



# CITY OF LAGUNA HILLS California

## BIENNIAL BUDGET Fiscal Years 2019/20 - 2020/21



# **CITY OF LAGUNA HILLS**

## **CALIFORNIA**

### **BIENNIAL BUDGET**

### **FISCAL YEARS 2019/20 - 2020/21**

#### **MAYOR**

*Don Sedgwick*

#### **MAYOR PRO-TEM**

*Janine Heft*

#### **COUNCIL MEMBERS**

*Dore J. Gilbert, M.D.*

*Erica Pezold*

*Dave Wheeler*

#### **CITY MANAGER**

*Donald J. White*

#### **PREPARED BY**

*Janice Mateo Reyes, Finance Director*

*James Haston, Senior Management Analyst*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Laguna Hills  
California**

For the Biennium Beginning

**July 1, 2017**

*Christopher P. Morill*

Executive Director

# CITY OF LAGUNA HILLS

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# Introduction



# CITY OF LAGUNA HILLS

## Budget Message

### Biennial Budget

### FY 2019/20 – 2020/21

*Honorable Mayor and Council Members:*

**W**e are pleased to present to you the City of Laguna Hills' 2019-2021 Biennial Budget. This lengthy and informative document is comprised of a 2-year operating plan, a 6-year capital improvement program, and an appropriation for debt service and other uses. Moreover, it is a reflection of your leadership in shaping the service priorities and goals of the Laguna Hills community while maintaining fiscal prudence and oversight.

This budget message will provide you with an overview of the City's financial program for the next two years and the major priorities and issues that helped shape the budget. The information in this budget document is organized into the following five sections:

1. Introduction: This section introduces the reader to the budget and includes this budget message, a list of the City Council Members and appointed officials, and the City's functional organizational chart.
2. Budget Summaries: This section includes the 8-Year Resource Allocation Plan, Consolidated Report of all Funding Sources and Uses, and the Total Budget for all funds.
3. Department Plans and Budgets: The City plans and budgets are organized by departments: General Government, Non-Departmental, Community Development, Public Services, Community Services, and

Public Safety. For each department, information provided includes its mission, functional areas, unique work programs, budgeted staffing allocations, and a historical trend graph of expenditures.

4. Capital Improvement Plan: This section includes summary pages listing the capital projects which are intended to be carried out in the next six years and their related funding sources. The individual capital projects are presented in a two-page side-by-side format which provides detailed information on each project.
5. Appendices: This section contains the following supporting documentation: Financial Policies, City Council Member Budget Proposals (and their associated collective ranking by the City Council), Budgetary Basis and Accounting Principles, Budget Calendar, Appropriations Limit Calculation, Resolution Adopting the Budget, Personnel Allocation Schedule, Debt Information, Glossary, and Demographics.

## **Budget Highlights, Assumptions & Priorities**

Since the end of the “Great Recession” ten years ago, a structural correction has effectively worked its way through much of the economy. The landscape of the State and region has transformed substantially since that time, and while government revenues at the local and regional level were particularly affected, the City has consistently maintained and continues to maintain a healthy financial condition. Utilizing revenue projections for this biennial budget cycle, it is anticipated that General Fund revenues will modestly increase over the next two years.

The City remains committed to its conservative financial policies, as they played a critical role in allowing the City to respond quickly to the post-Recession difficulties and will help the City weather slower economic conditions that may arise in the future. Consequently, these conservative financial policies have greatly influenced the development of this 2019-2021 Biennial Budget.

During the last biennial budget cycle, a concerted effort was made to limit the growth of budgeted ongoing expenditures. This was once again the case and these cost-savings measures will continue during the 2019-2021 Biennial Budget.

This biennial budget was developed utilizing the following assumptions over the next eight years for the following categories:

|                           | Year 1  | Year 2  | Year 3  | Year 4  | Year 5  | Year 6  | Year 7  | Year 8  |         |
|---------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
|                           | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Average |
| <b>General Inflation</b>  | 2.50%   | 2.50%   | 2.50%   | 2.50%   | 2.50%   | 2.50%   | 2.50%   | 2.50%   | 2.50%   |
| <b>Taxable Sales</b>      | 3.14%   | -0.59%  | 2.00%   | 2.00%   | 2.00%   | 2.00%   | 2.00%   | 2.00%   | 1.82%   |
| <b>Property Tax</b>       | 2.80%   | 3.20%   | 2.76%   | 3.11%   | 3.46%   | 2.83%   | 2.37%   | 2.37%   | 2.86%   |
| <b>Sheriff's Contract</b> | 1.50%   | 4.00%   | 4.00%   | 3.00%   | 3.00%   | 3.00%   | 3.00%   | 3.00%   | 3.06%   |

Overall, the assumptions are generally conservative and assume a continued low general inflationary environment. Sales tax and property tax estimates for the next two years have been provided by a third-party consultant.

The proposed 2019-2021 Biennial Budget and 8-Year Resource Allocation Plan were also based on the following assumptions:

- The City will remain in a strong financial position without any major new development projects (i.e. Five Lagunas).
- The 2019-2021 Biennial Budget is a status quo budget with no new major projects or programs, with a few notable exceptions.
- Projected revenues and expenditures are based on conservative assumptions. General inflation is assumed to remain flat over the planning horizon at 2.5% annually.
- The 2019-2021 Biennial Budget and 8-Year Resource Allocation Plan do not rely on any new revenues from the Five Lagunas project.
- Revenue estimates have been updated based on the most current data. Sales tax estimates for the next two years have been provided by the City's sales tax consultant. The assessed valuation projections for the next five years have also been projected by the City's property tax consultant.
- Under the current Memorandum of Understanding between the City and the Laguna Hills City Employees Association, effective July 1, 2018, through June 30, 2021, (1) employee participation in pension contributions will increase over the next two years to the full 7% required employee share of the plan's normal cost and, (2) employees will receive a cost of living adjustment in accordance with the CPI effective July 1, 2020, with a minimum of 2% and a maximum of 3%.
- The estimates for the law enforcement contract with the Orange County Sheriff's Department projects annual increases of 1.5% in Year 1, 4% in Years 2 and 3, and 3% annually thereafter.
- There are no discretionary capital projects funded by the General Fund, with the exception of an electronic community message board.



- Annual debt service on the City's outstanding Certificate of Participation will drop from \$1,797,881 in FY 2021-2022 to \$389,381 in FY 2022-2023. In year 7, the City is debt free.
- The City's unfunded actuarial liability with CalPERS is paid down by year 6.

The following provides the major highlights of the 2019-2021 Biennial Budget:

1. The table below shows the Operating Budget's forecasted revenues and expenditures that will enable the City to continue providing high quality services.

| 2019-2021 Operating Budget | Budget FY 2019-2020 | Budget FY 2020-2021 |
|----------------------------|---------------------|---------------------|
| Operating Expenditures     | \$ 22,480,107       | \$ 23,148,238       |
| General Fund Revenues      | \$ 22,524,167       | \$ 22,850,713       |

2. Operating revenues for FY 19-20 are anticipated to increase by 3.3% from the FY 18-19 year-end estimate. Revenues for the following year are projected to increase by 4.8%.
3. Thirteen (13) capital projects are scheduled for completion during the Biennial Budget period for a total estimated cost of \$4,845,336. Of this amount, \$1,215,000 is required from the General Fund and another \$385,000 is funded out of capital reserve funds. The remaining \$3,245,336 will come from various Special Revenue funds. The table below reflects the projected capital costs in each fiscal year, as well as total funding sources.

| 2019-2021 Capital Projects | Budget FY 2019-2020 | Budget FY 2020-2021 |
|----------------------------|---------------------|---------------------|
| Capital Expenditures       | \$ 4,020,336        | \$ 825,000          |
| <b>Funding Sources:</b>    |                     |                     |
| Special Revenue            | \$ 2,945,336        | \$ 300,000          |
| General Fund               | \$ 775,000          | \$ 440,000          |

### Personnel Costs

Personnel costs, particularly pensions, medical, and retiree medical coverage, have been the focus of public attention and concern for some time now. In governmental agencies, personnel costs can often comprise the largest expense in municipal budgets. In Laguna Hills, the City directly employs 26 full-time employees and 2.6 full-time equivalent part-time employees, as well as 8.5 full-time equivalent seasonal part-time employees. However, consistent with a contract city model, a large portion of the workforce is provided by other governmental agencies or private sector employers who contract with the City.

The table on the following page shows the projected personnel costs over the life of the City's 8-year plan as a percentage of the total operating budget.

| Fiscal Year | General Fund Budget | Personnel Costs | % of Total General Fund Budget |
|-------------|---------------------|-----------------|--------------------------------|
| FY 19-20    | \$20,675,186        | \$ 5,050,528    | 24.43%                         |
| FY 20-21    | \$21,359,317        | \$ 5,278,822    | 24.71%                         |
| FY 21-22    | \$21,902,702        | \$ 5,410,793    | 24.70%                         |
| FY 22-23    | \$22,454,589        | \$ 5,546,062    | 24.70%                         |
| FY 23-24    | \$23,102,474        | \$ 5,684,714    | 24.61%                         |
| FY 24-25    | \$23,686,797        | \$ 5,826,832    | 24.60%                         |
| FY 25-26    | \$24,068,009        | \$ 5,672,503    | 23.57%                         |
| FY 26-27    | \$24,714,076        | \$ 5,814,315    | 23.53%                         |

As shown in the table above, personnel costs as a percentage of the budget are anticipated to range between 23.53 to 24.71% through FY 26-27.

It should be noted that the City of Laguna Hills does not have any financial obligation to provide health insurance for its retirees. Contractual commitments for retiree health insurance and Other Post-Employment Benefits (OPEB) are rapidly becoming a significant budgetary problem for cities across California, but not for Laguna Hills.

## Funding Sources

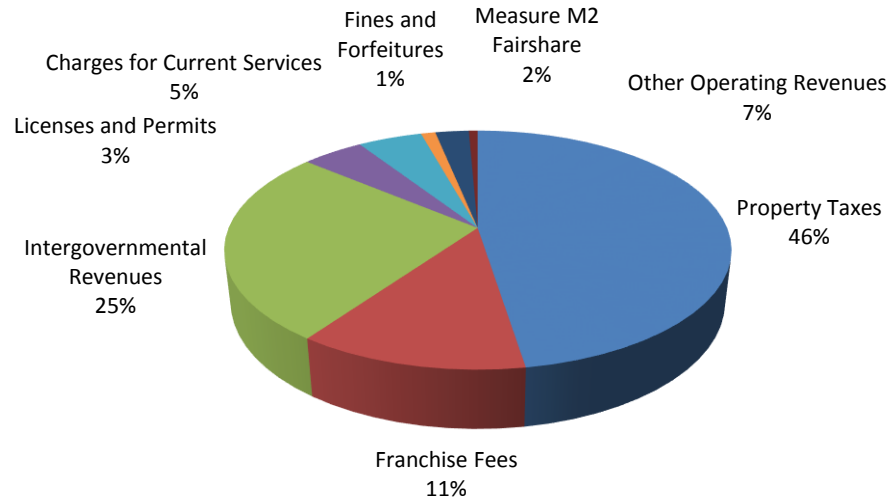
The proposed budget focuses on three major categories of funding sources for the City's financial activities, namely Operating Fund Revenues, Special Revenues and Other Funding Sources.

### OPERATING REVENUES

The principal sources of the City's Operating revenues are property taxes, franchise fees, transient occupancy taxes, sales and use tax allocation, fees from licenses and permits, service charge fees, fines and forfeitures, vehicle in-lieu fees, and interest income. Each of these revenue sources is discussed in further detail on page II-22. The major sources of Operating Revenue, and their respective percentages of the total Operating Revenues, are exhibited in Figure 1.

**Figure 1**

**% of Total Operating Revenue - FYs 2019-20 and 2020-21**



For the first year of the Biennial Budget, Operating Revenues are anticipated to increase by 3.3% from the FY 18-19 year-end estimate to \$25,035,712. Operating Revenues in the following year are projected to increase by 4.8% from the FY 18-19 year-end estimate to 25,198,102.

The following table depicts the projected percentage change for the two primary revenue sources for the new budget cycle.

| Operating Revenue Sources | Year-End Estimate 2018-2019 | Budget FY 19-20 | Budget FY 20-21 |
|---------------------------|-----------------------------|-----------------|-----------------|
| 1) Sales Tax              | \$ 5,842,430                | \$ 6,025,638    | \$ 5,990,338    |
| % Change from prior year  |                             | 3.14%           | -0.59%          |
| 2) Property Tax           | \$ 11,031,848               | \$ 11,341,052   | \$ 11,704,415   |
| % Change from prior year  |                             | 2.80%           | 3.20%           |

**SPECIAL  
REVENUES**

Special Revenue for FY 19-20 is budgeted at approximately \$2.5 million and approximately \$2.3 million in FY 20-21. The City's special revenues consist of annual allocations, as well as developer impacts fees and special grants tied in with specific capital projects. Annual allocations are comprised mainly of the State's subvention for gasoline tax, local Measure M2 Fair Share revenues, and Air Quality Management District AB 2766 program revenues. Developer impact fees consist of Quimby Act Park In-lieu Fees, Public Art Fees, and Traffic Impact Fees. The City also receives special grants, which are one-time allocations awarded on a competitive basis, such as Coastal Area Road Improvement and Traffic Signals (CARITS) funding and Measure "M" Competitive funding. The special revenue

funds are discussed in more depth in the “Major Sources of Special Revenue Funds” on page II-30.

|  |  |
|--|--|
| <div style="border-top: 1px solid black; border-bottom: 1px solid black; padding: 5px 0;"><b>OTHER FUNDING<br/>SOURCES</b></div> | Other funding sources may include proceeds from debt financing, interest on trust funds, as well as the distributions from the leasing operation of the Laguna Hills Civic Center office building. |
|--|--|

**Funding Uses**

The City’s appropriation of its total financial resources is classified into three major categories: General Fund Expenditures, Capital Improvement Plan, and Other Funding Uses.

|  |   |
|--|---|
| <div style="border-top: 1px solid black; border-bottom: 1px solid black; padding: 5px 0;"><b>GENERAL FUND<br/>OPERATING<br/>EXPENDITURES</b></div> | General Fund Expenditures are the costs directly associated with the general governmental functions of the City which are listed in the table below broken out by department. In FY 19-20, General Fund operating expenditures are projected to be \$20,675,186, an increase of \$1,151,006, or 6.4%, from the FY 18-19 year-end estimate. For FY 20-21, the General Fund operating expenditures are projected to increase by 3.31% to \$21,359,317. Figure 2 below shows each Department’s spending level as a percentage of total operating expenditures for both Biennial Budget fiscal years. |
|--|---|



Figure 2  
% of Total Operating Expenditures by Department

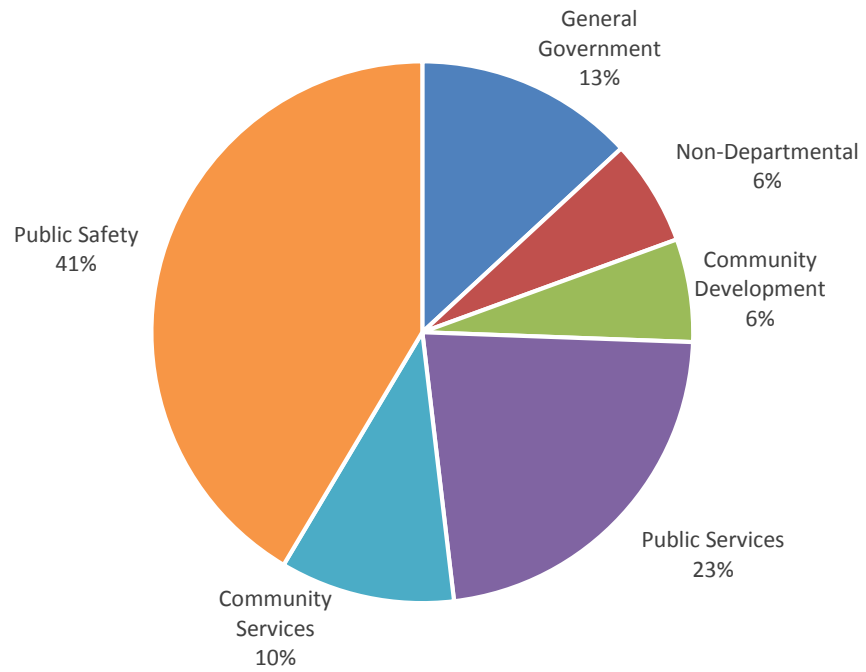
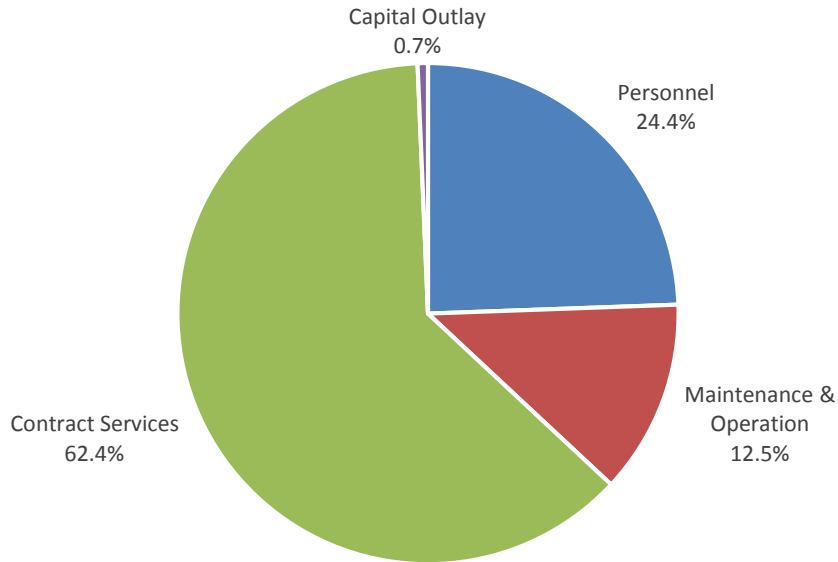


Figure 3 on the following page illustrates the City's expenditure classifications as a percentage of total Operating Expenditures in both years of the Biennial Budget.

Figure 3  
% of General Fund Operating Expenditures by  
Classification



As a contract city, the Contract Services classification has historically represented the largest share of the total operating expenditures. That remains the case for this Biennial Budget.

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**CAPITAL  
IMPROVEMENT  
PROJECTS**

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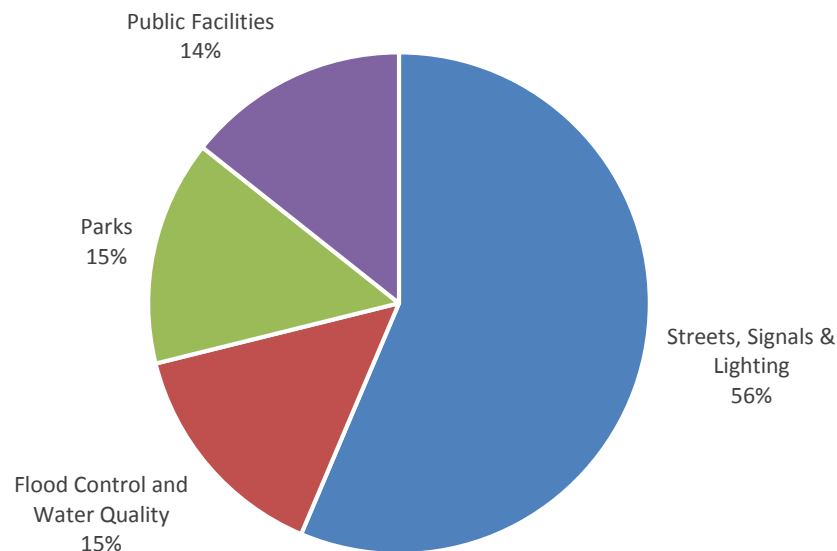
For the upcoming biennial budget cycle, \$4,845,336 is budgeted towards 13 capital projects. These projects will be funded over the course of the 2-year budget with Special Revenue funds in the amount of \$3,630,336, or 75% of the funding. The balance of \$1,215,000, or 25% of the funding, will be supported by the City's General Fund.

The following list highlights the major capital expenditures among the 13 capital projects scheduled during the 2019-2021 Biennial Budget:

- |  |              |
|--|--------------|
| ▪ Annual Street Maintenance              | \$ 2,375,336 |
| ▪ NPDES and Water Quality Improvements   | \$ 700,000   |
| ▪ Alicia Parkway Pavement Rehabilitation | \$ 250,000   |
| ▪ Community Center Renovations           | \$ 830,000   |
| ▪ General Park Renovations               | \$250,000    |

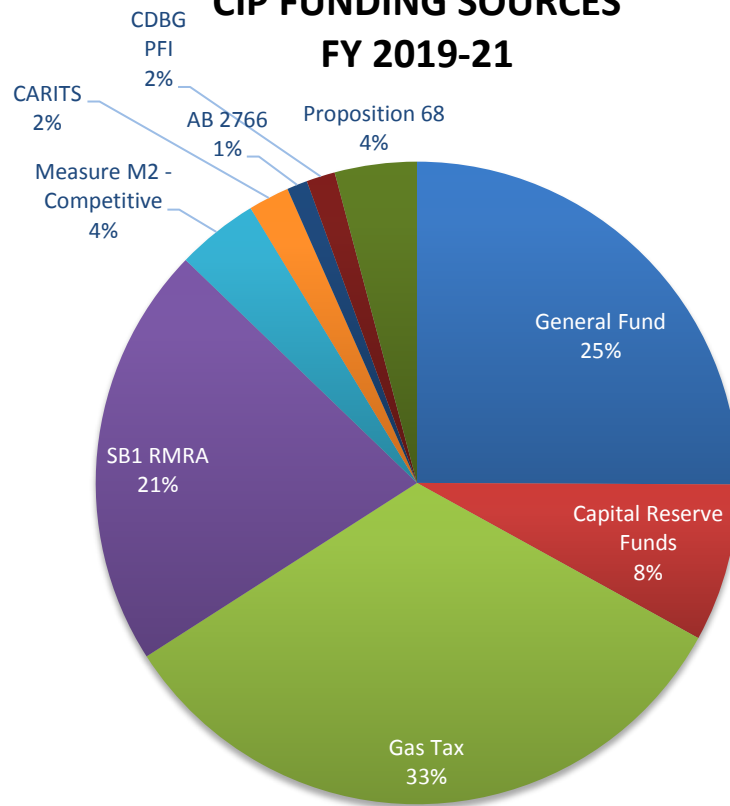
Figure 4 shows the capital project expenditures by CIP category for the Biennial Budget cycle. The City has allocated a total of \$4,020,336 in FY 19-20, and \$825,000 in FY 20-21 toward the City’s capital improvements.

**FIGURE 4**  
**CIP EXPENDITURE BY CATEGORY**



On the following page, Figure 5 presents the various capital funding sources for the Biennial Budget cycle. The “Capital Improvement Program” section of the budget provides a detailed listing and description of all the capital projects contained in the CIP.

**FIGURE 5**  
**CIP FUNDING SOURCES**  
**FY 2019-21**



**OTHER FUNDING  
USES**

The 2019-2021 Biennial Budget also includes other funding uses for budget activity accounted for separately from the CIP and Operating Budget. The total for other funding uses in FY 19-20 is \$231,908 and \$184,283 in FY 20-21. Other funding uses includes the following activity:

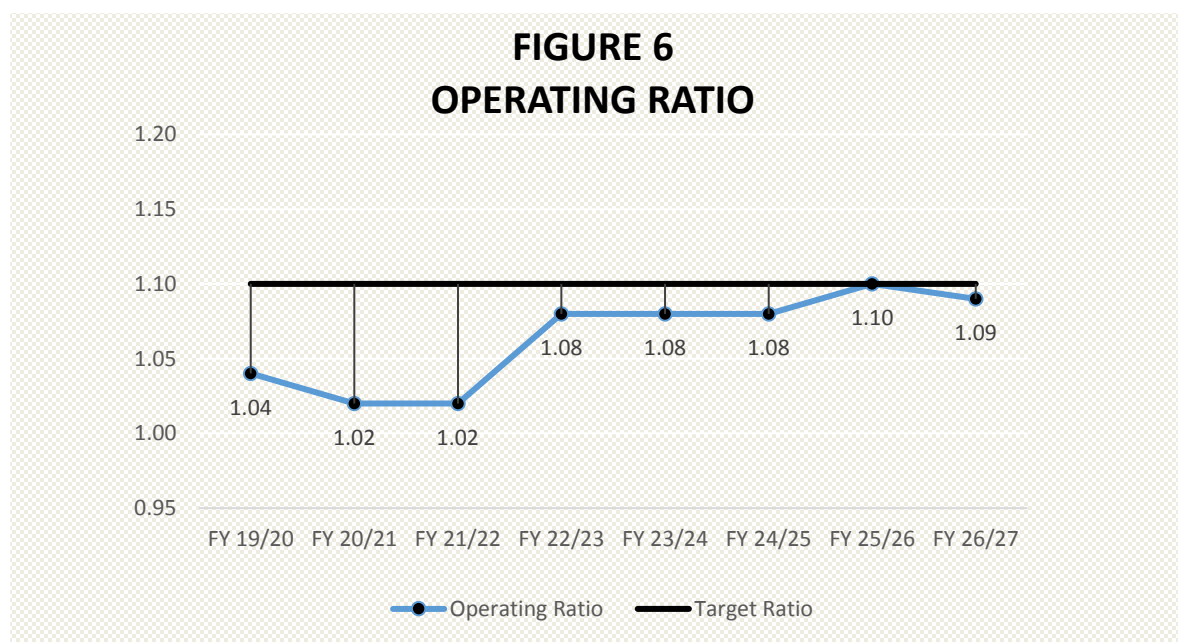
- Debt Service payments in the amount of \$1,804,921 in FY 19-20 and \$1,788,921 in FY 20-21. These debt service payments are for the refinanced Certificates of Participation for the Community Center and Sports Complex. It should be noted that these payments are included in the operating ratio calculation.
- Recycling special revenue funds for expenditures related to the implementation of recycling programs, public information, and the payment of recycling consultant services.
- Senior Mobility Program (SMP) Funds for expenses related to assisting with transportation services for senior citizens. These funds are currently utilized to support a Dial-A-Taxi program for seniors.



## 8-Year Resource Allocation Plan

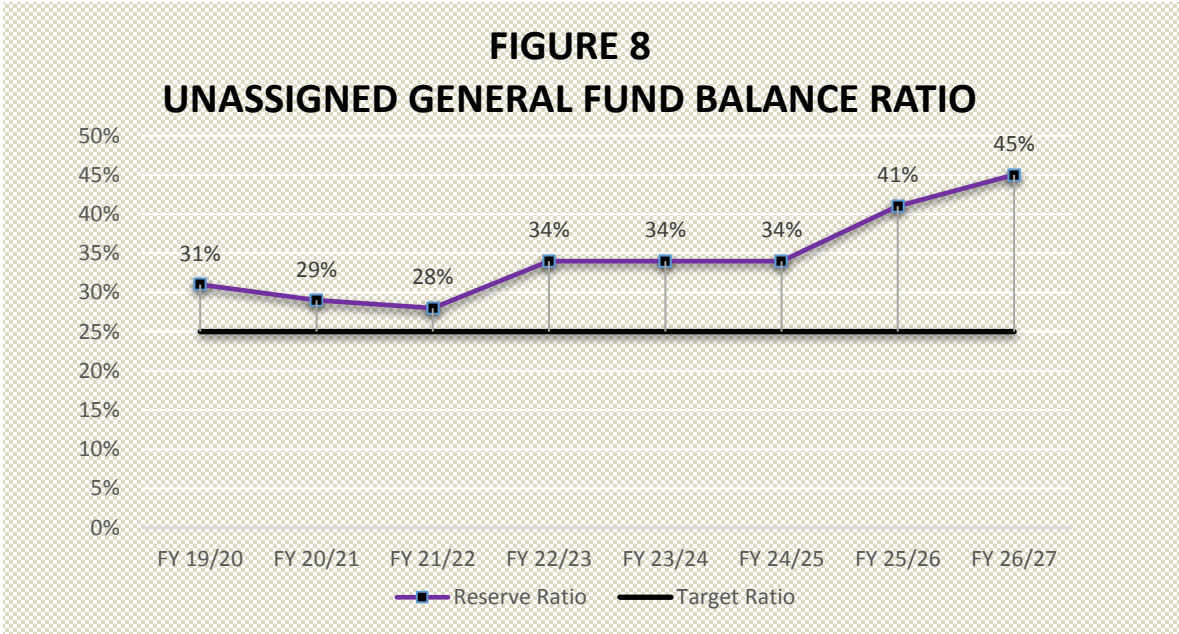
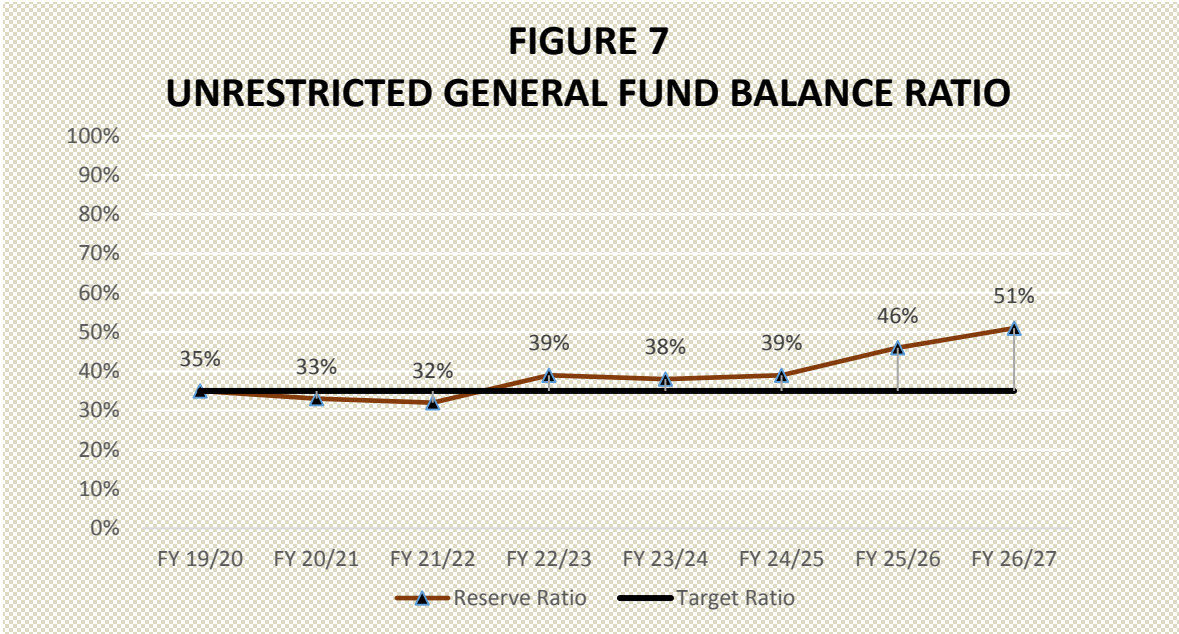
The City's Financial Policies document is contained in Appendix 1 of this budget document. The emphasis contained within these policies is that the long-term implications of current financial decisions must be fully understood and taken into account in the Biennial Budget decision-making process. To assist the City Council in this effort, staff has created a customized eight-year financial model for Laguna Hills. This 8-Year Resource Allocation Plan is included in the Budget Summaries Section, on page II - 1.

The 8-Year Resource Allocation Plan is specifically designed to project the City's operating and reserve policy ratios over the course of the next eight years. While continually striving to maintain the operating ratio minimum of 1.10, the operating ratios for Years 1 & 2 are projected at 1.04 and 1.02, respectively. The operating ratio is anticipated to exceed the operating ratio minimum in the final year of the 8-Year Resource Allocation Plan. As included within the City's financial policies, a reserve policy minimum of 35% for the Unrestricted Fund Balance and 25% for the Unassigned Fund Balance has been incorporated within this budget. As mentioned previously, the City has taken a number of cost savings measures over the last four Biennial Budget cycles as a direct result of the structural correction that has taken place. Consequently, the Operating Ratio is anticipated to increase to 1.10 in FY 25-26, as shown in Figure 6 below.



The Unrestricted General Fund Balance ratio is anticipated to remain above the policy target ratio of 35% for almost all years of the 8-Year Resource Allocation Plan. The Unrestricted Fund Balance is projected to be 35% at the end of FY 19-20, and 34% at the end of FY 20-21. The Unassigned Fund

Balance ratio is anticipated to be at 31% and 29% for Years 1 & 2, respectively, of the budget cycle. The Unassigned Fund Balance ratio will rise steadily from 31% in FY 19-20 to 45% in Year 8 (FY 26/27). Figure 7 plots the Unrestricted Fund Balance ratio and Figure 8 plots the Unassigned Fund Balance ratio over the span of the 8-Year Resource Allocation Plan.



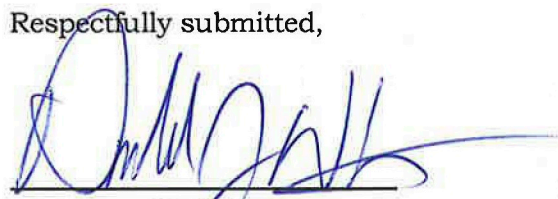
It is projected that the City will have an Unrestricted General Fund Balance of approximately \$7.2 million and an Unassigned General Fund Balance of \$6.5 million at the end of this Biennial Budget cycle.

## Conclusion

This budget is a product of the City Council's sound leadership, prudent fiscal stewardship, and consistent policy direction. Moreover, it represents the City's continued commitment to provide a high level of municipal services to its constituents without compromising the City's historically sound financial policies.

Accordingly so, we believe that this 2019-2021 Biennial Budget is a well-crafted, two-year financial plan that effectively manages costs while simultaneously positioning the City for future growth. The City Council's conservative fiscal policies have paid off and the commitment to manage costs will see the City through the next two years. Still, this 2019-2021 Budget provides for the necessary investment in our capital infrastructure, maintains our high level of services, and we look forward to the next two years and to the implementation of this budget plan.

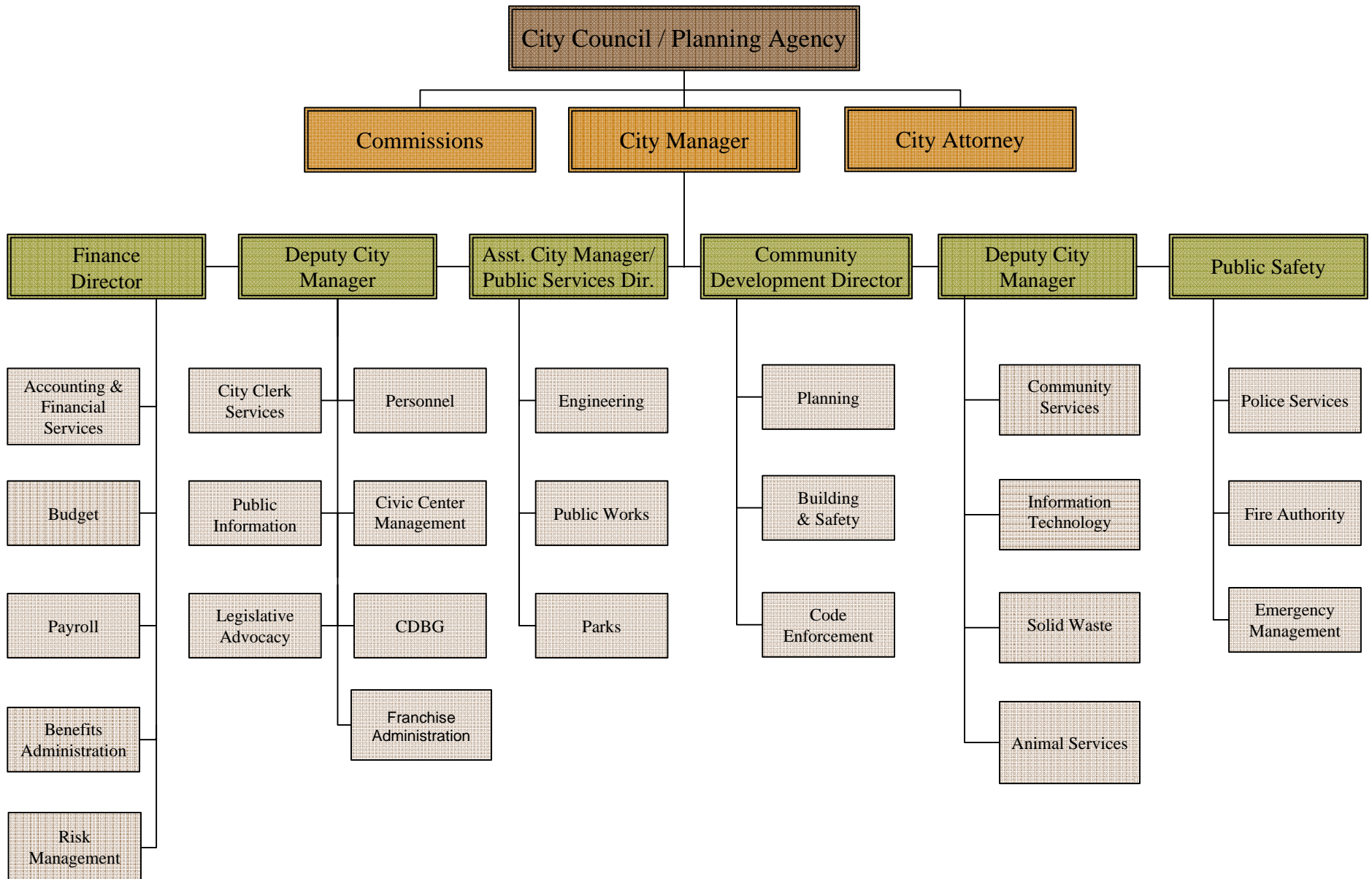
Respectfully submitted,

  
Donald J. White  
City Manager  
Janice Mateo-Reyes  
Finance Director  
James M. Haston  
Senior Management Analyst

# CITY OF LAGUNA HILLS

## ORGANIZATIONAL CHART

June 30, 2019





# CITY OF LAGUNA HILLS

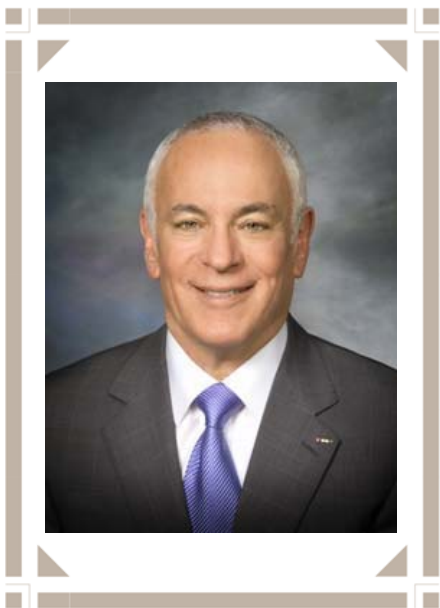
## ELECTED OFFICIALS As of June 30, 2019



**Don Sedgwick**  
Mayor



**Janine Heft**  
Mayor Pro Tem



**Dore Gilbert**  
Council Member



**Erica Pezold**  
Council Member



**Dave Wheeler**  
Council Member

# CITY OF LAGUNA HILLS

## MANAGEMENT STAFF As of June 30, 2019



**Donald J. White**  
City Manager/Treasurer

|                                |  |
|--------------------------------|--|
| ♦ <b>Kenneth H. Rosenfield</b> | Assistant City Manager/Public Services<br>Director |
| ♦ <b>Melissa Au-Yeung</b>      | Deputy City Manager                                |
| ♦ <b>Gregory E. Simonian</b>   | City Attorney                                      |
| ♦ <b>David Chantarangsu</b>    | Community Development Director                     |
| ♦ <b>Janice Mateo-Reyes</b>    | Finance Director                                   |
| ♦ <b>David T. Reynolds</b>     | Deputy City Manager                                |
| ♦ <b>Lt. Matthew Stiverson</b> | Police Chief (O.C. Sheriff Department)             |
| ♦ <b>Mike Contreras</b>        | Division Chief (OC. Fire Department)               |

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# Budget Summary



# **BUDGET SUMMARIES**

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## **TOTAL BUDGET**

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**

**8-YEAR RESOURCE ALLOCATION PLAN**

|   | Biennial Budget    |                   | FY 21/22           | FY 22/23          | FY 23/24           | FY 24/25          | FY 25/26          | FY 26/17          |
|---|--------------------|-------------------|--------------------|-------------------|--------------------|-------------------|-------------------|-------------------|
|   | FY 19/20           | FY 20/21          |                    |                   |                    |                   |                   |                   |
| <b>Beginning Balance</b>                  | <b>12,798,337</b>  | <b>11,051,698</b> | <b>12,042,279</b>  | <b>10,527,204</b> | <b>12,145,328</b>  | <b>11,045,449</b> | <b>12,768,007</b> | <b>12,801,012</b> |
| General Fund Revenues                     | 22,524,167         | 22,850,713        | 23,341,619         | 23,928,396        | 24,575,116         | 25,161,358        | 25,701,014        | 26,153,215        |
| Special Revenues                          | 1,758,083          | 1,578,591         | 1,490,000          | 1,290,000         | 1,490,000          | 1,290,000         | 1,290,000         | 1,290,000         |
| Other Funding Sources                     | 753,462            | 768,798           | 783,889            | 798,699           | 823,059            | 848,934           | 860,000           | 875,000           |
| Civic Center Operations - Transfers In    |                    |                   |                    |                   |                    |                   |                   |                   |
| <b>Total Funding Sources</b>              | <b>25,035,712</b>  | <b>25,198,102</b> | <b>25,615,508</b>  | <b>26,017,095</b> | <b>26,888,175</b>  | <b>27,300,292</b> | <b>27,851,014</b> | <b>28,318,215</b> |
| Operating Expenditures                    | 20,675,186         | 21,359,317        | 21,902,702         | 22,454,589        | 23,102,474         | 23,686,797        | 24,068,009        | 24,714,076        |
| Capital Expenditures                      | 4,020,336          | 825,000           | 3,380,000          | 505,000           | 3,450,000          | 450,000           | 3,700,000         | 600,000           |
| Other Funding Uses                        | 231,908            | 184,283           |                    |                   |                    |                   |                   |                   |
| Civic Center Operations - Transfers Out   |                    |                   |                    |                   |                    |                   |                   |                   |
| Elimination of Pension Unfunded Liability |                    |                   |                    | 1,000,000         | 1,000,000          | 1,000,000         |                   |                   |
| Use of Reserve Funds                      | 50,000             | 50,000            | 50,000             | 50,000            | 50,000             | 50,000            | 50,000            | 50,000            |
| Debt Service                              | 1,804,921          | 1,788,921         | 1,797,881          | 389,381           | 385,581            | 390,937           |                   |                   |
| <b>Total Funding Uses</b>                 | <b>26,782,351</b>  | <b>24,207,521</b> | <b>27,130,583</b>  | <b>24,398,970</b> | <b>27,988,055</b>  | <b>25,577,734</b> | <b>27,818,009</b> | <b>25,364,076</b> |
| <b>Change in Fund Balance</b>             | <b>(1,746,639)</b> | <b>990,581</b>    | <b>(1,515,075)</b> | <b>1,618,124</b>  | <b>(1,099,880)</b> | <b>1,722,558</b>  | <b>33,005</b>     | <b>2,954,139</b>  |
| <b>Ending Balance</b>                     | <b>11,051,698</b>  | <b>12,042,279</b> | <b>10,527,204</b>  | <b>12,145,328</b> | <b>11,045,449</b>  | <b>12,768,007</b> | <b>12,801,012</b> | <b>15,755,151</b> |
| Less the following fund balances:         |                    |                   |                    |                   |                    |                   |                   |                   |
| Reservation for Debt Service              | 1,836,415          | 1,836,415         | 1,804,588          | 389,381           | 385,581            | 390,937           |                   |                   |
| Non-Major Governmental Funds              | 1,950,262          | 3,057,551         | 1,807,552          | 3,057,552         | 1,807,552          | 3,057,552         | 1,807,552         | 3,057,552         |
| <b>Unrestricted General Fund Balance</b>  | <b>7,265,021</b>   | <b>7,148,313</b>  | <b>6,915,064</b>   | <b>8,698,395</b>  | <b>8,852,316</b>   | <b>9,319,518</b>  | <b>10,993,460</b> | <b>12,697,599</b> |
| Less the following designations:          |                    |                   |                    |                   |                    |                   |                   |                   |
| Total Capital Replacement Funds           | 595,659            | 710,659           | 655,659            | 850,659           | 775,659            | 1,050,659         | 980,299           | 1,255,299         |
| Insurance Reserve Funds                   | 200,000            | 200,000           | 200,000            | 200,000           | 200,000            | 200,000           | 200,000           | 200,000           |
| <b>Unassigned General Fund Balance</b>    | <b>6,469,362</b>   | <b>6,237,654</b>  | <b>6,059,405</b>   | <b>7,647,736</b>  | <b>7,876,657</b>   | <b>8,068,859</b>  | <b>9,813,161</b>  | <b>11,242,299</b> |

**Ratio Analysis**

|  |      |      |      |      |      |      |      |      |
|--|------|------|------|------|------|------|------|------|
| Operating Ratio (>1.1)                         | 1.04 | 1.02 | 1.02 | 1.08 | 1.08 | 1.08 | 1.10 | 1.09 |
| Debt Service Ratio (<12%)                      | 8%   | 8%   | 7%   | 2%   | 2%   | 2%   | 0%   | 0%   |
| Unrestricted General Fund Balance Ratio (>35%) | 35%  | 33%  | 32%  | 39%  | 38%  | 39%  | 46%  | 51%  |
| Unassigned General Fund Balance Ratio (>25%)   | 31%  | 29%  | 28%  | 34%  | 34%  | 34%  | 41%  | 45%  |

**Reserve Policy Analysis**

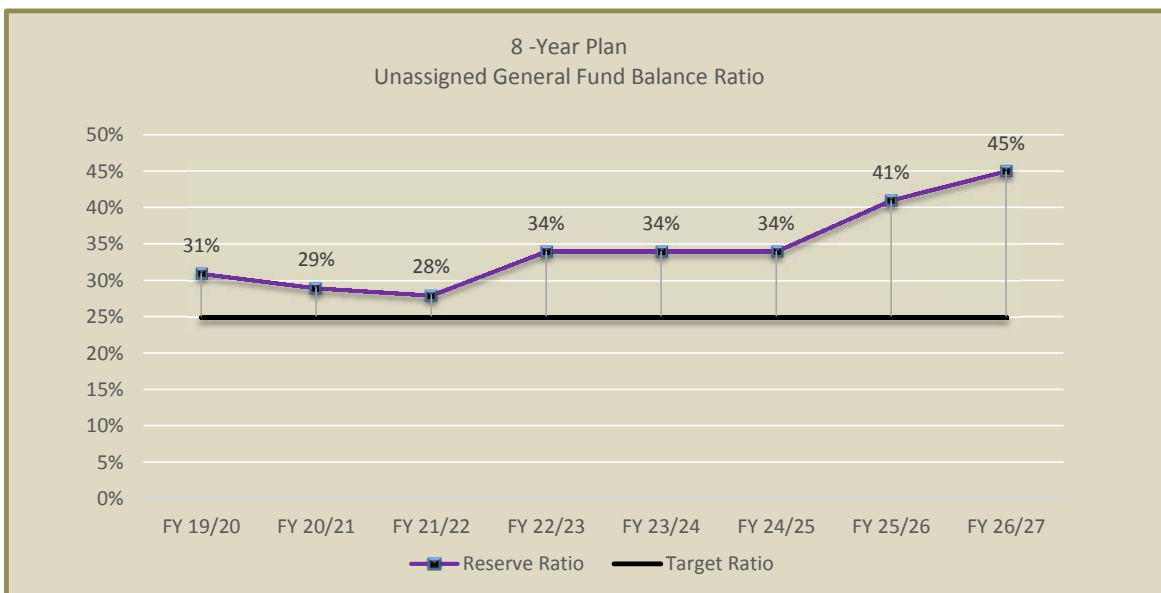
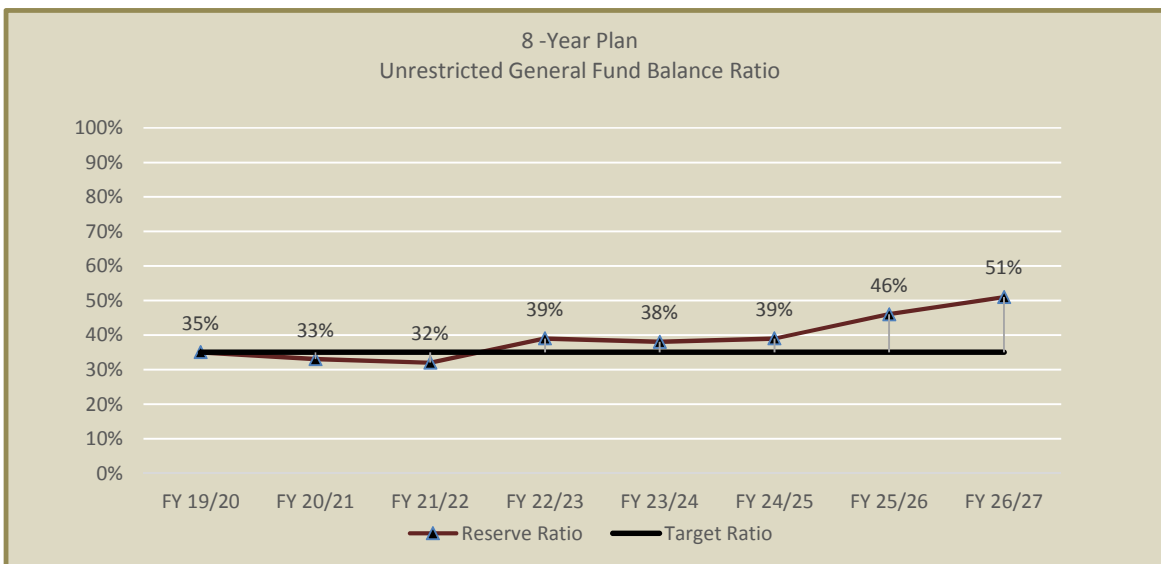
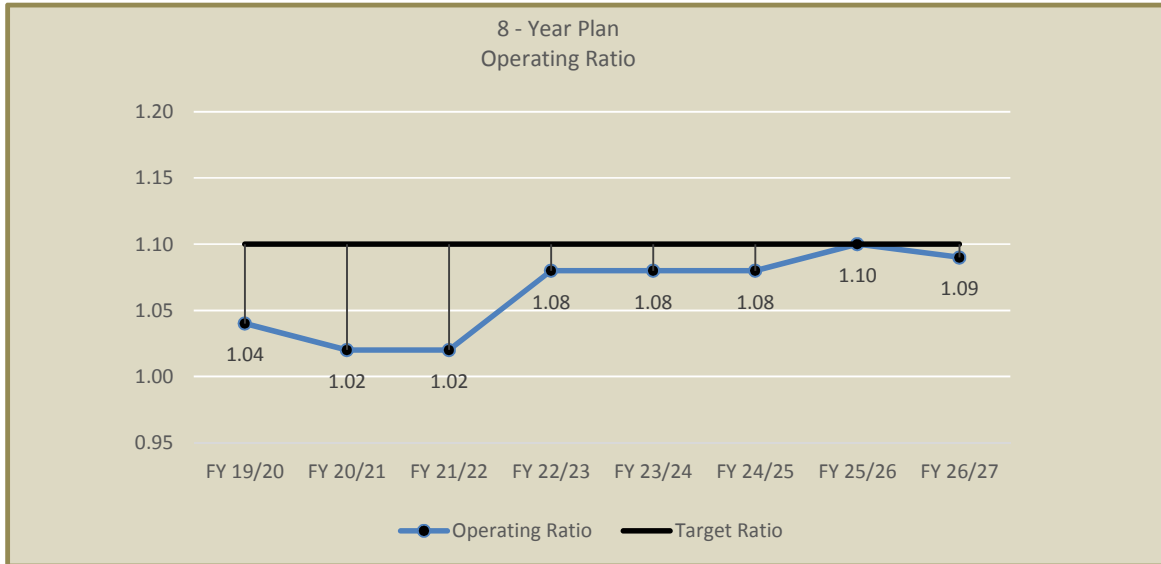
|   |           |           |           |           |           |           |           |           |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Minimum Unrestricted General Fund Reserve (35%) | 7,236,315 | 7,475,761 | 7,665,946 | 7,859,106 | 8,085,866 | 8,290,379 | 8,423,803 | 8,649,927 |
| Unrestricted Amount - (Under)/Over              | 28,706    | (327,448) | (750,882) | 839,289   | 766,450   | 1,029,139 | 2,569,656 | 4,047,673 |
| Minimum Unassigned Fund Balance Reserve (25%)   | 5,168,797 | 5,339,829 | 5,475,676 | 5,613,647 | 5,775,619 | 5,921,699 | 6,017,002 | 6,178,519 |
| Unassigned Amount - (Under)/Over                | 1,300,566 | 897,825   | 583,730   | 2,034,089 | 2,101,038 | 2,147,159 | 3,796,158 | 5,063,780 |

**Assumptions:**

|  |       |        |       |       |       |       |       |       |
|--|-------|--------|-------|-------|-------|-------|-------|-------|
| General Inflation                      | 2.50% | 2.50%  | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% |
| Taxable Sales (base growth)            | 3.14  | -0.59% | 2.00% | 2.00% | 2.00% | 2.00% | 2.00% | 2.00% |
| Secured Assessed Valuation Growth Rate | 2.80% | 3.20%  | 2.76% | 3.11% | 3.46% | 2.83% | 2.37% | 2.37% |
| Sheriff's Contract Increase            | 1.50% | 4.00%  | 4.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |



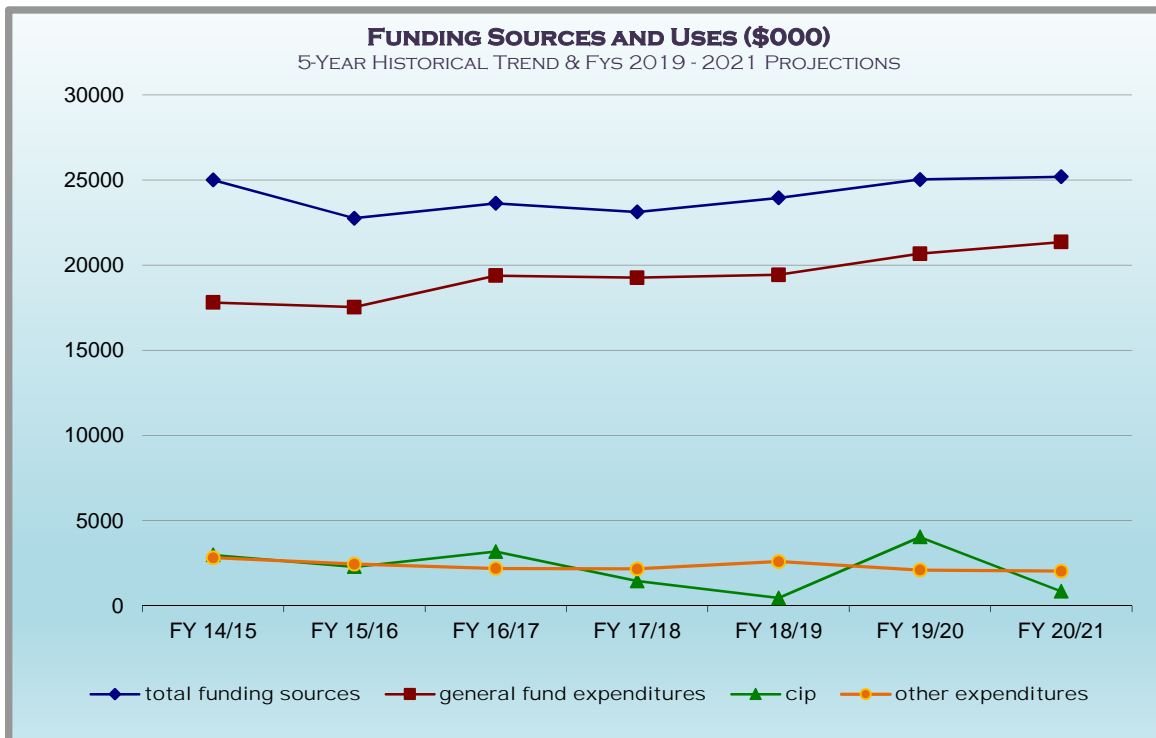
# CITY OF LAGUNA HILLS BIENNIAL BUDGET 8-YEAR PLAN RATIO ANALYSIS



**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**

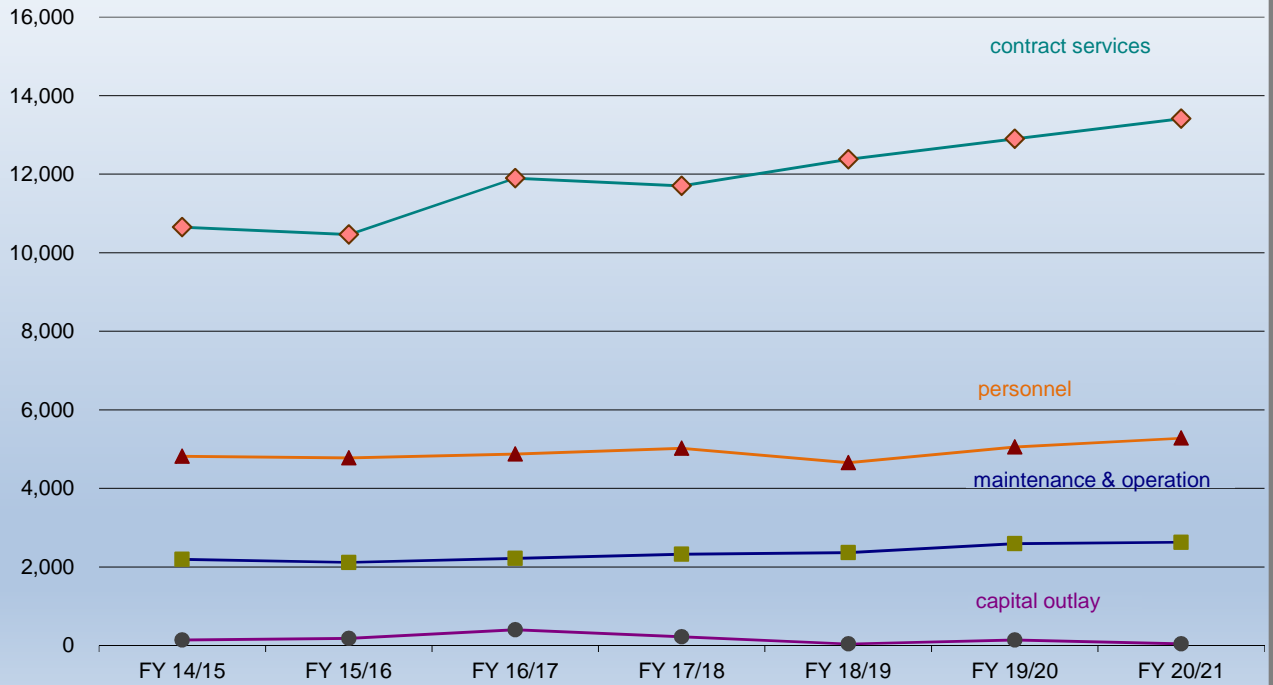
**CONSOLIDATED REPORT OF FUNDING SOURCES AND USES**

|   | PRIOR YEAR'S<br>ACTUAL<br>FY 17/18 | FY 18/19<br>AMENDED<br>BUDGET |               | YEAR-END<br>ESTIMATE | FY<br>19/20   | FY<br>20/21 |
|---|------------------------------------|-------------------------------|---------------|----------------------|---------------|-------------|
| FUNDING SOURCES                           |                                    |                               |               |                      |               |             |
| General Fund Revenues                     | \$ 21,198,586                      | \$ 21,382,141                 | \$ 21,662,472 | \$ 22,374,167        | \$ 22,700,713 |             |
| Special Revenues                          | 1,818,972                          | 2,330,486                     | 2,140,910     | 2,511,545            | 2,347,389     |             |
| Investment Income                         | 109,302                            | 85,000                        | 150,000       | 150,000              | 150,000       |             |
| Distribution from Leasing Operation       | -                                  | 100,000                       | -             | -                    | -             |             |
| Total Funding Sources                     | 23,126,860                         | 23,897,627                    | 23,953,382    | 25,035,712           | 25,198,102    |             |
| FUNDING USES                              |                                    |                               |               |                      |               |             |
| General Fund Expenditures                 | 19,264,818                         | 19,665,489                    | 19,431,370    | 20,675,186           | 21,359,317    |             |
| Capital Improvement Program (CIP)         | 1,440,585                          | 1,270,000                     | 446,100       | 4,020,336            | 825,000       |             |
| Special Revenue Fund Expenditures         | 128,367                            | 136,628                       | 92,432        | 231,908              | 184,283       |             |
| Debt Service                              | 1,787,428                          | 1,790,881                     | 1,792,921     | 1,804,921            | 1,788,921     |             |
| Use of Reserves                           | 238,609                            | 50,000                        | 700,000       | 50,000               | 50,000        |             |
| Elimination of Pension Unfunded Liability | -                                  | -                             | -             | -                    | -             |             |
| Distributions to Leasing Operations       | -                                  | -                             | -             | -                    | -             |             |
| Total Funding Uses                        | 22,859,807                         | 22,912,998                    | 22,462,823    | 26,782,351           | 24,207,521    |             |
| NET CHANGE IN FUND BALANCE                | 267,053                            | 984,629                       | 1,490,559     | (1,746,639)          | 990,581       |             |
| FUND BALANCE                              |                                    |                               |               |                      |               |             |
| Beginning Balance                         | 11,040,725                         | 11,307,778                    | 11,307,778    | 12,798,337           | 11,051,698    |             |
| Ending Balance                            | \$ 11,307,778                      | \$ 12,292,407                 | \$ 12,798,337 | \$ 11,051,698        | \$ 12,042,279 |             |

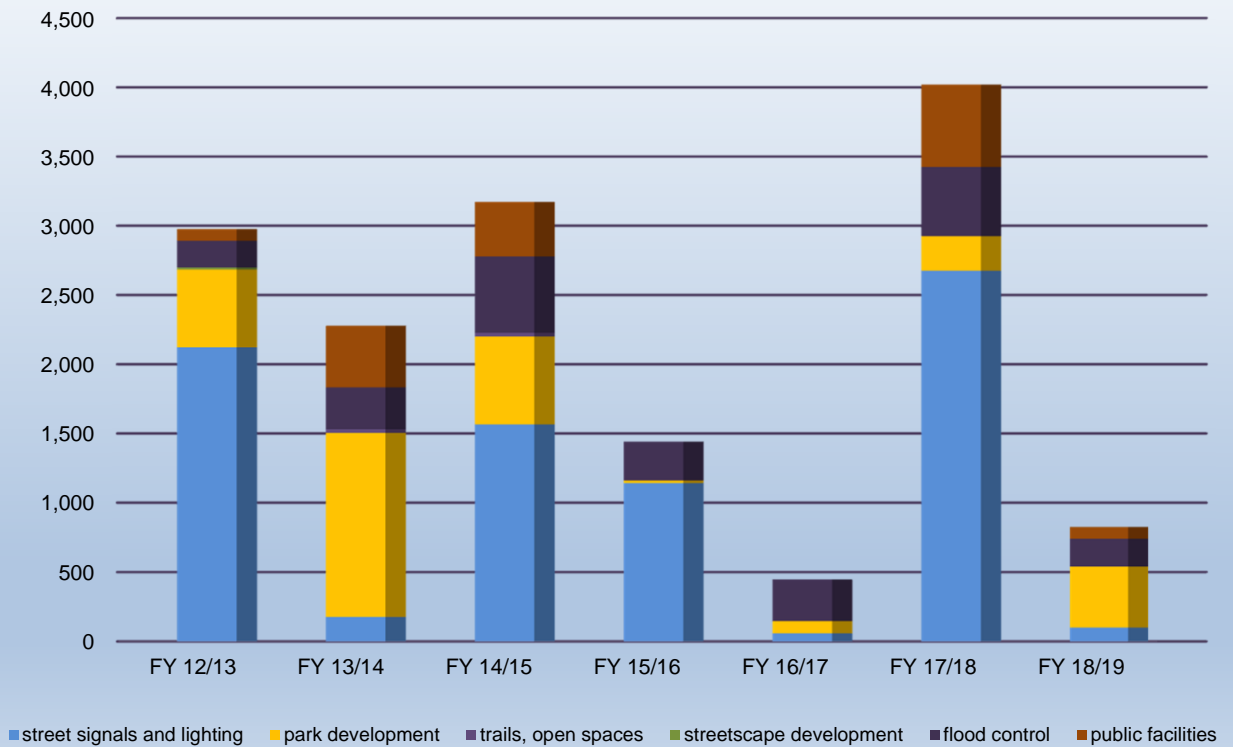


# CITY OF LAGUNA HILLS

**GENERAL FUND EXPENDITURES, BY CATEGORIES (\$000)**  
5-YEAR HISTORICAL TREND & FYS 2019-2021 PROJECTIONS



**CAPITAL IMPROVEMENT PROGRAM (\$000)**  
5-YEAR TREND & FYS 2017-2019 PROJECTIONS



**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**TOTAL BUDGET**

|   | PRIOR YEAR'S       |              | FY 18/19          |                      | FY<br>19/20  | FY<br>20/21 |
|---|--------------------|--------------|-------------------|----------------------|--------------|-------------|
|   | ACTUAL<br>FY 17/18 |              | AMENDED<br>BUDGET | YEAR-END<br>ESTIMATE |              |             |
| FUNDING SOURCES   |                    |              |                   |                      |              |             |
| General Fund Revenues   |                    |              |                   |                      |              |             |
| Property Taxes  |                    |              |                   |                      |              |             |
| Secured, Unsecured, Public Utility,<br>Supplementals, Homeowners' Exemption | \$ 7,271,999       | \$ 7,602,622 | \$ 7,702,929      | \$ 7,922,888         | \$ 8,180,559 |             |
| Prior Year  | 47,218             | 8,500        | 50,580            | 50,580               | 50,580       |             |
| Miscellaneous, Interest & Penalties   | 25,836             | 18,000       | 22,000            | 22,000               | 22,000       |             |
| Property Transfer Taxes   | 261,744            | 252,000      | 200,000           | 200,000              | 200,000      |             |
| Property Tax In-Lieu of VLF   | 2,875,067          | 3,035,594    | 3,056,339         | 3,145,584            | 3,251,276    |             |
| Total Property Taxes  | 10,481,864         | 10,916,716   | 11,031,848        | 11,341,052           | 11,704,415   |             |
| Franchise & Transient Occupancy Taxes                                       |                    |              |                   |                      |              |             |
| Utility Franchise Fees  |                    |              |                   |                      |              |             |
| Cable TV  | 482,485            | 504,487      | 484,000           | 496,100              | 508,503      |             |
| San Diego Gas & Electric  | 208,586            | 194,525      | 194,525           | 199,388              | 204,373      |             |
| Southern California Edison  | 194,574            | 181,402      | 181,402           | 185,937              | 190,585      |             |
| Southern California Gas Co.   | 60,318             | 60,532       | 60,532            | 62,045               | 63,596       |             |
| Sub-total Utility Franchise Fees  | 945,963            | 940,946      | 920,459           | 943,470              | 967,057      |             |
| Waste Disposal/Recycling Fees   |                    |              |                   |                      |              |             |
| Waste Haulers   | 301,122            | 310,163      | 310,163           | 317,917              | 325,865      |             |
| Admin Fee - Waste Recycling   | 1,402              | -            | -                 | -                    | -            |             |
| Sub-total Waste/Recycling   | 302,524            | 310,163      | 310,163           | 317,917              | 325,865      |             |
| Transient Occupancy Taxes   | 1,381,720          | 1,510,188    | 1,300,000         | 1,332,500            | 1,365,813    |             |
| Total Franchise & Transient Occupancy Tax                                   | 2,630,207          | 2,761,297    | 2,530,622         | 2,593,887            | 2,658,735    |             |
| Intergovernmental Revenues  |                    |              |                   |                      |              |             |
| Sales & Use Tax   | 5,755,661          | 5,578,000    | 5,842,430         | 6,025,638            | 5,990,338    |             |
| Motor Vehicle in Lieu   | 16,604             | -            | 15,000            | 15,000               | 15,000       |             |
| State Mandated Reimbursement  | 5,725              | -            |                   |                      |              |             |
| County Landfill Agreement   | 58,710             | 42,128       | 42,128            | 45,000               | 45,000       |             |
| Total Intergovernmental Revenues  | 5,836,700          | 5,620,128    | 5,899,558         | 6,085,638            | 6,050,338    |             |
| Licenses and Permits  |                    |              |                   |                      |              |             |
| Building Related Licenses/Permits   |                    |              |                   |                      |              |             |
| Building Permits  | 507,716            | 430,000      | 500,000           | 515,000              | 495,000      |             |
| Plan Check Fees   | 194,031            | 192,000      | 175,000           | 180,000              | 175,000      |             |
| Imaging Plans and Documents Fee   | 32,509             | 28,000       | 35,000            | 36,000               | 31,000       |             |
| Sub-total Building Permits  | 734,256            | 650,000      | 710,000           | 731,000              | 701,000      |             |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**TOTAL BUDGET**

|  | PRIOR YEAR'S         | FY 18/19             |                      | FY 19/20             | FY 20/21             |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
|  | ACTUAL<br>FY 17/18   | AMENDED<br>BUDGET    | YEAR-END<br>ESTIMATE |                      |                      |
| Engineering Fees                       |                      |                      |                      |                      |                      |
| Transportation Permit                  | 1,688                | 1,500                | 1,500                | 1,500                | 1,500                |
| Encroachment Permit                    | 143,499              | 145,000              | 145,000              | 145,000              | 145,000              |
| Traffic Permit & License Fees          | 2,475                | 3,500                | 3,500                | 3,500                | 3,500                |
| <i>Sub-total Engineering Permits</i>   | <i>147,662</i>       | <i>150,000</i>       | <i>150,000</i>       | <i>150,000</i>       | <i>150,000</i>       |
| <b>Total Licenses and Permits</b>      | <b>881,918</b>       | <b>800,000</b>       | <b>860,000</b>       | <b>881,000</b>       | <b>851,000</b>       |
| <b>Charges for Current Services</b>    |                      |                      |                      |                      |                      |
| Recreation Fees                        |                      |                      |                      |                      |                      |
| Recreation Programs                    | 379,589              | 400,000              | 352,350              | 359,740              | 367,275              |
| Facility Reservations                  | 182,980              | 184,000              | 221,645              | 224,000              | 226,500              |
| Outdoor Facility Reservations          | 28,631               | 30,000               | 71,450               | 72,300               | 74,650               |
| Special Events - 4th of July           | 31,471               | 6,000                | 4,899                | 5,000                | 5,000                |
| Memorial Day Race - Registration Fees  | 164,244              | 170,000              | 178,350              | 181,300              | 184,800              |
| Memorial Day Race - Sponsorships       | 31,492               | 30,000               | 27,750               | 28,250               | 29,000               |
| <i>Sub-total Recreation Fees</i>       | <i>818,407</i>       | <i>820,000</i>       | <i>856,444</i>       | <i>870,590</i>       | <i>887,225</i>       |
| Development Services                   |                      |                      |                      |                      |                      |
| Planning and Zoning Fees               | 123,676              | 85,000               | 90,000               | 168,000              | 130,000              |
| Improvement Inspect                    | 43,281               | 15,000               | 30,000               | 50,000               | 35,000               |
| <i>Sub-total Development Fees</i>      | <i>166,957</i>       | <i>100,000</i>       | <i>120,000</i>       | <i>218,000</i>       | <i>165,000</i>       |
| Leases and Rental Fees                 |                      |                      |                      |                      |                      |
| Cell Tower Lease                       | 89,018               | 82,000               | 82,000               | 82,000               | 82,000               |
| Library Lease                          | 42,000               | 42,000               | 42,000               | 42,000               | 42,000               |
| <i>Sub-total Leases/Rentals</i>        | <i>131,018</i>       | <i>124,000</i>       | <i>124,000</i>       | <i>124,000</i>       | <i>124,000</i>       |
| Other Service Charges                  |                      |                      |                      |                      |                      |
| Sale of Publications/Maps              | 459                  | 1,000                | 1,000                | 1,000                | 1,000                |
| <i>Sub-total Other Service Charges</i> | <i>459</i>           | <i>1,000</i>         | <i>1,000</i>         | <i>1,000</i>         | <i>1,000</i>         |
| Miscellaneous Operating Revenues       | 42,595               | 49,000               | 49,000               | 69,000               | 69,000               |
| <b>Total Charges for Services</b>      | <b>1,159,436</b>     | <b>1,094,000</b>     | <b>1,150,444</b>     | <b>1,282,590</b>     | <b>1,246,225</b>     |
| <b>Fines and Forfeitures</b>           |                      |                      |                      |                      |                      |
| Code Fines                             | 89,683               | 117,000              | 75,000               | 75,000               | 75,000               |
| Parking Fines                          | 118,778              | 73,000               | 115,000              | 115,000              | 115,000              |
| <b>Total Fines and Fortfeitures</b>    | <b>208,461</b>       | <b>190,000</b>       | <b>190,000</b>       | <b>190,000</b>       | <b>190,000</b>       |
| <b>Total General Fund Revenues</b>     | <b>\$ 21,198,586</b> | <b>\$ 21,382,141</b> | <b>\$ 21,662,472</b> | <b>\$ 22,374,167</b> | <b>\$ 22,700,713</b> |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**TOTAL BUDGET**

|  | <b>PRIOR YEAR'S</b>  |           | <b>FY 18/19</b>   |                      |                      |                      |
|--|----------------------|-----------|-------------------|----------------------|----------------------|----------------------|
|  | <b>ACTUAL</b>        |           | <b>AMENDED</b>    | <b>YEAR-END</b>      | <b>FY</b>            | <b>FY</b>            |
|  | <b>FY 17/18</b>      |           | <b>BUDGET</b>     | <b>ESTIMATE</b>      | <b>19/20</b>         | <b>20/21</b>         |
| <b>Special Revenue Funds</b>               |                      |           |                   |                      |                      |                      |
| Gas Tax                                    | \$ 671,887           | \$        | 697,429           | \$ 687,213           | \$ 842,507           | \$ 700,000           |
| SB1 RMRA                                   | 184,834              |           | 527,571           | 504,538              | 526,640              | 550,000              |
| Measure M2 Competitive                     | 121,766              |           | 300,000           | 100,000              | 200,000              | -                    |
| AB 2766                                    | 40,345               |           | 40,000            | 40,000               | 40,000               | 40,000               |
| CDBG                                       |                      |           |                   |                      | 70,000               |                      |
| Proposition 68                             |                      |           |                   |                      |                      | 200,000              |
| Measure M2 Local Fair Share                | 572,304              |           | 590,060           | 599,197              | 613,462              | 628,798              |
| Community Development Block Grant          |                      |           |                   |                      |                      |                      |
| Law Enforcement                            | 139,416              |           | 100,000           | 140,000              | 140,000              | 140,000              |
| AB 939 Surcharge Recycling Grant           |                      |           |                   |                      |                      |                      |
| Beverage Recycling                         |                      |           | 8,300             |                      |                      | 8,500                |
| CR&R Recycling Fee                         | 2,000                |           | 2,000             | 2,000                | 2,000                | 2,000                |
| C&D Forfeited Deposits                     | 47,742               |           | 30,000            | 30,000               | 35,000               | 35,000               |
| Senior Mobility Program                    | 35,698               |           | 35,126            | 32,962               | 36,936               | 38,091               |
| CASp                                       | 2,980                |           | -                 | 5,000                | 5,000                | 5,000                |
| <b>Total Special Revenue Funds</b>         | <b>\$ 1,818,972</b>  | <b>\$</b> | <b>2,330,486</b>  | <b>\$ 2,140,910</b>  | <b>\$ 2,511,545</b>  | <b>\$ 2,347,389</b>  |
| <b>Investment Income</b>                   | <b>109,302</b>       |           | <b>85,000</b>     | <b>150,000</b>       | <b>150,000</b>       | <b>150,000</b>       |
| <b>Distribution from Leasing Operation</b> |                      |           | <b>100,000</b>    |                      |                      |                      |
| <b>TOTAL FUNDING SOURCES</b>               | <b>\$ 23,126,860</b> | <b>\$</b> | <b>23,897,627</b> | <b>\$ 23,953,382</b> | <b>\$ 25,035,712</b> | <b>\$ 25,198,102</b> |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**TOTAL BUDGET**

|  | PRIOR YEAR'S         |           | FY 18/19          |                      | FY 19/20             | FY 20/21             |
|--|----------------------|-----------|-------------------|----------------------|----------------------|----------------------|
|  | ACTUAL<br>FY 17/18   |           | AMENDED<br>BUDGET | YEAR-END<br>ESTIMATE |                      |                      |
| <b>FUNDING USES</b>                    |                      |           |                   |                      |                      |                      |
| <b>General Fund</b>                    |                      |           |                   |                      |                      |                      |
| <b>General Government</b>              |                      |           |                   |                      |                      |                      |
| Personnel                              | \$ 1,872,334         | \$        | 1,641,899         | \$ 1,589,091         | \$ 1,800,834         | \$ 1,810,113         |
| Maintenance and Operation              | 221,028              |           | 221,300           | 221,646              | 246,058              | 251,890              |
| Contract Services                      | 466,947              |           | 527,865           | 549,585              | 667,003              | 659,470              |
| Capital Outlay                         | 6,799                |           | -                 | -                    | -                    | -                    |
| <b>Total General Government</b>        | <b>2,567,109</b>     |           | <b>2,391,064</b>  | <b>2,360,322</b>     | <b>2,713,895</b>     | <b>2,721,473</b>     |
| <b>Non-departmental</b>                |                      |           |                   |                      |                      |                      |
| Personnel                              | 296,413              |           | 397,438           | 360,535              | 424,548              | 471,597              |
| Maintenance and Operation              | 433,748              |           | 499,061           | 503,118              | 595,016              | 605,778              |
| Contract Services                      | 221,416              |           | 166,876           | 199,728              | 180,198              | 152,961              |
| Capital Outlay                         | 142,609              |           | 31,700            | 25,611               | 104,125              | 31,700               |
| <b>Total Non-departmental</b>          | <b>1,094,186</b>     |           | <b>1,095,075</b>  | <b>1,088,992</b>     | <b>1,303,887</b>     | <b>1,262,036</b>     |
| <b>Community Development</b>           |                      |           |                   |                      |                      |                      |
| Personnel                              | 946,894              |           | 891,354           | 794,401              | 856,803              | 897,477              |
| Maintenance and Operation              | 15,287               |           | 23,775            | 12,810               | 20,000               | 18,500               |
| Contract Services                      | 324,921              |           | 387,200           | 334,950              | 394,000              | 544,000              |
| <b>Total Community Development</b>     | <b>1,287,101</b>     |           | <b>1,302,329</b>  | <b>1,142,161</b>     | <b>1,270,803</b>     | <b>1,459,977</b>     |
| <b>Public Services</b>                 |                      |           |                   |                      |                      |                      |
| Personnel                              | 802,485              |           | 827,004           | 852,308              | 833,274              | 903,114              |
| Maintenance and Operation              | 1,013,396            |           | 953,950           | 970,045              | 1,025,200            | 1,054,900            |
| Contract Services                      | 2,408,362            |           | 2,568,000         | 2,595,500            | 2,783,500            | 2,834,500            |
| Capital Outlay                         | -                    |           | 52,000            | -                    | 20,000               | -                    |
| <b>Total Public Services</b>           | <b>4,224,243</b>     |           | <b>4,400,954</b>  | <b>4,417,853</b>     | <b>4,661,974</b>     | <b>4,792,514</b>     |
| <b>Community Services</b>              |                      |           |                   |                      |                      |                      |
| Personnel                              | 1,098,478            |           | 1,134,654         | 1,056,338            | 1,135,069            | 1,196,521            |
| Maintenance and Operation              | 591,543              |           | 602,610           | 607,871              | 658,500              | 658,500              |
| Contract Services                      | 369,861              |           | 321,832           | 357,960              | 351,011              | 350,334              |
| Capital Outlay                         | 6,914                |           | 5,000             | 5,045                | 11,700               | 7,500                |
| <b>Total Community Services</b>        | <b>2,066,796</b>     |           | <b>2,064,096</b>  | <b>2,027,214</b>     | <b>2,156,280</b>     | <b>2,212,855</b>     |
| <b>Public Safety</b>                   |                      |           |                   |                      |                      |                      |
| Maintenance and Operation              | 50,196               |           | 45,300            | 49,034               | 44,190               | 37,690               |
| Contract Services                      | 7,913,915            |           | 8,364,671         | 8,337,138            | 8,522,157            | 8,870,772            |
| Capital Outlay                         | 61,272               |           | 2,000             | 8,656                | 2,000                | 2,000                |
| <b>Total Public Safety</b>             | <b>8,025,383</b>     |           | <b>8,411,971</b>  | <b>8,394,828</b>     | <b>8,568,347</b>     | <b>8,910,462</b>     |
| <b>Total General Fund Expenditures</b> | <b>\$ 19,264,818</b> | <b>\$</b> | <b>19,665,489</b> | <b>\$ 19,431,370</b> | <b>\$ 20,675,186</b> | <b>\$ 21,359,317</b> |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**TOTAL BUDGET**

|   | PRIOR YEAR'S<br>ACTUAL<br>FY 17/18 | FY 18/19<br>AMENDED<br>BUDGET | YEAR-END<br>ESTIMATE | FY<br>19/20          | FY<br>20/21          |
|---|------------------------------------|-------------------------------|----------------------|----------------------|----------------------|
| <b>Capital Improvement Program (CIP)</b>  |                                    |                               |                      |                      |                      |
| Streets, Signals & Lighting               | \$ 1,141,590                       | \$ 50,000                     | \$ 58,000            | \$ 2,675,336         | \$ 100,000           |
| Flood Control and Water Quality           | 280,710                            | 625,000                       | 300,000              | 500,000              | 200,000              |
| Parks                                     | 18,285                             | 375,000                       | 88,100               | 250,000              | 440,000              |
| Public Facilities                         | -                                  | 220,000                       | -                    | 595,000              | 85,000               |
| <b>Total CIP</b>                          | <b>\$ 1,440,585</b>                | <b>\$ 1,270,000</b>           | <b>\$ 446,100</b>    | <b>\$ 4,020,336</b>  | <b>\$ 825,000</b>    |
| <b>Special Revenue Expenditures</b>       |                                    |                               |                      |                      |                      |
| Law Enforcement                           | \$ 578                             | \$                            | \$                   | \$                   | \$                   |
| AB 2766                                   |                                    |                               |                      | 70,000               | 35,000               |
| CASp                                      |                                    |                               | 5,000                | 5,000                | 5,000                |
| Beverage Recycling                        | 13,560                             | 8,300                         |                      | 21,757               | 8,500                |
| CR&R Recycling Fee                        | 1,136                              | 2,000                         | 1,136                | 2,879                | 2,879                |
| C&D Forfeited Deposits                    | 71,229                             | 82,328                        | 44,463               | 68,000               | 68,000               |
| Senior Mobility                           | 41,864                             | 44,000                        | 41,833               | 64,272               | 64,904               |
| <b>Total Special Revenue Expenditures</b> | <b>\$ 128,367</b>                  | <b>\$ 136,628</b>             | <b>\$ 92,432</b>     | <b>\$ 231,908</b>    | <b>\$ 184,283</b>    |
| <b>Debt Service</b>                       |                                    |                               |                      |                      |                      |
| Interest                                  | \$ 395,388                         | \$ 340,881                    | \$ 340,881           | \$ 282,881           | \$ 206,881           |
| Principle                                 | 1,390,000                          | 1,450,000                     | 1,450,000            | 1,520,000            | 1,580,000            |
| Trustee Administration Fee                | 2,040                              |                               | 2,040                | 2,040                | 2,040                |
| <b>Total Debt Service Expenditures</b>    | <b>\$ 1,787,428</b>                | <b>\$ 1,790,881</b>           | <b>\$ 1,792,921</b>  | <b>\$ 1,804,921</b>  | <b>\$ 1,788,921</b>  |
| <b>Use of Reserves</b>                    | <b>238,609</b>                     | <b>50,000</b>                 | <b>700,000</b>       | <b>50,000</b>        | <b>50,000</b>        |
| <b>TOTAL FUNDING USES</b>                 | <b>\$ 22,859,807</b>               | <b>\$ 22,912,998</b>          | <b>\$ 22,462,823</b> | <b>\$ 26,782,351</b> | <b>\$ 24,207,521</b> |
| <b>NET CHANGE IN FUND BALANCE</b>         | <b>267,053</b>                     | <b>984,629</b>                | <b>1,490,559</b>     | <b>(1,746,639)</b>   | <b>990,581</b>       |
| <b>FUND BALANCE</b>                       |                                    |                               |                      |                      |                      |
| Beginning Balance                         | 11,040,725                         | 11,307,778                    | 11,307,778           | 12,798,337           | 11,051,698           |
| <b>Ending Balance</b>                     | <b>\$ 11,307,778</b>               | <b>\$ 12,292,407</b>          | <b>\$ 12,798,337</b> | <b>\$ 11,051,698</b> | <b>\$ 12,042,279</b> |





## **BUDGET SUMMARIES**

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### **BUDGET BY FUND**

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**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**ALL FUNDS - SUMMARY**

**FY 2019/20**

|                                    | Beginning<br>Balance | Revenues             | Expenditures         | Excess (Deficiency)<br>of Revenues<br>over Expenditures | Transfers In        | Transfers Out       | Ending<br>Balance    |
|------------------------------------|----------------------|----------------------|----------------------|---|---------------------|---------------------|----------------------|
| <b>General Fund <sup>(a)</sup></b> | \$ 7,605,354         | \$ 22,524,167        | \$ 20,725,186        | \$ 1,798,981  | \$ 3,998,798        | \$ 6,138,112        | \$ 7,265,021         |
| Gas Tax Fund                       | 751,651              | 842,507              |                      | 842,507   |                     | 1,594,158           | -                    |
| SB1 RMRA Fund                      | 504,538              | 526,640              |                      | 526,640   |                     | 1,031,178           | -                    |
| Measure M Fund                     | -                    | 813,462              |                      | 813,462   |                     | 813,462             | -                    |
| AB 2766 Fund                       | 219,110              | 40,000               | 70,000               | (30,000)  |                     | 50,000              | 139,110              |
| Senior Mobility Program Fund       | 69,338               | 36,936               | 64,272               | (27,336)  | 12,855              |                     | 54,857               |
| CARITS Fund                        | 1,221,817            |                      |                      | -   |                     |                     | 1,221,817            |
| Beverage Recycling Fund            | 21,757               |                      | 21,757               | (21,757)  |                     |                     | -                    |
| CR&R Recycling Fund                | 1,742                | 2,000                | 2,879                | (879)   |                     |                     | 863                  |
| C&D Forfeited Deposits Fund        | 67,937               | 35,000               | 68,000               | (33,000)  |                     |                     | 34,937               |
| CASp Fund                          | 2,990                | 5,000                | 5,000                | -   |                     |                     | 2,990                |
| AB 939 Surcharge Fund              | -                    |                      |                      | -   |                     |                     | -                    |
| Water Conservation Fund            | 331,841              |                      |                      | -   |                     |                     | 331,841              |
| Public Art Fund                    | 79,069               |                      |                      | -   |                     |                     | 79,069               |
| Grants & Contributions Fund        | 84,778               |                      |                      | -   |                     |                     | 84,778               |
| Law Enforcement Funds              | -                    | 140,000              |                      | 140,000   |                     | 140,000             | -                    |
| CDBG Fund                          | -                    | 70,000               |                      | 70,000  |                     | 70,000              | -                    |
| Debt Service Fund                  | 1,836,415            |                      | 1,804,921            | (1,804,921)   | 1,804,921           |                     | 1,836,415            |
| Capital Improvement Program Fund   |                      |                      | 4,020,336            | (4,020,336)   | 4,020,336           |                     | -                    |
| <b>Total - All Funds</b>           | <b>\$ 12,798,337</b> | <b>\$ 25,035,712</b> | <b>\$ 26,782,351</b> | <b>\$ (1,746,639)</b>                                   | <b>\$ 9,836,910</b> | <b>\$ 9,836,910</b> | <b>\$ 11,051,698</b> |

**FY 2020/21**

|                                    |                      |                      |                      |                     |                     |                     |                      |
|------------------------------------|----------------------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------|
| <b>General Fund <sup>(a)</sup></b> | \$ 7,265,021         | \$ 22,850,713        | \$ 21,409,317        | \$ 1,441,396        | \$ 1,153,798        | \$ 2,711,902        | \$ 7,148,313         |
| Gas Tax Fund                       | -                    | 700,000              |                      | 700,000             |                     |                     | 700,000              |
| SB1 RMRA                           | -                    | 550,000              |                      | 550,000             |                     |                     | 550,000              |
| Measure M Fund                     | -                    | 628,798              |                      | 628,798             |                     | 628,798             | -                    |
| AB 2766 Fund                       | 139,110              | 40,000               | 35,000               | 5,000               |                     |                     | 144,110              |
| Senior Mobility Program Fund       | 54,857               | 38,091               | 64,904               | (26,813)            | 12,981              |                     | 41,025               |
| CARITS Fund                        | 1,221,817            |                      |                      | -                   |                     | 100,000             | 1,121,817            |
| Beverage Recycling Fund            | -                    | 8,500                | 8,500                | -                   |                     |                     | -                    |
| CR&R Recycling Fund                | 863                  | 2,000                | 2,879                | (879)               |                     |                     | (16)                 |
| C&D Forfeited Deposits Fund        | 34,937               | 35,000               | 68,000               | (33,000)            |                     |                     | 1,937                |
| CASp Fund                          | 2,990                | 5,000                | 5,000                | -                   |                     |                     | 2,990                |
| AB 939 Surcharge Fund              | -                    |                      |                      | -                   |                     |                     | -                    |
| Water Conservation Fund            | 331,841              |                      |                      | -                   |                     |                     | 331,841              |
| Public Art Fund                    | 79,069               |                      |                      | -                   |                     |                     | 79,069               |
| Grants & Contributions Fund        | 84,778               | 200,000              |                      | 200,000             |                     | 200,000             | 84,778               |
| Law Enforcement Funds              | -                    | 140,000              |                      | 140,000             |                     | 140,000             | -                    |
| CDBG Fund                          | -                    |                      |                      | -                   |                     |                     | -                    |
| Debt Service Fund                  | 1,836,415            |                      | 1,788,921            | (1,788,921)         | 1,788,921           |                     | 1,836,415            |
| Capital Improvement Program Fund   | -                    |                      |                      | -                   |                     |                     | -                    |
| <b>Total - All Funds</b>           | <b>\$ 11,051,698</b> | <b>\$ 25,198,102</b> | <b>\$ 23,382,521</b> | <b>\$ 1,815,581</b> | <b>\$ 2,955,700</b> | <b>\$ 3,780,700</b> | <b>\$ 12,042,279</b> |

<sup>(a)</sup> Includes Reserves

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# **BUDGET SUMMARIES**

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## **OPERATING BUDGET**

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**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**OPERATING BUDGET - SUMMARY**

|                                     | PRIOR YEAR'S       |           | FY 18/19          |                      | FY 19/20          | FY 20/21          |
|-------------------------------------|--------------------|-----------|-------------------|----------------------|-------------------|-------------------|
|                                     | ACTUAL<br>FY 17/18 |           | AMENDED<br>BUDGET | YEAR-END<br>ESTIMATE |                   |                   |
| <b>OPERATING REVENUES</b>           |                    |           |                   |                      |                   |                   |
| Property Taxes                      | \$ 10,481,864      | \$        | 10,916,716        | \$ 11,031,848        | \$ 11,341,052     | \$ 11,704,415     |
| Franchise & Transient Occupancy Tax | 2,630,207          |           | 2,761,297         | 2,530,622            | 2,593,887         | 2,658,735         |
| Intergovernmental Revenues          | 5,836,700          |           | 5,620,128         | 5,899,558            | 6,085,638         | 6,050,338         |
| Licenses and Permits                | 881,918            |           | 800,000           | 860,000              | 881,000           | 851,000           |
| Charges for Current Services        | 1,159,436          |           | 1,094,000         | 1,150,444            | 1,282,590         | 1,246,225         |
| Fines and Forfeitures               | 208,461            |           | 190,000           | 190,000              | 190,000           | 190,000           |
| Measure M2 Local Fair Share         | 572,304            |           | 590,060           | 599,197              | 613,462           | 628,798           |
| Other Operating Revenues            | 248,718            |           | 185,000           | 290,000              | 290,000           | 290,000           |
| <b>TOTAL OPERATING REVENUES</b>     | <b>22,019,608</b>  |           | <b>22,157,201</b> | <b>22,551,669</b>    | <b>23,277,629</b> | <b>23,619,511</b> |
| <b>OPERATING EXPENDITURES</b>       |                    |           |                   |                      |                   |                   |
| General Government                  | 2,567,109          |           | 2,391,064         | 2,360,322            | 2,713,895         | 2,721,473         |
| Non-departmental                    | 1,094,186          |           | 1,095,075         | 1,088,992            | 1,303,887         | 1,262,036         |
| Community Development               | 1,287,101          |           | 1,302,329         | 1,142,161            | 1,270,803         | 1,459,977         |
| Public Services                     | 4,224,243          |           | 4,400,954         | 4,417,853            | 4,661,974         | 4,792,514         |
| Community Services                  | 2,066,796          |           | 2,064,096         | 2,027,214            | 2,156,280         | 2,212,855         |
| Public Safety                       | 8,025,383          |           | 8,411,971         | 8,394,828            | 8,568,347         | 8,910,462         |
| Debt Service                        | 1,787,428          |           | 1,790,881         | 1,792,921            | 1,804,921         | 1,788,921         |
| <b>TOTAL OPERATING EXPENDITURES</b> | <b>21,052,246</b>  |           | <b>21,456,370</b> | <b>21,224,291</b>    | <b>22,480,107</b> | <b>23,148,238</b> |
| <b>REVENUES OVER EXPENDITURES</b>   | <b>\$ 967,362</b>  | <b>\$</b> | <b>700,831</b>    | <b>\$ 1,327,378</b>  | <b>\$ 797,522</b> | <b>\$ 471,273</b> |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**OPERATING REVENUES**

|   | PRIOR YEAR'S                | FY 19/20                    |                             | FY<br>19/20                 | FY<br>20/21                 |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|   | ACTUAL<br>FY 17/18          | AMENDED<br>BUDGET           | YEAR-END<br>ESTIMATE        |                             |                             |
| <b>GENERAL FUND REVENUES</b>            |                             |                             |                             |                             |                             |
| Property Taxes                          | \$ 10,481,864               | \$ 10,916,716               | \$ 11,031,848               | \$ 11,341,052               | \$ 11,704,415               |
| Franchise & Transient Occupancy Taxes   |                             |                             |                             |                             |                             |
| Utility Franchise Fees                  | 945,963                     | 940,946                     | 920,459                     | 943,470                     | 967,057                     |
| Waste Disposal & Recycling Fees         | 302,524                     | 310,163                     | 310,163                     | 317,917                     | 325,865                     |
| Transient Occupancy Taxes               | 1,381,720                   | 1,510,188                   | 1,300,000                   | 1,332,500                   | 1,365,813                   |
| Total Franchise Taxes                   | <u>2,630,207</u>            | <u>2,761,297</u>            | <u>2,530,622</u>            | <u>2,593,887</u>            | <u>2,658,735</u>            |
| Intergovernmental Revenues              |                             |                             |                             |                             |                             |
| Sales & Use Tax                         | 5,755,661                   | 5,578,000                   | 5,842,430                   | 6,025,638                   | 5,990,338                   |
| Motor Vehicle in Lieu                   | 16,604                      | -                           | 15,000                      | 15,000                      | 15,000                      |
| State Mandated Reimbursement            | 5,725                       | -                           | -                           | -                           | -                           |
| County Landfill Agreement               | 58,710.00                   | 42,128                      | 42,128                      | 45,000                      | 45,000                      |
| Total Intergovernmental Revenues        | <u>5,836,700</u>            | <u>5,620,128</u>            | <u>5,899,558</u>            | <u>6,085,638</u>            | <u>6,050,338</u>            |
| Licenses and Permits                    |                             |                             |                             |                             |                             |
| Building Related Licenses/Permits       | 734,256                     | 650,000                     | 710,000                     | 731,000                     | 701,000                     |
| Engineering Permits                     | 147,662                     | 150,000                     | 150,000                     | 150,000                     | 150,000                     |
| Total Licenses and Permits              | <u>881,918</u>              | <u>800,000</u>              | <u>860,000</u>              | <u>881,000</u>              | <u>851,000</u>              |
| Charges for Current Services            |                             |                             |                             |                             |                             |
| Recreation Fees                         | 818,407                     | 820,000                     | 856,444                     | 870,590                     | 887,225                     |
| Development Services Fees               | 166,957                     | 100,000                     | 120,000                     | 218,000                     | 165,000                     |
| Rental/Lease Fees                       | 131,018                     | 124,000                     | 124,000                     | 124,000                     | 124,000                     |
| Miscellaneous & Other Service Charges   | 43,054                      | 50,000                      | 50,000                      | 70,000                      | 70,000                      |
| Total Service Charges                   | <u>1,159,436</u>            | <u>1,094,000</u>            | <u>1,150,444</u>            | <u>1,282,590</u>            | <u>1,246,225</u>            |
| Fines and Forfeitures                   | 208,461                     | 190,000                     | 190,000                     | 190,000                     | 190,000                     |
| <b>SUBTOTAL - GENERAL FUND REVENUES</b> | <b>\$ 21,198,586</b>        | <b>\$ 21,382,141</b>        | <b>\$ 21,662,472</b>        | <b>\$ 22,374,167</b>        | <b>\$ 22,700,713</b>        |
| Measure M2 Local Fair Share             | 572,304                     | 590,060                     | 599,197                     | 613,462                     | 628,798                     |
| Other Operating Revenues                | 248,718                     | 185,000                     | 290,000                     | 290,000                     | 290,000                     |
| <b>TOTAL OPERATING REVENUES</b>         | <b>\$ <u>22,019,608</u></b> | <b>\$ <u>22,157,201</u></b> | <b>\$ <u>22,551,669</u></b> | <b>\$ <u>23,277,629</u></b> | <b>\$ <u>23,619,511</u></b> |



**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**OPERATING EXPENDITURES**

|  | PRIOR YEAR'S         |                      |                      | FY 18/19 |          |                      |                      |
|--|----------------------|----------------------|----------------------|----------|----------|----------------------|----------------------|
|  | ACTUAL               |                      |                      | AMENDED  | YEAR-END | FY                   | FY                   |
|  | FY 17/18             |                      |                      | BUDGET   | ESTIMATE | 19/20                | 20/21                |
| <b>GENERAL FUND EXPENDITURES</b>       |                      |                      |                      |          |          |                      |                      |
| <b>General Government</b>              |                      |                      |                      |          |          |                      |                      |
| Personnel                              | \$ 1,872,334         | \$ 1,641,899         | \$ 1,589,091         |          |          | \$ 1,800,834         | \$ 1,810,113         |
| Maintenance and Operation              | 221,028              | 221,300              | 221,646              |          |          | 246,058              | 251,890              |
| Contract Services                      | 466,947              | 527,865              | 549,585              |          |          | 667,003              | 659,470              |
| Capital Outlay                         | 6,799                | -                    | -                    |          |          | -                    | -                    |
| <b>Total General Government</b>        | <b>2,567,109</b>     | <b>2,391,064</b>     | <b>2,360,322</b>     |          |          | <b>2,713,895</b>     | <b>2,721,473</b>     |
| <b>Non-departmental</b>                |                      |                      |                      |          |          |                      |                      |
| Personnel                              | 296,413              | 397,438              | 360,535              |          |          | 424,548              | 471,597              |
| Maintenance and Operation              | 433,748              | 499,061              | 503,118              |          |          | 595,016              | 605,778              |
| Contract Services                      | 221,416              | 166,876              | 199,728              |          |          | 180,198              | 152,961              |
| Capital Outlay                         | 142,609              | 31,700               | 25,611               |          |          | 104,125              | 31,700               |
| <b>Total Non-departmental</b>          | <b>1,094,186</b>     | <b>1,095,075</b>     | <b>1,088,992</b>     |          |          | <b>1,303,887</b>     | <b>1,262,036</b>     |
| <b>Community Development</b>           |                      |                      |                      |          |          |                      |                      |
| Personnel                              | 946,894              | 891,354              | 794,401              |          |          | 856,803              | 897,477              |
| Maintenance and Operation              | 15,287               | 23,775               | 12,810               |          |          | 20,000               | 18,500               |
| Contract Services                      | 324,921              | 387,200              | 334,950              |          |          | 394,000              | 544,000              |
| <b>Total Community Development</b>     | <b>1,287,101</b>     | <b>1,302,329</b>     | <b>1,142,161</b>     |          |          | <b>1,270,803</b>     | <b>1,459,977</b>     |
| <b>Public Services</b>                 |                      |                      |                      |          |          |                      |                      |
| Personnel                              | 802,485              | 827,004              | 852,308              |          |          | 833,274              | 903,114              |
| Maintenance and Operation              | 1,013,396            | 953,950              | 970,045              |          |          | 1,025,200            | 1,054,900            |
| Contract Services                      | 2,408,362            | 2,568,000            | 2,595,500            |          |          | 2,783,500            | 2,834,500            |
| Capital Outlay                         | -                    | 52,000               | -                    |          |          | 20,000               | -                    |
| <b>Total Public Services</b>           | <b>4,224,243</b>     | <b>4,400,954</b>     | <b>4,417,853</b>     |          |          | <b>4,661,974</b>     | <b>4,792,514</b>     |
| <b>Community Services</b>              |                      |                      |                      |          |          |                      |                      |
| Personnel                              | 1,098,478            | 1,134,654            | 1,056,338            |          |          | 1,135,069            | 1,196,521            |
| Maintenance and Operation              | 591,543              | 602,610              | 607,871              |          |          | 658,500              | 658,500              |
| Contract Services                      | 369,861              | 321,832              | 357,960              |          |          | 351,011              | 350,334              |
| Capital Outlay                         | 6,914                | 5,000                | 5,045                |          |          | 11,700               | 7,500                |
| <b>Total Community Services</b>        | <b>2,066,796</b>     | <b>2,064,096</b>     | <b>2,027,214</b>     |          |          | <b>2,156,280</b>     | <b>2,212,855</b>     |
| <b>Public Safety</b>                   |                      |                      |                      |          |          |                      |                      |
| Maintenance and Operation              | 50,196               | 45,300               | 49,034               |          |          | 44,190               | 37,690               |
| Contract Services                      | 7,913,915            | 8,364,671            | 8,337,138            |          |          | 8,522,157            | 8,870,772            |
| Capital Outlay                         | 61,272               | 2,000                | 8,656                |          |          | 2,000                | 2,000                |
| <b>Total Public Safety</b>             | <b>8,025,383</b>     | <b>8,411,971</b>     | <b>8,394,828</b>     |          |          | <b>8,568,347</b>     | <b>8,910,462</b>     |
| <b>Total General Fund Expenditures</b> | <b>\$ 19,264,818</b> | <b>\$ 19,665,489</b> | <b>\$ 19,431,370</b> |          |          | <b>\$ 20,675,186</b> | <b>\$ 21,359,317</b> |
| <b>Debt Service</b>                    | 1,787,428            | 1,790,881            | 1,792,921            |          |          | 1,804,921            | 1,788,921            |
| <b>TOTAL OPERATING EXPENDITURES</b>    | <b>\$ 21,052,246</b> | <b>\$ 21,456,370</b> | <b>\$ 21,224,291</b> |          |          | <b>\$ 22,480,107</b> | <b>\$ 23,148,238</b> |

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## **BUDGET SUMMARIES**

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## **GENERAL FUND BUDGET**

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**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**GENERAL FUND BUDGET**

|  | PRIOR YEAR'S        |                     |                      | FY 18/19            |                     | FY<br>19/20 | FY<br>20/21 |
|--|---------------------|---------------------|----------------------|---------------------|---------------------|-------------|-------------|
|  | ACTUAL<br>FY 17/18  | AMENDED<br>BUDGET   | YEAR-END<br>ESTIMATE |                     |                     |             |             |
| <b>REVENUES</b>  |                     |                     |                      |                     |                     |             |             |
| Property Taxes   | \$ 10,481,864       | \$ 10,916,716       | \$ 11,031,848        | \$ 11,341,052       | \$ 11,704,415       |             |             |
| Franchise & Transient Occupancy Tax                          | 2,630,207           | 2,761,297           | 2,530,622            | 2,593,887           | 2,658,735           |             |             |
| Intergovernmental Revenues                                   | 5,836,700           | 5,620,128           | 5,899,558            | 6,085,638           | 6,050,338           |             |             |
| Licenses and Permits   | 881,918             | 800,000             | 860,000              | 881,000             | 851,000             |             |             |
| Charges for Current Services                                 | 1,159,436           | 1,094,000           | 1,150,444            | 1,282,590           | 1,246,225           |             |             |
| Fines and Forfeitures  | 208,461             | 190,000             | 190,000              | 190,000             | 190,000             |             |             |
| <b>TOTAL REVENUES</b>  | <b>21,198,586</b>   | <b>21,382,141</b>   | <b>21,662,472</b>    | <b>22,374,167</b>   | <b>22,700,713</b>   |             |             |
| <b>EXPENDITURES</b>  |                     |                     |                      |                     |                     |             |             |
| General Government   | 2,567,109           | 2,391,064           | 2,360,322            | 2,713,895           | 2,721,473           |             |             |
| Non-departmental   | 1,094,186           | 1,095,075           | 1,088,992            | 1,303,887           | 1,262,036           |             |             |
| Community Development  | 1,287,101           | 1,302,329           | 1,142,161            | 1,270,803           | 1,459,977           |             |             |
| Public Services  | 4,224,243           | 4,400,954           | 4,417,853            | 4,661,974           | 4,792,514           |             |             |
| Community Services   | 2,066,796           | 2,064,096           | 2,027,214            | 2,156,280           | 2,212,855           |             |             |
| Public Safety  | 8,025,383           | 8,411,971           | 8,394,828            | 8,568,347           | 8,910,462           |             |             |
| <b>TOTAL EXPENDITURES</b>                                    | <b>19,264,818</b>   | <b>19,665,489</b>   | <b>19,431,370</b>    | <b>20,675,186</b>   | <b>21,359,317</b>   |             |             |
| <b>Excess (Deficiency) of Revenues<br/>over Expenditures</b> | <b>\$ 1,933,768</b> | <b>\$ 1,716,652</b> | <b>\$ 2,231,102</b>  | <b>\$ 1,698,981</b> | <b>\$ 1,341,396</b> |             |             |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2017/18 - 2018/19**  
**GENERAL FUND REVENUES**

|  | PRIOR YEAR'S         | FY 18/19             |                      | FY<br>19/20          | FY<br>20/21          |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
|  | ACTUAL<br>FY 17/18   | AMENDED<br>BUDGET    | YEAR-END<br>ESTIMATE |                      |                      |
| <b>Property Taxes</b>                          | <b>\$ 10,481,864</b> | <b>\$ 10,916,716</b> | <b>\$ 11,031,848</b> | <b>\$ 11,341,052</b> | <b>\$ 11,704,415</b> |
| <b>Franchise &amp; Transient Occupancy Tax</b> |                      |                      |                      |                      |                      |
| Utility Franchise Fees                         | 945,963              | 940,946              | 920,459              | 943,470              | 967,057              |
| Waste Disposal & Recycling Fees                | 302,524              | 310,163              | 310,163              | 317,917              | 325,865              |
| Transient Occupancy Taxes                      | 1,381,720            | 1,510,188            | 1,300,000            | 1,332,500            | 1,365,813            |
| <b>Total Franchise Taxes</b>                   | <b>2,630,207</b>     | <b>2,761,297</b>     | <b>2,530,622</b>     | <b>2,593,887</b>     | <b>2,658,735</b>     |
| <b>Intergovernmental Revenues</b>              |                      |                      |                      |                      |                      |
| Sales & Use Tax                                | 5,755,661            | 5,578,000            | 5,842,430            | 6,025,638            | 5,990,338            |
| Motor Vehicle in Lieu                          | 16,604               | -                    | 15,000               | 15,000               | 15,000               |
| State Mandated Reimbursement                   | 5,725                | -                    | -                    | -                    | -                    |
| County Landfill Agreement                      | 58,710               | 42,128               | 42,128               | 45,000               | 45,000               |
| <b>Total Intergovernmental Revenues</b>        | <b>5,836,700</b>     | <b>5,620,128</b>     | <b>5,899,558</b>     | <b>6,085,638</b>     | <b>6,050,338</b>     |
| <b>Licenses and Permits</b>                    |                      |                      |                      |                      |                      |
| Building Related Licenses/Permits              | 734,256              | 650,000              | 710,000              | 731,000              | 701,000              |
| Engineering Permits                            | 147,662              | 150,000              | 150,000              | 150,000              | 150,000              |
| <b>Total Licenses and Permits</b>              | <b>881,918</b>       | <b>800,000</b>       | <b>860,000</b>       | <b>881,000</b>       | <b>851,000</b>       |
| <b>Charges for Current Services</b>            |                      |                      |                      |                      |                      |
| Recreation Fees                                | 818,407              | 820,000              | 856,444              | 870,590              | 887,225              |
| Development Services Fees                      | 166,957              | 100,000              | 120,000              | 218,000              | 165,000              |
| Rental Fees/Leases                             | 131,018              | 124,000              | 124,000              | 124,000              | 124,000              |
| Other Service Charges & Misc. Revenues         | 43,054               | 50,000               | 50,000               | 70,000               | 70,000               |
| <b>Total Service Charges</b>                   | <b>1,159,436</b>     | <b>1,094,000</b>     | <b>1,150,444</b>     | <b>1,282,590</b>     | <b>1,246,225</b>     |
| <b>Fines and Forfeitures</b>                   | <b>208,461</b>       | <b>190,000</b>       | <b>190,000</b>       | <b>190,000</b>       | <b>190,000</b>       |
| <b>TOTAL GENERAL FUND REVENUES</b>             | <b>\$ 21,198,586</b> | <b>\$ 21,382,141</b> | <b>\$ 21,662,472</b> | <b>\$ 22,374,167</b> | <b>\$ 22,700,713</b> |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**GENERAL FUND EXPENDITURES**

|  | PRIOR YEAR'S         |           | FY 18/19          |                      | FY 19/20             | FY 20/21             |
|--|----------------------|-----------|-------------------|----------------------|----------------------|----------------------|
|  | ACTUAL<br>FY 17/18   |           | AMENDED<br>BUDGET | YEAR-END<br>ESTIMATE |                      |                      |
| <b>General Government</b>              |                      |           |                   |                      |                      |                      |
| Personnel                              | \$ 1,872,334         | \$        | 1,641,899         | \$ 1,589,091         | \$ 1,800,834         | \$ 1,810,113         |
| Maintenance and Operation              | 221,028              |           | 221,300           | 221,646              | 246,058              | 251,890              |
| Contract Services                      | 466,947              |           | 527,865           | 549,585              | 667,003              | 659,470              |
| Capital Outlay                         | 6,799                |           | -                 | -                    | -                    | -                    |
| <b>Total General Government</b>        | <b>2,567,109</b>     |           | <b>2,391,064</b>  | <b>2,360,322</b>     | <b>2,713,895</b>     | <b>2,721,473</b>     |
| <b>Non-departmental</b>                |                      |           |                   |                      |                      |                      |
| Personnel                              | 296,413              |           | 397,438           | 360,535              | 424,548              | 471,597              |
| Maintenance and Operation              | 433,748              |           | 499,061           | 503,118              | 595,016              | 605,778              |
| Contract Services                      | 221,416              |           | 166,876           | 199,728              | 180,198              | 152,961              |
| Capital Outlay                         | 142,609              |           | 31,700            | 25,611               | 104,125              | 31,700               |
| <b>Total Non-departmental</b>          | <b>1,094,186</b>     |           | <b>1,095,075</b>  | <b>1,088,992</b>     | <b>1,303,887</b>     | <b>1,262,036</b>     |
| <b>Community Development</b>           |                      |           |                   |                      |                      |                      |
| Personnel                              | 946,894              |           | 891,354           | 794,401              | 856,803              | 897,477              |
| Maintenance and Operation              | 15,287               |           | 23,775            | 12,810               | 20,000               | 18,500               |
| Contract Services                      | 324,921              |           | 387,200           | 334,950              | 394,000              | 544,000              |
| Capital Outlay                         | -                    |           | -                 | -                    | -                    | -                    |
| <b>Total Community Development</b>     | <b>1,287,101</b>     |           | <b>1,302,329</b>  | <b>1,142,161</b>     | <b>1,270,803</b>     | <b>1,459,977</b>     |
| <b>Public Services</b>                 |                      |           |                   |                      |                      |                      |
| Personnel                              | 802,485              |           | 827,004           | 852,308              | 833,274              | 903,114              |
| Maintenance and Operation              | 1,013,396            |           | 953,950           | 970,045              | 1,025,200            | 1,054,900            |
| Contract Services                      | 2,408,362            |           | 2,568,000         | 2,595,500            | 2,783,500            | 2,834,500            |
| Capital Outlay                         | -                    |           | 52,000            | -                    | 20,000               | -                    |
| <b>Total Public Services</b>           | <b>4,224,243</b>     |           | <b>4,400,954</b>  | <b>4,417,853</b>     | <b>4,661,974</b>     | <b>4,792,514</b>     |
| <b>Community Services</b>              |                      |           |                   |                      |                      |                      |
| Community                              |                      |           |                   |                      |                      |                      |
| Personnel                              | 1,098,478            |           | 1,134,654         | 1,056,338            | 1,135,069            | 1,196,521            |
| Maintenance and Operation              | 591,543              |           | 602,610           | 607,871              | 658,500              | 658,500              |
| Contract Services                      | 369,861              |           | 321,832           | 357,960              | 351,011              | 350,334              |
| Capital Outlay                         | 6,914                |           | 5,000             | 5,045                | 11,700               | 7,500                |
| <b>Total Community Services</b>        | <b>2,066,796</b>     |           | <b>2,064,096</b>  | <b>2,027,214</b>     | <b>2,156,280</b>     | <b>2,212,855</b>     |
| <b>Public Safety</b>                   |                      |           |                   |                      |                      |                      |
| Maintenance and Operation              | 50,196               |           | 45,300            | 49,034               | 44,190               | 37,690               |
| Contract Services                      | 7,913,915            |           | 8,364,671         | 8,337,138            | 8,522,157            | 8,870,772            |
| Capital Outlay                         | 61,272               |           | 2,000             | 8,656                | 2,000                | 2,000                |
| <b>Total Public Safety</b>             | <b>8,025,383</b>     |           | <b>8,411,971</b>  | <b>8,394,828</b>     | <b>8,568,347</b>     | <b>8,910,462</b>     |
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>\$ 19,264,818</b> | <b>\$</b> | <b>19,665,489</b> | <b>\$ 19,431,370</b> | <b>\$ 20,675,186</b> | <b>\$ 21,359,317</b> |

# CITY OF LAGUNA HILLS

## SOURCES OF GENERAL FUND REVENUES

### PROPERTY TAXES

The City receives Property Tax revenues in the form of Secured, Unsecured, Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes, and Property Taxes in-Lieu of VLF. In accordance with State law, property is assessed at actual full cash value and the maximum tax is 1% of the assessed valuation. Increases in assessed valuation are limited to 2% per year unless there is a change in property ownership or improvements to the property.

The assessed values of properties in the City since FY 2014/15 are listed in Table 1 below.

**Table 1 – Assessed Values (\$ 000 Billion)**

| FISCAL YEAR | SECURED | UNSECURED | TOTAL | % CHANGE |
|-------------|---------|-----------|-------|----------|
| 2014/15     | 5.81    | 0.154     | 5.96  | 5.60%    |
| 2015/16     | 6.11    | 0.145     | 6.26  | 4.90%    |
| 2016/17     | 6.37    | 0.136     | 6.26  | 4.90%    |
| 2017/18     | 6.60    | 0.141     | 6.74  | 3.47%    |
| 2018/19 *   | 6.97    | 0.202     | 7.17  | 6.18%    |
| 2019/20 *   | 7.34    | 0.202     | 7.54  | 5.03%    |
| 2020/21 *   | 7.58    | 0.202     | 7.79  | 3.26%    |

\* Estimated data

The assessed valuation estimates for FY 2019/20 and FY 2020/21 utilize growth projections from a third-party property tax consultant to forecast property tax revenues. Secured/unsecured property valuations are projected to increase by approximately 5.03% for FY 2019/20 and 3.26% for FY 2020/21. Notable factors in the anticipated increases are the appreciation of existing structures, growth due to transfer in ownership, and growth due to structural improvement and construction.

**Table 2 – Property Tax Revenues (\$ 000 Million)**

| FISCAL YEAR | SECURED & UNSECURED** | PROPERTY TAX IN-LIEU OF VLF | TOTAL  | % CHANGE |
|-------------|-----------------------|-----------------------------|--------|----------|
| 2014/15     | 6.597                 | 2.532                       | 9.129  | 3.43%    |
| 2015/16     | 6.993                 | 2.667                       | 9.660  | 5.82%    |
| 2016/17     | 7.219                 | 2.774                       | 9.993  | 3.45%    |
| 2017/18     | 7.271                 | 2.947                       | 10.595 | 0.72%    |
| 2018/19 *   | 7.703                 | 3.056                       | 10.759 | 3.75%    |
| 2019/20 *   | 7.923                 | 3.146                       | 11.069 | 2.84%    |
| 2020/21 *   | 8.181                 | 3.251                       | 11.432 | 3.23%    |

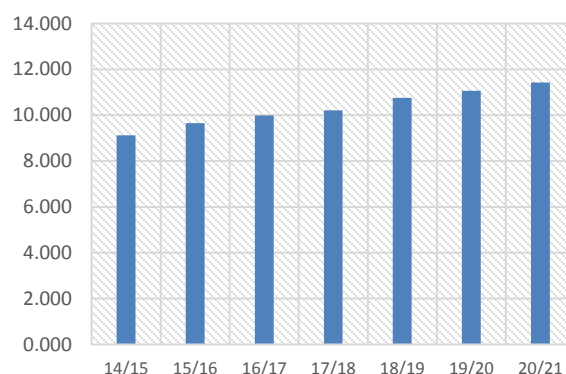
\* Estimated data

\*\*Includes Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes

As shown in Table 2, it is projected that property tax revenues will yield approximately \$7.923 million in FY 2019/20 and \$8.181 million in FY 2020/21 in property tax receipts. In addition, the City receives property taxes in lieu of Vehicle License Fee (VLF) revenues. Total property tax revenue receipts are projected to yield approximately \$11.069 million in FY 2019/20, representing a 2.84% increase over the previous fiscal year. In FY 2020/21, it is anticipated assessed values will continue to increase to \$11.432 million, resulting in an additional 3.23% increase in total property revenues over the prior fiscal year.

Figure 1 below shows a five year history and projections for FY 2019/20 and FY 2020/21.

**Figure 1 – Property Tax Revenues (\$ 000)**  
(5-Year Trend and FYs 2019-2021 Projections)



### FRANCHISE FEES

Franchise Fees are imposed by the City on gas, electric, and cable television for the privilege of using public rights-of-ways. Each of these utility companies is assessed between 1 and 5 percent of gross receipts. In addition, a fee is imposed on the City's solid waste and recycling service provider for contract administration costs and costs associated with the repair of City streets. The City's solid waste fee is adjusted for inflation each fiscal year based on the annual percentage change in the Producer Price Index (PPI). This adjustment is applied to the prior year actual fee amount using March PPI data. The City received \$310,163 in solid waste fee revenue in FY 2018/19. We are forecasting that the PPI percentage change for the following fiscal year will be 2.5% over the current year, which will adjust the fee total to \$317,917 for FY 2019/20.



# CITY OF LAGUNA HILLS

## SOURCES OF GENERAL FUND REVENUES

Also included in this category is the 10% Transient Occupancy Tax (TOT) levied on operating hotels located within the City limits, of which currently there are four. Table 3 below lists the historical trend of TOT revenues.

**Table 3 – TOT REVENUES**

| FISCAL YEAR | TOT Received (\$) | % CHANGE (From Prior Year) |
|-------------|-------------------|----------------------------|
| 2014/15     | 1,285,455         | 6.82%                      |
| 2015/16     | 1,406,823         | 9.44%                      |
| 2016/17     | 1,438,000         | 0.37%                      |
| 2017/18     | 1,381,720         | -3.99%                     |
| 2018/19 *   | 1,300,000         | -6.00%                     |
| 2019/20 *   | 1,332,500         | 2.47%                      |
| 2020/21 *   | 1,365,813         | 2.47%                      |

*\*Estimated data*

In FY 2017/18, the TOT contributed \$1,381,720 to the City's General Fund. For FY 2018/19, it is anticipated that the actual year-end TOT receipts will total \$1,300,000 representing a decrease of approximately 6%.

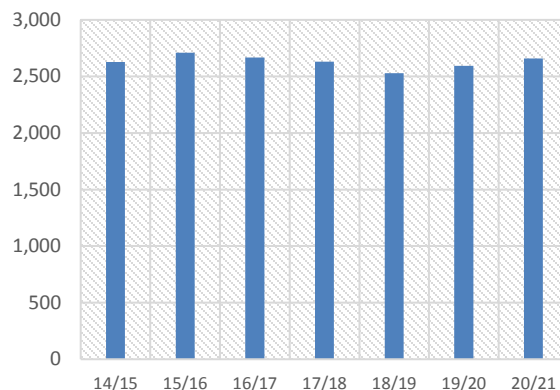
For this two year budget cycle, it is anticipated that TOT receipts will increase approximately 2.47% for the first year of the Biennial Budget and come in at \$1,332,500. For FY 2020/21, TOT receipts are anticipated to total \$1,365,813, a 2.47% increase over the prior year estimate.

Franchise Utility Fees revenue is expected to total \$943,470 in FY 2019/20 and to \$967,057 in FY 2020/21.

Figure 2 provides a historical trend of revenues for franchise fees and TOT. As shown in the graph, total Franchise Fees and TOT receipts are expected to total \$2,593,887 for FY 2019/20 and \$2,658,735 for FY 2020/21, representing a 2.46% and 2.48% increase, respectively.

**Figure 2 – FRANCHISE FEES & TOT (\$ 000)**

**(5-Year Trend and FYs 2019-2021 Projections)**



## SALES TAX

The 7.75% Sales and Use Tax is collected by the State Board of Equalization and is allocated as follows:

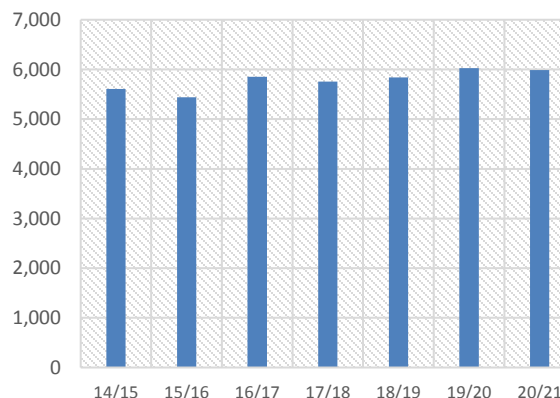
- The City receives 1% of the total based on sales within its jurisdiction;
- 0.50% is allocated to the Orange County Transportation Authority (OCTA);
- The remaining 6.25% is retained by the State.

The City's Sales and Use Tax Revenues include point of sale tax payments, and a share of the County Pool and State Pool allocations.

Figure 3 provides a historical trend of sales and use tax revenues.

**Figure 3 – SALES & USE TAX (\$ 000)**

**(5-Year Trend and FYs 2019-2021 Projections)**



It is anticipated that Sales and Use Tax revenues will slightly increase in FY 2019/20 and slightly decrease in the following fiscal year. Sales and Use Tax revenues are projected at

# CITY OF LAGUNA HILLS

## SOURCES OF GENERAL FUND REVENUES

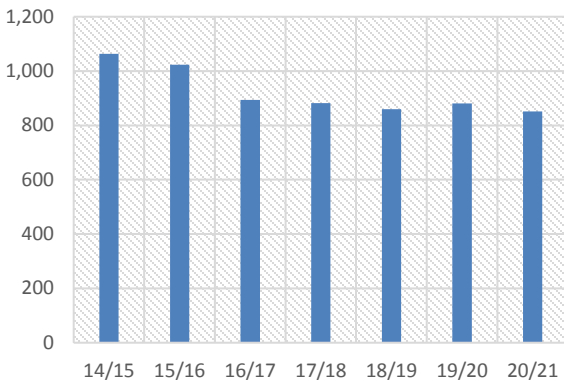
\$6,025,638 in FY 2019/20 and \$5,990,338 in FY 2020/21.

### ***LICENSES AND PERMITS***

This revenue source is development driven and is comprised of fees for Building and Engineering licensing and permit activities.

The chart below details a 5-year historical trend of license and permit fees collected.

**Figure 4 – LICENSES AND PERMITS (\$ 000)**  
(5-Year Trend and FYs 2019-2021 Projections)



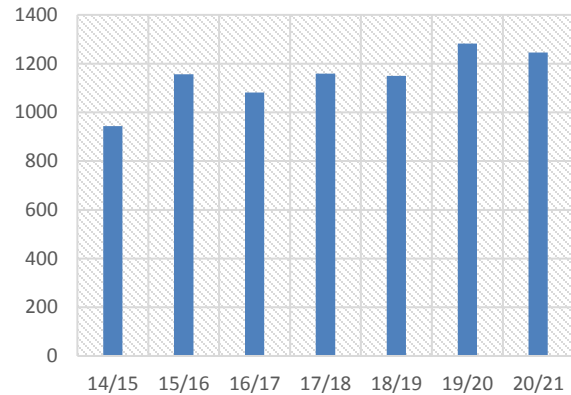
The License and Permits Fee revenues for FY 2019/20 and FY 2020/21 are estimated at \$881,000 and \$851,000, respectively.

### ***CHARGES FOR SERVICES***

This revenue type is comprised of at least 5 major fee categories: 1) fees generated from recreation programs; 2) fees for development-type activities like planning and zoning fees, grading plan checks, and improvement inspection fees; 3) rental charges and lease agreements for the use of communication and other facilities in the City, including the Community Center; 4) sale of publications and maps and other charges; and 5) miscellaneous receipts for weed abatement, refund of prior years' risk premiums, etc.

For FY 2019/20, it is estimated that this revenue source will increase by 10.9% over the year-end estimate. Revenues are anticipated to slightly decrease the following fiscal year, totaling \$1,246,225.

**Figure 5 – CHARGES FOR SERVICES (\$ 000)**  
(5-Year Trend and FYs 2019-2020 Projections)

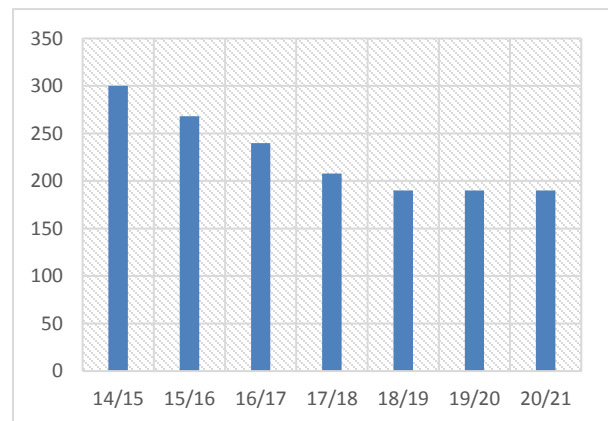


### ***FINES AND FORFEITURES***

Fines and Forfeitures revenue consists of vehicle code fines, parking violation fees, and court fines.

A 5-year historical trend of the collected Fines and Forfeitures revenue is illustrated in Figure 6 below. For the 2019-2021 Biennial Budget, the City's revenue receipts are anticipated to decrease slightly from the year-end estimate and remain relatively flat in the following two fiscal years.

**Figure 6 – FINES & FORFEITURES (\$ 000)**  
(5-Year Trend and FYs 2019-2021 Projections)



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## **BUDGET SUMMARIES**

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## **SPECIAL REVENUES**

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FY 2019/20 - 2020/21**  
**SPECIAL REVENUES**

|                                    | PRIOR YEAR'S<br>ACTUAL<br>FY 17/18 | FY 18/19<br>AMENDED<br>BUDGET | YEAR-END<br>ESTIMATE       | FY<br>19/20                | FY<br>20/21                |
|------------------------------------|------------------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|
| <b>Special Revenues</b>            |                                    |                               |                            |                            |                            |
| CIP Funding Sources                |                                    |                               |                            |                            |                            |
| Gas Tax                            | \$ 671,887                         | \$ 697,429                    | \$ 687,213                 | \$ 842,507                 | \$ 700,000                 |
| SB1 RMRA                           | 184,834                            | 527,571                       | 504,538                    | 526,640                    | 550,000                    |
| Measure M2 Competitive             | 121,766                            | 300,000                       | 100,000                    | 200,000                    | -                          |
| AB 2766                            | 40,345                             | 40,000                        | 40,000                     | 40,000                     | 40,000                     |
| CDBG                               | -                                  | -                             | -                          | 70,000                     | -                          |
| Proposition 68                     | -                                  | -                             | -                          | -                          | 200,000                    |
| Total CIP Funding Sources          | <u>1,018,832</u>                   | <u>1,565,000</u>              | <u>1,331,751</u>           | <u>1,679,147</u>           | <u>1,490,000</u>           |
| Measure M2 Local Fair Share        | 572,304                            | 590,060                       | 599,197                    | 613,462                    | 628,798                    |
| Law Enforcement                    | 139,416                            | 100,000                       | 140,000                    | 140,000                    | 140,000                    |
| Recycling Revenues                 |                                    |                               |                            |                            |                            |
| Beverage Recycling                 | -                                  | 8,300                         | -                          | -                          | 8,500                      |
| CR&R Recycling Fee                 | 2,000                              | 2,000                         | 2,000                      | 2,000                      | 2,000                      |
| C&D Forfeited Deposits             | <u>47,742</u>                      | <u>30,000</u>                 | <u>30,000</u>              | <u>35,000</u>              | <u>35,000</u>              |
| Total Recycling Funding Sources    | <u>49,742</u>                      | <u>40,300</u>                 | <u>32,000</u>              | <u>37,000</u>              | <u>45,500</u>              |
| Senior Mobility Program            | 35,698                             | 35,126                        | 32,962                     | 36,936                     | 38,091                     |
| CASp                               | 2,980                              | -                             | 5,000                      | 5,000                      | 5,000                      |
| <b>Total Special Revenue Funds</b> | <u><b>\$ 1,818,972</b></u>         | <u><b>\$ 2,330,486</b></u>    | <u><b>\$ 2,140,910</b></u> | <u><b>\$ 2,511,545</b></u> | <u><b>\$ 2,347,389</b></u> |

# **CITY OF LAGUNA HILLS**

## **MAJOR SOURCES OF SPECIAL REVENUE FUNDS**

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### ***GAS TAX***

The State of California assesses tax on gasoline as authorized by Sections 2105, 2106, 2107, and 2017.5 of the California Streets and Highways Code. These funds are restricted for the maintenance, rehabilitation, or improvement of public streets. The City utilizes its gas tax revenue apportionments to fully fund its Street Maintenance, CIP No. 101. SB1 was recently signed into law, which has a significant future impact to allocations of streets and road funds for cities and counties by increasing the allocations of the existing Highway Users Tax Account and by added funding from the new 2017 Act. The 2017 Act establishes a new Road Maintenance and Rehabilitation Account that allocates funds from the following taxes: the 12 cent gasoline excise tax, 20 cent diesel fuel excise tax, and transportation improvement fees (vehicle registration taxes). In FY 2018/19, the annual allocation to the City is expected to total \$687,213 and \$504,538 for Gas Tax and SB1 RMRA funds, respectively, for a combined total of \$1,191,751. In 2019/20, Gas Tax revenues are projected to increase by 13.9%, amounting to 1,369,147. These increases have a positive impact to the City's annual street maintenance program and 100% of the new funding is dedicated to the City's street maintenance program.

### ***MEASURE M2 LOCAL FAIR SHARE***

Measure M2 Funds are available from the ½ cent sales tax renewed by voters in November of 2006 with an effective date of April 1, 2011, coinciding with the sunset of Measure M1. Every year, the Orange County Transportation Authority (OCTA) determines the eligibility of local jurisdictions to receive Measure M2 Fair Share and Competitive program funds. The Measure M2 Fair Share Program is a formula-based allocation provided to local governments for use on allowable transportation planning and action activities. Apportionments are based on a formula using population, miles of existing streets, and taxable sales. This funding is projected to come for FY 2019/20 & FY 2020/21 at \$613,462 and \$628,798, respectively.

### ***SPECIAL ALLOCATIONS***

The City receives one-time revenue allocations for specific projects in its Capital Improvement Program. Many of these "grants" are awarded on a competitive basis. These sources during this biennial budget period include Measure M2 Competitive Funding, which is projected at \$200,000 in FY 2019/20. Since these revenues are typically project-driven, revenues are typically received on a reimbursement basis.

## **CITY OF LAGUNA HILLS**

### **MAJOR SOURCES OF SPECIAL REVENUE FUNDS**

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#### ***DEVELOPMENT IMPACT FEES***

The City assesses three types of development impact fees: Public Art Fees, Traffic Mitigation Fees, and Quimby Act Fees. Developers fees are accounted for separately and are restricted based on the purpose of the fund. Public Art Fees provide funding for public art throughout designated areas of the City, as defined in the Urban Village Specific Plan (UVSP). Traffic Mitigation Fees provide funding for additional or improved traffic signals and infrastructure improvements. Quimby Act Fees provide funding for the improvement of park and/or recreational facilities within the City.

There are no projected revenues from Development Impact Fees in the 2019-2021 Biennial Budget.

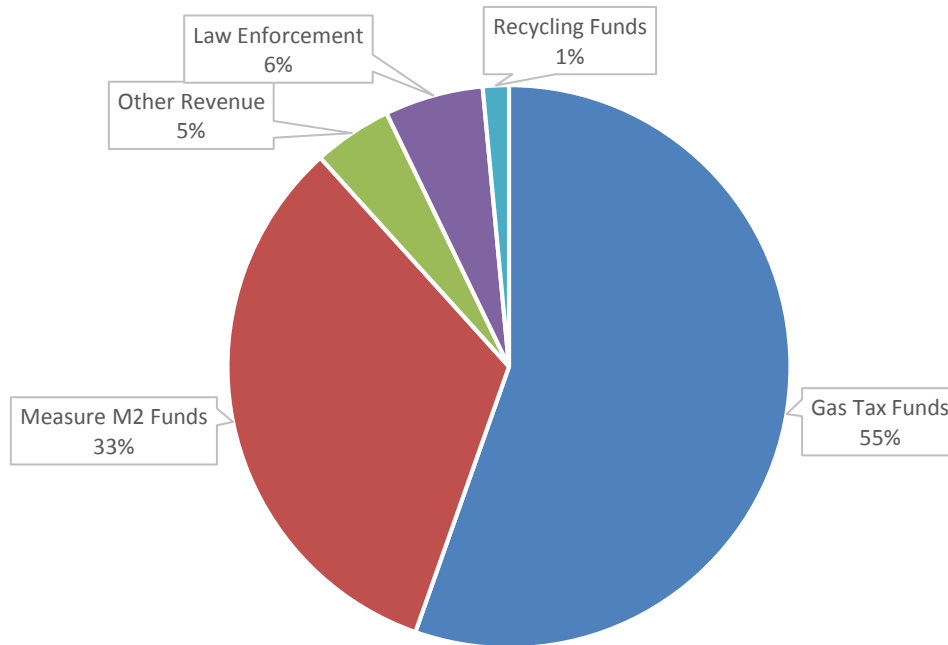
# CITY OF LAGUNA HILLS

## MAJOR SOURCES OF SPECIAL REVENUE FUNDS

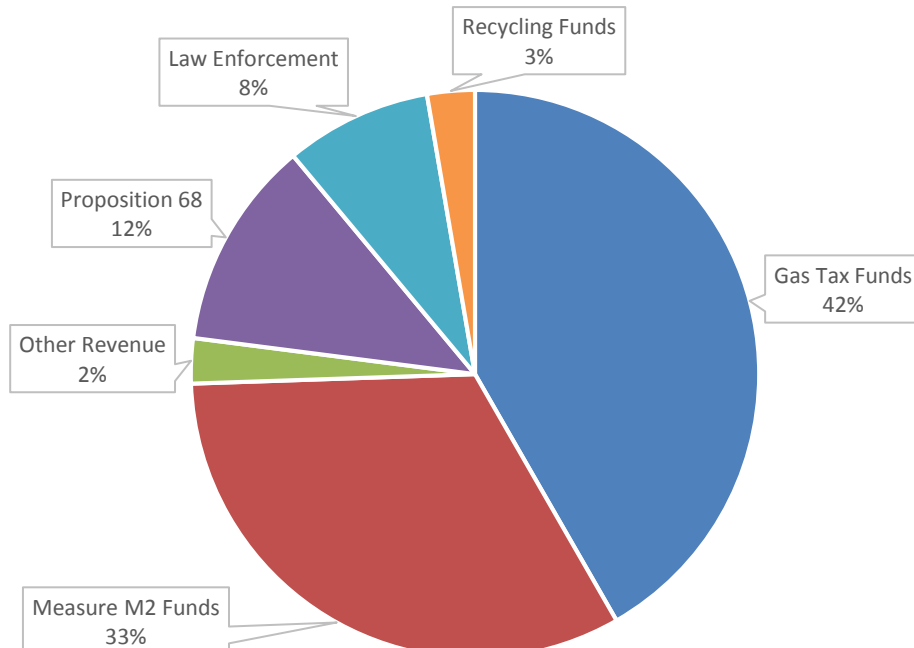
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Figures 1 and 2 below show all the sources of special revenue as a percentage of total special revenues.

**Figure 1**  
**FY 2019/20 - Sources of Special Revenue**



**Figure 2**  
**FY 2020/21 - Sources of Special Revenue**



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# Department Plans & Budget



# CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2019/20 – 2020/21

## DEPARTMENT: GENERAL GOVERNMENT

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### DESCRIPTION:

The General Government Department consists of the legislative, executive, and administrative oversight of all City operations. All expenditures and activities related to the City Council, City Manager, City Attorney, City Clerk, and Administrative Services are included in this Department. The Department is also responsible for the City's economic development efforts.

**MISSION STATEMENT:** Formulate and implement policies, practices, and services that respond to the needs, values, and interests of the citizens of Laguna Hills, all the while overseeing and supporting the operations of the City so as to deliver a high level of service, in a manner that is financially sustainable and ensures legal compliance with all Federal, State, and local statutes.

### FUNCTIONAL AREAS:

#### EXECUTIVE MANAGEMENT

(City Council Support, Policy Implementation, Contract Administration, Operations Management, and Organizational Development)

#### INTERGOVERNMENTAL RELATIONS

(Orange County Fire Authority, League of California Cities, Association of California Cities, Orange County Public Library Board, San Joaquin Toll Road Agency, and Miscellaneous Regional Advisory Body Representation)

#### LEGAL SERVICES

(General Counsel, Special Counsel, and Litigation)

#### ECONOMIC DEVELOPMENT

(Retention and Attraction)

#### FINANCE

(Financial Reporting and Analysis, Internal Control Development and Compliance, Audit Coordination and External Accountability, Budget Coordination and Program Evaluation, Cash Management and Investments, Debt Management, Purchasing, and Payroll)

#### RISK MANAGEMENT

(Liability Protection, Purchasing, Claims Processing and Defense, Risk Assessment, Inspections, Incident Reporting & Investigations, Safety Audits, and Safety Training)



## **CITY OF LAGUNA HILLS**

BIENNIAL BUDGET - FY 2019/20 – 2020/21

### **DEPARTMENT: GENERAL GOVERNMENT**

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#### **PERSONNEL**

(Training and Development, Administration of Employee Benefits and Compensation Plans, Recruitment, and Human Services)

#### **CITY CLERK**

(Municipal Code, Agenda Preparation, Custody of Records, and Elections and Campaign Statement Filings)

#### **BUDGETED STAFFING:**

|           | <b>Fiscal Year<br/>2018-19</b> | <b>Fiscal Year<br/>2019-20</b> | <b>Fiscal Year<br/>2020-21</b> |
|-----------|--------------------------------|--------------------------------|--------------------------------|
| Full-time | 9.00                           | 8.00                           | 8.00                           |
| Part-time | 0.00                           | 1.50                           | 1.50                           |
| Total     | 9.00                           | 9.50                           | 9.50                           |

#### **UNIQUE WORK PROGRAMS:**

1. Conduct a citywide Recreational Facility Needs Assessment.
2. Conduct a Comprehensive Employee Compensation and Classification Study for use as the basis of negotiations with the Laguna Hills City Employees Association.
3. Negotiate a Memorandum of Understanding (MOU) with the Laguna Hills Employees Association to be effective July 1, 2021.
4. Utilization of an ad hoc committee to develop a comprehensive public engagement strategy, including City Views, social media, and a recognition program for residents and businesses, as well as evaluate the City's current outreach tools, so as to better engage and connect with residents.
5. Conduct the General Municipal Election in November 2020.
6. Prepare a Request for Proposals for Banking Services, pursuant to City Council Policy No. 105.
7. Prepare a Request for Proposals for Independent Auditor Services and select a new independent auditor, pursuant to City Council Policy No. 105.

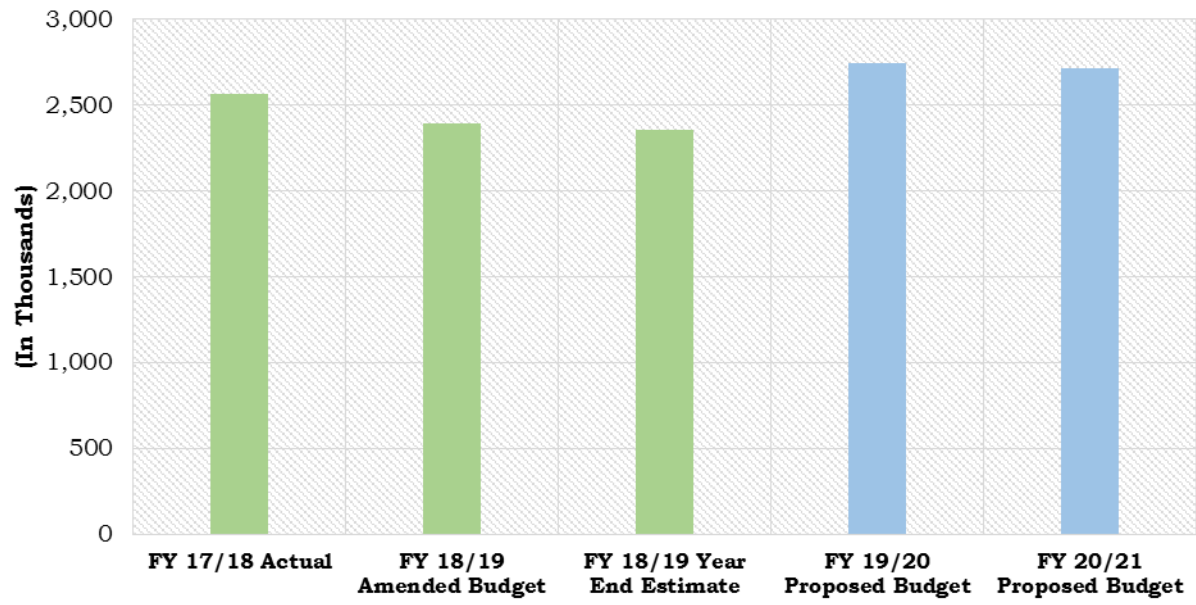


## CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2019/20 – 2020/21

### DEPARTMENT: GENERAL GOVERNMENT

#### DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS  
BIENNIAL BUDGET  
FISCAL YEAR 2019/20 - 2020/21**

|                                   |  | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------------|--|---|--|---|------------------------|------------------|
| <b>FUND:</b>                      |  | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>                |  | General Government                          |  |   | 155                    |                  |
|                                   |  | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                                   |  |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>PERSONNEL</b>                  |  |   |  |   |                        |                  |
| 510.000                           | SALARIES - FULL TIME                       | 1,271,361                                   | 1,098,992                              | 1,085,495                                 | 1,145,863              | 1,175,743        |
| 512.000                           | SALARIES - PART-TIME                       | 36,727                                      | 38,563                                 | 7,284                                     | 96,993                 | 102,842          |
| 518.000                           | AUTO ALLOWANCE                             | 8,100                                       | 7,200                                  | 10,800                                    | 10,800                 | 10,800           |
| 520.000                           | MEDICARE                                   | 18,421                                      | 16,599                                 | 16,001                                    | 18,178                 | 18,696           |
| 521.000                           | RETIREMENT                                 | 275,440                                     | 216,103                                | 204,191                                   | 262,730                | 230,356          |
| 530.000                           | HEALTH INSURANCE                           | 244,556                                     | 254,978                                | 243,856                                   | 255,160                | 260,350          |
| 530.200                           | GROUP LIFE                                 | 9,936                                       | 2,725                                  | 3,480                                     | 3,866                  | 4,028            |
| 540.000                           | UNEMPLOYMENT                               | -   | -                                      | 11,700                                    | -                      | -                |
| 542.000                           | DISABILITY INSURANCE                       | 7,795                                       | 6,739                                  | 6,284                                     | 7,244                  | 7,298            |
|                                   | <b>Sub-total</b>                           | <b>1,872,334</b>                            | <b>1,641,899</b>                       | <b>1,589,091</b>                          | <b>1,800,834</b>       | <b>1,810,113</b> |
| <b>MAINTENANCE AND OPERATIONS</b> |  |   |  |   |                        |                  |
| 610.000                           | MEMBERSHIPS AND DUES - MISC.               | 9,244                                       | 8,100                                  | 7,450                                     | 8,350                  | 8,040            |
| 610.001                           | MEMBERSHIPS AND DUES - LOCC                | 12,454                                      | 13,000                                 | 12,766                                    | 13,000                 | 13,000           |
| 610.002                           | MEMBERSHIPS AND DUES - ACC-OC              | 9,540                                       | 10,000                                 | 9,337                                     | 9,500                  | 10,000           |
| 610.003                           | MEMBERSHIPS AND DUES - OCCOG               | 5,005                                       | 5,000                                  | 5,100                                     | 5,200                  | 5,300            |
| 610.004                           | MEMBERSHIPS AND DUES - LAFCO               | 3,892                                       | 3,600                                  | 4,031                                     | 4,158                  | 4,200            |
| 610.005                           | MEMBERSHIPS AND DUES - SCAG                | 3,402                                       | 3,400                                  | 3,402                                     | 3,450                  | 3,500            |
| 610.006                           | MEMBERSHIPS AND DUES -<br>OC HOUSING TRUST | -   | -                                      | -   | 5,000                  | 5,000            |
| 611.000                           | TRAINING AND EDUCATION                     | 7,302                                       | 11,300                                 | 6,730                                     | 15,500                 | 13,900           |
| 612.000                           | TRAVEL, CONFERENCES, & MEETINGS            | 28,728                                      | 20,550                                 | 9,600                                     | 16,450                 | 16,450           |
| 612.001                           | TRAVEL - LEAGUE OF CA CITIES               | 8,696                                       | 6,500                                  | 14,570                                    | 12,500                 | 15,600           |
| 612.002                           | TRAVEL - ACC-OC                            | 5,798                                       | 3,500                                  | 11,500                                    | 11,500                 | 12,000           |
| 612.025                           | TRV, CONF & MEET, ECONOMIC DEV             | -   | 4,500                                  | -   | -                      | -                |
| 613.000                           | MILEAGE REIMBURSEMENT                      | 456   | 400                                    | 400                                       | 400                    | 400              |
| 613.100                           | VEHICLE - FUEL                             | 4,557                                       | 4,000                                  | 3,000                                     | 4,000                  | 4,000            |
| 618.000                           | PHYSICAL EXAMS                             | -   | 1,000                                  | -   | -                      | -                |
| 620.000                           | OFFICE SUPPLIES                            | 5,191                                       | 9,900                                  | 9,500                                     | 9,600                  | 9,600            |
| 622.000                           | OPERATING SUPPLIES                         | 4,384                                       | 10,400                                 | 8,100                                     | 9,900                  | 9,900            |
| 623.000                           | PRINTING                                   | 806   | 1,500                                  | 1,400                                     | 1,650                  | 1,650            |
| 624.001                           | ADVERTISING - LEGAL                        | 10,335                                      | 13,000                                 | 19,750                                    | 13,500                 | 14,400           |
| 625.000                           | POSTAGE & DELIVERY                         | 1,842                                       | 1,600                                  | 1,800                                     | 1,800                  | 1,800            |
| 626.000                           | SUBSCRIPTIONS & BOOKS                      | 6,925                                       | 8,050                                  | 6,700                                     | 7,100                  | 7,150            |
| 646.100                           | MAINTENANCE & REPAIR- VEHICLE              | 4,112                                       | 1,800                                  | 1,300                                     | 1,800                  | 1,800            |
| 662.000                           | BANK & MERCHANT SERVICE FEES               | 25,467                                      | 22,000                                 | 27,000                                    | 27,000                 | 27,000           |
| 695.000                           | COMM. EVENTS/PUBLIC RELATIONS              | 62,892                                      | 58,200                                 | 58,210                                    | 64,700                 | 67,200           |
|                                   | <b>Sub-total</b>                           | <b>221,028</b>                              | <b>221,300</b>                         | <b>221,646</b>                            | <b>246,058</b>         | <b>251,890</b>   |

**CITY OF LAGUNA HILLS  
BIENNIAL BUDGET  
FISCAL YEAR 2019/20 - 2020/21**

|                             |                                 | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------|---------------------------------|---|--|---|------------------------|------------------|
| <b>FUND:</b>                |                                 | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>          |                                 | General Government                          |  |   | 155                    |                  |
|                             |                                 | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                             |                                 |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>CONTRACTUAL SERVICES</b> |                                 |   |  |   |                        |                  |
| 700.000                     | PROFESSIONAL SERVICES           | 36,779                                      | 3,420                                  | 13,420                                    | 73,558                 | 58,420           |
| 700.010                     | LEGAL SVCS. - GENERAL COUNSEL   | 247,554                                     | 285,000                                | 285,000                                   | 285,000                | 285,000          |
| 700.011                     | LEGAL SVCS. - LITIGATION        | 33,478                                      | 60,000                                 | 60,000                                    | 120,000                | 120,000          |
| 700.020                     | LEGISLATIVE SERVICES            | 34,800                                      | 34,800                                 | 34,800                                    | 34,800                 | 34,800           |
| 700.030                     | CITY CLERK FUNCTIONAL SUPPORT   | 11,867                                      | 15,000                                 | 16,000                                    | 20,500                 | 20,500           |
| 700.050                     | FINANCIAL SERVICES              | 2,300                                       | 2,500                                  | 24,500                                    | 2,500                  | 2,500            |
| 700.051                     | ANNUAL FINANCIAL AUDIT SERVICES | 29,935                                      | 31,045                                 | 31,165                                    | 31,795                 | 33,250           |
| 700.055                     | COMPLIANCE AUDIT SERVICES       | 14,101                                      | 11,100                                 | 14,500                                    | 48,850                 | 25,000           |
| 720.030                     | GENERAL MUNICIPAL ELECTION SVCS | -   | 25,000                                 | 22,200                                    | -                      | 25,000           |
| 720.055                     | PROPERTY TAX ADMIN FEE          | 56,132                                      | 60,000                                 | 48,000                                    | 50,000                 | 55,000           |
|                             | <b>Sub-total</b>                | <b>466,947</b>                              | <b>527,865</b>                         | <b>549,585</b>                            | <b>667,003</b>         | <b>659,470</b>   |
| <b>CAPITAL OUTLAY</b>       |                                 |   |  |   |                        |                  |
| 930.000                     | FURNITURE                       | 6,799                                       | -                                      | -   | -                      | -                |
|                             | <b>Sub-total</b>                | <b>6,799</b>                                | <b>-</b>                               | <b>-</b>                                  | <b>-</b>               | <b>-</b>         |
|                             | <b>TOTAL</b>                    | <b>2,567,109</b>                            | <b>2,391,064</b>                       | <b>2,360,322</b>                          | <b>2,713,895</b>       | <b>2,721,473</b> |



# CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2019/20 – 2020/21

## DEPARTMENT: NON-DEPARTMENTAL

### DESCRIPTION:

The Non-Departmental Department encompasses functions that are essential to the operation of the City but do not fall within the jurisdiction of any single department or are expenditures of an organization-wide nature. Most notably, this includes the Information Technology (IT) function.

The IT division is responsible for the support and management of the City's information services, including software applications and computer hardware, at the Civic Center and the Community Center and Sports Complex.

**MISSION STATEMENT:** Support the operations of the City in order to maintain and enable the efficient management and administration of the City.

### FUNCTIONAL AREAS:

#### NETWORK & DESKTOP SUPPORT

(Data Back-up, Network & Desktop Maintenance, Printers)

#### SOFTWARE SUPPORT

(Department Software Systems, Data Management, Website and Intranet)

#### LIABILITY PROTECTION

(General Liability, Property and Vehicle Insurance)

### BUDGETED STAFFING:

|           | Fiscal Year<br>2018-19 | Fiscal Year<br>2019-20 | Fiscal Year<br>2020-21 |
|-----------|------------------------|------------------------|------------------------|
| Full-time | 1.00                   | 1.00                   | 1.00                   |
| Part-time | 0.00                   | 0.00                   | 0.00                   |
| Total     | 1.00                   | 1.00                   | 1.00                   |





## CITY OF LAGUNA HILLS

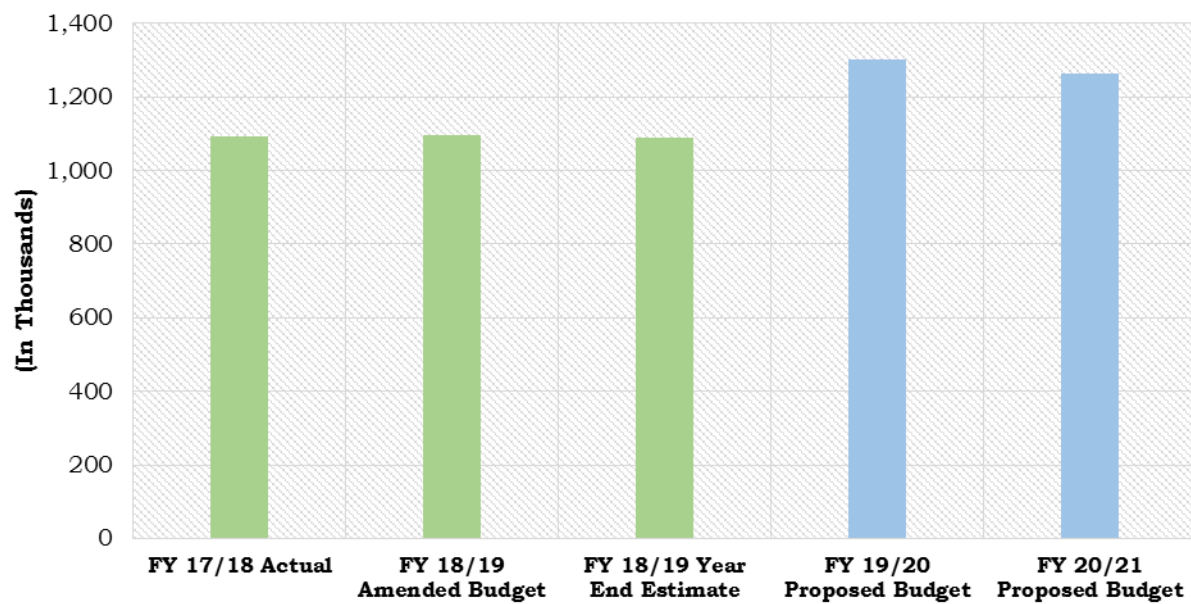
BIENNIAL BUDGET - FY 2019/20 – 2020/21

### DEPARTMENT: NON-DEPARTMENTAL

#### UNIQUE WORK PROGRAMS:

1. Replace City staff computers with new computers and upgrade to Microsoft Office 2019.
2. Implement a cloud backup solution for the City's IT infrastructure for an additional layer of data integrity protection.

#### DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FISCAL YEAR 2019/20 - 2020/21**

|                                   |                                     | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------------|-------------------------------------|---|--|---|------------------------|------------------|
| <b>FUND:</b>                      |                                     | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>                |                                     | Non-Departmental                            |  |   | 195                    |                  |
|                                   |                                     | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                                   |                                     |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>PERSONNEL</b>                  |                                     |   |  |   |                        |                  |
| 510.000                           | SALARIES - FULL TIME                | 112,059                                     | 106,404                                | 106,404                                   | 108,532                | 111,788          |
| 520.000                           | MEDICARE                            | 1,532                                       | 1,543                                  | 1,543                                     | 1,574                  | 1,621            |
| 521.000                           | RETIREMENT                          | 7,520                                       | 35,732                                 | 7,731                                     | 7,886                  | 8,123            |
| 522.000                           | PENSION PLAN UAL                    | 119,942                                     | 179,632                                | 170,672                                   | 231,206                | 273,000          |
| 530.000                           | HEALTH INSURANCE                    | 7,428                                       | 23,932                                 | 23,381                                    | 23,726                 | 24,595           |
| 530.200                           | GROUP LIFE                          | 383   | 267                                    | 398                                       | 406                    | 419              |
| 540.000                           | WORKERS COMP                        | 37,292                                      | 40,000                                 | 40,258                                    | 41,063                 | 41,884           |
| 542.000                           | DISABILITY INSURANCE                | 834   | 728                                    | 728                                       | 735                    | 747              |
| 550.000                           | EMPLOYEE BENEFITS PLAN ADMIN FEE    | 9,423                                       | 9,200                                  | 9,420                                     | 9,420                  | 9,420            |
| <b>Sub-total</b>                  |                                     | <b>296,413</b>                              | <b>397,438</b>                         | <b>360,535</b>                            | <b>424,548</b>         | <b>471,597</b>   |
| <b>MAINTENANCE AND OPERATIONS</b> |                                     |   |  |   |                        |                  |
| 610.000                           | MEMBERSHIPS AND DUES                | 200   | 400                                    | 400                                       | 400                    | 400              |
| 611.000                           | TRAINING AND EDUCATION              | 3,077                                       | 18,400                                 | 7,619                                     | 16,000                 | 9,500            |
| 617.000                           | RECRUITMENT                         | 2,759                                       | 3,000                                  | 3,600                                     | 3,600                  | 3,600            |
| 620.000                           | OFFICE SUPPLIES                     | 9,406                                       | 12,000                                 | 11,000                                    | 11,500                 | 12,000           |
| 621.000                           | COMPUTER SUPPLIES                   | 14,166                                      | 12,000                                 | 11,785                                    | 12,101                 | 12,101           |
| 622.000                           | OPERATING SUPPLIES                  | 7,950                                       | 8,500                                  | 8,000                                     | 8,500                  | 8,500            |
| 623.000                           | PRINTING                            | 6,788                                       | 2,000                                  | 1,500                                     | 2,000                  | 2,000            |
| 625.000                           | POSTAGE & DELIVERY                  | 16,728                                      | 21,000                                 | 19,000                                    | 21,000                 | 21,000           |
| 630.000                           | TELEPHONE & COMMUNICATION           | 48,264                                      | 50,416                                 | 48,704                                    | 48,704                 | 48,704           |
| 641.000                           | RENT/LEASE - EQUIPMENT              | 1,994                                       | 1,500                                  | 1,500                                     | 1,500                  | 1,500            |
| 641.200                           | RENT/LEASE - COPIER                 | 28,229                                      | 39,436                                 | 26,883                                    | 26,882                 | 26,882           |
| 646.000                           | MAINTENANCE & REPAIR- EQUIP/MACH    | 1,094                                       | 5,499                                  | 5,851                                     | 8,676                  | 3,951            |
| 647.000                           | MAINTENANCE & REPAIR-COMP EQUIP     |   | 2,000                                  | 1,223                                     | 2,000                  | 2,000            |
| 690.000                           | GENERAL LIABILITY INSURANCE         | 209,457                                     | 242,944                                | 247,237                                   | 279,987                | 293,867          |
| 690.050                           | EMPLOYMENT PRACTICES LIABILITY INS. | 10,321                                      | 10,442                                 | 11,101                                    | 11,767                 | 12,355           |
| 690.100                           | VEHICLE & PROPERTY INSURANCE        | 31,096                                      | 28,408                                 | 48,887                                    | 56,767                 | 59,605           |
| 690.150                           | EARTHQUAKE INSURANCE                | 23,347                                      | 33,011                                 | 30,049                                    | 34,556                 | 36,284           |
| 690.200                           | COMMERCIAL CRIME INSURANCE          | 2,620                                       | 2,719                                  | 2,686                                     | 2,686                  | 2,820            |
| 690.300                           | INSURANCE ADMINISTRATION            | 16,251                                      | 5,386                                  | 16,093                                    | 46,390                 | 48,709           |
| <b>Sub-total</b>                  |                                     | <b>433,748</b>                              | <b>499,061</b>                         | <b>503,118</b>                            | <b>595,016</b>         | <b>605,778</b>   |
| <b>CONTRACTUAL SERVICES</b>       |                                     |   |  |   |                        |                  |
| 700.090                           | COMPUTER CONSULTING SERVICES        | 98,988                                      | 80,011                                 | 83,167                                    | 27,000                 | 17,000           |
| 720.050                           | HARDWARE & SOFTWARE SUPPORT         | 122,428                                     | 86,865                                 | 116,561                                   | 153,198                | 135,961          |
| <b>Sub-total</b>                  |                                     | <b>221,416</b>                              | <b>166,876</b>                         | <b>199,728</b>                            | <b>180,198</b>         | <b>152,961</b>   |
| <b>CAPITAL OUTLAY</b>             |                                     |   |  |   |                        |                  |
| 930.000                           | FURNITURE                           | 135   | -                                      | 1,100                                     | 5,000                  | 5,000            |
| 940.000                           | COMPUTER HARDWARE & SOFTWARE        | 142,475                                     | 31,700                                 | 24,511                                    | 99,125                 | 26,700           |
| <b>Sub-total</b>                  |                                     | <b>142,609</b>                              | <b>31,700</b>                          | <b>25,611</b>                             | <b>104,125</b>         | <b>31,700</b>    |
| <b>TOTAL</b>                      |                                     | <b>1,094,186</b>                            | <b>1,095,075</b>                       | <b>1,088,992</b>                          | <b>1,303,887</b>       | <b>1,262,036</b> |

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# CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2019/20 – 2020/21

## DEPARTMENT: COMMUNITY DEVELOPMENT

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### DESCRIPTION:

The Community Development Department provides planning, code enforcement, building and safety, and receptionist functions for the City and is organized into two divisions: Planning and Building & Safety.

The Planning division is primarily responsible for administration of the City's Zoning Codes and ensuring the implementation of the goals and strategies of the General Plan, which serves as a comprehensive strategy for the management of future growth and change within the community. In addition, this division monitors and responds to development in neighboring jurisdictions and ensures planning and environmental compliance with regional authorities and State Law.

The Building and Safety division is responsible for the review of building plans, issuance of permits, public counter services, continuous progress inspections, complaint investigations, code compliance, and City reception duties.

**MISSION STATEMENT:** Provide effective guidance and coordination for all land planning and development activities throughout the City and implement the regulations and policies of the City in a manner that will ensure a safe and healthy environment that promotes a high quality of life.

The Department is committed to fulfilling this mission by providing the highest level of professional service to the City Council and general public; by working to improve cooperative relationships with other City departments and public agencies; by fairly and consistently implementing City policies and regulations in the processing of development proposals; and by creating innovative, efficient solutions to community issues.

### FUNCTIONAL AREAS:

#### DEVELOPMENT APPLICATION SERVICES

(Zoning Application Review, Building Permit/ Zoning Code Compliance Review, Public Inquiries Regarding Zoning and Development, CEQA Compliance)

#### ADVANCED PLANNING SERVICES

(General Plan and Zoning Code Amendments, Zoning Changes, Participation in Regional Housing, Transportation, Environmental, and Sustainability Planning Activities and Studies, Special Zoning Studies, Monitoring Development in Adjacent Jurisdictions)



## CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2019/20 – 2020/21

### DEPARTMENT: COMMUNITY DEVELOPMENT

#### COUNTER SERVICES

(Building Plan Check Intake, Building Permit Issuance, Plan Check Tracking, Permit Fee Estimation, Fire Prevention Submittals, Building Code Information, Over-The-Counter Plans Examination)

#### INSPECTION SERVICES

(Zoning Code Compliance, Building Code Inspections, Property Maintenance)

#### PLAN CHECK SERVICES

(Building Permit Reviews for ADA Compliance, Building, Mechanical, Plumbing, Fire, Electrical Codes, and Energy Codes)

#### BUDGETED STAFFING:

|           | Fiscal Year<br>2018-19 | Fiscal Year<br>2019-20 | Fiscal Year<br>2020-21 |
|-----------|------------------------|------------------------|------------------------|
| Full-time | 6.00                   | 6.00                   | 6.00                   |
| Part-time | 1.10                   | 1.10                   | 1.10                   |
| Total     | 7.10                   | 7.10                   | 7.10                   |

#### UNIQUE WORK PROGRAMS:

1. Support, process, and complete the entitlement processes for significant development projects as needed.
  - Five Lagunas.
  - Former Phillips Mazda Site.
2. Update City guidelines and standards that achieve required consistency with state law, or existing Zoning Code requirements, including the following:
  - Triennial Building Codes adoption
  - Hillside Development Guidelines
  - Revision of local CEQA Implementing Guidelines integrating the state requirement for “Vehicle Miles Traveled” analysis into the City’s environmental review procedures.
3. Monitor and participate in the Regional Housing Needs Assessment (RHNA) process in preparation for the Sixth Housing Element Cycle, and commence adoption of the Housing Element which is due to the state in 2021, including amendments to the General Plan for climate adaptation as required by SB 379 (2015).



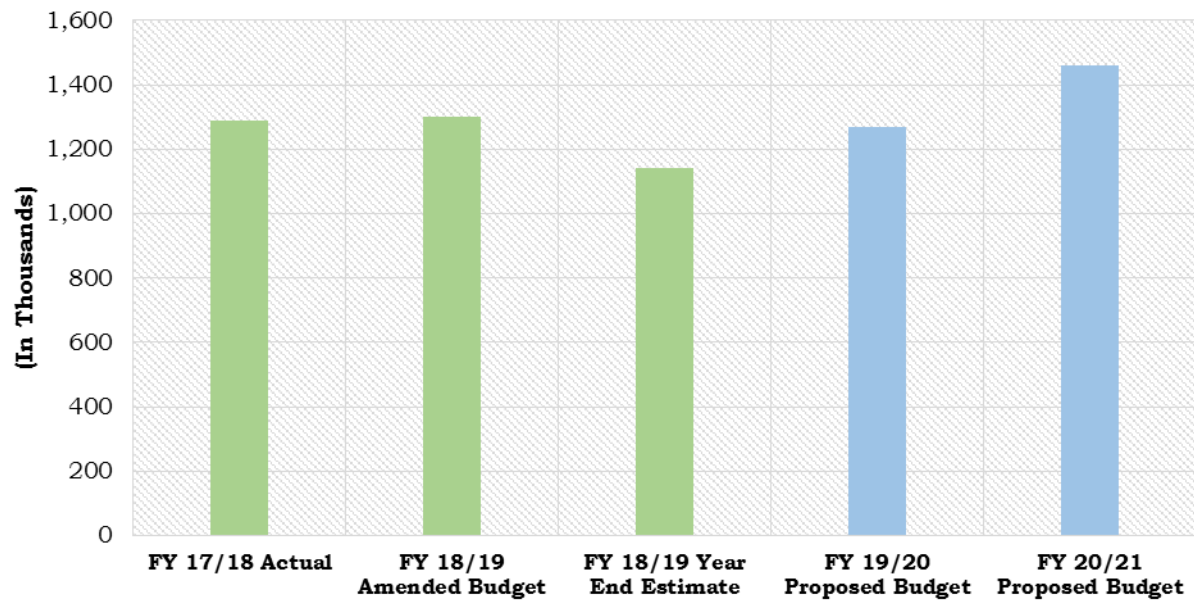
## CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2019/20 – 2020/21

### DEPARTMENT: COMMUNITY DEVELOPMENT

4. Apply to the County of Orange to participate in the Urban County CDBG program and establish a City-wide housing rehabilitation program for CDBG program years FY 19/20 – FY 20/21.
5. Monitor and participate in activities that support federal and county efforts to complete the 2020 Census including review of census tract and census tract block group boundary changes and address matching, to ensure every Laguna Hills resident is counted.

#### DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FISCAL YEAR 2019/20 - 2020/21**

|                                   |                                | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------------|--------------------------------|---|--|---|------------------------|------------------|
| <b>FUND:</b>                      |                                | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>                |                                | Community Development                       |  |   | 225                    |                  |
|                                   |                                | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                                   |                                |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>PERSONNEL</b>                  |                                |   |  |   |                        |                  |
| 510.000                           | SALARIES - FULL TIME           | 583,690                                     | 507,145                                | 535,145                                   | 595,589                | 629,775          |
| 512.000                           | SALARIES - PART-TIME           | 128,015                                     | 133,014                                | 51,314                                    | 52,340                 | 53,910           |
| 518.000                           | AUTO ALLOWANCE                 | 7,200                                       | 7,200                                  | 7,200                                     | 7,200                  | 7,200            |
| 520.000                           | MEDICARE                       | 9,807                                       | 9,387                                  | 8,335                                     | 9,499                  | 10,018           |
| 521.000                           | RETIREMENT                     | 101,877                                     | 100,279                                | 81,374                                    | 85,290                 | 85,701           |
| 530.000                           | HEALTH INSURANCE               | 109,756                                     | 128,887                                | 94,171                                    | 100,875                | 104,582          |
| 530.200                           | GROUP LIFE                     | 2,187                                       | 1,485                                  | 1,782                                     | 2,089                  | 2,194            |
| 540.000                           | UNEMPLOYMENT                   | -   | -                                      | 11,700                                    | -                      | -                |
| 542.000                           | DISABILITY INSURANCE           | 4,362                                       | 3,957                                  | 3,380                                     | 3,921                  | 4,097            |
| <b>Sub-total</b>                  |                                | <b>946,894</b>                              | <b>891,354</b>                         | <b>794,401</b>                            | <b>856,803</b>         | <b>897,477</b>   |
| <b>MAINTENANCE AND OPERATIONS</b> |                                |   |  |   |                        |                  |
| 610.000                           | MEMBERSHIPS AND DUES           | 2,890                                       | 2,675                                  | 2,560                                     | 2,700                  | 2,700            |
| 611.000                           | TRAINING AND EDUCATION         | 4,282                                       | 7,700                                  | 2,800                                     | 7,800                  | 6,300            |
| 613.000                           | MILEAGE REIMBURSEMENT          | 24  | 500                                    | 200                                       | 300                    | 300              |
| 613.100                           | VEHICLE - FUEL                 | 521   | 2,000                                  | 500                                       | 500                    | 500              |
| 622.000                           | OPERATING SUPPLIES             | 1,051                                       | 1,500                                  | 750                                       | 1,500                  | 1,500            |
| 623.000                           | PRINTING                       | 695   | 1,000                                  | 500                                       | 1,000                  | 1,000            |
| 626.000                           | SUBSCRIPTIONS & BOOKS          | 3,175                                       | 3,200                                  | 3,300                                     | 3,500                  | 3,500            |
| 646.100                           | MAINTENANCE & REPAIR- VEHICLE  | 1,225                                       | 4,000                                  | 1,000                                     | 1,500                  | 1,500            |
| 662.000                           | BANK & MERCHANT SERVICE FEES   | 1,423                                       | 1,200                                  | 1,200                                     | 1,200                  | 1,200            |
| <b>Sub-total</b>                  |                                | <b>15,287</b>                               | <b>23,775</b>                          | <b>12,810</b>                             | <b>20,000</b>          | <b>18,500</b>    |
| <b>CONTRACTUAL SERVICES</b>       |                                |   |  |   |                        |                  |
| 700.000                           | PROF SVCS - BLDG & SAFETY SVCS | 324,671                                     | 375,200                                | 309,000                                   | 374,000                | 374,000          |
| 700.200                           | GENERAL PLANNING SVCS.         | -   | 10,000                                 | 24,500                                    | 20,000                 | 20,000           |
| 700.225                           | HOUSING ELEMENT                | -   | -                                      | -   | -                      | 150,000          |
| 720.050                           | HARDWARE & SOFTWARE SUPPORT    | 250   | 2,000                                  | 1,450                                     | -                      | -                |
| <b>Sub-total</b>                  |                                | <b>324,921</b>                              | <b>387,200</b>                         | <b>334,950</b>                            | <b>394,000</b>         | <b>544,000</b>   |
| <b>TOTAL</b>                      |                                | <b>1,287,101</b>                            | <b>1,302,329</b>                       | <b>1,142,161</b>                          | <b>1,270,803</b>       | <b>1,459,977</b> |



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# CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2019/20 – 2020/21

## DEPARTMENT: PUBLIC SERVICES

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### DESCRIPTION:

The Public Services Department is composed of three divisions: Engineering, Public Works, and Parks.

The Engineering division provides management of the public right-of-way, traffic engineering, civil engineering, water quality administration and capital improvement administration. This division also provides staff support to the City's Traffic Commission, responds to resident concerns regarding traffic safety, monitors regional transportation impacts to the community, interfaces with adjacent communities, and monitors local traffic conditions.

The Public Works division provides maintenance services for all infrastructure in the public right-of-way. The maintenance services, with the exception of administration and maintenance inspection, are provided on a contract basis. The Public Works maintenance function includes pavement repairs, signage, striping, concrete work and street sweeping on the 95 centerline miles of the street system, monitoring of the storm drain system, repair of bicycle trails, and maintenance of 48 traffic signals throughout the City. The division responds to resident calls regarding maintenance issues, provides weekly inspection of the local street system, prepares task orders and oversees the implementation of scheduled maintenance work.

The Parks division performs maintenance inspection and administration of contracts for landscape maintenance of the City's 48 acres of local parks, 26 acres of sports parks, 152 acres of open space and slopes, 15 acres of median islands and parkways; graffiti removal; lighting maintenance; and a variety of repair services.

**MISSION STATEMENT:** Protect and preserve the public's use and ownership of public property and rights-of-way throughout the City.

Provide scheduled and preventive infrastructure maintenance services within public rights-of-way for the benefit of the community.

Provide, create, and maintain a high-quality park, trails and public landscape system that encourages the public's use of park facilities and open space areas, and adds to the overall aesthetic appearance and quality of life for the residents of the City.



## CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2019/20 – 2020/21

DEPARTMENT: PUBLIC SERVICES

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### FUNCTIONAL AREAS:

#### **STREET SYSTEM**

(Life-Cycle management of the 95-mile street system)

#### **TRAFFIC CONTROL SYSTEM**

(Monitoring of 48 signalized intersections and maintenance of 8000 signs and 4,000 pavement markings)

#### **FLOOD CONTROL/WATER QUALITY**

(Maintenance of drainage facilities and administration of water quality compliance)

#### **MANAGEMENT OF THE PUBLIC RIGHT-OF-WAY**

(Encroachment Permits, Plan Checking, and Inspection)

#### **TRAFFIC ENGINEERING AND TRAFFIC COMMISSION SUPPORT SERVICES**

(Support of the Traffic Commission, Traffic Safety Evaluation, and Management of Traffic Control Devices)

#### **CAPITAL IMPROVEMENT ADMINISTRATION**

(Planning and Budgeting, Design, Construction Management, Inspection, and Grant Applications)

#### **LANDSCAPE MAINTENANCE**

(Parks, Parkways, Slopes, and Median Islands)

#### **OPEN SPACE MAINTENANCE**

(Undeveloped Areas and Trails and Weed Abatement)

#### **URBAN FORESTRY**

(Tree Inventory and Maintenance)

### BUDGETED STAFFING:

|           | Fiscal Year<br>2018-19 | Fiscal Year<br>2019-20 | Fiscal Year<br>2020-21 |
|-----------|------------------------|------------------------|------------------------|
| Full-time | 5.00                   | 5.00                   | 5.00                   |
| Part-time | 0.00                   | 0.00                   | 0.00                   |
| Total     | 5.00                   | 5.00                   | 5.00                   |



## CITY OF LAGUNA HILLS

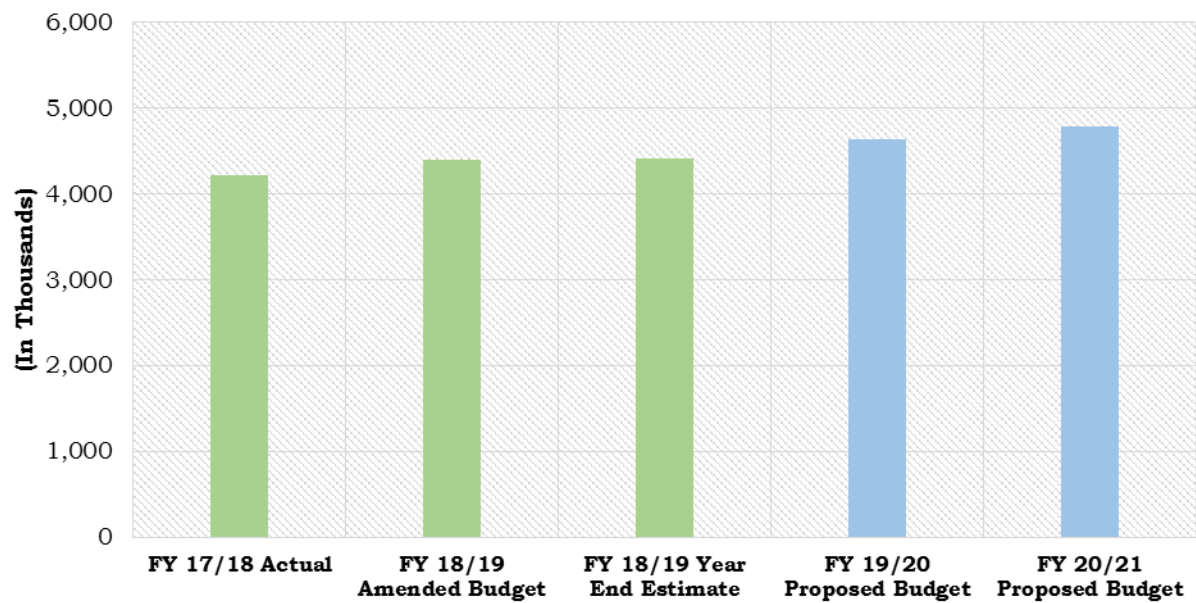
BIENNIAL BUDGET - FY 2019/20 – 2020/21

DEPARTMENT: PUBLIC SERVICES

### UNIQUE WORK PROGRAMS:

1. Continue the update to, and addition of, data layers to the Geographic Information System.
2. Develop a prioritized five-year Parks and Recreation Facilities Improvement Plan.
3. Implementation of Street Furniture Donation Program.
4. Seek grant funds for infrastructure improvements.

### DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FISCAL YEAR 2019/20 - 2020/21**

|                                   |                                    | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------------|------------------------------------|---|--|---|------------------------|------------------|
| <b>FUND:</b>                      |                                    | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>                |                                    | Public Services                             |  |   | 355                    |                  |
|                                   |                                    | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                                   |                                    |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>PERSONNEL</b>                  |                                    |   |  |   |                        |                  |
| 510.000                           | SALARIES - FULL TIME               | 599,267                                     | 620,155                                | 642,876                                   | 641,249                | 697,243          |
| 518.000                           | AUTO ALLOWANCE                     | 7,800                                       | 7,800                                  | 7,800                                     | 7,800                  | 7,800            |
| 520.000                           | MEDICARE                           | 8,337                                       | 9,104                                  | 9,435                                     | 9,412                  | 13,226           |
| 521.000                           | RETIREMENT                         | 106,560                                     | 104,056                                | 106,984                                   | 87,614                 | 94,543           |
| 530.000                           | HEALTH INSURANCE                   | 74,214                                      | 80,512                                 | 78,936                                    | 81,085                 | 84,043           |
| 530.200                           | GROUP LIFE                         | 2,007                                       | 1,531                                  | 2,171                                     | 2,201                  | 2,270            |
| 542.000                           | DISABILITY INSURANCE               | 4,300                                       | 3,846                                  | 4,106                                     | 3,913                  | 3,989            |
|                                   | <b>Sub-total</b>                   | <b>802,485</b>                              | <b>827,004</b>                         | <b>852,308</b>                            | <b>833,274</b>         | <b>903,114</b>   |
| <b>MAINTENANCE AND OPERATIONS</b> |                                    |   |  |   |                        |                  |
| 610.000                           | MEMBERSHIPS AND DUES               | 1,890                                       | 2,200                                  | 2,200                                     | 2,200                  | 2,300            |
| 611.000                           | TRAINING AND EDUCATION             | 8,177                                       | 7,500                                  | 9,800                                     | 9,500                  | 10,000           |
| 613.000                           | MILEAGE REIMBURSEMENT              |   | 100                                    | 100                                       | 100                    | 100              |
| 613.100                           | VEHICLE - FUEL                     | 6,167                                       | 7,000                                  | 6,000                                     | 6,000                  | 6,200            |
| 622.000                           | OPERATING SUPPLIES                 | 11,990                                      | 12,000                                 | 12,000                                    | 12,000                 | 12,500           |
| 623.000                           | PRINTING                           | 6,467                                       | 1,000                                  | 3,000                                     | 3,000                  | 3,000            |
| 626.000                           | SUBSCRIPTIONS & BOOKS              |   | 250                                    | 545                                       | 600                    | 600              |
| 630.000                           | TELEPHONE & COMMUNICATION          | 262   | 500                                    | 300                                       | 500                    | 500              |
| 631.000                           | UTILITIES - ELECTRIC               | 110,681                                     | 115,000                                | 110,000                                   | 115,000                | 120,000          |
| 631.400                           | ELECTRIC - ST. LIGHTS/SIGNALS      | 432,977                                     | 441,000                                | 400,000                                   | 415,000                | 430,000          |
| 631.900                           | UTILITIES ELECTRIC/OnBillFinancing | 33,396                                      |  | 92,000                                    | 92,000                 | 92,000           |
| 635.000                           | UTILITIES - WATER                  | 389,429                                     | 358,000                                | 325,000                                   | 360,000                | 368,000          |
| 640.000                           | RENT/LEASE - FACILITY              | 6,036                                       | 6,200                                  | 6,100                                     | 6,300                  | 6,500            |
| 646.100                           | MAINTENANCE & REPAIR- VEHICLE      | 5,926                                       | 3,200                                  | 3,000                                     | 3,000                  | 3,200            |
|                                   | <b>Sub-total</b>                   | <b>1,013,396</b>                            | <b>953,950</b>                         | <b>970,045</b>                            | <b>1,025,200</b>       | <b>1,054,900</b> |
| <b>CONTRACTUAL SERVICES</b>       |                                    |   |  |   |                        |                  |
| 700.000                           | PROFESSIONAL SERVICES              | 34,444                                      | 16,000                                 | 14,000                                    | 15,000                 | 16,000           |
| 700.090                           | COMPUTER CONSULTING SERVICES       | -   | 35,000                                 | -   | -                      | -                |
| 700.100                           | CITY ENGINEER                      | 41,242                                      | 25,000                                 | 20,000                                    | 30,000                 | 35,000           |
| 700.101                           | TRAFFIC ENGINEER                   | 47,098                                      | 45,000                                 | 50,000                                    | 45,000                 | 45,000           |
| 700.250                           | ON-CALL ENGINEER                   | 650   | -                                      | -   | 5,000                  | 5,000            |
| 700.255                           | IMPROVEMENT INSPECTION             | 57,353                                      | 100,000                                | 130,000                                   | 140,000                | 150,000          |
| 700.631                           | PROF SVCS UTILITY COST MGMT        | 292   |  | 500                                       | 500                    | 500              |
| 720.400                           | STREET MAINTENANCE                 | 520,050                                     | 550,000                                | 565,000                                   | 582,000                | 595,000          |
| 720.410                           | STREET SWEEPING                    | 125,726                                     | 135,000                                | 135,000                                   | 138,000                | 141,000          |
| 720.420                           | TRAFFIC SIGNAL MAINTENANCE         | 164,521                                     | 133,000                                | 150,000                                   | 152,000                | 154,000          |
| 720.500                           | GRAFFITI REMOVAL                   | 11,276                                      | 18,000                                 | 25,000                                    | 30,000                 | 32,000           |
| 720.700                           | LANDSCAPE MAINTENANCE              | 1,021,081                                   | 1,110,000                              | 1,100,000                                 | 1,146,000              | 1,142,000        |
| 720.701                           | PARKS CONTRACT REPAIR              | 65,952                                      | 75,000                                 | 80,000                                    | 100,000                | 110,000          |
| 720.702                           | TREE MAINTENANCE                   | 273,498                                     | 280,000                                | 280,000                                   | 350,000                | 358,000          |
| 720.730                           | ANNUAL WEED ABATEMENT PRORAM       | 45,178                                      | 46,000                                 | 46,000                                    | 50,000                 | 51,000           |
|                                   | <b>Sub-total</b>                   | <b>2,408,362</b>                            | <b>2,568,000</b>                       | <b>2,595,500</b>                          | <b>2,783,500</b>       | <b>2,834,500</b> |

**CITY OF LAGUNA HILLS  
BIENNIAL BUDGET  
FISCAL YEAR 2019/20 - 2020/21**

|                |                       | DESCRIPTION                        |                               |                                  | CODE NO.        |           |
|----------------|-----------------------|------------------------------------|-------------------------------|----------------------------------|-----------------|-----------|
| FUND:          |                       | General Fund                       |                               |                                  | 100             |           |
| DEPARTMENT:    |                       | Public Services                    |                               |                                  | 355             |           |
|                |                       | PRIOR YEAR'S<br>ACTUAL<br>FY 17/18 | AMENDED<br>BUDGET<br>FY 18/19 | YEAR END<br>ESTIMATE<br>FY 18/19 | PROPOSED BUDGET |           |
|                |                       |                                    |                               |                                  | FY 19/20        | FY 20/21  |
| CAPITAL OUTLAY |                       |                                    |                               |                                  |                 |           |
| 900.000        | VEHICLES              | -                                  | 35,000                        | -                                | -               | -         |
| 910.000        | EQUIPMENT & MACHINERY | -                                  | 17,000                        | -                                | 20,000          | -         |
| Sub-total      |                       | -                                  | 52,000                        | -                                | 20,000          | -         |
| TOTAL          |                       | 4,224,243                          | 4,400,954                     | 4,417,853                        | 4,661,974       | 4,792,514 |



# CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2019/20 – 2020/21

## DEPARTMENT: COMMUNITY SERVICES

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### DESCRIPTION:

Community Services programs are a valuable service that the City provides to enhance the quality of life for its citizens. Laguna Hills strives to offer superior recreation programs for all ages. The Community Services Department provides recreation classes, special events, excursions, camps, athletic programs, and disability services in response to the demands of the community. The Community Services Department is also responsible for administering the City's franchise agreement for solid waste and recycling services and animal services.

**MISSION STATEMENT:** Provide quality recreation programming that promotes a healthy lifestyle, self-esteem, family life, community spirit, and public welfare.

### FUNCTIONAL AREAS:

#### **SPECIAL EVENTS**

(Fourth of July, Memorial Day Race, and Seasonal Celebrations)

#### **EARLY CHILDHOOD AND CHILDREN'S PROGRAMS**

(Pre-school, Sports and Athletics, Cooking, Music, Art and Science Classes, Theatre and Camp Programs)

#### **TEEN PROGRAMS**

(Personal Development and Physical Fitness Classes, Special Events, and Volunteer Opportunities)

#### **ADULT PROGRAMS**

(Sports Leagues, Physical Fitness, and Personal Development Classes)

#### **DISABILITY SERVICES**

(Circle of Friends Program, Dances, Classes, and Special Events)

#### **SENIOR PROGRAMS**

(Physical Fitness and Personal Development Classes, and Senior Dial-a-Taxi Service)

#### **HISTORICAL INFORMATION**

(City Monument Site, Fossil Display, Classes, Special Events, and Walking Tour)

#### **SOLID WASTE FRANCHISE ADMINISTRATION**

(Solid Waste, Recycling Programs)





## **CITY OF LAGUNA HILLS**

BIENNIAL BUDGET - FY 2019/20 – 2020/21

### **DEPARTMENT: COMMUNITY SERVICES**

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#### **ANIMAL SERVICES ADMINISTRATION**

(Animal Services Contract Administration)

#### **HOMELESSNESS SERVICES**

(Homelessness Services Contract Administration)

#### **HISTORICAL INFORMATION**

(City Monument Site, Fossil Display, and Classes)

#### **BUDGETED STAFFING:**

|           | <b>Fiscal Year<br/>2018-19</b> | <b>Fiscal Year<br/>2019-20</b> | <b>Fiscal Year<br/>2020-21</b> |
|-----------|--------------------------------|--------------------------------|--------------------------------|
| Full-time | 6.00                           | 6.00                           | 6.00                           |
| Part-time | 8.50                           | 8.50                           | 8.50                           |
| Total     | 14.50                          | 14.50                          | 14.50                          |

#### **UNIQUE WORK PROGRAMS:**

1. Offer an additional Volunteer Connection Day each year for teens to plant flowers and other vegetation in an effort to beautify the City and also for teens to acquire volunteer hours for school.
2. Improve the registration process for recreation classes and facility reservations to reduce paper generation, enhance customer services, and to save staff time in processing.
3. Negotiate an amendment to the solid waste and recycling franchise agreement with CR&R to address new state requirements per Senate Bill ("SB") 1383 such as a residential organics waste recycling program and the appropriate processing of both commercial and residential organic waste by CR&R.
4. Introduce new ordinances and regulations to address the requirements of SB 1383 organic waste recycling.
5. Update Chapter 5-23 (Solid Waste) of the Laguna Hills Municipal Code.

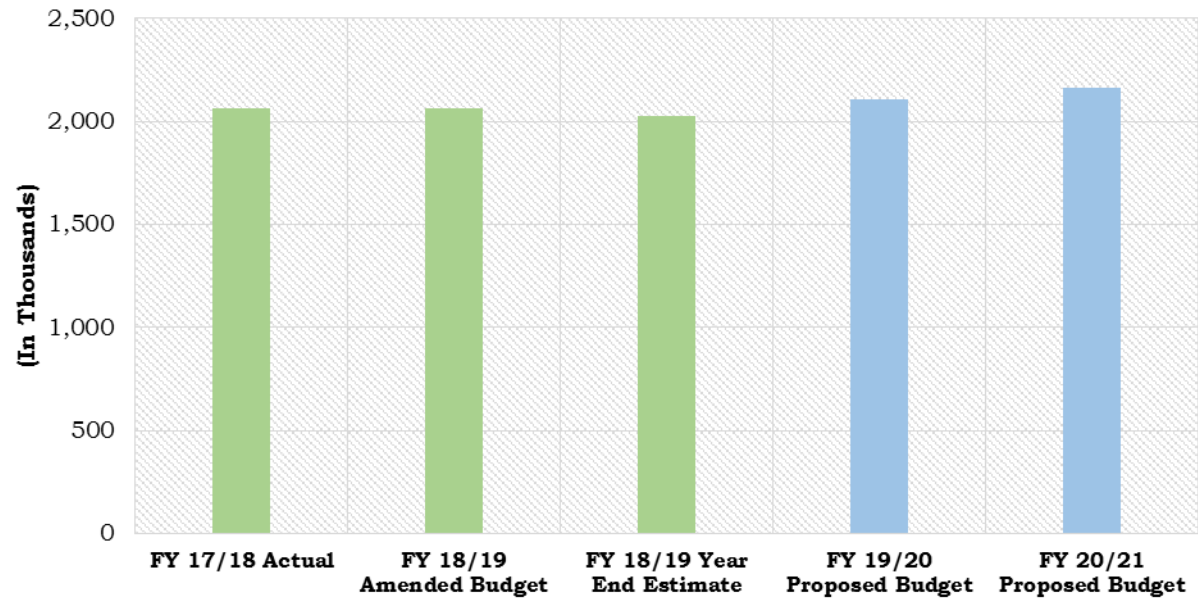
#### **DEPARTMENT EXPENDITURE GRAPH:**



## CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2019/20 – 2020/21

### DEPARTMENT: COMMUNITY SERVICES



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**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FISCAL YEAR 2019/20 - 2020/21**

|                                   |                                  | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------------|----------------------------------|---|--|---|------------------------|------------------|
| <b>FUND:</b>                      |                                  | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>                |                                  | Community Services                          |  |   | 310                    |                  |
|                                   |                                  | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                                   |                                  |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>PERSONNEL</b>                  |                                  |   |  |   |                        |                  |
| 510.000                           | SALARIES - FULL TIME             | 518,794                                     | 533,113                                | 513,212                                   | 579,854                | 597,250          |
| 512.000                           | SALARIES - PART-TIME             | 313,402                                     | 320,057                                | 265,875                                   | 264,032                | 286,000          |
| 518.000                           | AUTO ALLOWANCE                   | -   | -                                      | 7,200                                     | 7,200                  | 7,200            |
| 520.000                           | MEDICARE                         | 12,309                                      | 12,371                                 | 11,651                                    | 12,646                 | 10,223           |
| 521.000                           | RETIREMENT                       | 138,042                                     | 140,642                                | 125,613                                   | 129,531                | 148,915          |
| 530.000                           | HEALTH INSURANCE                 | 109,651                                     | 123,132                                | 115,553                                   | 135,711                | 140,717          |
| 530.200                           | GROUP LIFE                       | 2,108                                       | 1,477                                  | 1,898                                     | 2,148                  | 2,193            |
| 540.000                           | UNEMPLOYMENT                     | -   | -                                      | 11,893                                    | -                      | -                |
| 542.000                           | DISABILITY INSURANCE             | 4,173                                       | 3,862                                  | 3,443                                     | 3,947                  | 4,023            |
|                                   | <b>Sub-total</b>                 | <b>1,098,478</b>                            | <b>1,134,654</b>                       | <b>1,056,338</b>                          | <b>1,135,069</b>       | <b>1,196,521</b> |
| <b>MAINTENANCE AND OPERATIONS</b> |                                  |   |  |   |                        |                  |
| 610.000                           | MEMBERSHIPS AND DUES             | 1,336                                       | 1,363                                  | 1,370                                     | 1,360                  | 1,360            |
| 611.000                           | TRAINING AND EDUCATION           | 3,440                                       | 6,000                                  | 4,300                                     | 6,000                  | 6,000            |
| 611.500                           | CERTIFICATION FEES               | 964   | 496                                    | 915                                       | 520                    | 520              |
| 613.000                           | MILEAGE REIMBURSEMENT            | 270   | 400                                    | 222                                       | 400                    | 400              |
| 613.100                           | VEHICLE - FUEL                   | 2,600                                       | 3,000                                  | 3,224                                     | 3,000                  | 3,000            |
| 620.500                           | OFFICE SUPPLIES - COMM CENTER    | 6,059                                       | 7,000                                  | 4,967                                     | 5,500                  | 5,500            |
| 622.005                           | OPERATING SUPPLIES - COMM CENTER | 4,418                                       | 3,000                                  | 3,631                                     | 3,000                  | 3,000            |
| 622.100                           | OPER. SUPPLIES - UNIFORMS        | 627   | 2,500                                  | 1,525                                     | 2,500                  | 2,500            |
| 622.500                           | SUPPLIES - PROG. SERVICES        | 4,030                                       | 6,000                                  | 4,394                                     | 6,000                  | 6,000            |
| 622.501                           | SUPPLIES - YOUTH LEAGUES         | 4,170                                       | 4,500                                  | 4,195                                     | 4,000                  | 4,000            |
| 622.502                           | SUPPLIES - ADULT LEAGUES         | 9,247                                       | 9,000                                  | 8,000                                     | 7,750                  | 7,750            |
| 623.500                           | PRINTING - PROG. SERVICES        | -   | 1,000                                  | -   | 500                    | 500              |
| 624.500                           | ADVERTISING - PROG. SVCS.        | 306   | 3,000                                  | 477                                       | 1,500                  | 1,500            |
| 626.000                           | SUBSCRIPTIONS & BOOKS            | 684   | 600                                    | 911                                       | 600                    | 600              |
| 630.100                           | T & C - COMM. CNTR.              | 5,949                                       | 4,156                                  | 4,156                                     | 4,156                  | 4,156            |
| 631.100                           | UTILITIES - ELECTRIC - COMM CNTR | 100,151                                     | 93,000                                 | 90,000                                    | 93,000                 | 93,000           |
| 632.500                           | UTILITIES - GAS - COMM CNTR      | 826   | 1,500                                  | 1,292                                     | 1,500                  | 1,500            |
| 635.100                           | UTILITIES - WATER COMM CNTR      | 6,077                                       | 9,000                                  | 6,761                                     | 9,000                  | 9,000            |
| 641.000                           | RENT/LEASE - EQUIPMENT           | 1,162                                       | 1,100                                  | 1,100                                     | 1,100                  | 1,100            |
| 641.100                           | RENT/LEASE - VEHICLE             | -   | 750                                    | -   | 750                    | 750              |
| 645.500                           | MAINTENANCE & REPAIR-COMM CNTR   | 74,469                                      | 80,000                                 | 107,540                                   | 80,000                 | 80,000           |
| 646.500                           | MAINTENANCE & REPAIR- EQPT/M-CC  | 20  | 4,000                                  | 1,302                                     | 4,000                  | 4,000            |
| 646.100                           | MAINTENANCE & REPAIR- VEHICLE    | 5,478                                       | 5,000                                  | 7,408                                     | 5,000                  | 5,000            |
| 662.000                           | BANK & MERCHANT SERVICE FEES     | 14,500                                      | 10,933                                 | 14,425                                    | 15,534                 | 15,534           |
| 690.500                           | INSURANCE - PROGRAM SVCS         | 4,011                                       | 2,682                                  | 2,682                                     | 2,700                  | 2,700            |
| 695.000                           | COMM. EVENTS/PUBLIC RELATIONS    | 1,879                                       | -                                      | -   | -                      | -                |
| 695.500                           | HOLIDAY EVENTS                   | 54,804                                      | 60,750                                 | 48,650                                    | 107,250                | 107,250          |
| 695.501                           | DAY CAMPS                        | 16,352                                      | 17,900                                 | 18,425                                    | 17,900                 | 17,900           |
| 695.502                           | M & O - DISABILITY SERVICES      | 3,950                                       | 4,553                                  | 4,553                                     | 4,553                  | 4,553            |
| 695.504                           | M & O - HISTORICAL PROG.         | 37  | 500                                    | -   | 500                    | 500              |
| 695.505                           | M & O - EXCURSIONS               | 449   | 1,000                                  | 765                                       | 1,000                  | 1,000            |
| 695.506                           | TEEN PROGRAMS                    | 15,524                                      | 15,477                                 | 10,636                                    | 15,477                 | 15,477           |
| 695.507                           | MARATHON 5K                      | 194,479                                     | 184,000                                | 194,000                                   | 194,000                | 194,000          |
| 695.508                           | JULY FOURTH CELEBRATION          | 53,275                                      | 58,450                                 | 56,045                                    | 58,450                 | 58,450           |
|                                   | <b>Sub-total</b>                 | <b>591,543</b>                              | <b>602,610</b>                         | <b>607,871</b>                            | <b>658,500</b>         | <b>658,500</b>   |

**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FISCAL YEAR 2019/20 - 2020/21**

|                             |                               | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------|-------------------------------|---|--|---|------------------------|------------------|
| <b>FUND:</b>                |                               | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>          |                               | Community Services                          |  |   | 310                    |                  |
|                             |                               | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                             |                               |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>CONTRACTUAL SERVICES</b> |                               |   |  |   |                        |                  |
| 700.000                     | PROFESSIONAL SERVICES         | -   | 3,500                                  | 3,500                                     | 2,500                  | 2,500            |
| 720.301                     | CONTRACT SVCS - PROPERTY MGMT | 42,250                                      | 42,000                                 | 42,000                                    | 42,000                 | 42,000           |
| 720.302                     | CONTRACT SVCS - HOMELESSNESS  | -   | -                                      | -   | 15,564                 | 15,564           |
| 720.303                     | CONTRACT SVCS - OCTAP         | -   | -                                      | 2,284                                     | 2,347                  | 1,670            |
| 721.500                     | CONTRACT SVCS - REC PROGRAMS  | 181,548                                     | 130,000                                | 163,844                                   | 140,000                | 140,000          |
| 721.505                     | JANITORIAL SERVICES           | 146,063                                     | 146,332                                | 146,332                                   | 148,600                | 148,600          |
|                             | <b>Sub-total</b>              | <b>369,861</b>                              | <b>321,832</b>                         | <b>357,960</b>                            | <b>351,011</b>         | <b>350,334</b>   |
| <b>CAPITAL OUTLAY</b>       |                               |   |  |   |                        |                  |
| 910.500                     | EQUIPMENT & MACHINERY         | -   | 1,500                                  | 3,208                                     | 1,500                  | 1,500            |
| 930.500                     | FURNITURE                     | 6,914                                       | 3,500                                  | 1,837                                     | 10,200                 | 6,000            |
|                             | <b>Sub-total</b>              | <b>6,914</b>                                | <b>5,000</b>                           | <b>5,045</b>                              | <b>11,700</b>          | <b>7,500</b>     |
|                             | <b>TOTAL</b>                  | <b>2,066,796</b>                            | <b>2,064,096</b>                       | <b>2,027,214</b>                          | <b>2,156,280</b>       | <b>2,212,855</b> |



# CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2019/20 – 2020/21

## DEPARTMENT: PUBLIC SAFETY

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### DESCRIPTION:

The Public Safety Department includes Police Services, Animal Control, and Emergency Management functions. The Police Services division accounts for the law enforcement contract with the Orange County Sheriff's Department and provides a full-time equivalent police department. Their responsibilities include: protection of citizens, enforcement of laws, and crime prevention education.

Animal Control Services are provided under contract with the City of Mission Viejo. The purpose of this division is to provide pet care, pet recovery, and pet education/training for residents.

The Emergency Management function is responsible for preparing and maintaining an emergency operations plan. This division is also responsible for maintaining the readiness of City staff and promoting an enhanced citywide understanding of emergency preparedness.

**MISSION STATEMENT:** Our mission is to provide responsive, professional, and caring law enforcement services to all people in the City of Laguna Hills.

### FUNCTIONAL AREAS:

#### GENERAL LAW ENFORCEMENT

(Respond to Calls for Service, Preventive Patrol, Follow-up General and Specialized Investigation, and Apprehension of Criminal Offenders)

#### TRAFFIC SAFETY

(Traffic Enforcement, Traffic Safety, DUI Suppression, and Collision Investigation)

#### PARKING SERVICES

(Parking Enforcement, Citation Processing, Citation Adjudication, and Abandoned Vehicle Abatement)

#### YOUTH SERVICES

(Drug Education, Teen Safety Programs, Bicycle and Pedestrian Safety Programs, and Explorer Program)

#### SPECIAL SERVICES

(SWAT, VICE, Hazardous Device Section, Tactical Apprehension Team, Crisis Negotiations Team, Canine Enforcement, Narcotics Enforcement, Direct Enforcement Team, Homeless Outreach Team, School Resource Officer, School Mobile Assessment Response Team, Air Bureau Enhanced Helicopter Support, Gang Suppression, Mounted Patrol, Search and Rescue, and Reserve Bureau)



## CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2019/20 – 2020/21

### DEPARTMENT: PUBLIC SAFETY

#### ANIMAL SERVICES

(Pet Adoption and Related Owner Services, Animal Care, Pet Recovery, Response to Calls for Service, Animal Population Control, Disease Prevention, Mobile Pet Adoption Services, and Local Vaccination Clinics)

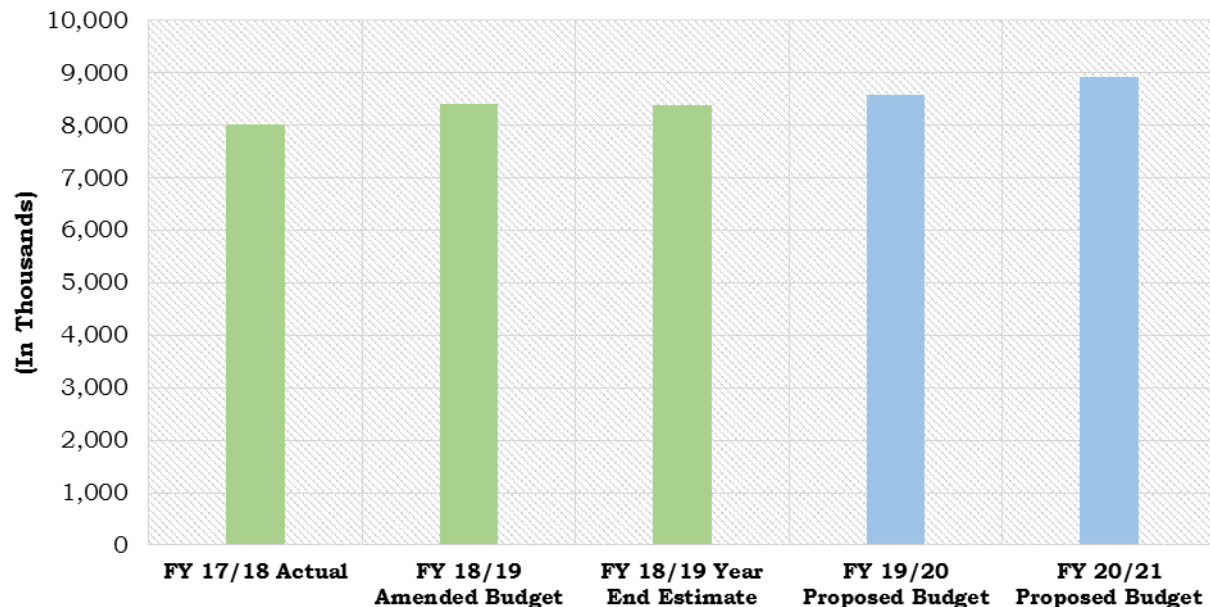
#### EMERGENCY MANAGEMENT SERVICES

(Planning, Training, Response, Recovery, and Mutual Aid Assistance)

#### UNIQUE WORK PROGRAMS:

1. Conduct a feasibility study regarding the installation of fixed Automated License Plate Readers (ALPRs) along the I-5 Freeway corridor at all intersection leading to and from the city.
2. Implement a public access Prescription Drug Disposal Program, facilitated at City Hall during normal business hours on a continuous basis.
3. Participate in “National Take Back Day” in partnership with the Drug Enforcement Administration (DEA) to provide outreach and education to City residents regarding the proper disposal of unused prescription medications.
4. Coordinate and host a “National Night Out” event that educates citizens on public safety resources available within the County.

#### DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS**  
**BIENNIAL BUDGET**  
**FISCAL YEAR 2019/20 - 2020/21**

|                                   |                                   | <b>DESCRIPTION</b>                          |  |   | <b>CODE NO.</b>        |                  |
|-----------------------------------|-----------------------------------|---|--|---|------------------------|------------------|
| <b>FUND:</b>                      |                                   | General Fund                                |  |   | 100                    |                  |
| <b>DEPARTMENT:</b>                |                                   | Public Safety                               |  |   | 420                    |                  |
|                                   |                                   | <b>PRIOR YEAR'S<br/>ACTUAL<br/>FY 17/18</b> | <b>AMENDED<br/>BUDGET<br/>FY 18/19</b> | <b>YEAR END<br/>ESTIMATE<br/>FY 18/19</b> | <b>PROPOSED BUDGET</b> |                  |
|                                   |                                   |   |  |   | <b>FY 19/20</b>        | <b>FY 20/21</b>  |
| <b>MAINTENANCE AND OPERATIONS</b> |                                   |   |  |   |                        |                  |
| 610.000                           | MEMBERSHIPS AND DUES              | 150   | 300                                    | 190                                       | 190                    | 190              |
| 611.000                           | TRAINING AND EDUCATION            | 1,195                                       | 500                                    | 2,961                                     | 3,000                  | 3,000            |
| 613.100                           | VEHICLE - FUEL                    | 2,636                                       | 3,000                                  | 1,732                                     | 1,500                  | -                |
| 622.000                           | OPERATING SUPPLIES                | 13,341                                      | 7,000                                  | 8,750                                     | 7,000                  | 7,000            |
| 622.400                           | OPERATING SUPPLIES - EMERGENCY    | -   | -                                      | 2,850                                     | 1,500                  | 1,500            |
| 646.000                           | MAINTENANCE & REPAIR- EQUIP/MACH  | 18,225                                      | 16,000                                 | 16,920                                    | 16,000                 | 16,000           |
| 646.100                           | MAINTENANCE & REPAIR- VEHICLE     | 13,233                                      | 15,000                                 | 7,492                                     | 5,000                  | -                |
| 695.000                           | COMM. EVENTS/PUBLIC RELATIONS     | 1,416                                       | 3,500                                  | 8,139                                     | 10,000                 | 10,000           |
|                                   | <b>Sub-total</b>                  | <b>50,196</b>                               | <b>45,300</b>                          | <b>49,034</b>                             | <b>44,190</b>          | <b>37,690</b>    |
| <b>CONTRACTUAL SERVICES</b>       |                                   |   |  |   |                        |                  |
| 720.401                           | ANIMAL CONTROL & SHELTER SERVICES | 194,008                                     | 188,500                                | 183,000                                   | 208,100                | 224,000          |
| 720.800                           | GENERAL LAW ENFORCEMENT           | 7,583,806                                   | 8,044,036                              | 8,020,723                                 | 8,172,045              | 8,498,927        |
| 720.821                           | TRAUMA INTERVENTION PROGRAM       | 4,491                                       | 4,600                                  | 4,600                                     | 4,600                  | 4,600            |
| 720.822                           | CROSSING GUARD SERVICES           | 77,703                                      | 79,920                                 | 83,549                                    | 89,380                 | 95,213           |
| 720.823                           | PARKING CITATION PROCESSING       | 36,744                                      | 30,000                                 | 30,000                                    | 30,000                 | 30,000           |
| 720.835                           | FINGERPRINT IDENTIFICATION SVCS   | 17,163                                      | 17,615                                 | 15,266                                    | 18,032                 | 18,032           |
|                                   | <b>Sub-total</b>                  | <b>7,913,915</b>                            | <b>8,364,671</b>                       | <b>8,337,138</b>                          | <b>8,522,157</b>       | <b>8,870,772</b> |
| <b>CAPITAL OUTLAY</b>             |                                   |   |  |   |                        |                  |
| 910.000                           | EQUIPMENT & MACHINERY             | 61,272                                      | -                                      | 5,156                                     | -                      | -                |
| 930.000                           | FURNITURE                         |   | 2,000                                  | 3,500                                     | 2,000                  | 2,000            |
|                                   | <b>Sub-total</b>                  | <b>61,272</b>                               | <b>2,000</b>                           | <b>8,656</b>                              | <b>2,000</b>           | <b>2,000</b>     |
|                                   | <b>TOTAL</b>                      | <b>8,025,383</b>                            | <b>8,411,971</b>                       | <b>8,394,828</b>                          | <b>8,568,347</b>       | <b>8,910,462</b> |



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# Capital Improvement Program

**CITY OF LAGUNA HILLS  
SIX YEAR CAPITAL IMPROVEMENT PROGRAM  
PROJECT SUMMARY**

| PROJECT No.                         | PROJECT  |        | TOTAL COST           | FISCAL YEAR 2019/20 | FISCAL YEAR 2020/21 | FISCAL YEAR 2021/22 | FISCAL YEAR 2022/23 | FISCAL YEAR 2023/24 | FISCAL YEAR 2024/25 | FUTURE               |
|-------------------------------------|--|--------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| <b>STREET, SIGNALS AND LIGHTING</b> |  |        |                      |                     |                     |                     |                     |                     |                     |                      |
| 101                                 | Annual Street Maintenance  | IV- 9  | \$ 7,875,336         | \$ 2,375,336        | \$ -                | \$ 2,700,000        | \$ -                | \$ 2,800,000        | \$ -                | \$ -                 |
| 112                                 | Traffic Signals  | IV- 11 | 300,000              | -                   | -                   | -                   | -                   | -                   | -                   | 300,000              |
| 139                                 | Cabot Widening - La Paz to Paseo de Valencia                                 | IV- 13 | 3,250,000            | -                   | -                   | -                   | -                   | -                   | -                   | 3,250,000            |
| 145                                 | Paseo de Valencia Widening   | IV- 15 | 8,500,000            | -                   | -                   | -                   | -                   | -                   | -                   | 8,500,000            |
| 168                                 | Traffic Signal Improvements/Coordination Projects                            | IV- 17 | 300,000              | 50,000              | -                   | 50,000              | -                   | 50,000              | -                   | 150,000              |
| 170                                 | Access Ramp Construction - Citywide  | IV- 19 | 4,300,000            | -                   | -                   | -                   | -                   | -                   | -                   | 4,300,000            |
| 178                                 | South Moulton Pavement Rehabilitation (VIA Lomas to SCL)                     | IV- 21 | 1,975,000            | -                   | -                   | -                   | -                   | -                   | -                   | 1,975,000            |
| 181                                 | Oso Parkway Pavement Rehabilitation (Cabot to WCL)                           | IV- 23 | 1,975,000            | -                   | -                   | -                   | -                   | -                   | -                   | 1,975,000            |
| 182                                 | Lake Forest Drive Pavement Rehabilitation (ECL to WCL)                       | IV- 25 | 1,975,000            | -                   | -                   | -                   | -                   | -                   | -                   | 1,975,000            |
| 183                                 | Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)      | IV- 27 | 1,025,000            | -                   | -                   | -                   | -                   | -                   | -                   | 1,025,000            |
| 184                                 | La Paz Road Widening (McIntyre to Cabot)                                     | IV- 29 | 2,275,000            | -                   | 100,000             | -                   | -                   | -                   | -                   | 2,175,000            |
| 185                                 | Replacement of Illuminated Street Name Signs at all Traffic Signal Locations | IV- 31 | 400,000              | -                   | -                   | -                   | -                   | -                   | -                   | 400,000              |
| 188                                 | Ridge Route Pavement Rehabilitation - Moulton Parkway to Santa Vittoria      | IV- 33 | 650,000              | -                   | -                   | -                   | -                   | -                   | -                   | 650,000              |
| 190                                 | Alicia Parkway Pavement Rehabilitation                                       | IV- 35 | 250,000              | 250,000             | -                   | -                   | -                   | -                   | -                   | -                    |
|                                     | <b>Sub-Total</b>   |        | <b>\$ 35,050,336</b> | <b>\$ 2,675,336</b> | <b>\$ 100,000</b>   | <b>\$ 2,750,000</b> | <b>\$ -</b>         | <b>\$ 2,850,000</b> | <b>\$ -</b>         | <b>\$ 26,675,000</b> |

**CITY OF LAGUNA HILLS**  
**SIX YEAR CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT SUMMARY**

| PROJECT No.        | PROJECT  | TOTAL COST           | FISCAL YEAR 2019/20 | FISCAL YEAR 2020/21 | FISCAL YEAR 2021/22 | FISCAL YEAR 2022/23 | FISCAL YEAR 2023/24 | FISCAL YEAR 2024/25 | FUTURE            |
|--------------------|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| <b>STREETSCAPE</b> |  |                      |                     |                     |                     |                     |                     |                     |                   |
| 301                | Alicia Parkway Median Islands Landscape Rehabilitation IV- 38      | \$ 975,000           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | 975,000           |
| 305                | La Paz Median Islands IV- 40                                       | 3,625,000            | -                   | -                   | -                   | -                   | -                   | -                   | 3,625,000         |
| 307                | Entry Monuments IV- 42   | 750,000              | -                   | -                   | -                   | -                   | -                   | -                   | 750,000           |
| 312                | Paseo de Valencia Median Island Rehabilitation IV- 44              | 3,450,000            | -                   | -                   | -                   | -                   | -                   | -                   | 3,450,000         |
| 314                | Paseo de Valencia Median Islands IV- 46                            | 2,150,000            | -                   | -                   | -                   | -                   | -                   | -                   | 2,150,000         |
| 315                | Rehabilitation of Oso Median Islands IV- 48                        | 2,750,000            | -                   | -                   | -                   | -                   | -                   | -                   | 2,750,000         |
| 322                | Rehabilitation of Moulton Median Island IV- 50                     | 2,200,000            | -                   | -                   | -                   | -                   | -                   | -                   | 2,200,000         |
| 323                | Rehabilitation of Laguna Hills Drive Median Island IV- 52          | 875,000              | -                   | -                   | -                   | -                   | -                   | -                   | 875,000           |
| 324                | Rehabilitation of La Paz Median Island IV- 54                      | 1,075,000            | -                   | -                   | -                   | -                   | -                   | -                   | 1,075,000         |
| 325                | Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy IV- 56 | 2,150,000            | -                   | -                   | -                   | -                   | -                   | -                   | 2,150,000         |
| 326                | Laguna Hills Drive Median Islands and North Parkway IV- 58         | 685,000              | -                   | -                   | -                   | -                   | -                   | -                   | 685,000           |
| 330                | Alicia Pkwy & Paseo de Valencia Street Tree Program IV- 60         | 690,000              | -                   | -                   | -                   | -                   | -                   | -                   | 690,000           |
| 331                | Synthetic Landscape Turf Median Islands IV- 62                     | 1,075,000            | -                   | -                   | -                   | -                   | -                   | -                   | 1,075,000         |
| 333                | Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota IV- 64 | 2,400,000            | -                   | -                   | -                   | -                   | -                   | -                   | 2,400,000         |
| 334                | Aliso Hills Drive North Down Slope IV- 66                          | 975,000              | -                   | -                   | -                   | -                   | -                   | -                   | 975,000           |
| 335                | La Paz Road South Side Slope Renovation IV- 68                     | 5,225,000            | -                   | -                   | -                   | -                   | -                   | -                   | 5,225,000         |
| 336                | Palermo and Taranto Slope Renovation IV- 70                        | 275,000              | -                   | -                   | -                   | -                   | -                   | -                   | 275,000           |
| 337                | San Remo Drive Slope Renovation IV- 72                             | 755,000              | -                   | -                   | -                   | -                   | -                   | -                   | 755,000           |
| 338                | Paseo De Valencia East and West Parkway Renovation IV- 74          | 810,000              | -                   | -                   | -                   | -                   | -                   | -                   | 810,000           |
| 339                | Paseo de Valencia Southwest Parkway Renovation IV- 76              | 625,000              | -                   | -                   | -                   | -                   | -                   | -                   | 625,000           |
|                    | <b>Sub-Total</b>   | <b>\$ 33,515,000</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>33,515,000</b> |

**CITY OF LAGUNA HILLS  
SIX YEAR CAPITAL IMPROVEMENT PROGRAM  
PROJECT SUMMARY**

| PROJECT No.                              | PROJECT   |         | TOTAL COST          | FISCAL YEAR 2019/20 | FISCAL YEAR 2020/21 | FISCAL YEAR 2021/22 | FISCAL YEAR 2022/23 | FISCAL YEAR 2023/24 | FISCAL YEAR 2024/25 | FUTURE              |
|--|---|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>FLOOD CONTROL &amp; WATER QUALITY</b> |   |         |                     |                     |                     |                     |                     |                     |                     |                     |
| 403                                      | Storm Drain/Slope Repairs   | IV- 79  | \$ 150,000          | \$ 50,000           | \$ -                | \$ 50,000           | \$ -                | \$ 50,000           | \$ -                | \$ -                |
| 406                                      | F23 Canada Channel (Veeh Park)                                    | IV- 81  | 750,000             | -                   | -                   | -                   | -                   | -                   | -                   | 750,000             |
| 407                                      | Aliso Creek Watershed   | IV- 83  | 500,000             | -                   | -                   | -                   | -                   | -                   | -                   | 500,000             |
| 410                                      | NPDES / Water Quality Program                                     | IV- 85  | 1,200,000           | 200,000             | 200,000             | 200,000             | 200,000             | 200,000             | 200,000             | -                   |
| 411                                      | Largo Storm Drain Improvements (secondary outlet)                 | IV- 87  | 400,000             | -                   | -                   | -                   | -                   | -                   | -                   | 400,000             |
| 412                                      | Water Quality (2) Improvements                                    | IV- 89  | 750,000             | 250,000             | -                   | 250,000             | -                   | 250,000             | -                   | -                   |
| 413                                      | Oso Parkway Wetlands  | IV- 91  | 500,000             | -                   | -                   | -                   | -                   | -                   | -                   | 500,000             |
|  | <b>Sub-Total</b>  |         | <b>\$ 4,250,000</b> | <b>\$ 500,000</b>   | <b>\$ 200,000</b>   | <b>\$ 500,000</b>   | <b>\$ 200,000</b>   | <b>\$ 500,000</b>   | <b>\$ 200,000</b>   | <b>\$ 2,150,000</b> |
| <b>PARKS</b>                             |   |         |                     |                     |                     |                     |                     |                     |                     |                     |
| 234                                      | Aliso Hills Park  | IV- 94  | \$ 2,900,000        | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 2,900,000        |
| 237                                      | Park Refurbishment Project  | IV- 96  | 240,000             | -                   | 240,000             | -                   | -                   | -                   | -                   | -                   |
| 238                                      | Community Center and Sports Complex Field Renovations             | IV- 98  | 675,000             | -                   | 200,000             | -                   | 225,000             | -                   | 250,000             | -                   |
| 241                                      | General Park Renovations  | IV- 100 | 750,000             | 250,000             | -                   | 250,000             | -                   | 250,000             | -                   | -                   |
|  | <b>Sub-Total</b>  |         | <b>\$ 4,565,000</b> | <b>\$ 250,000</b>   | <b>\$ 440,000</b>   | <b>\$ 250,000</b>   | <b>\$ 225,000</b>   | <b>\$ 250,000</b>   | <b>\$ 250,000</b>   | <b>\$ 2,900,000</b> |
| <b>PUBLIC FACILITIES</b>                 |   |         |                     |                     |                     |                     |                     |                     |                     |                     |
| 505                                      | Civic Center Renovations  | IV- 103 | \$ 50,000           | \$ 50,000           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| 506                                      | Skate Facility Enhancements                                       | IV- 105 | 325,000             | -                   | -                   | -                   | -                   | -                   | -                   | 325,000             |
| 508                                      | Equipment & Supply Storage Building                               | IV- 107 | 575,000             | -                   | -                   | -                   | -                   | -                   | -                   | 575,000             |
| 510                                      | Public Art Program - Civic Center                                 | IV- 109 | 200,000             | -                   | -                   | -                   | -                   | -                   | -                   | 200,000             |
| 513                                      | Community Center Renovation                                       | IV- 111 | 635,000             | 420,000             | 60,000              | 80,000              | 50,000              | 25,000              | -                   | -                   |
| 514                                      | Sports Complex Renovations  | IV- 113 | 305,000             | 125,000             | 25,000              | -                   | 30,000              | 125,000             | -                   | -                   |
| 515                                      | Community Center and Sports Complex Energy Efficient Field Lights | IV- 115 | 300,000             | -                   | -                   | -                   | -                   | -                   | -                   | 300,000             |
|  | <b>Sub-Total</b>  |         | <b>\$ 2,340,000</b> | <b>\$ 595,000</b>   | <b>\$ 85,000</b>    | <b>\$ 80,000</b>    | <b>\$ 80,000</b>    | <b>\$ 150,000</b>   | <b>\$ -</b>         | <b>\$ 1,400,000</b> |

**CITY OF LAGUNA HILLS  
SIX YEAR CAPITAL IMPROVEMENT PROGRAM  
PROJECT SUMMARY**

| PROJECT No.                  | PROJECT  | TOTAL COST            | FISCAL YEAR 2019/20 | FISCAL YEAR 2020/21 | FISCAL YEAR 2021/22 | FISCAL YEAR 2022/23 | FISCAL YEAR 2023/24 | FISCAL YEAR 2024/25 | FUTURE                |
|------------------------------|--|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>TRAILS AND OPEN SPACE</b> |  |                       |                     |                     |                     |                     |                     |                     |                       |
| 601                          | Trails Master Plan - Other Projects IV- 118                              | \$ 2,875,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | 2,875,000             |
| 606                          | Trail Head Plazas IV- 120  | 1,175,000             | -                   | -                   | -                   | -                   | -                   | -                   | 1,175,000             |
| 607                          | Aliso Hills Channel Pedestrian Crossing JO5PO3 IV- 122                   | 450,000               | -                   | -                   | -                   | -                   | -                   | -                   | 450,000               |
| 608                          | Multi-use Trail - Alicia to La Paz IV- 124                               | 4,175,000             | -                   | -                   | -                   | -                   | -                   | -                   | 4,175,000             |
| 609                          | Multi-use Trail - Community Center to Indian Hill IV- 126                | 875,000               | -                   | -                   | -                   | -                   | -                   | -                   | 875,000               |
| 610                          | Loop Trails in Alicia Open Space IV- 128                                 | 425,000               | -                   | -                   | -                   | -                   | -                   | -                   | 425,000               |
| 611                          | La Paz Multi-use Trail - Alameda to Paseo de Valencia IV- 130            | 8,850,000             | -                   | -                   | -                   | -                   | -                   | -                   | 8,850,000             |
| 612                          | Alicia Pedestrian Bridge at Trail IV- 132                                | 1,225,000             | -                   | -                   | -                   | -                   | -                   | -                   | 1,225,000             |
| 613                          | Trail along SJHTC IV- 134  | 375,000               | -                   | -                   | -                   | -                   | -                   | -                   | 375,000               |
| 614                          | Alicia Open Space Landscaping IV- 136                                    | 16,375,000            | -                   | -                   | -                   | -                   | -                   | -                   | 16,375,000            |
| 615                          | La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia IV- 138 | 12,300,000            | -                   | -                   | -                   | -                   | -                   | -                   | 12,300,000            |
| 616                          | Aliso Hills Area Open Space IV- 140                                      | 4,625,000             | -                   | -                   | -                   | -                   | -                   | -                   | 4,625,000             |
| 617                          | Oso Parkway Open Space Landscape IV- 142                                 | 8,375,000             | -                   | -                   | -                   | -                   | -                   | -                   | 8,375,000             |
| 618                          | Ridge Route Open Space IV- 144   | 850,000               | -                   | -                   | -                   | -                   | -                   | -                   | 850,000               |
| 619                          | Slope Renovation South of Aliso Creek IV- 146                            | 900,000               | -                   | -                   | -                   | -                   | -                   | -                   | 900,000               |
| 620                          | Miscellaneous Landscape Renovations - Various Areas IV- 148              | 1,750,000             | -                   | -                   | -                   | -                   | -                   | -                   | 1,750,000             |
| 621                          | Recycled Water Conversions IV- 150                                       | 1,000,000             | -                   | -                   | -                   | -                   | -                   | -                   | 1,000,000             |
|                              | <b>Sub-Total</b>   | <b>\$ 66,600,000</b>  | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 66,600,000</b>  |
|                              | <b>Grand Total</b>   | <b>\$ 146,370,336</b> | <b>\$ 4,020,336</b> | <b>\$ 825,000</b>   | <b>\$ 3,580,000</b> | <b>\$ 505,000</b>   | <b>\$ 3,750,000</b> | <b>\$ 450,000</b>   | <b>\$ 133,240,000</b> |

**CITY OF LAGUNA HILLS**  
**SIX YEAR CAPITAL IMPROVEMENT PROGRAM**

**FUNDING SOURCES**

| <b>FUNDING SOURCE</b>    | <b>FISCAL<br/>YEAR<br/>2019/20</b> | <b>FISCAL<br/>YEAR<br/>2020/21</b> | <b>FISCAL<br/>YEAR<br/>2021/22</b> | <b>FISCAL<br/>YEAR<br/>2022/23</b> | <b>FISCAL<br/>YEAR<br/>2023/24</b> | <b>FISCAL<br/>YEAR<br/>2024/25</b> | <b>FUTURE</b>         | <b>TOTAL</b>          |
|--------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|-----------------------|-----------------------|
| General Fund             | \$ 775,000                         | \$ 440,000                         | \$ 300,000                         | \$ 425,000                         | \$ 300,000                         | \$ 450,000                         | \$ -                  | \$ 2,690,000          |
| Capital Reserve Funds    | 300,000                            | 85,000                             | 380,000                            | 80,000                             | 450,000                            | -                                  | -                     | 1,295,000             |
| Gas Tax                  | 1,594,158                          | -                                  | 1,500,000                          | -                                  | 1,450,000                          | -                                  | -                     | 4,544,158             |
| SB1 RMRA                 | 1,031,178                          | -                                  | 1,200,000                          | -                                  | 1,350,000                          | -                                  | -                     | 3,581,178             |
| Measure M2 - Competitive | 200,000                            | -                                  | 200,000                            | -                                  | 200,000                            | -                                  | -                     | 600,000               |
| CARITS                   | -                                  | 100,000                            | -                                  | -                                  | -                                  | -                                  | -                     | 100,000               |
| AB 2766                  | 50,000                             | -                                  | -                                  | -                                  | -                                  | -                                  | -                     | 50,000                |
| CDBG PFI                 | 70,000                             | -                                  | -                                  | -                                  | -                                  | -                                  | -                     | 70,000                |
| Proposition 68           | -                                  | 200,000                            | -                                  | -                                  | -                                  | -                                  | -                     | 200,000               |
| Unfunded                 | -                                  | -                                  | -                                  | -                                  | -                                  | -                                  | 133,240,000           | 133,240,000           |
| GRAND TOTAL              | <u>\$ 4,020,336</u>                | <u>\$ 825,000</u>                  | <u>\$ 3,580,000</u>                | <u>\$ 505,000</u>                  | <u>\$ 3,750,000</u>                | <u>\$ 450,000</u>                  | <u>\$ 133,240,000</u> | <u>\$ 146,370,336</u> |

**CITY OF LAGUNA HILLS  
YEAR FISCAL 2019/20  
SOURCES OF FUNDS  
CAPITAL PROGRAM**

| PROJECT NO.                                    | PROJECT   | FISCAL YEAR<br>2019/20 | GENERAL<br>FUND   | GAS TAX             | MEAS M<br>COMPETITIVE | SB1 RMRA            | CAPITAL<br>RESERVES<br>FUND | AB 2766          | CDBG             |
|--|---|------------------------|-------------------|---------------------|-----------------------|---------------------|-----------------------------|------------------|------------------|
| <b>STREET, SIGNALS AND LIGHTING (100)</b>      |   |                        |                   |                     |                       |                     |                             |                  |                  |
| 101  | Annual Street Maintenance                         | 2,375,336              | -                 | 1,344,158           | -                     | 1,031,178           | -                           | \$ -             | -                |
| 168  | Traffic Signal Improvements/Coordination Projects | 50,000                 | 50,000            | -                   | -                     | -                   | -                           | -                | -                |
| 184  | La Paz Road Widening (McIntyre to Cabot)          | -                      | -                 | -                   | -                     | -                   | -                           | -                | -                |
| 190  | Alicia Parkway Pavement Rehabilitation            | 250,000                | -                 | 250,000             | -                     | -                   | -                           | -                | -                |
|  | <b>Sub-Total</b>                                  | <b>\$ 2,675,336</b>    | <b>\$ 50,000</b>  | <b>\$ 1,594,158</b> | <b>\$ -</b>           | <b>\$ 1,031,178</b> | <b>\$ -</b>                 | <b>\$ -</b>      | <b>\$ -</b>      |
| <b>FLOOD CONTROL &amp; WATER QUALITY (400)</b> |   |                        |                   |                     |                       |                     |                             |                  |                  |
| 403  | Storm Drain/Slope Repairs                         | 50,000                 | -                 | -                   | -                     | -                   | 50,000                      | -                | -                |
| 410  | NPDES / Water Quality Program                     | 200,000                | 200,000           | -                   | -                     | -                   | -                           | -                | -                |
| 412  | Water Quality (2) Improvements                    | 250,000                | 50,000            | -                   | 200,000               | -                   | -                           | -                | -                |
|  | <b>Sub-Total</b>                                  | <b>\$ 500,000</b>      | <b>\$ 250,000</b> | <b>\$ -</b>         | <b>\$ 200,000</b>     | <b>\$ -</b>         | <b>\$ 50,000</b>            | <b>\$ -</b>      | <b>\$ -</b>      |
| <b>PARKS (200)</b>                             |   |                        |                   |                     |                       |                     |                             |                  |                  |
| 241  | General Park Renovations                          | 250,000                | -                 | -                   | -                     | -                   | 250,000                     | -                | -                |
|  | <b>Sub-Total</b>                                  | <b>\$ 250,000</b>      | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>           | <b>\$ -</b>         | <b>\$ 250,000</b>           | <b>\$ -</b>      | <b>\$ -</b>      |
| <b>PUBLIC FACILITIES (500)</b>                 |   |                        |                   |                     |                       |                     |                             |                  |                  |
| 513  | Community Center Renovation                       | 420,000                | 350,000           | -                   | -                     | -                   | -                           | -                | 70,000           |
| 514  | Sports Complex Renovations                        | 125,000                | 125,000           | -                   | -                     | -                   | -                           | -                | -                |
| 505  | Civic Center Renovations                          | 50,000                 | -                 | -                   | -                     | -                   | -                           | 50,000           | -                |
|  | <b>Sub-Total</b>                                  | <b>\$ 595,000</b>      | <b>\$ 475,000</b> | <b>\$ -</b>         | <b>\$ -</b>           | <b>\$ -</b>         | <b>\$ -</b>                 | <b>\$ 50,000</b> | <b>\$ 70,000</b> |
|  | <b>Grand Total</b>                                | <b>\$ 4,020,336</b>    | <b>\$ 775,000</b> | <b>\$ 1,594,158</b> | <b>\$ 200,000</b>     | <b>\$ 1,031,178</b> | <b>\$ 300,000</b>           | <b>\$ 50,000</b> | <b>\$ 70,000</b> |



**CITY OF LAGUNA HILLS**  
**FISCAL YEAR 2020/21**  
**SOURCES OF FUNDS**  
**CAPITAL PROGRAM**

| PROJECT                             |   | FISCAL YEAR 2020/21 |            |            |                      |                |
|-------------------------------------|---|---------------------|------------|------------|----------------------|----------------|
| PROJECT                             |   | GENERAL FUND        |            | CARITS     | CAPITAL RESERVE FUND | PROPOSITION 68 |
| FLOOD CONTROL & WATER QUALITY (400) |   |                     |            |            |                      |                |
| 410                                 | NPDES / Water Quality Program                         | 200,000             | 200,000    | -          | -                    | -              |
|                                     | Sub-Total   | \$ 200,000          | \$ 200,000 | \$ -       | \$ -                 | \$ -           |
| PARKS (200)                         |   |                     |            |            |                      |                |
| 237                                 | Park Refurbishment Project                            | 240,000             | 40,000     | -          | -                    | 200,000        |
| 238                                 | Community Center and Sports Complex Field Renovations | 200,000             | 200,000    | -          | -                    | -              |
|                                     | Sub-Total   | \$ 440,000          | \$ 240,000 | \$ -       | \$ -                 | \$ 200,000     |
| PUBLIC FACILITIES (500)             |   |                     |            |            |                      |                |
| 513                                 | Community Center Renovation                           | 60,000              | -          | -          | 60,000               | -              |
| 514                                 | Sports Complex Renovations                            | 25,000              | -          | -          | 25,000               | -              |
|                                     | Sub-Total   | \$ 85,000           | \$ -       | \$ -       | \$ 85,000            | \$ -           |
|                                     | Grand Total   | \$ 825,000          | \$ 440,000 | \$ 100,000 | \$ 85,000            | \$ 200,000     |

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# **CAPITAL IMPROVEMENT PROJECTS**

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**STREETS, SIGNALS,  
AND LIGHTING**

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Biennial Street Maintenance

**Project No.:** 101



**Description:** The Biennial Street Maintenance Program provides funding for pavement maintenance and resurfacing of all of the City's streets on an approximate six-year return cycle. For budget and cost efficiency, it is a goal to plan for the maintenance of one-third of the City's local streets as a single project every two years. The maintenance of these streets is based upon the Pavement Management Plan that is updated every two years with the last update of arterial highways and collector streets being performed in June 2018. Given the age of the City's streets, this program has transitioned from its original maintenance procedure of utilizing only seal coats for pavement preservation every six years to an overlay program for pavement rehabilitation. An overlay program is performed once every 25 years on local streets and is much costlier than a seal coat program, resulting in a reduction of the number of streets that can be maintained each cycle based upon available funding. Over time, however, all local streets will be resurfaced with an overlay and then the local street system will return to a seal coat pavement preservation program.

**Purpose / Justification:** The Biennial Street Maintenance Program is performed to repair and rejuvenate the surfacing of the street infrastructure. Pavement surfaces deteriorate over time and will experience accelerated maintenance costs if preventive maintenance is not performed on an approximate seven to ten-year cycle basis.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The Annual Street Maintenance Program allows the City to keep its street maintenance operations at a low recurring cost for pavement repairs.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Individual projects are scheduled for summer of the fiscal year budgeted. The schedule for the maintenance is as follows:

| <u>YEAR</u> | <u>ZONES</u>            |
|-------------|-------------------------|
| 2019-2020   | Portions of Zones C & E |
| 2021-2022   | Portions of Zones B & F |
| 2023-2024   | Portions of Zones A & D |

**Project Name:** Annual Street Maintenance  
**Project Number:** 101

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20          | 2020-21 | 2021-22          | 2022-23 | 2023-24          | 2024-25 | Future | Total            |
|--------------------------|------------------|---------|------------------|---------|------------------|---------|--------|------------------|
| <b>Project Costs:</b>    |                  |         |                  |         |                  |         |        |                  |
| Planning/Design          |                  |         |                  |         |                  |         |        | -                |
| Admin/Inspection         | 83,336           |         |                  |         |                  |         |        | 83,336           |
| Land Acquisition         |                  |         |                  |         |                  |         |        | -                |
| Construction             | 2,292,000        |         | 2,700,000        |         | 2,800,000        |         |        | 7,792,000        |
| Operations & Maintenance |                  |         |                  |         |                  |         |        | -                |
| System Integration       |                  |         |                  |         |                  |         |        | -                |
| Equipment                |                  |         |                  |         |                  |         |        | -                |
| <b>Total Cost</b>        | <b>2,375,336</b> |         | <b>2,700,000</b> |         | <b>2,800,000</b> | -       | -      | <b>7,875,336</b> |
| <b>Project Funding:</b>  |                  |         |                  |         |                  |         |        |                  |
| General Fund             |                  |         |                  |         |                  |         |        | -                |
| Capital Reserve Funds    |                  |         |                  |         |                  |         |        | -                |
| Gas Tax                  | 1,344,158        |         | 1,500,000        |         | 1,450,000        |         |        | 4,294,158        |
| Gas Tax - SB1 RMRA       | 1,031,178        |         | 1,200,000        |         | 1,350,000        |         |        | 3,581,178        |
| Measure M2 - Competitive |                  |         |                  |         |                  |         |        | -                |
| CARITS                   |                  |         |                  |         |                  |         |        | -                |
| AB 2766                  |                  |         |                  |         |                  |         |        | -                |
| CDBG PFI                 |                  |         |                  |         |                  |         |        | -                |
| Quimby Act               |                  |         |                  |         |                  |         |        | -                |
| Other                    |                  |         |                  |         |                  |         |        | -                |
| Unfunded                 |                  |         |                  |         |                  |         |        | -                |
| <b>Total Funding</b>     | <b>2,375,336</b> | -       | <b>2,700,000</b> | -       | <b>2,800,000</b> | -       | -      | <b>7,875,336</b> |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Traffic Signals

**Project No.:** 112



**Description:** The traffic signal project provides a funding allocation for one new traffic signal at an undesignated location when the need for a traffic signal is determined.

**Purpose / Justification:** The Citywide Traffic Signal Master Plan was updated in April 2016. The Traffic Signal Master Plan evaluates the need for traffic signals at every arterial highway intersection at which a traffic signal does not currently exist. The evaluation follows State issued criteria to determine the potential justification for a new traffic signal. Five intersections within the City met the minimum standards to allow a traffic signal to be constructed per the 2016 study; however, the construction of a traffic signal is not required by such a determination. The potential locations include Alicia Parkway at Via Lomas; Moulton Parkway at Gordon Road (currently under construction by a third party); La Paz Road at Appaloosa Place; Paseo de Valencia at Ericson Way; and Paseo de Valencia at Alisal Avenue.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

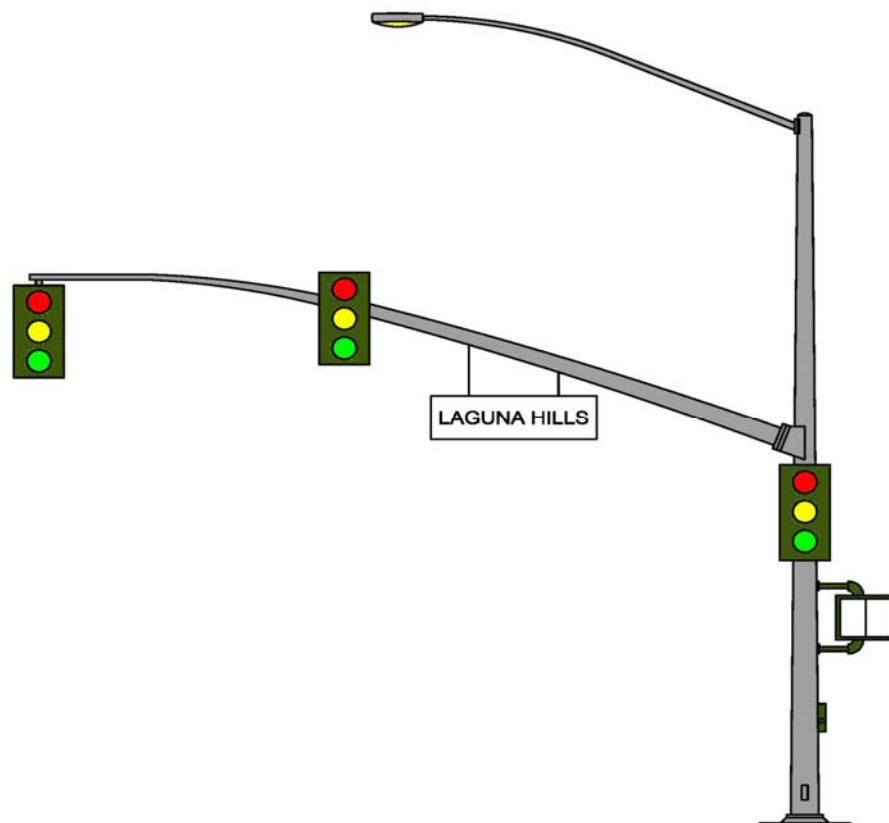
**Operating Budget Impact:** The construction of a traffic signal is anticipated to add annual maintenance costs of approximately \$900 and electricity costs of approximately \$3,500.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** The traffic signal construction is subject to the schedule to be adopted by the City Council.

**Project Name:** Traffic Signals  
**Project Number:** 112

[Site Map](#)



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 25,000  | 25,000  |
| Admin/Inspection         |         |         |         |         |         |         | 25,000  | 25,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 250,000 | 250,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 300,000 | 300,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 300,000 | 300,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 300,000 | 300,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Cabot Widening – La Paz to Paseo de Valencia

**Project No.:** 139



**Description:** The widening of Cabot Road to augmented secondary arterial highway standards from La Paz Road to Paseo de Valencia is in accordance with the City's General Plan. The widening will maintain the current four lanes but will allow for a 14' wide raised and landscaped median island and a parking lane/emergency lane or bike lane area along both sides of this segment of the roadway. This project may be eligible for future grant funding. Right of way acquisition will be required. Project length: 0.5 miles.

**Purpose / Justification:** Compliance with the City's General Plan. The project will control or eliminate left turn driveway access at several locations and will improve traffic flow.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:**

The project will involve the intersection of Cabot Road at La Paz Road/I-5 southbound off-ramp and may require a permit from the State of California Department of Transportations (CALTRANS).

**Operating Budget Impact:** The construction of a raised and landscaped median island will result in increased landscape maintenance costs estimated to be \$1,500 and \$1,000 of utility costs.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Cabot Widening - La Paz to Paseo de Valencia  
**Project Number:** 139

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 200,000   | 200,000   |
| Land Acquisition         |         |         |         |         |         |         | 1,000,000 | 1,000,000 |
| Construction             |         |         |         |         |         |         | 1,800,000 | 1,800,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 3,250,000 | 3,250,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 3,250,000 | 3,250,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 3,250,000 | 3,250,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Paseo de Valencia Widening

**Project No.:** 145



**Description:** Arterial highway improvements on Paseo de Valencia from Laguna Hills Drive to El Toro Road to complete the General Plan designation in conformance with the Master Plan of Arterial Highways. A widening project for Paseo de Valencia, from Kennington Drive to Laguna Hills Drive, has been designed (including shifting the roadway to the east which does not require any private property right of way acquisition) and this project phase is pending environmental clearance and construction funding.

**Purpose / Justification:** The Paseo de Valencia widening project will complete a six-lane arterial highway within the described limits in accordance with the City's General Plan and the Master Plan of Arterial Highways to meet projected traffic needs and to reduce traffic congestion.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** The City of Laguna Woods is adjacent to this project, as is the Laguna Woods Village community. Coordination with these entities will be necessary for implementation of the project.

**Operating Budget Impact:** The widening of Paseo de Valencia from its four or five lanes to six lanes will increase the quantity of pavement surfacing and will slightly increase pavement maintenance costs over time. The existing landscaped median island would be reconstructed as a part of any project but maintenance costs would be similar to that which is already a part of the current budget.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Pending

**Project Name:** Paseo de Valencia Widening  
**Project Number:** 145

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 2,000,000 | 2,000,000 |
| Admin/Inspection         |         |         |         |         |         |         | 500,000   | 500,000   |
| Land Acquisition         |         |         |         |         |         |         | 1,000,000 | 1,000,000 |
| Construction             |         |         |         |         |         |         | 5,000,000 | 5,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 8,500,000 | 8,500,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 8,500,000 | 8,500,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 8,500,000 | 8,500,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Traffic Signal Improvements/Coordination Projects

**Project No.:** 168



**Description:** This project will interconnect traffic signals, provide for timing/coordination plans, synchronize traffic signals and connect individual locations to a central control. The Renewed Measure M provides an opportunity to fund updates to existing interconnected traffic signal corridors and improvements to new ones on a three-year return basis. The arterial highways currently synchronized include Oso Parkway, La Paz Road, Alicia Parkway, El Toro Road, Lake Forest Drive, Paseo de Valencia and Moulton Parkway.

**Purpose / Justification:** Traffic flow improvements and technology upgrades.

**Other Agencies Involved:** Adjacent jurisdictions on a case by case basis and oversight by the Orange County Transportation Authority (OCTA) based upon the allocation of Renewed Measure M funds.

**Outside Agencies/Entities Clearance or Coordination Needs:** Coordination with adjacent agencies, Caltrans and OCTA.

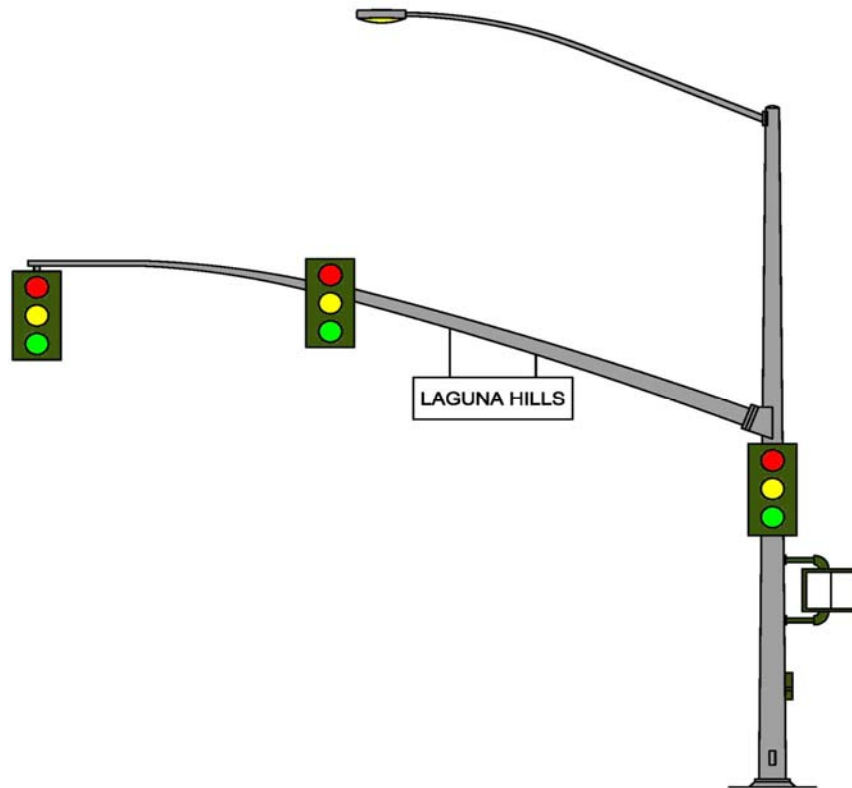
**Operating Budget Impact:** None

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** As funded. It is estimated the City will participate in an arterial highway corridor signal synchronization project every two years.

**Project Name:** Traffic Signal Improvements/Coordination Projects  
**Project Number:** 168

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         |         | -       |
| Admin/Inspection         |         |         |         |         |         |         |         | -       |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             | 50,000  |         | 50,000  |         | 50,000  |         | 150,000 | 300,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | 50,000  | -       | 50,000  | -       | 50,000  | -       | 150,000 | 300,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             | 50,000  |         | 50,000  |         | 50,000  |         |         | 150,000 |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 150,000 | 150,000 |
| <b>Total Funding</b>     | 50,000  | -       | 50,000  | -       | 50,000  | -       | 150,000 | 300,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Access Ramps

**Project No.:** 170



**Description:** Installation of access ramps meeting Federal and State approved design standards at all intersections as required by the Americans with Disability Act. Approximately 1000 ramps will eventually be constructed for all intersections in the City not currently meeting the required standards. This project can be phased over several years.

**Purpose / Justification:** None

**Other Agencies Involved:** ADA improvements are required to be made when the City utilizes Federal Funds for road construction projects. Coordination with Caltrans, as the oversight agency, is required when Federal Funds are used.

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** None

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Access Ramp Construction - Citywide  
**Project Number:** 170

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 200,000   | 200,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 4,000,000 | 4,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           |           |
| System Integration       |         |         |         |         |         |         |           |           |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 4,300,000 | 4,300,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 4,300,000 | 4,300,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 4,300,000 | 4,300,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting  
**Project Name:** South Moulton Pavement Rehabilitation  
**Project No.:** 178



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**Description:** Pavement rehabilitation of Moulton Parkway from Via Lomas to South City Limits (at SR-73). Work to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6700 LF.

**Purpose / Justification:** Pavement maintenance.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** South Moulton Pavement Rehabilitation (VIA Lomas to SCL)  
**Project Number:** 178

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,800,000 | 1,800,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,975,000 | 1,975,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,975,000 | 1,975,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,975,000 | 1,975,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Oso Parkway Pavement Rehabilitation

**Project No.:** 181



**Description:** Pavement rehabilitation of Oso Parkway from Cabot Road to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 9200 LF.

**Purpose / Justification:** Pavement maintenance.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Oso Parkway Pavement Rehabilitation (Cabot to WCL)  
**Project Number:** 181

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,800,000 | 1,800,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,975,000 | 1,975,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,975,000 | 1,975,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,975,000 | 1,975,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Lake Forest Drive Pavement Rehabilitation

**Project No.:** 182



**Description:** Pavement rehabilitation of Lake Forest Drive from East City Limits to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6200 LF.

**Purpose / Justification:** Pavement maintenance.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** A permit from Caltrans will be required for work at the intersection of Lake Forest/southbound I-5 offramp.

**Operating Budget Impact:** A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Lake Forest Drive Pavement Rehabilitation (ECL to WCL)  
**Project Number:** 182

**Site Map**



PCI ave. 82

**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,800,000 | 1,800,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,975,000 | 1,975,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,975,000 | 1,975,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,975,000 | 1,975,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Avenida de la Carlota Pavement Rehabilitation

**Project No.:** 183



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**Description:** Pavement rehabilitation of Avenida de la Carlota from El Toro Road to Los Aliso Boulevard. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 3800 LF.

**Purpose / Justification:** Pavement maintenance.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)  
**Project Number:** 183

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         |           | -         |
| Operations & Maintenance |         |         |         |         |         |         | 850,000   | 850,000   |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,025,000 | 1,025,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,025,000 | 1,025,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,025,000 | 1,025,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** La Paz Road Widening

**Project No.:** 184



**Description:** The widening of easterly bound La Paz Road from McIntyre Street to Cabot Road to add a third through lane. Right of way acquisition will be required.

**Purpose / Justification:** To accommodate projected traffic volumes and as recommended in the General Plan as an augmented arterial highway.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** A permit from Caltrans will be required for work at the intersection of La Paz Road at Cabot Road.

**Operating Budget Impact:** A minor increase in pavement square footage will add to the City's pavement maintenance requirements over time.

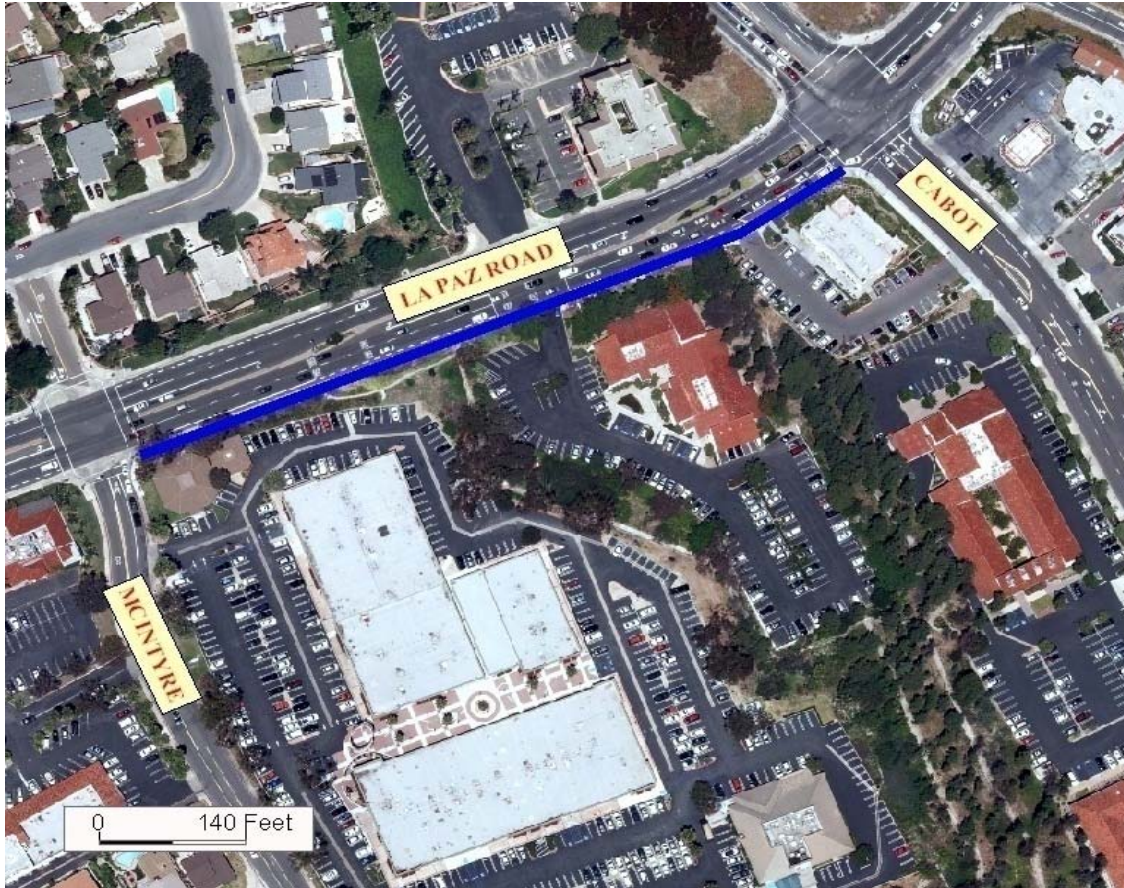
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Preliminary Design in FY 2019-20 in order to determine the future right of way and environmental clearance documentation needed. Right of way acquisition and construction funding would be sought in the future.



**Project Name:** La Paz Road Widening (McIntyre to Cabot)  
**Project Number:** 184

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         | 100,000 |         |         |         |         | 50,000    | 150,000   |
| Admin/Inspection         |         |         |         |         |         |         | 100,000   | 100,000   |
| Land Acquisition         |         |         |         |         |         |         | 600,000   | 600,000   |
| Construction             |         |         |         |         |         |         | 1,425,000 | 1,425,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | 100,000 | -       | -       | -       | -       | 2,175,000 | 2,275,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         | 100,000 |         |         |         |         |           | 100,000   |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,175,000 | 2,175,000 |
| <b>Total Funding</b>     | -       | 100,000 | -       | -       | -       | -       | 2,175,000 | 2,275,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Replacement of Internally Illuminated Street Name Signs

**Project No.:** 185



**Description:** Replace antiquated and deteriorated fluorescent tube internally illuminated street name signs (ILSNS) with light emitting diode (LED) modern signs with updated street names on all signs.

**Purpose / Justification:** Improve energy efficiency, reduce the frequency of lighting replacements, replace fading street name signs and update street names on all internally illuminated street name signs at the City's 48 traffic signal locations.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** An approximate 85% reduction in energy costs associated with the ILSNS and a reduction in maintenance costs for light bulb replacements.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Replacement of Illuminated Street Name Signs at all Traffic Signal Locations  
**Project Number:** 185

[Site Map](#)

# PASEO DE VALENCIA

CITY OF LAGUNA HILLS

## **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         |         | -       |
| Admin/Inspection         |         |         |         |         |         |         |         | -       |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         |         | -       |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         | 400,000 | 400,000 |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 400,000 | 400,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 400,000 | 400,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 400,000 | 400,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting

**Project Name:** Ridge Route Drive Pavement Rehabilitation

**Project No.:** 188



**Description:** Pavement rehabilitation of Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops.

**Purpose / Justification:** Pavement maintenance.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

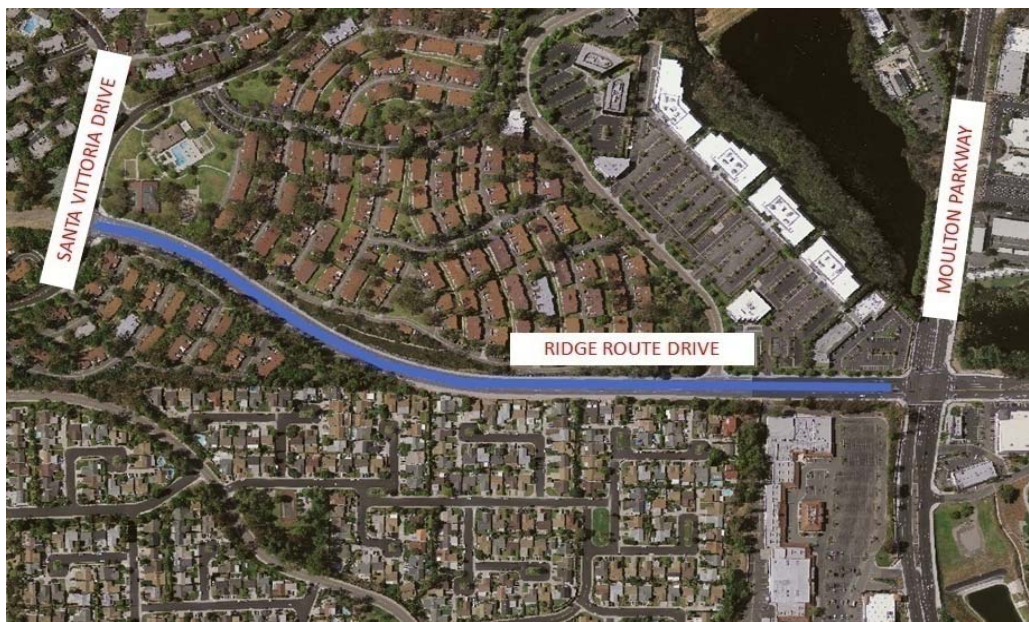
**Operating Budget Impact:** A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Ridge Route Pavement Rehabilitation - Moulton Parkway to Santa Vittoria Drive  
**Project Number:** 188

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 50,000  | 50,000  |
| Admin/Inspection         |         |         |         |         |         |         | 20,000  | 20,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 580,000 | 580,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 650,000 | 650,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 650,000 | 650,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 650,000 | 650,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Streets, Signals and Lighting  
**Project Name:** Alicia Parkway Pavement Rehabilitation  
**Project No.:** 190



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**Description:** Pavement rehabilitation of a portion of Alicia Parkway from Laguna Court (private street) to Westerly City Boundary (westerly of Ramona Street) in cooperation with the City of Aliso Viejo. Work to include pavement removals/rehabilitation, asphalt concrete overlay, and striping. Project length: 900 LF.

**Purpose / Justification:** Pavement maintenance.

**Other Agencies Involved:** This project is based within a City of Aliso Viejo pavement rehabilitation of Alicia Parkway. The City of Laguna Hills has a cooperative agreement with the City of Aliso Viejo to participate in this project and extend it to the above-described limits.

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** A net short-term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

**Source of Cost Estimates:** Preliminary ☐ Based on Design ☒ Actual Bid ☐

**Schedule:** Summer 2019

**Project Name:** Alicia Parkway Pavement Rehabilitation

**Project Number:** 190

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          |         |         |         |         |         |         |        | -       |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction             | 250,000 |         |         |         |         |         |        | 250,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -       |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | 250,000 | -       | -       | -       | -       | -       | -      | 250,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             |         |         |         |         |         |         |        | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |        | -       |
| Gas Tax                  | 250,000 |         |         |         |         |         |        | 250,000 |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -       |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 |         |         |         |         |         |         |        | -       |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other                    |         |         |         |         |         |         |        | -       |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | 250,000 | -       | -       | -       | -       | -       | -      | 250,000 |

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# **CAPITAL IMPROVEMENT PROJECTS**

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## **STREETSCAPE**

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Alicia Median Islands Rehabilitation  
**Project No.:** 301



**Description:** Rehabilitate the Alicia Parkway landscape median islands from Costeau Street to Paseo de Valencia to current City standards. Project length: 3700 LF.

**Purpose / Justification:** Rehabilitate existing landscaping and install City theme program. Remove incompatible trees and install new trees, remove existing turf and install shrubs and ground covers. The replacement of the irrigation system and replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

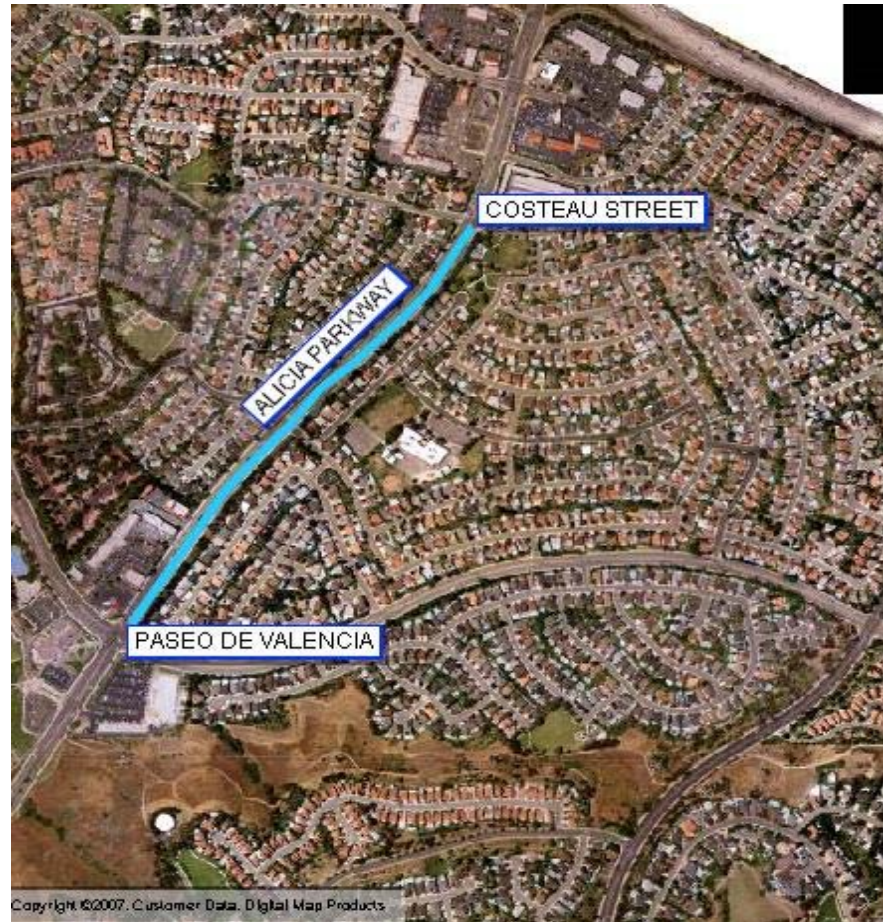
**Operating Budget Impact:** The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use. Some funding from Water Districts is expected to reduce the construction costs by approximately \$50,000

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Alicia Parkway Median Islands Landscape Rehabilitation  
**Project Number:** 301

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 100,000 | 100,000 |
| Admin/Inspection         |         |         |         |         |         |         | 75,000  | 75,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 800,000 | 800,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 975,000 | 975,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 975,000 | 975,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 975,000 | 975,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** La Paz Road Median Islands  
**Project No.:** 305



**Description:** Construct new landscape median islands on La Paz Road from Moulton Parkway to Paseo de Valencia. Project length: 1.6 miles.

**Purpose / Justification:** To implement the citywide plan of landscape enhancements and positive traffic control through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of a previous La Paz Road Pavement Rehabilitation Project.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The construction of a raised and landscape median island will reduce the square footage of asphalt concrete pavement that is maintained. However, approximately 110,000 sq. feet of additional landscaping area will be created resulting in an estimated annual landscape maintenance cost of \$5,000 and a utility cost of \$3,000.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** La Paz Median Islands  
**Project Number:** 305

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 150,000   | 150,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 3,400,000 | 3,400,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 3,625,000 | 3,625,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 3,625,000 | 3,625,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 3,625,000 | 3,625,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** Entry Monuments

**Project No.:** 307



**Description:** Install City identification monuments at all major street entries. Originally, monuments at up to 15 locations were to be constructed.

**Purpose / Justification:** Community identification and enhancement. Entry Monuments have been constructed at: (1) Alicia/I-5, (2) La Paz/I-5, (3) Oso/I-5, (4) Moulton/Nellie Gail and (5) Moulton/Lake Forest. A proposed entry monument on (6) El Toro at I-5 has been replaced with the Urban Village Monumentation.

The remaining locations identified for entry monuments include: (7) Lake Forest @ I-5, (8) Santa Vittoria @ Lake Forest, (9) Moulton @ Santa Maria, (10) Moulton @ Glenwood, (11) Paseo de Valencia @ El Toro, (12) Los Alisos @ I-5, (13) Alicia @ Ramona, (14) La Paz @ I-73, and (15) Oso @ Moulton. Of the remaining nine locations, the sites most accessible for a monument at this time are at locations 7, 8 (relocated onto Lake Forest at Santa Vittoria), 13, 14 and 15. These five locations are recommended for implementation.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Very minor additional landscape maintenance and electrical costs.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Entry Monuments  
**Project Number:** 307

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 100,000 | 100,000 |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 600,000 | 600,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 750,000 | 750,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 750,000 | 750,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 750,000 | 750,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** PDV Median Island Rehabilitation  
**Project No.:** 312



**Description:** Relandscaping of Paseo de Valencia median island from Laguna Hills Drive to El Toro Road. Project length: 1.5 miles.

**Purpose / Justification:** To replace and improve existing landscaping to the City standard, upgrade the irrigation system, remove turf and install shrub beds and other landscaping. State mandates have eliminated the ability to have turf in median islands that are irrigated with potable water. The reduction in turf grass will reduce water demands, water runoff, fertilizer and pesticide use. This project can be incorporated into the phases of widening Paseo de Valencia per CIP No. 145.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The removal of turf grass from the median islands will result in a 20% reduction in landscape maintenance and utility costs.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Paseo de Valencia Median Island Rehabilitation  
**Project Number:** 312

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 200,000   | 200,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 3,000,000 | 3,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 3,450,000 | 3,450,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 3,450,000 | 3,450,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 3,450,000 | 3,450,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Paseo de Valencia Median Islands  
**Project No.:** 314



**Description:** Construction of a new raised and landscaped median island along Paseo de Valencia from Alicia Parkway to La Paz Road. Project length: 4,700 linear feet.

**Purpose / Justification:** To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of a previous Paseo de Valencia Pavement Rehabilitation Project.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** This project will increase the landscape area by 61,000 square feet resulting in an annual landscape maintenance cost increase of \$4,000 and a utility cost increase of \$2,500.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Paseo de Valencia Median Islands  
**Project Number:** 314

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 150,000   | 150,000   |
| Admin/Inspection         |         |         |         |         |         |         | 100,000   | 100,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,900,000 | 1,900,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 2,150,000 | 2,150,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,150,000 | 2,150,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 2,150,000 | 2,150,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Oso Median Island Rehabilitation  
**Project No.:** 315



**Description:** Rehabilitate the existing landscape median island along Oso Parkway between Bridlewood Drive to West Haven Drive (easterly of Moulton Parkway). Project length: 1.2 miles.

**Purpose / Justification:** Rehabilitate existing landscaping and install City theme program. The replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island. By State mandate, turf grass cannot be maintained in new landscape median islands.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

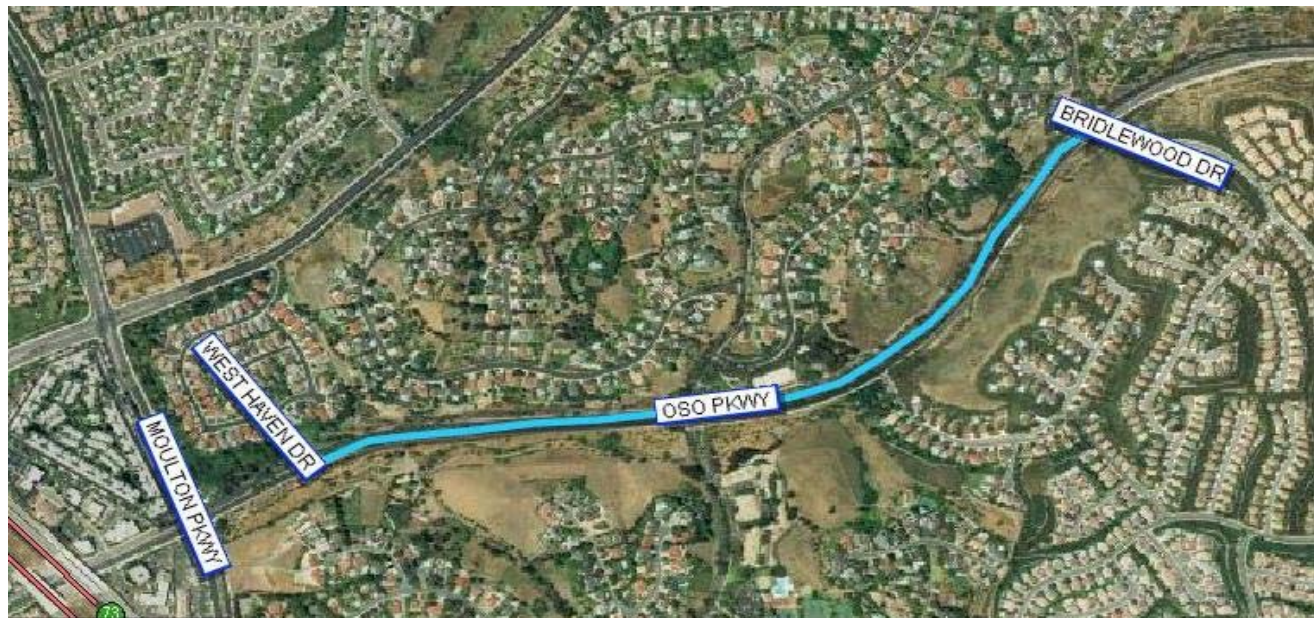
**Operating Budget Impact:** The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Rehabilitation of Oso Median Islands  
**Project Number:** 315

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 200,000   | 200,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 2,300,000 | 2,300,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 2,750,000 | 2,750,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,750,000 | 2,750,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 2,750,000 | 2,750,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** Rehabilitation of Moulton Parkway Median Island

**Project No.:** 322



**Description:** Replace the existing landscape and irrigation system to the City standards in the Moulton Parkway median island from Via Lomas to 600' n/o Glenwood. Project length: 1.0 miles.

**Purpose / Justification:** Upgrade old turf and olive tree landscaping to City Standards. Improve irrigation efficiency and reduce landscape maintenance. Installation of shrub beds, ground cover and other landscaping will reduce water consumption, water runoff, fertilization and pesticide use.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

**Operating Budget Impact:** Increase in the City's landscape maintenance costs of approximately \$7,000 and utility costs of approximately \$1,000 per year.

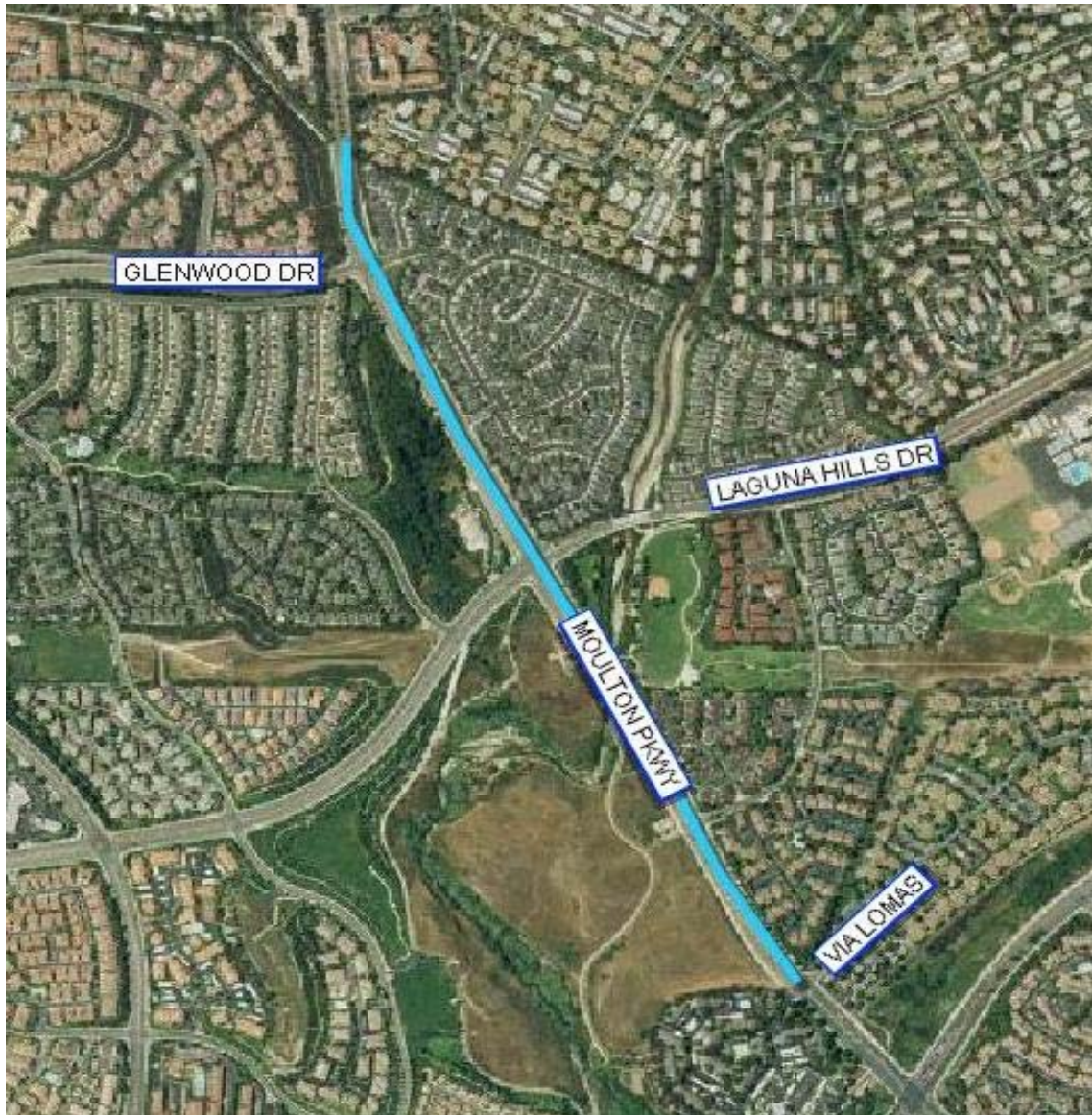
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Rehabilitation of Moulton Median Island  
**Project Number:** 322

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 200,000   | 200,000   |
| Admin/Inspection         |         |         |         |         |         |         | 150,000   | 150,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,850,000 | 1,850,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 2,200,000 | 2,200,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,200,000 | 2,200,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 2,200,000 | 2,200,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** Rehabilitation of Laguna Hills Drive Median island

**Project No.:** 323



**Description:** Replace the existing landscape and irrigation system to the City standards in the Laguna Hills Drive Median island from Moulton Parkway to 800' e/o Indian Hill Lane. Project length: 1,900 LF.

**Purpose / Justification:** Upgrade existing landscaping to City Standards. Improve irrigation efficiency and aesthetic value of this landscape feature.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

**Operating Budget Impact:** Increase in the City's landscape maintenance costs of approximately \$2,000 and utility costs of approximately \$500 per year.

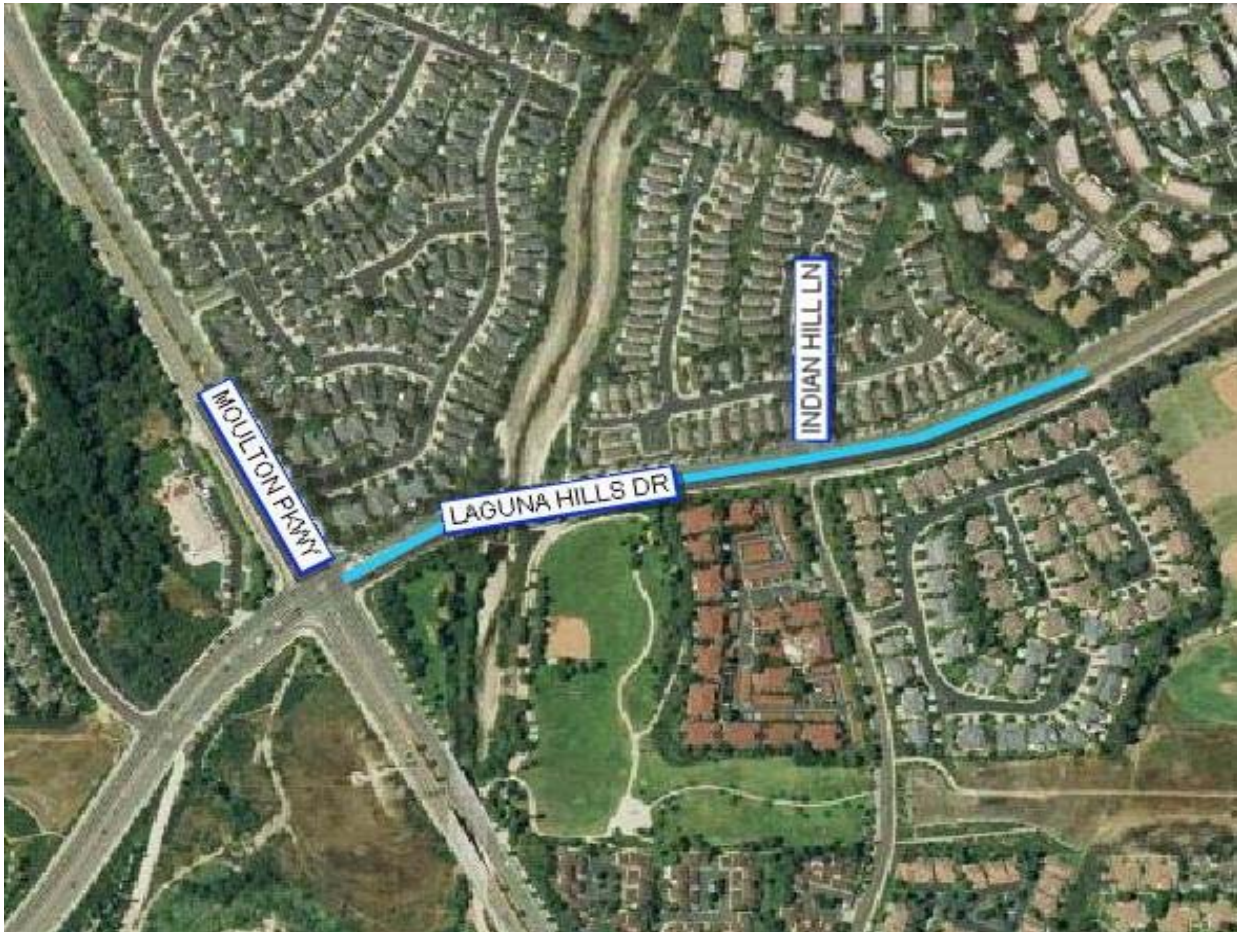
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Rehabilitation of Laguna Hills Drive Median Island  
**Project Number:** 323

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 750,000 | 750,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 875,000 | 875,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 875,000 | 875,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 875,000 | 875,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Rehabilitation of La Paz Median Island  
**Project No.:** 324



**Description:** Replace the existing landscape and irrigation system to the City standards in the La Paz Road median island from McIntyre Street to Paseo de Valencia. Project length: 1,800 LF.

**Purpose / Justification:** Upgrade old turf landscaping to City standards. Improve irrigation efficiency and reduce landscape maintenance. The replacement of turf with shrub beds, ground cover and other landscaping will reduce water consumption, water runoff, fertilizer and pesticide use. By State mandate, turf can no longer be maintained in median islands.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The elimination of turf grass reduces the City's landscape maintenance cost of this 23,000 sf landscape area by approximately 20% per year with similar expectations in reduced water use.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Rehabilitation of La Paz Median Island  
**Project Number:** 324

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 900,000   | 900,000   |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,075,000 | 1,075,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,075,000 | 1,075,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,075,000 | 1,075,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Ridge Route Drive Median Islands  
**Project No.:** 325



**Description:** Construct new landscape median islands per arterial standards and City landscape guidelines along Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway. Project length: 3,100 LF.

**Purpose / Justification:** To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The addition of this median island will add 40,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$5,000 and utility costs of \$2,000.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy  
**Project Number:** 325

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 150,000   | 150,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,750,000 | 1,750,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 2,150,000 | 2,150,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,150,000 | 2,150,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 2,150,000 | 2,150,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Laguna Hills Drive Median Island  
**Project No.:** 326



**Description:** Construct landscaping within the vacant raised median island on Laguna Hills Drive from Paseo de Valencia to 800' e/o Indian Hill Lane per City Landscape Guidelines. Project length: 1,900 LF.

**Purpose / Justification:** To implement the citywide plan of landscape enhancements along all arterial highways. The sub-structure, conduits, drainage system and curbing for this median island were constructed at the time of a previous Laguna Hills Drive Pavement Rehabilitation Project.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The addition of the landscaping in this median island will add 25,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$3,000 and utility costs of \$1,000.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Laguna Hills Drive Median Islands and North Parkway  
**Project Number:** 326

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 560,000 | 560,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       |         | -       | -       | 685,000 | 685,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 685,000 | 685,000 |
| <b>Total Funding</b>     | -       | -       | -       |         | -       | -       | 685,000 | 685,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** Alicia Parkway and Paseo de Valencia Street Tree Program

**Project No.:** 330



**Description:** Development of tree wells within the existing sidewalks for street tree and irrigation installation along the southerly side of Alicia Parkway from Costeau Street to Paseo de Valencia and on the easterly side of Paseo de Valencia from Alicia Parkway to La Paz Road. This is an urban reforestation and streetscape improvement project. Tree wells would be developed at approximate 40 foot intervals resulting in approximately 70 trees on Alicia Parkway and 100 trees on Paseo de Valencia.

**Purpose / Justification:** To add landscape improvement along major arterial highways at locations that the City does not control the adjacent private slope areas to enhance the urban forest and improve the aesthetics of the street scene.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The landscape improvements within this area will require new resources for tree maintenance and irrigation. Irrigation is estimated at \$1,000 per year and tree maintenance is estimated at \$1,500 per year.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Alicia Pkwy & Paseo de Valencia Street Tree Program  
**Project Number:** 330

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 565,000 | 565,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 690,000 | 690,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 690,000 | 690,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 690,000 | 690,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Synthetic Landscape Turf  
**Project No.:** 331



**Description:** Convert 16 small median islands from natural turf to synthetic turf in the North Laguna Hills area.

**Purpose / Justification:** Enhance appearance and reduce maintenance.

**Other Agencies Involved:** Potentially, El Toro Water District through rebate programs.

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Reduce annual landscape maintenance costs by \$3,000 and utility costs by \$1,800.

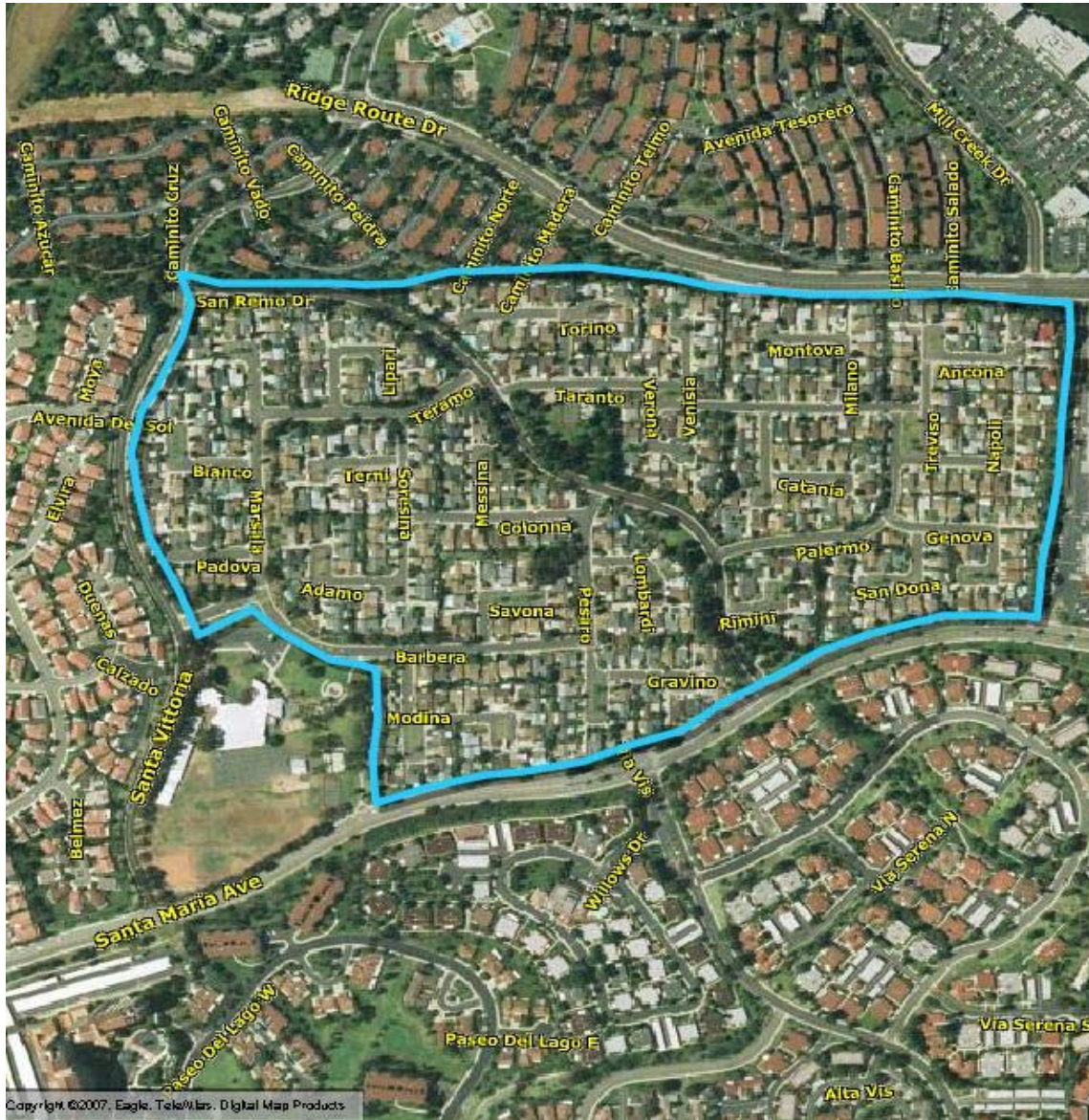
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Synthetic Landscape Turf Median Islands  
**Project Number:** 331

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 50,000    | 50,000    |
| Admin/Inspection         |         |         |         |         |         |         | 25,000    | 25,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,000,000 | 1,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,075,000 | 1,075,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,075,000 | 1,075,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,075,000 | 1,075,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Ridge Route Drive Median Island  
**Project No.:** 333



**Description:** The construction of new raised and landscaped median islands on Ridge Route Drive from Moulton Parkway to Avenida de la Carlota. Project length: 0.9 miles.

**Purpose / Justification:** To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

**Other Agencies Involved:** City of Laguna Woods. This project cannot be constructed until there is full widening of Ridge Route Drive.

**Outside Agencies/Entities Clearance or Coordination Needs:** City of Laguna Woods

**Operating Budget Impact:** The landscape median island would add approximately 61,000 sf of new area resulting in an annual landscape maintenance cost of \$7000 and a utility cost of \$2,500. It is expected these costs would be equally split with the City of Laguna Woods.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota  
**Project Number:** 333

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 125,000   | 125,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         | 2,200,000 | 2,200,000 |
| Construction             |         |         |         |         |         |         |           | -         |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 2,400,000 | 2,400,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,400,000 | 2,400,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 2,400,000 | 2,400,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** Aliso Hills Drive Northside Down Slope

**Project No.:** 334



**Description:** This project is a subset of the Aliso Hills Area\* landscape renovation projects. This is Project Area “B” of the Aliso Hills project area. The other project areas have either been improved or separately budgeted.

**Purpose / Justification:** Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost and will balance against reduced costs for efficient irrigation.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

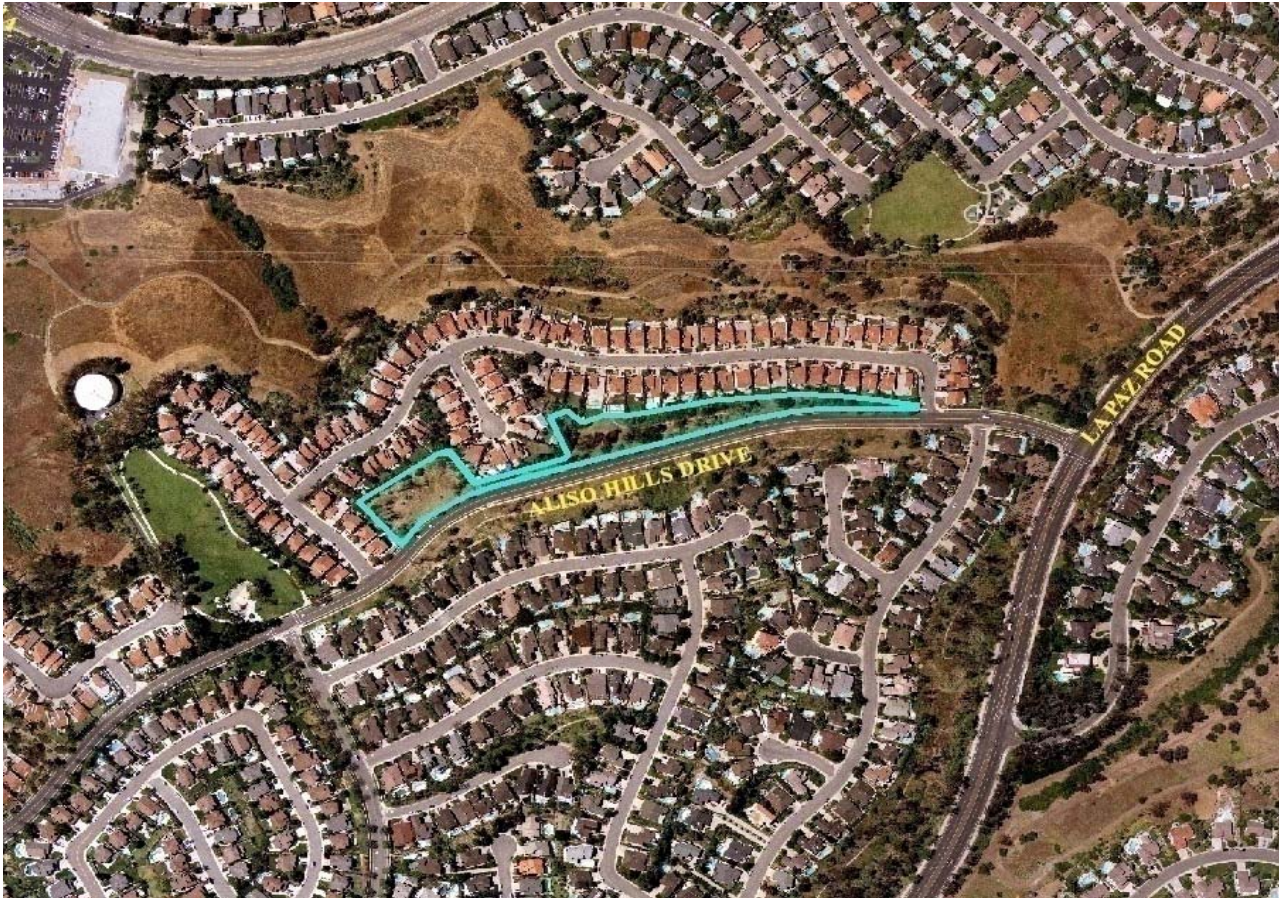
**Schedule:** Future

\* The Aliso Hills Area is the open spaces and streetscapes generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas have been identified in the area and designated as B through G. Area A was the subject of CIP No. 316, the Aliso Hills Drive South Slope Renovation, and it has been completed. The further areas are defined as B – northside Aliso Hills Drive Slope, C – northwest of Mendocino Park, D – eastside Paseo de Valencia Parkway, E – southeast of Mendocino Park, F – northside of La Paz Road from Aliso Hills Drive to Paseo de Valencia, and G – north of Mendocino Park.



**Project Name:** Aliso Hills Drive North Down Slope  
**Project Number:** 334

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 100,000 | 100,000 |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         | -       | -       |
| Construction             |         |         |         |         |         |         | 825,000 | 825,000 |
| Operations & Maintenance |         |         |         |         |         |         | -       | -       |
| System Integration       |         |         |         |         |         |         | -       | -       |
| Equipment                |         |         |         |         |         |         | -       | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 975,000 | 975,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 975,000 | 975,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 975,000 | 975,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** La Paz Road South Side Slope Renovation

**Project No.:** 335



**Description:** Renovation of three existing landscape slope areas along the southerly side of La Paz Road between Aliso Hills Drive and Charlton Drive (private street). The combined slope areas comprise approximately 16.5 acres and are in open public view.

**Purpose / Justification:** Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against savings resulting from efficient irrigation practices.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** La Paz Road South Side Slope Renovation  
**Project Number:** 335

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 150,000   | 150,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 5,000,000 | 5,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 5,225,000 | 5,225,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 5,225,000 | 5,225,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 5,225,000 | 5,225,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** Palermo and Taranto Slope Renovation  
**Project No.:** 336



**Description:** The renovation of two slope areas adjacent to the streets of Palermo and Taranto. Renovation to consist of the removal of private improvements, installation of an irrigation system, new landscape plantings and a perimeter low height wall for improved aesthetics. The two areas total approximately 12,000 SF.

**Purpose / Justification:** The existing slopes have limited landscaping and no operating irrigation system. Landscape maintenance cannot be performed unless the area is renovated. Existing private property encroachments will have to be removed.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** Cooperation of the adjacent homeowners will be required in order to clear the private property encroachments without invoking legal proceedings.

**Operating Budget Impact:** The new landscaping will require monthly maintenance at a cost of approximately \$1,500 per year plus utility costs of approximately \$500 per year.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Palermo and Taranto Slope Renovation

**Project Number:** 336

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 50,000  | 50,000  |
| Admin/Inspection         |         |         |         |         |         |         | 25,000  | 25,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 200,000 | 200,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 275,000 | 275,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 275,000 | 275,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 275,000 | 275,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape  
**Project Name:** San Remo Drive Slope Renovation  
**Project No.:** 337



**Description:** The renovation of the westerly landscape slope along San Remo Drive from Santa Maria Avenue to Santa Vittoria Drive. Replace the antiquated irrigation system and marginal landscape materials in this 87,000 SF area.

**Purpose / Justification:** Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

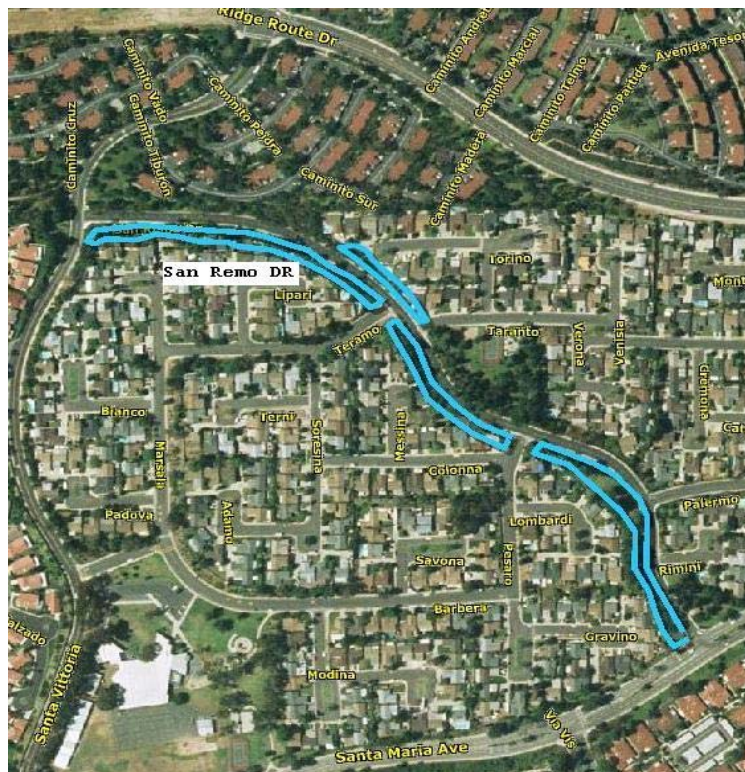
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** San Remo Drive Slope Renovation

**Project Number:** 337

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 630,000 | 630,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 755,000 | 755,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 755,000 | 755,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 755,000 | 755,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** Paseo de Valencia East and West Parkway Renovation

**Project No.:** 338



**Description:** The renovation of the parkway landscaping on the westerly and easterly sides of Paseo de Valencia between Calle de La Plata and Laguna Hills Drive to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 6000 LF. Project to be coordinated with CIP No. 145, Paseo de Valencia widening.

**Purpose / Justification:** Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

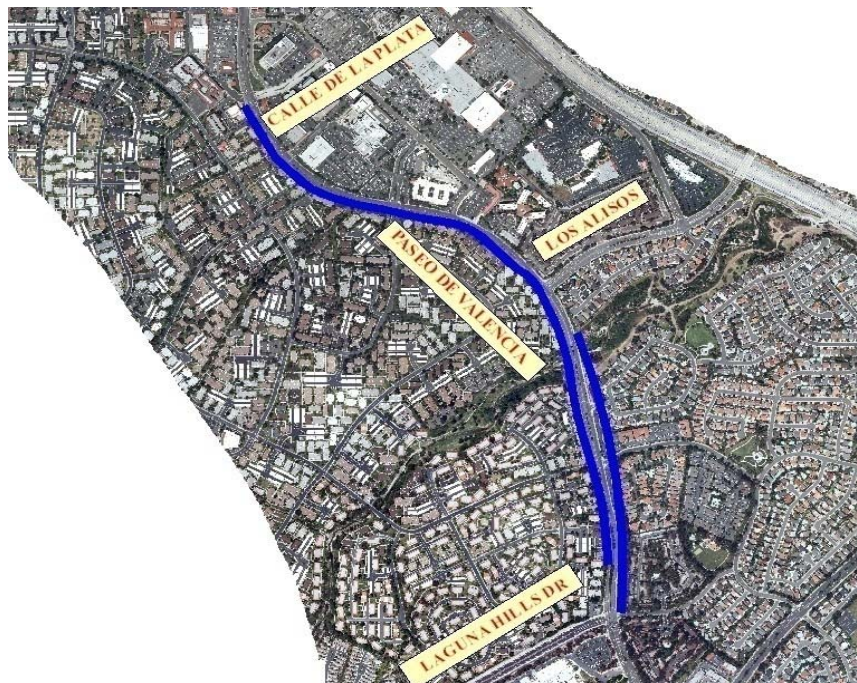
**Operating Budget Impact:** This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Paseo De Valencia East and West Parkway Renovation  
**Project Number:** 338

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 685,000 | 685,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 810,000 | 810,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 810,000 | 810,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 810,000 | 810,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Streetscape

**Project Name:** Paseo de Valencia Southwest Parkway Renovation

**Project No.:** 339



**Description:** The renovation of the parkway landscaping on the southwesterly side of Paseo de Valencia between Alicia Parkway and La Paz Road to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 4000 LF.

**Purpose / Justification:** Replace antiquated irrigation systems, landscape materials that have exceeded their life span and other marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Paseo de Valencia Southwest Parkway Renovation  
**Project Number:** 339

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 500,000 | 500,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 625,000 | 625,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 625,000 | 625,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 625,000 | 625,000 |

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# **CAPITAL IMPROVEMENT PROJECTS**

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**FLOOD CONTROL  
AND  
WATER QUALITY**

## City of Laguna Hills Capital Improvement Project

**Program:** Flood Control and Water Quality

**Project Name:** Storm Drain / Slope Repairs

**Project No.:** 403



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**Description:** Stand-by funding for drainage or slope repair projects resulting from storm events causing unexpected infrastructure impacts.

**Purpose / Justification:** To provide a funding source to resolve unexpected impacts to the City's storm drain system or slope areas due to natural storm events.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** None

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** As needed

**Project Name:** Storm Drain/Slope Repairs  
**Project Number:** 403

[Site Map](#)



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          |         |         |         |         |         |         |        | -       |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction             | 50,000  |         | 50,000  |         | 50,000  |         |        | 150,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -       |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | 50,000  | -       | 50,000  | -       | 50,000  | -       | -      | 150,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             |         |         |         |         |         |         |        | -       |
| Capital Reserve Funds    | 50,000  |         | 50,000  |         | 50,000  |         |        | 150,000 |
| Gas Tax                  |         |         |         |         |         |         |        | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -       |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 |         |         |         |         |         |         |        | -       |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other                    |         |         |         |         |         |         |        | -       |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | 50,000  | -       | 50,000  | -       | 50,000  | -       | -      | 150,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Flood Control and Water Quality

**Project Name:** F23 Canada Channel (Veeh Park)

**Project No.:** 406



**Description:** Remove silt/debris, regrade channel and replace wetlands habitat between Mill Creek Drive and westerly City limit. Project length: 2,600 LF.

**Purpose / Justification:** Flood control, re-establishment of channel hydraulics and environmental enhancement in this 7.5-acre area.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** California Department of Fish and Game and possibly the United States Army Corps of Engineers

**Operating Budget Impact:** The project will require the City to maintain and monitor the habitat for a period of five years resulting in an annual landscape maintenance cost of approximately \$15,000.

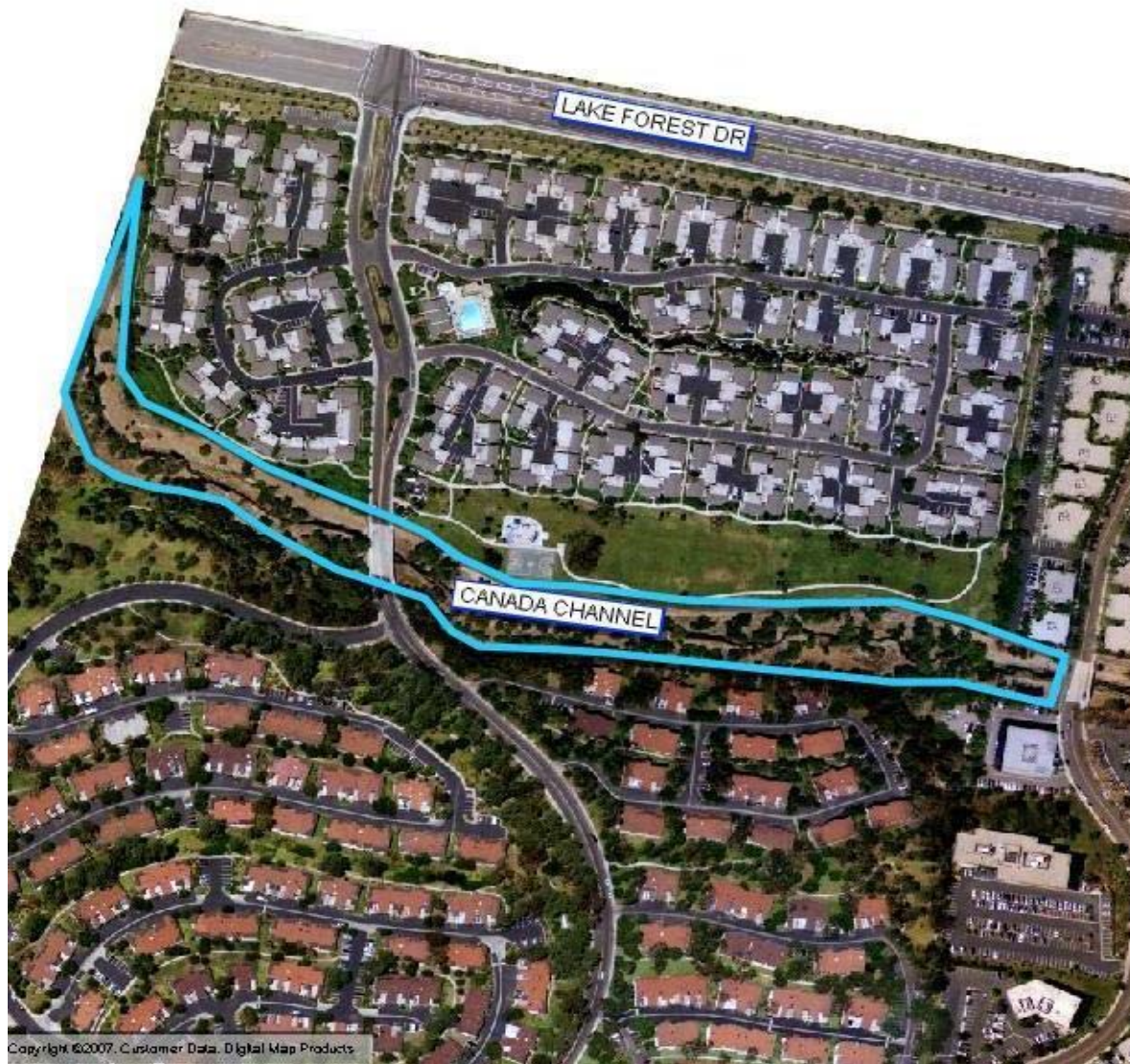
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** F23 Canada Channel (Veeh Park)  
**Project Number:** 406

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 100,000 | 100,000 |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 600,000 | 600,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 750,000 | 750,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 750,000 | 750,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 750,000 | 750,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Flood Control and Water Quality

**Project Name:** Aliso Creek Watershed

**Project No.:** 407



**Description:** Various Aliso Creek "mainstem" improvements per United States Army Corps of Engineers study and County of Orange project development efforts.

**Purpose / Justification:** The City is a "stakeholder" in the Aliso Creek watershed and is expected to financially participate in future improvements within the Aliso Creek to restore the flood control, habitat and water quality of the creek. Projects are yet to be identified by the lead agency, the County of Orange. City participation will be as a matching fund source for future Federal, State, and County funding of region-wide improvements.

**Other Agencies Involved:** County of Orange

**Outside Agencies/Entities Clearance or Coordination Needs:** California Department of Fish & Game and United States Army Corps of Engineers

**Operating Budget Impact:** None

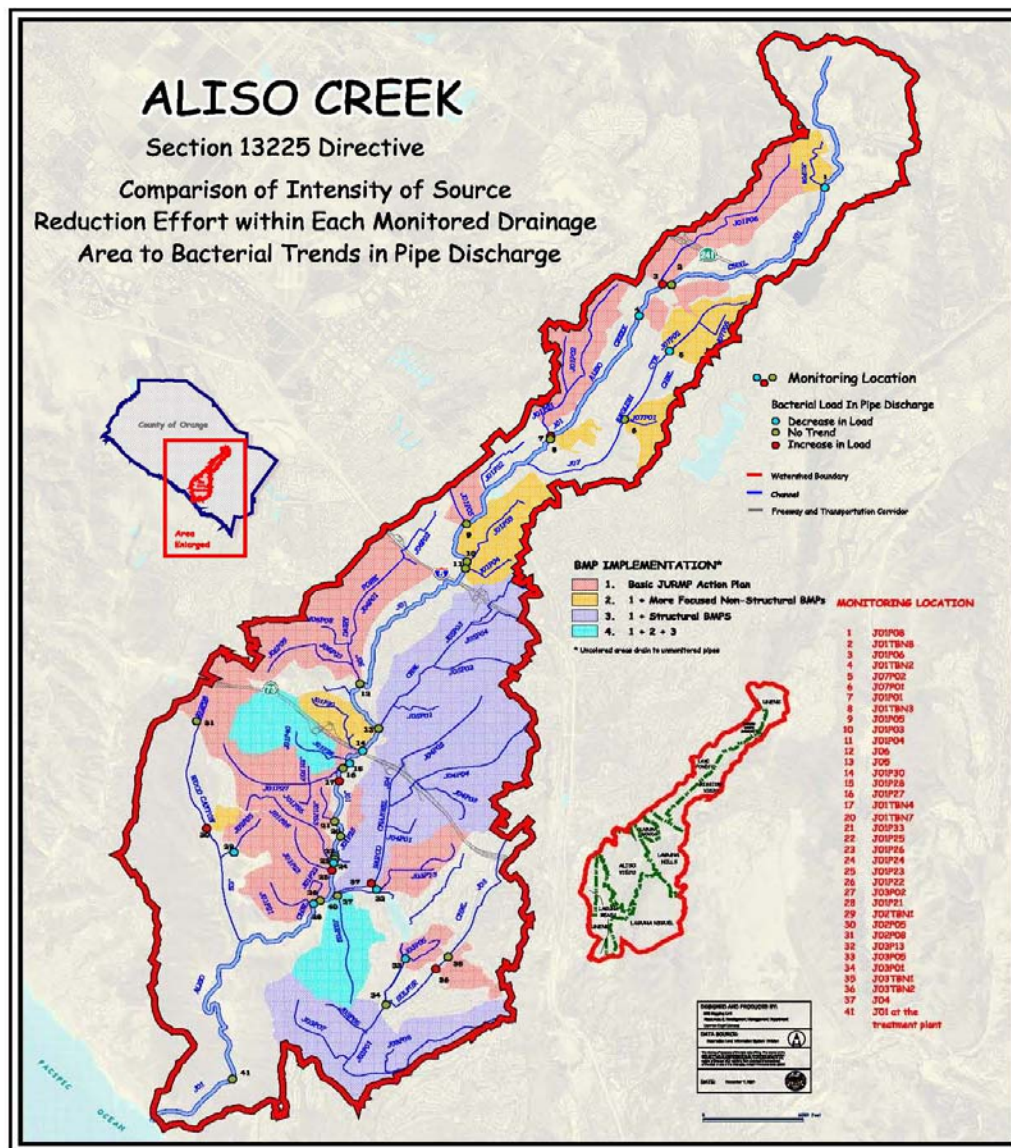
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Aliso Creek Watershed  
**Project Number:** 407

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         |         | -       |
| Admin/Inspection         |         |         |         |         |         |         |         | -       |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 500,000 | 500,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 500,000 | 500,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 500,000 | 500,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 500,000 | 500,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Flood Control and Water Quality

**Project Name:** NPDES / Water Quality Program

**Project No.:** 410



**Description:** Implement a variety of water quality improvement initiatives in accordance with the requirements of the NPDES permits with the Santa Ana and the San Diego Regional Water Quality Control Boards in cooperation with, and as a co-permittee and funding partner with, the County of Orange.

**Purpose / Justification:** Regulatory requirements and environmental enhancements to reduce pollutants within water runoff reaching the storm drain systems and creeks.

**Other Agencies Involved:** County of Orange.

**Outside Agencies/Entities Clearance or Coordination Needs:** The work is to meet the standards of the NPDES permits.

**Operating Budget Impact:** Water Quality projects may increase operating maintenance costs on a per project basis. Additional staff time will be expended to meet the requirements of the NPDES permits.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Ongoing

**Project Name:** NPDES / Water Quality Program  
**Project Number:** 410

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |           |
| Planning/Design          |         |         |         |         |         |         |        | -         |
| Admin/Inspection         | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |        | 1,200,000 |
| Land Acquisition         |         |         |         |         |         |         |        | -         |
| Construction             |         |         |         |         |         |         |        | -         |
| Operations & Maintenance |         |         |         |         |         |         |        | -         |
| System Integration       |         |         |         |         |         |         |        | -         |
| Equipment                |         |         |         |         |         |         |        | -         |
| <b>Total Cost</b>        | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | -      | 1,200,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |           |
| General Fund             | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |        | 1,200,000 |
| Capital Reserve Funds    |         |         |         |         |         |         |        | -         |
| Gas Tax                  |         |         |         |         |         |         |        | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -         |
| CARITS                   |         |         |         |         |         |         |        | -         |
| AB 2766                  |         |         |         |         |         |         |        | -         |
| CDBG PFI                 |         |         |         |         |         |         |        | -         |
| Quimby Act               |         |         |         |         |         |         |        | -         |
| Other                    |         |         |         |         |         |         |        | -         |
| Unfunded                 |         |         |         |         |         |         |        | -         |
| <b>Total Funding</b>     | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | -      | 1,200,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Flood Control and Water Quality

**Project Name:** Largo Storm Drain Improvements

**Project No.:** 411



**Description:** Provide a secondary outlet for storm flows. The existing storm drain inlet to the south of Largo Circle, a tributary to JO5PO2, is a sump condition within a natural canyon area. This project seeks to provide an alternate flow route for high flow storm conditions, as needed.

**Purpose / Justification:** Flood Control

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** None

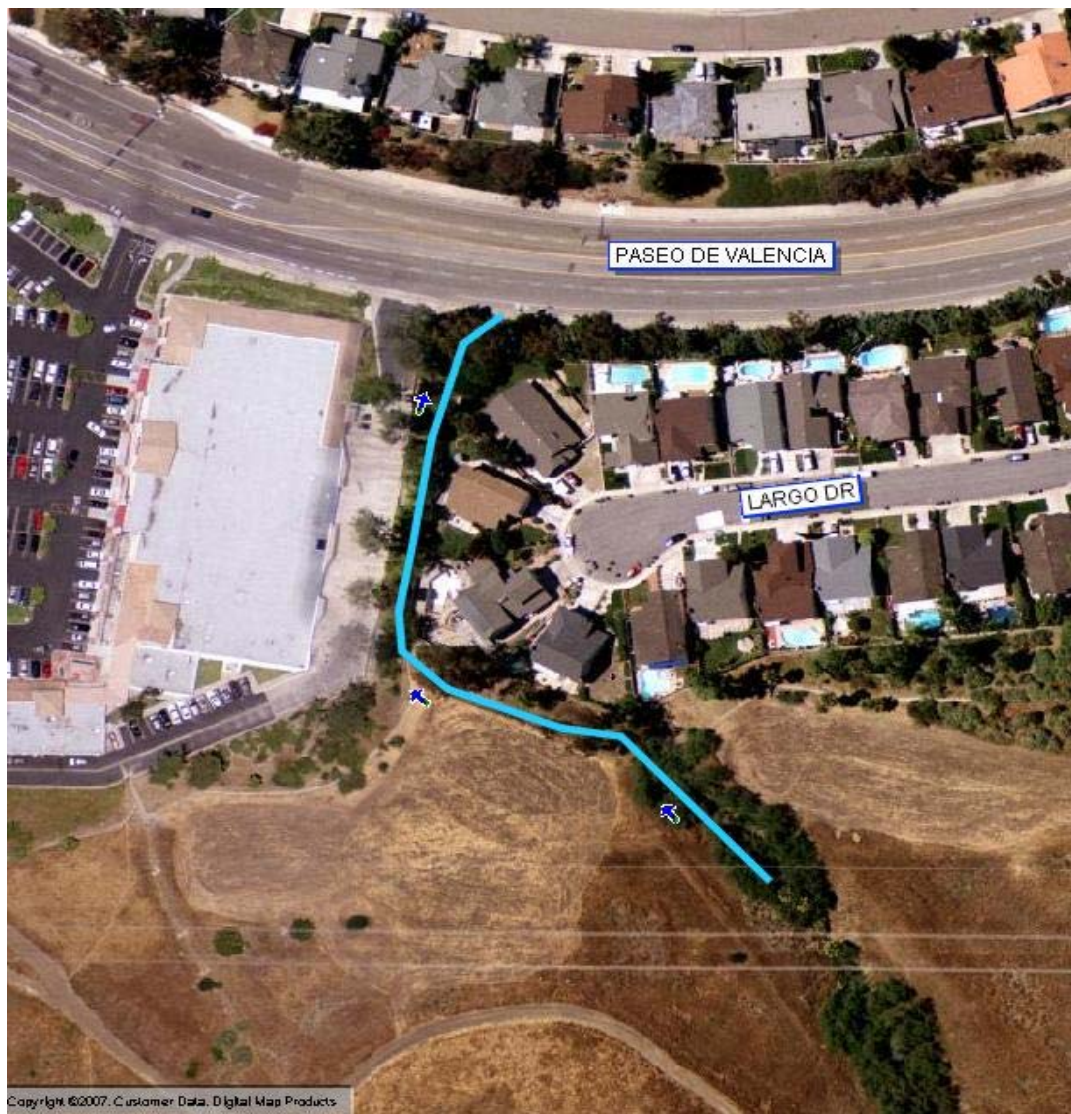
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Largo Storm Drain Improvements (secondary outlet)  
**Project Number:** 411

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 100,000 | 100,000 |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 250,000 | 250,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 400,000 | 400,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 400,000 | 400,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 400,000 | 400,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Flood Control and Water Quality

**Project Name:** Water Quality (2) Improvements

**Project No.:** 412



**Description:** Install debris gates at inlets to catch basins, and in-basin trash screens, at approximately 600 storm drain entry locations throughout the City to reduce the influx of litter, leaves and soil into the storm drain system. The debris gates, operating on a pulley system, remain closed in low flow conditions to hold debris at the street level for clean up by the street sweeper. They open up during intense storm events to reduce the potential for flooding but a secondary collector pipe system of a fine mesh screen, installed within the catch basin, then collects the debris for later clean out. At other times of the year, the debris collects in front of the catch basins and is removed with street sweeping activities.

**Purpose / Justification:** Improve pollution prevention and water quality by reducing the collection of leaves, litter and dirt in the catch basins and storm drain systems.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** OCTA through the environmental funding provided in Renewed Measure M.

**Operating Budget Impact:** Minor maintenance costs.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Subject to funding availability through Renewed Measure M.

**Project Name:** Water Quality (2) Improvements  
**Project Number:** 412

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          |         |         |         |         |         |         |        | -       |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction             | 250,000 |         | 250,000 |         | 250,000 |         |        | 750,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -       |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | 250,000 | -       | 250,000 | -       | 250,000 | -       | -      | 750,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             | 50,000  |         | 50,000  |         | 50,000  |         |        | 150,000 |
| Capital Reserve Funds    |         |         |         |         |         |         |        | -       |
| Gas Tax                  |         |         |         |         |         |         |        | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive | 200,000 |         | 200,000 |         | 200,000 |         |        | 600,000 |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 |         |         |         |         |         |         |        | -       |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other                    |         |         |         |         |         |         |        | -       |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | 250,000 | -       | 250,000 | -       | 250,000 | -       | -      | 750,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Flood Control and Water Quality

**Project Name:** Oso Parkway Wetlands

**Project No.:** 413



**Description:** Utilize existing water flows to enhance the riparian habitat at three locations along the south side of Oso Parkway between Nellie Gail Road and Moulton Parkway. Enhance water quality and improve equestrian trail access.

**Purpose / Justification:** Improve compliance with NPDES regulations, improve water quality, reduce vectors and enhance recreational opportunities.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** Vector Control District

**Operating Budget Impact:** Water Quality projects may increase operating maintenance costs on a per project basis.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Oso Parkway Wetlands  
**Project Number:** 413

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 50,000  | 50,000  |
| Admin/Inspection         |         |         |         |         |         |         | 25,000  | 25,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 425,000 | 425,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 500,000 | 500,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 500,000 | 500,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 500,000 | 500,000 |

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# **CAPITAL IMPROVEMENT PROJECTS**

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## **PARKS**



## City of Laguna Hills Capital Improvement Project

**Program:** Parks  
**Project Name:** Aliso Hills Park  
**Project No.:** 234



**Description:** Development of a park (either passive or active) with trail access, parking and a storage building at the southeast corner of the intersection of Alicia Parkway and Aliso Hills Drive.

**Purpose / Justification:** Development of a park site for public use and to provide trail access, Community Center overflow parking, recreational amenities, and a City storage/yard facility. Three park concepts have been developed. The Park Planning Process is pending.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The development of the park site will increase the operating budget with additional landscape maintenance and site maintenance costs. The determination of these costs will vary depending upon which park option is chosen for development. At a minimum, the operating budget impact is anticipated to be \$4,000 per year for landscape maintenance and \$2,500 for utilities.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Aliso Hills Park  
**Project Number:** 234

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 200,000   | 200,000   |
| Admin/Inspection         |         |         |         |         |         |         | 100,000   | 100,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 2,600,000 | 2,600,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 2,900,000 | 2,900,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,900,000 | 2,900,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 2,900,000 | 2,900,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Parks

**Project Name:** Park Renovation

**Project No.:** 237



**Description:** Renovation of an existing park and playground at one of the City's parks to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with playground improvements to update worn equipment and amenities. This grant funded project is recommended to be applied to the Community Center and Sports Complex playground and picnic areas.

**Purpose / Justification:** Improve active park facilities and inventory for various public recreation uses.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** No Change

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Park Refurbishment Project  
**Project Number:** 237

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          |         |         |         |         |         |         |        | -       |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction             |         |         |         |         |         |         |        | -       |
| Operations & Maintenance |         | 240,000 |         |         |         |         |        | 240,000 |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | -       | 240,000 | -       | -       | -       | -       | -      | 240,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             |         | 40,000  |         |         |         |         |        | 40,000  |
| Capital Reserve Funds    |         |         |         |         |         |         |        | -       |
| Gas Tax                  |         |         |         |         |         |         |        | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -       |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 |         |         |         |         |         |         |        | -       |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other - Prop 68          |         | 200,000 |         |         |         |         |        | 200,000 |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | -       | 240,000 | -       | -       | -       | -       | -      | 240,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Parks

**Project Name:** Community Center and Sports Complex Field Renovations

**Project No.:** 238



**Description:** This project provides for the replacement of sports turf at the Community Center and Sports Complex on two soccer fields every other year and as needed irrigation and drainage modifications/reconstruction. The baseball fields at the Community Center and at Cabot Park receive additional maintenance at the same time.

**Purpose / Justification:** Safety improvements and playability improvements for the sports fields.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** None

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Summer of 2020, 2022 and 2024



**Project Name:** Community Center and Sports Complex Field Renovations  
**Project Number:** 238

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          |         |         |         |         |         |         |        | -       |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction             |         | 200,000 |         | 225,000 |         | 250,000 |        | 675,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -       |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | -       | 200,000 | -       | 225,000 | -       | 250,000 | -      | 675,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             | -       | 200,000 | -       | 225,000 | -       | 250,000 | -      | 675,000 |
| Capital Reserve Funds    |         |         |         |         |         |         |        | -       |
| Gas Tax                  |         |         |         |         |         |         |        | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -       |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 |         |         |         |         |         |         |        | -       |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other                    |         |         |         |         |         |         |        | -       |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | -       | 200,000 | -       | 225,000 | -       | 250,000 | -      | 675,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Parks  
**Project Name:** General Park Renovations  
**Project No.:** 241



**Description:** Renovation of existing park and playground improvements throughout the City's local park system to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with minor playground improvements to update worn equipment and surfacing. Projected estimates of needs over the next ten years, by park, are as follows:

|                     |           |
|---------------------|-----------|
| Beckenham Park      | \$ 75,000 |
| Cabot Park          | \$0       |
| Clarington Park     | \$125,000 |
| Costeau Park        | \$ 25,000 |
| El Conejo Park      | \$ 75,000 |
| Knotty Pine Park    | \$ 75,000 |
| Mackenzie Park      | \$ 60,000 |
| Mandeville Park     | \$ 25,000 |
| Mendocino Park      | \$150,000 |
| San Remo Park       | \$ 80,000 |
| Santa Vittoria Park | \$250,000 |
| Stockport Park      | \$0       |
| Veeh Ranch Park     | \$125,000 |

Renovation work at the Community Center and Sports Complex is in a separate project.

**Purpose / Justification:** Update the park amenities and infrastructure for enhanced recreational value, safety and capital reinvestment on a recurring and rotating basis with funding every two years.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Reduce unscheduled maintenance of park amenities.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** FY 2019-20, FY 2021-22 and FY 2023-24

**Project Name:** General Park Renovations  
**Project Number:** 241

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          |         |         |         |         |         |         |        | -       |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction             | 250,000 |         | 250,000 |         | 250,000 |         |        | 750,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -       |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | 250,000 | -       | 250,000 | -       | 250,000 | -       |        | 750,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             |         |         |         |         |         |         |        | -       |
| Capital Reserve Funds    | 250,000 |         | 250,000 |         | 250,000 |         |        | 750,000 |
| Gas Tax                  |         |         |         |         |         |         |        | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -       |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 |         |         |         |         |         |         |        | -       |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other                    |         |         |         |         |         |         |        | -       |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | 250,000 | -       | 250,000 | -       | 250,000 | -       |        | 750,000 |

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# **CAPITAL IMPROVEMENT PROJECTS**

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## **PUBLIC FACILITIES**

## City of Laguna Hills Capital Improvement Project

**Program:** Public Facilities

**Project Name:** Civic Center Renovations

**Project No.:** 505



**Description:** Install publicly accessible electric vehicle charging stations at the Civic Center.

**Purpose / Justification:** Enhance the availability of supporting infrastructure for zero and near-zero emission vehicles in Laguna Hills.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** None

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** FY 19-20

**Project Name:** Civic Center Renovations  
**Project Number:** 505

[Site Map](#)



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total  |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|--------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |        |
| Planning/Design          |         |         |         |         |         |         |        | -      |
| Admin/Inspection         |         |         |         |         |         |         |        | -      |
| Land Acquisition         |         |         |         |         |         |         |        | -      |
| Construction             | 50,000  |         |         |         |         |         |        | 50,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -      |
| System Integration       |         |         |         |         |         |         |        | -      |
| Equipment                |         |         |         |         |         |         |        | -      |
| <b>Total Cost</b>        | 50,000  | -       | -       | -       | -       | -       | -      | 50,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |        |
| General Fund             |         |         |         |         |         |         |        | -      |
| Capital Reserve Funds    |         |         |         |         |         |         |        | -      |
| Gas Tax                  |         |         |         |         |         |         |        | -      |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -      |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -      |
| CARITS                   |         |         |         |         |         |         |        | -      |
| AB 2766                  | 50,000  |         |         |         |         |         |        | 50,000 |
| CDBG PFI                 |         |         |         |         |         |         |        | -      |
| Quimby Act               |         |         |         |         |         |         |        | -      |
| Other                    |         |         |         |         |         |         |        | -      |
| Unfunded                 |         |         |         |         |         |         |        | -      |
| <b>Total Funding</b>     | 50,000  | -       | -       | -       | -       | -       | -      | 50,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Public Facilities  
**Project Name:** Skate Facility Enhancements  
**Project No.:** 506



**Description:** Enhance the functionality and security of the skate facility at the Laguna Hills Community Center and Sports Complex.

**Purpose / Justification:** Modification of the skate facility to improve its recreational value, enhance pedestrian access and hockey team warm up area between the skate facility and roller hockey rink, and add amenities.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** May impact staffing obligations.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Skate Facility Enhancements  
**Project Number:** 506

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 50,000  | 50,000  |
| Admin/Inspection         |         |         |         |         |         |         | 25,000  | 25,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 250,000 | 250,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 325,000 | 325,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 325,000 | 325,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 325,000 | 325,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Public Facilities

**Project Name:** Equipment & Supply Storage Building

**Project No.:** 508



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**Description:** Development of an approximately 3,000 SF building for storage of City equipment, vehicles and supplies. The building is to be located at the rear of the proposed Aliso Hills Park. The building would provide an office and restroom for field personnel.

**Purpose / Justification:** Provide City owned space for equipment, vehicle and supply storage, thus eliminating rented space, and provide a field location office for personnel. Consolidate storage.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

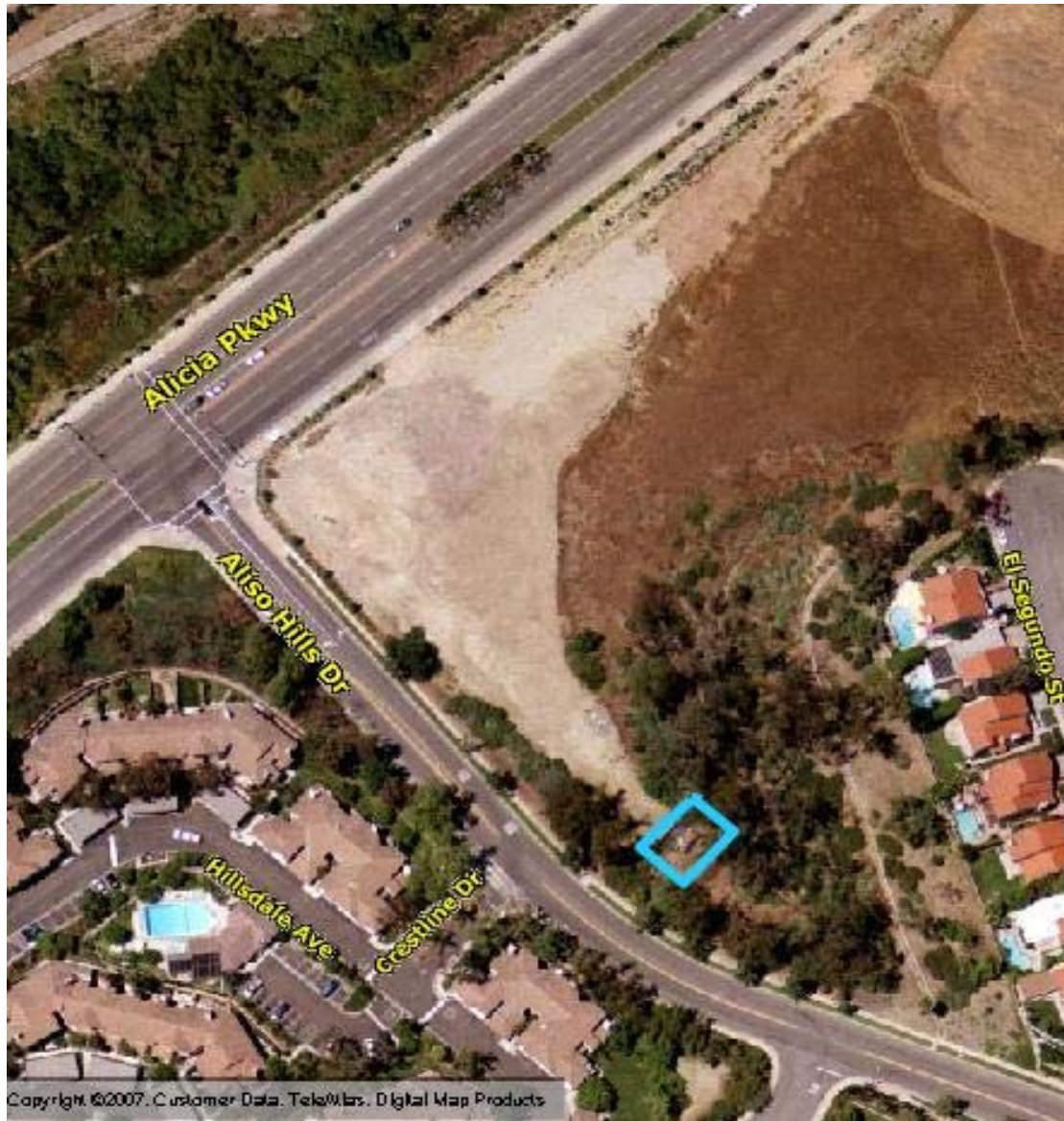
**Operating Budget Impact:** Annual building maintenance/utility costs estimated at \$6,000. Lease obligation reduction of \$6,500 per year.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Equipment & Supply Storage Building  
**Project Number:** 508

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 50,000  | 50,000  |
| Admin/Inspection         |         |         |         |         |         |         | 25,000  | 25,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 500,000 | 500,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 575,000 | 575,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 575,000 | 575,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 575,000 | 575,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Public Facilities  
**Project Name:** Public Art Program - Civic Center  
**Project No.:** 510



**Description:** Implement an “Early California History” theme of public art at the Laguna Hills Civic Center. The master plan identifies eleven pieces of art under the theme of California’s early history. Specifically, the public art displays will include a variety of art mediums illustrating early California life in Laguna Hills and the Saddleback Valley. Only two pieces of art remain: the plaza sculpture and the rotunda room off the Council Chambers.

**Purpose / Justification:** The City Council has adopted the Public Art Program and approved an implementation schedule. This type of program was also contemplated in the Urban Village Specific Plan and there is a public art fee in the Plan.

**Other Agencies Involved:** Unknown at this time. There may be some State agencies that offer public art grants.

**Outside Agencies/Entities Clearance or Coordination Needs:**  
None

**Operating Budget Impact:** Minimal

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Completion is subject to funding from development in the Urban Village Specific Plan area.



**Project Name:** Public Art Program - Civic Center  
**Project Number:** 510

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         |         | -       |
| Admin/Inspection         |         |         |         |         |         |         |         | -       |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction/Fabrication |         |         |         |         |         |         | 200,000 | 200,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 200,000 | 200,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other - Public Art Fund  |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 200,000 | 200,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 200,000 | 200,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Public Facilities  
**Project Name:** Community Center Renovations  
**Project No.:** 513



**Description:** This project provides for various scheduled maintenance and equipment replacement at the Community Center building.

**Purpose / Justification:** Specified renovations to the interior and exterior of the Community Center Building are based upon recommendations made by a reserve analysis of the facility.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The project will reduce long-term maintenance costs.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Roof repairs and HVAC replacements and ADA improvements are planned for implementation in FY 2019-20. Carpeting replacement is planned for FY 2020-21. Other improvements per the Reserve Study schedule with budget values listed.

**Project Name:** Community Center Renovation  
**Project Number:** 513

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          | 30,000  |         |         |         |         |         |        | 30,000  |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction/Maintenance | 390,000 | 60,000  | 80,000  | 50,000  | 25,000  |         |        | 605,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -       |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | 420,000 | 60,000  | 80,000  | 50,000  | 25,000  | -       | -      | 635,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             | 350,000 |         |         |         |         |         |        | 350,000 |
| Capital Reserve Funds    |         | 60,000  | 80,000  | 50,000  | 25,000  |         |        | 215,000 |
| Gas Tax                  |         |         |         |         |         |         |        | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -       |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 | 70,000  |         |         |         |         |         |        | 70,000  |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other                    |         |         |         |         |         |         |        | -       |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | 420,000 | 60,000  | 80,000  | 50,000  | 25,000  | -       | -      | 635,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Public Facilities  
**Project Name:** Sports Complex Renovations  
**Project No.:** 514



**Description:** This project provides for various scheduled maintenance and equipment replacement at the Community Center Sports Complex and the addition of an electronic reader board for public information purposes.

**Purpose / Justification:** Specified renovations to Sports Complex are based on recommendations made by a Reserve Analysis to replace aging infrastructure in a timely manner as well as to install added amenities as directed.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Projects will generally reduce long-term maintenance costs.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Electronic reader board is planned for implementation in FY 2019-20 and other improvements as scheduled per the Reserve Analysis.

**Project Name:** Sports Complex Renovations  
**Project Number:** 514

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|--------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |        |         |
| Planning/Design          |         |         |         |         |         |         |        | -       |
| Admin/Inspection         |         |         |         |         |         |         |        | -       |
| Land Acquisition         |         |         |         |         |         |         |        | -       |
| Construction/Maintenance | 125,000 | 25,000  |         | 30,000  | 125,000 |         |        | 305,000 |
| Operations & Maintenance |         |         |         |         |         |         |        | -       |
| System Integration       |         |         |         |         |         |         |        | -       |
| Equipment                |         |         |         |         |         |         |        | -       |
| <b>Total Cost</b>        | 125,000 | 25,000  | -       | 30,000  | 125,000 | -       | -      | 305,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |        |         |
| General Fund             | 125,000 |         |         |         |         |         |        | 125,000 |
| Capital Reserve Funds    |         | 25,000  |         | 30,000  | 125,000 |         |        | 180,000 |
| Gas Tax                  |         |         |         |         |         |         |        | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |        | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |        | -       |
| CARITS                   |         |         |         |         |         |         |        | -       |
| AB 2766                  |         |         |         |         |         |         |        | -       |
| CDBG PFI                 |         |         |         |         |         |         |        | -       |
| Quimby Act               |         |         |         |         |         |         |        | -       |
| Other                    |         |         |         |         |         |         |        | -       |
| Unfunded                 |         |         |         |         |         |         |        | -       |
| <b>Total Funding</b>     | 125,000 | 25,000  | -       | 30,000  | 125,000 | -       | -      | 305,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Public Facilities

**Project Name:** Community Center & Sports Complex Energy Efficient Field Lights

**Project No.:** 515



**Description:** Upgrade the existing sports field lighting, originally installed in 1999, at the Community Center & Sports Complex to high efficiency and energy conserving light fixtures for the Soccer Fields, Little League Baseball Field and Skate Park/Roller Hockey use areas.

**Purpose / Justification:** Energy conservation and improved lighting levels for sports field activities.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** May reduce energy costs up to 50% of current rates.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Community Center and Sports Complex Energy Efficient Field Lights  
**Project Number:** 515

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 25,000  | 25,000  |
| Admin/Inspection         |         |         |         |         |         |         | 10,000  | 10,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         |         | -       |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         | 265,000 | 265,000 |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 300,000 | 300,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 300,000 | 300,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 300,000 | 300,000 |



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# **CAPITAL IMPROVEMENT PROJECTS**

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TRAILS AND OPEN SPACE

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space

**Project Name:** Trails Master Plan

**Project No.:** 601



**Description:** Trail improvement implementation per the Open Space and Trail Master Plan not otherwise described in specific projects.

**Purpose / Justification:** Trail connections, gap closures, extensions and trail head plazas to serve the community.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

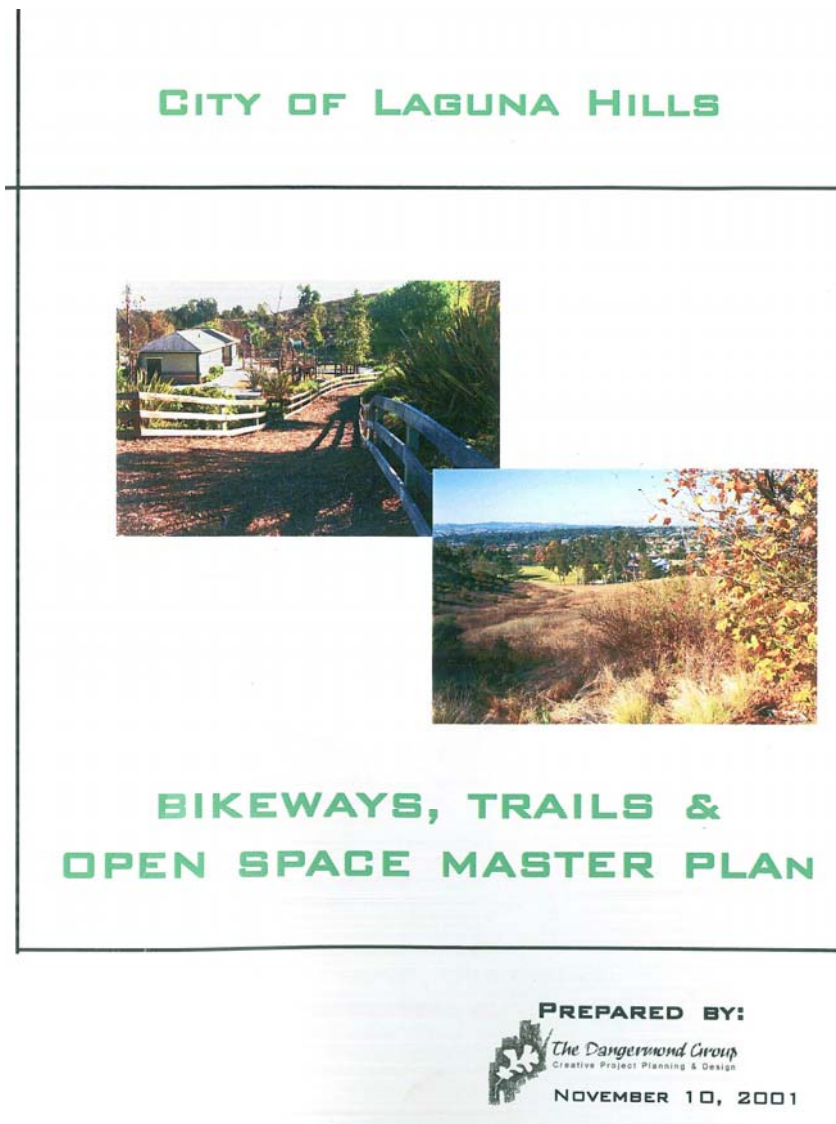
**Operating Budget Impact:** Unknown

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Trails Master Plan - Other Projects  
**Project Number:** 601

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 125,000   | 125,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 2,500,000 | 2,500,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 2,875,000 | 2,875,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 2,875,000 | 2,875,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 2,875,000 | 2,875,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space

**Project Name:** Trail Head Plaza

**Project No.:** 606



**Description:** Development of 19 Trail Head Plazas per the Open Space and Trails Master Plan. One Trail Head Plaza at Clarington Park has been constructed. Five Trail Head Plazas have been designed. 14 sites are pending design. The five designed locations are at Aliso Creek/Paseo de Valencia; Community Center at Alicia Channel/Indian Hill Trail; La Paz Open Space at Moulton Parkway; Mendocino Park at Loop Trail; and Christina Court at Aliso Creek.

**Purpose / Justification:** Identify the access to the public trail system. Provide information on the trail system.

**Other Agencies Involved:** Locations that relate to the County Trail system may require a permit from OC Parks.

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Minor maintenance of each Trail Head Plaza estimated at \$500 per year per location.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Trail Head Plazas  
**Project Number:** 606

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,000,000 | 1,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,175,000 | 1,175,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,175,000 | 1,175,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,175,000 | 1,175,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Aliso Hills Channel Ped Crossing JO5PO3  
**Project No.:** 607



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**Description:** Replace the County constructed low flow/grade crossing of Aliso Hills Channel, northerly of Alicia Parkway near Ramona Street.

**Purpose / Justification:** Trail linkage per the Open Space and Trails Master Plan.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** County of Orange

**Operating Budget Impact:** None

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Aliso Hills Channel Pedestrian Crossing JO5PO3  
**Project Number:** 607

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 325,000 | 325,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 450,000 | 450,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 450,000 | 450,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 450,000 | 450,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Multi-use Trail - Alicia to La Paz  
**Project No.:** 608



**Description:** Bike path and multi-use trail from Alicia Parkway to La Paz Road in the Alicia/La Paz Open Space and portions of SCE easement per the Open Space and Trails Master Plan. This trail connects to the Loop Trail, CIP No. 610, the Alicia Parkway Pedestrian Overpass, CIP No. 612, Aliso Hills Park, CIP No. 234 and La Paz Open Space trails, CIP No. 611.

**Purpose / Justification:** Trail linkage and recreational enhancement.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** A Letter of Consent is required with Southern California Edison Company to allow the formal trail development to occur within their easement area.

**Operating Budget Impact:** Additional trail and minor landscape maintenance estimated at \$3000 per year.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Multi-use Trail - Alicia to La Paz  
**Project Number:** 608

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 4,000,000 | 4,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 4,175,000 | 4,175,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 4,175,000 | 4,175,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 4,175,000 | 4,175,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Multi-use Trail - Community Center to Indian Hill  
**Project No.:** 609



**Description:** Bike path and multi-use trail from the Community Center & Sports Complex, within the SCE transmission line easement, to Indian Hill Lane per the Open Space and Trails Master Plan. The trail has been substantially designed. Right of way acquisition is pending.

**Purpose / Justification:** Trail linkage and recreational enhancement

**Other Agencies Involved:** An easement needs to be acquired from the Aliso Viejo Community Association (or a sub-association) for a portion of the trail route.

**Outside Agencies/Entities Clearance or Coordination Needs:** A Letter of Consent is required from Southern California Edison Company to allow the formal trail development to occur within their easement area.

**Operating Budget Impact:** Additional trail and minor landscape maintenance estimated at \$1,000 per year.

**Source of Cost Estimates:** Preliminary ☐ Based on Design ☒ Actual Bid ☐

**Schedule:** Future

**Project Name:** Multi-use Trail - Community Center to Indian Hill  
**Project Number:** 609

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         | 50,000  | 50,000  |
| Construction             |         |         |         |         |         |         | 700,000 | 700,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 875,000 | 875,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 875,000 | 875,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 875,000 | 875,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Loop Trails in Alicia Open Space  
**Project No.:** 610



---

**Description:** Multi-use trail from Medocino Park to Alicia-La Paz Trail. To be coordinated with CIP No. 608.

**Purpose / Justification:** Trail linkage per the Open Space and Trails Master Plan

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Minor trail maintenance estimated at \$1000/year

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Loop Trails in Alicia Open Space  
**Project Number:** 610

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 50,000  | 50,000  |
| Admin/Inspection         |         |         |         |         |         |         | 25,000  | 25,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 350,000 | 350,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 425,000 | 425,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 425,000 | 425,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 425,000 | 425,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space

**Project Name:** La Paz Multi-Use Trail - Alameda Avenue to Paseo de Valencia

**Project No.:** 611



**Description:** Multi-use trail development on the northside of La Paz Road, in the open space, between Alameda Avenue and Paseo de Valencia. This trail is an extension of the trail completed on the northside of La Paz Road from Moulton Parkway to Alameda Avenue and will connect to the future Alicia-La Paz trail.

**Purpose / Justification:** Trail linkage per the Open Space and Trails Master Plan.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Minor trail maintenance estimated at \$2,000 per year, additional landscape maintenance costs of \$10,000 per year and \$5,000 in utility costs per year.

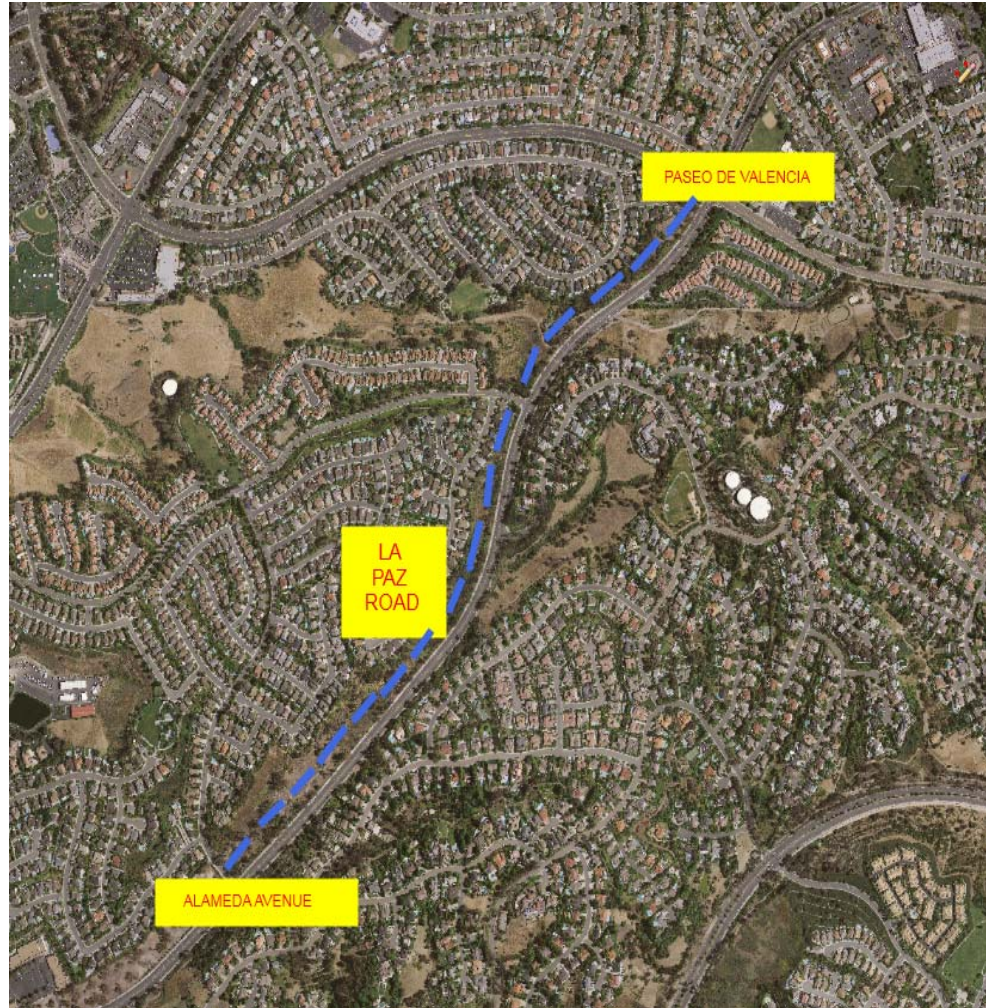
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** La Paz Multi-use Trail - Alameda to Paseo de Valencia  
**Project Number:** 611

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 100,000   | 100,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 8,500,000 | 8,500,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 8,850,000 | 8,850,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 8,850,000 | 8,850,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 8,850,000 | 8,850,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Alicia Pedestrian Bridge at Trail  
**Project No.:** 612



**Description:** Pedestrian bridge across Alicia Parkway generally between Community Center Drive and Via Lomas as a trail linkage per the Open Space and Trails Master Plan - outside the SCE right of way.

**Purpose / Justification:** To provide a pedestrian separated crossing and enhance the convenience of trail usage/trail linkage.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Minimal costs for routine cleaning of facility

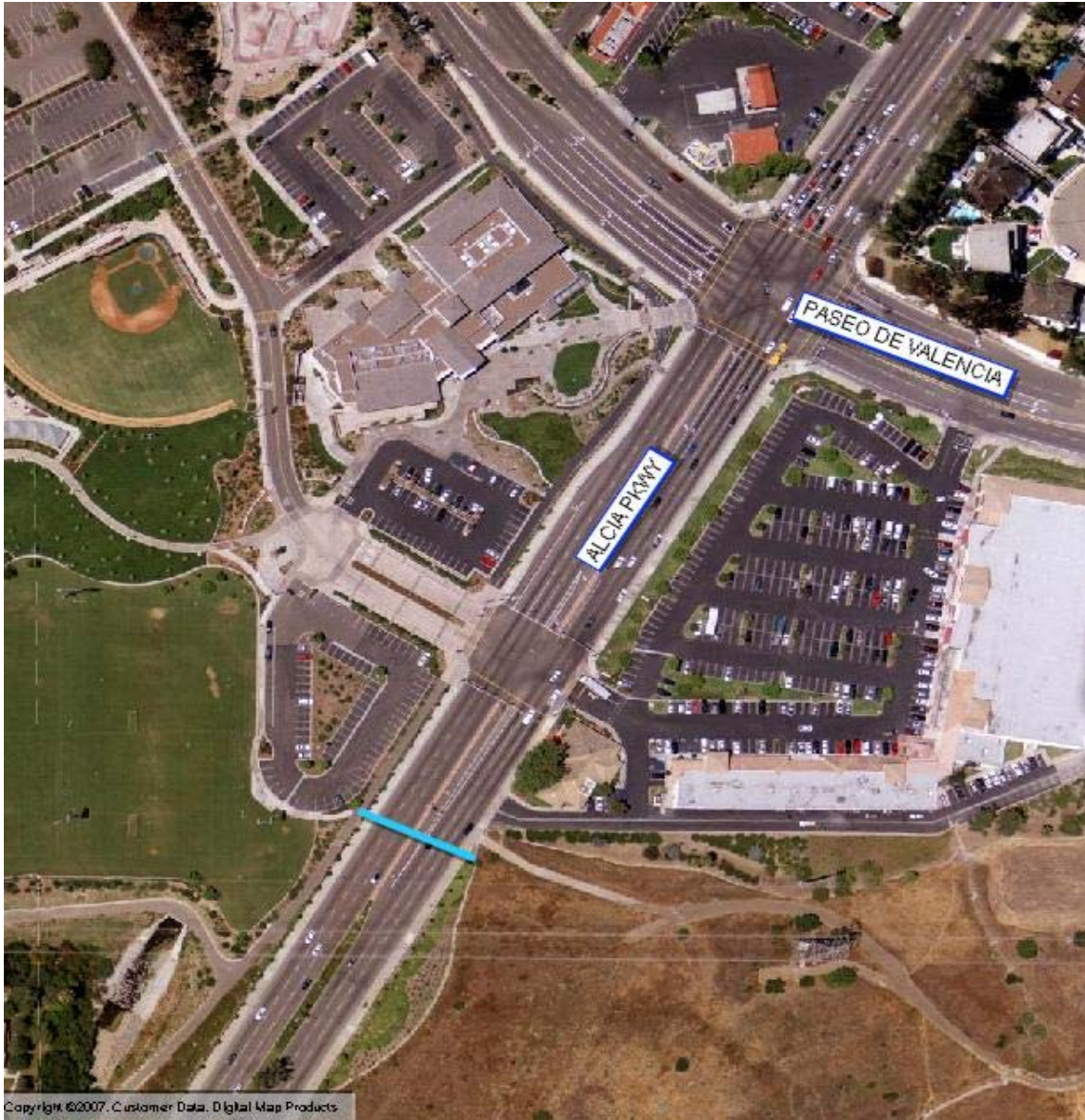
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Alicia Pedestrian Bridge at Trail  
**Project Number:** 612

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 150,000   | 150,000   |
| Admin/Inspection         |         |         |         |         |         |         | 75,000    | 75,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,000,000 | 1,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,225,000 | 1,225,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,225,000 | 1,225,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,225,000 | 1,225,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space

**Project Name:** Trail along SJHTC

**Project No.:** 613



**Description:** Top of slope multi-use trail from Greenfield Drive to Maverick Circle per the Open Space and Trails Master Plan.

**Purpose / Justification:** Trail linkage and recreational enhancement.

**Other Agencies Involved:** Caltrans

**Outside Agencies/Entities Clearance or Coordination Needs:**

Caltrans - this trail is not consistent with Caltrans policies, would require a permit or agreement from Caltrans and may not be approved.

**Operating Budget Impact:** Additional trail maintenance estimated at \$1,000 per year.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Trail along SJHTC  
**Project Number:** 613

[Site Map](#)



#### Project Costs and Project Funding

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 75,000  | 75,000  |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 250,000 | 250,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 375,000 | 375,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| AB 2766                  |         |         |         |         |         |         |         | -       |
| CDBG PFI                 |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 375,000 | 375,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 375,000 | 375,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails & Open Space

**Project Name:** Alicia Open Space Landscape Renovation

**Project No.:** 614



**Description:** Open space landscape renovation throughout the Alicia/La Paz Open Space per the Open Space and Trails Master Plan. 54 acres. The project can be phased over many years. A ten-year plan is recommended.

**Purpose / Justification:** Convert low value weed and obnoxious plant materials to upland and riparian habitats.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Reduce annual weed abatement program by an estimated \$20,000. Annual landscape maintenance costs of \$60,000 and utility costs of \$30,000.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Alicia Open Space Landscaping  
**Project Number:** 614

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future     | Total      |
|--------------------------|---------|---------|---------|---------|---------|---------|------------|------------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |            |            |
| Planning/Design          |         |         |         |         |         |         | 250,000    | 250,000    |
| Admin/Inspection         |         |         |         |         |         |         | 125,000    | 125,000    |
| Land Acquisition         |         |         |         |         |         |         |            | -          |
| Construction             |         |         |         |         |         |         | 16,000,000 | 16,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |            | -          |
| System Integration       |         |         |         |         |         |         |            | -          |
| Equipment                |         |         |         |         |         |         |            | -          |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 16,375,000 | 16,375,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |            |            |
| General Fund             |         |         |         |         |         |         |            | -          |
| Capital Reserve Funds    |         |         |         |         |         |         |            | -          |
| Gas Tax                  |         |         |         |         |         |         |            | -          |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |            | -          |
| Measure M2 - Competitive |         |         |         |         |         |         |            | -          |
| CARITS                   |         |         |         |         |         |         |            | -          |
| AB 2766                  |         |         |         |         |         |         |            | -          |
| CDBG PFI                 |         |         |         |         |         |         |            | -          |
| Quimby Act               |         |         |         |         |         |         |            | -          |
| Other                    |         |         |         |         |         |         |            | -          |
| Unfunded                 |         |         |         |         |         |         | 16,375,000 | 16,375,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 16,375,000 | 16,375,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** La Paz Open Space Riparian Habitat  
**Project No.:** 615



**Description:** Open space landscape renovation throughout the La Paz Open Space from Alameda Avenue to Paseo de Valencia per the Open Space and Trails Master Plan. Area of 30 acres. A first phase project was completed for the area between Moulton Parkway and Alameda Avenue utilizing a riparian habitat plant palette.

**Purpose / Justification:** Convert low value weed and obnoxious plant materials to high value upland and riparian habitats.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Reduce annual weed abatement program by an estimated \$10,000. Annual landscape maintenance costs of \$45,000 and utility cost of \$40,000.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia  
**Project Number:** 615

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future     | Total      |
|--------------------------|---------|---------|---------|---------|---------|---------|------------|------------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |            |            |
| Planning/Design          |         |         |         |         |         |         | 200,000    | 200,000    |
| Admin/Inspection         |         |         |         |         |         |         | 100,000    | 100,000    |
| Land Acquisition         |         |         |         |         |         |         |            | -          |
| Construction             |         |         |         |         |         |         | 12,000,000 | 12,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |            | -          |
| System Integration       |         |         |         |         |         |         |            | -          |
| Equipment                |         |         |         |         |         |         |            | -          |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 12,300,000 | 12,300,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |            |            |
| General Fund             |         |         |         |         |         |         |            | -          |
| Capital Reserve Funds    |         |         |         |         |         |         |            | -          |
| Gas Tax                  |         |         |         |         |         |         |            | -          |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |            | -          |
| Measure M2 - Competitive |         |         |         |         |         |         |            | -          |
| CARITS                   |         |         |         |         |         |         |            | -          |
| AB 2766                  |         |         |         |         |         |         |            | -          |
| CDBG PFI                 |         |         |         |         |         |         |            | -          |
| Quimby Act               |         |         |         |         |         |         |            | -          |
| Other                    |         |         |         |         |         |         |            | -          |
| Unfunded                 |         |         |         |         |         |         | 12,300,000 | 12,300,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 12,300,000 | 12,300,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Aliso Hills Area Open Space  
**Project No.:** 616



**Description:** Renovation of existing irrigated and landscaped slope areas adjacent to homes within the open spaces generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas are:  
1) Aliso Hills Road - north-eastside, 150,000 sf.; 2) northwest of Mendocino Park - 280,000 sf; 3) eastside Paseo de Valencia - 75,000 sf; 4) southeast of Mendocino Park - 160,000 sf; 5) northside of La Paz Road from Aliso Hills Road to Paseo de Valencia - 120,000 sf; and 6) north of Mendocino Park - 220,000 sf. The project can be phased over several years and is suitable for inclusion in Landscape Maintenance Assessment District.

**Purpose / Justification:** Replace antiquated irrigation and marginal landscaping for improved aesthetics, water conservation and community satisfaction. The irrigation system within these areas are upwards of 30 years old, consist of galvanized iron pipe and is not functional in many areas. The landscaping is marginal and is a common source of resident complaint.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

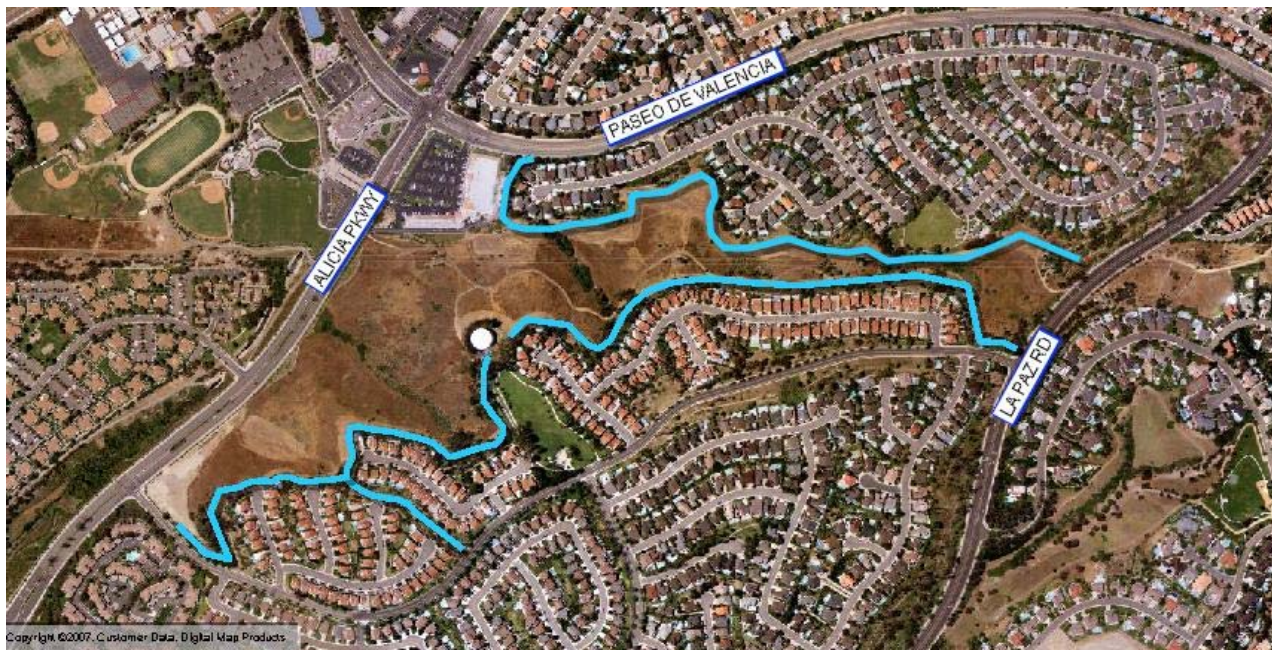
**Operating Budget Impact:** The landscape improvements within these areas are already under landscape maintenance resulting in no cost increases. The annual landscape maintenance cost is approximately \$40,000. Utility costs may slightly decrease or increase depending upon the final landscape materials installed at these seven locations. The annual utility cost is approximately \$30,000.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Aliso Hills Area Open Space  
**Project Number:** 616

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 125,000   | 125,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 4,250,000 | 4,250,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 4,625,000 | 4,625,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 4,625,000 | 4,625,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 4,625,000 | 4,625,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Oso Parkway Open Space Landscape  
**Project No.:** 617



**Description:** The renovation of the Oso Parkway Open Spaces, both north and south of Oso Parkway between Moulton Parkway and Cabot Road. The northside landscaping is irrigated and ornamental and the southside landscaping is riparian. The project can be phased over several years and is suitable for inclusion in a Landscape Maintenance Assessment District. This project entails the balance of the City's open spaces along Oso Parkway not improved with CIP Nos. 603 and 604 (FY2008-09)

**Purpose / Justification:** The existing irrigation system and landscaping on the northside of Oso Parkway is antiquated and requires replacement for proper growth and maintenance. The southside Oso Parkway landscaping is generally not landscaped and is proposed to be developed into riparian and some wetlands habitat consistent with the Open Space and Trails and Master Plan. The area on the northside of Oso Parkway represents approximately 27 acres of slope and parkway landscaping. The area on the southside of Oso Parkway represents approximately 39 acres of hill and valley landscaping.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** The northside Oso Parkway landscaping area is already under contract for landscape maintenance and there will be no change in that cost. However, the repair and improvement of the irrigation system may result in slightly higher or lower utility expenses depending upon the plant material selected. The southside Oso Parkway will involve all new landscaping and will result in an estimated annual maintenance cost increase of \$50,000. Utility cost increase of approximately \$5000.

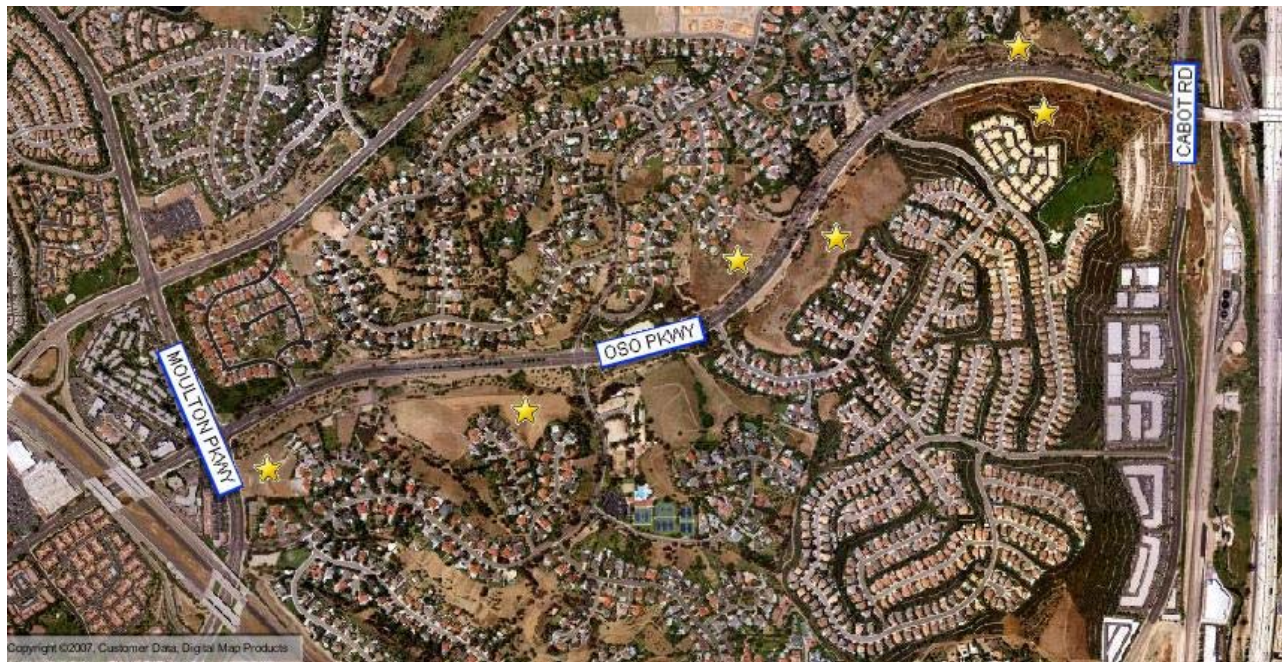
**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Oso Parkway Open Space Landscape  
**Project Number:** 617

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 250,000   | 250,000   |
| Admin/Inspection         |         |         |         |         |         |         | 125,000   | 125,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 8,000,000 | 8,000,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 8,375,000 | 8,375,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| AB 2766                  |         |         |         |         |         |         |           | -         |
| CDBG PFI                 |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 8,375,000 | 8,375,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 8,375,000 | 8,375,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Ridge Route Open Space  
**Project No.:** 618



**Description:** Temporary conversion of road right of way to alternate uses of trail, passive park, community garden and/or RV storage/parking lot.

**Purpose / Justification:** Temporary utilization of future road right of way.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** Annual landscape maintenance cost of \$3,000 and utility costs of \$2000.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Ridge Route Open Space  
**Project Number:** 618

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 100,000 | 100,000 |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 700,000 | 700,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 850,000 | 850,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| RSTP Federal Map-21      |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 850,000 | 850,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 850,000 | 850,000 |



## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Slope Renovation South of Aliso Creek  
**Project No.:** 619



**Description:** Renovation of an existing landscape slope southerly of Aliso Creek and westerly of I-5. This slope is approximately 2.4 acres and is in prominent public view.

**Purpose / Justification:** Replace antiquated irrigation and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

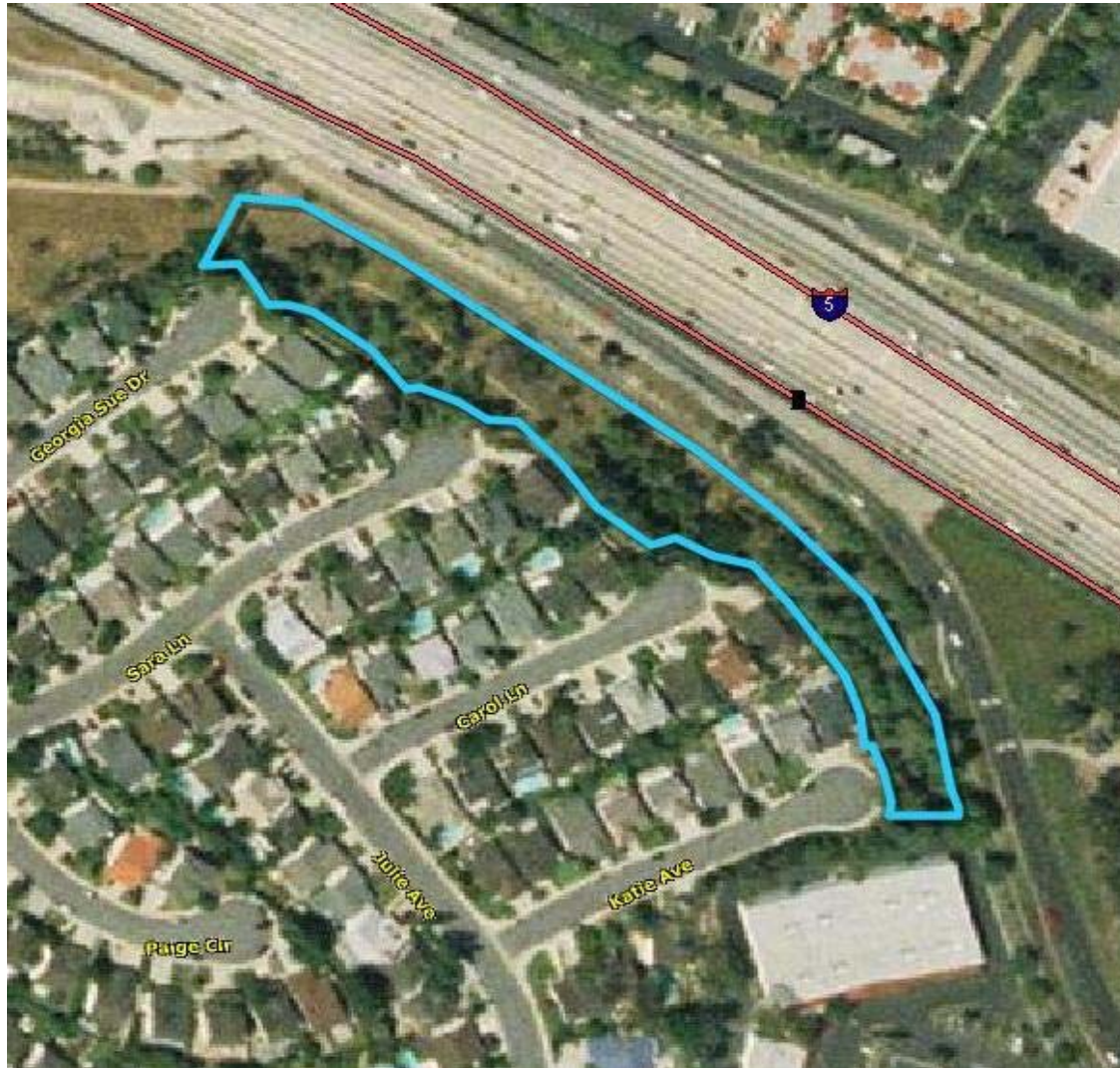
**Operating Budget Impact:** This site is already included in our landscape maintenance budget, no net change expected.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Slope Renovation South of Aliso Creek  
**Project Number:** 619

**Site Map**



**Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future  | Total   |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |         |         |
| Planning/Design          |         |         |         |         |         |         | 100,000 | 100,000 |
| Admin/Inspection         |         |         |         |         |         |         | 50,000  | 50,000  |
| Land Acquisition         |         |         |         |         |         |         |         | -       |
| Construction             |         |         |         |         |         |         | 750,000 | 750,000 |
| Operations & Maintenance |         |         |         |         |         |         |         | -       |
| System Integration       |         |         |         |         |         |         |         | -       |
| Equipment                |         |         |         |         |         |         |         | -       |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 900,000 | 900,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |         |         |
| General Fund             |         |         |         |         |         |         |         | -       |
| Capital Reserve Funds    |         |         |         |         |         |         |         | -       |
| Gas Tax                  |         |         |         |         |         |         |         | -       |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |         | -       |
| Measure M2 - Competitive |         |         |         |         |         |         |         | -       |
| CARITS                   |         |         |         |         |         |         |         | -       |
| RSTP Federal Map-21      |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Quimby Act               |         |         |         |         |         |         |         | -       |
| Other                    |         |         |         |         |         |         |         | -       |
| Unfunded                 |         |         |         |         |         |         | 900,000 | 900,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 900,000 | 900,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Miscellaneous Landscape Renovations  
**Project No.:** 620



**Description:** The renovation of various landscape pockets and otherwise isolated landscape areas that are not a part of other improvement projects to improve landscaping and irrigation systems. These include areas such as the following:

- Slope behind El Capitan from Marin to El Conejo Park (Area 35)
- Corner of Aliso Hills at La Paz (Area 37)
- Alameda east parkway from Aliso Hills to Elena (Area 38)
- Aliso Hills north parkway from Alicia to Mendocino Park (Area 42)
- Triangle on Paseo de Valencia at Cabot (Area 55)
- Slope behind Buena Vista, Los Gatos, Elena, Solano (Area 57)
- Moulton east parkway from Santa Maria to Ridge Route (Area 69.1)
- Santa Vittoria median island at Lake Forest (Area 70)
- Corner of Alameda at La Paz (Area 99)
- Corner of Alicia at Aliso Hills (Area 103)

**Purpose / Justification:** Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** None

**Operating Budget Impact:** These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future

**Project Name:** Miscellaneous Landscape Renovations - Various Areas  
**Project Number:** 620

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 150,000   | 150,000   |
| Admin/Inspection         |         |         |         |         |         |         | 100,000   | 100,000   |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 1,500,000 | 1,500,000 |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,750,000 | 1,750,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| 1750000+                 |         |         |         |         |         |         |           | -         |
| RSTP Federal Map-21      |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,750,000 | 1,750,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,750,000 | 1,750,000 |

## City of Laguna Hills Capital Improvement Project

**Program:** Trails and Open Space  
**Project Name:** Recycled Water Conversions  
**Project No.:** 621



**Description:** Conversion of existing domestic water landscape irrigation systems at various open spaces, slopes and parkways to water efficient recycled water systems in the area serviced by Moulton Niguel Water District. Proposed conversion areas include, for example, the following:

- Open space north of La Paz and west of Paseo de Valencia (Area 27)
- Northside Luna Bonita from La Serra to El Segundo (Area 37)
- Alameda eastside parkway from La Paz to Aliso Hills (Area 38)
- Oso northside parkway from Tombstone to Bridlewood (Area 53)

**Purpose / Justification:** Replace antiquated irrigation systems and convert them to recycled water to 1) conserve water 2) utilize a renewable water source and 3) reduce costs for the purchase of water. The City has an obligation under the rules issued by the State and implemented by MNWD to convert to recycled water for irrigation uses when possible.

**Other Agencies Involved:** None

**Outside Agencies/Entities Clearance or Coordination Needs:** MNWD

**Operating Budget Impact:** The sites are already included in our landscape maintenance budget, no net change expected.

**Source of Cost Estimates:** Preliminary ☒ Based on Design ☐ Actual Bid ☐

**Schedule:** Future



**Project Name:** Recycled Water Conversions  
**Project Number:** 621

[Site Map](#)



#### **Project Costs and Project Funding**

|                          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Future    | Total     |
|--------------------------|---------|---------|---------|---------|---------|---------|-----------|-----------|
| <b>Project Costs:</b>    |         |         |         |         |         |         |           |           |
| Planning/Design          |         |         |         |         |         |         | 100,000   | 100,000   |
| Admin/Inspection         |         |         |         |         |         |         | 50,000    | 50,000    |
| Land Acquisition         |         |         |         |         |         |         |           | -         |
| Construction             |         |         |         |         |         |         | 850,000   | 850,000   |
| Operations & Maintenance |         |         |         |         |         |         |           | -         |
| System Integration       |         |         |         |         |         |         |           | -         |
| Equipment                |         |         |         |         |         |         |           | -         |
| <b>Total Cost</b>        | -       | -       | -       | -       | -       | -       | 1,000,000 | 1,000,000 |
| <b>Project Funding:</b>  |         |         |         |         |         |         |           |           |
| General Fund             |         |         |         |         |         |         |           | -         |
| Capital Reserve Funds    |         |         |         |         |         |         |           | -         |
| Gas Tax                  |         |         |         |         |         |         |           | -         |
| Gas Tax - SB1 RMRA       |         |         |         |         |         |         |           | -         |
| Measure M2 - Competitive |         |         |         |         |         |         |           | -         |
| CARITS                   |         |         |         |         |         |         |           | -         |
| RSTP Federal Map-21      |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Quimby Act               |         |         |         |         |         |         |           | -         |
| Other                    |         |         |         |         |         |         |           | -         |
| Unfunded                 |         |         |         |         |         |         | 1,000,000 | 1,000,000 |
| <b>Total Funding</b>     | -       | -       | -       | -       | -       | -       | 1,000,000 | 1,000,000 |



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# Appendix



# **APPENDIX 1**

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## **FINANCIAL POLICIES**

# CITY OF LAGUNA HILLS



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## CITY COUNCIL POLICY

**SUBJECT: FINANCIAL POLICIES**  
**POLICY No. 105**

*Effective Date: July 1, 2015*  
*Last Revision: July 1, 2013*

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### **PURPOSE:**

Provide the framework and direction for financial planning and decision making by the City Council and City staff. These policies are designed to ensure the financial integrity of the City and a service delivery system that addresses the needs and desires of the citizens of Laguna Hills.

These policies establish financial parameters that will guide the budget development and deliberation process, safeguard financial assets, and maintain the City's strong financial condition.

### **BACKGROUND:**

These policies have been designed to safeguard financial assets, maintain the integrity of financial and accounting systems, and ensure the long-term fiscal viability of the City. The emphasis in these policies is that the long-term implications of financial decisions are fully understood and taken into account in the decision-making process. These policies will be reviewed by the City Council at the beginning of each biennial budget development process.

### **POLICY:**

#### **A. BUDGETING**

1. The City Manager shall present a proposed budget to the City Council on a biennial basis to be adopted no later than June 30<sup>th</sup> preceding the commencement of the two-year budget cycle. The budget will be prepared, presented, and administered by the City Manager and Assistant City Manager/Finance Director. It will serve as the policy document of the City Council for implementing City Council goals and objectives.
2. The City will maintain a long-range fiscal perspective through the use of a two-year operating budget, six-year Capital Improvement Plan, and an Eight-Year Resource Allocation Plan. The Budget will be developed and adopted with a sharp focus on long-term financial solvency and compliance with these Financial Policies.
3. The budget is a resource-allocation document and serves as the financial plan for the City. It will serve as the policy document of the City Council and will

**CITY COUNCIL POLICY**  
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**FINANCIAL POLICIES**

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provide policy direction to the City Manager in the areas of desired service levels and funding priorities.

4. Opportunities will be provided for public input during the City Council's public review and budget adoption process. Although not required by State or local laws, the City will hold a noticed public hearing prior to the adoption of the budget.
5. The budget document will be prepared so that it: (1) facilitates public study and (2) effectively communicates key economic issues and fiscal policies. Assumptions for underlying revenue sources and expenditure estimates will be explained and documented.
6. It is the City's policy to fund current year operating expenditures with current year operating revenues. In the budget proposal presented by the City Manager, recurring revenues shall meet or exceed recurring expenditures for ongoing operations. The City will strive to achieve and maintain an operating revenues-to-operating expenditures ratio of 1.1 to 1 or greater.

The formula for calculating this ratio is:

$$\frac{\text{Operating Revenues}^{(1)} + \text{Enterprise Fund Net Cash Flow}}{\text{Operating Expenditures} + \text{Direct Net Debt Service}}$$

(1) *For the purpose of this calculation, Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of Operating Revenues.*

7. No one-time, non-recurring revenues or Gas Tax revenues may be used in determining the ratio defined in paragraph 6 of this section. In the event this ratio is impossible to maintain without cuts in service levels, the City Manager will present recommended actions to the City Council.
8. The City Council may authorize the use of reserves and/or non-recurring revenues to balance the budget when unforeseen events occur that reduce the City's recurring revenues, and to direct the City Manager to make budgetary recommendations that will re-balance the budget within a specified timeframe.
9. All budgetary procedures will conform to state regulations and Generally Accepted Accounting Principles (GAAP) for governmental agencies.
10. The City's budget will be presented by department with a logical breakdown of programs. The budget format will clearly outline the major service areas and the associated expenditures.
11. The budgeting process will include quarterly reports to the City Council and will include budgetary status and compliance. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary modifications. The City Manager shall also inform the City Council if operating revenues are projected to decrease by more than 10% from the adopted Budget.
12. All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period.

## **CITY COUNCIL POLICY**

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#### **FINANCIAL POLICIES**

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13. Departmental budget control shall be the responsibility of the Department Head. Department Heads shall, with the concurrence of the Assistant City Manager/Finance Director, have the authority to move appropriations between line items within their departmental budgets. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget.
14. At the discretion of the City Manager, expenditures may be moved from one capital improvement project to another within the adopted Capital Improvement Plan.
15. During the budget cycle, special circumstances may require an increase in the appropriations established in the adopted budget and would require a budget amendment. These may include:
  - a) changes to spending priorities;
  - b) increase in operating or capital expenditures;
  - c) decrease in operating revenues.
16. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council approval is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

#### **B. CAPITAL PLANNING**

1. The purpose of the Capital Improvement Plan is to systematically plan, schedule, and finance capital projects as approved and prioritized by the City Council. The Capital Improvement Plan will be a six-year plan and will include major rehabilitation costs to existing infrastructure and facilities, as well as the cost of new facilities or capital improvements. Staff will inventory and assess the condition of all major capital assets every two years and make recommendations to the City Council regarding any modifications to the Capital Improvement Plan as part of the budget development process.
2. Capital projects will include projected changes in operating and maintenance costs, work force requirements, productivity, and risk management considerations.
3. A capital improvement project shall be established for all projects greater than \$100,000 with an expected useful life of at least 3 years that also meet the definition of a public project per Section 22002 of the State Public Contracts Code. These include projects involving construction, reconstruction, alteration, renovation, improvement, demolition or major repair work. This excludes routine, recurring and usual work for the preservation, protection, or maintenance of publicly owned land, improvements and equipment.
4. For purposes of this policy, the scope of a proposed capital improvement project may be defined as the work to be undertaken at a single location. However, if work at a specific location would not otherwise meet the cost threshold for



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establishing a separate capital improvement project and similar work is to take place at other locations(s) during the six-year plan, then all such similar work shall be defined as one capital improvement project.

5. The Capital Improvement Plan process will realistically assess potential future revenues and avoid commitments for projects that lack economic feasibility. The Capital Improvement Plan will recognize the borrowing limitation of the City and the debt tolerance of the City as a whole.
6. All budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

#### **C. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

1. The City's accounting and financial reporting systems shall be maintained in accordance with generally accepted accounting principles (GAAP) and other standards promulgated by the Governmental Accounting Standards Board (GASB).
2. The City shall prepare an annual report, in a Comprehensive Annual Financial Report (CAFR) format, which shall conform to the reporting standards established by the Governmental Accounting, Auditing and Financial Reporting (GAFR).
3. The annual financial report will be audited each year by an independent auditor. A new independent auditor shall be selected competitively, through a formal public request for proposal process, at least every six years pursuant to State law.
4. An Audit Committee shall be formed consisting of the City Manager, or his designee, and two Council Members for the purpose of providing a direct line of communication between the auditor and the City Council. The City Attorney shall be available to advise the Audit Committee.

#### **D. CASH MANAGEMENT, INVESTMENTS, AND BANKING RELATIONS**

1. Investments and cash management will be the responsibility of the Deputy Treasurer/Finance Director under the direction of the City Manager/Treasurer.
2. In accordance with Section 53646 of the Government Code, the City Council will review and update annually a specific investment and portfolio policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are: safety; compliance with Federal, State and local laws; liquidity; and yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and the criteria used to determine qualified depositories/dealers.
3. In the selection of banking services, a competitive public request for proposal process will be used at least every ten years.

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**E. DEBT MANAGEMENT**

1. The most appropriate use of debt financing is for the purchase or construction of major capital facilities that will serve as a long-term community asset. In this instance, the use of a long-term debt instrument can spread the acquisition and construction costs of the facility over the period of years during which it will be used by the community. On the one hand, today's taxpayers need not pay for benefits enjoyed by others in the future. On the other hand, current residents should not burden their successors with costs that exceed the benefits of aging facilities.
2. The City will not use long-term debt financing for any recurring purpose such as current operating and maintenance expenditures.
3. The City's debt management shall conform to all other budgeting and financial reporting policies where applicable. All debt issuance shall comply with Federal and State requirements.
4. The term of any City debt issue shall not exceed the useful life of the assets being acquired or constructed by the debt issue.
5. Accompanying each debt issue will be an assessment of the City's capacity to repay the debt. The assessment will address the effects on the current Operating Budget, Capital Improvement Plan, and Eight-Year Resource Allocation Plan. Commitments to future operations, maintenance costs and stable debt retirement sources will also be identified.
6. For all outstanding General Fund debt, the City will not exceed a maximum debt burden of 12% of Operating Revenues. This debt service ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Service}^{(1)}}{\text{Operating Revenues}^{(2)} + \text{Enterprise Fund Net Cash Flow}}$$

(1) *Direct Net Debt is defined as any debt service paid by the General Fund and does not include self-supporting debt such as special assessments.*

(2) *For the purpose of this calculation Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of General Fund Revenues.*

7. In addition, the City shall calculate the Direct Net Debt Per Capita ratio and verify that it falls within the guidelines as recommended by Standard & Poor's bond rating agency to assure that the City maintain the best possible bond rating. The ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Outstanding}^{(1)}}{\text{Population}}$$

(1) *Direct Net Debt is defined as debt that is supported by the General Fund. It does not include any self-supporting debt such as special assessments.*

## **CITY COUNCIL POLICY**

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8. No bond issue will be undertaken without consulting appropriate external financial advisers, bond counsel and disclosure counsel. Financial advisers and bond counsel will be selected in a manner consistent with the City's customary practice of hiring professional services.
9. The City will provide full disclosure on every financial report and bond prospectus and will strive to maintain the best possible bond rating on all debt issuances including an AA implied underlying General Fund rating from Standard & Poor's, or its equivalent. Ongoing efforts will be taken to improve and enhance the City's bond rating and the marketability of its debt.

#### **F. REVENUE AND EXPENDITURES**

1. The City will maintain a level of expenditures which will provide for the health, safety and welfare of the residents of the community.
2. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of fluctuations in any single revenue source. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.
3. The City will project revenues using conventional forecasting methods including trend and statistical analysis. In the case of assumption uncertainty, conservative projections will be utilized based on appropriate and available socio-political and economic factors.
4. Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the City's Capital Improvement Plan and local government priorities, and whose operation and maintenance costs have been included in operating budget forecasts.
5. User fees shall not exceed the reasonable estimated cost of providing the service (or for administering the regulatory program) for which the fee is charged and shall not be levied for revenue generating purposes. Such costs are to be apportioned so that charges allocated to a payer bear a fair and reasonable relationship to the payer's burdens on or benefits from the service or regulatory activity.

User fees shall be established to ensure that the fees are reasonable, fair, equitable in nature, and are proportionately representative of the costs incurred by the City. The City shall recalculate the full cost of activities supported by user fees to take into account inflation and other cost increases at least every seven years.

6. Direct development processing costs and related administrative expenses shall be totally offset by development fees, whenever possible. However, in the interest of public health, safety and welfare, the City Council may, at its discretion, establish a charge and or fee that does not fully recover the costs of providing the service.

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7. The City Manager will provide quarterly reports to the City Council that compares year-to-date actuals with revenue projections. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary measures.
8. Gas tax revenues will be annually earmarked to offset all costs in connection with the City's annual street maintenance program. The City will strive to maintain this program in such a manner that will not require the infusion of General Fund revenues.

#### **G. FUND BALANCE**

1. Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.
  - Nonspendable fund balance (inherently nonspendable)
  - Restricted fund balance (externally enforceable limitations on use)
  - Committed fund balance (self-imposed limitations on use)
  - Assigned fund balance (limitation resulting from intended use)
  - Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is prepaid items. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above.

2. Committed Fund Balance: The City Council may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment.
3. Assigned Fund Balance: These are amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the City Manager, or his/her designee, for the purpose of reporting these amounts in the annual financial statements.
4. Unassigned Fund Balance: These are the residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories.
5. Restricted fund balance should be spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance are available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, then committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts

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**FINANCIAL POLICIES**

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**H. RESERVES**

1. The City will strive to achieve and maintain a minimum Assigned and Unassigned (hereafter, Unrestricted) Fund Balance Reserve of 35% of the annual operating budget for operating contingencies, emergencies caused by calamitous events, economic uncertainty and to stabilize fluctuations in cash flow requirements. The formula for calculating this ratio is:

$$\frac{\text{Budgeted or Projected Year End Unrestricted Fund Balance}}{\text{Current Operating Expenditures}}$$

The City will also strive to achieve and maintain a minimum Unassigned Fund Balance of 25%. The formula for calculating this ratio will be the same as that above, but will exclude Assigned portions of Fund Balance.

2. In order to meet long-range maintenance and future equipment repair and replacement needs, the City shall maintain Maintenance Reserve Funds for: the Community Center; the Sports Complex; the Civic Center; and park equipment for component parts with a value of over \$ 50,000. The City shall maintain a fiscally responsible funding plan that will fully fund the long-term maintenance and replacement costs of major capital equipment within these facilities.

The City shall conduct a reserve analysis study to determine the amount required to fully fund the Maintenance Reserve at least every seven (7) years. The City will annually assign a portion of fund balance to fully fund the anticipated maintenance and replacement costs for identified components.

3. A Liability Self-Insurance Fund shall be maintained for the purpose of setting aside resources for costs not covered by the City's insurance programs such as claims within the City's self-insurance retention.
4. The City shall maintain a PERS Employer Contribution Stabilization Fund in order to reduce volatility in the employer contribution rates set by PERS. If the City's Actual Required Contribution (ARC) in any given year falls below 9%, the City shall contribute to this stabilization fund the difference between 9% and the City's actual ARC. In years when the actual ARC is above 9%, the City Manager may use monies in the Stabilization Fund to pay for any contribution amounts above 9%. The City Manager will notify the City Council when monies from this fund are used to pay any portion of the City's ARC above 9%.
5. The City shall remain in compliance with the requirement of the Government Accounting Standards Board's (GASB) most current Statements for the accounting and disclosure of information regarding the City's measurement and recognition of pension expenditures and related assets and liabilities.

**I. EMPLOYEE COMPENSATION**

1. The City has an established employee compensation program that is designed to attract and retain highly qualified individuals who are capable of delivering a

## **CITY COUNCIL POLICY**

### **No. 105**

#### **FINANCIAL POLICIES**

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high level of service in a streamlined organization. The City will continue this commitment to competitive, market-based compensation and pay for performance.

2. For non-management employees, the City will strive to maintain a highly competitive salary and benefits program which sets the top step of salary ranges at 5% above the Comparator Agencies average for each comparable position. The Comparator Agencies are those cities identified in the City's 2011 Comprehensive Compensation Study. The City Manager will annually conduct a survey of comparable positions in the Comparator Agencies and recommend to the City Council salary adjustments in keeping with this policy, or any current Memorandum of Understanding.
3. Salary adjustments within a classification range may be given after the required comprehensive performance appraisal and will be based on merit only.

#### **ATTACHMENTS:**

None





## **APPENDIX 2**

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# **COUNCIL MEMBER BUDGET PROPOSALS**



## City of Laguna Hills 2019-21 Biennial Budget Proposal Ratings

| City Council Member Budget Proposals  | Status | Average | City Council Member Ratings |      |        |          |         |
|---|--------|---------|-----------------------------|------|--------|----------|---------|
|   |        |         | Gilbert                     | Heft | Pezold | Sedgwick | Wheeler |
| Installation of electronic bulletin board   | Pass   | 1.4     | 0                           | 2    | 1      | 2        | 2       |
| Research the installation of license plate readers at all of the five freeway exits                                   | Pass   | 2.0     | 2                           | 2    | 2      | 2        | 2       |
| Prescription Disposal Program   | Pass   | 2.0     | 2                           | 2    | 2      | 2        | 2       |
| Memorial Program for purchasing of street signs, stop signs, or park benches with a trash can by constituent/business | Pass   | 1.8     | 2                           | 2    | 2      | 2        | 1       |
| Creation of office space for City Council Members   | Tabled | 0.0     |                             |      |        |          |         |
| Homeowner Recognition Program   | Pass   | 1.4     | 1                           | 2    | 2      | 1        | 1       |
| Recognition of resident and businesses in City Views  | Pass   | 1.8     | 2                           | 2    | 2      | 1        | 2       |
| Additional Volunteer Connection Days  | Pass   | 1.8     | 2                           | 2    | 2      | 1        | 2       |
| PASS - Three 2s OR Average >= 1.4<br>NOT PASS - Average < 1.3 OR less than three 2s                                   |        |         |                             |      |        |          |         |



## **APPENDIX 3**

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# **BUDGET PROCESS, BUDGETARY BASIS, AND ACCOUNTING PRINCIPLES**

# **CITY OF LAGUNA HILLS**

## **BUDGETARY BASIS AND ACCOUNTING PRINCIPLES**

### **PRESENTATION**

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds used by the City of Laguna Hills are grouped as follows:

#### Governmental Funds

##### General Fund

The General Fund is the chief operating fund of the City and is used to account for all financial resources traditionally associated with government, which is not required legally or by sound financial management to be accounted for in another fund.

##### Capital Projects Fund

The Capital Projects Fund is used to account for and report the financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of the City's capital facilities and other capital assets.

##### Special Revenue Funds

The Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects. The City of Laguna Hills maintains special revenue funds for gas taxes, various types of transportation funding, and grants for air quality improvement, law enforcement, community development and recycling programs.

#### Fiduciary Funds

##### Agency Fund

The City of Laguna Hills maintains separate agency funds to account for construction deposits and trust monies from builders, land developers and other agencies, as well as for deferred compensation retirement funds held for City employees. These funds are custodial in nature and do not involve measurement of results of operations.

**CITY OF LAGUNA HILLS**  
**BUDGETARY BASIS AND ACCOUNTING PRINCIPLES**

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Proprietary Funds

Property Leasing

The City Hall Fund is used to account for activity pertaining to the leasing of certain areas in the Laguna Hills Civic Center, which has been the City Hall site and seat of government since June 28, 2004.

**BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All of the governmental funds and agency funds are accounted for using the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows and outflows of cash. Revenues are only recognized to the degree it becomes measurable and available to finance expenditures of the fiscal period. Expenditures are generally recognized when payment is due; since it is only at that time they are normally liquidated with expendable available finance resources.

**BUDGETARY POLICY AND CONTROL**

General Budget Policies

The City Council approves the biennial budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the City Council. The City Council has the legal authority to amend the budget during the fiscal year. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget. The City Manager also has the authority to move expenditures from one capital improvement project to another within the adopted Capital Improvement Plan. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control is total expenditures by fund. Formal budgetary integration is employed as a management control device during the year for the governmental type funds.

Variances between budget and actual activity are reported to the City Manager quarterly during the fiscal year and periodic amendments are made to the budget to reflect changes in budget estimates.

**CITY OF LAGUNA HILLS**  
**BUDGETARY BASIS AND ACCOUNTING PRINCIPLES**

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Continuing Appropriations

All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period. All budget capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

Budgetary Basis of Accounting

Budgets for the governmental type of funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). For all governmental funds types, financial statements comparing the legally adopted budget with actual data on the budgetary basis are included in the City Comprehensive Annual Financial Report.

\* \* \* \* \*



# CITY OF LAGUNA HILLS

## BUDGET PROCESS

The process adopted for this biennial budget document demonstrates the City's effort to provide a forthright style of financial management. The City's objective is to carry a "goal-driven" approach throughout the budget process. In doing so, the City budget is a "strategic" planning tool which aligns the City's operating and capital goals with the fiscal stability of the City.

Accordingly, the following are the six budget process phases and their respective major milestones:

- Phase 1 - Stakeholder Participation  
Management Staff Strategic Planning Session; Parks and Recreation Commission to review policies and recommendations in connection with parks and recreation operations of the City and the prioritization of parks capital projects; Traffic Commission to review policies and recommendations in connection with pertinent portions of public works and engineering operations of the City; Discussion begins on Major Plans and CIP.
- Phase 2 - Policy Development and Review  
City Council review and update of City's financial policies.
- Phase 3 - Strategy Planning and Goal Setting  
Development of preliminary Major Plans, Work Programs, CIP 6-Year plan, and 8-Year Financial Plan; City Council Strategic Planning Session to review Commission recommendations and review and rank proposed Major Plans and Work Programs.
- Phase 4 - Financial Resource and Policy Linkage  
Continue development of CIP; Continue development of Departmental operating budgets; City Manager review of proposed CIP; City Manager review of proposed Departmental Operating Budgets; Complete revenue projections; City Council Study Session on proposed Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.
- Phase 5 - Communication of Plan  
Staff completes proposed Operating Budget, CIP and 8-Year Financial Plan; City Council holds public hearing and adopts final Operating Budget and CIP for the Biennial Budget; Final budget document printed and distributed; Budget posted on the Internet.

## **CITY OF LAGUNA HILLS**

### **BUDGET PROCESS**

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- Phase 6 - Accountability and Performance Measurement  
Mid-year Budget Review and Mid-cycle Budget Review.

#### **ADOPTION**

The budget is adopted by resolution. It is developed on a modified accrual basis of accounting, including revenues and expenditures expected to be realized during the budgeted fiscal years. The fiscal year begins on July 1 and ends June 30. The City Council adopts a biennial budget before July 1 of every other fiscal year, immediately following the municipal election cycle.

#### **AMENDMENTS**

The City reviews its biennial budget during December 31<sup>st</sup> of each fiscal year and at mid-cycle (June 30<sup>th</sup> after 1<sup>st</sup> year of operation). At these times, when deemed necessary, budget amendments may be made. Amendments that do not affect the “bottom line” for the City may be recommended by the Assistant City Manager, for approval by the City Manager who has the authority to transfer amounts between departments and funds. Budget amendments that will bring about a change in the total appropriation require City Council approval in the form of a resolution.

\* \* \* \* \*



## **APPENDIX 4**

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## **BUDGET CALENDAR**

# CITY OF LAGUNA HILLS

## BUDGET CALENDAR

### FY 2019 – 2021

#### PHASE 1 - STAKEHOLDER PARTICIPATION February 2019 – April 2019

- Management/Staff Strategic Planning Session
- Parks and Recreation Commission to provide recommendations in connection with parks and recreation operations and the prioritization of parks capital projects.
- Traffic Commission to provide recommendations in connection with public works and engineering operations.
- Discussion begins on Unique Work Programs and CIP.

#### PHASE 4 - FINANCIAL RESOURCE & POLICY LINKAGE April 2019 – May 2019

- Continue development of CIP and Department Operating Budgets.
- City Manager review of CIP and Operating Budgets.
- Complete revenue projections.
- **City Council** Study Session on Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.

#### PHASE 2 - POLICY DEVELOPMENT & REVIEW March 2019

- **City Council** review the City's financial position and policies.

#### PHASE 5 – COMMUNICATION OF PLAN May 2019 – June 2019

- Completion of Proposed Operating and CIP Budgets.
- Completion of 8-Year Financial Plan
- **City Council** holds public hearing and adopts Operating & CIP Budgets.
- Biennial Budget printed and posted on City website.

#### PHASE 3 – STRATEGIC PLANNING & GOAL SETTING March 2019 – April 2019

- Development of preliminary Major Plans, Work Programs, CIP 6-Year Plan, and 8-Year Financial Plan.
- **City Council** review and rank City Council Member budget proposals.

#### PHASE 6 - ACCOUNTABILITY & PERFORMANCE MEASUREMENT Ongoing

- Mid-year Budget Review.
- Mid-cycle Budget Review.
- Quarterly Financial Reports.



## **APPENDIX 5**

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# **APPROPRIATIONS LIMIT**

RESOLUTION NO. 2019-06-25-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019/2020 IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA, AND SECTION 7910 OF THE GOVERNMENT CODE

WHEREAS, Article XIII B requires public entities in the State of California to set an annual Appropriations Limit; and

WHEREAS, the League of California Cities issued in March 1991 uniform guidelines for the implementation of the provision of Article XIII B of the California Constitution; and

WHEREAS, Government Code Section 7910 calls for the adoption of the annual Limit prior to the beginning of the Fiscal Year 2019/2020; and

WHEREAS, Article XIII B requires the City Council to select the population and inflation factors for the year's Appropriations Limit calculation; and

WHEREAS, the Appropriations Limit must be adhered to in adopting the City's Biennial Budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Article XIII B of the Constitution of the State of California and Section 7910 of the Government Code and as set forth in detail in the attached Exhibit "A" the Appropriations Limit beginning July 1, 2019, is established at \$41,086,806.

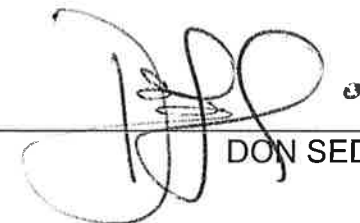
SECTION 2. That the inflation factor being utilized to calculate the Fiscal Year 2019/2020 Appropriations Limit is based on the percentage change in California's per capita income.

SECTION 3. That the population factor being utilized to calculate Fiscal Year 2019/2020 Appropriations Limit is the population growth for the County of Orange.

SECTION 4. That the Appropriations Limit shall not be exceeded in the adopted budget nor by any proposed amendment to the budget.



PASSED, APPROVED, AND ADOPTED this 25<sup>th</sup> day of June, 2019.

  
\_\_\_\_\_  
DON SEDGEWICK, MAYOR

ATTEST:

  
\_\_\_\_\_  
MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA   )  
COUNTY OF ORANGE    ) ss  
CITY OF LAGUNA HILLS   )

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO  
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution  
No. 2019-06-25-1 adopted by the City Council of the City of Laguna Hills, California, at a  
Regular Meeting thereof held on the 25<sup>th</sup> day of June 2019, by the following vote:

AYES:           Council Members Gilbert, Pezold, Wheeler, Mayor Pro  
                    Tempore Heft, and Mayor Sedgwick

NOES:           None

ABSENT:       None

ABSTAIN:       None

(SEAL)

  
\_\_\_\_\_  
MELISSA AU-YEUNG, CITY CLERK

# **Exhibit A**

## **CITY OF LAGUNA HILLS**

### **Appropriations Limit Summary**

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative." The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues.

Section 7910 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year..."

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

Comparing the FY 2019/20 Appropriations Limit of \$41,086,806 and the Appropriations Subject to the Limit of \$13,218,802 indicates that the City will be well below its Appropriations Limit. The City's budgeted revenues for FY 2019/20 subject to limitation will be below its legal limit by \$27,868,004.

#### **2018/19 Appropriations Limit**

|   |               |
|---|---------------|
| 2018/19 factor - change in per capita personal income | 3.67%         |
| 2018/19 factor - change in County population          | 0.69%         |
| \$37,791,907 x 1.0367 x 1.0069 .....                  | \$ 39,449,204 |

#### **2019/20 Appropriations Limit**

|   |               |
|---|---------------|
| 2019/20 factor - change in per capita personal income | 3.85%         |
| 2019/20 factor - change in County population          | 0.29%         |
| \$39,449,204 x 1.0385 x 1.0029 .....                  | \$ 41,086,806 |



## **APPENDIX 6**

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## **BUDGET RESOLUTION**

RESOLUTION NO. 2019-06-25-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING THE OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, AND OTHER APPROPRIATIONS FOR THE CITY OF LAGUNA HILLS FOR FISCAL YEARS 2019/2020-2020/2021

WHEREAS, the City Manager of the City of Laguna Hills has submitted to the City Council a proposed budget for Fiscal Years 2019/2020-2020/2021; and

WHEREAS, the City Council did consider said proposed budget and set June 25, 2019, as the date of public hearing; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing, and all comments presented to the City Council were considered and evaluated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Manager's proposed general fund operating budget shall be adopted in the amount of \$20,675,186, for FY 2019/2020 and \$21,359,317 for FY 2020/2021, and shall include any changes made and approved as a result of the City's public hearing conducted on June 25, 2019.

SECTION 2. The City Manager's proposed Capital Improvement Plan shall be adopted in the amount of \$4,020,336 for FY 2019/2020 and \$825,000 for FY 2020/2021, and shall include any changes made and approved as a result of the City's public hearing conducted on June 25, 2019.

SECTION 3. The City Manager's proposed debt service appropriation shall be adopted in the amount of \$1,804,921 for FY 2019/2020 and \$1,788,921 for FY 2020/2021.

SECTION 4. The City Manager's following proposed appropriations for other funding uses shall be adopted in the amount listed in the following table for FY 2019/2020 and FY 2020/2021, and shall include any changes made and approved as a result of the City's public hearing conducted June 25, 2019.

| <u>Othe funding uses</u> | <u>FY 2019/20</u> | <u>FY 2020/21</u> |
|--------------------------|-------------------|-------------------|
| AB 2766                  | \$ 70,000         | \$ 35,000         |
| CASp                     | 5,000             | 5,000             |
| Beverage Recycling       | 21,757            | 8,500             |
| CR&R Recycling Fee       | 2,879             | 2,879             |
| C&D Forfeited Deposits   | 68,000            | 68,000            |
| Senior Mobility          | 64,272            | 64,904            |
| Use of Reserves          | 50,000            | 50,000            |

SECTION 5. The City Manager is hereby authorized to make such transfers within the budget as deemed desirable and necessary during each fiscal year in order to meet the City's needs and in compliance with the City's Financial Policies.

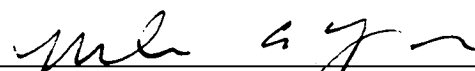
SECTION 6. That all budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

SECTION 7. That all other unexpended appropriations ordered pursuant to Sections 1, 3 and 4 will be automatically carried over from the first fiscal year to the second fiscal year of the two-year budget period.

PASSED, APPROVED, AND ADOPTED this 25<sup>th</sup> day of June 2019.

  
DON SEDGWICK, MAYOR

ATTEST:

  
MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF LAGUNA HILLS )

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO  
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution  
No. 2019-06-25-2 adopted by the City Council of the City of Laguna Hills, California, at a  
Regular Meeting thereof held on the 25<sup>th</sup> day of June 2019, by the following vote:

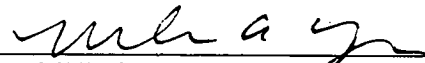
AYES: Council Members Gilbert, Pezold, Wheeler, Mayor Pro  
Tempore Heft, and Mayor Sedgwick

NOES: None

ABSENT: None

ABSTAIN: None

(SEAL)



MELISSA AU-YEUNG, CITY CLERK





## **APPENDIX 7**

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# **PERSONNEL ALLOCATION**

**CITY OF LAGUNA HILLS**  
**City Personnel**  
**Fiscal Years 2019/20 - 2020/21**

| City Positions                                | General Government | Non Departmental | Community Development | Public Services | Community Services | FTE           |
|---|--------------------|------------------|-----------------------|-----------------|--------------------|---------------|
| <b>FULL-TIME</b>                              |                    |                  |                       |                 |                    |               |
| Accountant                                    | 1.00               |                  |                       |                 |                    | 1.00          |
| Administrative Assistant I                    |                    |                  | 1.00                  | 1.00            | 1.00               | 3.00          |
| Executive Assistant to the City Manager       | 1.00               |                  |                       |                 |                    | 1.00          |
| Assistant City Clerk                          | 1.00               |                  |                       |                 |                    | 1.00          |
| Deputy City Manager/City Clerk                | 1.00               |                  |                       |                 |                    | 1.00          |
| Associate Civil Engineer                      |                    |                  |                       | 1.00            |                    | 1.00          |
| City Manager                                  | 1.00               |                  |                       |                 |                    | 1.00          |
| Community Development Director                |                    |                  | 1.00                  |                 |                    | 1.00          |
| Community Services Superintendent             |                    |                  |                       |                 | 1.00               | 1.00          |
| Recreation Coordinator                        |                    |                  |                       |                 | 3.00               | 3.00          |
| Deputy City Manager/Community Svcs Director   |                    |                  |                       |                 | 1.00               | 1.00          |
| Finance Director                              | 1.00               |                  |                       |                 |                    | 1.00          |
| Information Technology Specialist             |                    | 1.00             |                       |                 |                    | 1.00          |
| Senior Management Analyst                     | 1.00               |                  |                       |                 |                    | 1.00          |
| Parks Supervisor                              |                    |                  |                       | 1.00            |                    | 1.00          |
| Permit Technician                             |                    |                  | 1.00                  |                 |                    | 1.00          |
| Assistant Planner                             |                    |                  | 1.00                  |                 |                    | 1.00          |
| Public Works Supervisor                       |                    |                  |                       | 1.00            |                    | 1.00          |
| Asst City Manager/Director of Public Services |                    |                  |                       | 1.00            |                    | 1.00          |
| Receptionist/Secretary                        |                    |                  | 1.00                  |                 |                    | 1.00          |
| Records Coordinator                           | 1.00               |                  |                       |                 |                    | 1.00          |
| Senior Planner                                |                    |                  | 1.00                  |                 |                    | 1.00          |
| <b>SUB-TOTAL</b>                              | <b>8.00</b>        | <b>1.00</b>      | <b>6.00</b>           | <b>5.00</b>     | <b>6.00</b>        | <b>26.00</b>  |
| <b>PART-TIME</b>                              |                    |                  |                       |                 |                    |               |
| Accounting Specialist                         | 1.50               |                  |                       |                 |                    | 1.50          |
| Receptionist                                  |                    |                  | 0.60                  |                 |                    | 0.60          |
| Code Enforcement Officer                      |                    |                  | 0.50                  |                 |                    | 0.50          |
| Recreation Leaders I and II                   |                    |                  |                       |                 | 8.50               | 8.50          |
| <b>SUB-TOTAL</b>                              | <b>1.50</b>        | <b>0.00</b>      | <b>1.100</b>          | <b>0.00</b>     | <b>8.50</b>        | <b>11.100</b> |
| <b>TOTAL FULL-TIME EQUIVALENT</b>             | <b>9.50</b>        | <b>1.00</b>      | <b>7.10</b>           | <b>5.00</b>     | <b>14.50</b>       | <b>37.10</b>  |



## **APPENDIX 8**

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## **DEBT INFORMATION**

**CITY OF LAGUNA HILLS**  
**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT**  
**AS OF JUNE 30, 2018**

|  | Debt<br>Outstanding | Estimated<br>Percentage<br>Applicable (a) | Estimated<br>Share of<br>Overlapping<br>Debt |
|--|---------------------|---|--|
| <b><u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u></b>                       |                     |   |  |
| Metropolitan Water District  | 60,600,000          | 0.246%                                    | 149,076                                      |
| Saddleback Valley Unified School District                                | 113,365,000         | 17.330%                                   | 19,646,155                                   |
| Capistrano Unified School District Facilities Improvement District No. 1 | 24,498,787          | 0.023%                                    | 5,635  |
| TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT:                               |                     |   | <u>\$ 19,800,866</u>                         |
| <b><u>DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT</u></b>        |                     |   |  |
| Orange County General Fund Obligations                                   | 210,347,000         | 1.209%                                    | 2,543,095                                    |
| Orange County Pension Obligations  | 383,564,389         | 1.209%                                    | 4,637,293                                    |
| Orange County Board of Education Certificates of Participation           | 13,990,000          | 1.209%                                    | 169,139                                      |
| Capistrano Unified School District Certificates of Participation         | 29,955,000          | 0.015%                                    | 4,493  |
| Moulton-Niguel Water District Certificates of Participation              | 72,265,000          | 13.294%                                   | 9,606,909                                    |
| SUBTOTAL DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT:            |                     |   | <u>\$ 16,960,929</u>                         |
| <b>City of Laguna Hills Certificates of Participation, Direct Debt</b>   | <b>7,824,716</b>    | <b>100.000%</b>                           | <b><u>7,824,716</u></b>                      |
| TOTAL NET OVERLAPPING GENERAL FUND OBLIGATION DEBT:                      |                     |   | <u>\$ 24,785,645</u>                         |
| <b><u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency)</u></b>          | <b>14,445,000</b>   | <b>0.899-2.927%</b>                       | <b>257,837</b>                               |
| <b><u>GROSS COMBINED TOTAL DEBT</u></b>                                  |                     |   | <b>\$ 44,844,348 <sup>(b)</sup></b>          |

(a) *The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.*

(b) *Excludes tax and revenue anticipation notes, revenue, mortgage revenue and non-bonded capital lease obligations.*

Source: MuniServices, LLP

## 2010 Certificates of Participation

On January 26, 2010, the City (through the City's blended component unit The Public Improvement Corporation) issued \$17,190,000 of Certificates of Participation (COPs). Proceeds from the sale were placed in an irrevocable trust that was used to service the future debt requirements of the 2001 and 2003 Certificates of Participation. There are no amounts outstanding on the defeased COPs.

The 2010 COPs are direct obligations and pledge the full faith and credit of the City of Laguna Hills. The certificates were executed and delivered under the provisions of the Trust Agreement by and among The Bank of New York Mellon Trust Company, N.A, as trustee. The City is required under the Lease Agreement to make rental payments each 15<sup>th</sup> day of the month immediately preceding each February 1st and August 1st from any source of available funds in an amount sufficient to pay the annual principal and interest due with respect to the Certificates.

The Serial bonds mature in annual installments ranging from \$345,000 to \$1,670,000, commencing February 1, 2011 and ending February 1, 2025. Interest accrues at rates between 2.00% and 5.00% and is payable semiannually. The annual requirements to amortize the certificates of participation as of June 30, 2018, are as follows:

| Fiscal<br>Year Ending<br>June 30 | Principal    | Interest     | Total        |
|----------------------------------|--------------|--------------|--------------|
| 2019                             | \$ 1,450,000 | \$ 340,881   | \$ 1,790,881 |
| 2020                             | 1,520,000    | 282,881      | 1,802,881    |
| 2021                             | 1,580,000    | 206,881      | 1,786,881    |
| 2022                             | 1,670,000    | 127,881      | 1,797,881    |
| 2023                             | 345,000      | 44,381       | 389,381      |
| 2024 - 2025                      | 730,000      | 46,520       | 776,520      |
| Totals                           | \$ 7,295,000 | \$ 1,049,425 | \$ 8,344,425 |

The COPs are subject to federal arbitrage regulations. The City calculated no arbitrage rebate due.

**BOND DEBT SERVICE**

**City of Laguna Hills  
2010 Refinancing Project  
Certificates of Participation**

\*\*\*\*\*

**Final Pricing 1/7/10**

**S&P: AA+**

**No Optional Call**

**Mandatory Redemption From Net Insurance Proceeds, etc.**

\*\*\*\*\*

Dated Date           01/26/2010  
Delivery Date       01/26/2010

| Period<br>Ending | Principal  | Coupon | Interest     | Debt Service  | Annual<br>Debt Service | Bond<br>Balance | Total<br>Bond Value |
|------------------|------------|--------|--------------|---------------|------------------------|-----------------|---------------------|
| 02/01/2010       |            |        |              |               |                        | 17,190,000      | 17,190,000          |
| 08/01/2010       |            |        | 360,281.08   | 360,281.08    |                        | 17,190,000      | 17,190,000          |
| 02/01/2011       | 1,090,000  | 3.000% | 350,543.75   | 1,440,543.75  | 1,800,824.83           | 16,100,000      | 16,100,000          |
| 08/01/2011       |            |        | 334,193.75   | 334,193.75    |                        | 16,100,000      | 16,100,000          |
| 02/01/2012       | 1,130,000  | 4.000% | 334,193.75   | 1,464,193.75  | 1,798,387.50           | 14,970,000      | 14,970,000          |
| 08/01/2012       |            |        | 311,593.75   | 311,593.75    |                        | 14,970,000      | 14,970,000          |
| 02/01/2013       | 1,180,000  | 2.000% | 311,593.75   | 1,491,593.75  | 1,803,187.50           | 13,790,000      | 13,790,000          |
| 08/01/2013       |            |        | 299,793.75   | 299,793.75    |                        | 13,790,000      | 13,790,000          |
| 02/01/2014       | 1,205,000  | 4.000% | 299,793.75   | 1,504,793.75  | 1,804,587.50           | 12,585,000      | 12,585,000          |
| 08/01/2014       |            |        | 275,693.75   | 275,693.75    |                        | 12,585,000      | 12,585,000          |
| 02/01/2015       | 1,250,000  | 4.000% | 275,693.75   | 1,525,693.75  | 1,801,387.50           | 11,335,000      | 11,335,000          |
| 08/01/2015       |            |        | 250,693.75   | 250,693.75    |                        | 11,335,000      | 11,335,000          |
| 02/01/2016       | 1,300,000  | 4.000% | 250,693.75   | 1,550,693.75  | 1,801,387.50           | 10,035,000      | 10,035,000          |
| 08/01/2016       |            |        | 224,693.75   | 224,693.75    |                        | 10,035,000      | 10,035,000          |
| 02/01/2017       | 1,350,000  | 4.000% | 224,693.75   | 1,574,693.75  | 1,799,387.50           | 8,685,000       | 8,685,000           |
| 08/01/2017       |            |        | 197,693.75   | 197,693.75    |                        | 8,685,000       | 8,685,000           |
| 02/01/2018       | 1,390,000  | **     | 197,693.75   | 1,587,693.75  | 1,785,387.50           | 7,295,000       | 7,295,000           |
| 08/01/2018       |            |        | 170,440.63   | 170,440.63    |                        | 7,295,000       | 7,295,000           |
| 02/01/2019       | 1,450,000  | 4.000% | 170,440.63   | 1,620,440.63  | 1,790,881.26           | 5,845,000       | 5,845,000           |
| 08/01/2019       |            |        | 141,440.63   | 141,440.63    |                        | 5,845,000       | 5,845,000           |
| 02/01/2020       | 1,520,000  | 5.000% | 141,440.63   | 1,661,440.63  | 1,802,881.26           | 4,325,000       | 4,325,000           |
| 08/01/2020       |            |        | 103,440.63   | 103,440.63    |                        | 4,325,000       | 4,325,000           |
| 02/01/2021       | 1,580,000  | 5.000% | 103,440.63   | 1,683,440.63  | 1,786,881.26           | 2,745,000       | 2,745,000           |
| 08/01/2021       |            |        | 63,940.63    | 63,940.63     |                        | 2,745,000       | 2,745,000           |
| 02/01/2022       | 1,670,000  | 5.000% | 63,940.63    | 1,733,940.63  | 1,797,881.26           | 1,075,000       | 1,075,000           |
| 08/01/2022       |            |        | 22,190.63    | 22,190.63     |                        | 1,075,000       | 1,075,000           |
| 02/01/2023       | 345,000    | 4.000% | 22,190.63    | 367,190.63    | 389,381.26             | 730,000         | 730,000             |
| 08/01/2023       |            |        | 15,290.63    | 15,290.63     |                        | 730,000         | 730,000             |
| 02/01/2024       | 355,000    | 4.125% | 15,290.63    | 370,290.63    | 385,581.26             | 375,000         | 375,000             |
| 08/01/2024       |            |        | 7,968.75     | 7,968.75      |                        | 375,000         | 375,000             |
| 02/01/2025       | 375,000    | 4.250% | 7,968.75     | 382,968.75    | 390,937.50             |                 |                     |
|                  | 17,190,000 |        | 5,548,962.39 | 22,738,962.39 | 22,738,962.39          |                 |                     |





## **APPENDIX 9**

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# **LAGUNA HILLS AT A GLANCE**

# CITY OF LAGUNA HILLS

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## AT A GLANCE

### GENERAL INFORMATION

The City of Laguna Hills, located in South Orange County, has approximately 6.6 square miles of land in its corporate boundary and is now home to 31,818 people. Majority of the area in the City has a distinctive residential character. Yet, the City has a strong commercial base in its northern part. This commercial area, or “urban village”, is anchored by the regional Five Lagunas (formerly Laguna Hills Mall), the Oakbrook Village Shopping Center, and the Saddleback Memorial Hospital. It includes retail, restaurant, professional office, and medical related building space. When the City annexed the “North Laguna Hills” area in July of 1996, the City acquired 1.2 square miles of primarily light industrial, professional office, specialty retail, hotel, and residential uses. This annexed area contains a furniture row, office headquarters, and the only light industrial/manufacturing establishments in the City. In September of 2000, the City grew by another 150 acres as a result of the annexation of residential properties identified as West Laguna Hills.

### HISTORY

Laguna Hills is built on one of the major land grants developed during the rancho area. Following Mexico’s independence from Spain in 1821, those who had served in the government or who had friends in authority were given vast lands for cattle grazing. Rancho Lomas de Santiago, Rancho San Joaquin, and Rancho Niguel covered much of the western portion of the Saddleback Valley. Don Juan Avila was granted the 13,000-acre Rancho Niguel on which Laguna Hills is located.

In 1874, Lewis Moulton purchased Rancho Niguel from Don Juan Avila and increased the original grant to 22,000 acres. Moulton and his partner, Jean Piedrea Daguerre, used the ranch to raise sheep and cattle. The Moulton ranch was eventually subdivided in the early 1960s, part of which is recognized as Laguna Hills.

Incorporation efforts began in 1987 and on March 5, 1991, the goal of incorporation was finally achieved with 86% of the residents voting in favor of forming the City of Laguna Hills. On December 20, 1991, Laguna Hills officially became a City.

### CITY GOVERNMENT

The City of Laguna Hills is a General Law City that operates under the Council/Manager form of government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings on the second and fourth Tuesday of each month.



## **APPENDIX 10**

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## **GLOSSARY**

## CITY OF LAGUNA HILLS

### BUDGET GLOSSARY

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**ACCRUAL BASIS:** The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

**AMENDMENT:** An amendment is a change in the budget which occurs after its initial adoption.

**AMERICANS WITH DISABILITIES ACT (ADA):** The Americans with Disabilities Act is a Federal law that gives civil rights protection to individuals with disabilities. The law guarantees equal opportunity for individuals with disabilities in State and local government services, public accommodations, employment, transportation, and telecommunications.

**APPROPRIATION:** A legal authorization granted by the City Council to make expenditures or incur obligations for specific purposes.

**ASSESSED VALUATION:** The value assigned to real property (land and buildings) and tangible personal property (moveable property), by the Orange County Assessor's Office, which is used as a basis in levying property taxes.

**BUDGET:** A financial plan that identifies revenues, and specific types and levels of services to be provided and establishes the amount of money which can be spent.

**CAPITAL IMPROVEMENT PROGRAM (CIP):** A multi-year financial plan for construction of physical assets such as buildings, street and recreation facilities.

**CAPITAL OUTLAY:** Expenditures that qualify as capital costs according to accounting standards, Includes items such as furniture, fixture, machinery, equipment and other relatively minor fixed assets.

**CONSUMER PRICE INDEX (CPI):** A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

**DEBT INSTRUMENT:** Methods of borrowing funds, including general obligations (G.O.) bonds, revenue bonds, lease/purchase agreements, lease-revenue bonds, tax allocation bonds, certificate of participation (COPs), and assessment district bonds.

**DEBT SERVICE:** The payment of principal and interest on borrowed funds, such as bonds, notes, COP's, and other debt instruments, according to a pre-determined schedule.

**DEPARTMENT:** A major organizational unit of government that has overall management responsibility for a group of related service responsibilities or operations within a functional area.

**EIGHT (8) YEAR RESOUCE ALLOCATION PLAN:** The City's long-range financial plan, that on a biennial basis, projects revenues and expenditures over a eight year period.

## CITY OF LAGUNA HILLS

### BUDGET GLOSSARY

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**ENCUMBRANCE:** An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

**EXPENDITURE:** Decrease in net financial resources, which represent the actual payment for goods and services or the accrual thereof.

**FISCAL YEAR:** The period designated by the City for the beginning and ending of financial transactions. The City's fiscal year begins July 1 and ends June 30.

**FULL-TIME EQUIVALENTS (FTE):** The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .25 FTE would work 520 hours per year.

**FUND:** An accounting entity with a set of self-balancing accounts used to record the financial affairs of a government organization.

**FUND BALANCE:** The difference between assets and liabilities for a particular fund.

**GENERAL PLAN:** A comprehensive, long-term plan, required of all California cities, for the physical development of the city.

**GENERAL FUND:** The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

**GFOA:** The *Government Finance Officers Association of the United States and Canada*, an organization of government finance officials in the United States and Canada. GFOA annually sponsors a Distinguished Budget Presentation Awards program and presents awards to those government budgets that meet program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

**GRANT:** Contributions, gifts of cash, or other assets from another government entity to be used or expended for a special purpose, activity, or facility.

**INFRASTRUCTURE:** The underlying physical foundation or basic framework of a city, including streets, medians, sidewalks, bridges, traffic signals, buildings, parks, and other related facilities and fixtures.

**INTERFUND TRANSFER:** Money transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain costs.

**LINE ITEM:** a line-item is the detailed grouping of expenditures used in the City's accounting system. It is subordinate to expense category. Typical line items are: professional services, office supplies, travel postage, office equipment, etc.

## CITY OF LAGUNA HILLS

### BUDGET GLOSSARY

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**MODIFIED ACCRUAL BASIS:** The method of accounting under which revenues are recorded when they are both measurable and available while expenditures are recognized when incurred.

**MUNICIPAL CODE:** A book which contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc

**OPERATING BUDGET:** Day-to-day costs of delivering City services.

**OPERATING COSTS:** Items categorized as operating costs in this budget include office supplies and other materials used in the normal operations of City departments, includes items such as books, maintenance materials and contractual services.

**ORDINANCE:** A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**PERSONNEL COSTS:** Salaries and benefits paid to City employees. Included are items such as insurance and retirement.

**RESERVE:** A separate account maintained for restricted use, e.g. self-insurance programs, capital improvement projects, or for unrestricted use to protect the City from emergencies or unanticipated expenditures.

**RESOLUTION:** An order of a legislative body requiring less formality than an ordinance.

**RESOURCES:** The amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

**REVENUE:** Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

**RISK MANAGEMENT:** An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

**SPECIAL REVENUE FUNDS:** Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes. *\*See below for description of certain Special Revenue funds within the City of Laguna Hills.*

**SUBVENTION:** Revenues collected by the State that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

**TRANSFERS:** All inter-fund transactions except loans or advances, quasi-external transactions and reimbursements.

**TAX:** A levy imposed by a government in conformance with the Government Code to raise revenue for public purpose.



## CITY OF LAGUNA HILLS

### BUDGET GLOSSARY

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#### **CERTAIN SPECIAL REVENUE FUNDS WITHIN THE CITY:**

**Community Development Block Grant Fund** – Used to account for revenues and expenditures to improve local and national objectives to provide decent and safe housing for low- and moderate-income families. This is grant funding obtained from the United States Department of Housing and Urban Development (HUD) for the purposes of rehabilitating “eligible” deteriorating housing in the City.

**Public Art In-Lieu Fund** – The City Council of Laguna Hills established the Public Art Program by adopting Ordinance No. 2011-3. All new developments in the Urban Village Specific Plan with a total construction cost of \$250,000 or more are required to provide public art and/or contribute to a Public Art In-Lieu Fund as part of the development project. The minimum value for the Public Art Component and/or in-lieu fee is one-half percent of the total construction costs of the project ( $0.5\% \times \text{Total Construction Cost} = \text{Value of the Public Art Component and/or In-Lieu Fee}$ ). The Public Art In-Lieu Fund is used to account for revenues and expenditures for the Public Art Program.

**Quimby Act Fees Fund** – Pursuant to Section 66477 of the California Government Code, this Fund is used to account for revenues and expenditures related to the “Quimby Act”. The Quimby Act authorizes the City to require dedication of parkland, or a fee in-lieu of such dedication, to meet the needs of new residential subdivisions in accordance of the City’s General Plan.

#### **Recycling Funds**

- **Beverage Recycling** - Pursuant to Public Resources Code Section 14581(a)(4)(A) of the California Beverage Container Recycling and Litter Reduction Act, the Department of Recycling Resources and Recovery (CalRecycle) distributes funds annually to eligible cities and counties to assist with beverage container recycling and litter cleanup activities. The City of Laguna Hills uses the funds received from CalRecycle to support existing beverage container recycling programs, trail clean-up projects, the purchase of recycling containers and products made from recycled materials, and recycling advertising. In addition, these funds are used to support the costs of personnel and consulting services required to implement new programs and to support existing programs.
- **CR&R Recycling Fee** - The CR&R Recycling Fee fund is used to support third party solid waste and recycling consulting services to the City. CR&R is required per its current solid waste and recycling services agreement with the City to provide the City an annual payment to fund recycling consulting services as selected by the City and under contract with the City. The current 10-year agreement between CR&R and the City of Laguna Hills for solid waste and recycling collection services commenced on July 1, 2006 and expires on June 30, 2016.
- **C&D Forfeited Deposits** - The City Council of Laguna Hills established a Construction and Demolition Waste Recycling Program by adding a new section, Chapter 5-48, to the City’s Municipal Code on September 23, 2003. This program requires applicants of residential and commercial construction and demolition projects to submit a security deposit when an applicant’s project meets certain thresholds. The security deposit is collected to ensure proper disposal and recycling of construction and demolition material. Upon completion of a project the security deposit is refunded to the applicant when it is demonstrated that the applicant has appropriately followed its recycling and disposal plan. In the event that an applicant does not follow its disposal and recycling plan, or an applicant does not request a refund of the security deposit in the timeline outlined in the City’s Municipal Code, the security deposit is forfeited. The City of Laguna Hills uses forfeited security deposit funds to

## CITY OF LAGUNA HILLS

### BUDGET GLOSSARY

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cover the administration costs of the program and to support recycling programs that divert waste from local landfills.

- **AB 939 Surcharge Grant** - In 2008, the City of Laguna Hills received \$20,000 from the County of Orange Regional Recycling and Waste Diversion Grant Program in order to enhance recycling efforts in Orange County and to divert waste from Orange County landfills. On June 24, 2008, the City Council approved a resolution to use these funds to implement a sharps waste disposal program and a new universal waste disposal program. Currently these funds are used to support the mail-back sharps waste program at local pharmacies and drop-off locations within the City for the proper disposal of Compact Fluorescent Lamps (CFLs), fluorescent tubes, and batteries.

**Senior Mobility Program Fund** – The City of Laguna Hills receives monies from OCTA’s Senior Mobility Program (SMP) to assist with transportation services for senior citizens. OCTA’s SMP is designed to fill the gap between local fixed route buses and ADA paratransit, or ACCESS service, by providing local transportation services to seniors in participating cities in Orange County. Under the program, participating cities are eligible to receive funds and vehicles from OCTA to help design and operate a transit program that best fits the needs of older adults in their communities. The source of OCTA’s SMP funding to the City is Renewed Measure M (M2) and Transit Development Act (TDA) Article 4.5 funds. OCTA’s annual funding amount to the City of Laguna Hills is based on the City’s senior population. The City uses these funds to support a Dial-a-Taxi program for seniors which began in August 2010.

**Traffic Mitigation Fees Fund** – The City Council of Laguna Hills Established an Urban Village Traffic Impact/Mitigation Fee Program by adding Chapter 9-102 to the Laguna Hills Municipal Code. This program requires a Traffic Impact/Mitigation Fee to assist in mitigating the cost of roadway improvements that are partly requires as a result of new development within the Urban Village Specific Plan. This fund is used to account for revenues and expenditures related to the Traffic Impact/Mitigation Fee Program.



## **APPENDIX 11**

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# **DEMOGRAPHIC & ECONOMIC STATISTICS**

# City of Laguna Hills

## Demographic and Economic Statistics Last Ten Fiscal Years

| Calendar Year | Population (1) | Personal Income (In Thousands) | Per Capita Personal Income (2) | City Unemployment Rate (3) | Median Age (4) | % Of Pop with High School Diploma (5) | % of Pop With Bachelor's Degree (5) |
|---------------|----------------|--------------------------------|--------------------------------|----------------------------|----------------|---------------------------------------|-------------------------------------|
| 2008          | 33,117         | 1,441,089                      | 43,346                         | 4.4%                       | 37.7           | -                                     | -                                   |
| 2009          | 33,246         | 1,417,282                      | 42,444                         | 7.6%                       | 41.2           | 92.8%                                 | 44.0%                               |
| 2010          | 33,392         | 1,500,666                      | 44,672                         | 8.1%                       | 39.3           | 90.6%                                 | 42.9%                               |
| 2011          | 33,593         | 1,445,996                      | 47,227                         | 7.4%                       | 40.7           | 91.4%                                 | 43.0%                               |
| 2012          | 30,618         | 1,363,858                      | 44,421                         | 4.8%                       | 41.6           | 92.3%                                 | 44.5%                               |
| 2013          | 30,703         | 1,320,001                      | 42,778                         | 4.2%                       | 41.5           | 91.7%                                 | 42.8%                               |
| 2014          | 30,857         | 1,336,181                      | 43,315                         | 5.0%                       | 41.8           | 91.6%                                 | 45.3%                               |
| 2015          | 30,681         | 1,373,184                      | 44,757                         | 4.1%                       | 41.7           | 91.2%                                 | 44.8%                               |
| 2016          | 31,544         | 1,479,761                      | 46,911                         | 3.7%                       | 41.8           | 91.5%                                 | 45.6%                               |
| 2017          | 31,818         | 1,587,577                      | 49,896                         | 2.6%                       | 43.0           | 91.3%                                 | 46.7%                               |

Source: MuniServices, LLC, U.S. Census Bureau, 2010 American Community Survey

Source: 2008-2016 prior CAFR

The California Department of Finance demographics estimates now incorporate 2010 Census counts as the benchmark.

1.) Population Projections are provided by the California Department of Finance Projections.

2.) Income Data is provided by the United States Census Data and is adjusted for inflation.

3.) Unemployment and Total Employment Data are provided by the EDD's Bureau of Labor Statistics Department.

4.) Median Age reflects the U.S. Census data estimation table for years 2009-2016, Orange County progress report for years 2006-2008

5.) % of population with HS diploma and bachelors degree unavailable for years 2006-2008