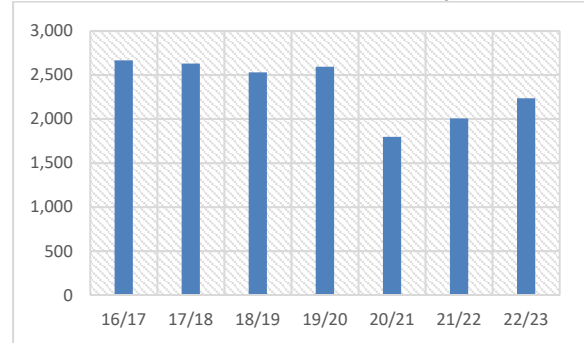
For this two-year budget cycle, it is anticipated that TOT receipts will increase approximately 33.33% for the first year of the Biennial Budget, totaling \$800,000. For FY 2022/23, TOT receipts are anticipated to total \$1,000,000, a 25% increase over the prior year estimate.

Franchise Utility Fees revenue is expected to total \$865,000 in FY 2021/22 and to \$886,625 in FY 2022/23.

Figure 2 provides a historical trend of revenues for franchise fees and TOT. As shown in the graph, total Franchise Fees and TOT receipts are expected to total \$2,006,325 for FY 2021/22 and \$2,236,483 for FY 2022/23, representing a 11.59% and 11.47% increase, respectively.

Figure 2 – FRANCHISE FEES & TOT (\$ 000)

(5-Year Trend and FYs 2021-2023 Projections)



SALES TAX

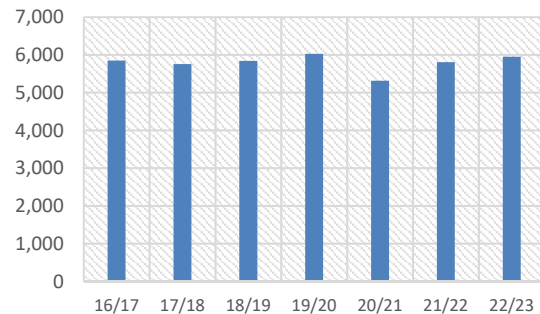
The 7.75% Sales and Use Tax is collected by the State Board of Equalization and is allocated as follows:

- The City receives 1% of the total based on sales within its jurisdiction;
- 0.50% is allocated to the Orange County Transportation Authority (OCTA);
- The remaining 6.25% is retained by the State.

The City's Sales and Use Tax Revenues include point of sale tax payments, and a share of the County Pool and State Pool allocations.

Figure 3 provides a historical trend of sales and use tax revenues.

Figure 3 –SALES & USE TAX (\$ 000)
(5-Year Trend and FYs 2021-2023 Projections)



It is anticipated that Sales and Use Tax revenues will slightly increase in both FY 2021/22 and FY 2022/23. Sales and Use Tax revenues are projected at \$5,807,432 in FY 2021/22 and \$5,952,618 in FY 2022/23.

CITY OF LAGUNA HILLS

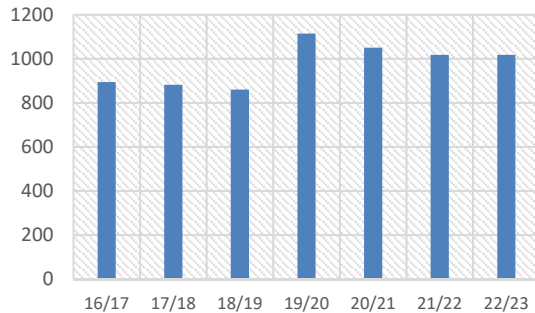
SOURCES OF GENERAL FUND REVENUES

LICENSES AND PERMITS

This revenue source is development driven and is comprised of fees for Building and Engineering licensing and permit activities.

The chart below details a 5-year historical trend of license and permit fees collected.

Figure 4 – LICENSES AND PERMITS (\$ 000)
(5-Year Trend and FYs 2021-2023 Projections)



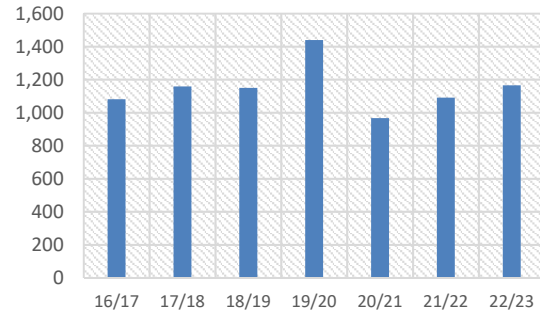
The License and Permits Fee revenues for FY 2021/22 and FY 2022/23 are each estimated to total \$1,018,500.

CHARGES FOR SERVICES

This revenue type is comprised of at least 5 major fee categories: 1) fees generated from recreation programs; 2) fees for development-type activities like planning and zoning fees, grading plan checks, and improvement inspection fees; 3) rental charges and lease agreements for the use of communication and other facilities in the City, including the Community Center; 4) sale of publications and maps and other charges; and 5) miscellaneous receipts for weed abatement, refund of prior years' risk premiums, etc.

For FY 2021/22, it is estimated that this revenue source will increase by 12.9% over the year-end estimate. Revenues are anticipated to increase the following fiscal year by 6.7%, totaling \$1,165,795.

Figure 5 – CHARGES FOR SERVICES (\$ 000)
(5-Year Trend and FYs 2021-2023 Projections)

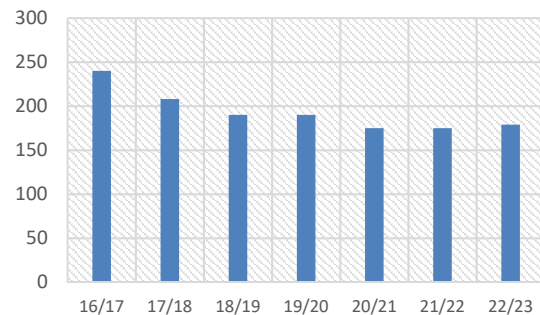


FINES AND FORFEITURES

Fines and Forfeitures revenue consists of vehicle code fines, parking violation fees, and court fines.

A 5-year historical trend of the collected Fines and Forfeitures revenue is illustrated in Figure 6 below. For the 2021-2023 Biennial Budget, the City's revenue receipts are anticipated to come in relatively flat from the year-end estimate and remain steady in the following two fiscal years.

Figure 6 – FINES & FORFEITURES (\$ 000)
(5-Year Trend and FYs 2021-2023 Projections)





BUDGET SUMMARIES

SPECIAL REVENUES

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2019/20 - 2020/21
SPECIAL REVENUE FUNDS

	PRIOR YEAR'S	FY 20/21			
	ACTUAL	AMENDED	YEAR-END	FY	FY
	FY 19/20	BUDGET	ESTIMATE	21/22	22/23
Special Revenue Funds					
CIP Funding Sources					
Gas Tax	\$ 740,158	\$ 700,000	\$ 684,976	\$ 766,768	\$ 779,803
SB1 RMRA	546,823	550,000	540,082	605,278	622,831
Measure M2 Competitive	200,000	-	200,000	200,000	-
Proposition 68	-	200,000	-	200,000	-
Other Grants & Contributions	206,675	-	-	-	-
Total CIP Funding Sources	<u>1,693,656</u>	<u>1,450,000</u>	<u>1,425,058</u>	<u>1,772,046</u>	<u>1,402,634</u>
Recycling Revenues					
Beverage Recycling	-	8,500	-	-	9,000
CR&R Recycling Fee	2,000	2,000	2,000	110,000	110,000
C&D Forfeited Deposits	<u>103,069</u>	<u>35,000</u>	<u>117,833</u>	<u>100,000</u>	<u>100,000</u>
Total Recycling Revenues	<u>105,069</u>	<u>45,500</u>	<u>119,833</u>	<u>210,000</u>	<u>219,000</u>
Measure M2 Local Fair Share	610,262	628,798	525,459	576,042	593,590
Law Enforcement	156,006	140,000	150,000	150,000	150,000
AB 2766	39,894	40,000	40,000	40,000	40,000
CASp	5,958	5,000	5,000	5,000	5,000
Senior Mobility Program	38,435	38,091	38,091	38,970	40,909
Housing Element Update Grants	-	-	-	275,000	-
Hazard Mitigation Plan FEMA Grant	-	-	-	30,000	-
CARES Act	-	692,650	687,553	-	-
American Rescue Plan Act	-	-	-	3,732,689	3,732,689
Total Special Revenues	<u><u>\$ 2,649,281</u></u>	<u><u>\$ 3,040,039</u></u>	<u><u>\$ 2,990,994</u></u>	<u><u>\$ 6,829,747</u></u>	<u><u>\$ 6,183,822</u></u>

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

GAS TAX

The State of California assesses tax on gasoline as authorized by Sections 2105, 2106, 2107, and 2017.5 of the California Streets and Highways Code. These funds are restricted for the maintenance, rehabilitation, or improvement of public streets. The City utilizes its gas tax revenue apportionments to fully fund its Street Maintenance, CIP No. 101. SB1 was recently signed into law, which has a significant future impact to allocations of streets and road funds for cities and counties by increasing the allocations of the existing Highway Users Tax Account and by added funding from the new 2017 Act. The 2017 Act establishes a new Road Maintenance and Rehabilitation Account that allocates funds from the following taxes: the 12 cent gasoline excise tax, 20 cent diesel fuel excise tax, and transportation improvement fees (vehicle registration taxes). In FY 2021/22, the annual allocation to the City is expected to total \$766,768 and \$605,278 for Gas Tax and SB1 RMRA funds, respectively, for a combined total of \$1,372,046. In 2022/23, Gas Tax revenues are projected to increase by 2.2%, amounting to \$1,402,634. These increases have a positive impact to the City's annual street maintenance program and 100% of the new funding is dedicated to the City's street maintenance program.

MEASURE M2 LOCAL FAIR SHARE

Measure M2 Funds are available from the ½ cent sales tax renewed by voters in November of 2006 with an effective date of April 1, 2011, coinciding with the sunset of Measure M1. Every year, the Orange County Transportation Authority (OCTA) determines the eligibility of local jurisdictions to receive Measure M2 Fair Share and Competitive program funds. The Measure M2 Fair Share Program is a formula-based allocation provided to local governments for use on allowable transportation planning and action activities. Apportionments are based on a formula using population, miles of existing streets, and taxable sales. This funding is projected to come for FY 2021/22 & FY 2022/23 at \$576,042 and \$593,590, respectively.

SPECIAL ALLOCATIONS

The City receives one-time revenue allocations for specific projects in its Capital Improvement Program. Many of these "grants" are awarded on a competitive basis. These sources during this biennial budget period include Measure M2 Competitive Funding, which is projected at \$200,000 in FY 2021/22. Since these revenues are typically project-driven, revenues are typically received on a reimbursement basis.

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

DEVELOPMENT IMPACT FEES

The City assesses three types of development impact fees: Public Art Fees, Traffic Mitigation Fees, and Quimby Act Fees. Developers fees are accounted for separately and are restricted based on the purpose of the fund. Public Art Fees provide funding for public art throughout designated areas of the City, as defined in the Urban Village Specific Plan (UVSP). Traffic Mitigation Fees provide funding for additional or improved traffic signals and infrastructure improvements. Quimby Act Fees provide funding for the improvement of park and/or recreational facilities within the City.

There are no projected revenues from Development Impact Fees in the 2021-2023 Biennial Budget.

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

Figures 1 and 2 below show all the sources of special revenue as a percentage of total special revenues.

Figure 1
FY 2021/22 - Sources of Special Revenue

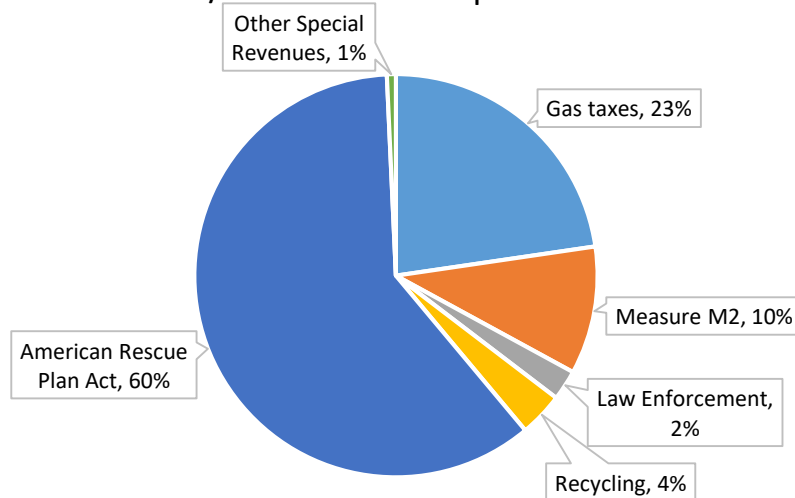
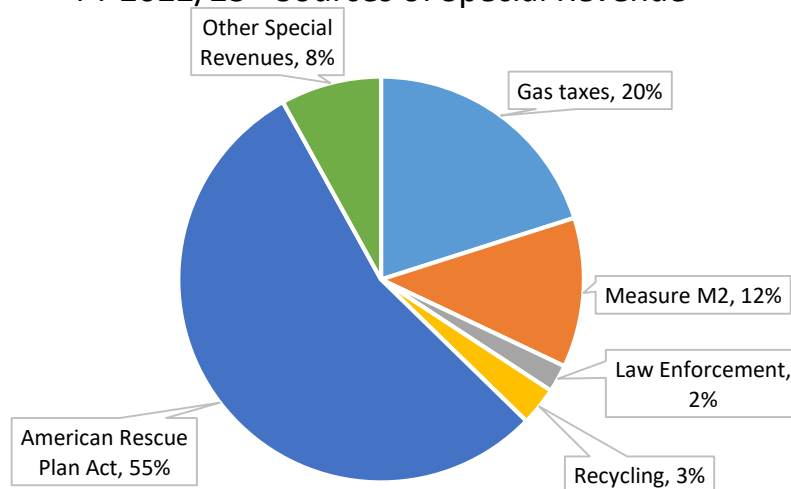


Figure 2
FY 2022/23 - Sources of Special Revenue



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Department Plans & Budget



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2021/22 – 2022/23

DEPARTMENT: GENERAL GOVERNMENT

DESCRIPTION:

The General Government Department consists of the legislative, executive, and administrative oversight of all City operations. All expenditures and activities related to the City Council, City Manager, City Attorney, City Clerk, and Administrative Services are included in this Department. The Department is also responsible for the City's economic development efforts.

MISSION STATEMENT:

Formulate and implement policies, practices, and services that respond to the needs, values, and interests of the citizens of Laguna Hills, all the while overseeing and supporting the operations of the City so as to deliver a high level of service, in a manner that is financially sustainable and ensures legal compliance with all Federal, State, and local statutes.

FUNCTIONAL AREAS:

EXECUTIVE MANAGEMENT

(City Council Support, Policy Implementation, Contract Administration, Operations Management, and Organizational Development)

INTERGOVERNMENTAL RELATIONS

(Orange County Fire Authority, League of California Cities, Association of California Cities, Orange County Public Library Board, San Joaquin Toll Road Agency, and Miscellaneous Regional Advisory Body Representation)

LEGAL SERVICES

(General Counsel, Special Counsel, and Litigation)

ECONOMIC DEVELOPMENT

(Retention and Attraction)

FINANCE

(Financial Reporting and Analysis, Internal Control Development and Compliance, Audit Coordination and External Accountability, Budget Coordination and Program Evaluation, Cash Management and Investments, Debt Management, Purchasing, and Payroll)

RISK MANAGEMENT

(Liability Protection, Purchasing, Claims Processing and Defense, Risk Assessment, Inspections, Incident Reporting & Investigations, Safety Audits, and Safety Training)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: GENERAL GOVERNMENT

PERSONNEL

(Training and Development, Administration of Employee Benefits and Compensation Plans, Recruitment, and Human Services)

CITY CLERK

(Municipal Code, Agenda Preparation, Custody of Records, and Elections and Campaign Statement Filings)

BUDGETED STAFFING:

	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Full-time	8.00	8.00	10.00
Part-time	1.50	1.50	0.00
Total	9.50	9.50	10.00

WORK PROGRAMS:

1. Prepare a Request for Proposals for Banking Services, pursuant to City Council Policy No. 105.
2. Award of contract for new Independent Auditor Services, pursuant to City Council Policy No. 105.
3. Conduct a comprehensive user fee study.
4. Negotiate a Memorandum of Understanding (MOU) with LHCEA to be effective July 1, 2021.
5. Conduct a comprehensive employee compensation and classification study.
6. Conduct a General Municipal Election in November 2022.

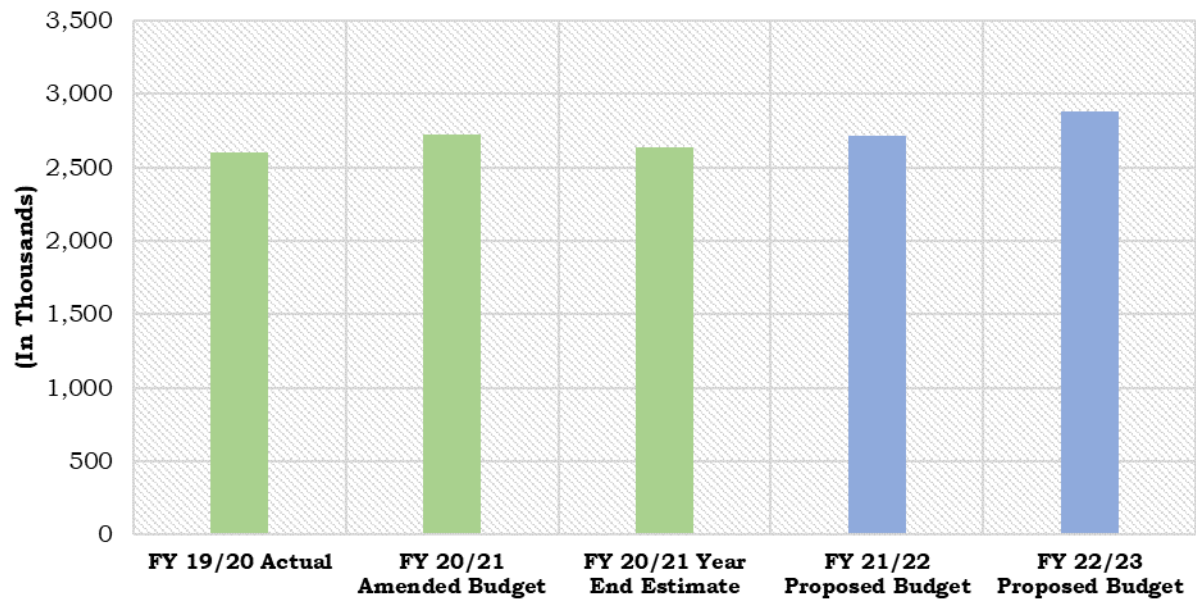


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: GENERAL GOVERNMENT

DEPARTMENT EXPENDITURE GRAPH:



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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		General Government			155	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
PERSONNEL						
510.000	SALARIES - FULL TIME	1,157,400	1,175,743	1,270,658	1,332,200	1,398,201
512.000	SALARIES - PART-TIME	71,988	102,842	89,441	37,138	
518.000	AUTO ALLOWANCE	10,800	10,800	10,800	18,600	18,600
520.000	MEDICARE	16,579	18,696	18,365	20,270	20,689
521.000	RETIREMENT	252,665	230,356	229,337	243,457	252,273
530.000	HEALTH INSURANCE	235,700	260,350	224,715	282,170	318,291
530.200	GROUP LIFE	3,408	4,028	3,134	4,098	4,142
542.000	DISABILITY INSURANCE	6,559	7,298	9,932	7,820	7,867
Sub-total		1,755,099	1,810,113	1,856,382	1,945,753	2,020,063
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES - MISC.	7,886	8,040	8,040	8,140	8,040
610.001	MEMBERSHIPS AND DUES - LOCC	13,149	13,000	-	13,150	13,300
610.002	MEMBERSHIPS AND DUES - ACC-OC	9,341	10,000	8,407	9,400	10,000
610.003	MEMBERSHIPS AND DUES - OCCOG	5,196	5,300	3,769	5,350	5,400
610.004	MEMBERSHIPS AND DUES - LAFCO	4,158	4,200	4,133	4,200	4,200
610.005	MEMBERSHIPS AND DUES - SCAG	-	3,500	-	3,600	3,650
610.006	MEMBERSHIPS AND DUES - OC HOUSING TRUST	-	5,000	4,630	5,000	5,100
611.000	TRAINING AND EDUCATION	4,814	13,900	3,800	6,550	9,500
612.000	TRAVEL, CONFERENCES, & MEETINGS	19,494	16,450	1,600	9,450	12,450
612.001	TRAVEL - LEAGUE OF CA CITIES	-	15,600	-	9,600	11,600
612.002	TRAVEL - ACC-OC	4,650	12,000	-	6,000	9,000
613.000	MILEAGE REIMBURSEMENT	632	400	250	400	400
613.100	VEHICLE - FUEL	2,228	4,000	700	-	
620.000	OFFICE SUPPLIES	6,078	9,600	6,000	6,600	9,600
622.000	OPERATING SUPPLIES	5,427	9,900	9,500	9,900	9,900
623.000	PRINTING	773	1,650	1,500	1,650	1,650
624.001	ADVERTISING - LEGAL	5,995	14,400	15,500	13,000	15,500
625.000	POSTAGE & DELIVERY	1,955	1,800	1,800	1,800	1,800
626.000	SUBSCRIPTIONS & BOOKS	8,319	7,150	9,000	7,250	7,350
646.100	MAINTENANCE & REPAIR- VEHICLE	3,655	1,800	7,500	-	-
662.000	BANK & MERCHANT SERVICE FEES	39,322	27,000	40,000	36,000	36,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	50,143	67,200	10,000	46,025	37,700
Sub-total		193,215	251,890	136,129	203,065	212,140

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		General Government			155	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	17,848	58,420	43,420	17,420	58,420
700.010	LEGAL SVCS. - GENERAL COUNSEL	303,580	285,000	367,000	310,000	310,000
700.011	LEGAL SVCS. - LITIGATION	160,863	120,000	37,500	75,000	50,000
700.020	LEGISLATIVE SERVICES	34,800	34,800	34,800	34,800	34,800
700.030	CITY CLERK FUNCTIONAL SUPPORT	4,103	20,500	5,000	13,500	20,500
700.050	FINANCIAL SERVICES	1,600	2,500	2,900	2,500	37,500
700.051	ANNUAL FINANCIAL AUDIT SERVICES	31,165	33,250	29,850	33,250	33,250
700.055	COMPLIANCE AUDIT SERVICES	52,407	25,000	48,064	25,000	25,000
720.030	GENERAL MUNICIPAL ELECTION SVCS	-	25,000	23,250	-	25,000
720.055	PROPERTY TAX ADMIN FEE	48,145	55,000	49,536	55,000	55,000
	Sub-total	654,511	659,470	641,320	566,470	649,470
	TOTAL	2,602,825	2,721,473	2,633,831	2,715,288	2,881,673



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2021/22 – 2022/23

DEPARTMENT: NON-DEPARTMENTAL

DESCRIPTION:

The Non-Departmental Department encompasses functions that are essential to the operation of the City but do not fall within the jurisdiction of any single department or are expenditures of an organization-wide nature. Most notably, this includes the Information Technology (IT) function.

The IT division is responsible for the support and management of the City's information services, including software applications and computer hardware, at the Civic Center and the Community Center and Sports Complex.

MISSION STATEMENT: Support the operations of the City in order to maintain and enable the efficient management and administration of the City.

FUNCTIONAL AREAS:

NETWORK & DESKTOP SUPPORT

(Data Back-up, Network & Desktop Maintenance, Printers)

SOFTWARE SUPPORT

(Department Software Systems, Data Management, Website and Intranet)

LIABILITY PROTECTION

(General Liability, Property and Vehicle Insurance)

BUDGETED STAFFING:

	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Full-time	1.00	1.00	1.00
Part-time	0.00	0.00	0.00
Total	1.00	1.00	1.00

WORK PROGRAMS:

1. Implement a cloud backup solution for the City's IT infrastructure for an additional layer of data integrity protection.
2. Upgrade application databases to increase cybersecurity protection.



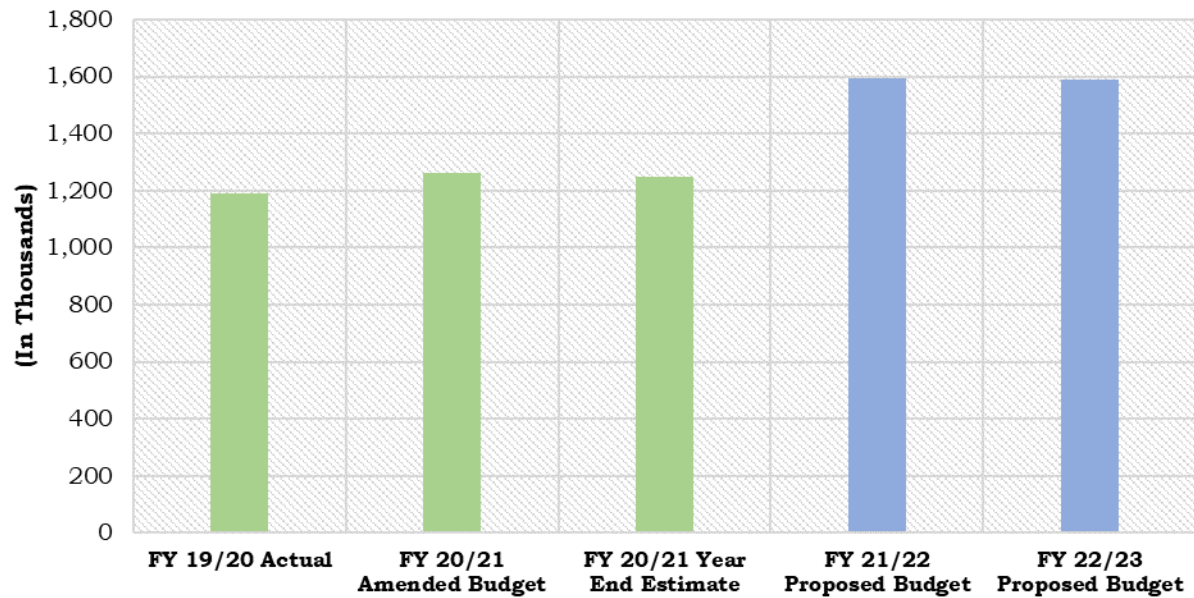
CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: NON-DEPARTMENTAL

3. Implement the CivicPlus (CP) Mobile App to align with website updates and to enhance the City's social media presence.

DEPARTMENT EXPENDITURE GRAPH:



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Non-Departmental			195	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
PERSONNEL						
510.000	SALARIES - FULL TIME	116,375	111,788	116,809	114,024	116,874
520.000	MEDICARE	1,756	1,621	1,972	1,653	1,695
521.000	RETIREMENT	7,760	8,123	8,825	8,267	8,473
522.000	PENSION PLAN UAL	225,141	273,000	269,122	341,873	387,700
530.000	HEALTH INSURANCE	16,976	24,595	11,105	11,971	12,830
530.200	GROUP LIFE	389	419	386	427	438
540.000	WORKERS COMP	35,041	41,884	38,888	41,000	42,000
542.000	DISABILITY INSURANCE	841	747	835	755	765
550.000	EMPLOYEE BENEFITS PLAN ADMIN FEE	9,645	9,420	9,780	9,920	9,920
Sub-total		413,924	471,597	457,722	529,890	580,695
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	90	400	400	400	400
611.000	TRAINING AND EDUCATION	7,822	9,500	6,500	7,000	8,500
617.000	RECRUITMENT	1,501	3,600	2,000	7,800	4,000
620.000	OFFICE SUPPLIES	6,808	12,000	8,000	10,000	12,500
621.000	COMPUTER SUPPLIES	14,618	12,101	12,101	12,335	12,574
622.000	OPERATING SUPPLIES	5,375	8,500	6,000	7,950	8,950
623.000	PRINTING	2,927	2,000	1,000	2,000	2,000
625.000	POSTAGE & DELIVERY	11,792	21,000	11,000	15,500	12,000
630.000	TELEPHONE & COMMUNICATION	46,222	48,704	46,000	48,660	48,658
641.000	RENT/LEASE - EQUIPMENT	1,995	1,500	2,000	1,500	1,500
641.200	RENT/LEASE - COPIER	19,548	26,882	13,500	13,500	13,500
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	-	3,951	4,000	2,150	6,450
647.000	MAINTENANCE & REPAIR-COMP EQUIP	244	2,000	2,000	1,000	1,000
690.000	GENERAL LIABILITY INSURANCE	278,148	293,867	340,172	430,660	441,426
690.050	EMPLOYMENT PRACTICES LIABILITY INS	11,767	12,355	12,195	14,950	15,325
690.100	VEHICLE & PROPERTY INSURANCE	59,089	59,605	70,953	92,933	95,257
690.150	EARTHQUAKE INSURANCE	34,556	36,284	38,011	41,812	42,857
690.200	COMMERCIAL CRIME INSURANCE	2,954	2,820	3,249	4,300	4,408
690.300	INSURANCE ADMINISTRATION	46,420	48,709	44,313	47,093	48,271
Sub-total		551,876	605,778	623,394	761,543	779,576
CONTRACTUAL SERVICES						
700.090	COMPUTER CONSULTING SERVICES	12,901	17,000	17,000	71,000	57,000
720.050	HARDWARE & SOFTWARE SUPPORT	136,366	135,961	127,961	178,117	142,963
Sub-total		149,267	152,961	144,961	249,117	199,963
CAPITAL OUTLAY						
930.000	FURNITURE	-	5,000	-	5,000	10,000
940.000	COMPUTER HARDWARE & SOFTWARE	77,350	26,700	24,200	47,200	21,700
Sub-total		77,350	31,700	24,200	52,200	31,700
TOTAL		1,192,417	1,262,036	1,250,277	1,592,750	1,591,934

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2021/22 – 2022/23

DEPARTMENT: COMMUNITY DEVELOPMENT

DESCRIPTION:

The Community Development Department provides planning, code enforcement, building and safety, and receptionist functions for the City and is organized into two divisions: Planning and Building & Safety.

The Planning division is primarily responsible for administration of the City's Zoning Codes and ensuring the implementation of the goals and strategies of the General Plan, which serves as a comprehensive strategy for the management of future growth and change within the community. In addition, this division monitors and responds to development in neighboring jurisdictions and ensures planning and environmental compliance with regional authorities and State Law.

The Building and Safety division is responsible for the review of building plans, issuance of permits, public counter services, continuous progress inspections, complaint investigations, code compliance, and City reception duties.

MISSION STATEMENT: Provide effective guidance and coordination for all land planning and development activities throughout the City and implement the regulations and policies of the City in a manner that will ensure a safe and healthy environment that promotes a high quality of life.

The Department is committed to fulfilling this mission by providing the highest level of professional service to the City Council and general public; by working to improve cooperative relationships with other City departments and public agencies; by fairly and consistently implementing City policies and regulations in the processing of development proposals; and by creating innovative, efficient solutions to community issues.

FUNCTIONAL AREAS:

DEVELOPMENT APPLICATION SERVICES

(Zoning Application Review, Building Permit/ Zoning Code Compliance Review, Public Inquiries Regarding Zoning and Development, CEQA Compliance)

ADVANCED PLANNING SERVICES

(General Plan and Zoning Code Amendments, Zoning Changes, Participation in Regional Housing, Transportation, Environmental, and Sustainability Planning Activities and Studies, Special Zoning Studies, Monitoring Development in Adjacent Jurisdictions)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 - 2022/23

DEPARTMENT: COMMUNITY DEVELOPMENT

COUNTER SERVICES

(Building Plan Check Intake, Building Permit Issuance, Plan Check Tracking, Permit Fee Estimation, Fire Prevention Submittals, Building Code Information, Over-The-Counter Plans Examination)

INSPECTION SERVICES

(Zoning Code Compliance, Building Code Inspections, Property Maintenance)

PLAN CHECK SERVICES

(Building Permit Reviews for ADA Compliance, Building, Mechanical, Plumbing, Fire, Electrical Codes, and Energy Codes)

BUDGETED STAFFING:

	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Full-time	6.00	6.00	6.00
Part-time	0.50	0.50	0.50
Total	6.50	6.50	6.50

MAJOR PLANS:

1. Preparation and adoption of the Housing Element Update for the Sixth Housing Element Cycle, which is due to the state in fall 2021, including amendments to the General Plan for climate adaptation as required by SB 379 (2015).
2. Complete Zoning Code updates as needed, to implement the Sixth Cycle Housing Element.

WORK PROGRAMS:

1. Support, process, and complete the entitlement processes for significant development projects as needed.
 - a. The Village at Laguna Hills.
 - b. Honali Plaza Remodel/Shared Parking Use Permit.
 - c. MemorialCare Saddleback Medical Center Expansion - Women's Pavillion.
 - d. Laguna Hills Plaza Grocery Store Addition.
2. Triennial Building Code Adoption.
3. Accessory Dwelling Unit (ADU) Ordinance Update.



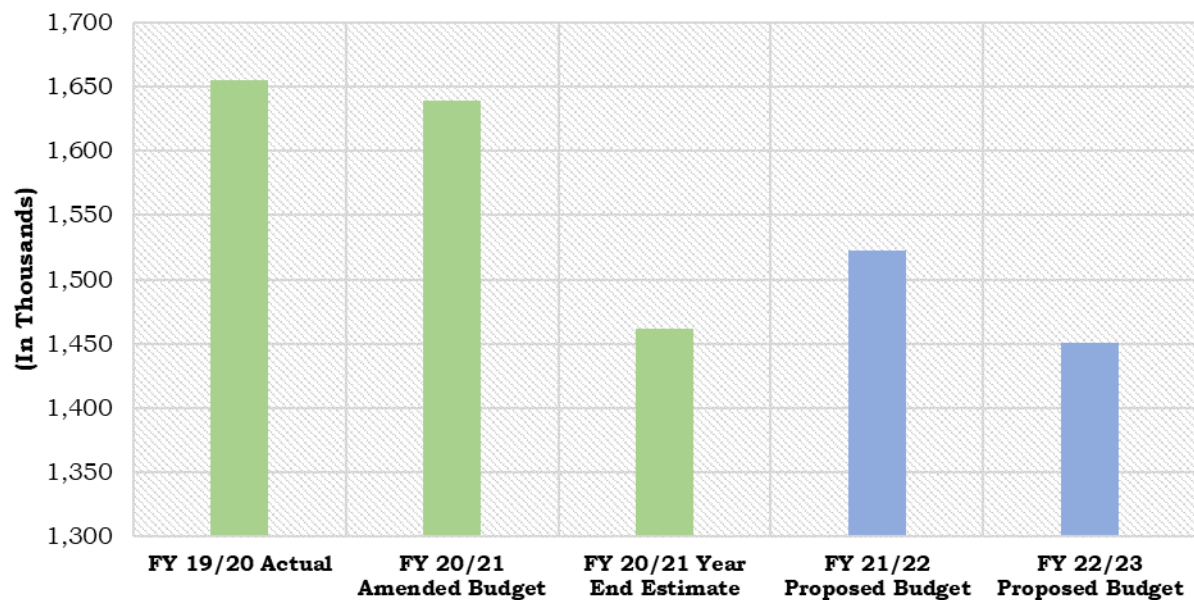
CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 - 2022/23

DEPARTMENT: COMMUNITY DEVELOPMENT

4. Cell/5G Ordinance Update.
5. Small Update Zoning Code for Consistency with State Law (Large Family Daycare, Density Bonus, Residential Development).
6. Adoption of Objective Design Standards for Residential Development.

DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Development			225	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
PERSONNEL						
510.000	SALARIES - FULL TIME	565,655	629,775	606,066	598,022	631,964
512.000	SALARIES - PART-TIME	49,739	53,910	29,054	28,620	29,336
518.000	AUTO ALLOWANCE	7,200	7,200	7,200	7,200	7,200
520.000	MEDICARE	8,309	10,018	8,351	9,191	9,693
521.000	RETIREMENT	76,548	85,701	78,962	80,335	83,796
530.000	HEALTH INSURANCE	100,235	104,582	117,732	137,234	151,141
530.200	GROUP LIFE	1,838	2,194	1,932	2,038	2,145
542.000	DISABILITY INSURANCE	4,080	4,097	4,335	3,702	3,988
	Sub-total	813,604	897,477	853,632	866,342	919,263
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	2,085	2,700	300	2,300	2,300
611.000	TRAINING AND EDUCATION	2,605	6,300	5,350	2,250	3,000
613.000	MILEAGE REIMBURSEMENT	386	300	-	300	300
613.100	VEHICLE - FUEL	1,033	500	700	1,000	-
622.000	OPERATING SUPPLIES	909	1,500	1,500	1,500	1,500
623.000	PRINTING	107	1,000	1,000	1,000	750
626.000	SUBSCRIPTIONS & BOOKS	3,910	3,500	1,900	2,000	3,500
646.100	MAINTENANCE & REPAIR- VEHICLE	522	1,500	1,500	2,000	500
662.000	BANK & MERCHANT SERVICE FEES	143	1,200	-	-	-
	Sub-total	11,700	18,500	12,250	12,350	11,850
CONTRACTUAL SERVICES						
700.000	PROF SVCS - BLDG & SAFETY SVCS	802,230	554,000	395,000	480,000	480,000
700.200	GENERAL PLANNING SVCS.	10,755	20,000	21,770	15,000	15,000
700.201	PLAN APPLICATION SVCS.	17,160	-	80,000	50,000	25,000
700.225	HOUSING ELEMENT	-	150,000	100,000	100,000	-
	Sub-total	830,145	724,000	596,770	645,000	520,000
TOTAL		1,655,449	1,639,977	1,462,652	1,523,692	1,451,113

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2021/22 – 2022/23

DEPARTMENT: PUBLIC SERVICES

DESCRIPTION:

The Public Services Department is composed of three divisions: Engineering, Public Works, and Parks.

The Engineering division provides management of the public right-of-way, traffic engineering, civil engineering, water quality administration and capital improvement administration. This division also provides staff support to the City's Traffic Commission, responds to resident concerns regarding traffic safety, monitors regional transportation impacts to the community, interfaces with adjacent communities, and monitors local traffic conditions.

The Public Works division provides maintenance services for all infrastructure in the public right-of-way. The maintenance services, with the exception of administration and maintenance inspection, are provided on a contract basis. The Public Works maintenance function includes pavement repairs, signage, striping, concrete work and street sweeping on the 95 centerline miles of the street system, monitoring of the storm drain system, repair of bicycle trails, and maintenance of 48 traffic signals throughout the City. The division responds to resident calls regarding maintenance issues, provides weekly inspection of the local street system, prepares task orders and oversees the implementation of scheduled maintenance work.

The Parks division performs maintenance inspection and administration of contracts for landscape maintenance of the City's 48 acres of local parks, 26 acres of sports parks, 152 acres of open space and slopes, 15 acres of median islands and parkways; graffiti removal; lighting maintenance; and a variety of repair services.

MISSION STATEMENT: Protect and preserve the public's use and ownership of public property and rights-of-way throughout the City.

Provide scheduled and preventive infrastructure maintenance services within public rights-of-way for the benefit of the community.

Provide, create, and maintain a high-quality park, trails and public landscape system that encourages the public's use of park facilities and open space areas, and adds to the overall aesthetic appearance and quality of life for the residents of the City.



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: PUBLIC SERVICES

FUNCTIONAL AREAS:

STREET SYSTEM

(Life-Cycle management of the 95-mile street system)

TRAFFIC CONTROL SYSTEM

(Monitoring of 48 signalized intersections and maintenance of 8000 signs and 4,000 pavement markings)

FLOOD CONTROL/WATER QUALITY

(Maintenance of drainage facilities and administration of water quality compliance)

MANAGEMENT OF THE PUBLIC RIGHT-OF-WAY

(Encroachment Permits, Plan Checking, and Inspection)

TRAFFIC ENGINEERING AND TRAFFIC COMMISSION SUPPORT SERVICES

(Support of the Traffic Commission, Traffic Safety Evaluation, and Management of Traffic Control Devices)

CAPITAL IMPROVEMENT ADMINISTRATION

(Planning and Budgeting, Design, Construction Management, Inspection, and Grant Applications)

LANDSCAPE MAINTENANCE

(Parks, Parkways, Slopes, and Median Islands)

OPEN SPACE MAINTENANCE

(Undeveloped Areas and Trails and Weed Abatement)

URBAN FORESTRY

(Tree Inventory and Maintenance)

BUDGETED STAFFING:

	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Full-time	5.00	5.00	5.00
Part-time	0.00	0.00	0.00
Total	5.00	5.00	5.00



CITY OF LAGUNA HILLS

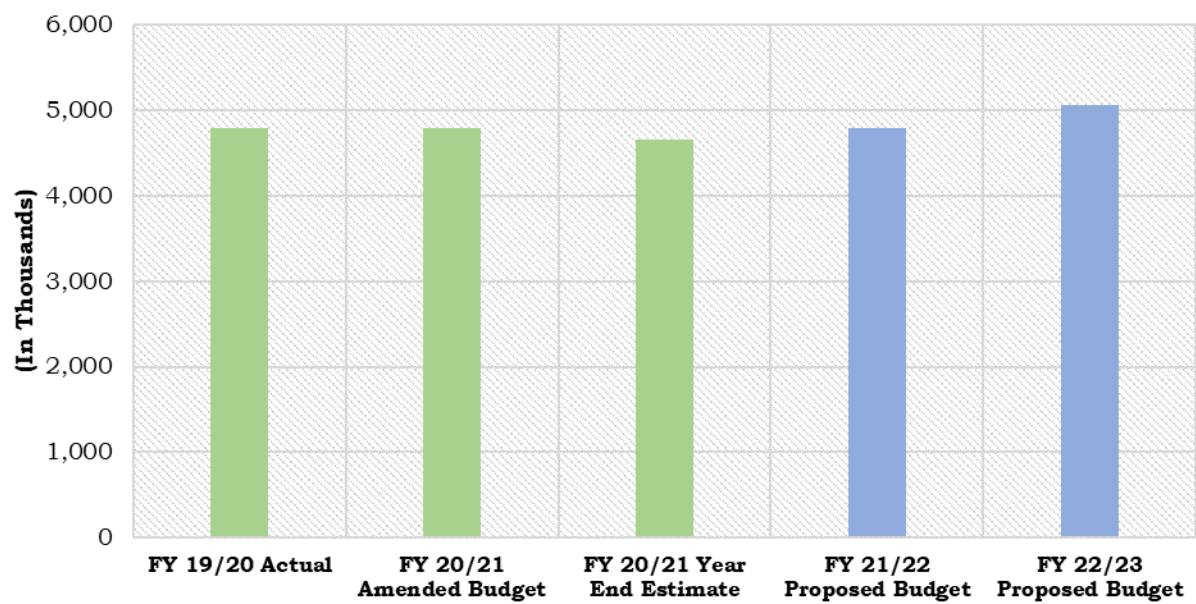
BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: PUBLIC SERVICES

WORK PROGRAMS:

1. Continue to update data layers to the Geographic Information System (GIS).
2. Seek grant funds for infrastructure improvements.

DEPARTMENT EXPENDITURE GRAPH:



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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Services			355	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
PERSONNEL						
510.000	SALARIES - FULL TIME	634,000	697,243	672,652	540,398	661,473
518.000	AUTO ALLOWANCE	7,800	7,800	7,800	3,600	7,200
520.000	MEDICARE	8,776	13,226	9,183	7,888	9,696
521.000	RETIREMENT	97,413	94,543	85,735	52,823	70,319
530.000	HEALTH INSURANCE	81,017	84,043	86,506	93,940	115,907
530.200	GROUP LIFE	2,085	2,270	2,066	2,002	2,383
542.000	DISABILITY INSURANCE	4,406	3,989	4,378	3,315	4,106
Sub-total		835,497	903,114	868,320	703,966	871,084
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	2,175	2,300	2,700	2,700	2,800
611.000	TRAINING AND EDUCATION	10,007	10,000	2,000	5,500	10,000
613.000	MILEAGE REIMBURSEMENT	382	100	100	250	250
613.100	VEHICLE - FUEL	4,051	6,200	4,000	4,000	4,500
622.000	OPERATING SUPPLIES	4,945	12,500	12,500	8,000	12,000
623.000	PRINTING	1,123	3,000	2,500	3,000	3,000
626.000	SUBSCRIPTIONS & BOOKS	114	600	800	800	1,000
630.000	TELEPHONE & COMMUNICATION	254	500	500	500	500
631.000	UTILITIES - ELECTRIC	89,347	120,000	80,000	100,000	120,000
631.400	ELECTRIC - ST. LIGHTS/SIGNALS	399,457	430,000	430,000	450,000	450,000
631.900	UTILITIES ELECTRIC/OnBillFinancing	96,667	92,000	90,000	90,000	90,000
635.000	UTILITIES - WATER	350,539	368,000	368,000	375,000	375,000
640.000	RENT/LEASE - FACILITY	6,372	6,500	6,500	6,500	7,000
646.100	MAINTENANCE & REPAIR- VEHICLE	3,073	3,200	2,000	2,000	2,500
Sub-total		968,506	1,054,900	1,001,600	1,048,250	1,078,550
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	-	16,000	5,000	10,000	10,000
700.100	CITY ENGINEER	36,264	35,000	35,000	35,000	35,000
700.101	TRAFFIC ENGINEER	132,442	45,000	45,000	60,000	50,000
700.250	ON-CALL ENGINEER	-	5,000	1,000	2,500	2,500
700.255	IMPROVEMENT INSPECTION	166,000	150,000	200,000	150,000	155,000
700.300	HAZARD MITIGATION PLAN	-	-	-	40,000	-
700.631	PROF SVCS UTILITY COST MGMT	-	500	-	-	-
720.400	STREET MAINTENANCE	507,038	595,000	450,000	600,000	600,000
720.410	STREET SWEEPING	142,295	141,000	150,000	215,000	215,000
720.420	TRAFFIC SIGNAL MAINTENANCE	192,890	154,000	250,000	175,000	180,000
720.500	GRAFFITI REMOVAL	171,988	32,000	85,000	80,000	85,000
720.700	LANDSCAPE MAINTENANCE	1,117,825	1,142,000	1,100,000	1,175,000	1,225,000
720.701	PARKS CONTRACT REPAIR	82,942	110,000	110,000	90,000	110,000
720.702	TREE MAINTENANCE	333,635	358,000	300,000	350,000	360,000
720.730	ANNUAL WEED ABATEMENT PRORAM	49,205	51,000	51,000	52,000	55,000
Sub-total		2,932,524	2,834,500	2,782,000	3,034,500	3,082,500

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Services			355	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
CAPITAL OUTLAY						
900.000	VEHICLES	-	-	-	-	-
910.000	EQUIPMENT & MACHINERY	6,500	-	-	-	20,000
950.002	LANDSCAPE & SLOPES	41,106	-	-	-	-
	Sub-total	47,606	-	-	-	20,000
	TOTAL	4,784,133	4,792,514	4,651,920	4,786,716	5,052,134



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2021/22 – 2022/23

DEPARTMENT: COMMUNITY SERVICES

DESCRIPTION:

Community Services programs are a valuable service that the City provides to enhance the quality of life for its citizens. Laguna Hills strives to offer superior recreation programs for all ages. The Community Services Department provides recreation classes, special events, excursions, camps, athletic programs, and disability services in response to the demands of the community. The Community Services Department is also responsible for administering the City's franchise agreement for solid waste and recycling services and animal services.

MISSION STATEMENT: Provide quality recreation programming that promotes a healthy lifestyle, self-esteem, family life, community spirit, and public welfare.

FUNCTIONAL AREAS:

SPECIAL EVENTS

(Fourth of July, Memorial Day Race, and Seasonal Celebrations)

EARLY CHILDHOOD AND CHILDREN'S PROGRAMS

(Pre-school, Sports and Athletics, Cooking, Music, Art and Science Classes, Theatre and Camp Programs)

TEEN PROGRAMS

(Personal Development and Physical Fitness Classes, Special Events, and Volunteer Opportunities)

ADULT PROGRAMS

(Sports Leagues, Physical Fitness, and Personal Development Classes)

DISABILITY SERVICES

(Circle of Friends Program, Dances, Classes, and Special Events)

SENIOR PROGRAMS

(Physical Fitness and Personal Development Classes, and Senior Dial-a-Taxi Service)

HISTORICAL INFORMATION

(City Monument Site, Fossil Display, Classes, Special Events, and Walking Tour)

SOLID WASTE FRANCHISE ADMINISTRATION

(Solid Waste, Recycling Programs)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: COMMUNITY SERVICES

ANIMAL SERVICES ADMINISTRATION

(Animal Services Contract Administration)

HOMELESSNESS SERVICES

(Homelessness Services Contract Administration)

HISTORICAL INFORMATION

(City Monument Site, Fossil Display, and Classes)

BUDGETED STAFFING:

	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Full-time	5.00	5.00	5.00
Part-time	0.00	9.25	10.00
Total	5.00	14.25	15.00

MAJOR PLANS:

1. Celebrate the City's 30th year of incorporation.
2. Implement and support organic recycling programs in accordance with Senate Bill 1383.

WORK PROGRAMS:

1. Host a quarterly Rooted Volunteer Campaign event to help beautify and make improvements within the City.
2. Increase the firework display shell count for the 2022 4th of July event to enhance the 2022 4th of July Celebration event.
3. Host movies in the park events at our neighborhood parks.

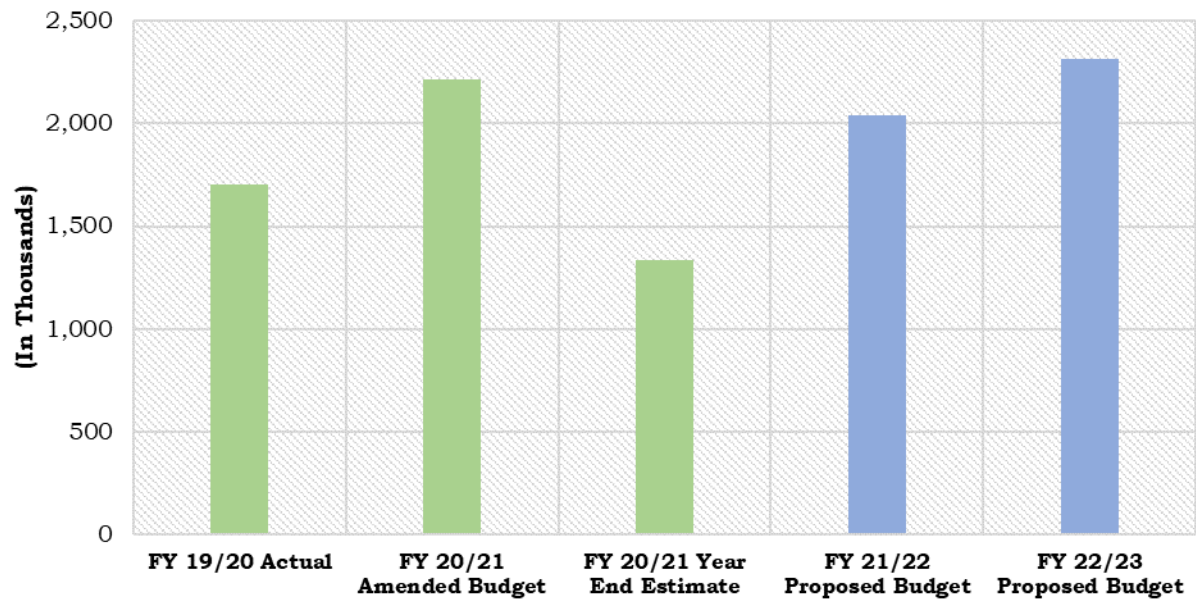


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: COMMUNITY SERVICES

DEPARTMENT EXPENDITURE GRAPH:



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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
PERSONNEL						
510.000	SALARIES - FULL TIME	535,920	597,250	543,280	568,959	589,718
512.000	SALARIES - PART-TIME	226,257	286,000	30,000	251,794	366,905
518.000	AUTO ALLOWANCE	7,200	7,200	7,200	7,200	7,200
520.000	MEDICARE	11,100	10,223	7,273	12,005	13,975
521.000	RETIREMENT	117,905	148,915	96,601	130,732	140,352
530.000	HEALTH INSURANCE	114,307	140,717	115,193	125,461	135,065
530.200	GROUP LIFE	1,840	2,193	1,756	2,062	2,231
542.000	DISABILITY INSURANCE	3,925	4,023	3,780	3,875	4,311
	Sub-total	1,018,454	1,196,521	805,083	1,102,088	1,259,757
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	806	1,360	1,360	1,360	1,360
611.000	TRAINING AND EDUCATION	2,969	6,000	1,500	1,500	6,000
611.500	CERTIFICATION FEES	766	520	750	520	520
613.000	MILEAGE REIMBURSEMENT	472	400	100	400	400
613.100	VEHICLE - FUEL	2,734	3,000	1,960	3,000	3,000
620.500	OFFICE SUPPLIES - COMM CENTER	4,251	5,500	2,800	5,500	5,500
622.005	OPERATING SUPPLIES - COMM CENTER	3,284	3,000	2,250	3,000	3,000
622.100	OPER. SUPPLIES - UNIFORMS	-	2,500	1,360	2,500	2,500
622.500	SUPPLIES - PROG. SERVICES	2,402	6,000	2,500	2,000	4,000
622.501	SUPPLIES - YOUTH LEAGUES	1,557	4,000	1,000	2,000	3,000
622.502	SUPPLIES - ADULT LEAGUES	4,967	7,750	3,000	5,750	7,750
623.500	PRINTING - PROG. SERVICES	183	500	-	500	500
624.500	ADVERTISING - PROG. SVCS.	1,172	1,500	800	3,500	3,500
626.000	SUBSCRIPTIONS & BOOKS	641	600	600	-	-
630.100	T & C - COMM. CNTR.	4,299	4,156	4,156	4,156	4,156
631.100	UTILITIES - ELECTRIC - COMM CNTR	78,539	93,000	59,700	78,000	93,000
632.500	UTILITIES - GAS - COMM CNTR	1,696	1,500	3,750	1,500	1,500
635.100	UTILITIES - WATER COMM CNTR	7,503	9,000	9,825	9,000	9,000
641.000	RENT/LEASE - EQUIPMENT	1,078	1,100	1,100	2,900	2,900
641.100	RENT/LEASE - VEHICLE	-	750	-	750	750
645.500	MAINTENANCE & REPAIR-COMM CNTR	56,529	80,000	56,750	80,000	80,000
646.500	MAINTENANCE & REPAIR- EQPT/M-CC		4,000	1,750	4,000	4,000
646.100	MAINTENANCE & REPAIR- VEHICLE	8,080	5,000	6,520	5,000	5,000
662.000	BANK & MERCHANT SERVICE FEES	9,740	15,534	4,500	10,534	15,534
690.500	INSURANCE - PROGRAM SVCS	2,330	2,700	1,350	2,700	2,700
695.500	HOLIDAY EVENTS	80,816	107,250	113,250	128,750	138,750
695.501	DAY CAMPS	13,630	17,900	7,900	7,500	17,900
695.502	M & O - DISABILITY SERVICES	2,456	4,553	-	1,000	2,277
695.504	M & O - HISTORICAL PROG.	-	500	-	500	500
695.505	M & O - EXCURSIONS	1,020	1,000	-	-	1,000
695.506	TEEN PROGRAMS	12,325	15,477	4,750	-	15,477
695.507	MARATHON 5K	38,972	194,000	75,000	194,000	194,000
695.508	JULY FOURTH CELEBRATION	58,241	58,450	415	38,950	63,450
	Sub-total	403,458	658,500	370,696	600,770	692,924

CONTRACTUAL SERVICES

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
700.000	PROFESSIONAL SERVICES	-	2,500	-	1,000	1,000
720.301	CONTRACT SVCS - PROPERTY MGMT	42,000	42,000	42,000	42,000	42,000
720.302	CONTRACT SVCS - HOMELESSNESS	7,378	15,564	15,564	26,130	26,130
720.303	CONTRACT SVCS - OCTAP	2,246	1,670	1,670	-	-
721.500	CONTRACT SVCS - REC PROGRAMS	97,232	140,000	22,500	115,000	140,000
721.505	JANITORIAL SERVICES	125,884	148,600	76,500	148,600	148,600
	Sub-total	274,740	350,334	158,234	332,730	357,730
CAPITAL OUTLAY						
910.500	EQUIPMENT & MACHINERY	4,613	1,500	800	1,500	1,500
930.500	FURNITURE	4,606	6,000	-	-	3,000
	Sub-total	9,219	7,500	800	1,500	4,500
	TOTAL	1,705,871	2,212,855	1,334,813	2,037,088	2,314,911



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2021/22 – 2022/23

DEPARTMENT: PUBLIC SAFETY

DESCRIPTION:

The Public Safety Department includes Police Services, Animal Control, and Emergency Management functions. The Police Services division accounts for the law enforcement contract with the Orange County Sheriff's Department and provides a full-time equivalent police department. Their responsibilities include: protection of citizens, enforcement of laws, and crime prevention education.

Animal Control Services are provided under contract with the City of Mission Viejo. The purpose of this division is to provide pet care, pet recovery, and pet education/training for residents.

The Emergency Management function is responsible for preparing and maintaining an emergency operations plan. This division is also responsible for maintaining the readiness of City staff and promoting an enhanced citywide understanding of emergency preparedness.

MISSION STATEMENT: Our mission is to provide responsive, professional, and caring law enforcement services to all people in the City of Laguna Hills.

FUNCTIONAL AREAS:

GENERAL LAW ENFORCEMENT

(Respond to Calls for Service, Preventive Patrol, Follow-up General and Specialized Investigation, and Apprehension of Criminal Offenders)

TRAFFIC SAFETY

(Traffic Enforcement, Traffic Safety, DUI Suppression, and Collision Investigation)

PARKING SERVICES

(Parking Enforcement, Citation Processing, Citation Adjudication, and Abandoned Vehicle Abatement)

YOUTH SERVICES

(Drug Education, Teen Safety Programs, Bicycle and Pedestrian Safety Programs, and Explorer Program)

SPECIAL SERVICES

(SWAT, VICE, Hazardous Device Section, Tactical Apprehension Team, Crisis Negotiations Team, Canine Enforcement, Narcotics Enforcement, Direct Enforcement Team, Homeless Outreach Team, School Resource Officer, School Mobile Assessment Response Team, Air Bureau Enhanced Helicopter Support, Gang Suppression, Mounted Patrol, Search and Rescue, and Reserve Bureau)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: PUBLIC SAFETY

ANIMAL SERVICES

(Pet Adoption and Related Owner Services, Animal Care, Pet Recovery, Response to Calls for Service, Animal Population Control, Disease Prevention, Mobile Pet Adoption Services, and Local Vaccination Clinics)

EMERGENCY MANAGEMENT SERVICES

(Planning, Training, Response, Recovery, and Mutual Aid Assistance)

MAJOR PLANS:

1. Police motorcycle replacement.
2. Add one (1) Deputy Sheriff position (Special Enforcement Team).
3. Add one (1) Crime Prevention Specialist position.

WORK PROGRAMS:

1. Coordinate with contract vendor regarding the phased installation of Fixed Automatic License Plate Readers (ALPRs) at strategic locations throughout the city to maximize deployment based on current crime trends.
2. Implement a public access Prescription Drug Disposal Program, facilitated at City Hall during normal business hours on a continuous basis.
3. Participate in “National Take Back Day” in partnership with the Drug Enforcement Administration (DEA) to provide outreach and education to City residents regarding the proper disposal of unused prescription medications.
4. Coordinate and host a “National Night Out” event that educates City residents on public safety resources available within the City.
5. Host community outreach and engagement events at a variety of venues throughout the year (e.g. Coffee with a Cop, Pizza with Police, Dogs with Deputies, Bicycle Safety Rodeo, Trick-or-Treat Safety Event, etc.)
6. Revitalize and expand Neighborhood Watch Program and Business Watch Programs.
7. Revitalize, update, and expand the Police Services webpage on the main City website to ensure easy access to information and services in a functional user-friendly format.

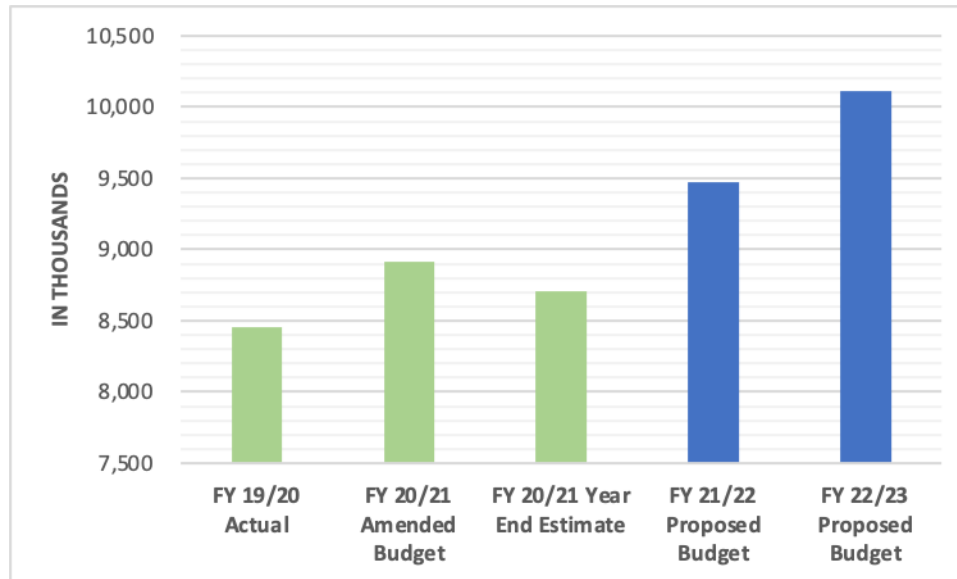


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2021/22 – 2022/23

DEPARTMENT: PUBLIC SAFETY

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2021/22 - 2022/23**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Safety			420	
		PRIOR YEAR'S ACTUAL FY 19/20	AMENDED BUDGET FY 20/21	YEAR END ESTIMATE FY 20/21	PROPOSED BUDGET	
					FY 21/22	FY 22/23
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	265	190	340	400	400
611.000	TRAINING AND EDUCATION	2,453	3,000	3,000	2,000	5,000
613.100	VEHICLE - FUEL	1,746	-	1,500	2,000	2,000
621.000	COMPUTER SUPPLIES	411	-	87	2,000	500
622.000	OPERATING SUPPLIES	11,074	7,000	7,000	8,500	10,000
622.400	OPERATING SUPPLIES - EMERGENCY	758	1,500	1,500	3,000	3,000
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	17,859	16,000	16,000	18,000	20,000
646.100	MAINTENANCE & REPAIR- VEHICLE	6,655	-	5,000	5,000	5,000
650.000	MINOR EQUIPMENT	-	-	-	1,000	1,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	2,275	10,000	4,000	12,000	15,000
	Sub-total	43,496	37,690	38,427	53,900	61,900
CONTRACTUAL SERVICES						
720.401	ANIMAL CONTROL & SHELTER SERVICES	206,556	224,000	224,000	236,880	242,780
720.800	GENERAL LAW ENFORCEMENT	8,094,639	8,498,927	8,198,409	8,985,027	9,651,658
720.821	TRAUMA INTERVENTION PROGRAM	3,641	4,600	4,600	4,600	4,600
720.822	CROSSING GUARD SERVICES	61,638	95,213	95,213	95,213	95,213
720.823	PARKING CITATION PROCESSING	23,905	30,000	30,000	30,000	30,000
720.835	FINGERPRINT IDENTIFICATION SVCS	18,036	18,032	18,032	14,794	20,000
	Sub-total	8,408,415	8,870,772	8,570,254	9,366,514	10,044,251
CAPITAL OUTLAY						
900.000	VEHICLES	-	-	-	35,000	-
910.000	EQUIPMENT & MACHINERY	4,613	-	-	5,000	5,000
930.000	FURNITURE	-	2,000	2,000	10,000	2,000
	Sub-total	4,613	2,000	2,000	50,000	7,000
	TOTAL	8,456,524	8,910,462	8,610,681	9,470,414	10,113,151

Capital Improvement Program

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY

PROJECT NO.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
STREET, SIGNALS AND LIGHTING									
101	Annual Street Maintenance	\$ 11,300,000	\$ 2,900,000	\$ -	\$ 2,600,000	\$ -	\$ 2,900,000	\$ -	\$ 2,900,000
112	Traffic Signals	1,000,000	-	-	-	-	-	-	1,000,000
139	Cabot Widening - La Paz to Paseo de Valencia	3,500,000	-	-	-	-	-	-	3,500,000
145	Paseo de Valencia Widening	9,000,000	-	-	-	-	-	-	9,000,000
168	Traffic Signal Improvements/Coordination Projects	325,000	100,000	-	75,000	-	75,000	-	75,000
170	Access Ramp Construction - Citywide/Transition Plan	4,600,000	-	-	100,000	-	-	-	4,500,000
171	La Paz Road Sidewalk Widening	1,500,000	-	-	-	-	-	-	1,500,000
178	South Moulton Pavement Rehabilitation (VIA Lomas to SCL)	2,000,000	-	-	-	-	-	-	2,000,000
181	Oso Parkway Pavement Rehabilitation (Cabot to WCL)	2,000,000	-	-	-	-	-	-	2,000,000
182	Lake Forest Drive Pavement Rehabilitation (ECL to WCL)	2,000,000	-	-	-	-	-	-	2,000,000
183	Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)	1,000,000	-	-	-	-	-	-	1,000,000
184	La Paz Road Widening (McIntyre to Cabot)	2,100,000	-	100,000	-	-	-	-	2,000,000
185	Replacement of ISNS & Cameras at all Traffic Signal Locations	375,000	-	-	125,000	-	125,000	-	125,000
	Sub-Total	\$ 40,700,000	\$ 3,000,000	\$ 100,000	\$ 2,900,000	\$ -	\$ 3,100,000	\$ -	\$ 31,600,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY

PROJECT NO.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
STREETSCAPE									
301	Alicia Parkway Median Islands Landscape Rehabilitation	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
305	La Paz Median Islands	3,700,000	-	-	-	-	-	-	3,700,000
307	Entry Monuments	750,000	-	-	-	-	-	-	750,000
312	Paseo de Valencia Median Island Rehabilitation	3,500,000	-	-	-	-	-	-	3,500,000
314	Paseo de Valencia Median Islands	2,250,000	-	-	-	-	-	-	2,250,000
315	Rehabilitation of Oso Median Islands	3,000,000	-	-	-	-	-	-	3,000,000
322	Rehabilitation of Moulton Median Island	2,500,000	-	-	-	-	-	-	2,500,000
323	Rehabilitation of Laguna Hills Drive Median Island	900,000	-	-	-	-	-	-	900,000
324	Rehabilitation of La Paz Median Island	1,250,000	-	-	-	-	-	-	1,250,000
325	Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy	2,250,000	-	-	-	-	-	-	2,250,000
326	Laguna Hills Drive Median Islands and North Parkway	750,000	-	-	-	-	-	-	750,000
330	Alicia Pkwy & Paseo de Valencia Street Tree Program	750,000	-	-	-	-	-	-	750,000
331	Synthetic Landscape Turf Median Islands	1,000,000	-	-	-	-	-	-	1,000,000
333	Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota	2,500,000	-	-	-	-	-	-	2,500,000
334	Aliso Hills Drive North Down Slope	1,000,000	-	-	-	-	-	-	1,000,000
335	La Paz Road South Side Slope Renovation	5,500,000	-	-	-	-	-	-	5,500,000
336	Palermo and Taranto Slope Renovation	300,000	-	-	-	-	-	-	300,000
337	San Remo Drive Slope Renovation	800,000	-	-	-	-	-	-	800,000
338	Paseo De Valencia East and West Parkway Renovation	800,000	-	-	-	-	-	-	800,000
339	Paseo de Valencia Southwest Parkway Renovation	650,000	-	-	-	-	-	-	650,000
	Sub-Total	\$ 35,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,150,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY

PROJECT NO.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
FLOOD CONTROL & WATER QUALITY									
403	Storm Drain/Slope Repairs	\$ 200,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
406	F23 Canada Channel (Veeh Park)	750,000	-	-	-	-	-	-	750,000
407	Aliso Creek Watershed	500,000	-	-	-	-	-	-	500,000
410	NPDES / Water Quality Program	1,400,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
411	Largo Storm Drain Improvements (secondary outlet)	500,000	-	-	-	-	-	-	500,000
412	Water Quality (2) Improvements	1,000,000	250,000	-	250,000	-	250,000	-	250,000
413	Oso Parkway Wetlands	500,000	-	-	-	-	-	-	500,000
	Sub-Total	\$ 4,850,000	\$ 500,000	\$ 200,000	\$ 500,000	\$ 200,000	\$ 500,000	\$ 200,000	\$ 2,750,000
PARKS									
234	Aliso Hills Park	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
237	Park Refurbishment Project	240,000	240,000	-	-	-	-	-	-
238	Community Center and Sports Complex Field Renovations	775,000	50,000	225,000	-	250,000	-	250,000	-
241	General Park Renovations	6,550,000	-	300,000	-	350,000	-	400,000	5,500,000
243	Restoration of Various Parks	6,500,000	-	-	500,000	500,000	500,000	500,000	4,500,000
242	Recreation Facilities Needs Assessment	75,000	-	-	75,000	-	-	-	-
	Sub-Total	\$ 17,140,000	\$ 290,000	\$ 525,000	\$ 575,000	\$ 1,100,000	\$ 500,000	\$ 1,150,000	\$ 13,000,000
PUBLIC FACILITIES									
505	Civic Center Renovations	\$ 150,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
506	Skate Facility Enhancements	400,000	-	-	-	-	-	-	400,000
508	Equipment & Supply Storage Building	600,000	-	-	-	-	-	-	600,000
510	Public Art Program - Civic Center	350,000	-	-	350,000	-	-	-	-
513	Community Center Renovation	300,000	-	100,000	-	100,000	-	100,000	-
514	Sports Complex Renovations	425,000	-	100,000	125,000	100,000	-	100,000	-
519	Holiday Pavilion Landscaping	50,000	-	-	50,000	-	-	-	-
518	Automated License Plate Readers	150,000	-	-	-	150,000	-	-	-
	Sub-Total	\$ 2,425,000	\$ 50,000	\$ 200,000	\$ 525,000	\$ 350,000	\$ -	\$ 200,000	\$ 1,100,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY

PROJECT No.	PROJECT	TOTAL COST	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE
TRAILS AND OPEN SPACE									
601	Trails Master Plan - Other Projects	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
606	Trail Head Plazas	1,250,000	-	-	-	-	-	-	1,250,000
607	Aliso Hills Channel Pedestrian Crossing JO5PO3	500,000	-	-	-	-	-	-	500,000
608	Multi-use Trail - Alicia to La Paz	4,500,000	-	-	-	-	-	-	4,500,000
609	Multi-use Trail - Community Center to Indian Hill	900,000	-	-	-	-	-	-	900,000
610	Loop Trails in Alicia Open Space	500,000	-	-	-	-	-	-	500,000
611	La Paz Multi-use Trail - Alameda to Paseo de Valencia	10,000,000	-	-	-	-	-	-	10,000,000
612	Alicia Pedestrian Bridge at Trail	1,500,000	-	-	-	-	-	-	1,500,000
613	Trail along SJHTC	400,000	-	-	-	-	-	-	400,000
614	Alicia Open Space Landscaping	16,500,000	-	-	-	-	-	-	16,500,000
615	La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia	12,500,000	-	-	-	-	-	-	12,500,000
616	Aliso Hills Area Open Space	5,000,000	-	-	-	-	-	-	5,000,000
617	Oso Parkway Open Space Landscape	8,500,000	-	-	-	-	-	-	8,500,000
618	Ridge Route Open Space	900,000	-	-	-	-	-	-	900,000
619	Slope Renovation South of Aliso Creek	900,000	-	-	-	-	-	-	900,000
620	Miscellaneous Landscape Renovations - Various Areas	2,000,000	-	-	-	-	-	-	2,000,000
621	Recycled Water Conversions	1,000,000	-	-	-	-	-	-	1,000,000
622	Luna Bonita Slope Renovation	200,000	200,000	-	-	-	-	-	-
	Sub-Total	\$ 70,050,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,850,000
	Grand Total	\$ 170,315,000	\$ 4,040,000	\$ 1,025,000	\$ 4,500,000	\$ 1,650,000	\$ 4,100,000	\$ 1,550,000	\$ 153,450,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM

FUNDING SOURCES

FUNDING SOURCE	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FISCAL YEAR 2023/24	FISCAL YEAR 2024/25	FISCAL YEAR 2025/26	FISCAL YEAR 2026/27	FUTURE	TOTAL
General Fund	\$ 540,000	\$ 525,000	\$ 1,225,000	\$ 1,100,000	\$ 875,000	\$ 950,000	\$ 375,000	\$ 5,590,000
Capital Reserve Funds	100,000	500,000	50,000	200,000	50,000	200,000	150,000	1,250,000
Gas Tax	1,700,000	-	1,525,000	-	1,675,000	-	1,675,000	6,575,000
SB1 RMRA	1,300,000	-	1,150,000	-	1,300,000	-	1,300,000	5,050,000
Measure M2 - Competitive	200,000	-	200,000	-	200,000	-	200,000	800,000
Quimby Act	-	-	-	350,000	-	400,000	5,500,000	6,250,000
Public Art	-	-	350,000	-	-	-	-	350,000
Proposition 68	200,000	-	-	-	-	-	-	200,000
Unfunded	-	-	-	-	-	-	144,250,000	144,250,000
GRAND TOTAL	<u>\$ 4,040,000</u>	<u>\$ 1,025,000</u>	<u>\$ 4,500,000</u>	<u>\$ 1,650,000</u>	<u>\$ 4,100,000</u>	<u>\$ 1,550,000</u>	<u>\$ 153,450,000</u>	<u>\$ 170,315,000</u>

**CITY OF LAGUNA HILLS
YEAR FISCAL 2021/22
SOURCES OF FUNDS
CAPITAL PROGRAM**

PROJECT No.	PROJECT	FISCAL YEAR 2021/22	GENERAL FUND	GAS TAX	MEAS M COMPETITIVE	SB1 RMRA	CAPITAL RESERVES FUND	PROPOSITION 68
STREET, SIGNALS AND LIGHTING (100)								
101	Annual Street Maintenance	2,900,000	-	1,600,000	-	1,300,000	-	-
168	Traffic Signal Improvements/Coordination Projects	100,000	-	100,000	-	-	-	-
	Sub-Total	\$ 3,000,000	\$ -	\$ 1,700,000	\$ -	\$ 1,300,000	\$ -	\$ -
FLOOD CONTROL & WATER QUALITY (400)								
403	Storm Drain/Slope Repairs	50,000	-	-	-	-	50,000	-
406	F23 Canada Channel (Veeh Park)	-	-	-	-	-	-	-
407	Aliso Creek Watershed	-	-	-	-	-	-	-
410	NPDES / Water Quality Program	200,000	200,000	-	-	-	-	-
411	Largo Storm Drain Improvements (secondary outlet)	-	-	-	-	-	-	-
412	Water Quality (2) Improvements	250,000	50,000	-	200,000	-	-	-
413	Oso Parkway Wetlands	-	-	-	-	-	-	-
	Sub-Total	\$ 500,000	\$ 250,000	\$ -	\$ 200,000	\$ -	\$ 50,000	\$ -
PARKS (200)								
234	Aliso Hills Park	-	-	-	-	-	-	-
237	Park Refurbishment Project	240,000	40,000	-	-	-	-	200,000
238	Community Center and Sports Complex Field Renovations	50,000	50,000	-	-	-	-	-
	Sub-Total	\$ 290,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
PUBLIC FACILITIES (500)								
505	Civic Center Renovations	50,000	-	-	-	-	50,000	-
	Sub-Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
TRAILS AND OPEN SPACE (600)								
622	Luna Bonita Slope Renovation	200,000	200,000	-	-	-	-	-
	Sub-Total	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 4,040,000	\$ 540,000	\$ 1,700,000	\$ 200,000	\$ 1,300,000	\$ 100,000	\$ 200,000

**CITY OF LAGUNA HILLS
FISCAL YEAR 2022/23
SOURCES OF FUNDS
CAPITAL PROGRAM**

PROJECT	PROJECT	FISCAL YEAR 2022/23	GENERAL FUND	GAS TAX	MEAS M COMPETITIVE	SB1 RMRA	CAPITAL RESERVE FUND	PUBLIC ART
STREET, SIGNALS AND LIGHTING (100)								
184	La Paz Road Widening (McIntyre to Cabot)	100,000	100,000	-	-	-	-	-
	Sub-Total	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
FLOOD CONTROL & WATER QUALITY (400)								
410	NPDES / Water Quality Program	200,000	200,000	-	-	-	-	-
	Sub-Total	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
PARKS (200)								
238	Community Center and Sports Complex Field Renovations	225,000	225,000	-	-	-	-	-
241	General Park Renovations	300,000	-	-	-	-	300,000	-
	Sub-Total	\$ 525,000	\$ 225,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -
PUBLIC FACILITIES (500)								
513	Community Center Renovation	100,000	-	-	-	-	100,000	-
514	Sports Complex Renovations	100,000	-	-	-	-	100,000	-
510	Public Art Program - Civic Center	-	-	-	-	-	-	-
	Sub-Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
	Grand Total	\$ 1,025,000	\$ 525,000	\$ -	\$ -	\$ -	\$ 500,000	\$ -

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CAPITAL IMPROVEMENT PROJECTS

**STREETS, SIGNALS,
AND LIGHTING**

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Biennial Street Maintenance

Project No.: 101



Description: The Biennial Street Maintenance Program provides funding for pavement maintenance and resurfacing of all of the City's streets on an approximate six-year return cycle. For budget and cost efficiency, it is a goal to plan for the maintenance of one-third of the City's local streets as a single project every two years. The maintenance of these streets is based upon the Pavement Management Plan that is updated every two years with the last update of arterial highways and collector streets being performed in June 2020. Given the age of the City's streets, this program has transitioned from its original maintenance procedure of utilizing only seal coats for pavement preservation every six years to an overlay program for pavement rehabilitation. An overlay program is performed once every 25 years on local streets and is much costlier than a seal coat program, resulting in a reduction of the number of streets that can be maintained each cycle based upon available funding. Over time, however, all local streets will be resurfaced with an overlay and then the local street system will return to a seal coat pavement preservation program.

Purpose / Justification: The Biennial Street Maintenance Program is performed to repair and rejuvenate the surfacing of the street infrastructure. Pavement surfaces deteriorate over time and will experience accelerated maintenance costs if preventive maintenance is not performed on an approximate seven to ten-year cycle basis.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The Annual Street Maintenance Program allows the City to keep its street maintenance operations at a low recurring cost for pavement repairs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Individual projects are scheduled for summer of the fiscal year budgeted. The schedule for the maintenance is as follows:

<u>YEAR</u>	<u>ZONES</u>
2021-2022	Portions of Zones B & F
2023-2024	Portions of Zones A & D
2025-2026	Zones C & E

Project Name: Annual Street Maintenance
Project Number: 101

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	2,900,000		2,600,000		2,900,000		2,900,000	11,300,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	2,900,000		2,600,000		2,900,000		2,900,000	11,300,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax	1,600,000		1,450,000		1,600,000		1,600,000	6,250,000
Gas Tax - SB1 RMRA	1,300,000		1,150,000		1,300,000		1,300,000	5,050,000
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	2,900,000	-	2,600,000	-	2,900,000		2,900,000	11,300,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signals

Project No.: 112



Description: The traffic signal project identifies future funding needs for new intersection traffic signals.

Purpose / Justification: The Citywide Traffic Signal Master Plan was updated in April 2016. The Traffic Signal Master Plan evaluates the need for traffic signals at every arterial highway intersection at which a traffic signal does not currently exist. The evaluation follows State issued criteria to determine the potential justification for a new traffic signal. Five intersections within the City met the minimum standards to allow a traffic signal to be constructed per the 2016 study; however, the construction of a traffic signal is not required by such a determination. The potential locations include Alicia Parkway at Via Lomas; Moulton Parkway at Gordon Road (currently under construction by a third party); La Paz Road at Appaloosa Place; Paseo de Valencia at Ericson Way; and Paseo de Valencia at Alisal Avenue.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

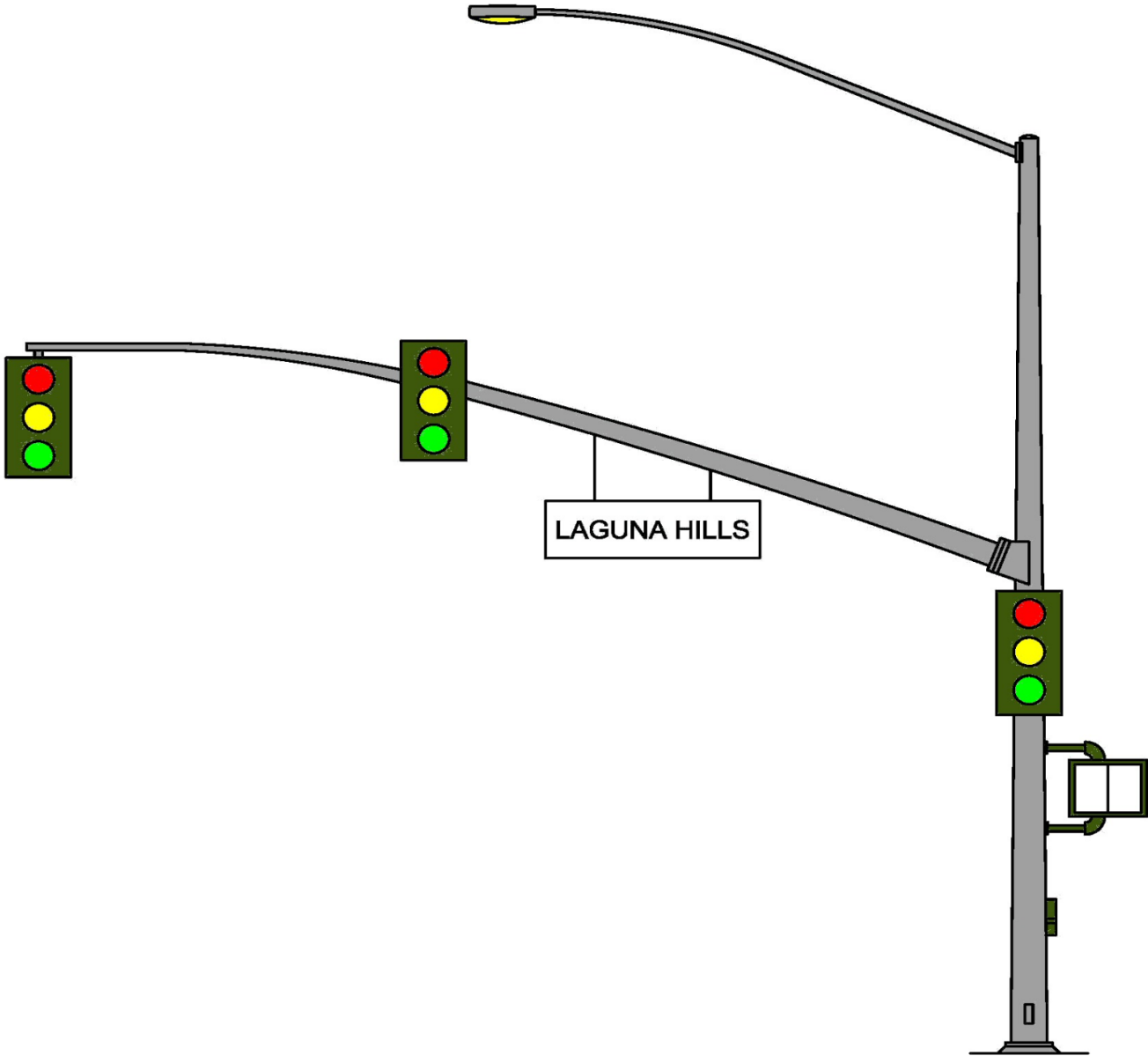
Operating Budget Impact: The construction of a traffic signal is anticipated to add annual maintenance costs of approximately \$900 and electricity costs of approximately \$3,500.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: The traffic signal construction is subject to the schedule to be adopted by the City Council.

Project Name: Traffic Signals
Project Number: 112

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Cabot Widening – La Paz to Paseo de Valencia

Project No.: 139



Description: The widening of Cabot Road to augmented secondary arterial highway standards from La Paz Road to Paseo de Valencia is in accordance with the City's General Plan. The widening will maintain the current four lanes but will allow for a 14' wide raised and landscaped median island and a parking lane/emergency lane or bike lane area along both sides of this segment of the roadway. This project may be eligible for future grant funding. Right of way acquisition will be required. Project length: 0.5 miles.

Purpose / Justification: Compliance with the City's General Plan. The project will control or eliminate left turn driveway access at several locations and will improve traffic flow.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs:

The project will involve the intersection of Cabot Road at La Paz Road/I-5 southbound off-ramp and may require a permit from the State of California Department of Transportation (CALTRANS).

Operating Budget Impact: The construction of a raised and landscaped median island will result in increased landscape maintenance costs estimated to be \$1,500 and \$1,000 of utility costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Cabot Widening - La Paz to Paseo de Valencia
Project Number: 139

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							3,500,000	3,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,500,000	3,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							3,500,000	3,500,000
Total Funding	-	-	-	-	-	-	3,500,000	3,500,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Paseo de Valencia Widening

Project No.: 145



Description: Arterial highway improvements on Paseo de Valencia from Laguna Hills Drive to El Toro Road to complete the General Plan designation in conformance with the Master Plan of Arterial Highways. A widening project for Paseo de Valencia, from Kennington Drive to Laguna Hills Drive, has been designed (including shifting the roadway to the east which does not require any private property right of way acquisition) and this project phase is pending environmental clearance and construction funding.

Purpose / Justification: The Paseo de Valencia widening project will complete a six-lane arterial highway within the described limits in accordance with the City's General Plan and the Master Plan of Arterial Highways to meet projected traffic needs and to reduce traffic congestion.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: The City of Laguna Woods is adjacent to this project, as is the Laguna Woods Village community. Coordination with these entities will be necessary for implementation of the project.

Operating Budget Impact: The widening of Paseo de Valencia from its four or five lanes to six lanes will increase the quantity of pavement surfacing and will slightly increase pavement maintenance costs over time. The existing landscaped median island would be reconstructed as a part of any project but maintenance costs would be similar to that which is already a part of the current budget.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Pending

Project Name: Paseo de Valencia Widening
Project Number: 145

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							9,000,000	9,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	9,000,000	9,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							9,000,000	9,000,000
Total Funding	-	-	-	-	-	-	9,000,000	9,000,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signal Improvements/Coordination Projects

Project No.: 168



Description: This project will interconnect traffic signals, provide for timing/coordination plans, synchronize traffic signals and connect individual locations to a central control. The Renewed Measure M provides an opportunity to fund updates to existing interconnected traffic signal corridors and improvements to new ones on a three-year return basis. The arterial highways currently synchronized include Oso Parkway, La Paz Road, Alicia Parkway, El Toro Road, Lake Forest Drive, Paseo de Valencia and Moulton Parkway.

Purpose / Justification: Traffic flow improvements and technology upgrades.

Other Agencies Involved: Adjacent jurisdictions on a case by case basis and oversight by the Orange County Transportation Authority (OCTA) based upon the allocation of Renewed Measure M funds.

Outside Agencies/Entities Clearance or Coordination Needs: Coordination with adjacent agencies, Caltrans and OCTA.

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: As funded. It is estimated the City will participate in an arterial highway corridor signal synchronization project every two years.

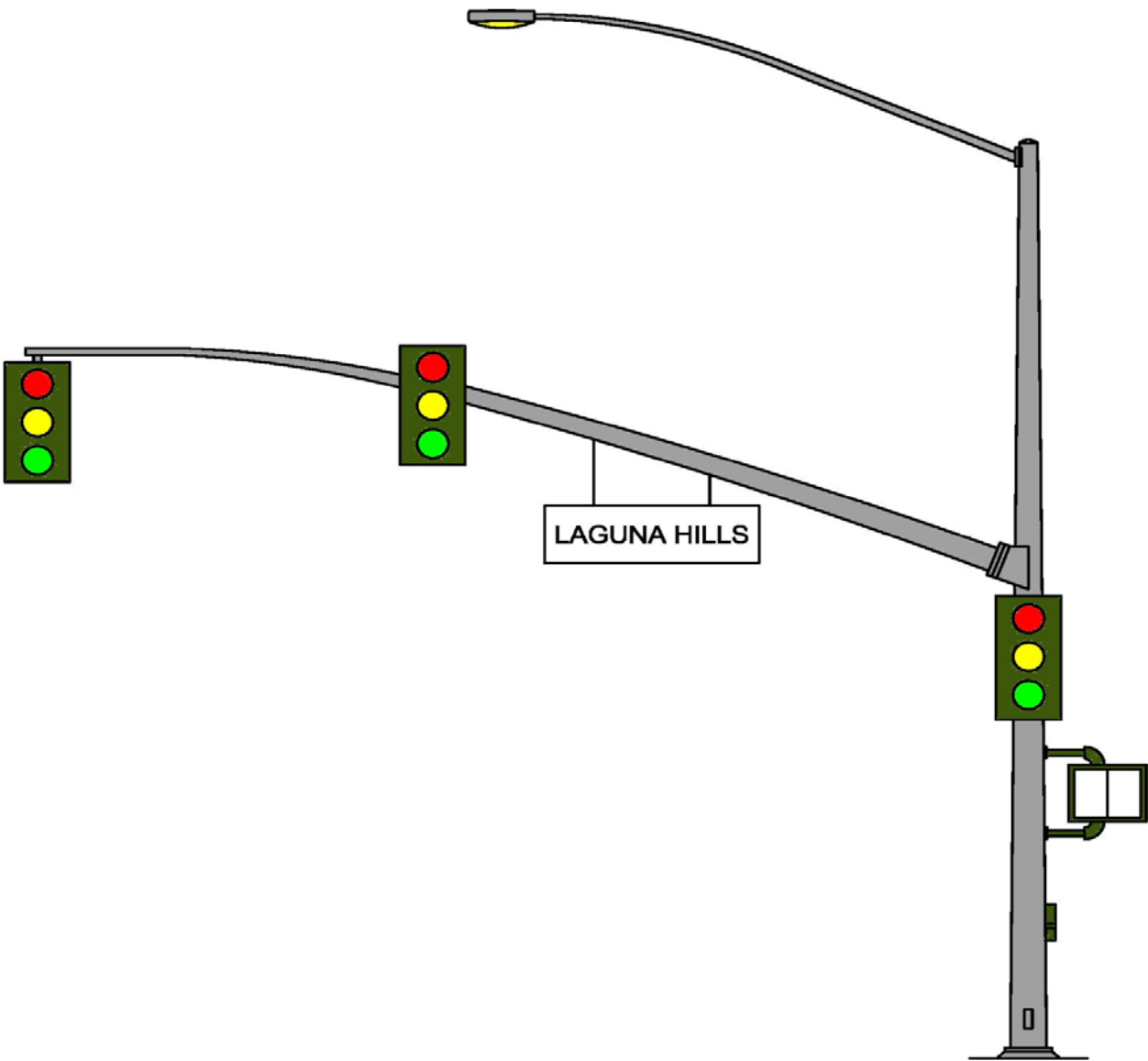
Project Name:

Traffic Signal Improvements/Coordination Projects

Project Number:

168

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	100,000		75,000		75,000		75000	325,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	100,000	-	75,000	-	75,000	-	75,000	325,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax	100,000		75,000		75,000		75,000	325,000
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	100,000	-	75,000	-	75,000	-	75,000	325,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Access Ramps

Project No.: 170



Description: Installation of access ramps meeting Federal and State approved design standards at all intersections as required by the Americans with Disability Act. Approximately 1000 ramps will eventually be constructed for all intersections in the City not currently meeting the required standards. This project can be phased over several years.

Purpose / Justification: None

Other Agencies Involved: ADA improvements are required to be made when the City utilizes Federal Funds for road construction projects. Coordination with Caltrans, as the oversight agency, is required when Federal Funds are used.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Access Ramp Construction - Citywide/Transition Plan
Project Number: 170

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design			100,000					100,000
Admin/Inspection								-
Land Acquisition								-
Construction							4,500,000	4,500,000
Operations & Maintenance								
System Integration								
Equipment								-
Total Cost	-	-	100,000	-	-	-	4,500,000	4,600,000
Project Funding:								
General Fund			100,000					100,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							4,500,000	4,500,000
Total Funding	-	-	100,000	-	-	-	4,500,000	4,600,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: South Moulton Pavement Rehabilitation

Project No.: 178



Description: Pavement rehabilitation of Moulton Parkway from Via Lomas to South City Limits (at SR-73). Work to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6700 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: South Moulton Pavement Rehabilitation (VIA Lomas to SCL)
Project Number: 178

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,000,000	2,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,000,000	2,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,000,000	2,000,000
Total Funding	-	-	-	-	-	-	2,000,000	2,000,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Oso Parkway Pavement Rehabilitation

Project No.: 181



Description: Pavement rehabilitation of Oso Parkway from Cabot Road to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 9200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Pavement Rehabilitation (Cabot to WCL)
Project Number: 181

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,000,000	2,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,000,000	2,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,000,000	2,000,000
Total Funding	-	-	-	-	-	-	2,000,000	2,000,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Lake Forest Drive Pavement Rehabilitation

Project No.: 182



Description: Pavement rehabilitation of Lake Forest Drive from East City Limits to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of Lake Forest/southbound I-5 offramp.

Operating Budget Impact: A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Lake Forest Drive Pavement Rehabilitation (ECL to WCL)
Project Number: 182

Site Map



PCI ave. 82

Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,000,000	2,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,000,000	2,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,000,000	2,000,000
Total Funding	-	-	-	-	-	-	2,000,000	2,000,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Avenida de la Carlota Pavement Rehabilitation

Project No.: 183



Description: Pavement rehabilitation of Avenida de la Carlota from El Toro Road to Los Aliso Boulevard. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 3800 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)
Project Number: 183

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: La Paz Road Widening

Project No.: 184



Description: The widening of easterly bound La Paz Road from McIntyre Street to Cabot Road to add a third through lane. Right of way acquisition will be required.

Purpose / Justification: To accommodate projected traffic volumes and as recommended in the General Plan as an augmented arterial highway.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of La Paz Road at Cabot Road.

Operating Budget Impact: A minor increase in pavement square footage will add to the City's pavement maintenance requirements over time.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Preliminary Design in FY 2022-23 in order to determine the future right of way and environmental clearance documentation needed. Right of way acquisition and construction funding would be sought in the future.

Project Name: La Paz Road Widening (McIntyre to Cabot)
Project Number: 184

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design		100,000						100,000
Admin/Inspection								-
Land Acquisition								-
Construction							2,000,000	2,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	100,000	-	-	-	-	2,000,000	2,100,000
Project Funding:								
General Fund		100,000						100,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,000,000	2,000,000
Total Funding	-	100,000	-	-	-	-	2,000,000	2,100,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Replacement of Internally Illuminated Street Name Signs

Project No.: 185



Description: Replace antiquated and deteriorated fluorescent tube internally illuminated street name signs (ILSNS) with light emitting diode (LED) modern signs with updated street names on all signs.

Purpose / Justification: Improve energy efficiency, reduce the frequency of lighting replacements, replace fading street name signs and update street names on all internally illuminated street name signs at the City's 48 traffic signal locations.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: An approximate 85% reduction in energy costs associated with the ILSNS and a reduction in maintenance costs for light bulb replacements.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

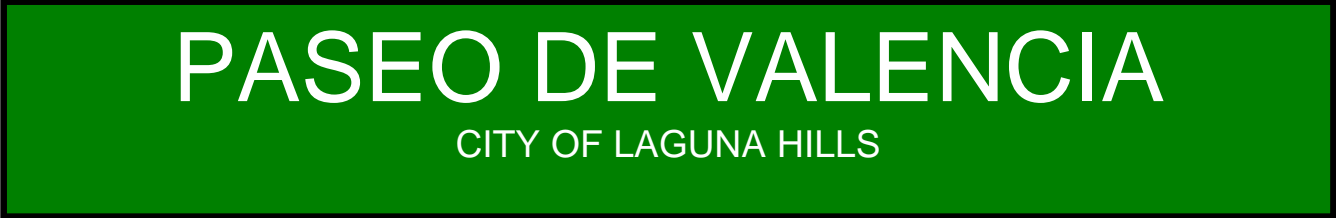
Schedule: 10 intersections updated every other year as shown in the budget.

Project Name:

Project Number:

Replacement of ISNS & Cameras at all Traffic Signal Locations
185

[Site Map](#)



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction			125,000		125,000		125,000	375,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	125,000	-	125,000	-	125,000	375,000
Project Funding:								
General Fund			125,000		125,000		125,000	375,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	-	-	125,000	-	125,000	-	125,000	375,000

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CAPITAL IMPROVEMENT PROJECTS

STREETSCAPE

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Alicia Median Islands Rehabilitation
Project No.: 301



Description: Rehabilitate the Alicia Parkway landscape median islands from Costeau Street to Paseo de Valencia to current City standards. Project length: 3700 LF.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. Remove incompatible trees and install new trees, remove existing turf and install shrubs and ground covers. The replacement of the irrigation system and replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use. Some funding from Water Districts is expected to reduce the construction costs by approximately \$50,000

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Parkway Median Islands Landscape Rehabilitation
Project Number: 301

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: La Paz Road Median Islands
Project No.: 305



Description: Construct new landscape median islands on La Paz Road from Moulton Parkway to Paseo de Valencia. Project length: 1.6 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic control through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of a previous La Paz Road Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The construction of a raised and landscape median island will reduce the square footage of asphalt concrete pavement that is maintained. However, approximately 110,000 sq. feet of additional landscaping area will be created resulting in an estimated annual landscape maintenance cost of \$5,000 and a utility cost of \$3,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Median Islands
Project Number: 305

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							3,700,000	3,700,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,700,000	3,700,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							3,700,000	3,700,000
Total Funding	-	-	-	-	-	-	3,700,000	3,700,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Entry Monuments

Project No.: 307



Description: Install City identification monuments at all major street entries. Originally, monuments at up to 15 locations were to be constructed.

Purpose / Justification: Community identification and enhancement. Entry Monuments have been constructed at: (1) Alicia/I-5, (2) La Paz/I-5, (3) Oso/I-5, (4) Moulton/Nellie Gail and (5) Moulton/Lake Forest. A proposed entry monument on (6) El Toro at I-5 has been replaced with the Urban Village Monumentation.

The remaining locations identified for entry monuments include: (7) Lake Forest @ I-5, (8) Santa Vittoria @ Lake Forest, (9) Moulton @ Santa Maria, (10) Moulton @ Glenwood, (11) Paseo de Valencia @ El Toro, (12) Los Alisos @ I-5, (13) Alicia @ Ramona, (14) La Paz @ I-73, and (15) Oso @ Moulton. Of the remaining nine locations, the sites most accessible for a monument at this time are at locations 7, 8 (relocated onto Lake Forest at Santa Vittoria), 13, 14 and 15. These five locations are recommended for implementation.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Very minor additional landscape maintenance and electrical costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Entry Monuments
Project Number: 307

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							750,000	750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	750,000	750,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							750,000	750,000
Total Funding	-	-	-	-	-	-	750,000	750,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: PDV Median Island Rehabilitation
Project No.: 312



Description: Relandscaping of Paseo de Valencia median island from Laguna Hills Drive to El Toro Road. Project length: 1.5 miles.

Purpose / Justification: To replace and improve existing landscaping to the City standard, upgrade the irrigation system, remove turf and install shrub beds and other landscaping. State mandates have eliminated the ability to have turf in median islands that are irrigated with potable water. The reduction in turf grass will reduce water demands, water runoff, fertilizer and pesticide use. This project can be incorporated into the phases of widening Paseo de Valencia per CIP No. 145.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The removal of turf grass from the median islands will result in a 20% reduction in landscape maintenance and utility costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Median Island Rehabilitation
Project Number: 312

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							3,500,000	3,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,500,000	3,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							3,500,000	3,500,000
Total Funding	-	-	-	-	-	-	3,500,000	3,500,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia Median Islands

Project No.: 314



Description: Construction of a new raised and landscaped median island along Paseo de Valencia from Alicia Parkway to La Paz Road. Project length: 4,700 linear feet.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of a previous Paseo de Valencia Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This project will increase the landscape area by 61,000 square feet resulting in an annual landscape maintenance cost increase of \$4,000 and a utility cost increase of \$2,500.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Median Islands
Project Number: 314

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,250,000	2,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,250,000	2,250,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,250,000	2,250,000
Total Funding	-	-	-	-	-	-	2,250,000	2,250,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Oso Median Island Rehabilitation
Project No.: 315



Description: Rehabilitate the existing landscape median island along Oso Parkway between Bridlewood Drive to West Haven Drive (easterly of Moulton Parkway). Project length: 1.2 miles.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. The replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island. By State mandate, turf grass cannot be maintained in new landscape median islands.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Oso Median Islands
Project Number: 315

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							3,000,000	3,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,000,000	3,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							3,000,000	3,000,000
Total Funding	-	-	-	-	-	-	3,000,000	3,000,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Rehabilitation of Moulton Parkway Median Island
Project No.: 322



Description: Replace the existing landscape and irrigation system to the City standards in the Moulton Parkway median island from Via Lomas to 600' n/o Glenwood. Project length: 1.0 miles.

Purpose / Justification: Upgrade old turf and olive tree landscaping to City Standards. Improve irrigation efficiency and reduce landscape maintenance. Installation of shrub beds, ground cover and other landscaping will reduce water consumption, water runoff, fertilization and pesticide use.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

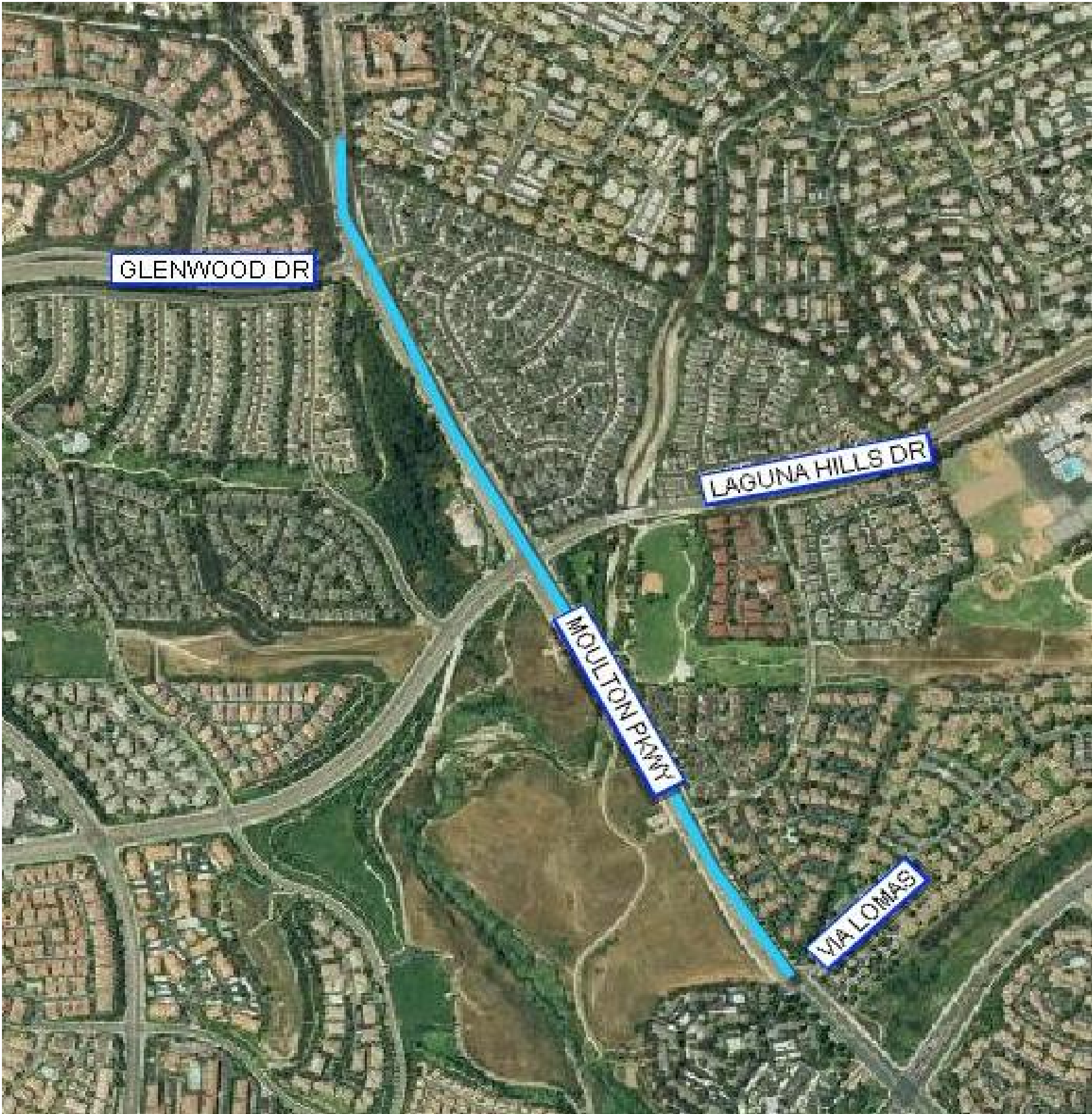
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$7,000 and utility costs of approximately \$1,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Moulton Median Island
Project Number: 322

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,500,000	2,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,500,000	2,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,500,000	2,500,000
Total Funding	-	-	-	-	-	-	2,500,000	2,500,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Rehabilitation of Laguna Hills Drive Median island

Project No.: 323



Description: Replace the existing landscape and irrigation system to the City standards in the Laguna Hills Drive Median island from Moulton Parkway to 800' e/o Indian Hill Lane. Project length: 1,900 LF.

Purpose / Justification: Upgrade existing landscaping to City Standards. Improve irrigation efficiency and aesthetic value of this landscape feature.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

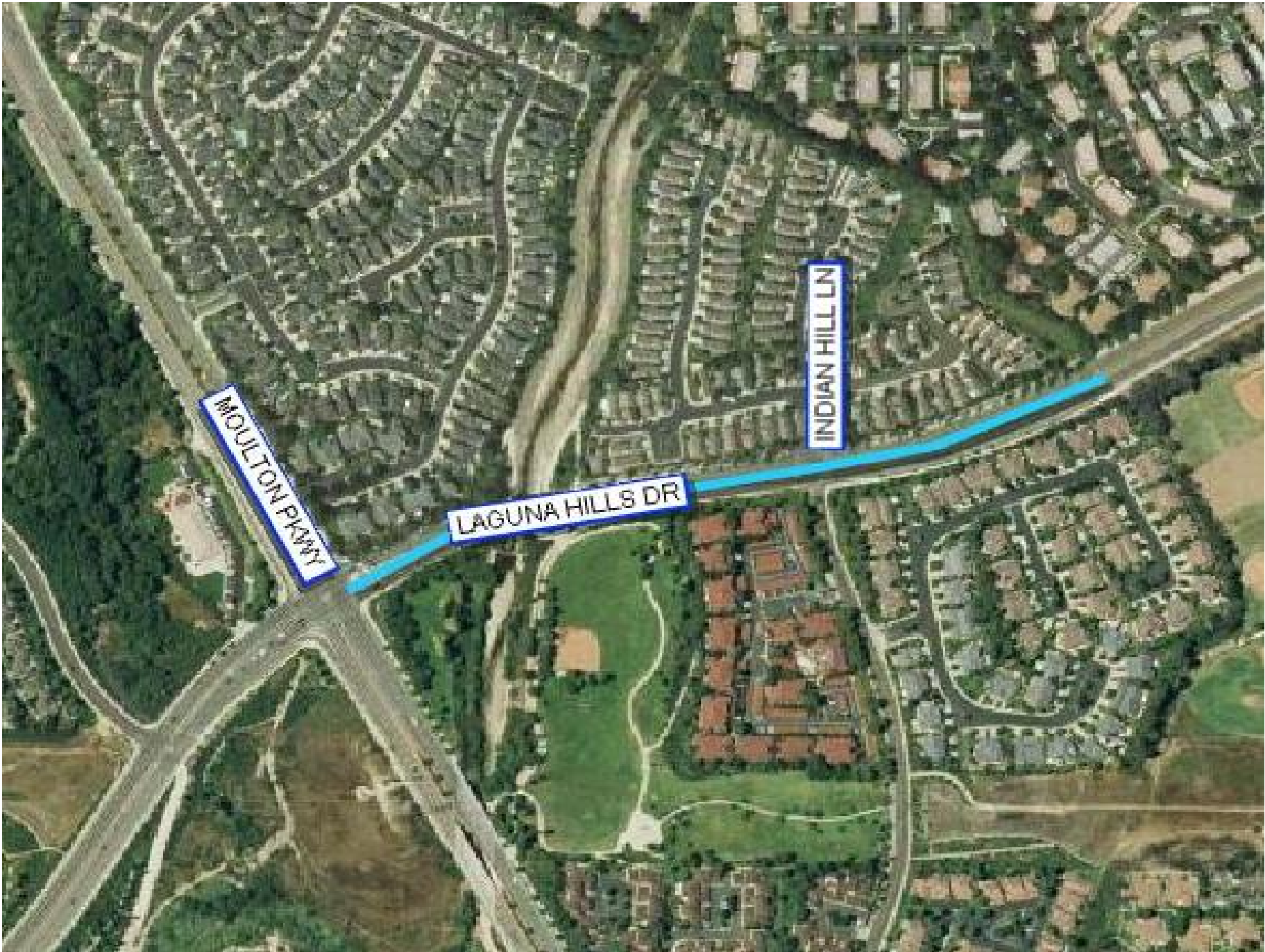
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$2,000 and utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Laguna Hills Drive Median Island
Project Number: 323

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							900,000	900,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	900,000	900,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							900,000	900,000
Total Funding	-	-	-	-	-	-	900,000	900,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Rehabilitation of La Paz Median Island
Project No.: 324



Description: Replace the existing landscape and irrigation system to the City standards in the La Paz Road median island from McIntyre Street to Paseo de Valencia. Project length: 1,800 LF.

Purpose / Justification: Upgrade old turf landscaping to City standards. Improve irrigation efficiency and reduce landscape maintenance. The replacement of turf with shrub beds, ground cover and other landscaping will reduce water consumption, water runoff, fertilizer and pesticide use. By State mandate, turf can no longer be maintained in median islands.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost of this 23,000 sf landscape area by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of La Paz Median Island
Project Number: 324

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,250,000	1,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,250,000	1,250,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,250,000	1,250,000
Total Funding	-	-	-	-	-	-	1,250,000	1,250,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Ridge Route Drive Median Islands
Project No.: 325



Description: Construct new landscape median islands per arterial standards and City landscape guidelines along Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway. Project length: 3,100 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The addition of this median island will add 40,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$5,000 and utility costs of \$2,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy
Project Number: 325

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,250,000	2,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,250,000	2,250,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,250,000	2,250,000
Total Funding	-	-	-	-	-	-	2,250,000	2,250,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Laguna Hills Drive Median Island
Project No.: 326



Description: Construct landscaping within the vacant raised median island on Laguna Hills Drive from Paseo de Valencia to 800' e/o Indian Hill Lane per City Landscape Guidelines. Project length: 1,900 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements along all arterial highways. The sub-structure, conduits, drainage system and curbing for this median island were constructed at the time of a previous Laguna Hills Drive Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The addition of the landscaping in this median island will add 25,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$3,000 and utility costs of \$1,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Laguna Hills Drive Median Islands and North Parkway
Project Number: 326

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							750,000	750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	750,000	750,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							750,000	750,000
Total Funding	-	-	-	-	-	-	750,000	750,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Alicia Parkway and Paseo de Valencia Street Tree Program

Project No.: 330



Description: Development of tree wells within the existing sidewalks for street tree and irrigation installation along the southerly side of Alicia Parkway from Costeau Street to Paseo de Valencia and on the easterly side of Paseo de Valencia from Alicia Parkway to La Paz Road. This is an urban reforestation and streetscape improvement project. Tree wells would be developed at approximate 40 foot intervals resulting in approximately 70 trees on Alicia Parkway and 100 trees on Paseo de Valencia.

Purpose / Justification: To add landscape improvement along major arterial highways at locations that the City does not control the adjacent private slope areas to enhance the urban forest and improve the aesthetics of the street scene.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within this area will require new resources for tree maintenance and irrigation. Irrigation is estimated at \$1,000 per year and tree maintenance is estimated at \$1,500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Pkwy & Paseo de Valencia Street Tree Program
Project Number: 330

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							750,000	750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	750,000	750,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							750,000	750,000
Total Funding	-	-	-	-	-	-	750,000	750,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Synthetic Landscape Turf
Project No.: 331



Description: Convert 16 small median islands from natural turf to synthetic turf in the North Laguna Hills area.

Purpose / Justification: Enhance appearance and reduce maintenance.

Other Agencies Involved: Potentially, El Toro Water District through rebate programs.

Outside Agencies/Entities Clearance or Coordination Needs: None

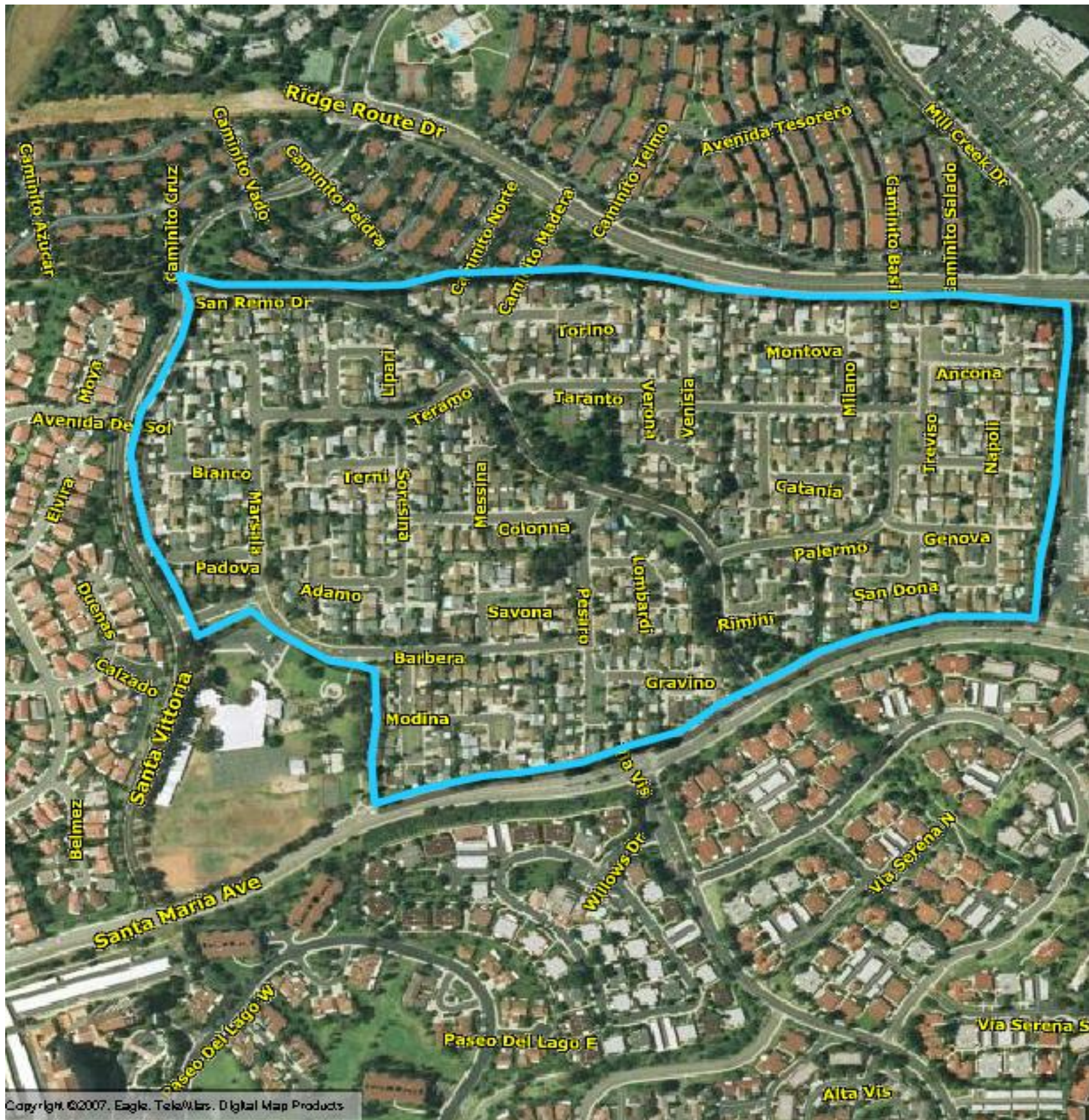
Operating Budget Impact: Reduce annual landscape maintenance costs by \$3,000 and utility costs by \$1,800.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Synthetic Landscape Turf Median Islands
Project Number: 331

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Ridge Route Drive Median Island
Project No.: 333



Description: The construction of new raised and landscaped median islands on Ridge Route Drive from Moulton Parkway to Avenida de la Carlota. Project length: 0.9 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: City of Laguna Woods. This project cannot be constructed until there is full widening of Ridge Route Drive.

Outside Agencies/Entities Clearance or Coordination Needs: City of Laguna Woods

Operating Budget Impact: The landscape median island would add approximately 61,000 sf of new area resulting in an annual landscape maintenance cost of \$7000 and a utility cost of \$2,500. It is expected these costs would be equally split with the City of Laguna Woods.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota
Project Number: 333

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,500,000	2,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,500,000	2,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							2,500,000	2,500,000
Total Funding	-	-	-	-	-	-	2,500,000	2,500,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Aliso Hills Drive Northside Down Slope

Project No.: 334



Description: This project is a subset of the Aliso Hills Area* landscape renovation projects. This is Project Area “B” of the Aliso Hills project area. The other project areas have either been improved or separately budgeted.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost and will balance against reduced costs for efficient irrigation.

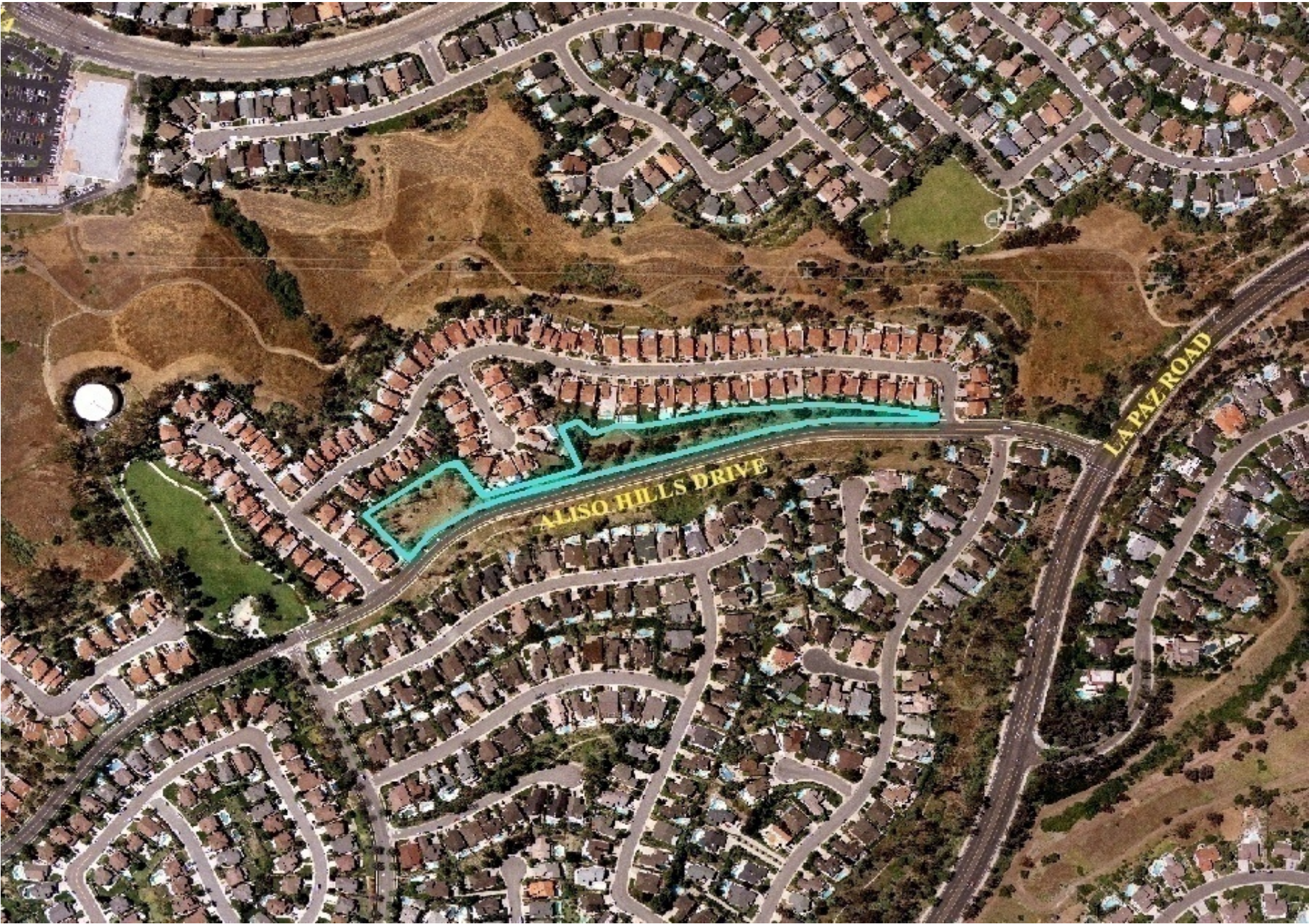
Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

* The Aliso Hills Area is the open spaces and streetscapes generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas have been identified in the area and designated as B through G. Area A was the subject of CIP No. 316, the Aliso Hills Drive South Slope Renovation, and it has been completed. The further areas are defined as B – northside Aliso Hills Drive Slope, C – northwest of Mendocino Park, D – eastside Paseo de Valencia Parkway, E – southeast of Mendocino Park, F – northside of La Paz Road from Aliso Hills Drive to Paseo de Valencia, and G – north of Mendocino Park.

Project Name: Aliso Hills Drive North Down Slope
Project Number: 334

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: La Paz Road South Side Slope Renovation

Project No.: 335



Description: Renovation of three existing landscape slope areas along the southerly side of La Paz Road between Aliso Hills Drive and Charlton Drive (private street). The combined slope areas comprise approximately 16.5 acres and are in open public view.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against savings resulting from efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Road South Side Slope Renovation
Project Number: 335

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							5,500,000	5,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	5,500,000	5,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							5,500,000	5,500,000
Total Funding	-	-	-	-	-	-	5,500,000	5,500,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Palermo and Taranto Slope Renovation
Project No.: 336



Description: The renovation of two slope areas adjacent to the streets of Palermo and Taranto. Renovation to consist of the removal of private improvements, installation of an irrigation system, new landscape plantings and a perimeter low height wall for improved aesthetics. The two areas total approximately 12,000 SF.

Purpose / Justification: The existing slopes have limited landscaping and no operating irrigation system. Landscape maintenance cannot be performed unless the area is renovated. Existing private property encroachments will have to be removed.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Cooperation of the adjacent homeowners will be required in order to clear the private property encroachments without invoking legal proceedings.

Operating Budget Impact: The new landscaping will require monthly maintenance at a cost of approximately \$1,500 per year plus utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Palermo and Taranto Slope Renovation
Project Number: 336

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							300,000	300,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: San Remo Drive Slope Renovation

Project No.: 337



Description: The renovation of the westerly landscape slope along San Remo Drive from Santa Maria Avenue to Santa Vittoria Drive. Replace the antiquated irrigation system and marginal landscape materials in this 87,000 SF area.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

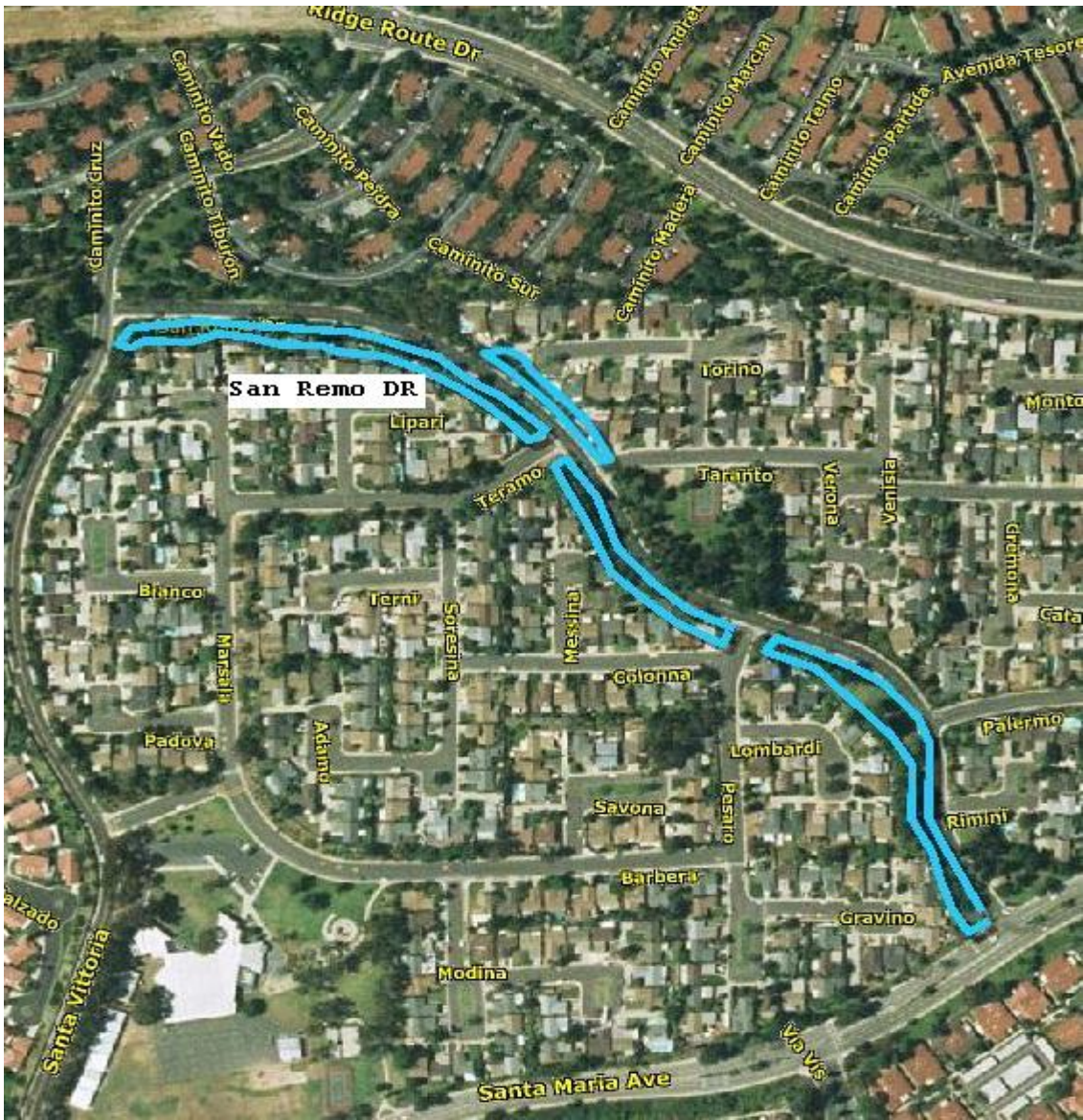
Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: San Remo Drive Slope Renovation
Project Number: 337

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							800,000	800,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	800,000	800,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							800,000	800,000
Total Funding	-	-	-	-	-	-	800,000	800,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia East and West Parkway Renovation

Project No.: 338



Description: The renovation of the parkway landscaping on the westerly and easterly sides of Paseo de Valencia between Calle de La Plata and Laguna Hills Drive to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 6000 LF. Project to be coordinated with CIP No. 145, Paseo de Valencia widening.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo De Valencia East and West Parkway Renovation
Project Number: 338

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							800,000	800,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	800,000	800,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							800,000	800,000
Total Funding	-	-	-	-	-	-	800,000	800,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia Southwest Parkway Renovation

Project No.: 339



Description: The renovation of the parkway landscaping on the southwesterly side of Paseo de Valencia between Alicia Parkway and La Paz Road to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 4000 LF.

Purpose / Justification: Replace antiquated irrigation systems, landscape materials that have exceeded their life span and other marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name:

Project Number:

Paseo de Valencia Southwest Parkway Renovation
339

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							650,000	650,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	650,000	650,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							650,000	650,000
Total Funding	-	-	-	-	-	-	650,000	650,000

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CAPITAL IMPROVEMENT PROJECTS

**FLOOD CONTROL
AND
WATER QUALITY**

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Storm Drain / Slope Repairs

Project No.: 403



Description: Stand-by funding for drainage or slope repair projects resulting from storm events causing unexpected infrastructure impacts.

Purpose / Justification: To provide a funding source to resolve unexpected impacts to the City's storm drain system or slope areas due to natural storm events.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: As needed

Project Name: Storm Drain/Slope Repairs
Project Number: 403

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	50,000		50,000		50,000		50,000	200,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	50,000	-	50,000	-	50,000	-	50,000	200,000
Project Funding:								
General Fund								-
Capital Reserve Funds	50,000		50,000		50,000		50,000	200,000
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	50,000	-	50,000	-	50,000	-	50,000	200,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: F23 Canada Channel (Veeh Park)

Project No.: 406



Description: Remove silt/debris, regrade channel and replace wetlands habitat between Mill Creek Drive and westerly City limit. Project length: 2,600 LF.

Purpose / Justification: Flood control, re-establishment of channel hydraulics and environmental enhancement in this 7.5-acre area.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish and Game and possibly the United States Army Corps of Engineers

Operating Budget Impact: The project will require the City to maintain and monitor the habitat for a period of five years resulting in an annual landscape maintenance cost of approximately \$15,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: F23 Canada Channel (Veeh Park)
Project Number: 406

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							750,000	750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	750,000	750,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							750,000	750,000
Total Funding	-	-	-	-	-	-	750,000	750,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Aliso Creek Watershed

Project No.: 407



Description: Various Aliso Creek "mainstem" improvements per United States Army Corps of Engineers study and County of Orange project development efforts.

Purpose / Justification: The City is a "stakeholder" in the Aliso Creek watershed and is expected to financially participate in future improvements within the Aliso Creek to restore the flood control, habitat and water quality of the creek. Projects are yet to be identified by the lead agency, the County of Orange. City participation will be as a matching fund source for future Federal, State, and County funding of region-wide improvements.

Other Agencies Involved: County of Orange

Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish & Game and United States Army Corps of Engineers

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Site Map

IV-83

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: NPDES / Water Quality Program

Project No.: 410



Description: Implement a variety of water quality improvement initiatives in accordance with the requirements of the NPDES permits with the Santa Ana and the San Diego Regional Water Quality Control Boards in cooperation with, and as a co-permittee and funding partner with, the County of Orange.

Purpose / Justification: Regulatory requirements and environmental enhancements to reduce pollutants within water runoff reaching the storm drain systems and creeks.

Other Agencies Involved: County of Orange.

Outside Agencies/Entities Clearance or Coordination Needs: The work is to meet the standards of the NPDES permits.

Operating Budget Impact: Water Quality projects may increase operating maintenance costs on a per project basis. Additional staff time will be expended to meet the requirements of the NPDES permits.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Ongoing

Project Name: NPDES / Water Quality Program
Project Number: 410

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,400,000
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,400,000
Project Funding:								
General Fund	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,400,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,400,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Largo Storm Drain Improvements

Project No.: 411



Description: Provide a secondary outlet for storm flows. The existing storm drain inlet to the south of Largo Circle, a tributary to JO5PO2, is a sump condition within a natural canyon area. This project seeks to provide an alternate flow route for high flow storm conditions, as needed.

Purpose / Justification: Flood Control

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Largo Storm Drain Improvements (secondary outlet)
Project Number: 411

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							500,000	500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Water Quality (2) Improvements

Project No.: 412



Description: Install debris gates at inlets to catch basins, and in-basin trash screens, at approximately 600 storm drain entry locations throughout the City to reduce the influx of litter, leaves and soil into the storm drain system. The debris gates, operating on a pulley system, remain closed in low flow conditions to hold debris at the street level for clean up by the street sweeper. They open up during intense storm events to reduce the potential for flooding but a secondary collector pipe system of a fine mesh screen, installed within the catch basin, then collects the debris for later clean out. At other times of the year, the debris collects in front of the catch basins and is removed with street sweeping activities.

Purpose / Justification: Improve pollution prevention and water quality by reducing the collection of leaves, litter and dirt in the catch basins and storm drain systems.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: OCTA through the environmental funding provided in Renewed Measure M.

Operating Budget Impact: Minor maintenance costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Subject to funding availability through Renewed Measure M.

Project Name: Water Quality (2) Improvements
Project Number: 412

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	250,000		250,000		250,000		250,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	250,000	-	250,000	-	250,000	-	250,000	1,000,000
Project Funding:								
General Fund	50,000		50,000		50,000		50,000	200,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive	200,000		200,000		200,000		200,000	800,000
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	250,000	-	250,000	-	250,000	-	250,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Oso Parkway Wetlands

Project No.: 413



Description: Utilize existing water flows to enhance the riparian habitat at three locations along the south side of Oso Parkway between Nellie Gail Road and Moulton Parkway. Enhance water quality and improve equestrian trail access.

Purpose / Justification: Improve compliance with NPDES regulations, improve water quality, reduce vectors and enhance recreational opportunities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Vector Control District

Operating Budget Impact: Water Quality projects may increase operating maintenance costs on a per project basis.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Wetlands
Project Number: 413

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							500,000	500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

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CAPITAL IMPROVEMENT PROJECTS

PARKS

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Aliso Hills Park

Project No.: 234



Description: Development of a park (either passive or active) with trail access, parking and a storage building at the southeast corner of the intersection of Alicia Parkway and Aliso Hills Drive.

Purpose / Justification: Development of a park site for public use and to provide trail access, Community Center overflow parking, recreational amenities, and a City storage/yard facility. Three park concepts have been developed. The Park Planning Process is pending.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The development of the park site will increase the operating budget with additional landscape maintenance and site maintenance costs. The determination of these costs will vary depending upon which park option is chosen for development. At a minimum, the operating budget impact is anticipated to be \$4,000 per year for landscape maintenance and \$2,500 for utilities.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Park
Project Number: 234

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							3,000,000	3,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,000,000	3,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							3,000,000	3,000,000
Total Funding	-	-	-	-	-	-	3,000,000	3,000,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Park Renovation

Project No.: 237



Description: Renovation of an existing park and playground at one of the City's parks to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with playground improvements to update worn equipment and amenities. This grant funded project is recommended to be applied to the Community Center and Sports Complex playground and picnic areas.

Purpose / Justification: Improve active park facilities and inventory for various public recreation uses.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: No Change

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2022-2023

Project Name: Park Refurbishment Project
Project Number: 237

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	240,000							240,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	240,000	-	-	-	-	-	-	240,000
Project Funding:								
General Fund	40,000							40,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other - Prop 68	200,000							200,000
Unfunded								-
Total Funding	240,000	-	-	-	-	-	-	240,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Community Center and Sports Complex Field Renovations

Project No.: 238



Description: This project provides for the replacement of sports turf at the Community Center and Sports Complex on two soccer fields every other year and as needed irrigation and drainage modifications/reconstruction. The baseball fields at the Community Center and at Cabot Park receive additional maintenance at the same time.

Purpose / Justification: Safety improvements and playability improvements for the sports fields.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Partial renovation in summer 2021, full renovation in summer of 2022, 2024 and 2026

Project Name:

Community Center and Sports Complex Field Renovations

Project Number:

238

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	50,000	225,000		250,000		250,000		775,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	50,000	225,000	-	250,000	-	250,000	-	775,000
Project Funding:								
General Fund	50,000	225,000	-	250,000		250,000		775,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	50,000	225,000	-	250,000	-	250,000	-	775,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: General Park Renovations

Project No.: 241



Description: Renovation of existing park and playground improvements throughout the City's local park system to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with minor playground improvements to update worn equipment and surfacing.

Purpose / Justification: Update the park amenities and infrastructure for enhanced recreational value, safety and capital reinvestment on a recurring and rotating basis with funding every two years.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce unscheduled maintenance of park amenities.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2022-23, FY 2024-25 and FY 2026-27

Project Name: General Park Renovations
Project Number: 241

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		300,000		350,000		400,000	5,500,000	6,550,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	300,000	-	350,000	-	400,000	5,500,000	6,550,000
Project Funding:								
General Fund								-
Capital Reserve Funds	-	300,000	-					300,000
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act				350,000		400,000	5,500,000	6,250,000
Other								-
Unfunded								-
Total Funding	-	300,000	-	350,000	-	400,000	5,500,000	6,550,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Recreation Facilities Needs Assessment

Project No.: 242



Description: Conduct a citywide recreation needs assessment.

Purpose / Justification: Produce a Needs Assessment document that clearly defines the recreation facility needs of the community and identifies surpluses and deficiencies with in existing facilities and to prioritize current and future recreation needs.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minimal

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2023-24

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design			75,000					75,000
Admin/Inspection								-
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	75,000	-	-	-	-	75,000
Project Funding:								
General Fund			75,000					75,000
Capital Reserve Funds	-							-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	-	-	75,000	-	-	-	-	75,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Restoration of Various Parks

Project No.: 243



Description: This project provides for the renovation of existing park and playground facilities throughout the City's local park system.

Purpose / Justification: To address deferred maintenance of park amenities and infrastructure to repair and enhance facilities and improve recreational value, safety and capital reinvestment on a recurring basis.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2023-24, FY 2024-25, FY 2026-27

Project Name: Restoration of Various Parks
Project Number: 243

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction			500,000	500,000	500,000	500,000	4,500,000	6,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	500,000	500,000	500,000	500,000	4,500,000	6,500,000
Project Funding:								
General Fund			500,000	500,000	500,000	500,000		2,000,000
Capital Reserve Funds	-							-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							4,500,000	4,500,000
Total Funding	-	-	500,000	500,000	500,000	500,000	4,500,000	6,500,000

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CAPITAL IMPROVEMENT PROJECTS

PUBLIC FACILITIES

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Civic Center Renovations

Project No.: 505



Description: Parking Lot Renovations

Purpose / Justification: Rehabilitate existing parking lot pavement

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2021-22

Project Name: Civic Center Renovations
Project Number: 505

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	50,000						100,000	150,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	50,000	-	-	-	-	-	100,000	150,000
Project Funding:								
General Fund								-
Capital Reserve Funds	50,000						100,000	150,000
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	50,000	-	-	-	-	-	100,000	150,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Skate Facility Enhancements
Project No.: 506



Description: Enhance the functionality and security of the skate facility at the Laguna Hills Community Center and Sports Complex.

Purpose / Justification: Modification of the skate facility to improve its recreational value, enhance pedestrian access and hockey team warm up area between the skate facility and roller hockey rink, and add amenities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May impact staffing obligations.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Skate Facility Enhancements
Project Number: 506

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							400,000	400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	400,000	400,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							400,000	400,000
Total Funding	-	-	-	-	-	-	400,000	400,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Equipment & Supply Storage Building

Project No.: 508



Description: Development of an approximately 3,000 SF building for storage of City equipment, vehicles and supplies. The building is to be located at the rear of the proposed Aliso Hills Park. The building would provide an office and restroom for field personnel.

Purpose / Justification: Provide City owned space for equipment, vehicle and supply storage, thus eliminating rented space, and provide a field location office for personnel. Consolidate storage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

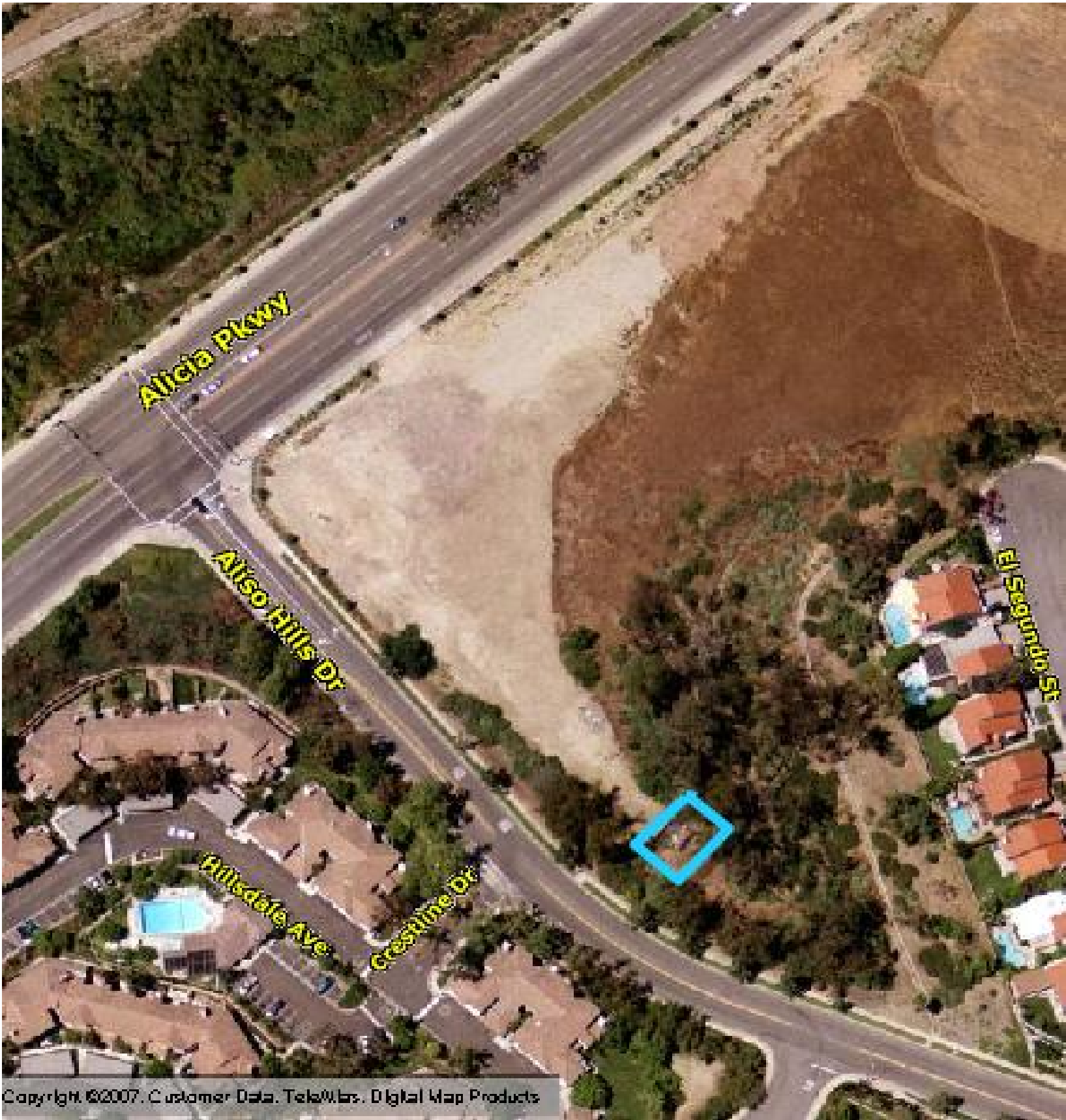
Operating Budget Impact: Annual building maintenance/utility costs estimated at \$6,000. Lease obligation reduction of \$6,500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Equipment & Supply Storage Building
Project Number: 508

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							600,000	600,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	600,000	600,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							600,000	600,000
Total Funding	-	-	-	-	-	-	600,000	600,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Public Art Program - Civic Center
Project No.: 510



Description: Implement an “Early California History” theme of public art at the Laguna Hills Civic Center. The master plan identifies eleven pieces of art under the theme of California’s early history. Specifically, the public art displays will include a variety of art mediums illustrating early California life in Laguna Hills and the Saddleback Valley. Only two pieces of art remain: the plaza sculpture and the rotunda room off the Council Chambers.

Purpose / Justification: The City Council has adopted the Public Art Program and approved an implementation schedule. This type of program was also contemplated in the Urban Village Specific Plan and there is a public art fee in the Plan.

Other Agencies Involved: Unknown at this time. There may be some State agencies that offer public art grants.

Outside Agencies/Entities Clearance or Coordination Needs:
None

Operating Budget Impact: Minimal

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Completion is subject to funding from development in the Urban Village Specific Plan area.

Project Name: Public Art Program - Civic Center
Project Number: 510

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Fabrication			350,000					350,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	350,000	-	-	-	-	350,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other - Public Art Fund			350,000					350,000
Unfunded								-
Total Funding	-	-	350,000	-	-	-	-	350,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Community Center Renovations

Project No.: 513



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center building.

Purpose / Justification: Specified renovations to the interior and exterior of the Community Center Building are based upon recommendations made by a reserve analysis of the facility.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The project will reduce long-term maintenance costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Per funding schedule shown below.

Project Name: Community Center Renovation
Project Number: 513

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance		100,000		100,000		100,000		300,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	100,000	-	100,000	-	100,000	-	300,000
Project Funding:								
General Fund								-
Capital Reserve Funds		100,000		100,000		100,000		300,000
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	-	100,000	-	100,000	-	100,000	-	300,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Sports Complex Renovations
Project No.: 514



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center Sports Complex and the addition of an electronic reader board for public information purposes.

Purpose / Justification: Specified renovations to Sports Complex are based on recommendations made by a Reserve Analysis to replace aging infrastructure in a timely manner as well as to install added amenities as directed.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Projects will generally reduce long-term maintenance costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Improvements per schedule below and reserve analysis.

Project Name: Sports Complex Renovations
Project Number: 514

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance		100,000	125,000	100,000		100,000		425,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	100,000	125,000	100,000	-	100,000	-	425,000
Project Funding:								
General Fund			125,000					125,000
Capital Reserve Funds		100,000		100,000		100,000		300,000
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	-	100,000	125,000	100,000	-	100,000	-	425,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Community Center & Sports Complex Energy Efficient Field Lights

Project No.: 515



Description: Upgrade the existing sports field lighting, originally installed in 1999, at the Community Center & Sports Complex to high efficiency and energy conserving light fixtures for the Soccer Fields, Little League Baseball Field and Skate Park/Roller Hockey use areas.

Purpose / Justification: Energy conservation and improved lighting levels for sports field activities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May reduce energy costs up to 50% of current rates.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Community Center and Sports Complex Energy Efficient Field Lights
Project Number: 515

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	-	-
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	-	-	-	-

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Automatic License Plate Readers

Project No.: 518



Description: This project provides for the potential addition and continuation of automatic license plate readers (ALPRs) to the existing ten (10) fixed ALPRs installed in 2021, including an independent power source, a software user interface, ethernet, wireless, and/or cellular network connectivity, a global positioning system for each camera, securely encrypted local and cloud data storage and transfer, hardware maintenance, software maintenance, software support, software training, and embedded software support for systems utilizing embedded software, and all equipment, cabling, and supplies for the complete operation of the system, to be installed at various locations on City-owned property.

Purpose / Justification: To enhance public safety by installing fixed automatic license plate reader systems across key areas of Laguna Hills.

Other Agencies Involved: Orange County Sheriff's Department

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minimal.

Source of Cost Estimates: Preliminary ☐ Based on Design ☐ Actual Bid ☒

Schedule: Per funding schedule shown below.

Project Name: Automated License Plate Readers
Project Number: 518

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction				150,000				150,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	150,000	-	-	-	150,000
Project Funding:								
General Fund				150,000				150,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	-	-	-	150,000	-	-	-	150,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Holiday Event Pavilion

Project No.: 519



Description: Provides funding for the modification of the Community Center and Sports Complex to add a Holiday Event Pavilion, consisting of hardscape and landscape, to create a public gathering area for special events including holiday lighting.

Purpose / Justification: Community space dedicated for special events.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minimal.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Per funding schedule shown below.

Project Name: Holiday Pavilion Landscaping
Project Number: 519

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction			50,000					50,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	50,000	-	-	-	-	50,000
Project Funding:								
General Fund			50,000					50,000
Capital Reserve Funds	-							-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	-	-	50,000	-	-	-	-	50,000

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CAPITAL IMPROVEMENT PROJECTS

TRAILS AND OPEN SPACE

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trails Master Plan

Project No.: 601



Description: Trail improvement implementation per the Open Space and Trail Master Plan not otherwise described in specific projects.

Purpose / Justification: Trail connections, gap closures, extensions and trail head plazas to serve the community.

Other Agencies Involved: None

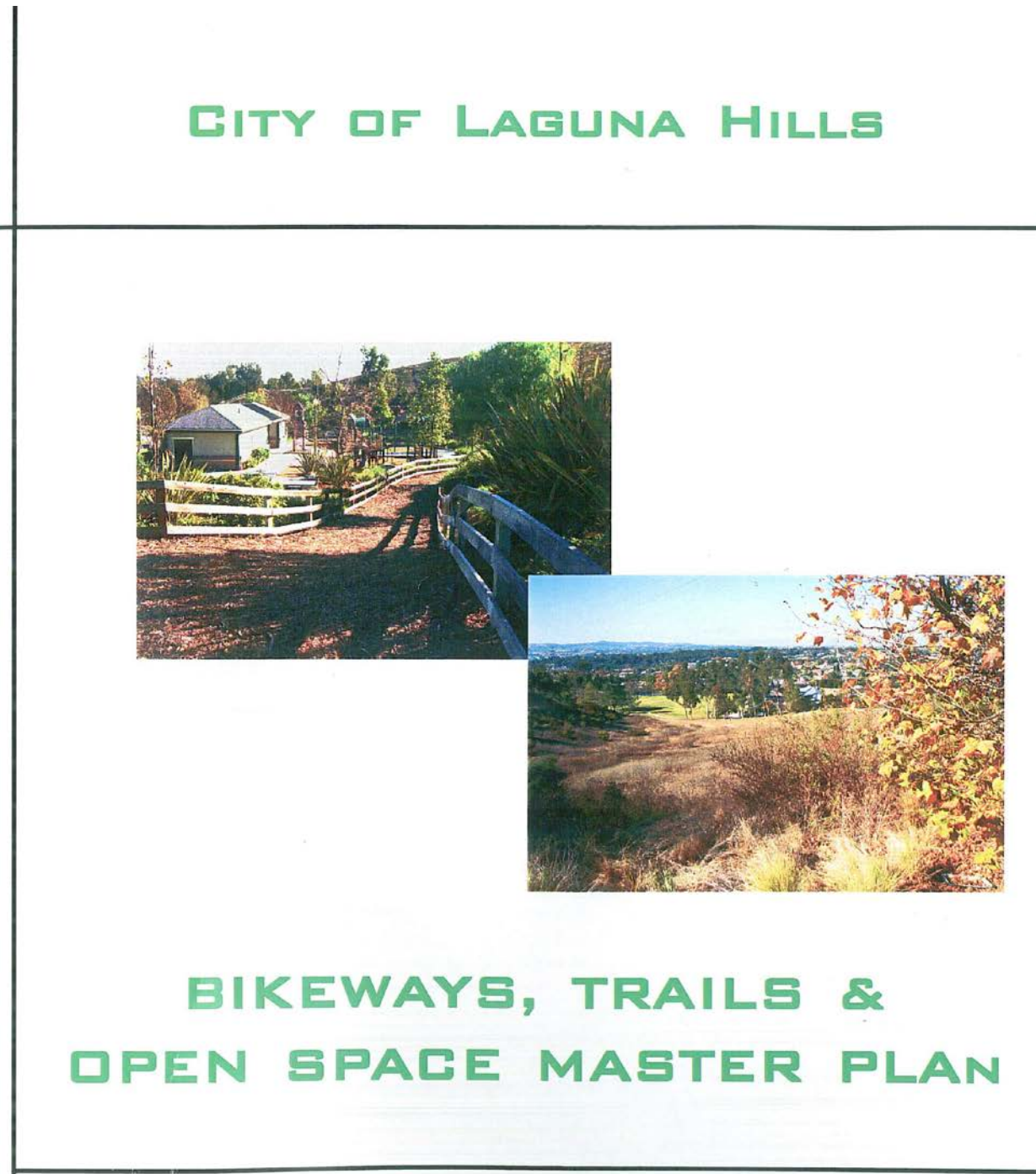
Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Unknown

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Site Map



PREPARED BY:
 **The Dangermond Group**
Creative Project Planning & Design
NOVEMBER 10, 2001

Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							3,000,000	3,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,000,000	3,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							3,000,000	3,000,000
Total Funding	-	-	-	-	-	-	3,000,000	3,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail Head Plaza

Project No.: 606



Description: Development of 19 Trail Head Plazas per the Open Space and Trails Master Plan. One Trail Head Plaza at Clarrington Park has been constructed. Five Trail Head Plazas have been designed. 14 sites are pending design. The five designed locations are at Aliso Creek/Paseo de Valencia; Community Center at Alicia Channel/Indian Hill Trail; La Paz Open Space at Moulton Parkway; Mendocino Park at Loop Trail; and Christina Court at Aliso Creek.

Purpose / Justification: Identify the access to the public trail system. Provide information on the trail system.

Other Agencies Involved: Locations that relate to the County Trail system may require a permit from OC Parks.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor maintenance of each Trail Head Plaza estimated at \$500 per year per location.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trail Head Plazas
Project Number: 606

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,250,000	1,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,250,000	1,250,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,250,000	1,250,000
Total Funding	-	-	-	-	-	-	1,250,000	1,250,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Aliso Hills Channel Ped Crossing JO5PO3
Project No.: 607



Description: Replace the County constructed low flow/grade crossing of Aliso Hills Channel, northerly of Alicia Parkway near Ramona Street.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: County of Orange

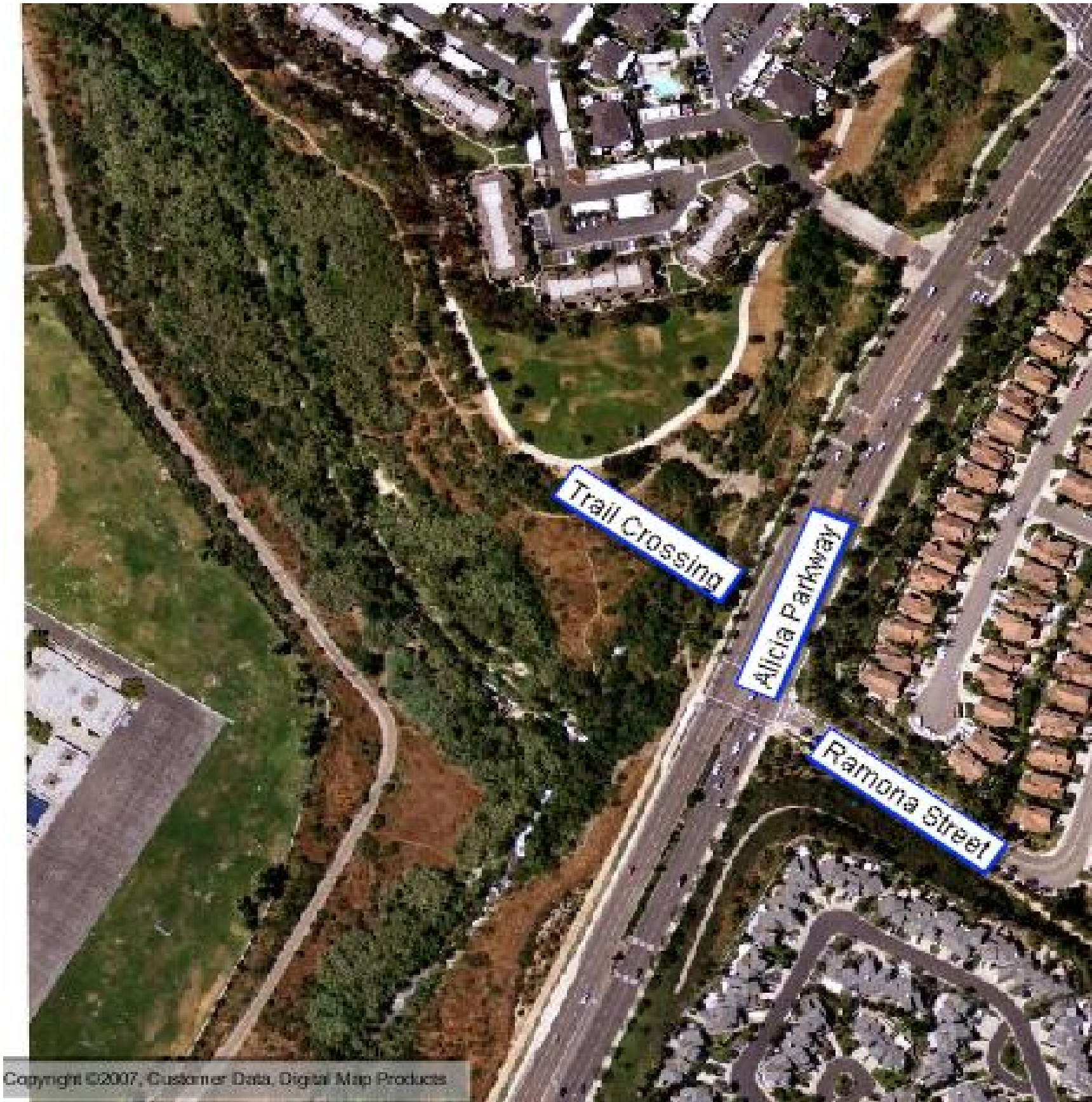
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Channel Pedestrian Crossing JO5PO3
Project Number: 607

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							500,000	500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Multi-use Trail - Alicia to La Paz
Project No.: 608



Description: Bike path and multi-use trail from Alicia Parkway to La Paz Road in the Alicia/La Paz Open Space and portions of SCE easement per the Open Space and Trails Master Plan. This trail connects to the Loop Trail, CIP No. 610, the Alicia Parkway Pedestrian Overpass, CIP No. 612, Aliso Hills Park, CIP No. 234 and La Paz Open Space trails, CIP No. 611.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required with Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$3000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Multi-use Trail - Alicia to La Paz
Project Number: 608

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							4,500,000	4,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,500,000	4,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							4,500,000	4,500,000
Total Funding	-	-	-	-	-	-	4,500,000	4,500,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Multi-use Trail - Community Center to Indian Hill
Project No.: 609



Description: Bike path and multi-use trail from the Community Center & Sports Complex, within the SCE transmission line easement, to Indian Hill Lane per the Open Space and Trails Master Plan. The trail has been substantially designed. Right of way acquisition is pending.

Purpose / Justification: Trail linkage and recreational enhancement

Other Agencies Involved: An easement needs to be acquired from the Aliso Viejo Community Association (or a sub-association) for a portion of the trail route.

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required from Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary ☐ Based on Design ☒ Actual Bid ☐

Schedule: Future

Project Name: Multi-use Trail - Community Center to Indian Hill
Project Number: 609

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							900,000	900,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	900,000	900,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							900,000	900,000
Total Funding	-	-	-	-	-	-	900,000	900,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Loop Trails in Alicia Open Space
Project No.: 610



Description: Multi-use trail from Medocino Park to Alicia-La Paz Trail. To be coordinated with CIP No. 608.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor trail maintenance estimated at \$1000/year

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Loop Trails in Alicia Open Space
Project Number: 610

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							500,000	500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: La Paz Multi-Use Trail - Alameda Avenue to Paseo de Valencia

Project No.: 611



Description: Multi-use trail development on the northside of La Paz Road, in the open space, between Alameda Avenue and Paseo de Valencia. This trail is an extension of the trail completed on the northside of La Paz Road from Moulton Parkway to Alameda Avenue and will connect to the future Alicia-La Paz trail.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

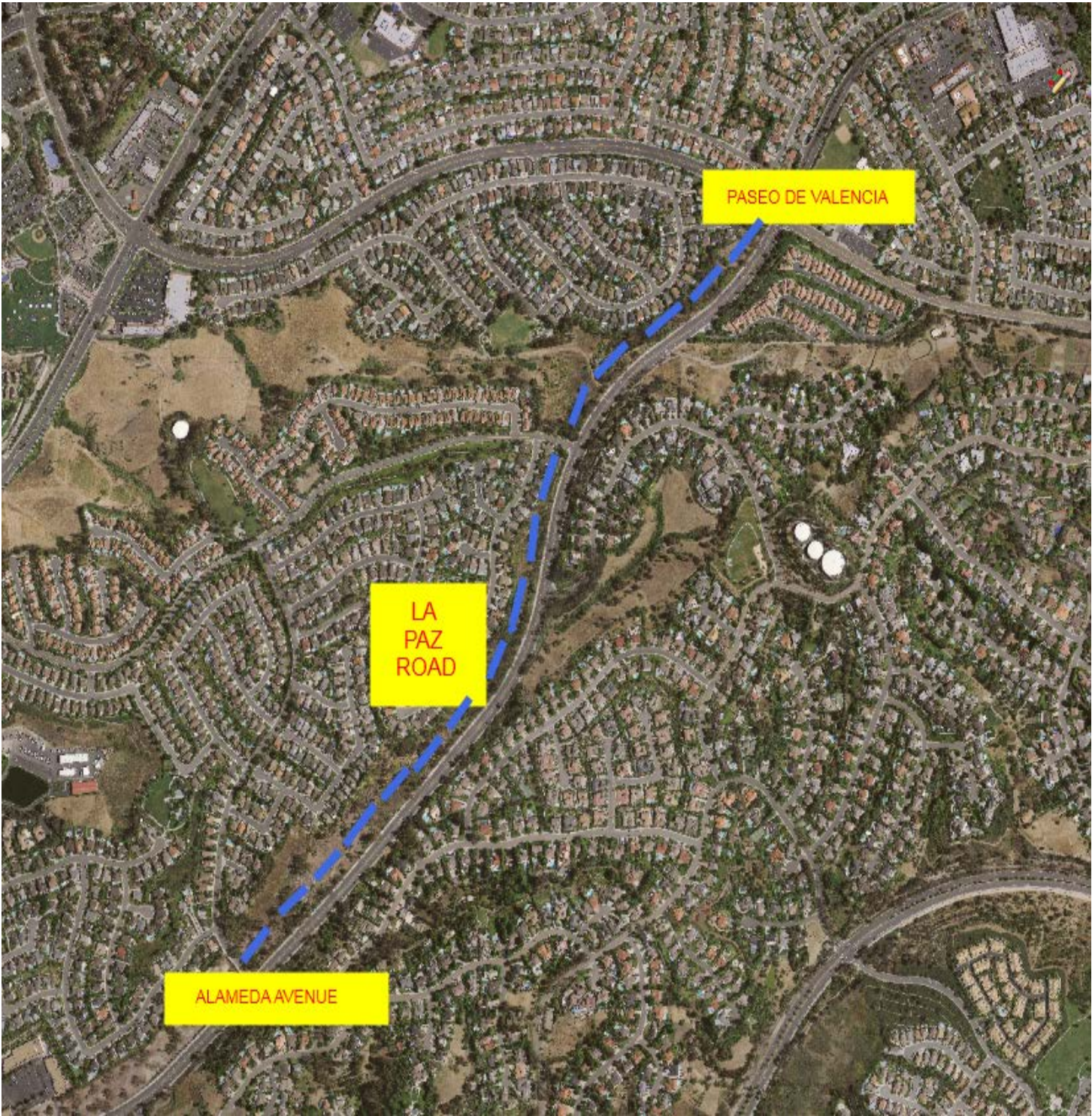
Operating Budget Impact: Minor trail maintenance estimated at \$2,000 per year, additional landscape maintenance costs of \$10,000 per year and \$5,000 in utility costs per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Multi-use Trail - Alameda to Paseo de Valencia
Project Number: 611

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							10,000,000	10,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	10,000,000	10,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							10,000,000	10,000,000
Total Funding	-	-	-	-	-	-	10,000,000	10,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Alicia Pedestrian Bridge at Trail
Project No.: 612



Description: Pedestrian bridge across Alicia Parkway generally between Community Center Drive and Via Lomas as a trail linkage per the Open Space and Trails Master Plan - outside the SCE right of way.

Purpose / Justification: To provide a pedestrian separated crossing and enhance the convenience of trail usage/trail linkage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

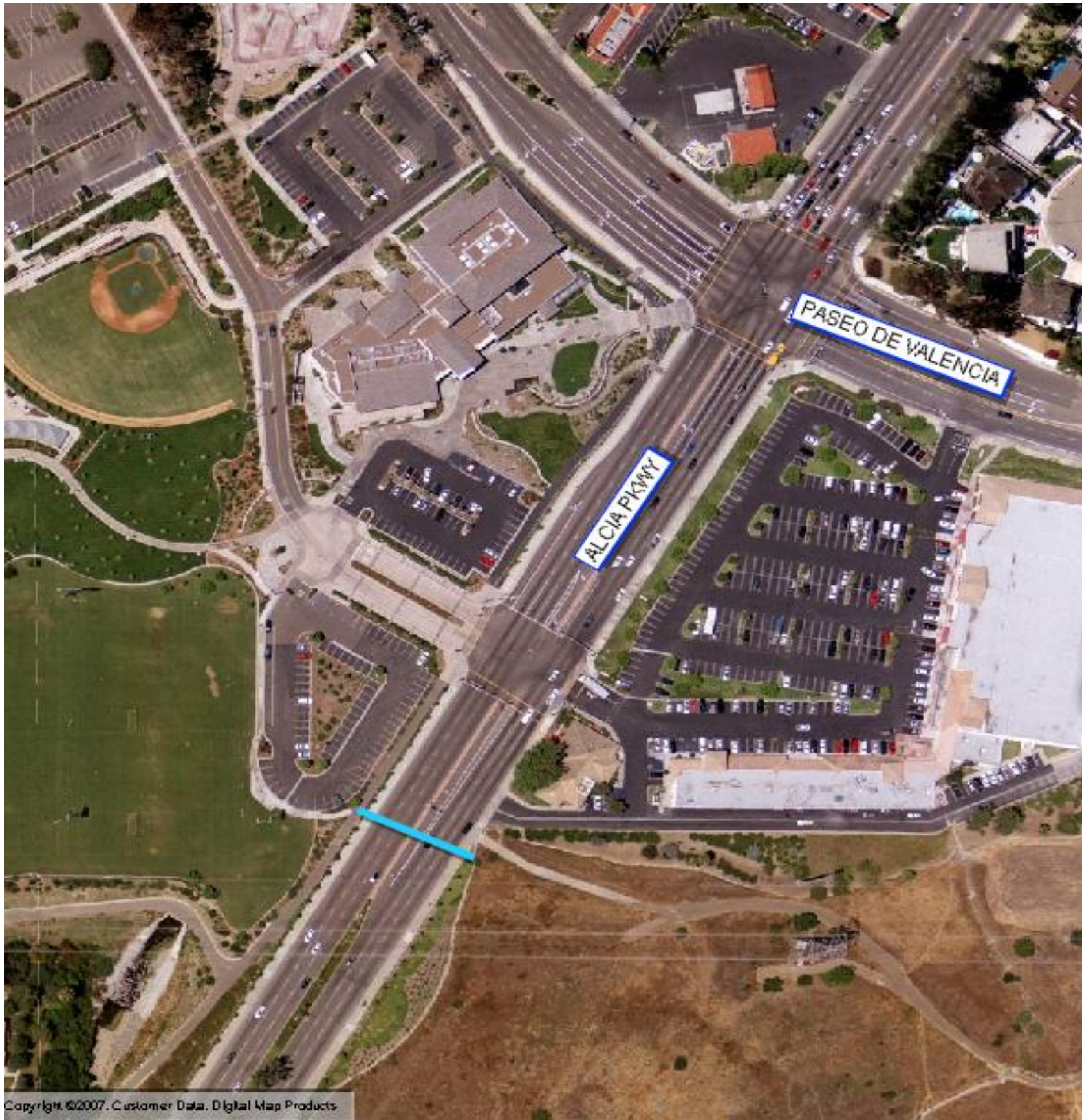
Operating Budget Impact: Minimal costs for routine cleaning of facility

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Pedestrian Bridge at Trail
Project Number: 612

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,500,000	1,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,500,000	1,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							1,500,000	1,500,000
Total Funding	-	-	-	-	-	-	1,500,000	1,500,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail along SJHTC

Project No.: 613



Description: Top of slope multi-use trail from Greenfield Drive to Maverick Circle per the Open Space and Trails Master Plan.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: Caltrans

Outside Agencies/Entities Clearance or Coordination Needs:

Caltrans - this trail is not consistent with Caltrans policies, would require a permit or agreement from Caltrans and may not be approved.

Operating Budget Impact: Additional trail maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trail along SJHTC
Project Number: 613

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							400,000	400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	400,000	400,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							400,000	400,000
Total Funding	-	-	-	-	-	-	400,000	400,000

City of Laguna Hills Capital Improvement Project

Program: Trails & Open Space

Project Name: Alicia Open Space Landscape Renovation

Project No.: 614



Description: Open space landscape renovation throughout the Alicia/La Paz Open Space per the Open Space and Trails Master Plan. 54 acres. The project can be phased over many years. A ten-year plan is recommended.

Purpose / Justification: Convert low value weed and obnoxious plant materials to upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$20,000. Annual landscape maintenance costs of \$60,000 and utility costs of \$30,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Open Space Landscaping
Project Number: 614

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							16,500,000	16,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	16,500,000	16,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							16,500,000	16,500,000
Total Funding	-	-	-	-	-	-	16,500,000	16,500,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: La Paz Open Space Riparian Habitat
Project No.: 615



Description: Open space landscape renovation throughout the La Paz Open Space from Alameda Avenue to Paseo de Valencia per the Open Space and Trails Master Plan. Area of 30 acres. A first phase project was completed for the area between Moulton Parkway and Alameda Avenue utilizing a riparian habitat plant palette.

Purpose / Justification: Convert low value weed and obnoxious plant materials to high value upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$10,000. Annual landscape maintenance costs of \$45,000 and utility cost of \$40,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia
Project Number: 615

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							12,500,000	12,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	12,500,000	12,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							12,500,000	12,500,000
Total Funding	-	-	-	-	-	-	12,500,000	12,500,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Aliso Hills Area Open Space
Project No.: 616



Description: Renovation of existing irrigated and landscaped slope areas adjacent to homes within the open spaces generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas are:
1) Aliso Hills Road - north-eastside, 150,000 sf.; 2) northwest of Mendocino Park - 280,000 sf; 3) eastside Paseo de Valencia - 75,000 sf; 4) southeast of Mendocino Park - 160,000 sf; 5) northside of La Paz Road from Aliso Hills Road to Paseo de Valencia - 120,000 sf; and 6) north of Mendocino Park - 220,000 sf. The project can be phased over several years and is suitable for inclusion in Landscape Maintenance Assessment District.

Purpose / Justification: Replace antiquated irrigation and marginal landscaping for improved aesthetics, water conservation and community satisfaction. The irrigation system within these areas are upwards of 30 years old, consist of galvanized iron pipe and is not functional in many areas. The landscaping is marginal and is a common source of resident complaint.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within these areas are already under landscape maintenance resulting in no cost increases. The annual landscape maintenance cost is approximately \$40,000. Utility costs may slightly decrease or increase depending upon the final landscape materials installed at these seven locations. The annual utility cost is approximately \$30,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Area Open Space
Project Number: 616

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							5,000,000	5,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	5,000,000	5,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							5,000,000	5,000,000
Total Funding	-	-	-	-	-	-	5,000,000	5,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Oso Parkway Open Space Landscape
Project No.: 617



Description: The renovation of the Oso Parkway Open Spaces, both north and south of Oso Parkway between Moulton Parkway and Cabot Road. The northside landscaping is irrigated and ornamental and the southside landscaping is riparian. The project can be phased over several years and is suitable for inclusion in a Landscape Maintenance Assessment District. This project entails the balance of the City's open spaces along Oso Parkway not improved with CIP Nos. 603 and 604 (FY2008-09)

Purpose / Justification: The existing irrigation system and landscaping on the northside of Oso Parkway is antiquated and requires replacement for proper growth and maintenance. The southside Oso Parkway landscaping is generally not landscaped and is proposed to be developed into riparian and some wetlands habitat consistent with the Open Space and Trails and Master Plan. The area on the northside of Oso Parkway represents approximately 27 acres of slope and parkway landscaping. The area on the southside of Oso Parkway represents approximately 39 acres of hill and valley landscaping.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

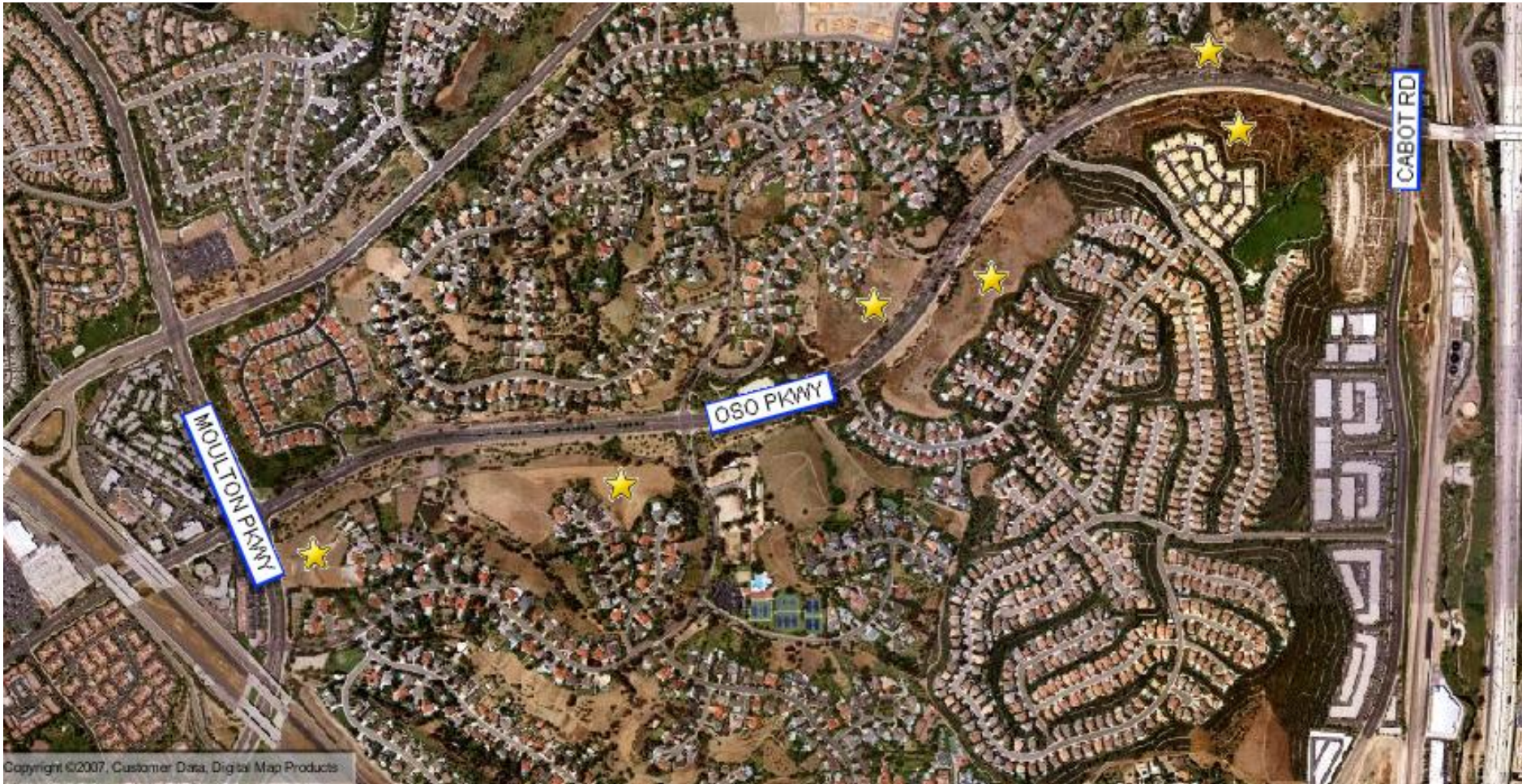
Operating Budget Impact: The northside Oso Parkway landscaping area is already under contract for landscape maintenance and there will be no change in that cost. However, the repair and improvement of the irrigation system may result in slightly higher or lower utility expenses depending upon the plant material selected. The southside Oso Parkway will involve all new landscaping and will result in an estimated annual maintenance cost increase of \$50,000. Utility cost increase of approximately \$5000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Open Space Landscape
Project Number: 617

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							8,500,000	8,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	8,500,000	8,500,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded							8,500,000	8,500,000
Total Funding	-	-	-	-	-	-	8,500,000	8,500,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Ridge Route Open Space
Project No.: 618



Description: Temporary conversion of road right of way to alternate uses of trail, passive park, community garden and/or RV storage/parking lot.

Purpose / Justification: Temporary utilization of future road right of way.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Annual landscape maintenance cost of \$3,000 and utility costs of \$2000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Open Space
Project Number: 618

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							900,000	900,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	900,000	900,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
RSTP Federal Map-21								-
Other								-
Quimby Act								-
Other								-
Unfunded							900,000	900,000
Total Funding	-	-	-	-	-	-	900,000	900,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Slope Renovation South of Aliso Creek
Project No.: 619



Description: Renovation of an existing landscape slope southerly of Aliso Creek and westerly of I-5. This slope is approximately 2.4 acres and is in prominent public view.

Purpose / Justification: Replace antiquated irrigation and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

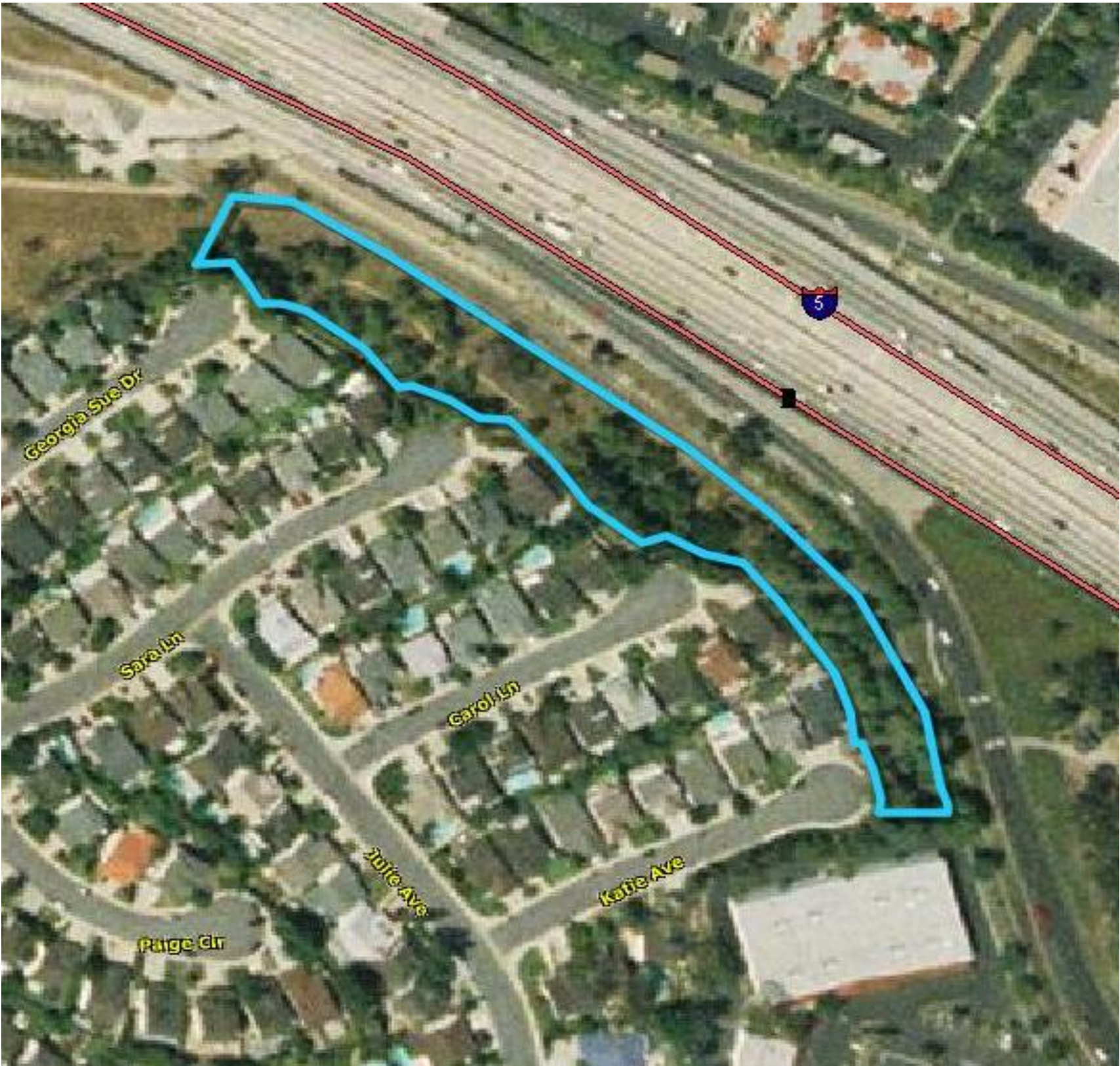
Operating Budget Impact: This site is already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Slope Renovation South of Aliso Creek
Project Number: 619

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							900,000	900,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	900,000	900,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
RSTP Federal Map-21								-
Other								-
Quimby Act								-
Other								-
Unfunded							900,000	900,000
Total Funding	-	-	-	-	-	-	900,000	900,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Miscellaneous Landscape Renovations
Project No.: 620



Description: The renovation of various landscape pockets and otherwise isolated landscape areas that are not a part of other improvement projects to improve landscaping and irrigation systems. These include areas such as the following:

- Slope behind El Capitan from Marin to El Conejo Park (Area 35)
- Corner of Aliso Hills at La Paz (Area 37)
- Alameda east parkway from Aliso Hills to Elena (Area 38)
- Aliso Hills north parkway from Alicia to Mendocino Park (Area 42)
- Triangle on Paseo de Valencia at Cabot (Area 55)
- Slope behind Buena Vista, Los Gatos, Elena, Solano (Area 57)
- Moulton east parkway from Santa Maria to Ridge Route (Area 69.1)
- Santa Vittoria median island at Lake Forest (Area 70)
- Corner of Alameda at La Paz (Area 99)
- Corner of Alicia at Aliso Hills (Area 103)

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Miscellaneous Landscape Renovations - Various Areas
Project Number: 620

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							2,000,000	2,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,000,000	2,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
1750000+								-
RSTP Federal Map-21								-
Other								-
Quimby Act								-
Other								-
Unfunded							2,000,000	2,000,000
Total Funding	-	-	-	-	-	-	2,000,000	2,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Recycled Water Conversions
Project No.: 621



Description: Conversion of existing domestic water landscape irrigation systems at various open spaces, slopes and parkways to water efficient recycled water systems in the area serviced by Moulton Niguel Water District. Proposed conversion areas include, for example, the following:

- Open space north of La Paz and west of Paseo de Valencia (Area 27)
- Northside Luna Bonita from La Serra to El Segundo (Area 37)
- Alameda eastside parkway from La Paz to Aliso Hills (Area 38)
- Oso northside parkway from Tombstone to Bridlewood (Area 53)

Purpose / Justification: Replace antiquated irrigation systems and convert them to recycled water to 1) conserve water 2) utilize a renewable water source and 3) reduce costs for the purchase of water. The City has an obligation under the rules issued by the State and implemented by MNWD to convert to recycled water for irrigation uses when possible.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: MNWD

Operating Budget Impact: The sites are already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Recycled Water Conversions
Project Number: 621

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
RSTP Federal Map-21								-
Other								-
Quimby Act								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Luna Bonita Slope Restoration
Project No.: 622



Description: Restoration of an existing landscape slope in the Alicia Open Space adjacent to the street of Luna Bonita.

Purpose / Justification: Repair and restore an existing landscaped slope to resolve erosion damage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minimal

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2021-22

Project Name: Luna Bonita Slope Renovation
Project Number: 622

Site Map



Project Costs and Project Funding

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	200,000							200,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	200,000	-	-	-	-	-	-	200,000
Project Funding:								
General Fund	200,000							200,000
Capital Reserve Funds								-
Gas Tax								-
Gas Tax - SB1 RMRA								-
Measure M2 - Competitive								-
CARITS								-
AB 2766								-
CDBG PFI								-
Quimby Act								-
Other								-
Unfunded								-
Total Funding	200,000	-	-	-	-	-	-	200,000

Appendix



APPENDIX 1

FINANCIAL POLICIES

CITY OF LAGUNA HILLS



CITY COUNCIL POLICY

SUBJECT: FINANCIAL POLICIES
POLICY No. 105

Effective Date: July 1, 2015
Last Revision: July 1, 2013

PURPOSE:

Provide the framework and direction for financial planning and decision making by the City Council and City staff. These policies are designed to ensure the financial integrity of the City and a service delivery system that addresses the needs and desires of the citizens of Laguna Hills.

These policies establish financial parameters that will guide the budget development and deliberation process, safeguard financial assets, and maintain the City's strong financial condition.

BACKGROUND:

These policies have been designed to safeguard financial assets, maintain the integrity of financial and accounting systems, and ensure the long-term fiscal viability of the City. The emphasis in these policies is that the long-term implications of financial decisions are fully understood and taken into account in the decision-making process. These policies will be reviewed by the City Council at the beginning of each biennial budget development process.

POLICY:

A. BUDGETING

1. The City Manager shall present a proposed budget to the City Council on a biennial basis to be adopted no later than June 30th preceding the commencement of the two-year budget cycle. The budget will be prepared, presented, and administered by the City Manager and Assistant City Manager/Finance Director. It will serve as the policy document of the City Council for implementing City Council goals and objectives.
2. The City will maintain a long-range fiscal perspective through the use of a two-year operating budget, six-year Capital Improvement Plan, and an Eight-Year Resource Allocation Plan. The Budget will be developed and adopted with a sharp focus on long-term financial solvency and compliance with these Financial Policies.
3. The budget is a resource-allocation document and serves as the financial plan for the City. It will serve as the policy document of the City Council and will

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

provide policy direction to the City Manager in the areas of desired service levels and funding priorities.

4. Opportunities will be provided for public input during the City Council's public review and budget adoption process. Although not required by State or local laws, the City will hold a noticed public hearing prior to the adoption of the budget.
5. The budget document will be prepared so that it: (1) facilitates public study and (2) effectively communicates key economic issues and fiscal policies. Assumptions for underlying revenue sources and expenditure estimates will be explained and documented.
6. It is the City's policy to fund current year operating expenditures with current year operating revenues. In the budget proposal presented by the City Manager, recurring revenues shall meet or exceed recurring expenditures for ongoing operations. The City will strive to achieve and maintain an operating revenues-to-operating expenditures ratio of 1.1 to 1 or greater.

The formula for calculating this ratio is:

$$\frac{\text{Operating Revenues}^{(1)} + \text{Enterprise Fund Net Cash Flow}}{\text{Operating Expenditures} + \text{Direct Net Debt Service}}$$

(1) *For the purpose of this calculation, Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of Operating Revenues.*

7. No one-time, non-recurring revenues or Gas Tax revenues may be used in determining the ratio defined in paragraph 6 of this section. In the event this ratio is impossible to maintain without cuts in service levels, the City Manager will present recommended actions to the City Council.
8. The City Council may authorize the use of reserves and/or non-recurring revenues to balance the budget when unforeseen events occur that reduce the City's recurring revenues, and to direct the City Manager to make budgetary recommendations that will re-balance the budget within a specified timeframe.
9. All budgetary procedures will conform to state regulations and Generally Accepted Accounting Principles (GAAP) for governmental agencies.
10. The City's budget will be presented by department with a logical breakdown of programs. The budget format will clearly outline the major service areas and the associated expenditures.
11. The budgeting process will include quarterly reports to the City Council and will include budgetary status and compliance. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary modifications. The City Manager shall also inform the City Council if operating revenues are projected to decrease by more than 10% from the adopted Budget.
12. All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period.

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No. 105

FINANCIAL POLICIES

13. Departmental budget control shall be the responsibility of the Department Head. Department Heads shall, with the concurrence of the Assistant City Manager/Finance Director, have the authority to move appropriations between line items within their departmental budgets. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget.
14. At the discretion of the City Manager, expenditures may be moved from one capital improvement project to another within the adopted Capital Improvement Plan.
15. During the budget cycle, special circumstances may require an increase in the appropriations established in the adopted budget and would require a budget amendment. These may include:
 - a) changes to spending priorities;
 - b) increase in operating or capital expenditures;
 - c) decrease in operating revenues.
16. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council approval is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

B. CAPITAL PLANNING

1. The purpose of the Capital Improvement Plan is to systematically plan, schedule, and finance capital projects as approved and prioritized by the City Council. The Capital Improvement Plan will be a six-year plan and will include major rehabilitation costs to existing infrastructure and facilities, as well as the cost of new facilities or capital improvements. Staff will inventory and assess the condition of all major capital assets every two years and make recommendations to the City Council regarding any modifications to the Capital Improvement Plan as part of the budget development process.
2. Capital projects will include projected changes in operating and maintenance costs, work force requirements, productivity, and risk management considerations.
3. A capital improvement project shall be established for all projects greater than \$100,000 with an expected useful life of at least 3 years that also meet the definition of a public project per Section 22002 of the State Public Contracts Code. These include projects involving construction, reconstruction, alteration, renovation, improvement, demolition or major repair work. This excludes routine, recurring and usual work for the preservation, protection, or maintenance of publicly owned land, improvements and equipment.
4. For purposes of this policy, the scope of a proposed capital improvement project may be defined as the work to be undertaken at a single location. However, if work at a specific location would not otherwise meet the cost threshold for

CITY COUNCIL POLICY

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FINANCIAL POLICIES

establishing a separate capital improvement project and similar work is to take place at other locations(s) during the six-year plan, then all such similar work shall be defined as one capital improvement project.

5. The Capital Improvement Plan process will realistically assess potential future revenues and avoid commitments for projects that lack economic feasibility. The Capital Improvement Plan will recognize the borrowing limitation of the City and the debt tolerance of the City as a whole.
6. All budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

C. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The City's accounting and financial reporting systems shall be maintained in accordance with generally accepted accounting principles (GAAP) and other standards promulgated by the Governmental Accounting Standards Board (GASB).
2. The City shall prepare an annual report, in a Comprehensive Annual Financial Report (CAFR) format, which shall conform to the reporting standards established by the Governmental Accounting, Auditing and Financial Reporting (GAFR).
3. The annual financial report will be audited each year by an independent auditor. A new independent auditor shall be selected competitively, through a formal public request for proposal process, at least every six years pursuant to State law.
4. An Audit Committee shall be formed consisting of the City Manager, or his designee, and two Council Members for the purpose of providing a direct line of communication between the auditor and the City Council. The City Attorney shall be available to advise the Audit Committee.

D. CASH MANAGEMENT, INVESTMENTS, AND BANKING RELATIONS

1. Investments and cash management will be the responsibility of the Deputy Treasurer/Finance Director under the direction of the City Manager/Treasurer.
2. In accordance with Section 53646 of the Government Code, the City Council will review and update annually a specific investment and portfolio policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are: safety; compliance with Federal, State and local laws; liquidity; and yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and the criteria used to determine qualified depositories/dealers.
3. In the selection of banking services, a competitive public request for proposal process will be used at least every ten years.

CITY COUNCIL POLICY
No. 105
FINANCIAL POLICIES

E. DEBT MANAGEMENT

1. The most appropriate use of debt financing is for the purchase or construction of major capital facilities that will serve as a long-term community asset. In this instance, the use of a long-term debt instrument can spread the acquisition and construction costs of the facility over the period of years during which it will be used by the community. On the one hand, today's taxpayers need not pay for benefits enjoyed by others in the future. On the other hand, current residents should not burden their successors with costs that exceed the benefits of aging facilities.
2. The City will not use long-term debt financing for any recurring purpose such as current operating and maintenance expenditures.
3. The City's debt management shall conform to all other budgeting and financial reporting policies where applicable. All debt issuance shall comply with Federal and State requirements.
4. The term of any City debt issue shall not exceed the useful life of the assets being acquired or constructed by the debt issue.
5. Accompanying each debt issue will be an assessment of the City's capacity to repay the debt. The assessment will address the effects on the current Operating Budget, Capital Improvement Plan, and Eight-Year Resource Allocation Plan. Commitments to future operations, maintenance costs and stable debt retirement sources will also be identified.
6. For all outstanding General Fund debt, the City will not exceed a maximum debt burden of 12% of Operating Revenues. This debt service ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Service}^{(1)}}{\text{Operating Revenues}^{(2)} + \text{Enterprise Fund Net Cash Flow}}$$

(1) *Direct Net Debt is defined as any debt service paid by the General Fund and does not include self-supporting debt such as special assessments.*

(2) *For the purpose of this calculation Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of General Fund Revenues.*

7. In addition, the City shall calculate the Direct Net Debt Per Capita ratio and verify that it falls within the guidelines as recommended by Standard & Poor's bond rating agency to assure that the City maintain the best possible bond rating. The ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Outstanding}^{(1)}}{\text{Population}}$$

(1) *Direct Net Debt is defined as debt that is supported by the General Fund. It does not include any self-supporting debt such as special assessments.*

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

8. No bond issue will be undertaken without consulting appropriate external financial advisers, bond counsel and disclosure counsel. Financial advisers and bond counsel will be selected in a manner consistent with the City's customary practice of hiring professional services.
9. The City will provide full disclosure on every financial report and bond prospectus and will strive to maintain the best possible bond rating on all debt issuances including an AA implied underlying General Fund rating from Standard & Poor's, or its equivalent. Ongoing efforts will be taken to improve and enhance the City's bond rating and the marketability of its debt.

F. REVENUE AND EXPENDITURES

1. The City will maintain a level of expenditures which will provide for the health, safety and welfare of the residents of the community.
2. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of fluctuations in any single revenue source. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.
3. The City will project revenues using conventional forecasting methods including trend and statistical analysis. In the case of assumption uncertainty, conservative projections will be utilized based on appropriate and available socio-political and economic factors.
4. Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the City's Capital Improvement Plan and local government priorities, and whose operation and maintenance costs have been included in operating budget forecasts.
5. User fees shall not exceed the reasonable estimated cost of providing the service (or for administering the regulatory program) for which the fee is charged and shall not be levied for revenue generating purposes. Such costs are to be apportioned so that charges allocated to a payer bear a fair and reasonable relationship to the payer's burdens on or benefits from the service or regulatory activity.

User fees shall be established to ensure that the fees are reasonable, fair, equitable in nature, and are proportionately representative of the costs incurred by the City. The City shall recalculate the full cost of activities supported by user fees to take into account inflation and other cost increases at least every seven years.

6. Direct development processing costs and related administrative expenses shall be totally offset by development fees, whenever possible. However, in the interest of public health, safety and welfare, the City Council may, at its discretion, establish a charge and or fee that does not fully recover the costs of providing the service.

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

7. The City Manager will provide quarterly reports to the City Council that compares year-to-date actuals with revenue projections. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary measures.
8. Gas tax revenues will be annually earmarked to offset all costs in connection with the City's annual street maintenance program. The City will strive to maintain this program in such a manner that will not require the infusion of General Fund revenues.

G. FUND BALANCE

1. Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.
 - Nonspendable fund balance (inherently nonspendable)
 - Restricted fund balance (externally enforceable limitations on use)
 - Committed fund balance (self-imposed limitations on use)
 - Assigned fund balance (limitation resulting from intended use)
 - Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is prepaid items. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above.

2. Committed Fund Balance: The City Council may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment.
3. Assigned Fund Balance: These are amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the City Manager, or his/her designee, for the purpose of reporting these amounts in the annual financial statements.
4. Unassigned Fund Balance: These are the residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories.
5. Restricted fund balance should be spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance are available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, then committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts

CITY COUNCIL POLICY
No. 105
FINANCIAL POLICIES

H. RESERVES

1. The City will strive to achieve and maintain a minimum Assigned and Unassigned (hereafter, Unrestricted) Fund Balance Reserve of 35% of the annual operating budget for operating contingencies, emergencies caused by calamitous events, economic uncertainty and to stabilize fluctuations in cash flow requirements. The formula for calculating this ratio is:

$$\frac{\text{Budgeted or Projected Year End Unrestricted Fund Balance}}{\text{Current Operating Expenditures}}$$

The City will also strive to achieve and maintain a minimum Unassigned Fund Balance of 25%. The formula for calculating this ratio will be the same as that above, but will exclude Assigned portions of Fund Balance.

2. In order to meet long-range maintenance and future equipment repair and replacement needs, the City shall maintain Maintenance Reserve Funds for: the Community Center; the Sports Complex; the Civic Center; and park equipment for component parts with a value of over \$ 50,000. The City shall maintain a fiscally responsible funding plan that will fully fund the long-term maintenance and replacement costs of major capital equipment within these facilities.

The City shall conduct a reserve analysis study to determine the amount required to fully fund the Maintenance Reserve at least every seven (7) years. The City will annually assign a portion of fund balance to fully fund the anticipated maintenance and replacement costs for identified components.

3. A Liability Self-Insurance Fund shall be maintained for the purpose of setting aside resources for costs not covered by the City's insurance programs such as claims within the City's self-insurance retention.
4. The City shall maintain a PERS Employer Contribution Stabilization Fund in order to reduce volatility in the employer contribution rates set by PERS. If the City's Actual Required Contribution (ARC) in any given year falls below 9%, the City shall contribute to this stabilization fund the difference between 9% and the City's actual ARC. In years when the actual ARC is above 9%, the City Manager may use monies in the Stabilization Fund to pay for any contribution amounts above 9%. The City Manager will notify the City Council when monies from this fund are used to pay any portion of the City's ARC above 9%.
5. The City shall remain in compliance with the requirement of the Government Accounting Standards Board's (GASB) most current Statements for the accounting and disclosure of information regarding the City's measurement and recognition of pension expenditures and related assets and liabilities.

I. EMPLOYEE COMPENSATION

1. The City has an established employee compensation program that is designed to attract and retain highly qualified individuals who are capable of delivering a

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

high level of service in a streamlined organization. The City will continue this commitment to competitive, market-based compensation and pay for performance.

2. For non-management employees, the City will strive to maintain a highly competitive salary and benefits program which sets the top step of salary ranges at 5% above the Comparator Agencies average for each comparable position. The Comparator Agencies are those cities identified in the City's 2011 Comprehensive Compensation Study. The City Manager will annually conduct a survey of comparable positions in the Comparator Agencies and recommend to the City Council salary adjustments in keeping with this policy, or any current Memorandum of Understanding.
3. Salary adjustments within a classification range may be given after the required comprehensive performance appraisal and will be based on merit only.

ATTACHMENTS:

None



APPENDIX 2

COUNCIL MEMBER BUDGET PROPOSALS



City of Laguna Hills 2019-21 Biennial Budget Proposal Ratings

City Council Member Budget Proposals	Status	Average	City Council Member Ratings				
			Gilbert	Heft	Pezold	Sedgwick	Wheeler
Installation of electronic bulletin board	Pass	1.4	0	2	1	2	2
Research the installation of license plate readers at all of the five freeway exits	Pass	2.0	2	2	2	2	2
Prescription Disposal Program	Pass	2.0	2	2	2	2	2
Memorial Program for purchasing of street signs, stop signs, or park benches with a trash can by constituent/business	Pass	1.8	2	2	2	2	1
Creation of office space for City Council Members	Tabled	0.0					
Homeowner Recognition Program	Pass	1.4	1	2	2	1	1
Recognition of resident and businesses in City Views	Pass	1.8	2	2	2	1	2
Additional Volunteer Connection Days	Pass	1.8	2	2	2	1	2
PASS - Three 2s OR Average >= 1.4 NOT PASS - Average < 1.3 OR less than three 2s							



APPENDIX 3

BUDGET PROCESS, BUDGETARY BASIS, AND ACCOUNTING PRINCIPLES

CITY OF LAGUNA HILLS

BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

PRESENTATION

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds used by the City of Laguna Hills are grouped as follows:

Governmental Funds

General Fund

The General Fund is the chief operating fund of the City and is used to account for all financial resources traditionally associated with government, which is not required legally or by sound financial management to be accounted for in another fund.

Capital Projects Fund

The Capital Projects Fund is used to account for and report the financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of the City's capital facilities and other capital assets.

Special Revenue Funds

The Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects. The City of Laguna Hills maintains special revenue funds for gas taxes, various types of transportation funding, and grants for air quality improvement, law enforcement, community development and recycling programs.

Fiduciary Funds

Agency Fund

The City of Laguna Hills maintains separate agency funds to account for construction deposits and trust monies from builders, land developers and other agencies, as well as for deferred compensation retirement funds held for City employees. These funds are custodial in nature and do not involve measurement of results of operations.

CITY OF LAGUNA HILLS
BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Proprietary Funds

Property Leasing

The City Hall Fund is used to account for activity pertaining to the leasing of certain areas in the Laguna Hills Civic Center, which has been the City Hall site and seat of government since June 28, 2004.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All of the governmental funds and agency funds are accounted for using the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows and outflows of cash. Revenues are only recognized to the degree it becomes measurable and available to finance expenditures of the fiscal period. Expenditures are generally recognized when payment is due; since it is only at that time they are normally liquidated with expendable available finance resources.

BUDGETARY POLICY AND CONTROL

General Budget Policies

The City Council approves the biennial budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the City Council. The City Council has the legal authority to amend the budget during the fiscal year. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget. The City Manager also has the authority to move expenditures from one capital improvement project to another within the adopted Capital Improvement Plan. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control is total expenditures by fund. Formal budgetary integration is employed as a management control device during the year for the governmental type funds.

Variances between budget and actual activity are reported to the City Manager quarterly during the fiscal year and periodic amendments are made to the budget to reflect changes in budget estimates.

CITY OF LAGUNA HILLS
BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Continuing Appropriations

All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period. All budget capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

Budgetary Basis of Accounting

Budgets for the governmental type of funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). For all governmental funds types, financial statements comparing the legally adopted budget with actual data on the budgetary basis are included in the City Comprehensive Annual Financial Report.

* * * * *

CITY OF LAGUNA HILLS

BUDGET PROCESS

The process adopted for this biennial budget document demonstrates the City's effort to provide a forthright style of financial management. The City's objective is to carry a "goal-driven" approach throughout the budget process. In doing so, the City budget is a "strategic" planning tool which aligns the City's operating and capital goals with the fiscal stability of the City.

Accordingly, the following are the six budget process phases and their respective major milestones:

- Phase 1 - Stakeholder Participation
Management Staff Strategic Planning Session; Parks and Recreation Commission to review policies and recommendations in connection with parks and recreation operations of the City and the prioritization of parks capital projects; Traffic Commission to review policies and recommendations in connection with pertinent portions of public works and engineering operations of the City; Discussion begins on Major Plans and CIP.
- Phase 2 - Policy Development and Review
City Council review and update of City's financial policies.
- Phase 3 - Strategy Planning and Goal Setting
Development of preliminary Major Plans, Work Programs, CIP 6-Year plan, and 8-Year Financial Plan; City Council Strategic Planning Session to review Commission recommendations and review and rank proposed Major Plans and Work Programs.
- Phase 4 - Financial Resource and Policy Linkage
Continue development of CIP; Continue development of Departmental operating budgets; City Manager review of proposed CIP; City Manager review of proposed Departmental Operating Budgets; Complete revenue projections; City Council Study Session on proposed Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.
- Phase 5 - Communication of Plan
Staff completes proposed Operating Budget, CIP and 8-Year Financial Plan; City Council holds public hearing and adopts final Operating Budget and CIP for the Biennial Budget; Final budget document printed and distributed; Budget posted on the Internet.

CITY OF LAGUNA HILLS

BUDGET PROCESS

- Phase 6 - Accountability and Performance Measurement
Mid-year Budget Review and Mid-cycle Budget Review.

ADOPTION

The budget is adopted by resolution. It is developed on a modified accrual basis of accounting, including revenues and expenditures expected to be realized during the budgeted fiscal years. The fiscal year begins on July 1 and ends June 30. The City Council adopts a biennial budget before July 1 of every other fiscal year, immediately following the municipal election cycle.

AMENDMENTS

The City reviews its biennial budget during December 31st of each fiscal year and at mid-cycle (June 30th after 1st year of operation). At these times, when deemed necessary, budget amendments may be made. Amendments that do not affect the “bottom line” for the City may be recommended by the Assistant City Manager, for approval by the City Manager who has the authority to transfer amounts between departments and funds. Budget amendments that will bring about a change in the total appropriation require City Council approval in the form of a resolution.

* * * * *



APPENDIX 4

BUDGET CALENDAR

CITY OF LAGUNA HILLS

BUDGET CALENDAR

FISCAL YEARS 2021 – 2023

PHASE 1 - STAKEHOLDER PARTICIPATION February 2021 – April 2021

- Management/Staff Strategic Planning Session
- Parks and Recreation Commission to provide recommendations in connection with parks and recreation operations and the prioritization of parks capital projects.
- Traffic Commission to provide recommendations in connection with public works and engineering operations.
- Discussion begins on Unique Work Programs and CIP.

PHASE 4 - FINANCIAL RESOURCE & POLICY LINKAGE April 2021 – May 2021

- Continue development of CIP and Department Operating Budgets.
- City Manager review of CIP and Operating Budgets.
- Complete revenue projections.
- **City Council** Study Session on Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.

PHASE 2 - POLICY DEVELOPMENT & REVIEW April 2021

- **City Council** review the City's financial position and policies.

PHASE 5 – COMMUNICATION OF PLAN May 2021 – June 2021

- Completion of Proposed Operating and CIP Budgets.
- Completion of 8-Year Financial Plan
- **City Council** holds public hearing and adopts Operating & CIP Budgets.
- Biennial Budget printed and posted on City website.

PHASE 3 – STRATEGIC PLANNING & GOAL SETTING March 2021 – April 2021

- Development of preliminary Major Plans, Work Programs, CIP 6-Year Plan, and 8-Year Financial Plan.
- **City Council** review and rank City Council Member budget proposals.

PHASE 6 - ACCOUNTABILITY & PERFORMANCE MEASUREMENT Ongoing

- Mid-year Budget Review.
- Mid-cycle Budget Review.
- Quarterly Financial Reports.



APPENDIX 5

APPROPRIATIONS LIMIT

RESOLUTION NO. 2021-06-22-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR THE 2021-2022 FISCAL YEAR IN ACCORDANCE WITH ARTICLE XIIIB OF THE CONSTITUTION OF THE STATE OF CALIFORNIA, AND SECTION 7910 OF THE GOVERNMENT CODE

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Article XIIIB requires public entities in the State of California to set an annual Appropriations Limit; and

WHEREAS, the League of California Cities issued in March 1991 uniform guidelines for the implementation of the provision of Article XIIIB of the California Constitution; and

WHEREAS, Government Code Section 7910 calls for the adoption of the annual Limit prior to the beginning of the 2021-2022 Fiscal Year; and

WHEREAS, Article XIIIB requires the City Council to select the population and inflation factors for the year's Appropriations Limit calculation; and

WHEREAS, the Appropriations Limit must be adhered to in adopting the City's Biennial Budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Article XIIIB of the Constitution of the State of California and Section 7910 of the Government Code and as set forth in detail in the attached Exhibit "A", the Appropriations Limit beginning July 1, 2021, is established at \$44,700,789.

SECTION 2. That the inflation factor being utilized to calculate the 2021-2022 Fiscal Year Appropriations Limit is based on the percentage change in California's per capita income.

SECTION 3. That the population factor being utilized to calculate the 2021-2022 Fiscal Year Appropriations Limit is the population growth for the County of Orange.

SECTION 4. That the Appropriations Limit shall not be exceeded in the adopted budget nor by any proposed amendment to the Budget.

PASSED, APPROVED, AND ADOPTED this 22nd day of June 2021.

ERICA PEZOLD, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2021-
06-22-X adopted by the City Council of the City of Laguna Hills, California, at a Regular
Meeting thereof held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MELISSA AU-YEUNG, CITY CLERK

Exhibit A
CITY OF LAGUNA HILLS
Appropriations Limit Summary

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the “Gann Initiative.” The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the “proceeds of taxes.” Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 “base year” revenues.

Section 7910 of the California Government Code, added in 1980 by the State Legislature, provides that “each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year...”

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

Comparing the FY 2021/22 Appropriations Limit of \$44,700,789 and the Appropriations Subject to the Limit of \$13,017,237 indicates that the City will be well below its Appropriations Limit. The City’s budgeted revenues for FY 2021/22 subject to limitation will be below its legal limit by \$31,683,552.

2020/21 Appropriations Limit

2020/21 factor - change in per capita personal income	3.73%
2020/21 factor - change in County population	0.04%
\$41,086,806 x 1.0373 x 1.0004	\$ 42,636,391

2021/22 Appropriations Limit

2021/22 factor - change in per capita personal income	5.73%
2021/22 factor - change in County population	-0.84%
\$42,636,391 x 1.0573 x 0.9916	\$ 44,700,789



APPENDIX 6

BUDGET RESOLUTION

RESOLUTION NO. 2021-06-22-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING THE OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM AND OTHER APPROPRIATIONS FOR THE CITY OF LAGUNA HILLS FOR THE 2021-2022 & 2022-2023 FISCAL YEARS AND AMENDING FISCAL YEAR 2020-2021

WHEREAS, the City Manager of the City of Laguna Hills has submitted to the City Council a proposed budget for the 2021-2022 & 2022-2023 Fiscal Years; and

WHEREAS, the COVID-19 Pandemic has resulted in a significant unforeseen reduction in annual City revenues causing a budget imbalance potentially necessitating deficit spending; and

WHEREAS, the City's Financial Policies allow the City Council to authorize the use of reserves and/or non-recurring revenues to balance the budget when unforeseen events occur that reduce the City's recurring revenues; and

WHEREAS, the proposed 2021-2022 & 2022-2023 Fiscal Years Budget includes the City Manager's recommendation to apply a one-time use of non-recurring revenues to balance the budget; and

WHEREAS, the City Council did consider said proposed budget and set June 22, 2021, as the date of public hearing; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing, and all comments presented to the City Council were considered and evaluated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Manager's proposed general fund operating budget shall be adopted in the amount of \$22,125,948, for the 2021-2022 Fiscal Year and \$23,404,916 for the 2022-2023 Fiscal Year, and shall include any changes made and approved as a result of the City's public hearing conducted on June 22, 2021, hereinafter, the Budget.

SECTION 2. The City Manager's proposed Capital Improvement Plan shall be adopted in the amount of \$4,040,000 for the 2021-2022 Fiscal Year and \$1,025,000 for the 2022-2023 Fiscal Year, and shall include any changes made and approved as a result of the City's public hearing conducted on June 22, 2021.

SECTION 3. The City Manager's proposed debt service appropriation shall be adopted in the amount of \$1,799,921 for the 2021-2022 Fiscal Year and \$391,421 for the 2022-2023 Fiscal Year.

SECTION 4. The City Manager's following proposed appropriations for other funding uses shall be adopted in the amount listed in the following table for the 2021-2022 Fiscal Year and 2022-2023 Fiscal Year, and shall include any changes made and approved as a result of the City's public hearing conducted June 22, 2021.

<u>Other funding uses</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>
AB 2766	\$ 50,000	\$ 50,000
CASp	5,000	5,000
Beverage Recycling	19,900	9,061
CR&R Recycling Fee	117,000	109,000
C&D Forfeited Deposits	130,000	130,000
Senior Mobility	54,230	54,230
Use of Reserve	50,000	50,000

SECTION 5. The City Manager is authorized to use reserves and/or non-recurring revenues to balance the operating budget for the 2021-2022 & 2022-2023 Fiscal Years Budget.

SECTION 6. The City Manager is hereby authorized to make such transfers within the Budget as deemed desirable and necessary during each Fiscal Year in order to meet the City's needs and in compliance with the City's Financial Policies.

SECTION 7. That all budgeted capital improvement projects automatically re-appropriate each Fiscal Year until the project is completed.

SECTION 8. That all other unexpended appropriations ordered pursuant to Sections 1, 3 and 4 will be automatically carried over from the first Fiscal Year to the second Fiscal Year of the two-year Budget period.

SECTION 9. The 2021-2022 & 2022-2023 Fiscal Years Budget, which is attached hereto as Exhibit A and incorporated herein by reference, is hereby approved and adopted by the City Council, including any changes made and approved as a result of the City's public hearing conducted June 22, 2021.

PASSED, APPROVED, AND ADOPTED this 22nd day of June 2021.

ERICA PEZOLD, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2019-
06-25-X adopted by the City Council of the City of Laguna Hills, California, at a Regular
Meeting thereof held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK



APPENDIX 7

PERSONNEL ALLOCATION

CITY OF LAGUNA HILLS
Personnel Allocation Summary
Fiscal Years 2021/22-22/23

City Positions	General Government	Non Departmental	Community Development	Public Services	Community Services	FTE
FULL TIME						
Accountant I	1.00					1.00
Administrative Assistant I			1.00	1.00	1.00	3.00
Assistant City Clerk	1.00					1.00
Assistant City Engineer				1.00		1.00
Assistant Planner			1.00			1.00
City Manager	1.00					1.00
Community Development Director			1.00			1.00
Code Enforcement Officer					0.00	0.00
Community Services Superintendent					1.00	1.00
Deputy City Manager	1.00				1.00	2.00
Executive Assistant to the City Manager	1.00					1.00
Finance Manager	1.00					1.00
Information Technology Specialist		1.00				1.00
Management Analyst					1.00	1.00
Parks Supervisor				1.00		1.00
Permit Technician			1.00			1.00
Permit Technician Assistant			1.00			1.00
Public Services Director / City Engineer				1.00		1.00
Public Works Supervisor				1.00		1.00
Records Management Coordinator	1.00					1.00
Recreation Coordinator					1.00	1.00
Senior Management Analyst	1.00					1.00
Senior Planner			1.00			1.00
SUB-TOTAL	8.00	1.00	6.00	5.00	5.00	25.00
PART TIME						
Accounting Specialist	1.50					1.50
Code Enforcement Officer			0.50			0.50
Recreation Leaders I and II					8.50	8.50
Recreation Specialist					0.75	0.75
SUB-TOTAL	1.50	0.00	0.500	0.00	9.25	11.250
TOTAL FULL-TIME EQUIVALENT	9.50	1.00	6.500	5.00	14.25	36.25



APPENDIX 8

DEBT INFORMATION

CITY OF LAGUNA HILLS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
As of June 30, 2020

	Debt Outstanding	Estimated Percentage Applicable (a)	Estimated Share of Overlapping Debt
<u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u>			
Metropolitan Water District	37,300,000	0.238%	88,774
Saddleback Valley Unified School District	107,545,000	16.762%	18,026,693
Capistrano Unified School District Facilities Improvement District No. 1	18,925,885	0.020%	3,785
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT:			<u>\$ 18,119,252</u>
<u>DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT</u>			
Orange County General Fund Obligations	386,745,000	1.176%	4,548,121
Orange County Pension Obligations	466,863,754	1.176%	5,490,318
Orange County Board of Education Certificates of Participation	12,930,000	1.176%	152,057
Capistrano Unified School District Certificates of Participation	27,010,000	0.014%	3,781
Moulton-Niguel Water District Certificates of Participation	57,170,000	13.271%	7,587,030
SUBTOTAL DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT:			<u>\$ 17,781,308</u>
City of Laguna Hills Certificates of Participation, Direct Debt	4,325,000	100.000%	<u>4,325,000</u>
TOTAL NET OVERLAPPING GENERAL FUND OBLIGATION DEBT:			<u><u>\$ 22,106,308</u></u>
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency)</u>	10,185,000	0.813-2.630%	186,828
<u>GROSS COMBINED TOTAL DEBT</u>			<u>\$ 40,412,388</u> ^(b)

(a) *The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.*

(b) *Excludes tax and revenue anticipation notes, revenue, mortgage revenue and non-bonded capital lease obligations.*

Source: Avenu Insights & Analytics

2010 Certificates of Participation

On January 26, 2010, the City (through the City's blended component unit The Public Improvement Corporation) issued \$17,190,000 of Certificates of Participation (COPs). Proceeds from the sale were placed in an irrevocable trust that was used to service the future debt requirements of the 2001 and 2003 Certificates of Participation. There are no amounts outstanding on the defeased COPs.

The 2010 COPs are direct obligations and pledge the full faith and credit of the City of Laguna Hills. The certificates were executed and delivered under the provisions of the Trust Agreement by and among The Bank of New York Mellon Trust Company, N.A, as trustee. The City is required under the Lease Agreement to make rental payments each 15th day of the month immediately preceding each February 1st and August 1st from any source of available funds in an amount sufficient to pay the annual principal and interest due with respect to the Certificates.

The Serial bonds mature in annual installments ranging from \$345,000 to \$1,670,000, commencing February 1, 2011 and ending February 1, 2025. Interest accrues at rates between 2.00% and 5.00% and is payable semiannually. The annual requirements to amortize the certificates of participation as of June 30, 2020, are as follows:

Fiscal Year Ending June 30	Principal	Interest	Total
2021	1,580,000	206,881	1,786,881
2022	1,670,000	127,881	1,797,881
2023	345,000	44,381	389,381
2024	355,000	30,581	385,581
2025	375,000	15,939	390,939
Totals	\$ 4,325,000	\$ 425,663	\$ 4,750,663

The COPs are subject to federal arbitrage regulations. The City calculated no arbitrage rebate due.

BOND DEBT SERVICE

**City of Laguna Hills
2010 Refinancing Project
Certificates of Participation**

Final Pricing 1/7/10

S&P: AA+

No Optional Call

Mandatory Redemption From Net Insurance Proceeds, etc.

Dated Date 01/26/2010
Delivery Date 01/26/2010

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
02/01/2010						17,190,000	17,190,000
08/01/2010			360,281.08	360,281.08		17,190,000	17,190,000
02/01/2011	1,090,000	3.000%	350,543.75	1,440,543.75	1,800,824.83	16,100,000	16,100,000
08/01/2011			334,193.75	334,193.75		16,100,000	16,100,000
02/01/2012	1,130,000	4.000%	334,193.75	1,464,193.75	1,798,387.50	14,970,000	14,970,000
08/01/2012			311,593.75	311,593.75		14,970,000	14,970,000
02/01/2013	1,180,000	2.000%	311,593.75	1,491,593.75	1,803,187.50	13,790,000	13,790,000
08/01/2013			299,793.75	299,793.75		13,790,000	13,790,000
02/01/2014	1,205,000	4.000%	299,793.75	1,504,793.75	1,804,587.50	12,585,000	12,585,000
08/01/2014			275,693.75	275,693.75		12,585,000	12,585,000
02/01/2015	1,250,000	4.000%	275,693.75	1,525,693.75	1,801,387.50	11,335,000	11,335,000
08/01/2015			250,693.75	250,693.75		11,335,000	11,335,000
02/01/2016	1,300,000	4.000%	250,693.75	1,550,693.75	1,801,387.50	10,035,000	10,035,000
08/01/2016			224,693.75	224,693.75		10,035,000	10,035,000
02/01/2017	1,350,000	4.000%	224,693.75	1,574,693.75	1,799,387.50	8,685,000	8,685,000
08/01/2017			197,693.75	197,693.75		8,685,000	8,685,000
02/01/2018	1,390,000	**	197,693.75	1,587,693.75	1,785,387.50	7,295,000	7,295,000
08/01/2018			170,440.63	170,440.63		7,295,000	7,295,000
02/01/2019	1,450,000	4.000%	170,440.63	1,620,440.63	1,790,881.26	5,845,000	5,845,000
08/01/2019			141,440.63	141,440.63		5,845,000	5,845,000
02/01/2020	1,520,000	5.000%	141,440.63	1,661,440.63	1,802,881.26	4,325,000	4,325,000
08/01/2020			103,440.63	103,440.63		4,325,000	4,325,000
02/01/2021	1,580,000	5.000%	103,440.63	1,683,440.63	1,786,881.26	2,745,000	2,745,000
08/01/2021			63,940.63	63,940.63		2,745,000	2,745,000
02/01/2022	1,670,000	5.000%	63,940.63	1,733,940.63	1,797,881.26	1,075,000	1,075,000
08/01/2022			22,190.63	22,190.63		1,075,000	1,075,000
02/01/2023	345,000	4.000%	22,190.63	367,190.63	389,381.26	730,000	730,000
08/01/2023			15,290.63	15,290.63		730,000	730,000
02/01/2024	355,000	4.125%	15,290.63	370,290.63	385,581.26	375,000	375,000
08/01/2024			7,968.75	7,968.75		375,000	375,000
02/01/2025	375,000	4.250%	7,968.75	382,968.75	390,937.50		
	17,190,000		5,548,962.39	22,738,962.39	22,738,962.39		



APPENDIX 9

LAGUNA HILLS AT A GLANCE

CITY OF LAGUNA HILLS

AT A GLANCE

GENERAL INFORMATION

The City of Laguna Hills, located in South Orange County, has approximately 6.6 square miles of land in its corporate boundary and is now home to 31,508 people. The majority of the area in the City has a distinctive residential character. Yet, the City has a commercial base in its northern part. This commercial area, or “urban village”, is anchored by The Village at Laguna Hills, the Oakbrook Village Shopping Center, and Saddleback Memorial Hospital. It includes retail, restaurant, professional office, and medical related building space. When the City annexed the “North Laguna Hills” area in July of 1996, the City acquired 1.2 square miles of primarily light industrial, professional office, specialty retail, hotel, and residential uses. This annexed area contains a furniture row, office headquarters, and the only light industrial/manufacturing establishments in the City. In September of 2000, the City grew by another 150 acres as a result of the annexation of residential properties identified as West Laguna Hills.

HISTORY

Laguna Hills is built on one of the major land grants developed during the rancho area. Following Mexico’s independence from Spain in 1821, those who had served in the government or who had friends in authority were given vast lands for cattle grazing. Rancho Lomas de Santiago, Rancho San Joaquin, and Rancho Niguel covered much of the western portion of the Saddleback Valley. Don Juan Avila was granted the 13,000-acre Rancho Niguel on which Laguna Hills is located.

In 1874, Lewis Moulton purchased Rancho Niguel from Don Juan Avila and increased the original grant to 22,000 acres. Moulton and his partner, Jean Piedrea Daguerre, used the ranch to raise sheep and cattle. The Moulton ranch was eventually subdivided in the early 1960s, part of which is recognized as Laguna Hills.

Incorporation efforts began in 1987 and on March 5, 1991, the goal of incorporation was finally achieved with 86% of the residents voting in favor of forming the City of Laguna Hills. On December 20, 1991, Laguna Hills officially became a City.

CITY GOVERNMENT

The City of Laguna Hills is a General Law City that operates under the Council/Manager form of government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings on the second and fourth Tuesday of each month.



APPENDIX 10

GLOSSARY

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

ACCRUAL BASIS: The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

AMENDMENT: An amendment is a change in the budget which occurs after its initial adoption.

AMERICANS WITH DISABILITIES ACT (ADA): The Americans with Disabilities Act is a Federal law that gives civil rights protection to individuals with disabilities. The law guarantees equal opportunity for individuals with disabilities in State and local government services, public accommodations, employment, transportation, and telecommunications.

APPROPRIATION: A legal authorization granted by the City Council to make expenditures or incur obligations for specific purposes.

ASSESSED VALUATION: The value assigned to real property (land and buildings) and tangible personal property (moveable property), by the Orange County Assessor's Office, which is used as a basis in levying property taxes.

BUDGET: A financial plan that identifies revenues, and specific types and levels of services to be provided and establishes the amount of money which can be spent.

CAPITAL IMPROVEMENT PROGRAM (CIP): A multi-year financial plan for construction of physical assets such as buildings, street and recreation facilities.

CAPITAL OUTLAY: Expenditures that qualify as capital costs according to accounting standards, Includes items such as furniture, fixture, machinery, equipment and other relatively minor fixed assets.

CONSUMER PRICE INDEX (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

DEBT INSTRUMENT: Methods of borrowing funds, including general obligations (G.O.) bonds, revenue bonds, lease/purchase agreements, lease-revenue bonds, tax allocation bonds, certificate of participation (COPs), and assessment district bonds.

DEBT SERVICE: The payment of principal and interest on borrowed funds, such as bonds, notes, COP's, and other debt instruments, according to a pre-determined schedule.

DEPARTMENT: A major organizational unit of government that has overall management responsibility for a group of related service responsibilities or operations within a functional area.

EIGHT (8) YEAR RESOUC E ALLOCATION PLAN: The City's long-range financial plan, that on a biennial basis, projects revenues and expenditures over a eight year period.

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

ENCUMBRANCE: An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

EXPENDITURE: Decrease in net financial resources, which represent the actual payment for goods and services or the accrual thereof.

FISCAL YEAR: The period designated by the City for the beginning and ending of financial transactions. The City's fiscal year begins July 1 and ends June 30.

FULL-TIME EQUIVALENTS (FTE): The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .25 FTE would work 520 hours per year.

FUND: An accounting entity with a set of self-balancing accounts used to record the financial affairs of a government organization.

FUND BALANCE: The difference between assets and liabilities for a particular fund.

GENERAL PLAN: A comprehensive, long-term plan, required of all California cities, for the physical development of the city.

GENERAL FUND: The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

GFOA: The *Government Finance Officers Association of the United States and Canada*, an organization of government finance officials in the United States and Canada. GFOA annually sponsors a Distinguished Budget Presentation Awards program and presents awards to those government budgets that meet program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

GRANT: Contributions, gifts of cash, or other assets from another government entity to be used or expended for a special purpose, activity, or facility.

INFRASTRUCTURE: The underlying physical foundation or basic framework of a city, including streets, medians, sidewalks, bridges, traffic signals, buildings, parks, and other related facilities and fixtures.

INTERFUND TRANSFER: Money transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain costs.

LINE ITEM: a line-item is the detailed grouping of expenditures used in the City's accounting system. It is subordinate to expense category. Typical line items are: professional services, office supplies, travel postage, office equipment, etc.

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

MODIFIED ACCRUAL BASIS: The method of accounting under which revenues are recorded when they are both measurable and available while expenditures are recognized when incurred.

MUNICIPAL CODE: A book which contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc

OPERATING BUDGET: Day-to-day costs of delivering City services.

OPERATING COSTS: Items categorized as operating costs in this budget include office supplies and other materials used in the normal operations of City departments, includes items such as books, maintenance materials and contractual services.

ORDINANCE: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PERSONNEL COSTS: Salaries and benefits paid to City employees. Included are items such as insurance and retirement.

RESERVE: A separate account maintained for restricted use, e.g. self-insurance programs, capital improvement projects, or for unrestricted use to protect the City from emergencies or unanticipated expenditures.

RESOLUTION: An order of a legislative body requiring less formality than an ordinance.

RESOURCES: The amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

REVENUE: Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

RISK MANAGEMENT: An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SPECIAL REVENUE FUNDS: Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes. **See below for description of certain Special Revenue funds within the City of Laguna Hills.*

SUBVENTION: Revenues collected by the State that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

TRANSFERS: All inter-fund transactions except loans or advances, quasi-external transactions and reimbursements.

TAX: A levy imposed by a government in conformance with the Government Code to raise revenue for public purpose.

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

CERTAIN SPECIAL REVENUE FUNDS WITHIN THE CITY:

Community Development Block Grant Fund – Used to account for revenues and expenditures to improve local and national objectives to provide decent and safe housing for low- and moderate-income families. This is grant funding obtained from the United States Department of Housing and Urban Development (HUD) for the purposes of rehabilitating “eligible” deteriorating housing in the City.

Public Art In-Lieu Fund – The City Council of Laguna Hills established the Public Art Program by adopting Ordinance No. 2011-3. All new developments in the Urban Village Specific Plan with a total construction cost of \$250,000 or more are required to provide public art and/or contribute to a Public Art In-Lieu Fund as part of the development project. The minimum value for the Public Art Component and/or in-lieu fee is one-half percent of the total construction costs of the project ($0.5\% \times \text{Total Construction Cost} = \text{Value of the Public Art Component and/or In-Lieu Fee}$). The Public Art In-Lieu Fund is used to account for revenues and expenditures for the Public Art Program.

Quimby Act Fees Fund – Pursuant to Section 66477 of the California Government Code, this Fund is used to account for revenues and expenditures related to the “Quimby Act”. The Quimby Act authorizes the City to require dedication of parkland, or a fee in-lieu of such dedication, to meet the needs of new residential subdivisions in accordance of the City’s General Plan.

Recycling Funds

- **Beverage Recycling** - Pursuant to Public Resources Code Section 14581(a)(4)(A) of the California Beverage Container Recycling and Litter Reduction Act, the Department of Recycling Resources and Recovery (CalRecycle) distributes funds annually to eligible cities and counties to assist with beverage container recycling and litter cleanup activities. The City of Laguna Hills uses the funds received from CalRecycle to support existing beverage container recycling programs, trail clean-up projects, the purchase of recycling containers and products made from recycled materials, and recycling advertising. In addition, these funds are used to support the costs of personnel and consulting services required to implement new programs and to support existing programs.
- **CR&R Recycling Fee** - The CR&R Recycling Fee fund is used to support third party solid waste and recycling consulting services to the City. CR&R is required per its current solid waste and recycling services agreement with the City to provide the City an annual payment to fund recycling consulting services as selected by the City and under contract with the City. The current 10-year agreement between CR&R and the City of Laguna Hills for solid waste and recycling collection services commenced on July 1, 2006 and expires on June 30, 2016.
- **C&D Forfeited Deposits** - The City Council of Laguna Hills established a Construction and Demolition Waste Recycling Program by adding a new section, Chapter 5-48, to the City’s Municipal Code on September 23, 2003. This program requires applicants of residential and commercial construction and demolition projects to submit a security deposit when an applicant’s project meets certain thresholds. The security deposit is collected to ensure proper disposal and recycling of construction and demolition material. Upon completion of a project the security deposit is refunded to the applicant when it is demonstrated that the applicant has appropriately followed its recycling and disposal plan. In the event that an applicant does not follow its disposal and recycling plan, or an applicant does not request a refund of the security deposit in the timeline outlined in the City’s Municipal Code, the security deposit is forfeited. The City of Laguna Hills uses forfeited security deposit funds to

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

cover the administration costs of the program and to support recycling programs that divert waste from local landfills.

- **AB 939 Surcharge Grant** - In 2008, the City of Laguna Hills received \$20,000 from the County of Orange Regional Recycling and Waste Diversion Grant Program in order to enhance recycling efforts in Orange County and to divert waste from Orange County landfills. On June 24, 2008, the City Council approved a resolution to use these funds to implement a sharps waste disposal program and a new universal waste disposal program. Currently these funds are used to support the mail-back sharps waste program at local pharmacies and drop-off locations within the City for the proper disposal of Compact Fluorescent Lamps (CFLs), fluorescent tubes, and batteries.

Senior Mobility Program Fund – The City of Laguna Hills receives monies from OCTA’s Senior Mobility Program (SMP) to assist with transportation services for senior citizens. OCTA’s SMP is designed to fill the gap between local fixed route buses and ADA paratransit, or ACCESS service, by providing local transportation services to seniors in participating cities in Orange County. Under the program, participating cities are eligible to receive funds and vehicles from OCTA to help design and operate a transit program that best fits the needs of older adults in their communities. The source of OCTA’s SMP funding to the City is Renewed Measure M (M2) and Transit Development Act (TDA) Article 4.5 funds. OCTA’s annual funding amount to the City of Laguna Hills is based on the City’s senior population. The City uses these funds to support a Dial-a-Taxi program for seniors which began in August 2010.

Traffic Mitigation Fees Fund – The City Council of Laguna Hills Established an Urban Village Traffic Impact/Mitigation Fee Program by adding Chapter 9-102 to the Laguna Hills Municipal Code. This program requires a Traffic Impact/Mitigation Fee to assist in mitigating the cost of roadway improvements that are partly requires as a result of new development within the Urban Village Specific Plan. This fund is used to account for revenues and expenditures related to the Traffic Impact/Mitigation Fee Program.



APPENDIX 11

DEMOGRAPHIC & ECONOMIC STATISTICS

City of Laguna Hills

Demographic and Economic Statistics Last Ten Fiscal Years

Calendar Year	Population (1)	Personal Income (In Thousands)	Per Capita Personal Income (2)	City Unemployment Rate (3)	Median Age (4)	% Of Pop with High School Diploma (5)	% of Pop With Bachelor's Degree (5)
2010	33,392	1,500,666	44,672	8.1%	39.3	90.6%	42.9%
2011	33,593	1,445,996	47,227	7.4%	40.7	91.4%	43.0%
2012	30,618	1,363,858	44,421	4.8%	41.6	92.3%	44.5%
2013	30,703	1,320,001	42,778	4.2%	41.5	91.7%	42.8%
2014	30,857	1,336,181	43,315	5.0%	41.8	91.6%	45.3%
2015	30,681	1,373,184	44,757	4.1%	41.7	91.2%	44.8%
2016	31,544	1,479,761	46,911	3.7%	41.8	91.5%	45.6%
2017	31,818	1,587,577	49,896	2.6%	43.0	91.3%	46.7%
2018	31,572	1,661,606	52,629	2.2%	41.4	92.1%	49.1%
2019	31,508	1,724,666	54,737	12.2%	42.5	92.3%	49.4%

Source: Avenu Insights & Analytics, U.S. Census Bureau, 2010 American Community Survey

Source: 2010-2018 prior CAFR

The California Department of Finance demographics estimates now incorporate 2010 Census counts as the benchmark.

1) Population Projections are provided by the California Department of Finance Projections.

2) Income Data is provided by the United States Census Data and is adjusted for inflation.

3) Unemployment and Total Employment Data are provided by the EDD's Bureau of Labor Statistics Department.

4) Median Age reflects the U.S. Census data estimation table for years 2010-2019

5) School diploma and Bachelor's degree is provided by the United States Census data.