

CITY OF LAGUNA HILLS CALIFORNIA

BIENNIAL BUDGET

FISCAL YEARS 2017/18 - 2018/19



CITY OF LAGUNA HILLS

CALIFORNIA

BIENNIAL BUDGET

FISCAL YEAR 2017/18 – 2018/19

MAYOR

Don Sedgwick

MAYOR PRO-TEM

Melody Carruth

COUNCIL MEMBERS

Dore Gilbert, M.D.

Janine Heft

Barbara Kogerman

CITY MANAGER

Bruce E. Channing

ASSISTANT CITY MANAGER

Donald J. White

PREPARED BY

Janice Mateo Reyes, Finance Manager

James Haston, Management Analyst



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Laguna Hills
California**

For the Biennium Beginning

July 1, 2015

Jeffrey R. Enos

Executive Director

CITY OF LAGUNA HILLS

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CITY OF LAGUNA HILLS

Budget Message

Biennial Budget

FY 2017/18 – 2018/19

Honorable Mayor and Council Members:

We are pleased to present to you the City of Laguna Hills' 2017-2019 Biennial Budget. This lengthy and informative document is comprised of a 2-year operating plan, a 6-year capital improvement program, and an appropriation for debt service and other uses. Moreover, it is a reflection of your leadership in shaping the service priorities and goals of the Laguna Hills community while maintaining fiscal prudence and oversight.

This budget message will provide you with an overview of the City's financial program for the next two years and the major priorities and issues that helped shape the budget. The information in this budget document is organized into the following five sections:

1. Introduction: This section introduces the reader to the budget and includes this budget message, a list of the City Council Members and appointed officials, and the City's functional organizational chart.
2. Budget Summaries: This section includes the 8-Year Resource Allocation Plan, Consolidated Report of all Funding Sources and Uses, and the Total Budget for all funds.
3. Department Plans and Budgets: The City plans and budgets are organized by departments: General Government, Non-Departmental, Community Development, Public Services, Community Services, and

Public Safety. For each department, information provided includes its mission, functional areas, major plans and work programs, budgeted staffing allocations, and a historical trend graph of expenditures.

4. Capital Improvement Plan: This section includes summary pages listing the capital projects which are intended to be carried out in the next six years and their related funding sources. The individual capital projects are presented in a two-page side-by-side format which provides detailed information on each project.
5. Appendices: This section contains the following supporting documentation: Financial Policies, Major Plans (and their associated collective ranking by the City Council), Budgetary Basis and Accounting Principles, Budget Calendar, Appropriations Limit Calculation, Resolution Adopting the Budget, Personnel Allocation Schedule, Debt Information, Glossary, and Demographics.

Budget Highlights, Assumptions & Priorities

In the seven years since the end of the “Great Recession”, a structural correction has effectively worked its way through much of the general economy. The landscape of the State and region has transformed substantially since that time, and, while government revenues at the local and regional level were particularly affected, the City has consistently maintained and continues to maintain a healthy financial condition. Before the Great Recession began, the City’s General Fund revenues hit a peak of \$20,260,741 in FY 2006/07 before falling to a low of \$17,318,731 in FY 2011/12, representing an unprecedented decline of \$2,942,010, or 14.5%. Utilizing revenue projections for this biennial budget cycle, it is anticipated that General Fund revenues will modestly increase over the next two years, surpassing pre-recessionary levels. However, even though we are beginning to see the return of many of our revenues, on an inflationary adjusted basis, revenues are not expected to recover fully until the Five Lagunas project is completed.

The City remains committed to its conservative financial policies, as they played a critical role in allowing the City to respond quickly to the post-Recession difficulties prevalent in the economy the past several years, and will help the City weather slower economic conditions that may arise in the future. These conservative financial policies have greatly influenced the development of this 2017-2019 Biennial Budget.

During the last biennial budget cycle, a concerted effort was made to limit the growth of budgeted ongoing expenditures. These cost-savings measures will continue during the 2017-2019 Biennial Budget.

This budget was developed with the following assumptions over the next eight years for the following categories:

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	Average
General Inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Taxable Sales (Base only)	0.00%	1.90%	3.00%	3.00%	3.00%	3.00%	2.50%	2.50%	2.36%
Secured Assessed Valuation	6.26%	3.86%	3.99%	3.12%	5.75%	2.00%	2.00%	2.00%	3.62%
Sheriff's Contract	4.58%	4.14%	3.58%	2.57%	2.77%	3.00%	3.00%	3.00%	3.33%

Overall, the assumptions are generally conservative and assume a continued low general inflationary environment. Sales tax estimates for the next two years have been provided by the City's sales tax consultant. The assessed valuation projections for the next five years have been projected by the Orange County Fire Authority's property tax consultant. The percentage change in the Sheriff's contract for the next five years have been provided by the Orange County Sheriff's Department and are based on their Strategic Five-Year Plan. If past experience serves to provide an indication of what to expect, the increases may be greater than projected in the County's Strategic Five-Year Plan.

The proposed 2017-2019 Biennial Budget and 8-Year Resource Allocation Plan were also based on the following local development assumptions:

Five Lagunas Project

- Quimby Act Fees, projected at \$15,448,368, are phased in over three years starting in FY 2017/2018.
- Traffic Impact Fees, projected at \$2,200,000, are phased in over three years starting in FY 2017/2018.
- A sales tax increase, projected at \$1.3 million, is phased in over three years starting in FY 2019/2020.

The positive effects of the Five Lagunas Project assumptions on sales tax and property tax revenues are not anticipated to impact the 2017-2019 Biennial Budget cycle. On the other hand, the anticipated Quimby Act Fees and traffic impact fees are expected to be received starting in the first year of this 2017-2019 Biennial Budget period, which has a positive impact to the funding of capital projects. If the Five Lagunas Project is delayed, and that results in a delay of Quimby Act Fees, it may have an impact to capital projects, which then may be deferred.

The following provides the major highlights of the 2017-2019 Biennial Budget:

1. The table below shows the Operating Budget's forecasted revenues and expenditures that will enable the City to continue providing its basic City services as well as implement the five (5) new Major Plans approved by the City Council.

2017-2019 Operating Budget	Budget FY 2017/2018	Budget FY 2018/2019
Operating Expenditures	\$ 22,420,402	\$ 20,420,017
General Fund Revenues	\$ 21,596,717	\$ 22,206,139

- Operating revenues for FY 17/18 are anticipated to increase by 4% from the FY 16/17 year-end estimate. Revenues for the following year (FY 18/19) are projected to increase by 3%.
- The number of budgeted full-time and extended part-time City personnel will decrease slightly from the last budget cycle. The 2017-2019 Biennial Budget cycle includes 39.375 full-time equivalents directly employed by the City.
- Twelve (12) capital projects are scheduled for completion during the Biennial Budget period for a total estimated cost of \$3,727,000. Of this amount, \$575,000 is required from the General Fund and another \$50,000 is funded out of capital reserve funds. The remaining \$3,102,000 will come from various Special Revenue funds. The table below reflects the projected capital costs in each fiscal year, as well as total funding sources.

2017-2019 Capital Projects	Budget FY 2017/2018	Budget FY 2018/2019
Capital Expenditures	\$ 1,932,000	\$ 1,795,000
Funding Sources:		
Special Revenue	\$ 1,682,000	\$ 1,470,000
General Fund	\$ 250,000	\$ 325,000

Personnel Costs

Personnel costs, particularly pensions, medical, and retiree medical coverage, have been the focus of public attention and concern for the past few years. In governmental agencies, personnel costs can often comprise the largest expense in municipal budgets. In Laguna Hills, the City directly employs 27 full-time employees and 2.88 full-time equivalent extended part-time employees, as well as 9.495 full-time equivalent seasonal part-time employees. However, consistent with a contract city model, a large portion of the workforce is provided by other governmental agencies or private sector employers who contract with the City.

The table on the following page shows the projected personnel costs over the life of the City's 8-year plan as a percentage of the total operating budget.

Fiscal Year	Operating Budget	Personnel Costs	% of Total Operating Budget
FY 17/18	\$20,420,402	\$ 5,132,658	25.13%
FY 18/19	\$20,420,017	\$ 5,081,731	24.89%
FY 19/20	\$20,865,164	\$ 5,208,774	24.96%

FY 20/21	\$22,029,701	\$ 5,338,994	24.24%
FY 21/22	\$22,561,803	\$ 5,472,468	24.26%
FY 22/23	\$23,211,224	\$ 5,609,280	24.17%
FY 23/24	\$23,797,336	\$ 5,749,512	24.16%
FY 24/25	\$24,480,599	\$ 5,893,250	24.07%

As shown in the table above, personnel costs as a percentage of the budget are anticipated to remain between 24.07 to 25.13% through FY 24/25.

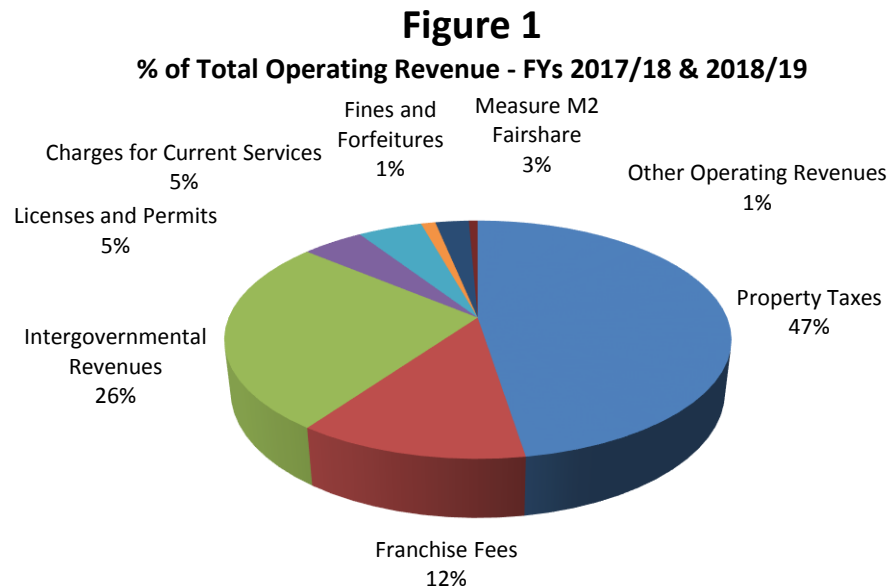
It should be stated that the City of Laguna Hills does not have any financial obligation to provide health insurance for its retirees. Contractual commitments for retiree health insurance and Other Post-Employment Benefits (OPEB) are rapidly becoming a significant budgetary problem for cities across California, but not for Laguna Hills.

Funding Sources

The proposed budget focuses on three major categories of funding sources for the City's financial activities, namely General Fund Revenues, Special Revenues and Other Funding Sources.

OPERATING REVENUES

The principal sources of the City's Operating revenues are property taxes, franchise fees, transient occupancy taxes, sales and use tax allocation, fees from licenses and permits, service charge fees, fines and forfeitures, vehicle in-lieu fees, and interest income. Each of these revenue sources is discussed in further detail on page II-22. The major sources of Operating Revenue, and their respective percentages of the total Operating Revenues, are exhibited in Figure 1.



For the first year of the Biennial Budget (FY 17/18), Operating Revenues are anticipated to increase by 4% from the FY 16/17 year-end estimate to \$22,317,376. Operating Revenues are projected to increase by an additional 3% in FY 18/19 to \$22,996,199.

The following table depicts the projected percentage change for the two primary revenue sources for the new budget cycle.

Operating Revenue Sources	Year-End Estimate 2016/2017	Budget FY 17/18	Budget FY 18/19
1) Sales Tax	\$ 5,849,000	\$ 5,849,000	\$ 5,960,131
<i>% Change from prior year</i>		0.00%	1.9%
2) Property Tax	\$ 9,992,683	\$ 10,595,386	\$ 10,991,912
<i>% Change from prior year</i>		6.0%	3.7%

**SPECIAL
REVENUES**

Special Revenue for FY 17/18 is budgeted at approximately \$8.4 million and approximately \$7.6 million in FY 18/19. The City's special revenues consist of annual allocations, as well as developer impacts fees and special grants tied in with specific capital projects. Annual allocations are comprised mainly of the State's subvention for gasoline tax, local Measure M2 Fair Share revenues, and Air Quality Management District AB 2766 program revenues. Developer impact fees consist of Quimby Act Park In-lieu Fees, Public Art Fees, and Traffic Impact Fees. The City also receives special grants, which are one-time allocations awarded on a competitive basis, such as Coastal Area Road Improvement and Traffic Signals (CARITS) funding and Measure "M" Competitive funding. The special revenue funds are discussed in more depth in the "Major Sources of Special Revenue Funds" on page II-30.

**OTHER FUNDING
SOURCES**

Other funding sources may include proceeds from debt financing, interest on trust funds, as well as the distributions from the leasing operation of the Laguna Hills Civic Center office building. For the two-year biennial period, the anticipated other funding sources represent distributions made from the City's leasing operation, which is \$50,000 in the FY 17/18 and \$100,000 in FY 18/19.

Funding Uses

The City's appropriation of its total financial resources is classified into three major categories: General Fund Operating Expenditures, Capital Improvement Plan, and Other Funding Uses.

GENERAL FUND OPERATING EXPENDITURES

General Fund Operating Expenditures are the costs directly associated with the general governmental functions of the City which are listed in the table below broken out by department. In FY 17/18, General Fund operating expenditures are projected to be \$20,420,402, an increase of \$1,151,006, or 6%, from the FY 16/17 year-end estimate. For FY 18/19, the General Fund operating expenditures are projected to be \$20,420,017, effectively holding the line on operating expenditures in year two of the biennial budget. Figure 2 below shows each Department's spending level as a percentage of total operating expenditures for both Biennial Budget fiscal years.

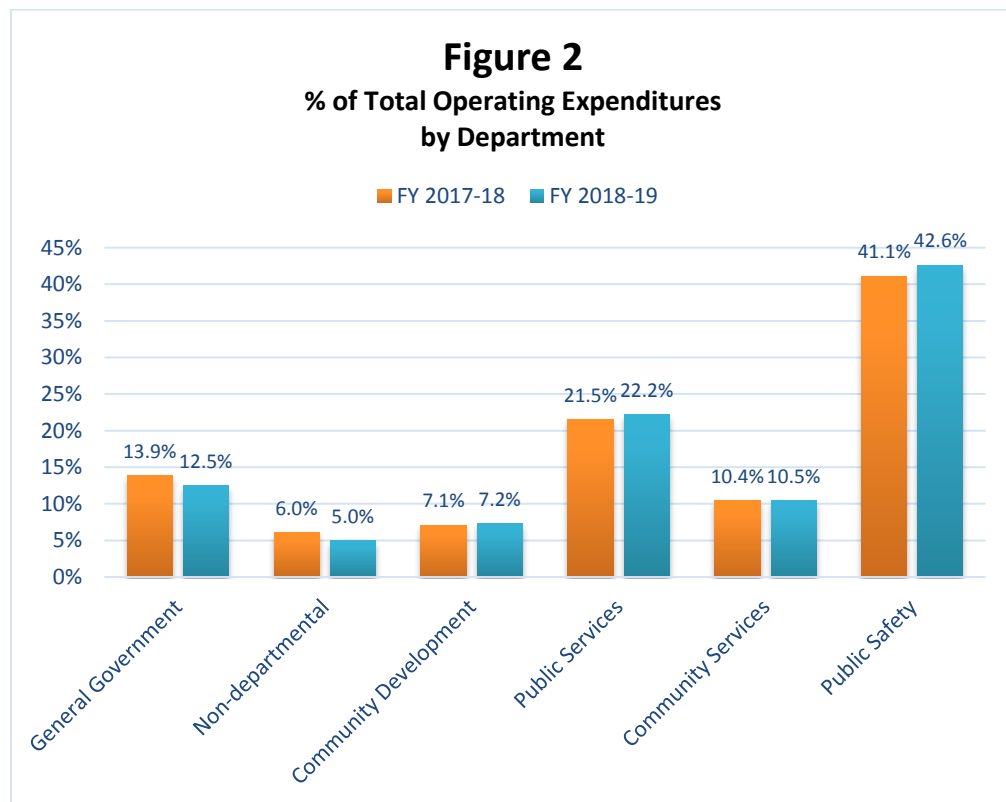
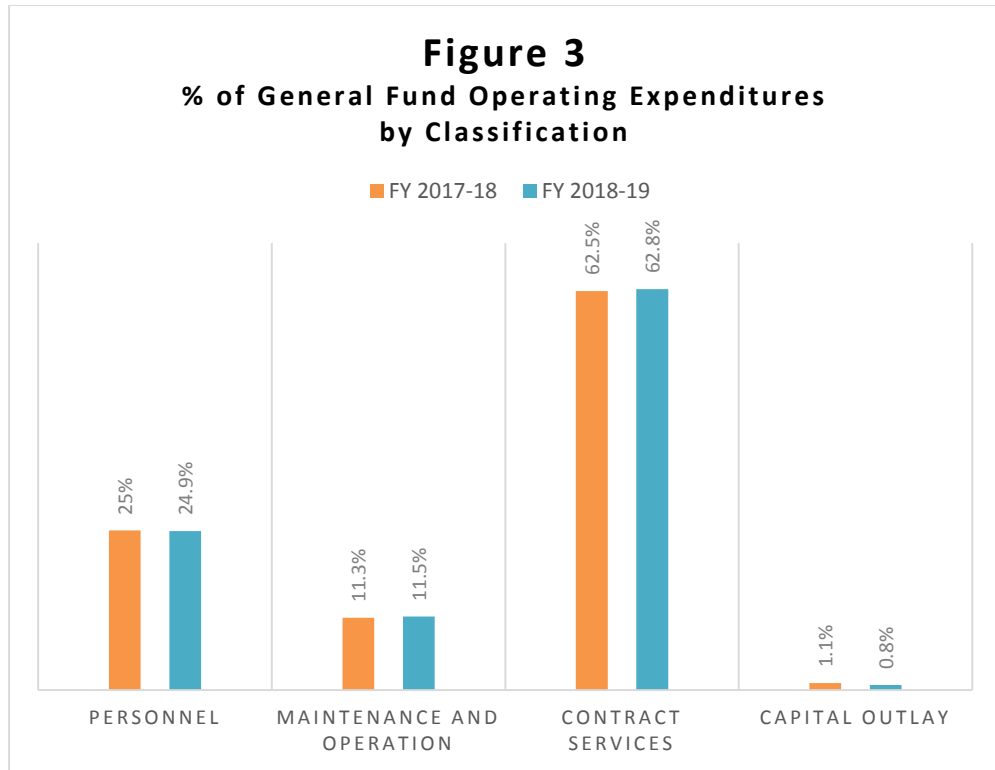


Figure 3 on the following page illustrates the City's expenditure classifications as a percentage of total Operating Expenditures in both years of the Biennial Budget.



As a contract city, the Contract Services classification has historically represented the largest share of the total operating expenditures. That remains the case for this Biennial Budget.

CAPITAL IMPROVEMENT PROJECTS

The 2017-2019 Biennial Budget includes a 6-Year Capital Improvement Program which contains a total of sixty-six (66) capital projects. The estimated total cost for seventeen (17) capital projects that fall within the next 6-Year Capital Improvement Program is \$14,227,000.

For the upcoming biennial budget cycle, \$3,727,000 is budgeted towards 12 capital projects. These projects will be funded over the course of the 2-year budget with Special Revenue funds in the amount of \$3,152,000, or 82% of the funding. The balance of \$575,000, or 18% of the funding, will be supported by the City's General Fund.

The following list highlights the major capital expenditures among the 12 capital projects scheduled during the 2017-2019 Biennial Budget:

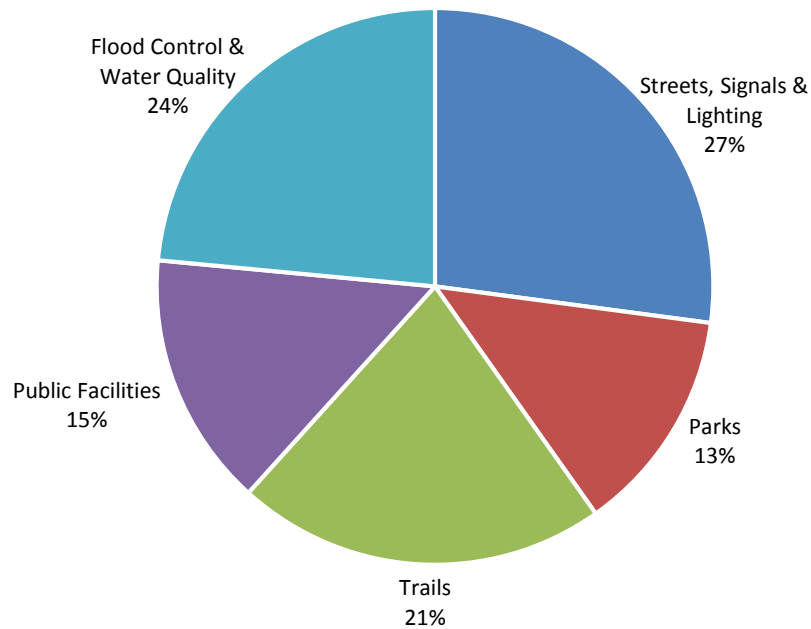
- Annual Street Maintenance \$ 862,000
- NPDES and Water Quality Improvements \$ 825,000
- Multi-use Trail \$ 800,000
- Community Center Renovations \$ 270,000

- General Park Renovations \$250,000

Figure 4 shows the capital project expenditures by CIP category for the Biennial Budget cycle. The City has allocated a total of \$1,932,000 in FY 17/18, and \$1,795,000 in FY 18/19 toward the City's capital improvements.

Figure 4

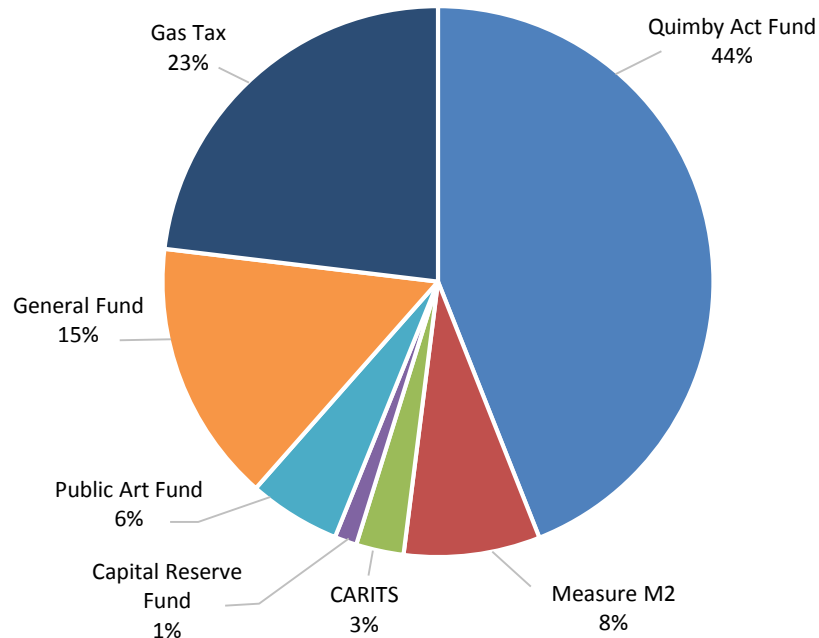
CIP Expenditure by Category
FY 2017-19



On the following page, Figure 5 presents the various capital funding sources for the Biennial Budget cycle. The “Capital Improvement Program” section of the budget provides a detailed listing and description of all the capital projects contained in the CIP.

Figure 5

CIP Funding Sources
FY 2017-19



**OTHER FUNDING
USES**

The 2017-2019 Biennial Budget also includes other funding uses for budget activity accounted for separately from the CIP and Operating Budget. The total for other funding uses in FY 17/18 is \$2,042,772 and \$2,497,509 in FY 18/19. Other funding uses includes the following activity:

- Debt Service payments in the amount of \$1,785,387 in FY 17/18 and \$1,790,881 in FY 18/19. These debt service payments are for the refinanced Certificates of Participation for the Community Center and Sports Complex. It should be noted that these payments are included in the operating ratio calculation.
- Recycling special revenue funds for expenditures related to the implementation of recycling programs, public information, and the payment of recycling consultant services.
- Senior Mobility Program (SMP) Funds for expenses related to assisting with transportation services for senior citizens. These funds are currently utilized to support a Dial-A-Taxi program for seniors.

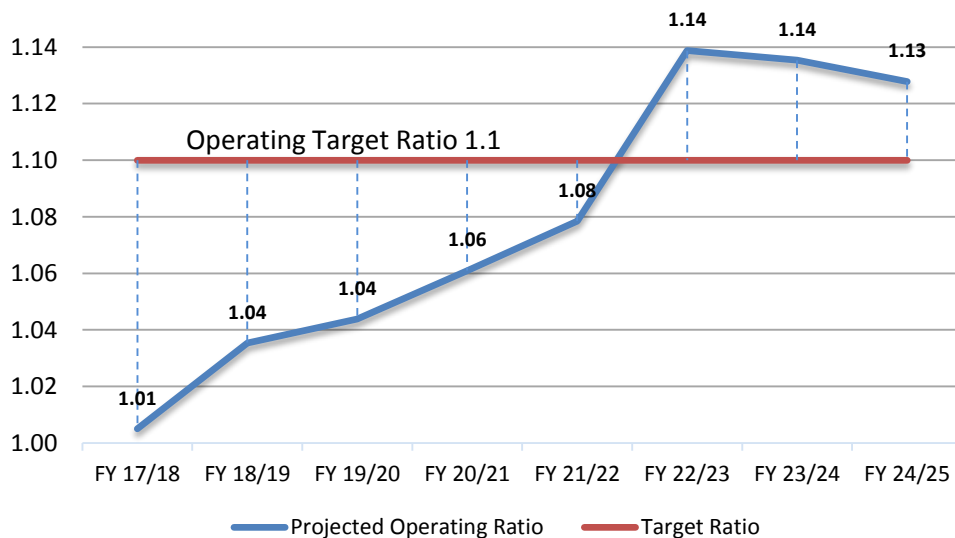
- In FY 2018/19, \$520,000 is budgeted towards paying off the City's California Public Employers' Retirement System (CalPERS) pension unfunded accrued liability.

8-Year Resource Allocation Plan

The City's Financial Policies document is contained in Appendix 1 of this budget document. The emphasis contained within these policies is that the long-term implications of current financial decisions must be fully understood and taken into account in the Biennial Budget decision-making process. To assist the City Council in this effort, staff has created a customized eight-year financial model for Laguna Hills. This 8-Year Resource Allocation Plan is included in the Budget Summaries Section, on page II - 1.

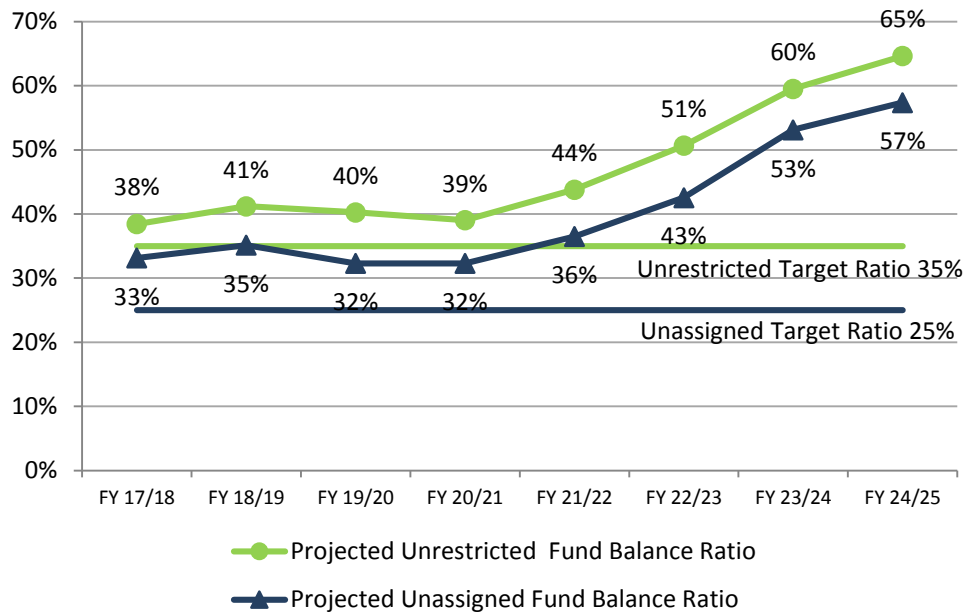
The 8-Year Resource Allocation Plan is specifically designed to project the City's operating and reserve policy ratios over the course of the next eight years. While continually striving to maintain the operating ratio minimum of 1.10, the operating ratios for Years 1 & 2 are projected at 1.01 and 1.04, respectively. The operating ratio is anticipated to exceed the operating ratio minimum in the final year of the 8-Year Resource Allocation Plan. As included within the City's financial policies, a reserve policy minimum of 35% for the Unrestricted Fund Balance and 25% for the Unassigned Fund Balance has been incorporated within this budget. As mentioned previously, the City has taken a number of cost savings measures over the last three Biennial Budget cycles as a direct result of the structural correction that has taken place. Consequently, the Operating Ratio is anticipated to increase to 1.14 in FY 22/23, as shown in Figure 6 below.

Figure 6



The Unrestricted General Fund Balance ratio is anticipated to remain above the policy target ratio of 35% for all years of the 8-Year Resource Allocation Plan. The Unrestricted Fund Balance is projected to be 38% at the end of FY 17/18, and 41% at the end of FY 18/19. The Unassigned Fund Balance ratio is anticipated to be at 33% and 35% for Years 1 & 2, respectively, of the budget cycle. The Unassigned Fund Balance ratio will rise steadily from 33% in FY 17/18 to 57% in Year 8 (FY 24/15). Figure 7 plots the Unrestricted Fund Balance ratio as well as the Unassigned Fund Balance ratio over the span of the 8-Year Resource Allocation Plan.

Figure 7



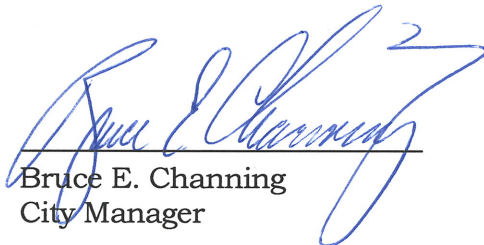
It is projected that the City will have an Unrestricted General Fund Balance of approximately \$8.4 million and an Unassigned General Fund Balance of \$7.2 million at the end of this Biennial Budget cycle.

Conclusion

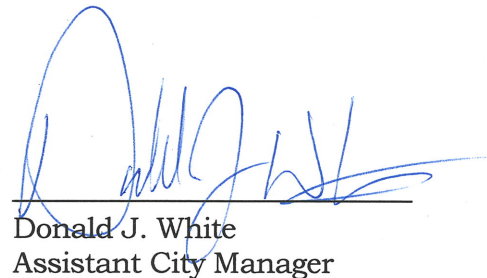
This budget is a product of the City Council's sound leadership, prudent fiscal stewardship, and consistent policy direction. Moreover, it represents the City's continued commitment to provide a high level of municipal services to its constituents without compromising the City's historically sound financial policies.

Accordingly so, we believe that this 2017-2019 Biennial Budget is a well-crafted, two-year financial plan that effectively manages costs while simultaneously positioning the City for future growth. The City Council's conservative fiscal policies have paid off and the commitment to manage costs will see the City through the next two years. Still, this 2017-2019 Budget provides for the necessary investment in our capital infrastructure, maintains our high level of services, and continues to focus the City's attention on economic development and future growth. We look forward to the next two years and to the implementation of this budget plan.

Respectfully submitted,



Bruce E. Channing
City Manager



Donald J. White
Assistant City Manager



Janice Mateo Reyes
Finance Manager

CITY OF LAGUNA HILLS

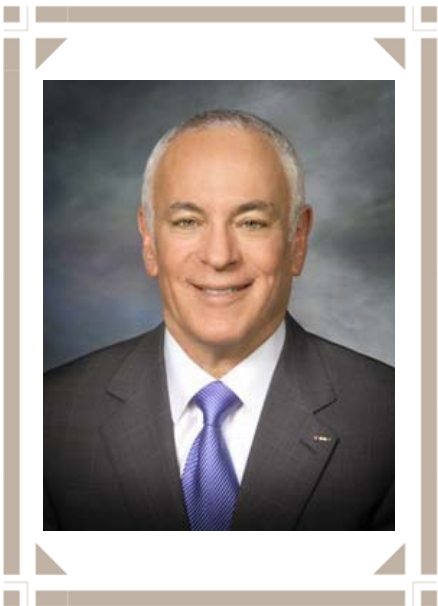
ELECTED OFFICIALS As of June 30, 2017



Don Sedgwick
Mayor



Melody Carruth
Mayor Pro Tem



Dore Gilbert
Council Member



Janine Heft
Council Member



Barbara Kogerman
Council Member

CITY OF LAGUNA HILLS

MANAGEMENT STAFF As of June 30, 2017



Donald J. White
Assistant City Manager/Deputy Treasurer



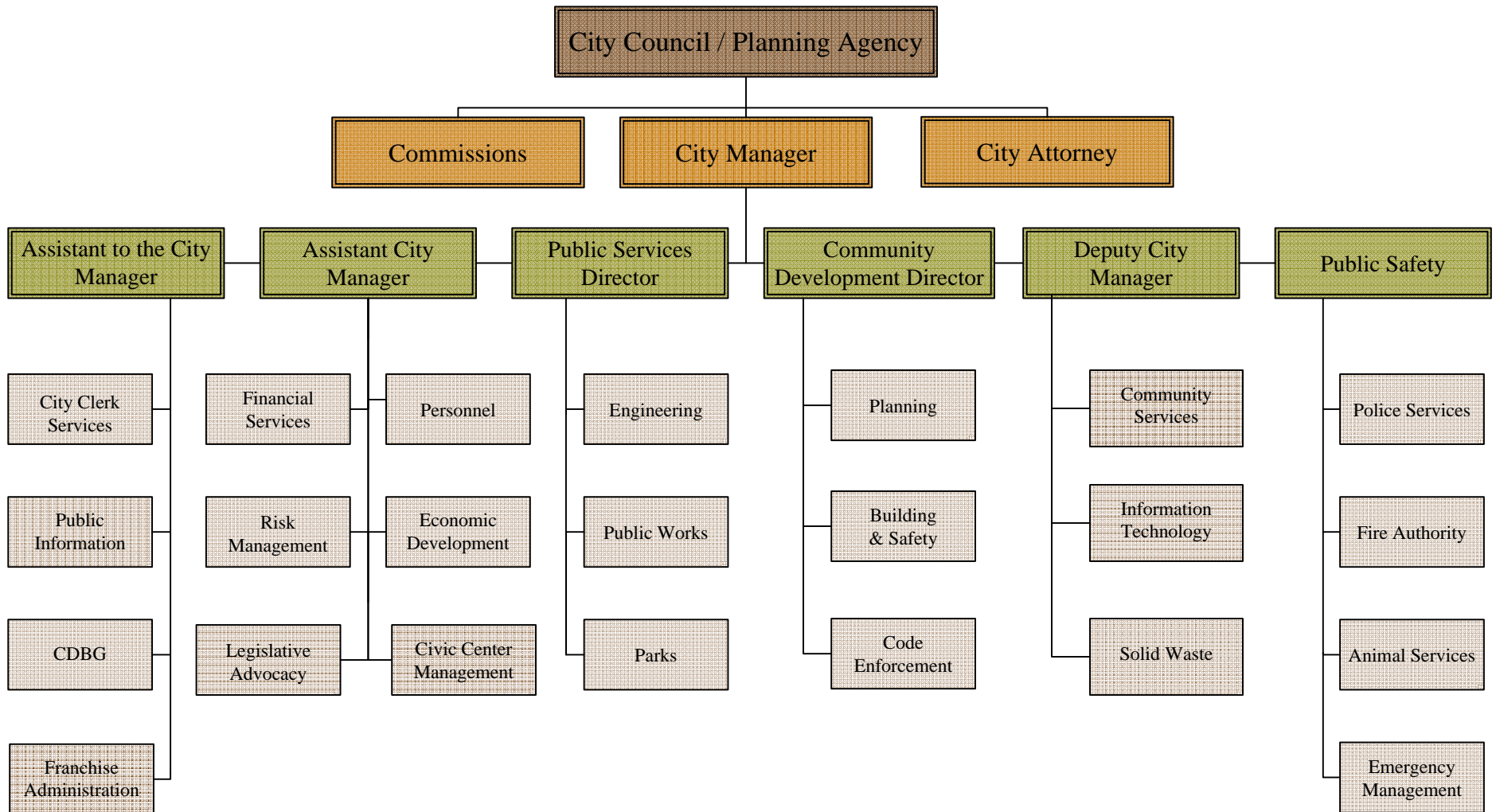
Bruce E. Channing
City Manager/Treasurer

- | | |
|--------------------------------|--|
| ♦ Melissa Au-Yeung | Assistant to the City Manager |
| ♦ Gregory E. Simonian | City Attorney |
| ♦ David Chantarangsu | Community Development Director |
| ♦ David T. Reynolds | Deputy City Manager |
| ♦ Kenneth H. Rosenfield | Director of Public Works/City Engineer |
| ♦ Lt. Roland Chacon | Police Chief (O.C. Sheriff Department) |
| ♦ Jeff Adams | Division Chief (OC. Fire Department) |

CITY OF LAGUNA HILLS

ORGANIZATIONAL CHART

June 30, 2017





BUDGET SUMMARIES

TOTAL BUDGET

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19

	Biennial Budget		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
	FY 17/18	FY 18/19						
Beginning Balance	10,896,810	16,587,210	21,816,537	25,217,231	26,331,662	25,993,715	27,451,681	28,541,443
General Fund Revenues	21,596,717	22,206,139	22,849,250	24,432,292	25,409,005	25,985,619	26,536,144	27,099,217
Special Revenues	7,768,199	6,945,654	6,945,345	1,315,000	1,615,000	1,346,875	1,379,547	1,413,036
Other Funding Sources	670,658	690,060	711,892	736,368	762,397	789,185	820,000	850,000
Civic Center Operations - Transfers In	50,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding Sources	30,085,574	29,941,853	30,606,487	26,583,660	27,886,402	28,221,679	28,835,691	29,462,253
Operating Expenditures	20,420,402	20,420,017	20,865,164	22,029,701	22,561,803	23,211,224	23,797,336	24,480,599
Capital Expenditures	1,932,000	1,795,000	3,710,000	1,030,000	3,250,000	2,510,000	3,500,000	1,500,000
Other Funding Uses	177,207	136,628						
Civic Center Operations - Transfers Out								
Elimination of Pension Unfunded Liability		520,000	520,000	520,000	520,000	520,000		
Use of Reserve Funds	80,178	50,000	307,748	102,647	94,665	133,108	63,012	50,000
Debt Service	1,785,387	1,790,881	1,802,881	1,786,881	1,797,881	389,381	385,581	390,937
Total Funding Uses	24,395,174	24,712,526	27,205,793	25,469,229	28,224,349	26,763,713	27,745,929	26,421,536
Change in Fund Balance	5,690,400	5,229,327	3,400,694	1,114,431	(337,947)	1,457,966	1,089,762	3,040,717
Ending Balance	16,587,210	21,816,537	25,217,231	26,331,662	25,993,715	27,451,681	28,541,443	31,582,160
Less the following fund balances:								
Reservation for Debt Service	1,804,588	1,804,588	1,804,588	1,804,588	1,804,588	389,381	385,581	390,937
Non-Major Governmental Funds	6,932,981	11,597,471	15,009,719	15,929,719	14,304,719	15,301,594	13,994,719	15,367,754
Unrestricted General Fund Balance	7,849,641	8,414,478	8,402,924	8,597,355	9,884,408	11,760,706	14,161,143	15,823,469
Less the following designations:								
Total Capital Replacement Funds	879,781	1,036,839	1,286,839	1,279,091	1,451,444	1,681,779	1,317,906	1,579,894
Insurance Reserve Funds	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Unassigned General Fund Balance	6,769,860	7,177,639	6,916,085	7,118,264	8,232,964	9,878,927	12,643,237	14,043,574

Ratio Analysis								
Operating Ratio (>1.1)	1.01	1.04	1.04	1.06	1.08	1.14	1.14	1.13
Debt Service Ratio (<12%)	8%	8%	8%	7%	7%	1%	1%	1%
Unrestricted General Fund Balance Ratio (>35%)	38%	41%	40%	39%	44%	51%	60%	65%
Unassigned General Fund Balance Ratio (>25%)	33%	35%	33%	32%	36%	43%	53%	57%

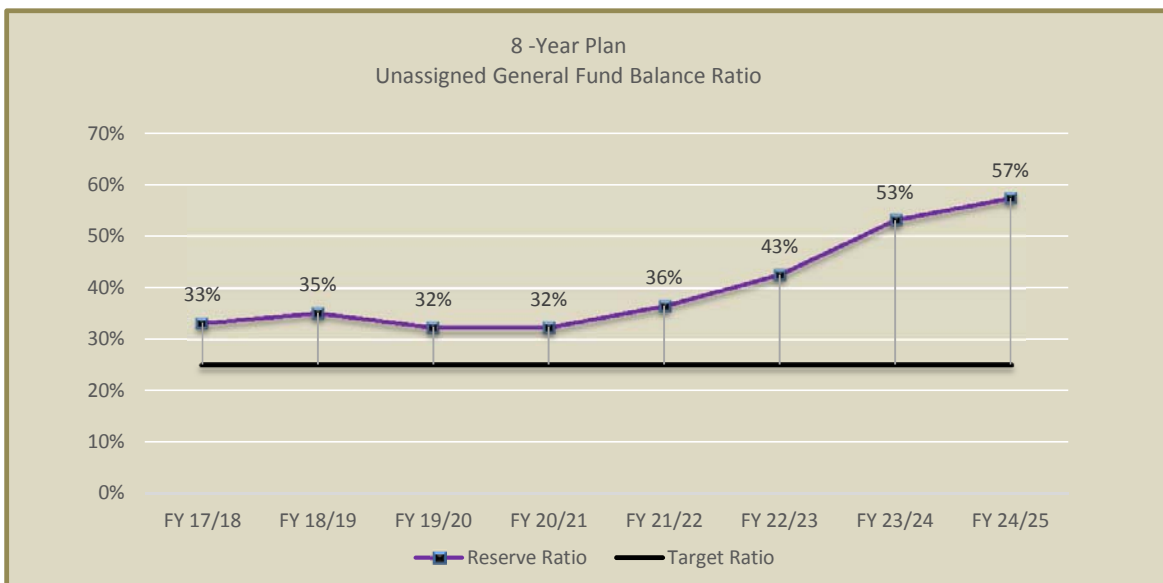
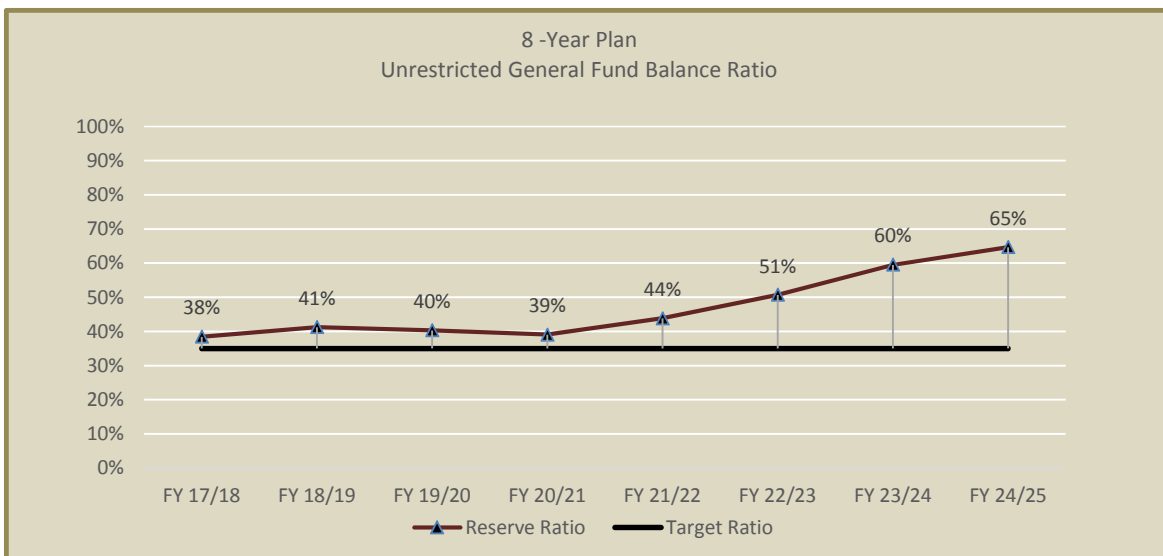
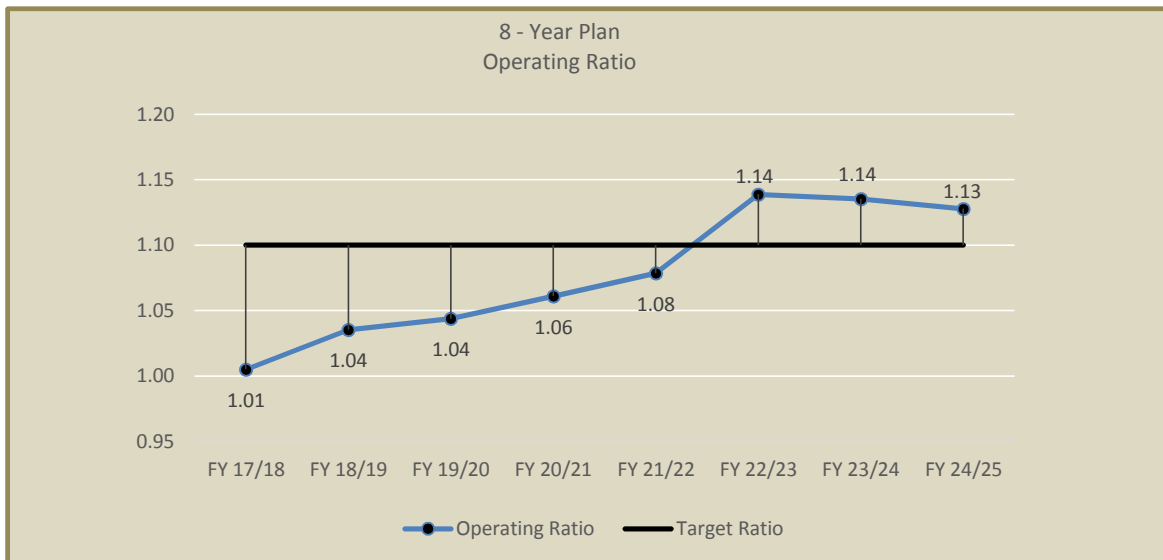
Reserve Policy Analysis								
Minimum Unrestricted General Fund Reserve (35%)	7,147,141	7,147,006	7,302,807	7,710,395	7,896,631	8,123,928	8,329,068	8,568,210
Unrestricted Amount - (Under)/Over	702,500	1,267,472	1,100,117	886,960	1,987,777	3,636,778	5,832,075	7,255,259
Minimum Unassigned Fund Balance Reserve (25%)	5,105,101	5,105,004	5,216,291	5,507,425	5,640,451	5,802,806	5,949,334	6,120,150
Unassigned Amount - (Under)/Over	1,664,760	2,072,635	1,699,794	1,610,839	2,592,513	4,076,121	6,693,903	7,923,424

Assumptions:								
General Inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Taxable Sales (base growth)	-	1.90%	3.00%	3.00%	3.00%	3.00%	2.50%	2.50%
Secured Assessed Valuation Growth Rate	6.26%	3.86%	3.99%	3.12%	5.75%	2.00%	2.00%	2.00%
Sheriff's Contract Increase	4.58%	4.14%	3.58%	3.50%	3.50%	3.50%	3.50%	3.50%

CITY OF LAGUNA HILLS

BIENNIAL BUDGET

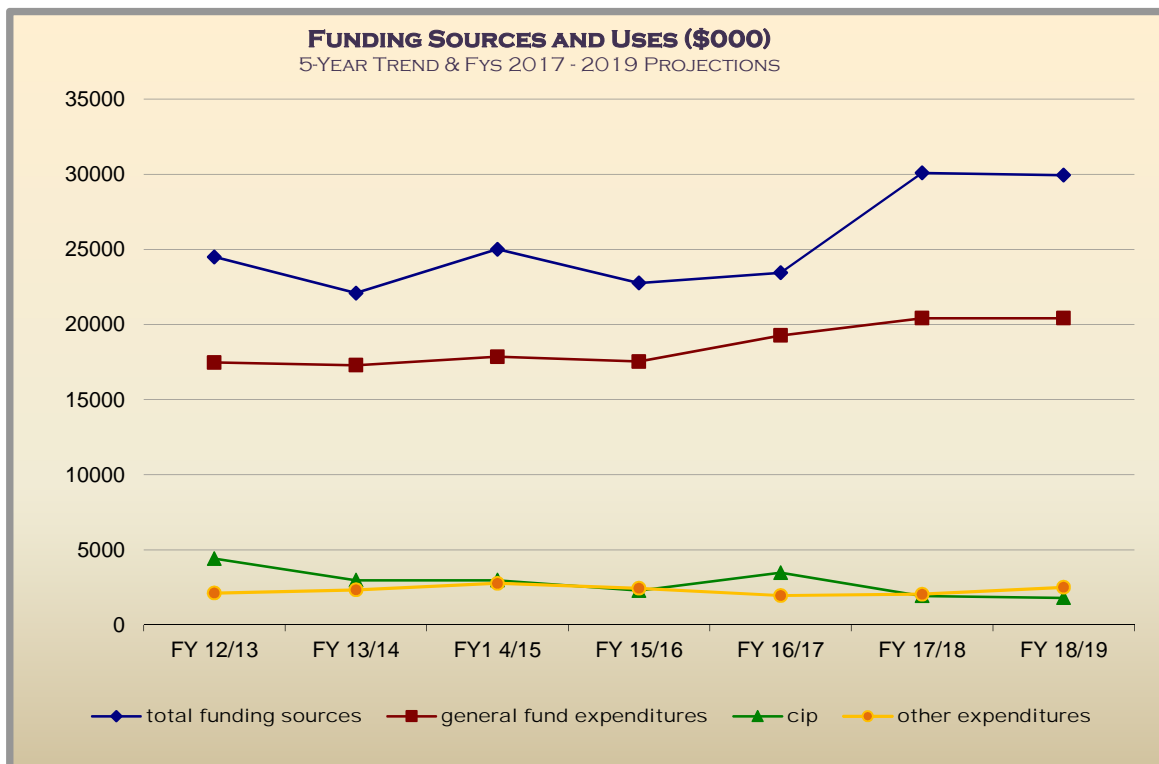
8-YEAR PLAN RATIO ANALYSIS



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19

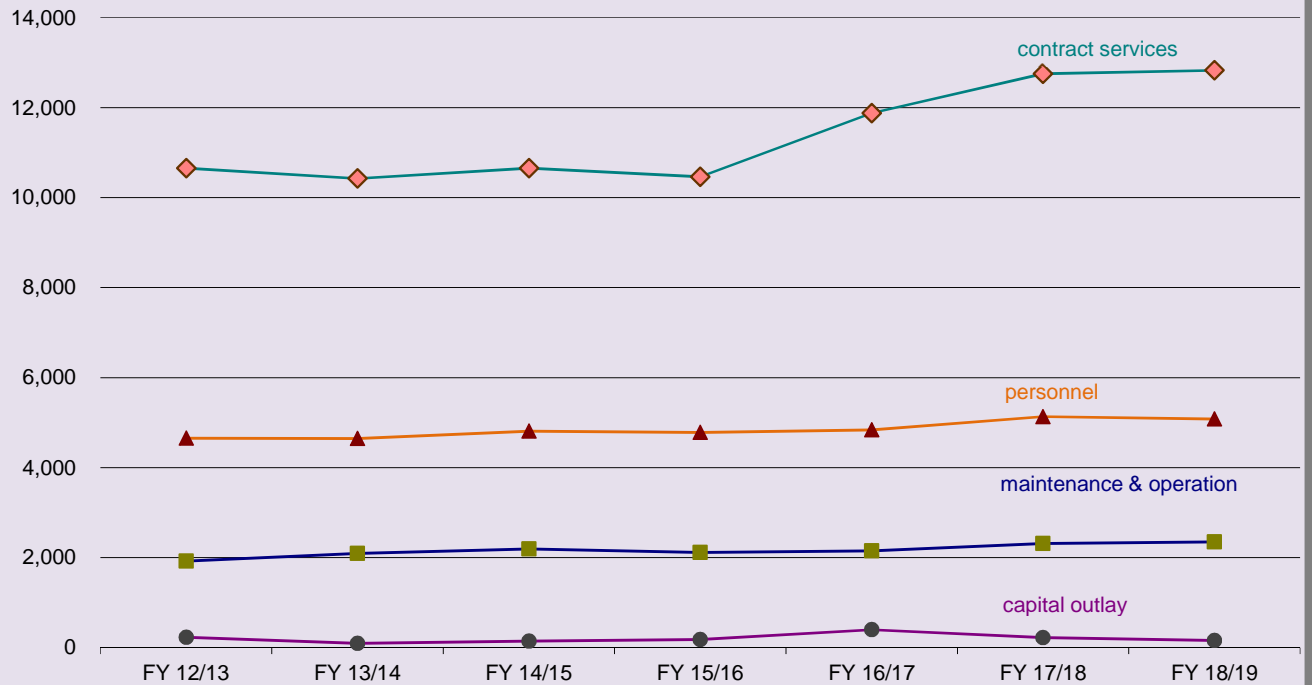
CONSOLIDATED REPORT OF FUNDING SOURCES AND USES

	PRIOR YEAR'S ACTUAL FY 15/16	FY 16/17		FY 17/18	FY 18/19
		AMENDED BUDGET	YEAR-END ESTIMATE		
FUNDING SOURCES					
General Fund Revenues	\$ 20,632,177	\$ 20,981,461	\$ 20,795,928	\$ 21,596,717	\$ 22,206,139
Special Revenues	2,042,569	3,620,333	2,647,138	8,438,857	7,635,714
Investment Income	35,969	-	-	-	-
Distribution from Leasing Operation	50,000	75,000	-	50,000	100,000
Total Funding Sources	22,760,715	24,676,794	23,443,066	30,085,574	29,941,853
FUNDING USES					
General Fund Expenditures	17,535,044	19,632,436	19,269,396	20,420,402	20,420,017
Capital Improvement Program (CIP)	2,277,446	4,716,792	3,474,499	1,932,000	1,795,000
Special Revenue Fund Expenditures	98,520	260,628	101,947	177,207	136,628
Debt Service	1,803,428	1,799,387	1,799,387	1,785,387	1,790,881
Use of Reserves	436,314	50,000	50,000	80,178	50,000
Elimination of Pension Unfunded Liability	-	-	-	-	520,000
Distributions to Leasing Operations	100,000	-	-	-	-
Total Funding Uses	22,250,752	26,459,243	24,695,229	24,395,174	24,712,526
NET CHANGE IN FUND BALANCE	509,963	(1,782,449)	(1,252,163)	5,690,400	5,229,327
FUND BALANCE					
Beginning Balance	11,639,010	12,148,973	12,148,973	10,896,810	16,587,210
Ending Balance	\$ 12,148,973	\$ 10,366,524	\$ 10,896,810	\$ 16,587,210	\$ 21,816,537

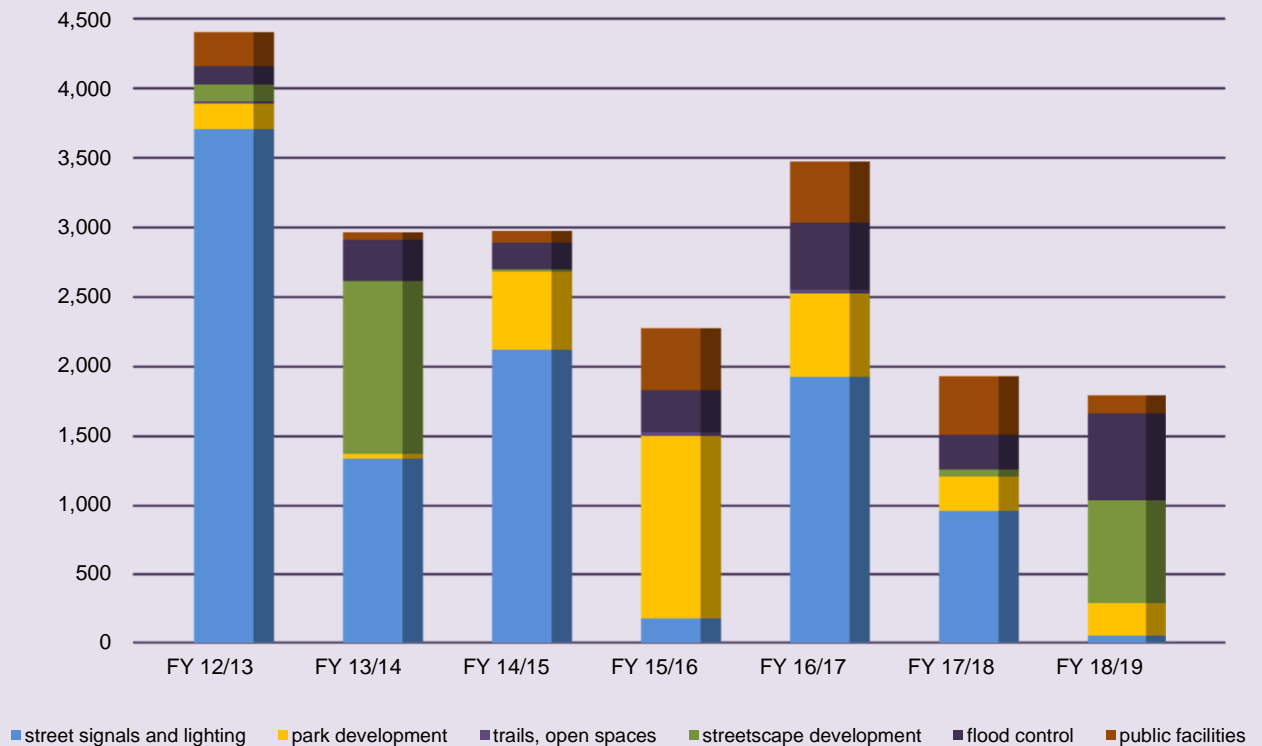


CITY OF LAGUNA HILLS

GENERAL FUND EXPENDITURES, BY CATEGORIES (\$000)
5-YEAR TREND & FYS 2017-2019 PROJECTIONS



CAPITAL IMPROVEMENT PROGRAM (\$000)
5-YEAR TREND & FYS 2017-2019 PROJECTIONS



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
TOTAL BUDGET

	PRIOR YEAR'S ACTUAL FY 15/16	FY 16/17 AMENDED BUDGET	YEAR-END ESTIMATE	FY 17/18	FY 18/19
FUNDING SOURCES					
General Fund Revenues					
Property Taxes					
Secured, Unsecured, Public Utility, Supplementals, Homeowners' Exemption	\$ 6,681,325	\$ 6,765,165	\$ 6,954,716	\$ 7,376,935	\$ 7,653,579
Prior Year	53,824	108,742	8,259	8,500	8,500
Miscellaneous, Interest & Penalties	25,053	31,698	17,357	18,000	18,000
Property Transfer Taxes	233,399	246,220	238,650	244,617	250,732
Property Tax In-Lieu of VLF	2,667,012	2,822,082	2,773,700	2,947,334	3,061,101
Total Property Taxes	9,660,613	9,973,907	9,992,682	10,595,386	10,991,912
Franchise Taxes					
Utility Franchise Fees					
Cable TV	506,727	542,303	475,960	487,859	500,055
San Diego Gas & Electric	230,127	199,006	198,576	202,000	202,000
Southern California Edison	210,139	199,006	214,867	202,000	202,000
Southern California Gas Co.	65,296	81,672	66,765	68,435	70,145
<i>Sub-total Utility Franchise Fees</i>	<i>1,012,290</i>	<i>1,021,987</i>	<i>956,168</i>	<i>960,294</i>	<i>974,200</i>
Waste Disposal/Recycling Fees					
Waste Haulers	289,998	297,548	298,192	305,645	313,288
Admin Fee - Waste Recycling	1,632				
<i>Sub-total Waste/Recycling</i>	<i>291,630</i>	<i>297,548</i>	<i>298,192</i>	<i>305,645</i>	<i>313,288</i>
Transient Occupancy Taxes	1,406,823	1,286,510	1,412,000	1,447,300	1,483,483
Total Franchise Taxes	2,710,743	2,606,045	2,666,360	2,713,239	2,770,971
Intergovernmental Revenues					
Sales & Use Tax	5,907,287	6,201,744	5,849,000	5,849,000	5,960,131
Motor Vehicle in Lieu	12,506	-	13,744	-	-
State Mandated Reimbursement	57,112	-	9,209	-	-
Other State Revenues	82	-	-	-	-
County Landfill Agreement	-	51,125	50,000	51,250	52,531
Total Intergovernmental Revenues	5,976,987	6,252,869	5,921,953	5,900,250	6,012,662
Licenses and Permits					
Building Related Licenses/Permits					
Building Permits	464,733	372,857	515,500	600,000	600,000
Plan Check Fees	27,931	51,429	31,000	35,000	35,000
Plan Check Fees - Fee Based	165,618	138,000	184,000	215,000	215,000
Fire Fees	6,917	7,714	7,500	10,000	10,000
Imaging Plans and Documents Fee	30,755	30,000	34,000	40,000	40,000
<i>Sub-total Building Permits</i>	<i>695,954</i>	<i>600,000</i>	<i>772,000</i>	<i>900,000</i>	<i>900,000</i>

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
TOTAL BUDGET

	PRIOR YEAR'S ACTUAL FY 15/16	FY 16/17 AMENDED BUDGET	YEAR-END ESTIMATE	FY 17/18	FY 18/19
Engineering Fees					
Transportation Permit	1,583	6,098	1,500	1,500	1,500
Encroachment Permit	3,605	4,065	2,500	3,500	3,500
Traffic Permit & License Fees	158,258	114,837	118,000	145,000	145,000
<i>Sub-total Engineering Permits</i>	<i>163,446</i>	<i>125,000</i>	<i>122,000</i>	<i>150,000</i>	<i>150,000</i>
Total Licenses and Permits	859,400	725,000	894,000	1,050,000	1,050,000
Charges for Current Services					
Recreation Fees					
Recreation Programs	379,086	379,032	397,200	410,000	430,000
Facility Reservation	207,996	271,549	220,000	225,000	230,000
Special Events - 4th of July	5,938	5,977	6,200	6,500	6,700
Memorial Day Race - Registration Fees	161,319	158,512	165,000	175,000	185,000
Memorial Day Race - Sponsorships	26,180	54,570	30,046	31,342	32,744
<i>Sub-total Recreation Fees</i>	<i>780,519</i>	<i>869,640</i>	<i>818,446</i>	<i>847,842</i>	<i>884,444</i>
Development Services					
Planning and Zoning Fees	72,811	100,000	76,487	70,000	70,000
Improvement Inspect	9,478	50,000	20,000	10,000	10,000
<i>Sub-total Development Fees</i>	<i>82,289</i>	<i>150,000</i>	<i>96,487</i>	<i>80,000</i>	<i>80,000</i>
Leases and Rental Fees					
Cell Tower Lease	102,035	72,000	65,000	72,000	72,000
Library Lease	42,000	42,000	42,000	42,000	42,000
<i>Sub-total Leases/Rentals</i>	<i>144,035</i>	<i>114,000</i>	<i>107,000</i>	<i>114,000</i>	<i>114,000</i>
Other Service Charges					
Sale of Publications/Maps	1,010	2,000	1,000	1,000	1,000
<i>Sub-total Other Service Charges</i>	<i>1,010</i>	<i>2,000</i>	<i>1,000</i>	<i>1,000</i>	<i>1,000</i>
Miscellaneous Operating Revenues	149,026	28,000	58,000	49,000	49,000
Total Charges for Services	1,156,879	1,163,640	1,080,933	1,091,842	1,128,444
Fines and Forfeitures					
Vehicle Code Fines	183,316	195,000	152,000	154,000	156,150
Parking Revenues	69,890	44,000	70,000	72,000	74,000
Court Fines	14,349	21,000	18,000	20,000	22,000
Total Fines and Fortfeitures	267,555	260,000	240,000	246,000	252,150
Total General Fund Revenues	\$ 20,632,177	\$ 20,981,461	\$ 20,795,928	\$ 21,596,717	\$ 22,206,139

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
TOTAL BUDGET

	FY 16/17				
	PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET	YEAR-END ESTIMATE	FY 17/18	FY 18/19
Special Revenue Funds					
CIP Funding Sources					
Gas Tax	\$ 650,309	\$ 753,305	\$ 613,797	\$ 862,000	\$ 1,225,000
Measure M2 Competitive	112,341	545,000	175,000		300,000
AB 2766	39,354		40,000	40,000	40,000
RSTP Federal Map-21			500,000		
Public Art Fee			304,990	127,420	
Quimby Act				5,832,228	4,643,892
UVSP Traffic Impact Fees			97,850	830,567	661,336
Water Conservation Rebates & Incentives	349,237	-			
Other CIP Related Grants & Contributions	60,849	1,339,150	157,000		
Total CIP Funding Sources	1,212,090	2,637,455	1,888,637	7,692,215	6,870,228
Measure M2 Local Fair Share	557,489	622,250	552,428	570,658	590,060
Community Development Block Grant		70,000			
Law Enforcement	115,875	100,000	120,000	100,000	100,000
AB 939 Surcharge Recycling Grant					
Beverage Recycling		8,300			8,300
CR&R Recycling Fee	22,000	2,000	2,000	2,000	2,000
C&D Forfeited Deposits	99,739	70,000	48,559	40,000	30,000
Senior Mobility Program	35,376	110,328	35,514	33,984	35,126
Total Special Revenue Funds	\$ 2,042,569	\$ 3,620,333	\$ 2,647,138	\$ 8,438,857	\$ 7,635,714
Investment Income	35,969				
Distribution from Leasing Operation	50,000	75,000		50,000	100,000
TOTAL FUNDING SOURCES	\$ 22,760,715	\$ 24,676,794	\$ 23,443,066	\$ 30,085,574	\$ 29,941,853

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
TOTAL BUDGET

	FY 16/17				
	PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET	YEAR-END ESTIMATE	FY 17/18	FY 18/19
FUNDING USES					
General Fund Expenditures					
General Government					
Personnel	\$ 1,767,677	\$ 1,860,157	\$ 1,801,736	\$ 1,930,099	\$ 1,702,633
Maintenance and Operation	217,632	242,378	224,286	235,445	225,800
Contract Services	504,180	604,890	554,032	667,255	617,065
Capital Outlay	-	-	-	-	-
Total General Government	2,489,489	2,707,425	2,580,054	2,832,799	2,545,498
Non-departmental					
Personnel	220,363	241,012	241,399	291,177	367,604
Maintenance and Operation	343,846	431,497	422,927	486,489	499,061
Contract Services	58,331	202,089	120,980	321,315	93,865
Capital Outlay	21,389	114,952	174,615	133,029	65,125
Total Non-departmental	643,929	989,550	959,921	1,232,010	1,025,655
Community Development					
Personnel	935,439	1,059,299	905,009	945,043	976,998
Maintenance and Operation	12,697	21,525	16,605	22,525	23,775
Contract Services	336,010	340,000	372,500	479,000	479,000
Total Community Development	1,284,146	1,423,324	1,296,614	1,446,568	1,479,773
Public Services					
Personnel	784,986	818,960	779,217	802,435	827,673
Maintenance and Operation	953,230	968,300	866,700	909,250	953,950
Contract Services	2,467,605	2,625,158	2,531,500	2,656,000	2,698,000
Capital Outlay	-	46,000	40,000	17,000	52,000
Total Public Services	4,205,821	4,458,418	4,217,417	4,384,685	4,531,623
Community Services					
Personnel	1,070,989	1,118,428	1,113,301	1,163,904	1,206,823
Maintenance and Operation	547,007	564,471	567,596	614,818	602,610
Contract Services	361,141	329,276	332,213	343,798	321,832
Capital Outlay	17,072	9,000	2,234	8,000	5,000
Total Community Services	1,996,209	2,021,175	2,015,344	2,130,520	2,136,265
Public Safety					
Maintenance and Operation	39,072	36,330	50,660	43,300	45,300
Contract Services	6,734,726	7,816,683	7,969,686	8,287,209	8,618,903
Capital Outlay	141,652	179,531	179,700	63,311	37,000
Total Public Safety	6,915,450	8,032,544	8,200,046	8,393,820	8,701,203
Total General Fund Expenditures	\$ 17,535,044	\$ 19,632,436	\$ 19,269,396	\$ 20,420,402	\$ 20,420,017

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
TOTAL BUDGET

	PRIOR YEAR'S		FY 16/17			
	ACTUAL	AMENDED	YEAR-END	FY	FY	
	FY 15/16	BUDGET	ESTIMATE	17/18	18/19	
Capital Improvement Program (CIP)						
Streets, Signals & Lighting	\$ 176,149	\$ 3,143,775	\$ 1,927,499	\$ 962,000	\$ 50,000	
Streetscape	25,934	25,000	27,000			
Flood Control and Water Quality	302,111	597,375	480,000	250,000	625,000	
Parks	1,328,043	510,642	600,000	250,000	240,000	
Public Facilities	444,903	440,000	440,000	420,000	130,000	
Trails and Open Spaces	306	-		50,000	750,000	
Total CIP	\$ 2,277,446	\$ 4,716,792	\$ 3,474,499	\$ 1,932,000	\$ 1,795,000	
Special Revenue Funds						
CDBG Fund	\$ -	\$ 70,000	\$	\$	\$	
Law Enforcement	1,826					
Beverage Recycling	-	8,300		34,707	8,300	
CR&R Recycling Fee	25,000	2,000		2,000	2,000	
C&D Forfeited Deposits	22,990	70,000	68,056	97,000	82,328	
Senior Mobility	48,704	110,328	33,891	43,500	44,000	
Total Special Revenue Fund	\$ 98,520	\$ 260,628	\$ 101,947	\$ 177,207	\$ 136,628	
Debt Service Fund						
Interest	\$ 503,428	\$ 449,387	\$ 449,387	\$ 395,387	\$ 340,881	
Principle	1,300,000	1,350,000	1,350,000	1,390,000	1,450,000	
Total Debt Service Fund	\$ 1,803,428	\$ 1,799,387	\$ 1,799,387	\$ 1,785,387	\$ 1,790,881	
Use of Reserves	436,314	50,000	50,000	80,178	50,000	
Elimination of Pension Unfunded Liability					520,000	
Distributions to Leasing Operations	100,000					
TOTAL FUNDING USES	\$ 22,250,752	\$ 26,459,243	\$ 24,695,229	\$ 24,395,174	\$ 24,712,526	
NET CHANGE IN FUND BALANCE	509,963	(1,782,449)	(1,252,163)	5,690,400	5,229,327	
FUND BALANCE						
Beginning Balance	11,639,010	12,148,973	12,148,973	10,896,810	16,587,210	
Ending Balance	\$ 12,148,973	\$ 10,366,524	\$ 10,896,810	\$ 16,587,210	\$ 21,816,537	



BUDGET SUMMARIES

ALL FUNDS

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
ALL FUNDS - SUMMARY

FY 2017/18

	Beginning Balance	Revenues	Expenditures	Excess (Deficiency) of Revenues over Expenditures	Transfers In	Transfers Out	Ending Balance
General Fund ^(a)	\$ 7,018,466	\$ 21,596,717	\$ 20,500,580	\$ 1,096,137	\$ 2,442,658	\$ 3,734,087	\$ 6,823,174
Gas Tax Fund	-	862,000		862,000		862,000	-
Measure M Fund	-	570,658		570,658		570,658	-
AB 2766 Fund	110,442	40,000		40,000			150,442
Senior Mobility Program Fund	79,842	33,984	43,500	(9,516)	16,700	40,000	47,026
CARITS Fund	948,273			-		100,000	848,273
Beverage Recycling Fund	34,707		34,707	(34,707)			-
CR&R Recycling Fund	-	2,000	2,000	-			-
C&D Forfeited Deposits Fund	109,328	40,000	97,000	(57,000)			52,328
AB 939 Surcharge Fund	51			-			51
Water Conservation Fund	325,716			-			325,716
Quimby Act Fund	-	5,832,228		5,832,228		520,000	5,312,228
UVSP Traffic Impact Fund	97,850	830,567		830,567			928,417
Public Art Fund	77,736	127,420		127,420		200,000	5,156
Grants & Contributions Fund	284,743			-			284,743
Law Enforcement Funds	574	100,000		100,000		100,000	574
Debt Service Fund	1,809,082		1,785,387	(1,785,387)	1,785,387		1,809,082
Capital Improvement Program Fund			1,932,000	(1,932,000)	1,932,000		-
Total - All Funds	\$ 10,896,810	\$ 30,035,574	\$ 24,395,174	\$ 5,640,400	\$ 6,176,745	\$ 6,126,745	\$ 16,587,210

FY 2018/19

	Beginning Balance	Revenues	Expenditures	Excess (Deficiency) of Revenues over Expenditures	Transfers In	Transfers Out	Ending Balance
General Fund ^(a)	\$ 6,823,174	\$ 22,206,139	\$ 20,990,017	\$ 1,216,122	\$ 2,575,060	\$ 3,927,681	\$ 6,686,675
Gas Tax Fund	-	1,225,000		1,225,000			1,225,000
Measure M Fund	-	890,060		890,060		890,060	-
AB 2766 Fund	150,442	40,000		40,000			190,442
Senior Mobility Program Fund	47,026	35,126	44,000	(8,874)	16,800	40,000	14,952
CARITS Fund	848,273			-			848,273
Beverage Recycling Fund	-	8,300	8,300	-			-
CR&R Recycling Fund	-	2,000	2,000	-			-
C&D Forfeited Deposits Fund	52,328	30,000	82,328	(52,328)			-
AB 939 Surcharge Fund	51			-			51
Water Conservation Fund	325,716			-			325,716
Quimby Act Fund	5,312,228	4,643,892		4,643,892		1,120,000	8,836,120
UVSP Traffic Impact Fund	928,417	661,336		661,336			1,589,753
Public Art Fund	5,156			-			5,156
Grants & Contributions Fund	284,743			-			284,743
Law Enforcement Funds	574	100,000		100,000		100,000	574
Debt Service Fund	1,809,082		1,790,881	(1,790,881)	1,790,881		1,809,082
Capital Improvement Program Fund	-		1,795,000	(1,795,000)	1,795,000		-
Total - All Funds	\$ 16,587,210	\$ 29,841,853	\$ 24,712,526	\$ 5,129,327	\$ 6,177,741	\$ 6,077,741	\$ 21,816,537

^(a) Includes Reserves

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BUDGET SUMMARIES

OPERATING BUDGET

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
OPERATING BUDGET

	FY 16/17			FY 17/18	FY 18/19
	PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET	YEAR-END ESTIMATE		
OPERATING REVENUES					
Property Taxes	\$ 9,660,613	\$ 9,973,907	\$ 9,992,683	\$ 10,595,386	\$ 10,991,912
Franchise Fees	2,710,742	2,606,046	2,666,360	2,713,239	2,770,971
Intergovernmental Revenues	5,976,987	6,252,869	5,921,953	5,900,250	6,012,662
Licenses and Permits	859,400	725,000	894,000	1,050,000	1,050,000
Charges for Current Services	1,156,878	1,163,639	1,080,932	1,091,842	1,128,444
Fines and Forfeitures	267,555	260,000	240,000	246,000	252,150
Measure M2 Fairshare	557,489	622,250	552,428	570,658	590,060
Other Operating Revenues	164,626	175,000	120,000	150,000	200,000
TOTAL OPERATING REVENUES	21,354,290	21,778,711	21,468,356	22,317,375	22,996,199
OPERATING EXPENDITURES					
General Government	2,489,489	2,707,425	2,580,054	2,832,799	2,545,498
Non-departmental	643,929	989,550	959,921	1,232,010	1,025,655
Community Development	1,284,146	1,423,324	1,296,614	1,446,568	1,479,773
Public Services	4,205,821	4,458,418	4,217,417	4,384,685	4,531,623
Community Services	1,996,209	2,021,175	2,015,344	2,130,520	2,136,265
Public Safety	6,915,450	8,032,544	8,200,046	8,393,820	8,701,203
Debt Service	1,803,428	1,799,387	1,799,387	1,785,387	1,790,881
TOTAL OPERATING EXPENDITURES	19,338,472	21,431,823	21,068,783	22,205,789	22,210,898
REVENUES OVER EXPENDITURES	\$ 2,015,818	\$ 346,888	\$ 399,573	\$ 111,586	\$ 785,301

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
OPERATING REVENUES

	FY 16/17				
	PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET	YEAR-END ESTIMATE	FY 17/18	FY 18/19
GENERAL FUND REVENUES					
Property Taxes	\$ 9,660,613	\$ 9,973,907	\$ 9,992,683	\$ 10,595,386	\$ 10,991,912
Franchise Fees					
Utility Franchise Fees	1,012,289	1,021,988	956,168	960,294	974,200
Waste Disposal & Recycling Fees	291,630	297,548	298,192	305,645	313,288
Transient Occupancy Taxes	1,406,823	1,286,510	1,412,000	1,447,300	1,483,483
Total Franchise Taxes	2,710,742	2,606,046	2,666,360	2,713,239	2,770,971
Intergovernmental Revenues					
Sales & Use Tax	5,907,287	6,201,744	5,849,000	5,849,000	5,960,131
Motor Vehicle in Lieu	12,506	-	13,744	-	-
State Mandated Reimbursement	57,112	-	9,209	-	-
Other State Revenues	82				
County Landfill Agreement	-	51,125	50,000	51,250	52,531
Total Intergovernmental Revenues	5,976,987	6,252,869	5,921,953	5,900,250	6,012,662
Licenses and Permits					
Building Related Licenses/Permits	695,954	600,000	772,000	900,000	900,000
Engineering Permits	163,446	125,000	122,000	150,000	150,000
Total Licenses and Permits	859,400	725,000	894,000	1,050,000	1,050,000
Charges for Current Services					
Recreation Fees	780,519	869,639	818,446	847,842	884,444
Development Services Fees	82,289	150,000	96,486	80,000	80,000
Rental/Lease Fees	144,035	114,000	107,000	114,000	114,000
Miscellaneous & Other Service Charges	150,035	30,000	59,000	50,000	50,000
Total Service Charges	1,156,878	1,163,639	1,080,932	1,091,842	1,128,444
Fines and Forfeitures	267,555	260,000	240,000	246,000	252,150
SUBTOTAL - GENERAL FUND REVENUES	\$ 20,632,175	\$ 20,981,461	\$ 20,795,928	\$ 21,596,717	\$ 22,206,139
Measure M Local Fairshare	557,489	622,250	552,428	570,658	590,060
Other Operating Revenues	164,626	175,000	120,000	150,000	200,000
TOTAL OPERATING REVENUES	\$ 21,354,290	\$ 21,778,711	\$ 21,468,356	\$ 22,317,375	\$ 22,996,199

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
OPERATING EXPENDITURES

	PRIOR YEAR'S		FY 16/17			
	ACTUAL		AMENDED	YEAR-END	FY	FY
	FY 15/16		BUDGET	ESTIMATE	17/18	18/19
GENERAL FUND EXPENDITURES						
General Government						
Personnel	\$ 1,767,677	\$	1,860,157	\$ 1,801,736	\$ 1,930,099	\$ 1,702,633
Maintenance and Operation	217,632		242,378	224,286	235,445	225,800
Contract Services	504,180		604,890	554,032	667,255	617,065
Capital Outlay	-		-	-	-	-
Total General Government	2,489,489		2,707,425	2,580,054	2,832,799	2,545,498
Non-departmental						
Personnel	220,363		241,012	241,399	291,177	367,604
Maintenance and Operation	343,846		431,497	422,927	486,489	499,061
Contract Services	58,331		202,089	120,980	321,315	93,865
Capital Outlay	21,389		114,952	174,615	133,029	65,125
Total Non-departmental	643,929		989,550	959,921	1,232,010	1,025,655
Community Development						
Personnel	935,439		1,059,299	905,009	945,043	976,998
Maintenance and Operation	12,697		21,525	16,605	22,525	23,775
Contract Services	336,010		340,000	372,500	479,000	479,000
Total Community Development	1,284,146		1,423,324	1,296,614	1,446,568	1,479,773
Public Services						
Personnel	784,986		818,960	779,217	802,435	827,673
Maintenance and Operation	953,230		968,300	866,700	909,250	953,950
Contract Services	2,467,605		2,625,158	2,531,500	2,656,000	2,698,000
Capital Outlay	-		46,000	40,000	17,000	52,000
Total Public Services	4,205,821		4,458,418	4,217,417	4,384,685	4,531,623
Community Services						
Personnel	1,070,989		1,118,428	1,113,301	1,163,904	1,206,823
Maintenance and Operation	547,007		564,471	567,596	614,818	602,610
Contract Services	361,141		329,276	332,213	343,798	321,832
Capital Outlay	17,072		9,000	2,234	8,000	5,000
Total Community Services	1,996,209		2,021,175	2,015,344	2,130,520	2,136,265
Public Safety						
Maintenance and Operation	39,072		36,330	50,660	43,300	45,300
Contract Services	6,734,726		7,816,683	7,969,686	8,287,209	8,618,903
Capital Outlay	141,652		179,531	179,700	63,311	37,000
Total Public Safety	6,915,450		8,032,544	8,200,046	8,393,820	8,701,203
Total General Fund Expenditures	\$ 17,535,044	\$	19,632,436	\$ 19,269,396	\$ 20,420,402	\$ 20,420,017
Debt Service	1,803,428		1,799,387	1,799,387	1,785,387	1,790,881
TOTAL OPERATING EXPENDITURES	\$ 19,338,472	\$	21,431,823	\$ 21,068,783	\$ 22,205,789	\$ 22,210,898

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BUDGET SUMMARIES

GENERAL FUND BUDGET

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
GENERAL FUND BUDGET

	PRIOR YEAR'S		FY 16/17			
	ACTUAL		AMENDED	YEAR-END	FY	FY
	FY 15/16		BUDGET	ESTIMATE	17/18	18/19
REVENUES						
Property Taxes	\$ 9,660,613	\$	9,973,907	\$ 9,992,683	\$ 10,595,386	\$ 10,991,912
Franchise Fees	2,710,742		2,606,046	2,666,360	2,713,239	2,770,971
Intergovernmental Revenues	5,976,987		6,252,869	5,921,953	5,900,250	6,012,662
Licenses and Permits	859,400		725,000	894,000	1,050,000	1,050,000
Charges for Current Services	1,156,878		1,163,639	1,080,932	1,091,842	1,128,444
Fines and Forfeitures	267,555		260,000	240,000	246,000	252,150
TOTAL REVENUES	20,632,175		20,981,461	20,795,928	21,596,717	22,206,139
EXPENDITURES						
General Government	2,489,489		2,707,425	2,580,054	2,832,799	2,545,498
Non-departmental	643,929		989,550	959,921	1,232,010	1,025,655
Community Development	1,284,146		1,423,324	1,296,614	1,446,568	1,479,773
Public Services	4,205,821		4,458,418	4,217,417	4,384,685	4,531,623
Community Services	1,996,209		2,021,175	2,015,344	2,130,520	2,136,265
Public Safety	6,915,450		8,032,544	8,200,046	8,393,820	8,701,203
TOTAL EXPENDITURES	17,535,044		19,632,436	19,269,396	20,420,402	20,420,017
Excess (Deficiency) of Revenues over Expenditures	\$ 3,097,131	\$	1,349,025	\$ 1,526,532	\$ 1,176,315	\$ 1,786,122

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
GENERAL FUND REVENUES

	PRIOR YEAR'S ACTUAL FY 15/16	FY 16/17		FY 17/18	FY 18/19
		AMENDED BUDGET	YEAR-END ESTIMATE		
Property Taxes	\$ 9,660,613	\$ 9,973,907	\$ 9,992,683	\$ 10,595,386	\$ 10,991,912
Franchise Fees					
Utility Franchise Fees	1,012,289	1,021,988	956,168	960,294	974,200
Waste Disposal & Recycling Fees	291,630	297,548	298,192	305,645	313,288
Transient Occupancy Taxes	1,406,823	1,286,510	1,412,000	1,447,300	1,483,483
Total Franchise Taxes	2,710,742	2,606,046	2,666,360	2,713,239	2,770,971
Intergovernmental Revenues					
Sales & Use Tax	5,907,287	6,201,744	5,849,000	5,849,000	5,960,131
Motor Vehicle in Lieu	12,506	-	13,744	-	-
State Mandated Reimbursement	57,112	-	9,209	-	-
Other State Revenues	82				
County Landfill Agreement		51,125	50,000	51,250	52,531
Total Intergovernmental Revenues	5,976,987	6,252,869	5,921,953	5,900,250	6,012,662
Licenses and Permits					
Building Related Licenses/Permits	695,954	600,000	772,000	900,000	900,000
Engineering Permits	163,446	125,000	122,000	150,000	150,000
Total Licenses and Permits	859,400	725,000	894,000	1,050,000	1,050,000
Charges for Current Services					
Recreation Fees	780,519	869,639	818,446	847,842	884,444
Development Services Fees	82,289	150,000	96,486	80,000	80,000
Rental Fees/Leases	144,035	114,000	107,000	114,000	114,000
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Fines and Forfeitures	267,555	260,000	240,000	246,000	252,150
TOTAL GENERAL FUND REVENUES	\$ 20,632,175	\$ 20,981,461	\$ 20,795,928	\$ 21,596,717	\$ 22,206,139

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
GENERAL FUND EXPENDITURES

	PRIOR YEAR'S	FY 16/17			
	ACTUAL	AMENDED	YEAR-END	FY	FY
	FY 15/16	BUDGET	ESTIMATE	17/18	18/19
General Government					
Personnel	\$ 1,767,677	\$ 1,860,157	\$ 1,801,736	\$ 1,930,099	\$ 1,702,633
Maintenance and Operation	217,632	242,378	224,286	235,445	225,800
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Capital Outlay	-	-	-	-	-
Total General Government	2,489,489	2,707,425	2,580,054	2,832,799	2,545,498
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Personnel	220,363	241,012	241,399	291,177	367,604
Maintenance and Operation	343,846	431,497	422,927	486,489	499,061
Contract Services	58,331	202,089	120,980	321,315	93,865
Capital Outlay	21,389	114,952	174,615	133,029	65,125
Total Non-departmental	643,929	989,550	959,921	1,232,010	1,025,655
Community Development					
Personnel	935,439	1,059,299	905,009	945,043	976,998
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Contract Services	336,010	340,000	372,500	479,000	479,000
Capital Outlay	-	2,500	2,500	-	-
Total Community Development	1,284,146	1,423,324	1,296,614	1,446,568	1,479,773
Public Services					
Personnel	784,986	818,960	779,217	802,435	827,673
Maintenance and Operation	953,230	968,300	866,700	909,250	953,950
Contract Services	2,467,605	2,625,158	2,531,500	2,656,000	2,698,000
Capital Outlay	-	46,000	40,000	17,000	52,000
Total Public Services	4,205,821	4,458,418	4,217,417	4,384,685	4,531,623
Community Services					
Community					
Personnel	1,070,989	1,118,428	1,113,301	1,163,904	1,206,823
Maintenance and Operation	547,007	564,471	567,596	614,818	602,610
Contract Services	361,141	329,276	332,213	343,798	321,832
Capital Outlay	17,072	9,000	2,234	8,000	5,000
Total Community Services	1,996,209	2,021,175	2,015,344	2,130,520	2,136,265
Public Safety					
Maintenance and Operation	39,072	36,330	50,660	43,300	45,300
Contract Services	6,734,726	7,816,683	7,969,686	8,287,209	8,618,903
Capital Outlay	141,652	179,531	179,700	63,311	37,000
Total Public Safety	6,915,450	8,032,544	8,200,046	8,393,820	8,701,203
TOTAL GENERAL FUND EXPENDITURES	\$ 17,535,044	\$ 19,632,436	\$ 19,269,396	\$ 20,420,402	\$ 20,420,017

CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

PROPERTY TAXES

The City receives Property Tax revenues in the form of Secured, Unsecured, Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes, and Property Taxes in-Lieu of VLF. In accordance with State law, property is assessed at actual full cash value and the maximum tax is 1% of the assessed valuation. Increases in assessed valuation are limited to 2% per year unless there is a change in property ownership or improvements to the property.

The assessed values of properties in the City since FY 2012/13 are listed in Table 1 below.

Table 1 – Assessed Values (\$ 000 Billion)

FISCAL YEAR	SECURED	UNSECURED	TOTAL	% CHANGE
2012/13	5.37	0.141	5.51	0.8%
2013/14	5.51	0.134	5.64	2.4%
2014/15	5.81	0.154	5.96	5.6%
2015/16	6.11	0.145	6.26	4.9%
2016/17 *	6.37	0.135	6.51	4.0%
2017/18 *	6.77	0.144	6.91	6.3%
2018/19 *	7.03	0.150	7.18	3.9%

* Estimated data

The assessed valuation estimates for FY 2017/18 and FY 2018/19 utilize growth projections from the Orange County Fire Authority's (OCFA) property tax consultant to forecast property tax revenues for its Structural Fire Fund cities. Secured/unsecured property valuations are projected to increase by approximately 6.3% for FY 2017/18 and 3.9% for FY 2018/19. Notable factors in the anticipated increases are the appreciation of existing structures, growth due to existing home sales, and growth due to structural improvement and construction.

Table 2 – Property Tax Revenues (\$ 000 Million)

FISCAL YEAR	SECURED & UNSECURED**	PROPERTY TAX IN-LIEU OF VLF	TOTAL	% CHANGE
2012/13	6.327	2.395	8.722	6.10%
2013/14	6.354	2.472	8.826	1.19%
2014/15	6.597	2.532	9.129	3.43%
2015/16	6.993	2.667	9.660	5.82%
2016/17 *	7.219	2.774	9.993	3.45%
2017/18 *	7.648	2.947	10.595	6.02%
2018/19 *	7.931	3.061	10.992	3.75%

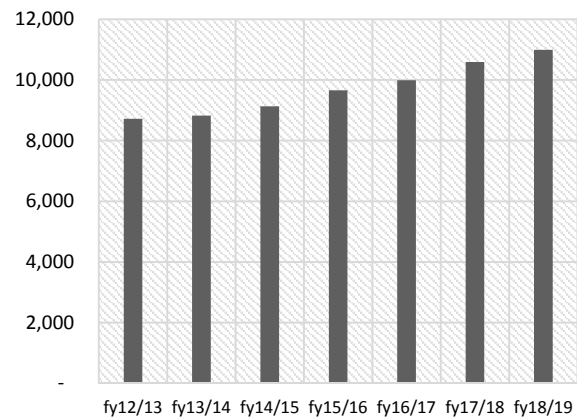
*Estimated data

**Includes Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes

As shown in Table 2, it is projected that property tax revenues will yield approximately \$7.648 million in FY 2017/18 and \$7.931 million in FY 2018/19 in property tax receipts. In addition, the City receives property taxes in lieu of Vehicle License Fee (VLF) revenues. Total property tax revenue receipts are projected to yield approximately \$10.595 million in FY 2017/18, representing a 6.02% increase over the previous fiscal year. In FY 2018/19, it is anticipated assessed values will continue to increase to \$10.992 million, resulting in an additional 3.75% increase in total property revenues over the prior fiscal year.

Figure 1 below shows a five year history and projections for FY 2017/18 and FY 2018/19.

Figure 1 – Property Tax Revenues (\$ 000)
(5-Year Trend and FYs 2017-2019 Projections)



FRANCHISE FEES

Franchise Fees are imposed by the City on gas, electric, and cable television for the privilege of using public rights-of-ways. Each of these utility companies is assessed between 1 and 5 percent of gross receipts.

In addition, a fee is imposed on the City's solid waste and recycling service provider for contract administration costs and costs associated with the repair of City streets. The City's solid waste fee is \$250,000 and is adjusted for inflation each fiscal year based on the annual percentage change in the Producer Price Index (PPI). This adjustment is applied to the prior year actual fee amount using March PPI data. The City received \$298,192 in solid waste fee revenue in FY 2016/17. We are forecasting that the PPI percentage change for the following fiscal year

CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

will be 2.5% over the current year, which will adjust the fee total to \$305,645 for FY 2017/18.

Also included in this category is the 10% Transient Occupancy Tax (TOT) levied on operating hotels located within the City limits, of which currently there are four. Table 3 below lists the historical trend of TOT revenues.

Table 3 – TOT REVENUES

FISCAL YEAR	TOT Received (\$)	% CHANGE (From Prior Year)
2012/13	1,108,290	10.3 %
2013/14	1,203,422	8.58 %
2014/15	1,285,455	6.82 %
2015/16	1,406,823	9.44 %
2016/17 *	1,412,000	0.37 %
2017/18 *	1,447,300	2.50 %
2018/19 *	1,483,483	2.50 %

**Estimated data*

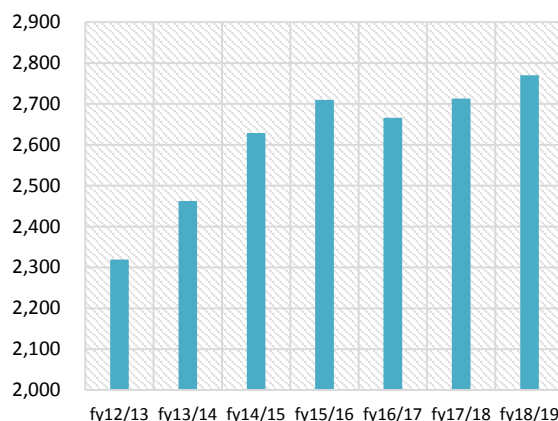
In FY 2015/16, the TOT contributed \$1,406,823 to the City's General Fund, coming from 481 hotel rooms citywide. For FY 2016/17, it is anticipated that the actual year-end TOT receipts will total \$1,412,000, representing an increase of 0.37%.

For this two year budget cycle, it is anticipated that TOT receipts will increase approximately 2.5% for the first year of the Biennial Budget and come in at \$1,447,300. For FY 2018/19, TOT receipts are anticipated to total \$1,483,483, a 2.5% increase over the prior year estimate.

Franchise Utility Fees revenue is expected to come in at \$960,294 in FY 2017/18 and to \$974,200 in FY 2018/19.

Figure 2 provides a historical trend of revenues for franchise fees and TOT from FY 2012/13. As shown in the graph, total Franchise Fees and TOT receipts are expected to total \$2,713,239 for FY 2017/18 and \$2,770,971 for FY 2018/19, representing a 1.75% and 2.12% increase, respectively.

Figure 2 – FRANCHISE FEES & TOT (\$ 000)
(5-Year Trend and FYs 2017-2019 Projections)



SALES TAX

The 7.75% Sales and Use Tax is collected by the State Board of Equalization and is allocated as follows:

- The City receives 1% of the total based on sales within its jurisdiction;
- 0.50% is allocated to the Orange County Transportation Authority (OCTA);
- The remaining 6.25% is retained by the State.

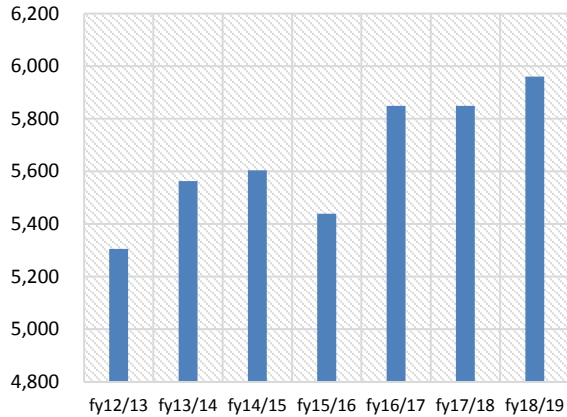
The City's Sales and Use Tax Revenues include point of sale tax payments, and a share of the County Pool and State Pool allocations.

Figure 3 provides a historical trend of sales and use tax revenues from FY 2012/13.

CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

Figure 3 –SALES & USE TAX (\$ 000)
(5-Year Trend and FYs 2017-2019 Projections)



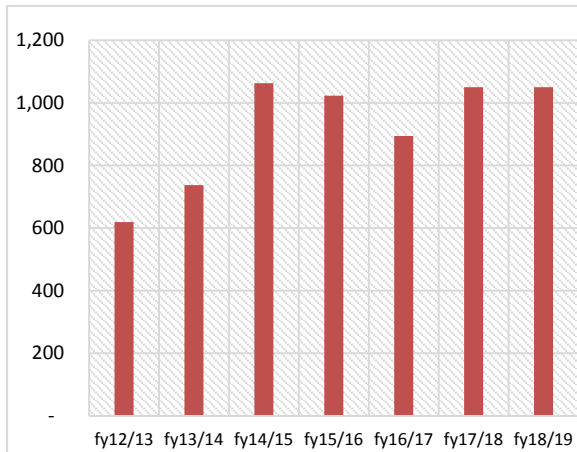
It is anticipated that Sales and Use Tax revenues will remain relatively flat during FY 2017/18, seeing a slight increase in the following fiscal year. This is primarily due to planned de-leasing and redevelopment at Five Lagunas. Sales and Use Tax revenues are projected at \$5,849,000 in FY 2017/18 and \$5,960,131 in FY 2018/19.

LICENSES AND PERMITS

This revenue source is development driven and is comprised of fees for Building and Engineering licensing and permit activities.

The chart below details a 5-year historical trend of license and permit fees collected.

Figure 4 – LICENSES AND PERMITS (\$ 000)
(5-Year Trend and FYs 2017-2019 Projections)



The License and Permits Fee revenues for both years in the Biennial Budget are estimated at \$1,050,000.

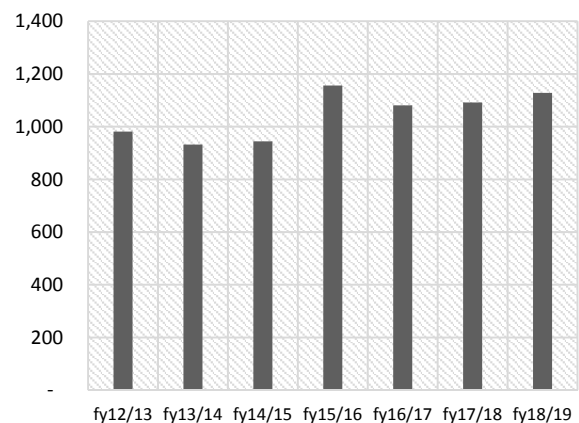
The Community Development Department's assumption for the next two fiscal years is that revenue will recover, largely due to the redevelopment of Five Lagunas.

CHARGES FOR SERVICES

This revenue type is comprised of at least 5 major fee categories: 1) fees generated from recreation programs; 2) fees for development-type activities like planning and zoning fees, grading plan checks, and improvement inspection fees; 3) rental charges and lease agreements for the use of communication and other facilities in the City, including the Community Center; 4) sale of publications and maps and other charges; and 5) miscellaneous receipts for weed abatement, refund of prior years' risk premiums, etc.

For FY 2017/18, it is estimated that this revenue source will increase by 1% to \$1,091,842 over the FY 2016/17 year-end estimate. Revenues are anticipated to increase by 3.35% in FY 2018/19, bringing the total receipts for Charges For Services to \$1,128,444.

Figure 5 – CHARGES FOR SERVICES (\$ 000)
(5-Year Trend and FYs 2017-2019 Projections)



CITY OF LAGUNA HILLS

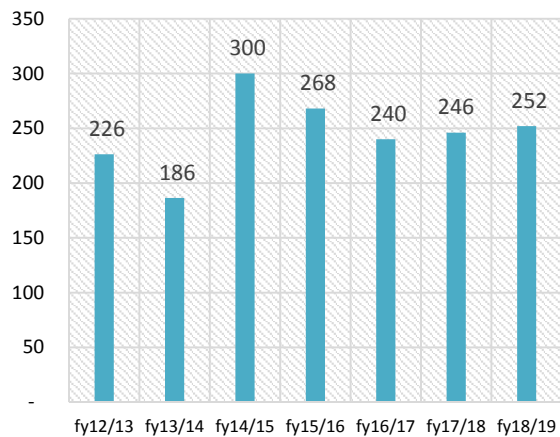
SOURCES OF GENERAL FUND REVENUES

FINES AND FORFEITURES

Fines and Forfeitures revenue consists of vehicle code fines, parking violation fees, and court fines.

A 5-year historical trend of the collected Fines and Forfeitures revenue is illustrated in Figure 6 below. For the 2017-2019 Biennial Budget, the City's revenue receipts are anticipated to increase slightly from the FY 2016/17 Year-End Estimate to \$246,000 in FY 2017/18 and to \$252,150 in FY 2018/19.

Figure 6 – FINES & FORFEITURES (\$ 000)
(5-Year Trend and FYs 2017-2019 Projections)



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BUDGET SUMMARIES

SPECIAL REVENUES

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2017/18 - 2018/19
SPECIAL REVENUES

	PRIOR YEAR'S			FY 16/17		FY 17/18	FY 18/19
	ACTUAL FY 15/16	AMENDED BUDGET	YEAR-END ESTIMATE				
Special Revenues							
CIP Funding Sources							
Gas Tax	\$ 650,309	\$ 753,305	\$ 613,797	\$ 862,000	\$ 1,225,000		
Measure M2 Competitive	112,341	545,000	175,000		300,000		
AB 2766	39,354		40,000	40,000	40,000		
RSTP Federal Map-21			500,000				
Public Art Fee			304,990	127,420			
Quimby Act				5,832,228	4,643,892		
UVSP Traffic Impact Fees			97,850	830,567	661,336		
Water Conservation Rebates & Incentives	349,237	-					
Other CIP Related Grants & Contributions	60,849	1,339,150	157,000				
Total CIP Funding Sources	1,212,090	2,637,455	1,888,637	7,692,215	6,870,228		
Measure M2 Local Fair Share	557,489	622,250	552,428	570,658	590,060		
Community Development Block Grant		70,000					
Law Enforcement	115,875	100,000	120,000	100,000	100,000		
Recycling Revenues							
AB 939 Surcharge Recycling Grant							
Beverage Recycling		8,300			8,300		
CR&R Recycling Fee	22,000	2,000	2,000	2,000	2,000		
C&D Forfeited Deposits	99,739	70,000	48,559	40,000	30,000		
Total Recycling Funding Sources	121,739	80,300	50,559	42,000	40,300		
Senior Mobility Program	35,376	110,328	35,514	33,984	35,126		
Total Special Revenue Funds	\$ 2,042,569	\$ 3,620,333	\$ 2,647,138	\$ 8,438,857	\$ 7,635,714		

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

GAS TAX

The State of California assesses tax on gasoline as authorized by Sections 2105, 2106, 2107, and 2017.5 of the California Streets and Highways Code. These funds are restricted for the maintenance, rehabilitation, or improvement of public streets. The City utilizes its gas tax revenue apportionments to fully fund its Street Maintenance, CIP No. 101. SB1 was recently signed into law, which has a significant future impact to allocations of streets and road funds for cities and counties by increasing the allocations of the existing Highway Users Tax Account and by added funding from the new 2017 Act. The 2017 Act establishes a new Road Maintenance and Rehabilitation Account that allocates funds from the following taxes: the 12 cent gasoline excise tax, 20 cent diesel fuel excise tax, and transportation improvement fees (vehicle registration taxes). FY 2017/2018 is a partial year of funding from these new sources, with a total projection of \$862,000 in revenue for the City that year. The first full year of funding will be in FY 2018/2019. In that year, the annual allocation to the City will increase substantially. The estimated annual total of \$1,225,000 in total gas tax revenues is projected to come in FY 2018/2019. These increases have a positive impact to the City's annual street maintenance program and 100% of the new funding is dedicated to the City's street maintenance program.

MEASURE M2 LOCAL FAIR SHARE

Measure M2 Funds are available from the ½ cent sales tax renewed by voters in November of 2006 with an effective date of April 1, 2011, coinciding with the sunset of Measure M1. Every year, the Orange County Transportation Authority (OCTA) determines the eligibility of local jurisdictions to receive Measure M2 Fair Share and Competitive program funds. The Measure M2 Fair Share Program is a formula-based allocation provided to local jurisdictions for use on allowable transportation planning and implementation activities. Apportionments are based on a formula using population, miles of existing streets, and taxable sales. This funding is projected to come for FY 2017/18 & FY 2018/19 at \$570,658 and \$590,060, respectively.

SPECIAL ALLOCATIONS

The City receives one-time revenue allocations for specific projects in its Capital Improvement Program. Many of these "grants" are awarded on a competitive basis. These sources during this biennial budget period include Measure M2 Competitive Funding, which is projected at \$300,000 in FY 2018/19. Since these revenues are typically project-driven, revenues are typically received on a reimbursement basis.

DEVELOPMENT IMPACT FEES

The City assesses three types of development impact fees: Public Art Fees, Traffic Mitigation Fees, and

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

Quimby Act Fees. Developers fees are accounted for separately and are restricted based on the purpose of the fund. Public Art Fees provide funding for public art throughout designated areas of the City, as defined in the Urban Village Specific Plan (UVSP). Traffic Mitigation Fees provide funding for additional or improved traffic signals and infrastructure improvements. Quimby Act Fees provide funding for the improvement of park and/or recreational facilities within the City.

With the redevelopment project at Five Lagunas, Quimby Act Fees are projected to total \$5.8 million and \$4.6 million in FY 2017/18 and 2018/19, respectively, and UVSP Traffic Impact Fees are projected to come in at \$830,567 in FY 2017/18 and \$661,336 in FY 2018/19.

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

Figures 1 and 2 below show all the sources of special revenue as a percentage of total special revenues.

Figure 1

FY 2017/18 - Sources of Special Revenue

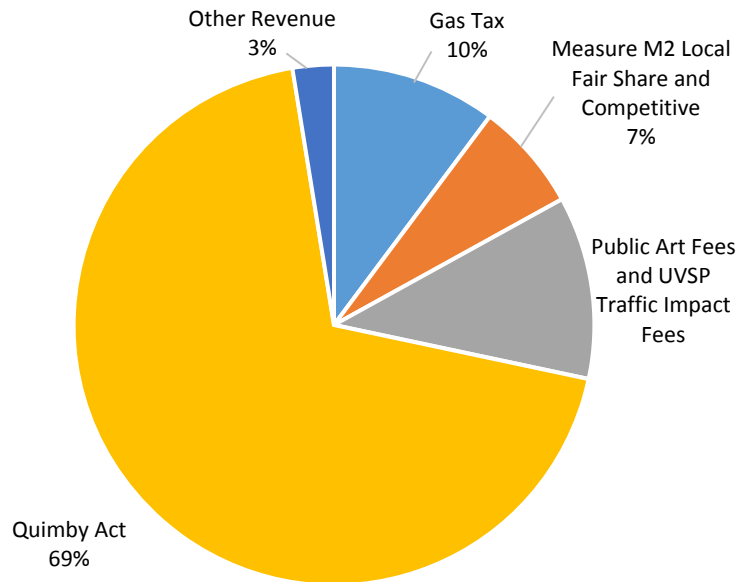
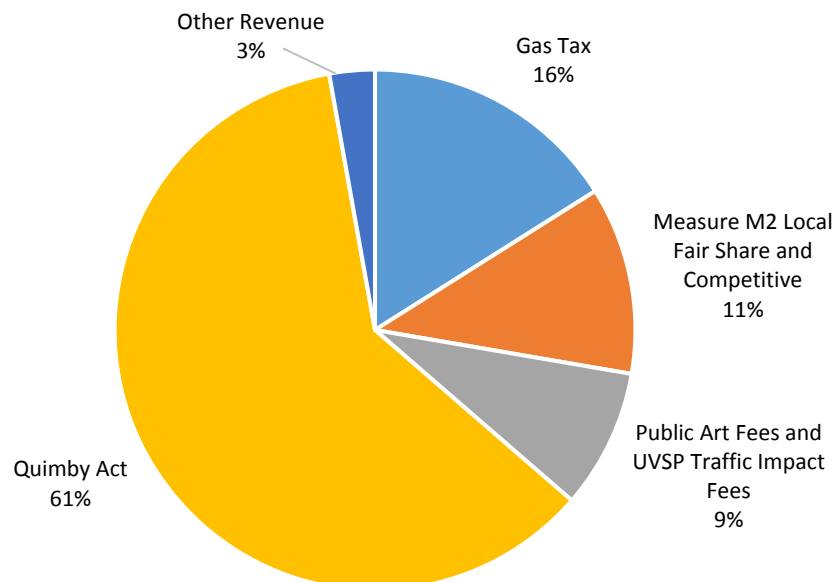


Figure 2

FY 2018/19 - Sources of Special Revenue





CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2017/18 – 2018/19

DEPARTMENT: GENERAL GOVERNMENT

DESCRIPTION:

The General Government Department consists of the legislative, executive, and administrative oversight of all City operations. All expenditures and activities related to the City Council, City Manager, City Attorney, City Clerk, and Administrative Services are included in this Department. The Department is also responsible for the City's economic development efforts.

MISSION STATEMENT: Formulate and implement policies, practices, and services that respond to the needs, values, and interests of the citizens of Laguna Hills, all the while overseeing and supporting the operations of the City so as to deliver a high level of service, in a manner that is financially sustainable and ensures legal compliance with all Federal, State, and local statutes

FUNCTIONAL AREAS:

EXECUTIVE MANAGEMENT

(City Council Support, Policy Implementation, Contract Administration, Operations Management, and Organizational Development)

INTERGOVERNMENTAL RELATIONS

(Orange County Fire Authority, League of California Cities, Association of California Cities, Orange County Public Library Board, San Joaquin Toll Road Agency, and Miscellaneous Regional Advisory Body Representation)

LEGAL SERVICES

(General Counsel, Special Counsel, and Litigation)

ECONOMIC DEVELOPMENT

(Retention and Attraction)

FINANCE

(Financial Reporting and Analysis, Internal Control Development and Compliance, Audit Coordination and External Accountability, Budget Coordination and Program Evaluation, Cash Management and Investments, Debt Management, Purchasing, and Payroll)

RISK MANAGEMENT

(Liability Protection, Purchasing, Claims Processing and Defense, Risk Assessment, Inspections, Incident Reporting & Investigations, Safety Audits, and Safety Training)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: GENERAL GOVERNMENT

PERSONNEL

(Training and Development, Administration of Employee Benefits and Compensation Plans, Recruitment, and Human Services)

CITY CLERK

(Municipal Code, Agenda Preparation, Custody of Records, and Elections and Campaign Statement Filings)

BUDGETED STAFFING:

	Fiscal Years 2015-17	Fiscal Years 2017-19
Full-time	9.00	9.00
Part-time	1.25	0.75
Contract	0.74	0.74
Total	10.99	10.49

MAJOR PLANS FOR FY 2017/18 – FY 2018/19:

1. Conduct a Recreational Needs Assessment and Master Plan for the Community Center and Sports Complex.
2. Develop and begin implementation of a Public Art Master Plan for the Civic Center and the Urban Village Specific Plan Area.
3. Develop a City-wide Holiday Decoration Plan for the time periods of Thanksgiving through January 1st and Memorial Day through July 4th.
4. Submit a Personnel Reorganization Plan for the General Government Department to the City Council and implement the approved plan.

WORK PROGRAMS FOR FY 2017/18 – FY 2018/19:

1. Conduct a Comprehensive Employee Compensation and Classification Study for use as the basis of negotiations with the Laguna Hills City Employees Association.
2. Negotiate a Memorandum of Understanding (MOU) with the Laguna Hills Employees Association to be effective July 1, 2018.
3. Conduct the General Municipal Election in November 2018.



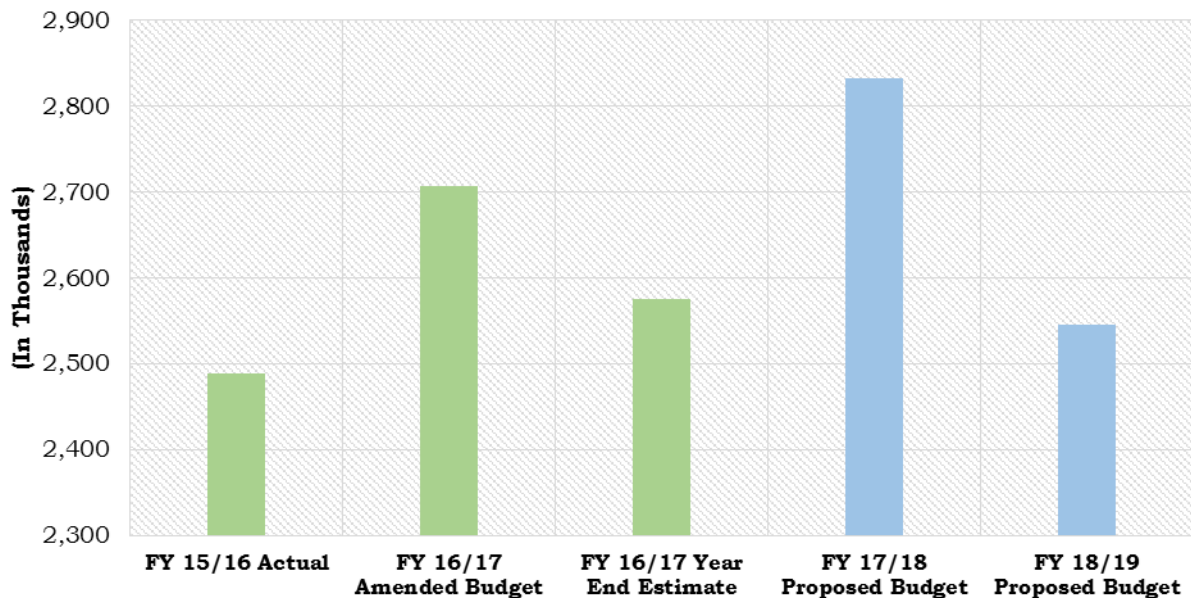
CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: GENERAL GOVERNMENT

4. Implement a new budget preparation process utilizing the Tyler INCODE Financial Management Solution for Biennial Budget FY 2019/20 – FY 2020-21.
5. Implement a new time and attendance process utilizing the Tyler INCODE Personnel Management Suite software, in order to establish an electronic timesheet approval that will push data to the payroll system, as well as to the project accounting system (Energov) to track employee time for project management cost recovery.
6. Automate the Accounts Payable process by redesigning workflow to eliminate the inefficiencies of paper handling and storage, by implementing an invoice imaging method and electronic approval process, thereby replacing paper documentation with an electronic record.
7. Evaluate contracting for payroll processing.
8. Update and establish a comprehensive manual on Accounting Policies and Procedures on Internal Control.
9. Continue to monitor pension liability, develop a specific plan to eliminate the pension unfunded liability, and evaluate the feasibility of a Section 115 Trust to prefund future obligations as a rate stabilization program.

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		General Government			155	
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
PERSONNEL						
510.000	SALARIES - FULL TIME	1,238,386	1,253,425	1,255,732	1,287,204	1,152,191
512.000	SALARIES - PART-TIME	38,620	53,200	35,941	37,807	38,563
518.000	AUTO ALLOWANCE	5,400	5,400	5,400	6,000	7,200
520.000	MEDICARE	17,616	19,024	18,808	19,300	17,370
521.000	RETIREMENT	226,634	253,538	238,284	310,612	236,024
530.000	HEALTH INSURANCE	216,969	251,802	223,288	243,599	241,399
530.200	GROUP LIFE	17,624	13,329	13,447	14,268	2,823
542.000	DISABILITY INSURANCE	6,428	10,439	10,836	11,309	7,063
	Sub-total	1,767,677	1,860,157	1,801,736	1,930,099	1,702,633
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	40,445	43,870	46,396	43,110	43,100
611.000	TRAINING AND EDUCATION	10,005	13,750	9,170	15,900	11,300
612.000	TRAVEL, CONFERENCES & MEETINGS	31,741	33,925	33,925	39,900	35,050
612.025	TRV, CONF & MEET, ECONOMIC DEV	14,996	22,500	5,150	4,500	4,500
613.000	MILEAGE REIMBURSEMENT	267	400	250	300	400
613.100	VEHICLE - FUEL	6,500	8,500	5,000	6,000	4,000
618.000	PHYSICAL EXAMS	-	2,000	-	2,000	1,000
620.000	OFFICE SUPPLIES	3,516	9,663	8,260	7,000	9,900
622.000	OPERATING SUPPLIES	4,483	4,500	6,450	10,400	10,400
623.000	PRINTING	1,172	1,800	1,420	1,500	1,500
624.001	ADVERTISING - LEGAL	9,544	10,200	15,500	11,800	13,000
625.000	POSTAGE & DELIVERY	1,549	1,500	1,560	1,600	1,600
626.000	SUBSCRIPTIONS & BOOKS	6,288	5,870	7,505	7,935	8,050
641.100	RENT/LEASE - VEHICLE	-	6,000	-	-	-
646.100	MAINTENANCE & REPAIR- VEHICLE	5,432	5,000	5,000	5,000	1,800
650.000	MINOR EQUIPMENT	1,462	-	-	-	-
662.000	BANK & MERCHANT SERVICE FEES	25,200	21,000	22,000	22,000	22,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	55,032	51,900	56,700	56,500	58,200
	Sub-total	217,632	242,378	224,286	235,445	225,800

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		General Government			155	
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	132,149	88,690	83,280	210,670	134,920
700.010	LEGAL SVCS. - GENERAL COUNSEL	231,116	270,000	270,000	285,000	285,000
700.011	LEGAL SVCS. - LITIGATION	27,610	50,000	60,000	60,000	60,000
700.051	GENERAL AUDIT SERVICES	28,200	35,100	30,735	30,485	31,045
700.052	SALES TAX AUDIT	10,777	13,600	25,600	11,100	11,100
720.000	CONTRACT SERVICES	15,000	75,000	19,417	-	25,000
720.055	PROPERTY TAX ADMIN FEE	59,328	72,500	65,000	70,000	70,000
	Sub-total	504,180	604,890	554,032	667,255	617,065
	TOTAL	2,489,489	2,707,425	2,580,054	2,832,799	2,545,498

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2017/18 – 2018/19

DEPARTMENT: NON-DEPARTMENTAL

DESCRIPTION:

The Non-Departmental Department encompasses functions that are essential to the operation of the City but do not fall within the jurisdiction of any single department or are expenditures of an organization-wide nature. Most notably, this includes the Information Technology (IT) function.

The IT division is responsible for the support and management of the City's information services, including software applications and computer hardware, at the Civic Center and the Community Center and Sports Complex.

MISSION STATEMENT: Support the operations of the City in order to maintain and enable the efficient management and administration of the City.

FUNCTIONAL AREAS:

NETWORK & DESKTOP SUPPORT

(Data Back-up, Network & Desktop Maintenance, Printers)

SOFTWARE SUPPORT

(Department Software Systems, Data Management, Website and Intranet)

LIABILITY PROTECTION

(General Liability, Property and Vehicle Insurance)

BUDGETED STAFFING:

	Fiscal Years 2015-17	Fiscal Years 2017-19
Full-time	1.00	1.00
Part-time	0.00	0.00
Contract	0.00	0.00
Total	1.00	1.00



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: NON-DEPARTMENTAL

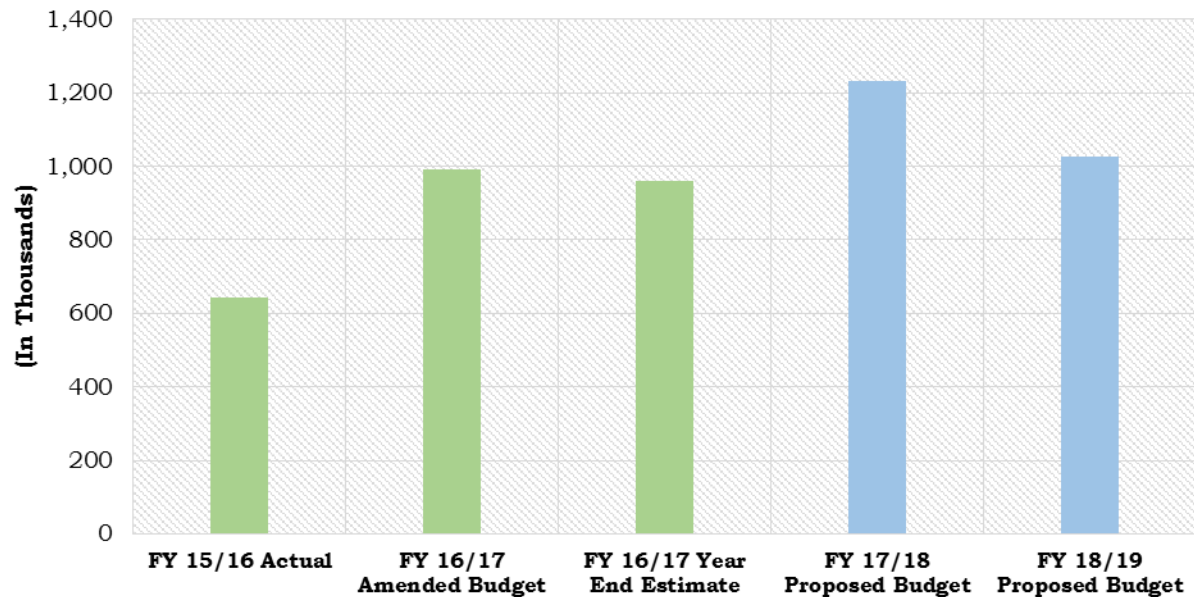
MAJOR PLANS FOR FY 2017/18 – FY 2018/19:

1. Upgrade all technology and audio-visual systems in the Council Chamber.

WORK PROGRAMS FOR FY 2017/18 – FY 2018/19:

1. Implement the software upgrade projects for the City's financial system and the City's land management and permitting system.
2. Upgrade Microsoft Office on all computers.
3. Conduct a third-party assessment of the City's network to identify potential internal and external vulnerabilities and areas of improvement with the management and protection of the City's computer network and files.

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Non-Departmental			195	
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
PERSONNEL						
510.000	SALARIES - FULL TIME	98,155	100,836	104,608	105,680	107,794
520.000	MEDICARE	1,311	1,462	1,517	1,532	1,563
521.000	RETIREMENT	6,573	7,196	7,204	16,326	35,438
522.000	PENSION PLAN UAL	67,184	91,639	88,073	124,559	179,632
530.000	HEALTH INSURANCE	2,079	2,194	2,019	2,090	2,174
530.200	GROUP LIFE	233	253	260	265	270
540.000	WORKERS COMP	44,133	36,724	37,000	40,000	40,000
542.000	DISABILITY INSURANCE	695	708	718	725	733
	Sub-total	220,363	241,012	241,399	291,177	367,604
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	20	500	320	400	400
611.000	TRAINING AND EDUCATION	600	12,400	5,600	14,400	18,400
617.000	RECRUITMENT	1,812	4,400	2,000	3,000	3,000
620.000	OFFICE SUPPLIES	9,243	13,500	10,000	11,000	12,000
621.000	COMPUTER SUPPLIES	14,097	14,000	8,861	12,000	12,000
622.000	OPERATING SUPPLIES	7,683	7,550	7,700	8,500	8,500
623.000	PRINTING	3,448	4,000	1,500	2,000	2,000
625.000	POSTAGE & DELIVERY	17,887	21,000	19,000	21,000	21,000
630.000	TELEPHONE & COMMUNICATION	41,039	36,488	48,391	50,416	50,416
641.000	RENT/LEASE - EQUIPMENT	1,895	2,336	1,456	1,456	1,500
641.200	RENT/LEASE - COPIER	33,985	36,920	39,436	39,436	39,436
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	1,484	3,796	2,237	5,434	5,499
647.000	MAINTENANCE & REPAIR-COMP EQUIP	-	2,000	1,323	2,000	2,000
690.000	GEN'L LIABILITY & AUTO INSURANCE	149,588	201,400	211,726	251,139	258,673
690.100	VEHICLE & PROPERTY INSURANCE	61,065	71,207	63,377	64,308	64,237
	Sub-total	343,846	431,497	422,927	486,489	499,061
CONTRACTUAL SERVICES						
700.090	COMPUTER CONSULTING SERVICES	18,742	108,624	48,021	216,643	7,000
720.050	HARDWARE & SOFTWARE SUPPORT	39,589	93,465	72,959	104,672	86,865
	Sub-total	58,331	202,089	120,980	321,315	93,865
CAPITAL OUTLAY						
930.000	FURNITURE	478	-	-	5,000	5,000
940.000	COMPUTER HARDWARE & SOFTWARE	20,911	114,952	174,615	128,029	60,125
	Sub-total	21,389	114,952	174,615	133,029	65,125
TOTAL		643,929	989,550	959,921	1,232,010	1,025,655

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2017/18 – 2018/19

DEPARTMENT: COMMUNITY DEVELOPMENT

DESCRIPTION:

The Community Development Department provides planning, code enforcement, building and safety, and receptionist functions for the City and is organized into two divisions: Planning and Building & Safety.

The Planning division is primarily responsible for administration of the City's Zoning Codes and ensuring the implementation of the goals and strategies of the General Plan, which serves as a comprehensive strategy for the management of future growth and change within the community. In addition, this division monitors and responds to development in neighboring jurisdictions and ensures planning and environmental compliance with regional authorities and State Law.

The Building and Safety division is responsible for the review of building plans, issuance of permits, public counter services, continuous progress inspections, complaint investigations, code compliance, and City reception duties.

MISSION STATEMENT: Provide effective guidance and coordination for all land planning and development activities throughout the City and implement the regulations and policies of the City in a manner that will ensure a safe and healthy environment that promotes a high quality of life.

The Department is committed to fulfilling this mission by providing the highest level of professional service to the City Council and general public; by working to improve cooperative relationships with other City departments and public agencies; by fairly and consistently implementing City policies and regulations in the processing of development proposals; and by creating innovative, efficient solutions to community issues.

FUNCTIONAL AREAS:

DEVELOPMENT APPLICATION SERVICES

(Zoning Application Review, Building Permit/ Zoning Code Compliance Review, Public Inquiries Regarding Zoning and Development, CEQA Compliance)

ADVANCED PLANNING SERVICES

(General Plan and Zoning Code Amendments, Zoning Changes, Participation in Regional Housing, Transportation, Environmental, and Sustainability Planning Activities and Studies, Special Zoning Studies, Monitoring Development in Adjacent Jurisdictions)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: COMMUNITY DEVELOPMENT

COUNTER SERVICES

(Building Plan Check Intake, Building Permit Issuance, Plan Check Tracking, Permit Fee Estimation, Fire Prevention Submittals, Building Code Information, Over-The-Counter Plans Examination)

INSPECTION SERVICES

(Zoning Code Compliance, Building Code Inspections, Property Maintenance)

PLAN CHECK SERVICES

(Building Permit Reviews for ADA Compliance, Building, Mechanical, Plumbing, Fire, Electrical Codes, and Energy Codes)

BUDGETED STAFFING:

	Fiscal Years 2015-17	Fiscal Years 2017-19
Full-time	7.00	6.00
Part-time	0.60	1.225
Contract	0.00	1.00
Total	7.60	8.225

MAJOR PLANS FOR FY 2017/18 – FY 2018/19:

1. Complete an in-house staff review of the Development Code to identify consistencies with the General Plan, state law, parking regulations, and evaluate use compatibility within zones.
2. Implement an upgrade to the City's planning/building permit/code enforcement software system, including the establishment of an online plan check submission process.

WORK PROGRAMS FOR FY 2017/18 – FY 2018/19:

1. Provide ongoing support to the Five Lagunas project, including future entitlements, plan checks, and inspections.
2. Provide ongoing support to the Oakbrook Village redevelopment project, including future amendments to the approved development agreement and evaluation of Phase 2 improvements, as needed.
3. Monitor Moulton Niguel Water District's ("MNWD") anticipated process to sell its property and work with the subsequent property owner/MNWD for the redevelopment of the site, as needed.



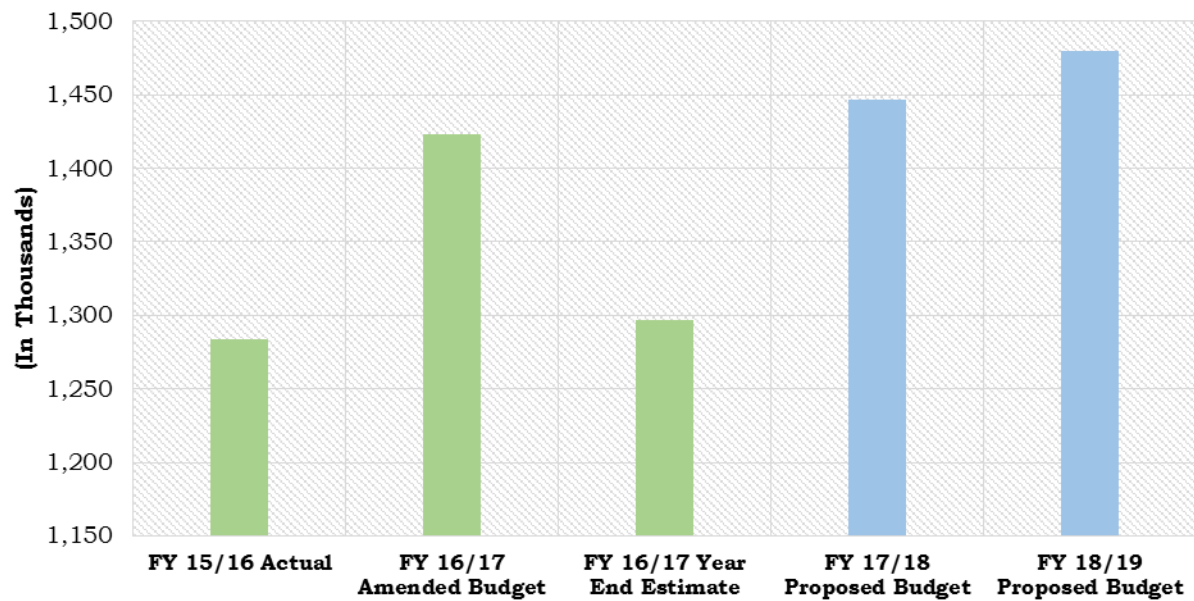
CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: COMMUNITY DEVELOPMENT

4. Evaluate development scenarios for the Urban Village Specific Plan area based on the remaining balance of peak hour trips in the Urban Village trip budget.

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Development			225	
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
PERSONNEL						
510.000	SALARIES - FULL TIME	552,840	651,396	540,047	577,292	596,662
512.000	SALARIES - PART-TIME	127,347	108,047	111,876	130,997	133,014
518.000	AUTO ALLOWANCE	13,200	13,200	10,200	7,200	7,200
520.000	MEDICARE	9,396	11,261	9,601	10,375	10,685
521.000	RETIREMENT	120,282	144,885	127,922	110,377	116,366
530.000	HEALTH INSURANCE	107,393	124,316	99,552	102,644	106,750
530.200	GROUP LIFE	1,294	1,644	1,529	1,655	1,707
542.000	DISABILITY INSURANCE	3,687	4,550	4,282	4,503	4,614
	Sub-total	935,439	1,059,299	905,009	945,043	976,998
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,740	2,525	1,860	2,675	2,675
611.000	TRAINING AND EDUCATION	3,912	5,200	4,615	6,450	7,700
613.000	MILEAGE REIMBURSEMENT	-	300	-	500	500
613.100	VEHICLE - FUEL	1,001	2,000	800	2,000	2,000
622.000	OPERATING SUPPLIES	558	1,500	500	1,500	1,500
623.000	PRINTING	97	750	250	1,000	1,000
626.000	SUBSCRIPTIONS & BOOKS	2,516	3,250	3,180	3,200	3,200
646.100	MAINTENANCE & REPAIR- VEHICLE	1,712	5,000	4,200	4,000	4,000
662.000	BANK & MERCHANT SERVICE FEES	1,161	1,000	1,200	1,200	1,200
	Sub-total	12,697	21,525	16,605	22,525	23,775
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	336,010	340,000	365,000	467,000	467,000
700.200	GENERAL PLANNING SVCS.	-	-	7,500	10,000	10,000
720.050	HARDWARE & SOFTWARE SUPPORT	-	-	-	2,000	2,000
	Sub-total	336,010	340,000	372,500	479,000	479,000
CAPITAL OUTLAY						
940.000	COMPUTER HARDWARE & SOFTWARE	-	2,500	2,500	-	-
	Sub-total	-	2,500	2,500	-	-
TOTAL		1,284,146	1,423,324	1,296,614	1,446,568	1,479,773



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2017/18 – 2018/19

DEPARTMENT: PUBLIC SERVICES

DESCRIPTION:

The Public Services Department is composed of three divisions: Engineering, Public Works, and Parks.

The Engineering division provides management of the public right-of-way, traffic engineering, civil engineering, water quality administration and capital improvement administration. This division also provides staff support to the City's Traffic Commission, responds to resident concerns regarding traffic safety, monitors regional transportation impacts to the community, interfaces with adjacent communities, and monitors local traffic conditions.

The Public Works division provides maintenance services for all infrastructure in the public right-of-way. The maintenance services, with the exception of administration and maintenance inspection, are provided on a contract basis. The Public Works maintenance function includes pavement repairs, signage, striping, concrete work and street sweeping on the 95 centerline miles of the street system, monitoring of the storm drain system, repair of bicycle trails, and maintenance of 47 traffic signals throughout the City. The division responds to resident calls regarding maintenance issues, provides weekly inspection of the local street system, prepares task orders and oversees the implementation of scheduled maintenance work.

The Parks division performs maintenance inspection and administration of contracts for landscape maintenance of the City's 48 acres of local parks, 26 acres of sports parks, 152 acres of open space and slopes, 15 acres of median islands and parkways; graffiti removal; lighting maintenance; restroom maintenance; and a variety of repair services.

MISSION STATEMENT: Protect and preserve the public's use and ownership of public property and rights-of-way throughout the City.

Provide scheduled and preventive infrastructure maintenance services within public rights-of-way for the benefit of the community.

Provide, create, and maintain a high quality park, trails and public landscape system that encourages the public's use of park facilities and open space areas, and adds to the overall aesthetic appearance and quality of life for the residents of the City.



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: PUBLIC SERVICES

FUNCTIONAL AREAS:

STREET SYSTEM

(Life-Cycle management of the 95 mile street system)

TRAFFIC CONTROL SYSTEM

(Monitoring of 47 signalized intersections and maintenance of 8000 signs and 4,000 pavement markings)

FLOOD CONTROL/WATER QUALITY

(Maintenance of drainage facilities and administration of water quality compliance)

MANAGEMENT OF THE PUBLIC RIGHT-OF-WAY

(Encroachment Permits, Plan Checking, and Inspection)

TRAFFIC ENGINEERING AND TRAFFIC COMMISSION SUPPORT SERVICES

(Support of the Traffic Commission, Traffic Safety Evaluation, and Management of Traffic Control Devices)

CAPITAL IMPROVEMENT ADMINISTRATION

(Planning and Budgeting, Design, Construction Management, Inspection, and Grant Applications)

LANDSCAPE MAINTENANCE

(Parks, Parkways, Slopes, and Median Islands)

OPEN SPACE MAINTENANCE

(Undeveloped Areas and Trails and Weed Abatement)

URBAN FORESTRY

(Tree Inventory and Maintenance)

BUDGETED STAFFING:

	Fiscal Years 2015-17	Fiscal Years 2017-19
Full-time	5.00	5.00
Part-time	0.00	0.00
Contract	38.00	38.00
Total	43.00	43.00



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: PUBLIC SERVICES

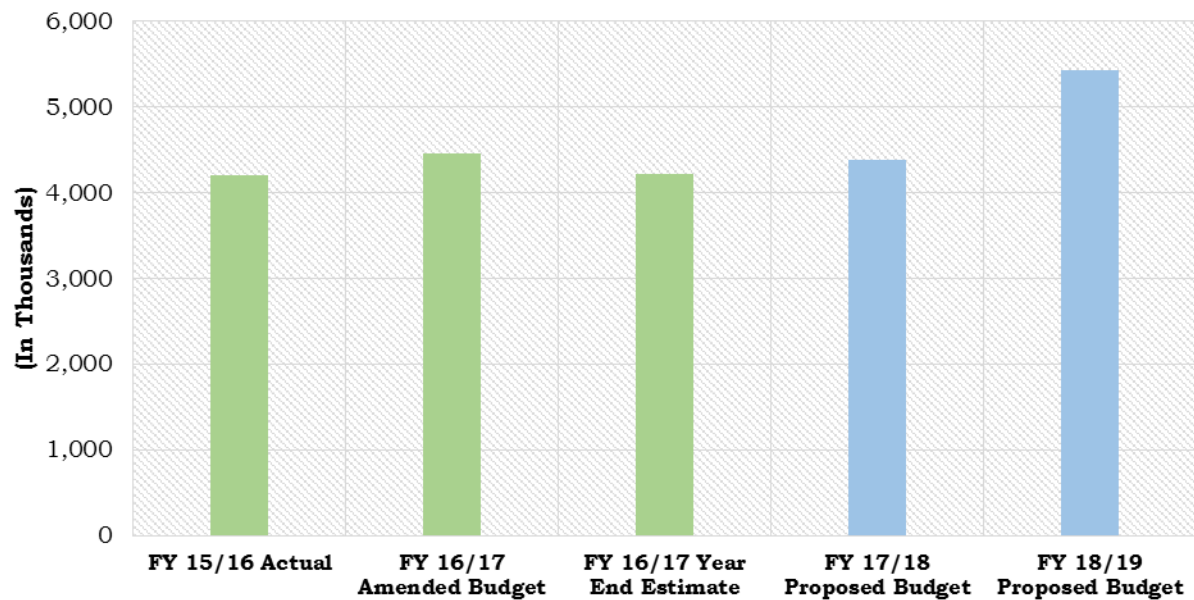
MAJOR PLANS FOR FY 2017/18 – FY 2018/19:

1. Develop a 5-Year Expenditure Plan for Parks and Recreational Facilities to be funded with development fees from the Five Lagunas project.

WORK PROGRAMS FOR FY 2017/18 – FY 2018/19:

1. Continue the update to, and addition of, data layers to the Geographic Information System.
2. Develop a prioritized five-year Parks and Recreation Facilities Improvement Plan.
3. Seek grant funds for infrastructure improvements.

DEPARTMENT EXPENDITURE GRAPH:



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Services			355	
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
PERSONNEL						
510.000	SALARIES - FULL TIME	565,306	584,909	574,416	594,262	611,098
518.000	AUTO ALLOWANCE	7,800	7,800	7,800	7,800	7,800
520.000	MEDICARE	7,747	8,594	8,442	8,730	8,974
521.000	RETIREMENT	127,076	127,279	104,528	104,348	109,134
530.000	HEALTH INSURANCE	72,350	85,182	78,908	82,021	85,301
530.200	GROUP LIFE	1,269	1,467	1,428	1,490	1,533
542.000	DISABILITY INSURANCE	3,438	3,729	3,695	3,784	3,833
	Sub-total	784,986	818,960	779,217	802,435	827,673
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,617	2,600	2,000	2,000	2,200
611.000	TRAINING AND EDUCATION	6,959	6,000	7,500	7,500	7,500
613.000	MILEAGE REIMBURSEMENT	69	400	100	100	100
613.100	VEHICLE - FUEL	6,183	8,500	6,000	6,500	7,000
622.000	OPERATING SUPPLIES	10,997	11,000	11,000	11,500	12,000
623.000	PRINTING	604	1,500	1,000	1,000	1,000
626.000	SUBSCRIPTIONS & BOOKS	233	250	250	250	250
630.000	TELEPHONE & COMMUNICATION	2,104	250	450	500	500
631.000	UTILITIES - ELECTRIC	107,780	145,000	105,000	110,000	115,000
631.400	ELECTRIC - ST. LIGHTS/SIGNALS	454,661	420,000	400,000	420,000	441,000
635.000	UTILITIES - WATER	353,768	365,000	325,000	341,000	358,000
640.000	RENT/LEASE - FACILITY	5,028	4,800	5,600	5,900	6,200
646.100	MAINTENANCE & REPAIR- VEHICLE	3,227	3,000	2,800	3,000	3,200
	Sub-total	953,230	968,300	866,700	909,250	953,950
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	1,669	16,000	16,000	16,000	16,000
700.090	COMPUTER CONSULTING SERVICES	27,902	67,158	67,000	35,000	35,000
700.100	CITY ENGINEER	5,731	70,000	25,000	31,000	45,000
700.101	TRAFFIC ENGINEER	80,378	60,000	50,000	70,000	55,000
700.250	ON-CALL ENGINEER	250	5,000	5,500	5,000	5,000
700.255	IMPROVEMENT INSPECTION	161,908	150,000	135,000	150,000	150,000
700.631	PROF SVCS UTILITY COST MGMT	1,259	-	-	-	-
720.400	STREET MAINTENANCE	553,972	550,000	545,000	560,000	570,000
720.410	STREET SWEEPING	120,585	138,000	130,000	133,000	135,000
720.420	TRAFFIC SIGNAL MAINTENANCE	133,739	129,000	129,000	131,000	133,000
720.500	GRAFFITI REMOVAL	13,441	21,000	15,000	15,000	18,000
720.700	LANDSCAPE MAINTENANCE	1,224,312	1,275,000	1,270,000	1,365,000	1,390,000
720.701	PARKS CONTRACT REPAIR	99,617	100,000	100,000	100,000	100,000
720.730	ANNUAL WEED ABATEMENT PRORAM	42,842	44,000	44,000	45,000	46,000
	Sub-total	2,467,605	2,625,158	2,531,500	2,656,000	2,698,000

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19**

		DESCRIPTION	CODE NO.		
FUND:		General Fund	100		
DEPARTMENT:		Public Services	355		
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET FY 17/18 FY 18/19
CAPITAL OUTLAY					
900.000	VEHICLES	-	30,000	30,000	- 35,000
910.000	EQUIPMENT & MACHINERY	-	16,000	10,000	17,000 17,000
	Sub-total	-	46,000	40,000	17,000 52,000
	TOTAL	4,205,821	4,458,418	4,217,417	4,384,685 4,531,623

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2017/18 – 2018/19

DEPARTMENT: COMMUNITY SERVICES

DESCRIPTION:

Community Services programs are a valuable service that the City provides to enhance the quality of life for its citizens. Laguna Hills strives to offer superior recreation programs for all ages. The Community Services Department provides recreation classes, special events, excursions, camps, athletic programs, and disability services in response to the demands of the community. The Community Services Department is also responsible for administering the City's franchise agreement for solid waste and recycling services.

MISSION STATEMENT: Provide quality recreation programming that promotes a healthy lifestyle, self-esteem, family life, and community spirit.

FUNCTIONAL AREAS:

SPECIAL EVENTS

(Fourth of July, Memorial Day Race, and Seasonal Celebrations)

EARLY CHILDHOOD AND CHILDREN'S PROGRAMS

(Pre-school, Sports and Athletics, Cooking, Music, Art and Science Classes, Theatre and Camp Programs)

TEEN PROGRAMS

(Personal Development and Physical Fitness Classes, Special Events, and Volunteer Opportunities)

ADULT PROGRAMS

(Sports Leagues, Physical Fitness, and Personal Development Classes)

DISABILITY SERVICES

(Circle of Friends Program, Dances, Classes, and Special Events)

SENIOR PROGRAMS

(Physical Fitness and Personal Development Classes, and Senior Dial-a-Taxi Service)

HISTORICAL INFORMATION

(City Monument Site, Fossil Display, Classes, Special Events, and Walking Tour)

SOLID WASTE FRANCHISE ADMINISTRATION

(Solid Waste, Recycling Programs)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: COMMUNITY SERVICES

BUDGETED STAFFING:

	Fiscal Years 2015-17	Fiscal Years 2017-19
Full-time	6.00	6.00
Part-time	9.40	9.40
Contract	0.00	0.00
Total	15.40	15.40

MAJOR PLANS FOR FY 2017/18 – FY 2018/19:

No major plans.

WORK PROGRAMS FOR FY 2017/18 – FY 2018/19:

1. Host a Taste of Laguna Hills event to promote restaurants in Laguna Hills and to promote the restaurants that will be part of the Five Lagunas center when the Five Lagunas project is complete.
2. Evaluate the Community Services recreation and facility management software to determine if it should be replaced or augmented with new features such as a “kiosk” solution to enable residents to register for recreation activity independently at the front counter.
3. Update the Community Services Reference Manual that highlights the guidelines and procedures of the department such as internal control, risk management, staff expectations, emergency operations, etc.
4. Determine the best use of the City’s CalRecycle Beverage Container Grant funds and develop a recycling program that maximizes the collection and recycling of beverage containers.

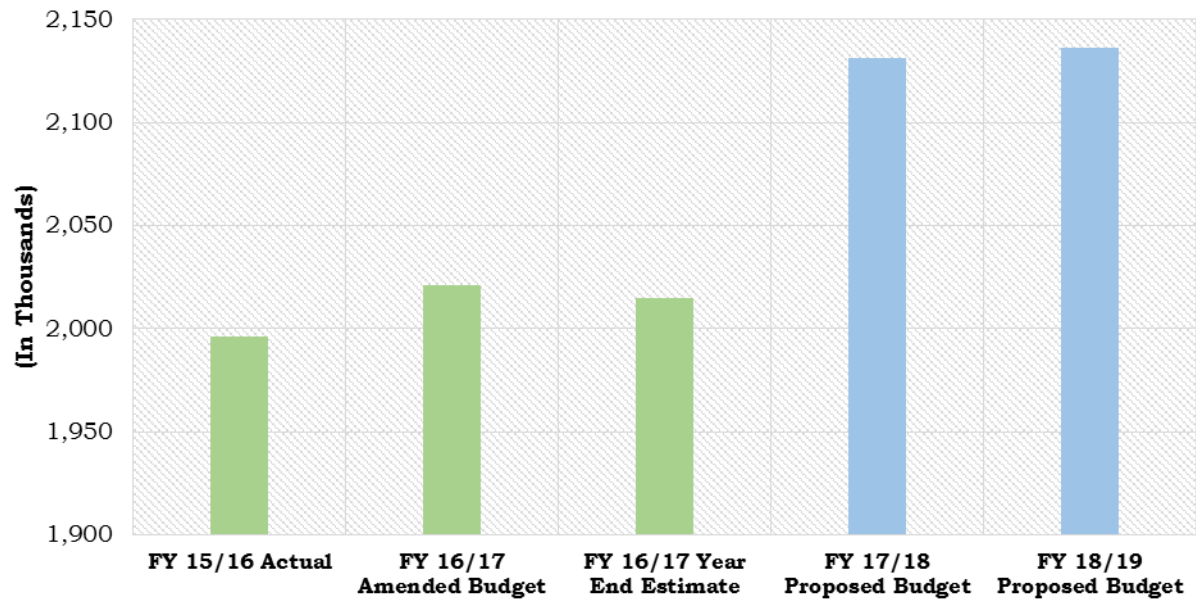


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: COMMUNITY SERVICES

DEPARTMENT EXPENDITURE GRAPH:



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
PERSONNEL						
510.000	SALARIES - FULL TIME	553,820	577,962	570,827	585,119	596,822
512.000	SALARIES - PART-TIME	273,645	281,172	284,741	304,614	320,057
520.000	MEDICARE	11,623	12,457	12,406	12,901	13,295
521.000	RETIREMENT	124,771	137,053	134,447	146,056	156,942
530.000	HEALTH INSURANCE	102,201	104,540	105,201	109,368	113,742
530.200	GROUP LIFE	1,301	1,450	1,539	1,601	1,637
542.000	DISABILITY INSURANCE	3,628	3,794	4,140	4,245	4,328
	Sub-total	1,070,989	1,118,428	1,113,301	1,163,904	1,206,823
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,368	1,334	1,328	1,363	1,363
611.000	TRAINING AND EDUCATION	2,942	6,000	1,379	6,000	6,000
611.500	CERTIFICATION FEES	507	482	755	496	496
613.000	MILEAGE REIMBURSEMENT	73	400	400	400	400
613.100	VEHICLE - FUEL	3,060	3,550	2,500	3,000	3,000
620.500	OFFICE SUPPLIES - COMM CENTER	6,652	7,000	6,634	7,000	7,000
622.005	OPERATING SUPPLIES - COMM CENTER	2,916	2,100	3,200	3,000	3,000
622.100	OPER. SUPPLIES - UNIFORMS	2,154	2,500	1,000	2,500	2,500
622.500	SUPPLIES - PROG. SERVICES	6,833	6,000	6,000	6,000	6,000
622.501	SUPPLIES - YOUTH LEAGUES	3,999	4,500	3,497	4,500	4,500
622.502	SUPPLIES - ADULT LEAGUES	7,232	10,250	6,000	9,000	9,000
623.500	PRINTING - PROG. SERVICES	-	1,000	1,000	1,000	1,000
624.500	ADVERTISING - PROG. SVCS.	1,680	3,000	3,000	3,000	3,000
626.000	SUBSCRIPTIONS & BOOKS	371	600	600	600	600
630.100	T & C - COMM. CNTR.	6,344	4,156	4,156	4,156	4,156
631.100	UTILITIES - ELECTRIC - COMM CNTR	92,302	95,000	92,301	93,000	93,000
632.500	UTILITIES - GAS - COMM CNTR	1,539	2,250	1,305	1,500	1,500
635.100	UTILITIES - WATER	8,264	12,290	9,000	9,000	9,000
641.000	RENT/LEASE - EQUIPMENT	1,195	1,100	1,100	1,100	1,100
641.100	RENT/LEASE - VEHICLE	-	750	-	750	750
645.500	MAINTENANCE & REPAIR-COMM CNTR	82,555	64,000	94,000	80,000	80,000
646.500	MAINTENANCE & REPAIR- EQPT/M-CC	-	5,000	4,000	4,000	4,000
646.100	MAINTENANCE & REPAIR- VEHICLE	3,545	5,000	5,000	5,000	5,000
662.000	BANK & MERCHANT SERVICE FEES	31,163	31,030	31,349	21,141	10,933
690.500	INSURANCE - PROGRAM SVCS	3,304	1,626	2,682	2,682	2,682
695.500	HOLIDAY EVENTS	12,075	15,750	12,870	60,750	60,750
695.501	DAY CAMPS	17,022	16,900	16,524	19,900	17,900
695.502	M & O - DISABILITY SERVICES	3,446	4,553	4,658	4,553	4,553
695.504	M & O - HISTORICAL PROG.	100	500	49	500	500
695.505	M & O - EXCURSIONS	-	3,000	750	1,000	1,000
695.506	TEEN PROGRAMS	15,731	14,600	12,477	15,477	15,477

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 15/16	AMENDED BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
695.507	MARATHON 5K	174,942	184,000	184,000	184,000	184,000
695.508	JULY FOURTH CELEBRATION	53,693	54,250	54,082	58,450	58,450
	Sub-total	547,007	564,471	567,596	614,818	602,610
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	42,000	46,500	42,000	45,500	45,500
700.090	COMPUTER CONSULTING SERVICES	-	500	-	-	-
721.500	CONTRACT - PROGRAM SERVICES	177,121	151,000	156,033	157,000	130,000
721.505	JANITORIAL SERVICES	142,020	131,276	134,180	141,298	146,332
	Sub-total	361,141	329,276	332,213	343,798	321,832
CAPITAL OUTLAY						
910.500	EQUIPMENT & MACHINERY	14,394	5,500	-	1,500	1,500
930.500	FURNITURE	2,678	3,500	2,234	6,500	3,500
	Sub-total	17,072	9,000	2,234	8,000	5,000
	TOTAL	1,996,209	2,021,175	2,015,344	2,130,520	2,136,265

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2017/18 – 2018/19

DEPARTMENT: PUBLIC SAFETY

DESCRIPTION:

The Public Safety Department includes Police Services, Animal Control, and Emergency Management functions. The Police Services division accounts for the law enforcement contract with the Orange County Sheriff's Department and provides a full-time equivalent police department. Their responsibilities include: protection of citizens, enforcement of laws, and crime prevention education.

Animal Control Services are provided under contract with the City of Mission Viejo. The purpose of this division is to provide pet care, pet recovery, and pet education/training for residents.

The Emergency Management function is responsible for preparing and maintaining an emergency operations plan. This division is also responsible for maintaining the readiness of City staff and promoting a better citywide understanding of emergency preparedness.

MISSION STATEMENT: Our mission is to provide responsive, professional, and caring law enforcement services to all people in the City of Laguna Hills.

FUNCTIONAL AREAS:

GENERAL LAW ENFORCEMENT

(Respond to Calls for Service, Preventive Patrol, Follow-up General and Specialized Investigation, Apprehension of Criminal Offenders, and Directed Enforcement Team)

TRAFFIC SAFETY

(Traffic Enforcement, Traffic Safety, DUI Suppression, and Collision Investigation)

PARKING SERVICES

(Parking Enforcement, Citation Processing, Citation Adjudication, and Abandoned Vehicle Abatement)

YOUTH SERVICES

(Drug Education, Teen Safety Programs, Bicycle and Pedestrian Safety Programs)

SPECIAL SERVICES

(Airborne Law Enforcement, Gang Suppression, Mounted Patrol, and Reserve Bureau)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: PUBLIC SAFETY

ANIMAL SERVICES

(Pet Adoption and Related Owner Services, Animal Care, Pet Recovery, Response to Calls for Service, Animal Population Control, Disease Prevention, Mobile Pet Adoption Services, and Local Vaccination Clinics)

EMERGENCY MANAGEMENT SERVICES

(Planning, Training, Response, Recovery, and Mutual Aid Assistance)

BUDGETED STAFFING:

	Fiscal Years 2015-17	Fiscal Years 2017-19
Full-time	0.00	0.00
Part-time	0.00	0.00
Contract	26.46	26.46
Total	26.46	26.46

MAJOR PLANS FOR FY 2017/18 – FY 2018/19:

No major plans.

WORK PROGRAMS FOR FY 2017/18 – FY 2018/19:

1. Update Parking Bail Schedule.
2. 800 MHz Coverage in Police Services – Bi-Directional Amplifier (BDA) and donor antenna installation.
3. Replacement and update of Taser equipment for Patrol Staff.
4. Participate in “National Take Back Day” where City residents are encouraged to bring unused prescription drugs for proper disposal.
5. Coordinate and host a “National Night Out” event that educates citizens on public safety resources available within the County.
6. BMW Police Motorcycle replacement.
7. Bluetooth wireless handsets for APX4000 Motorola radios.
8. Coordinate and provide Citizen’s Emergency Preparedness Academy.



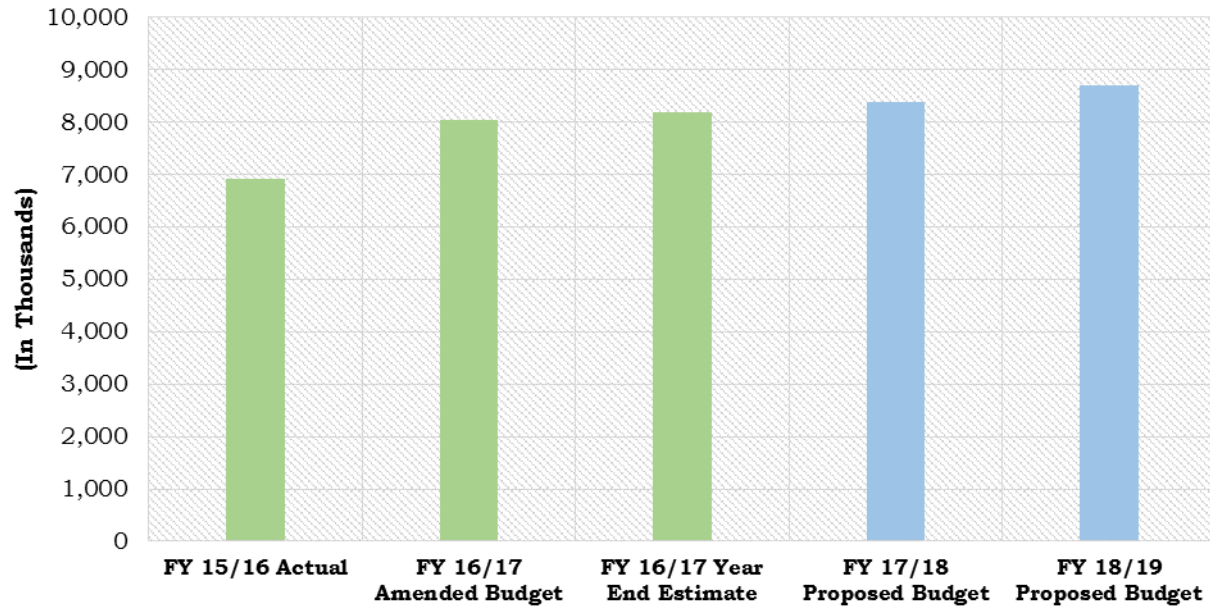
CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2017/18 – 2018/19

DEPARTMENT: PUBLIC SAFETY

9. Coordinate and host a community forum and event in the Aliso Meadows housing area, which will bring attention and outreach with regard to community concerns, community resources, and public safety.

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2017/18 - 2018/19**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Safety			420	
		PRIOR YEAR'S ACTUAL FY 15/16	ORIGINAL BUDGET FY 16/17	YEAR END ESTIMATE FY 16/17	PROPOSED BUDGET	
					FY 17/18	FY 18/19
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	150	300	300	300	300
611.000	TRAINING AND EDUCATION	225	500	500	500	500
613.100	VEHICLE - FUEL	1,921	3,500	2,259	3,000	3,000
622.000	OPERATING SUPPLIES	7,184	6,150	7,000	7,000	7,000
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	21,751	8,380	18,352	16,000	16,000
646.100	MAINTENANCE & REPAIR- VEHICLE	5,138	15,000	20,744	15,000	15,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	2,703	2,500	1,505	1,500	3,500
	Sub-total	39,072	36,330	50,660	43,300	45,300
CONTRACTUAL SERVICES						
720.401	ANIMAL CONTROL & SHELTER SERVICES	140,478	166,500	242,555	188,500	188,500
720.800	GENERAL LAW ENFORCEMENT	5,191,737	5,870,187	5,949,938	6,198,210	6,454,816
720.801	TRAFFIC ENFORCEMENT	286,569	608,976	602,906	662,074	689,067
720.802	TRAFFIC ENFORCEMENT - OT	-	45,000	-	-	-
720.810	SUPERVISION & ADMIN.	997,417	1,008,888	1,056,966	1,108,493	1,154,385
720.821	TRAUMA INTERVENTION PROGRAM	4,491	4,600	4,600	4,600	4,600
720.822	CROSSING GUARD SERVICES	72,533	72,532	72,533	77,717	79,920
720.823	PARKING CITATION PROCESSING	31,658	30,000	30,000	30,000	30,000
720.835	FINGERPRINT IDENTIFICATION SVCS	9,843	10,000	10,188	17,615	17,615
	Sub-total	6,734,726	7,816,683	7,969,686	8,287,209	8,618,903
CAPITAL OUTLAY						
900.000	VEHICLES	-	35,000	35,000	-	35,000
910.000	EQUIPMENT & MACHINERY	140,006	142,531	142,700	61,311	-
930.000	FURNITURE	1,646	2,000	2,000	2,000	2,000
	Sub-total	141,652	179,531	179,700	63,311	37,000
	TOTAL	6,915,450	8,032,544	8,200,046	8,393,820	8,701,203

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT		TOTAL COST	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FUTURE
STREET, SIGNALS AND LIGHTING										
101	Annual Street Maintenance	IV- 9	\$ 5,862,000	\$ 862,000	\$ -	\$ 2,450,000	\$ -	\$ 2,550,000	\$ -	\$ -
112	Traffic Signals	IV- 11	325,000	-	-	-	-	-	-	325,000
139	Cabot Widening - La Paz to Paseo de Valencia	IV- 13	3,165,000	-	-	-	-	-	-	3,165,000
145	Paseo de Valencia Widening	IV- 15	6,950,000	-	-	-	-	-	-	6,950,000
168	Traffic Signal Improvements/Coordination Projects	IV- 17	1,600,000	-	50,000	-	50,000	-	-	1,500,000
170	Access Ramp Construction - Citywide	IV- 19	4,300,000	-	-	-	-	-	-	4,300,000
178	South Moulton Pavement Rehabilitation (VIA Lomas to SCL)	IV- 25	1,950,000	-	-	-	-	-	-	1,950,000
181	Oso Parkway Pavement Rehabilitation (Cabot to WCL)	IV- 27	1,950,000	-	-	-	-	-	-	1,950,000
182	Lake Forest Drive Pavement Rehabilitation (ECL to WCL)	IV- 29	1,950,000	-	-	-	-	-	-	1,950,000
183	Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)	IV- 31	945,000	-	-	-	-	-	-	945,000
184	La Paz Road Widening (McIntyre to Cabot)	IV- 33	1,775,000	100,000	-	-	-	-	-	1,675,000
185	Replacement of Illuminated Street Name Signs at all Traffic Signal Locations	IV- 35	300,000	-	-	-	-	-	-	300,000
188	Ridge Route Pavement Rehabilitation - Moulton Parkway to Santa Vittoria Drive	IV- 37	825,000	-	-	-	-	-	-	825,000
	Sub-Total		\$ 31,897,000	\$ 962,000	\$ 50,000	\$ 2,450,000	\$ 50,000	\$ 2,550,000	\$ -	\$ 25,835,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT	TOTAL COST	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FUTURE
STREETSCAPE									
301	Alicia Parkway Median Islands Landscape Rehabilitation IV- 41	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,050,000
305	La Paz Median Islands IV- 43	3,750,000	-	-	-	-	-	-	3,750,000
307	Entry Monuments IV- 45	500,000	-	-	-	-	-	-	500,000
312	Paseo de Valencia Median Island Rehabilitation IV- 47	3,450,000	-	-	-	-	-	-	3,450,000
314	Paseo de Valencia Median Islands IV- 49	2,000,000	-	-	-	-	100,000	1,900,000	-
315	Rehabilitation of Oso Median Islands IV- 51	2,450,000	-	-	-	-	-	-	2,450,000
322	Rehabilitation of Moulton Median Island IV- 57	2,050,000	-	-	-	-	-	-	2,050,000
323	Rehabilitation of Laguna Hills Drive Median Island IV- 59	850,000	-	-	-	-	-	-	850,000
324	Rehabilitation of La Paz Median Island IV- 61	975,000	-	-	-	-	-	-	975,000
325	Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy IV- 63	1,650,000	-	-	-	-	-	-	1,650,000
326	Laguna Hills Drive Median Islands and North Parkway IV- 65	675,000	-	-	675,000	-	-	-	-
330	Alicia Pkwy & Paseo de Valencia Street Tree Program IV- 69	675,000	-	-	-	-	-	-	675,000
331	Synthetic Landscape Turf Median Islands IV- 71	1,075,000	-	-	-	-	-	-	1,075,000
333	Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota IV- 73	2,400,000	-	-	-	-	-	-	2,400,000
334	Aliso Hills Drive North Down Slope IV- 75	825,000	-	-	-	-	-	-	825,000
335	La Paz Road South Side Slope Renovation IV- 77	3,200,000	-	-	-	-	-	-	3,200,000
336	Palermo and Taranto Slope Renovation IV- 79	200,000	-	-	-	-	-	-	200,000
337	San Remo Drive Slope Renovation IV- 81	600,000	-	-	-	-	-	-	600,000
338	Paseo De Valencia East and West Parkway Renovation IV- 83	1,200,000	-	-	-	-	-	-	1,200,000
339	Paseo de Valencia Southwest Parkway Renovation IV- 85	500,000	-	-	-	-	-	-	500,000
	Sub-Total	\$ 30,075,000	\$ -	\$ -	\$ 675,000	\$ -	\$ 100,000	\$ 1,900,000	\$ 27,400,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT		TOTAL COST	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FUTURE
FLOOD CONTROL & WATER QUALITY										
403	Storm Drain/Slope Repairs	IV- 91	\$ 150,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -
406	F23 Canada Channel (Veeh Park)	IV- 93	750,000	-	-	-	-	-	-	750,000
407	Aliso Creek Watershed	IV- 95	500,000	-	-	-	-	-	-	500,000
410	NPDES / Water Quality Program	IV- 97	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000	-
411	Largo Storm Drain Improvements (secondary outlet)	IV- 99	300,000	-	-	-	-	-	-	300,000
412	Water Quality (2) Improvements	IV- 101	650,000	-	325,000	-	325,000	-	-	-
413	Oso Parkway Wetlands	IV- 103	450,000	-	-	-	-	-	-	450,000
	Sub-Total		\$ 4,300,000	\$ 250,000	\$ 625,000	\$ 250,000	\$ 625,000	\$ 250,000	\$ 300,000	\$ 2,000,000
PARKS										
234	Aliso Hills Park	IV- 107	\$ 2,775,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,775,000
238	Community Center and Sports Complex Field Renovations	IV- 109	750,000	-	240,000	-	250,000	-	260,000	-
241	General Park Renovations	IV- 111	825,000	250,000	-	275,000	-	300,000	-	-
	Sub-Total		\$ 4,350,000	\$ 250,000	\$ 240,000	\$ 275,000	\$ 250,000	\$ 300,000	\$ 260,000	\$ 2,775,000
PUBLIC FACILITIES										
506	Skate Facility Enhancements	IV- 115	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
508	Equipment & Supply Storage Building	IV- 117	525,000	-	-	-	-	-	-	525,000
510	Public Art Program - Civic Center	IV- 119	200,000	200,000	-	-	-	-	-	-
513	Community Center Renovation	IV- 123	460,000	170,000	100,000	60,000	80,000	50,000	-	-
514	Sports Complex Renovations	IV- 125	155,000	50,000	30,000	-	25,000	-	50,000	-
515	Community Center and Sports Complex Energy Efficient Field Lights	IV- 127	285,000	-	-	-	-	-	-	285,000
	Sub-Total		\$ 1,925,000	\$ 420,000	\$ 130,000	\$ 60,000	\$ 105,000	\$ 50,000	\$ 50,000	\$ 1,110,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT		TOTAL COST	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FUTURE
TRAILS AND OPEN SPACE										
601	Trails Master Plan - Other Projects	IV- 131	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
606	Trail Head Plazas	IV- 133	1,200,000	-	-	-	-	-	-	1,200,000
607	Aliso Hills Channel Pedestrian Crossing JO5PO3	IV- 135	315,000	-	-	-	-	-	-	315,000
608	Multi-use Trail - Alicia to La Paz	IV- 137	4,200,000	-	-	-	-	-	-	4,200,000
609	Multi-use Trail - Community Center to Indian Hill	IV- 139	800,000	50,000	750,000	-	-	-	-	-
610	Loop Trails in Alicia Open Space	IV- 141	400,000	-	-	-	-	-	-	400,000
611	La Paz Multi-use Trail - Alameda to Paseo de Valencia	IV- 143	4,725,000	-	-	-	-	-	-	4,725,000
612	Alicia Pedestrian Bridge at Trail	IV- 145	1,000,000	-	-	-	-	-	-	1,000,000
613	Trail along SJHTC	IV- 147	300,000	-	-	-	-	-	-	300,000
614	Alicia Open Space Landscaping	IV- 149	11,000,000	-	-	-	-	-	-	11,000,000
615	La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia	IV- 151	4,900,000	-	-	-	-	-	-	4,900,000
616	Aliso Hills Area Open Space	IV- 153	4,700,000	-	-	-	-	-	-	4,700,000
617	Oso Parkway Open Space Landscape	IV- 155	8,600,000	-	-	-	-	-	-	8,600,000
618	Ridge Route Open Space	IV- 157	800,000	-	-	-	-	-	-	800,000
619	Slope Renovation South of Aliso Creek	IV- 159	600,000	-	-	-	-	-	-	600,000
620	Miscellaneous Landscape Renovations - Various Areas	IV- 161	1,750,000	-	-	-	-	-	-	1,750,000
621	Recycled Water Conversions	IV- 163	1,050,000	-	-	-	-	-	-	1,050,000
	Sub-Total		\$ 49,340,000	\$ 50,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 48,540,000
	Grand Total		\$ 121,887,000	\$ 1,932,000	\$ 1,795,000	\$ 3,710,000	\$ 1,030,000	\$ 3,250,000	\$ 2,510,000	\$ 107,660,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM

FUNDING SOURCES

FUNDING SOURCE	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FISCAL YEAR 2021/22	FISCAL YEAR 2022/23	FUTURE	TOTAL
General Fund	\$ 250,000	\$ 325,000	\$ 925,000	\$ 325,000	\$ 350,000	\$ 2,150,000	\$ -	\$ 4,325,000
Gas Tax	862,000	-	2,450,000	-	2,550,000	-	-	5,862,000
Quimby Act	520,000	1,120,000	335,000	355,000	350,000	310,000	285,000	3,275,000
Measure M2 - Competitive	-	300,000	-	300,000	-	-	-	600,000
CARITS	100,000	-	-	-	-	-	-	100,000
Capital Reserve Funds	-	50,000	-	50,000	-	50,000	-	150,000
Public Art Funds	200,000	-	-	-	-	-	-	200,000
Unfunded	-	-	-	-	-	-	107,375,000	107,375,000
GRAND TOTAL	\$ <u>1,932,000</u>	\$ <u>1,795,000</u>	\$ <u>3,710,000</u>	\$ <u>1,030,000</u>	\$ <u>3,250,000</u>	\$ <u>2,510,000</u>	\$ <u>107,660,000</u>	\$ <u>121,887,000</u>

**CITY OF LAGUNA HILLS
YEAR FISCAL 2017/18
SOURCES OF FUNDS
CAPITAL PROGRAM**

PROJECT NO.	PROJECT	FISCAL YEAR 2017/18	GENERAL FUND	GAS TAX	MEAS M COMPETITIVE	QUIMBY ACT FEES	CARITS	PUBLIC ART FUNDS
STREET, SIGNALS AND LIGHTING (100)								
101	Annual Street Maintenance	862,000	-	862,000	-	-	-	-
184	La Paz Road Widening (McIntyre to Cabot)	100,000	-	-	-	-	100,000	-
	Sub-Total	\$ 962,000	\$ -	\$ 862,000	\$ -	\$ -	\$ 100,000	\$ -
FLOOD CONTROL & WATER QUALITY (400)								
410	NPDES / Water Quality Program	250,000	250,000	-	-	-	-	-
	Sub-Total	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
PARKS (200)								
241	General Park Renovations	250,000	-	-	-	250,000	-	-
	Sub-Total	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -
PUBLIC FACILITIES (500)								
513	Community Center Renovation	170,000	-	-	-	170,000	-	-
514	Sports Complex Renovations	50,000	-	-	-	50,000	-	-
510	Public Art Program - Civic Center	200,000	-	-	-	-	-	200,000
	Sub-Total	\$ 420,000	\$ -	\$ -	\$ -	\$ 220,000	\$ -	\$ 200,000
TRAILS AND OPEN SPACE (600)								
609	Multi-use Trail - Community Center to Indian Hill	50,000	-	-	-	50,000	-	-
	Sub-Total	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
	Grand Total	\$ 1,932,000	\$ 250,000	\$ 862,000	\$ -	\$ 520,000	\$ 100,000	\$ 200,000

CITY OF LAGUNA HILLS
FISCAL YEAR 2018/19
SOURCES OF FUNDS
CAPITAL PROGRAM

PROJECT	PROJECT	FISCAL YEAR 2018/19	GENERAL FUND	GAS TAX	MEAS M COMPETITIVE	QUIMBY ACT FEES	CARITS	CAPITAL RESERVE FUND
STREET, SIGNALS AND LIGHTING (100)								
168	Traffic Signal Improvements/Coordination Projects	50,000	50,000	-	-	-	-	-
	Sub-Total	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
FLOOD CONTROL & WATER QUALITY (400)								
403	Storm Drain/Slope Repairs	50,000	-	-	-	-	-	50,000
410	NPDES / Water Quality Program	250,000	250,000	-	-	-	-	-
412	Water Quality (2) Improvements	325,000	25,000	-	300,000	-	-	-
	Sub-Total	\$ 625,000	\$ 275,000	\$ -	\$ 300,000	\$ -	\$ -	\$ 50,000
PARKS (200)								
238	Community Center and Sports Complex Field Renovations	240,000	-	-	-	240,000	-	-
	Sub-Total	\$ 240,000	\$ -	\$ -	\$ -	\$ 240,000	\$ -	\$ -
PUBLIC FACILITIES (500)								
513	Community Center Renovation	100,000	-	-	-	100,000	-	-
514	Sports Complex Renovations	30,000	-	-	-	30,000	-	-
	Sub-Total	\$ 130,000	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ -
TRAILS AND OPEN SPACE (600)								
609	Multi-use Trail - Community Center to Indian Hill	750,000	-	-	-	750,000	-	-
	Sub-Total	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -
	Grand Total	\$ 1,795,000	\$ 325,000	\$ -	\$ 300,000	\$ 1,120,000	\$ -	\$ 50,000

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CAPITAL IMPROVEMENT PROJECTS

**STREETS, SIGNALS,
AND LIGHTING**

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Annual Street Maintenance

Project No.: 101



Description: The Annual Street Maintenance Program provides funding for pavement maintenance and resurfacing of all of the City's streets on a six-year return cycle. For budget and cost efficiency, it is a goal to address one-third of the City streets as a single project every two years. The maintenance of these streets is based upon the Pavement Management Plan that is updated every two years with the last update of arterial highways and collector streets being performed in June 2016. Given the age of the City's streets, however, this program has transitioned from its original maintenance procedure of utilizing seal coats for pavement preservation every six to seven years to an overlay program for pavement rehabilitation. An overlay program is much more costly than a seal coat program but must be performed to preserve the pavement structure on a return cycle of 20 to 30 years, depending upon the street type and usage. The next project will work on selected streets in Zones A, D, E & F to the extent funding is available.

Purpose / Justification: The Annual Street Maintenance Program is performed to repair and rejuvenate the surfacing of the street infrastructure. Pavement surfaces deteriorate over time and will experience accelerated maintenance costs if preventive maintenance is not performed on an approximate six to ten year cycle basis.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The Annual Street Maintenance Program allows the City to keep its street maintenance operations at a low recurring cost for pavement repairs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Individual projects are scheduled for the spring of the fiscal year budgeted. The schedule for the maintenance is as follows:

<u>YEAR</u>	<u>ZONES</u>
2017-2018	Zones A, D, E & F
2019-2020	Zones C & E
2021-2022	Zones B & F

Project Name: Annual Street Maintenance
Project Number: 101

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design	25,000		25,000		25,000			75,000
Admin/Inspection	75,000		75,000		75,000			225,000
Land Acquisition								-
Construction	762,000		2,350,000		2,450,000			5,562,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	862,000		2,450,000		2,550,000	-	-	5,862,000
Project Funding:								
General Fund								-
Gas Tax	862,000		2,450,000		2,550,000			5,862,000
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	862,000	-	2,450,000	-	2,550,000	-	-	5,862,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signals

Project No.: 112



Description: The traffic signal project provides a funding allocation for one new traffic signal at an undesignated location when the need for a traffic signal is determined.

Purpose / Justification: The Citywide Traffic Signal Master Plan was updated in April 2015. The Traffic Signal Master Plan evaluates the need for traffic signals at every arterial highway intersection at which a traffic signal does not currently exist. The evaluation follows State issued criteria for traffic signal needs. Five intersections within the City met the minimum standards to allow a traffic signal to be constructed per the 2015 study; however, the construction of a traffic signal is not required by such a determination. The potential locations include Alicia Parkway at Via Lomas; Moulton Parkway at Gordon Road; La Paz Road at Appaloosa Place; and Paseo de Valencia aty Ericson Way and Paseo de Valencia at Alisal Avenue.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

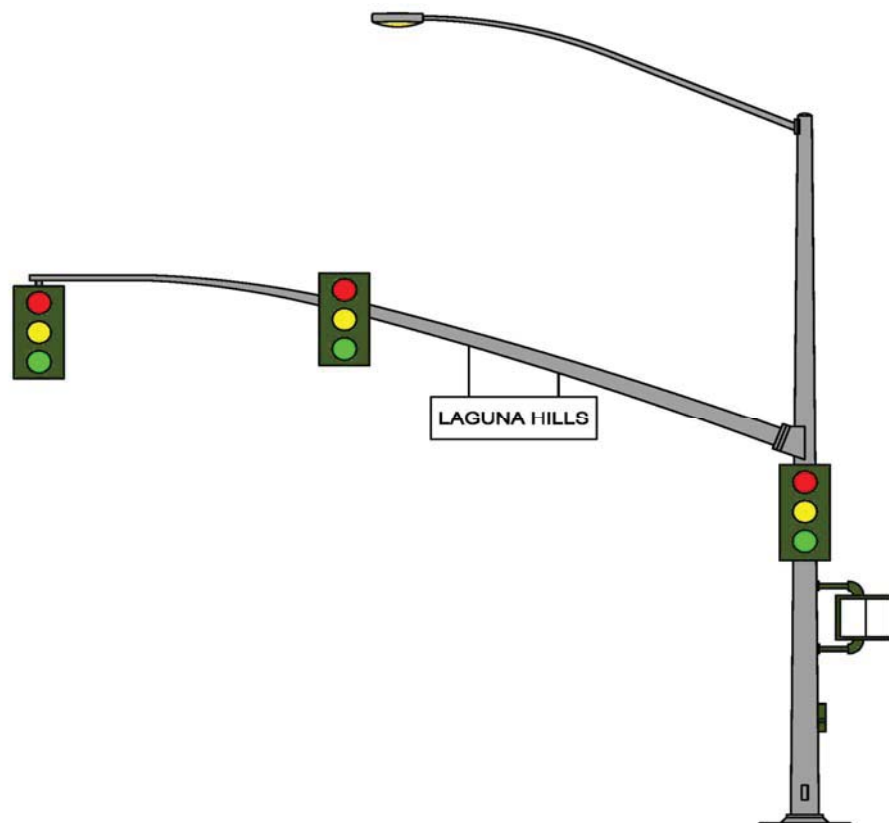
Operating Budget Impact: The construction of a traffic signal is anticipated to add annual maintenance costs of approximately \$900 and electricity costs of approximately \$3,500.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: The traffic signal construction is subject to the schedule to be adopted by the City Council.

Project Name: Traffic Signals
Project Number: 112

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							250,000	250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	325,000	325,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							325,000	325,000
Total Funding	-	-	-	-	-	-	325,000	325,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Cabot Widening – La Paz to Paseo de Valencia

Project No.: 139



Description: The widening of Cabot Road to augmented secondary arterial highway standards from La Paz Road to Paseo de Valencia in accordance with the City's General Plan. The widening will maintain the current four lanes but will allow for a 14' wide raised and landscaped median island and a parking lane/emergency lane or bike lane area along both sides of this segment of the roadway. This project may be eligible for future grant funding. Right of way acquisition will be required. Project length: 0.5 miles.

Purpose / Justification: Compliance with the City's General Plan. The project will control or eliminate left turn driveway access at several locations and will improve traffic flow.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs:

The project will involve the intersection of Cabot Road at La Paz Road/I-5 southbound off-ramp and may require a permit from the State of California Department of Transportations (CALTRANS).

Operating Budget Impact: The construction of a raised and landscaped median island will results in increased landscape maintenance costs estimated to be \$1,500 and \$1,000 of utility costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Cabot Widening - La Paz to Paseo de Valencia
Project Number: 139

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							250,000	250,000
Admin/Inspection							200,000	200,000
Land Acquisition							1,000,000	1,000,000
Construction							1,715,000	1,715,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,165,000	3,165,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive							-	-
HSIP								-
CARITS							-	-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,165,000	3,165,000
Total Funding	-	-	-	-	-	-	3,165,000	3,165,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Paseo de Valencia Widening

Project No.: 145



Description: Arterial highway improvements on Paseo de Valencia from Laguna Hills Drive to El Toro Road to complete the General Plan designation in conformance with the Master Plan of Arterial Highways. A widening project for Paseo de Valencia, from Kennington Drive to Laguna Hills Drive, has been designed (including shifting the roadway to the east which does not require any right of way acquisition) and this project phase is pending environmental clearance and construction funding.

Purpose / Justification: The Paseo de Valencia widening project will complete a six lane arterial highway within the described limits in accordance with the City's General Plan and the Master Plan of Arterial Highways to meet projected traffic needs and to reduce traffic congestion.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: The City of Laguna Woods is adjacent to this project, as is the Laguna Woods Village community. Coordination with these entities will be necessary for implementation of the project.

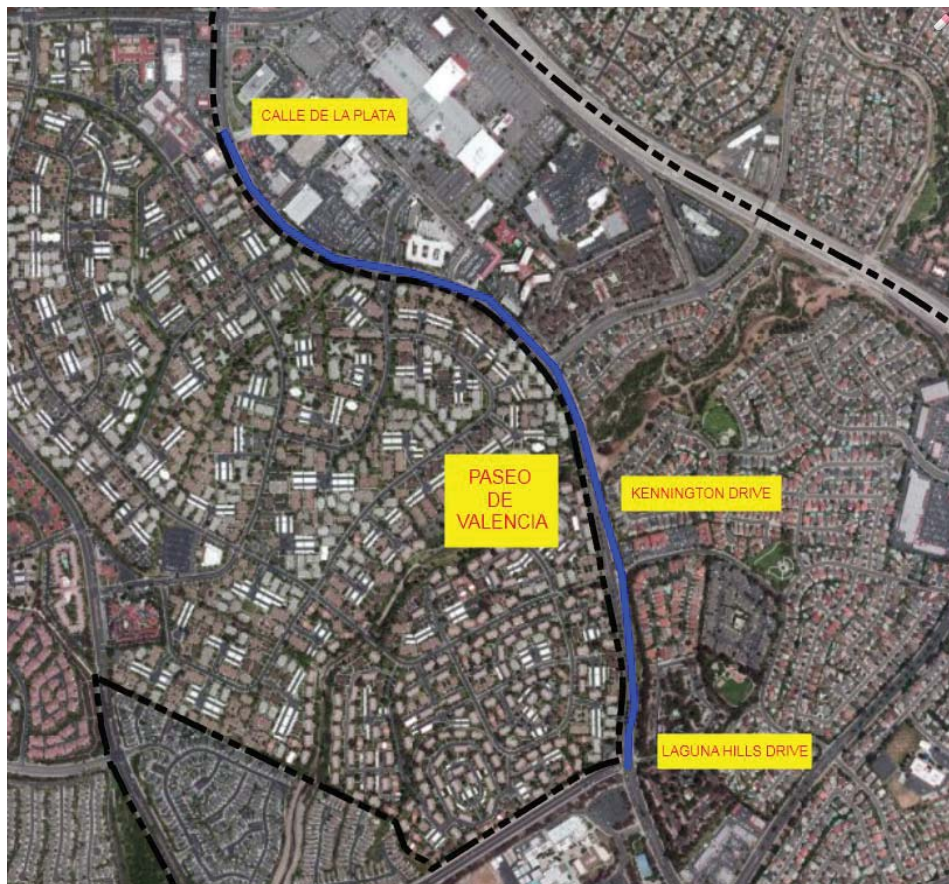
Operating Budget Impact: The widening of Paseo de Valencia from its four or five lanes to six lanes will increase the quantity of pavement surfacing and will slightly increase pavement maintenance costs over time. The existing landscaped median island would be reconstructed as a part of any project but maintenance costs would be similar to that which is already a part of the current budget.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Pending

Project Name: Paseo de Valencia Widening
Project Number: 145

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							1,250,000	1,250,000
Admin/Inspection							200,000	200,000
Land Acquisition							500,000	500,000
Construction							5,000,000	5,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	6,950,000	6,950,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive							-	-
HSIP								-
CARITS							-	-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							6,950,000	6,950,000
Total Funding	-	-	-	-	-	-	6,950,000	6,950,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signal Improvements/Coordination Projects

Project No.: 168



Description: This project will interconnect traffic signals, provide for timing/coordination plans, synchronize traffic signals and connect individual locations to a central control. The Renewed Measure M provides an opportunity to fund updates to existing interconnected traffic signal corridors and improvements to new ones on a three year return basis. The arterial highways currently synchronized include Oso Parkway, La Paz Road, Alicia Parkway, El Toro Road, Lake Forest Drive, Paseo de Valencia and Moulton Parkway.

Purpose / Justification: Traffic flow improvements and technology upgrades.

Other Agencies Involved: Adjacent jurisdictions on a case by case basis and oversight by the Orange County Transportation Authority (OCTA) based upon the allocation of Renewed Measure M funds.

Outside Agencies/Entities Clearance or Coordination Needs: Coordination with adjacent agencies, Caltrans and OCTA.

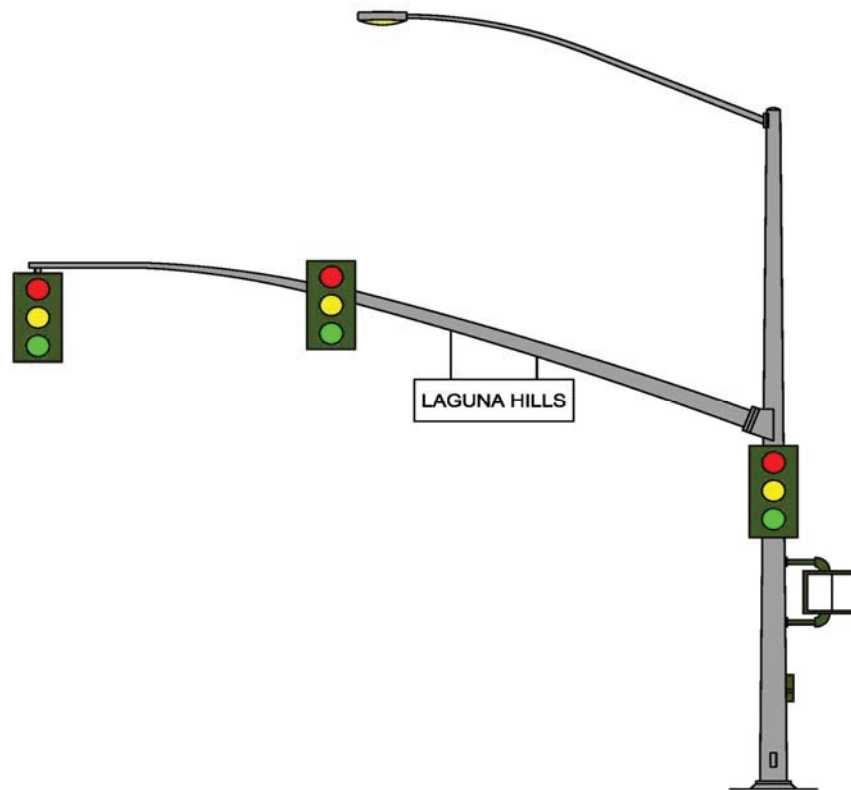
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: As funded. It is estimated the City will participate in an arterial highway corridor signal synchronization project every two years.

Project Name: Traffic Signal Improvements/Coordination Projects
Project Number: 168

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							200000	200,000
Admin/Inspection							100000	100,000
Land Acquisition								-
Construction							1000000	1,000,000
Operations & Maintenance		50,000		50,000			100,000	200,000
System Integration							100,000	100,000
Equipment								-
Total Cost	-	50,000	-	50,000	-	-	1,500,000	1,600,000
Project Funding:								
General Fund		50,000		50,000				100,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other - City Participants								-
Other								-
Unfunded							1,500,000	1,500,000
Total Funding	-	50,000	-	50,000	-	-	1,500,000	1,600,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Access Ramps

Project No.: 170



Description: Installation of access ramps meeting Federal and State approved design standards at all intersections as required by the Americans with Disability Act. Approximately 1000 ramps will eventually be constructed for all intersections in the City not currently meeting the required standards. This project can be phased over several years.

Purpose / Justification: None

Other Agencies Involved: ADA improvements are required to be made when the City utilizes Federal Funds for road construction projects. Coordination with Caltrans, as the oversight agency, is required when Federal Funds are used.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Access Ramp Construction - Citywide
Project Number: 170

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							200,000	200,000
Land Acquisition								-
Construction							4,000,000	4,000,000
Operations & Maintenance								
System Integration								
Equipment								-
Total Cost	-	-	-	-	-	-	4,300,000	4,300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,300,000	4,300,000
Total Funding	-	-	-	-	-	-	4,300,000	4,300,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting
Project Name: South Moulton Pavement Rehabilitation
Project No.: 178



Description: Pavement rehabilitation of Moulton Parkway from Via Lomas to South City Limits (at SR-73). Work to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6700 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: South Moulton Pavement Rehabilitation (VIA Lomas to SCL)
Project Number: 178

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							125,000	125,000
Land Acquisition								-
Construction							1,750,000	1,750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,950,000	1,950,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,950,000	1,950,000
Total Funding	-	-	-	-	-	-	1,950,000	1,950,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Oso Parkway Pavement Rehabilitation

Project No.: 181



Description: Pavement rehabilitation of Oso Parkway from Cabot Road to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 9200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Pavement Rehabilitation (Cabot to WCL)
Project Number: 181

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							125,000	125,000
Land Acquisition								-
Construction							1,750,000	1,750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,950,000	1,950,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,950,000	1,950,000
Total Funding	-	-	-	-	-	-	1,950,000	1,950,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Lake Forest Drive Pavement Rehabilitation

Project No.: 182



Description: Pavement rehabilitation of Lake Forest Drive from East City Limits to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of Lake Forest/southbound I-5 offramp.

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Lake Forest Drive Pavement Rehabilitation (ECL to WCL)
Project Number: 182

Site Map



PCI ave. 82

Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							125,000	125,000
Land Acquisition								-
Construction							1,750,000	1,750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,950,000	1,950,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,950,000	1,950,000
Total Funding	-	-	-	-	-	-	1,950,000	1,950,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Avenida de la Carlota Pavement Rehabilitation

Project No.: 183



Description: Pavement rehabilitation of Avenida de la Carlota from El Toro Road to Los Aliso Boulevard. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 3800 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)
Project Number: 183

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							795,000	795,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	945,000	945,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							945,000	945,000
Total Funding	-	-	-	-	-	-	945,000	945,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: La Paz Road Widening

Project No.: 184



Description: The widening of easterly bound La Paz Road from McIntyre Street to Cabot Road to add a third through lane. Right of way acquisition will be required.

Purpose / Justification: To accommodate projected traffic volumes and as recommended in the General Plan as an augmented arterial highway.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of La Paz Road at Cabot Road.

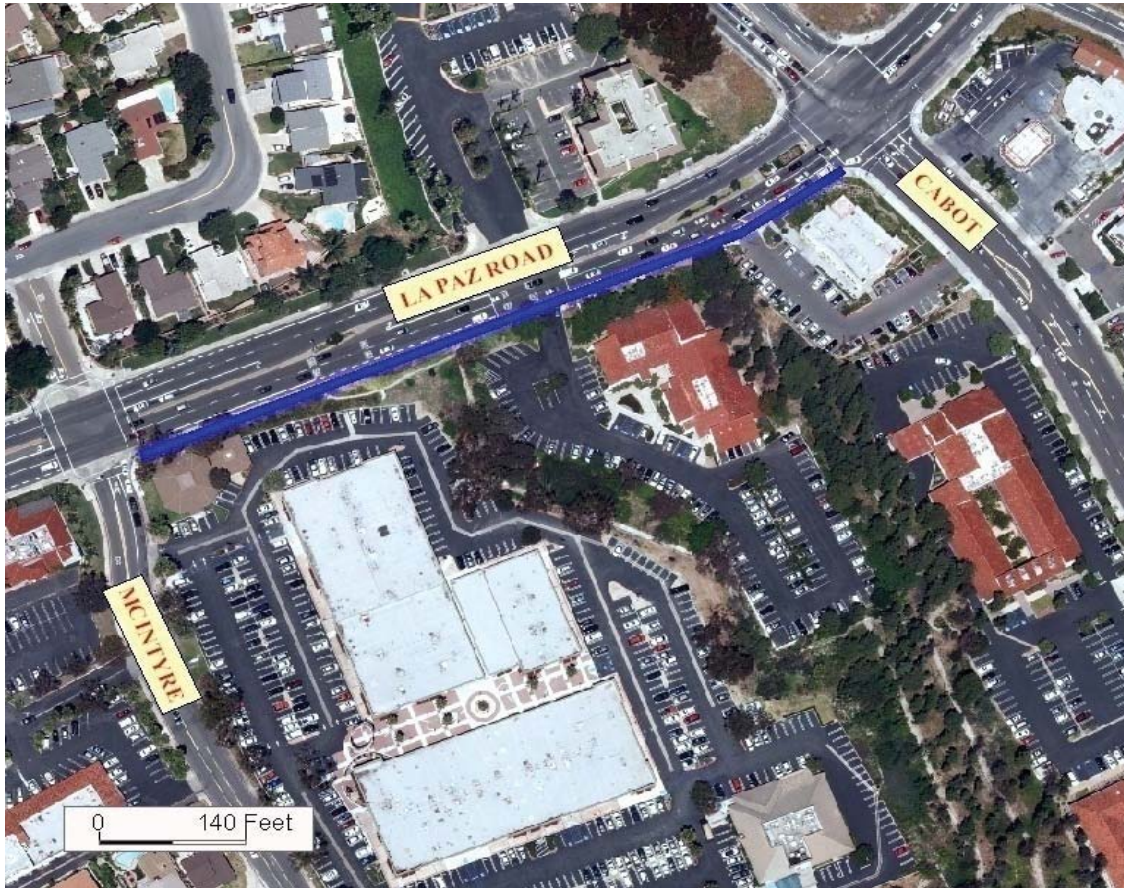
Operating Budget Impact: A minor increase in pavement square footage will add to the City's pavement maintenance requirements over time.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Design in FY 2017-18 in order to determine the future right of way and environmental clearance documentation needed. Right of way acquisition and construction funding would be sought in the future.

Project Name: La Paz Road Widening (McIntyre to Cabot)
Project Number: 184

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design	100,000						25,000	125,000
Admin/Inspection							100,000	100,000
Land Acquisition							600,000	600,000
Construction							950,000	950,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	100,000	-	-	-	-	-	1,675,000	1,775,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS	100,000							100,000
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,675,000	1,675,000
Total Funding	100,000	-	-	-	-	-	1,675,000	1,775,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Replacement of Internally Illuminated Street Name Signs

Project No.: 185



Description: Replace antiquated and deteriorated fluorescent tube internally illuminated street name signs (ILSNS) with light emitting diode (LED) modern signs with updated street names on all signs.

Purpose / Justification: Improve energy efficiency, reduce the frequency of lighting replacements, replace fading street name signs and update street names on all internally illuminated street name signs at the City's 47 traffic signal locations.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: An approximate 85% reduction in energy costs associated with the ILSNS and a reduction in maintenance costs for light bulb replacements.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Phased project over six years with the first phase beginning in FY 2015-16.

Project Name: Replacement of Illuminated Street Name Signs at all Traffic Signal Locations
Project Number: 185

[Site Map](#)

PASEO DE VALENCIA

CITY OF LAGUNA HILLS

Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment							300,000	300,000
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Ridge Route Drive Pavement Rehabilitation

Project No.: 188



Description: Pavement rehabilitation of Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

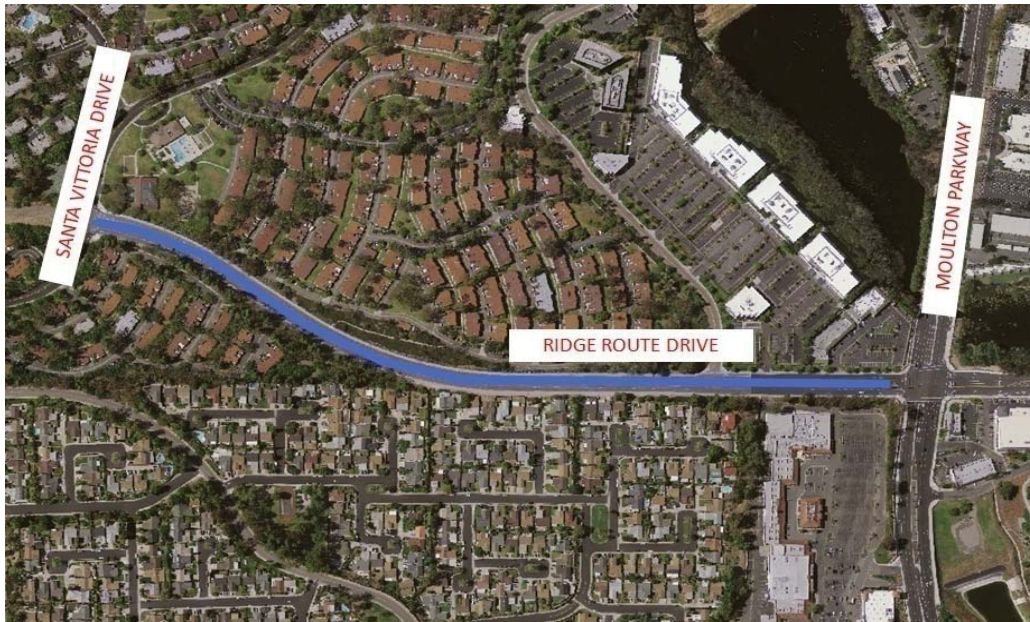
Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Pavement Rehabilitation - Moulton Parkway to Santa Vittoria Drive
Project Number: 188

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							700,000	700,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							825,000	825,000
Total Funding	-	-	-	-	-	-	825,000	825,000

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CAPITAL IMPROVEMENT PROJECTS

STREETSCAPE

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Alicia Median Islands Rehabilitation
Project No.: 301



Description: Rehabilitate the Alicia Parkway landscape median islands from Costeau Street to Paseo de Valencia to current City standards. Project length: 3700 LF.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. Remove incompatible trees and install new trees, shrubs and ground covers. The replacement of the irrigation system and replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

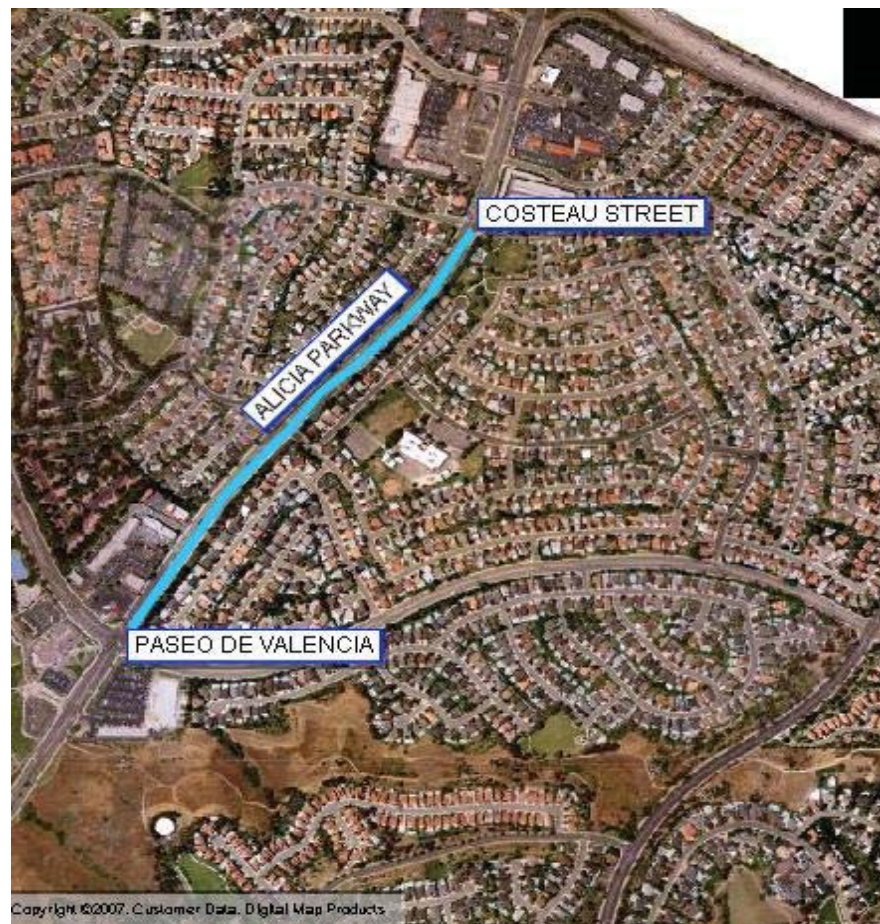
Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use. Some funding from Water Districts is expected to reduce the construction costs by approximately \$50,000

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Parkway Median Islands Landscape Rehabilitation
Project Number: 301

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							900,000	900,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,050,000	1,050,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other - Water Agency Rebate								-
Other								-
Unfunded							1,050,000	1,050,000
Total Funding	-	-	-	-	-	-	1,050,000	1,050,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: La Paz Road Median Islands
Project No.: 305



Description: Construct new landscape median islands on La Paz Road from Moulton Parkway to Paseo de Valencia. Project length: 1.6 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of the previous La Paz Road Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The construction of a raised and landscape median island will reduce the square footage of asphalt concrete pavement that is maintained. However, approximately 110,000 sq. feet of additional landscaping area will be created resulting in an estimated annual landscape maintenance cost of \$4,000 and a utility cost of \$3,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Median Islands
Project Number: 305

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							200,000	200,000
Land Acquisition								-
Construction							3,400,000	3,400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,750,000	3,750,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,750,000	3,750,000
Total Funding	-	-	-	-	-	-	3,750,000	3,750,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Entry Monuments

Project No.: 307



Description: Install City identification monuments at all major street entries. Originally, monuments at up to 15 locations were to be constructed.

Purpose / Justification: Community identification and enhancement. Entry Monuments have been constructed at: (1) Alicia/I-5, (2) La Paz/I-5, (3) Oso/I-5, (4) Moulton/Nellie Gail and (5) Moulton/Lake Forest. A proposed entry monument on (6) El Toro at I-5 has been replaced with the Urban Village Monumentation. The remaining locations are as follows: (7) Lake Forest @ I-5, (8) Santa Vittoria @ Lake Forest, (9) Moulton @ Santa Maria, (10) Moulton @ Glenwood, (11) Paseo de Valencia @ El Toro, (12) Los Alisos @ I-5, (13) Alicia @ Ramona, (14) La Paz @ I-73, and (15) Oso @ Moulton. Of the remaining nine locations, the sites most accessible for a monument at this time are at locations 7, 8 (relocated onto Lake Forest at Santa Vittoria), 13, 14 and 15. These five locations are recommended for implementation.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Very minor additional landscape maintenance and electrical costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Entry Monuments
Project Number: 307

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							60,000	60,000
Admin/Inspection							40,000	40,000
Land Acquisition								-
Construction							400,000	400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: PDV Median Island Rehabilitation
Project No.: 312



Description: Relandscaping of Paseo de Valencia median island from Laguna Hills Drive to El Toro Road. Project length: 1.5 miles.

Purpose / Justification: To replace and improve existing landscaping to the City standard, upgrade the irrigation system, remove turf and install shrub beds and other landscaping. The reduction in turf grass will reduce water demands, water runoff, fertilizer and pesticide use. This project can be incorporated into the phases of widening Paseo de Valencia per CIP No. 145.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The removal of turf grass from the median islands will result in a 20% reduction in landscape maintenance and utility costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Median Island Rehabilitation
Project Number: 312

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							200,000	200,000
Admin/Inspection							250,000	250,000
Land Acquisition								-
Construction							3,000,000	3,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,450,000	3,450,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,450,000	3,450,000
Total Funding	-	-	-	-	-	-	3,450,000	3,450,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Paseo de Valencia Median Islands
Project No.: 314



Description: Construction of a new raised and landscaped median island along Paseo de Valencia from Alicia Parkway to La Paz Road. Project length: 4,700 linear feet.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of the previous Paseo de Valencia Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This project will increase the landscape area by 61,000 square feet resulting in an annual landscape maintenance cost increase of \$2,000 and a utility cost increase of \$1,500.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Median Islands
Project Number: 314

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design						100,000		100,000
Admin/Inspection					100,000			100,000
Land Acquisition								-
Construction						1,800,000		1,800,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	100,000	1,900,000		2,000,000
Project Funding:								
General Fund					100,000	1,900,000		2,000,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	100,000	1,900,000		2,000,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Oso Median Island Rehabilitation
Project No.: 315



Description: Rehabilitate the existing landscape median island along Oso Parkway between Bridlewood Drive to West Haven Drive (easterly of Moulton Parkway). Project length: 1.2 miles.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. The replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

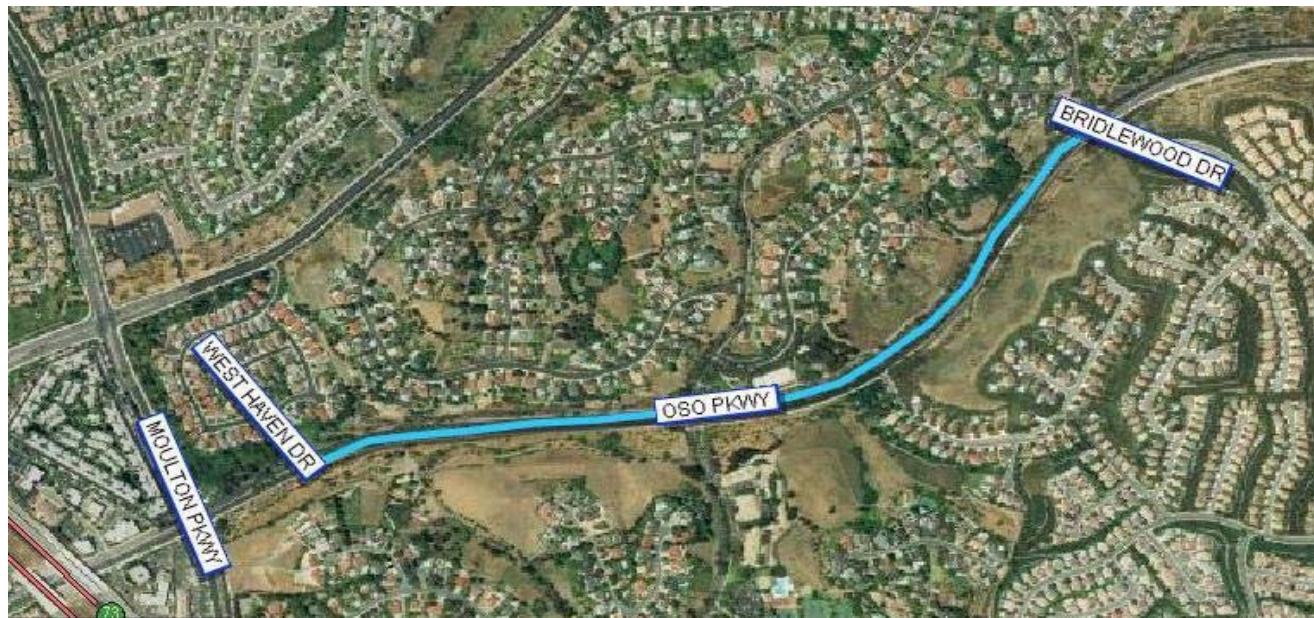
Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Oso Median Islands
Project Number: 315

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							2,200,000	2,200,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,450,000	2,450,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							2,450,000	2,450,000
Total Funding	-	-	-	-	-	-	2,450,000	2,450,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Rehabilitation of Moulton Parkway Median Island
Project No.: 322



Description: Replace the existing landscape and irrigation system to the City standards in the Moulton Parkway median island from Via Lomas to 600' n/o Glenwood. Project length: 1.0 miles.

Purpose / Justification: Upgrade old turf and olive tree landscaping to City Standards. Improve irrigation efficiency and reduce landscape maintenance. Installation of shrub beds and other landscaping will reduce water consumption, water runoff, fertilization and pesticide use.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

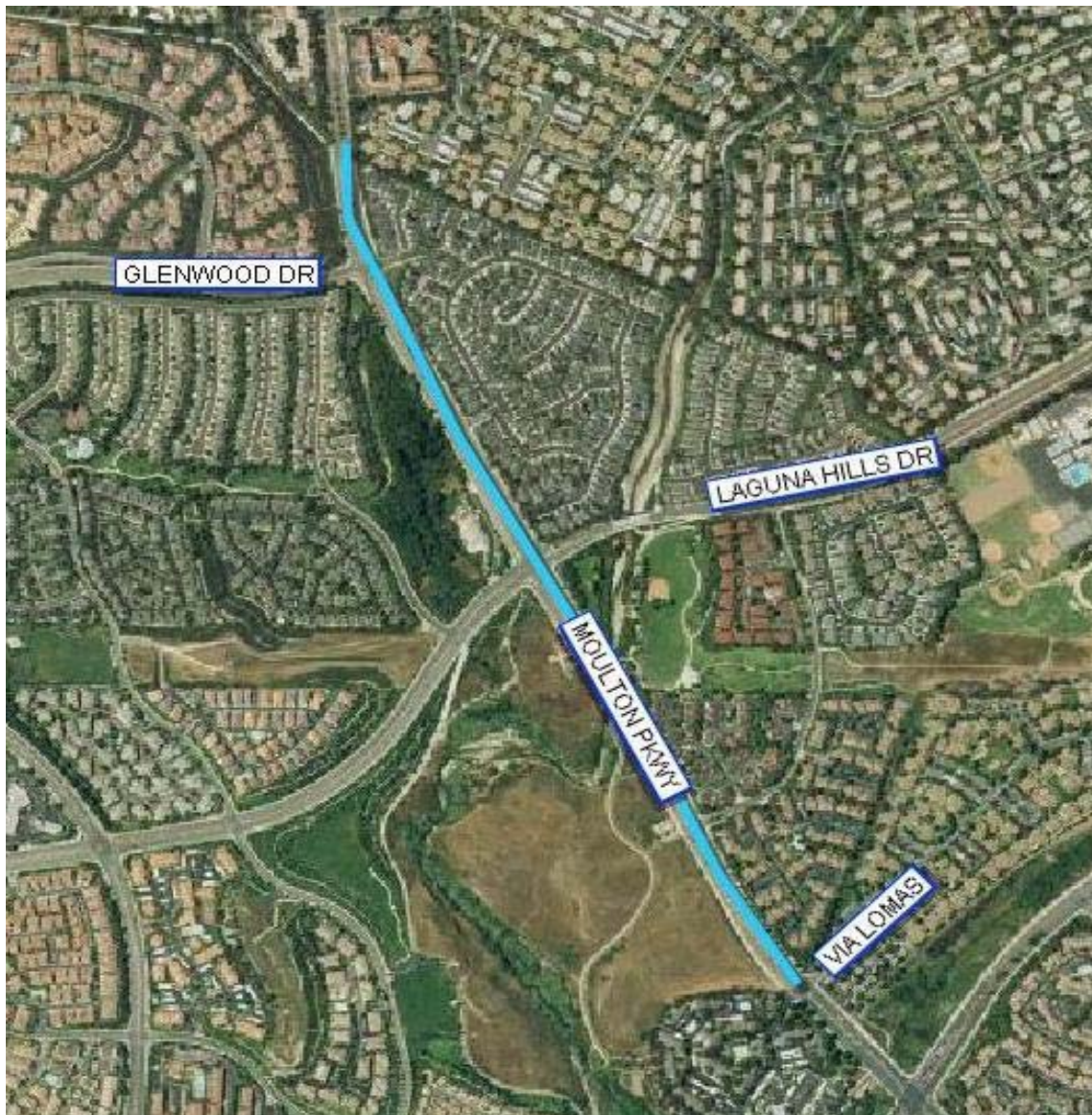
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$7,000 and utility costs of approximately \$1,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Moulton Median Island
Project Number: 322

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,850,000	1,850,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,050,000	2,050,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							2,050,000	2,050,000
Total Funding	-	-	-	-	-	-	2,050,000	2,050,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Rehabilitation of Laguna Hills Drive Median island

Project No.: 323



Description: Replace the existing landscape and irrigation system to the City standards in the Laguna Hills Drive Median island from Moulton Parkway to 800' e/o Indian Hill Lane. Project length: 1,900 LF.

Purpose / Justification: Upgrade existing landscaping to City Standards. Improve irrigation efficiency and aesthetic value of this landscape feature.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

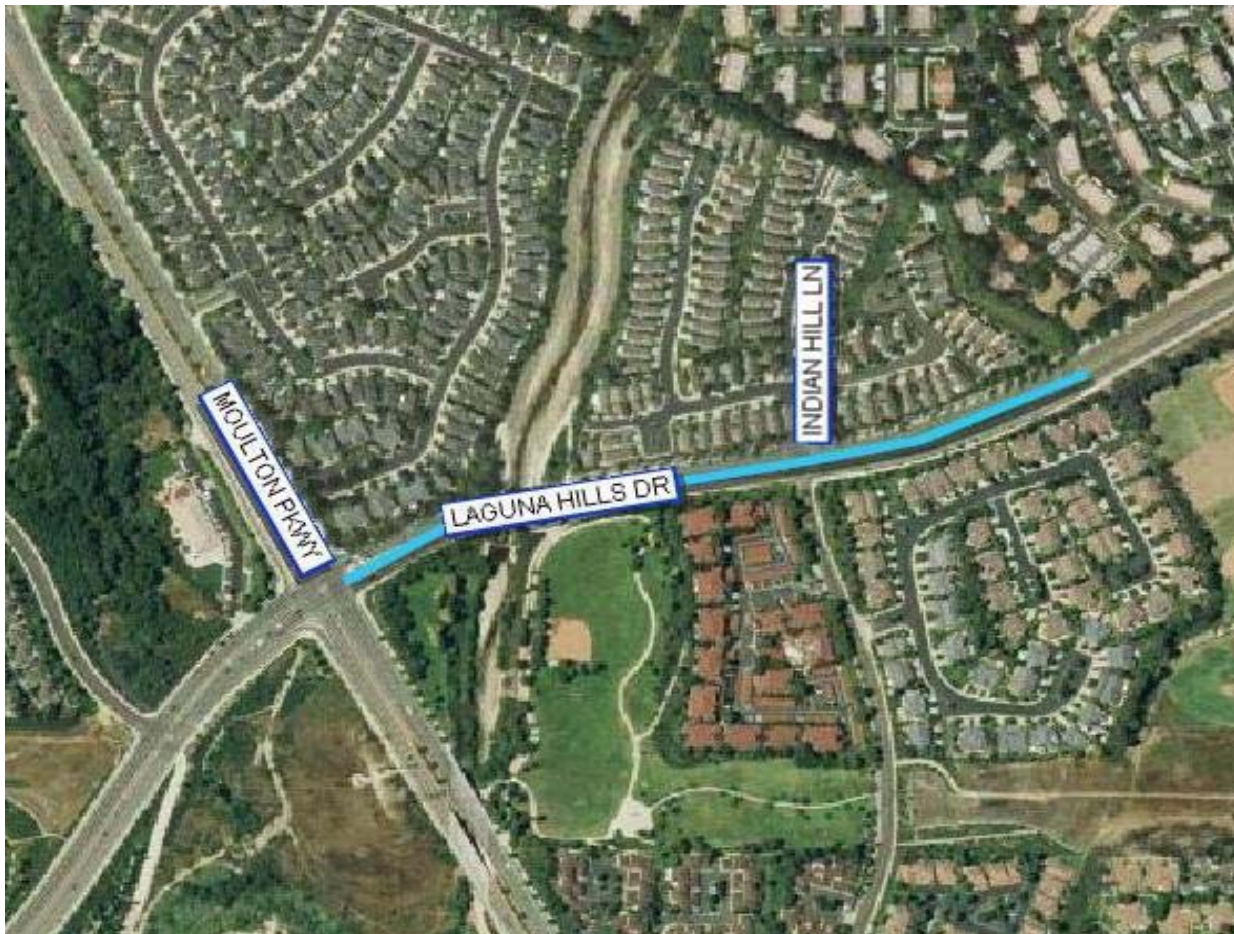
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$3,000 and utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary ☐ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Laguna Hills Drive Median Island
Project Number: 323

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							725,000	725,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	850,000	850,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							850,000	850,000
Total Funding	-	-	-	-	-	-	850,000	850,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Rehabilitation of La Paz Median Island
Project No.: 324



Description: Replace the existing landscape and irrigation system to the City standards in the La Paz Road median island from McIntyre Street to Paseo de Valencia. Project length: 1,800 LF.

Purpose / Justification: Upgrade old turf landscaping to City standards. Improve irrigation efficiency and reduce landscape maintenance. The replacement of turf with shrub beds and other landscaping will reduce water consumption, water runoff, fertilizer and pesticide use.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost of this 23,000 sf landscape area by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of La Paz Median Island
Project Number: 324

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							850,000	850,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	975,000	975,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							975,000	975,000
Total Funding	-	-	-	-	-	-	975,000	975,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Ridge Route Drive Median Islands
Project No.: 325



Description: Construct new landscape median islands per arterial standards and City landscape guidelines along Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway. Project length: 3,100 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

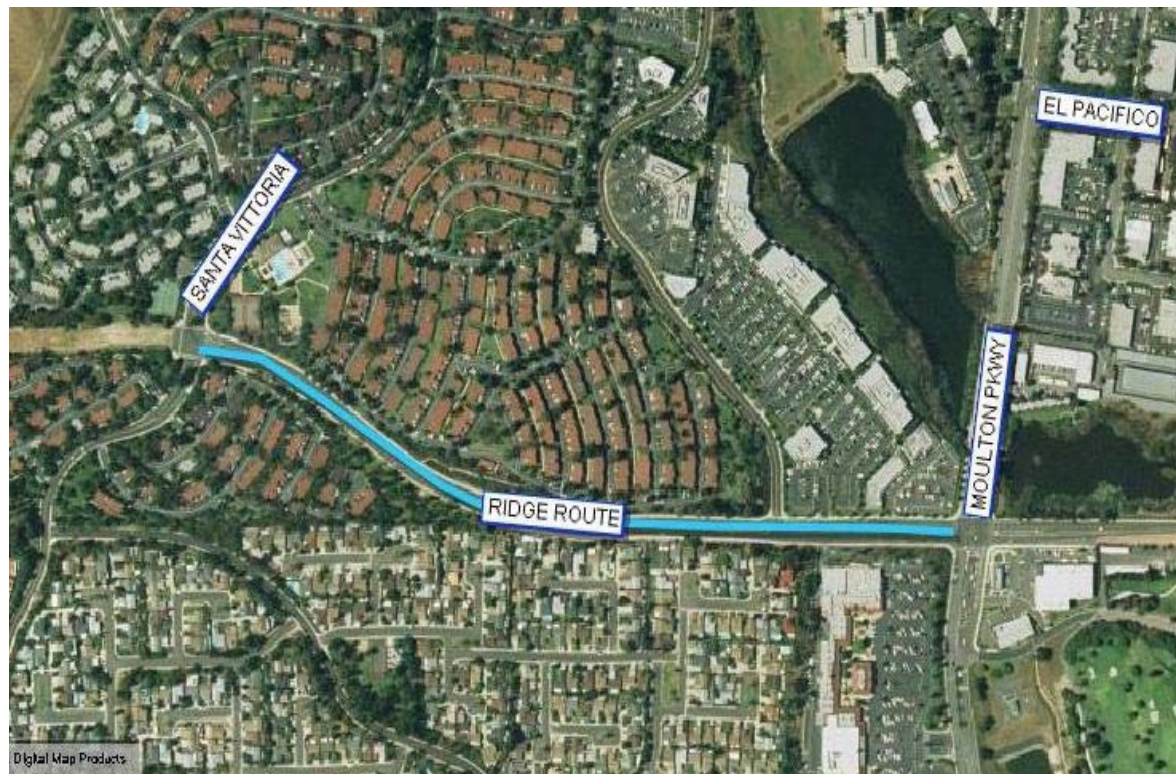
Operating Budget Impact: The addition of this median island will add 40,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$5,000 and utility costs of \$1000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy
Project Number: 325

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							125,000	125,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,450,000	1,450,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,650,000	1,650,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,650,000	1,650,000
Total Funding	-	-	-	-	-	-	1,650,000	1,650,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Laguna Hills Drive Median Island
Project No.: 326



Description: Construct landscaping within the vacant raised median island on Laguna Hills Drive from Paseo de Valencia to 800' e/o Indian Hill Lane per City Landscape Guidelines. Project length: 1,900 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements along all arterial highways. The sub-structure, conduits, drainage system and curbing for this median island were constructed at the time of the previous Laguna Hills Drive Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The addition of the landscaping in this median island will add 25,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$3,000 and utility costs of \$1,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Laguna Hills Drive Median Islands and North Parkway
Project Number: 326

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design			75,000					75,000
Admin/Inspection			75,000					75,000
Land Acquisition								-
Construction			525,000					525,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	675,000		-	-		675,000
Project Funding:								
General Fund			675,000					675,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	675,000		-	-		675,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Alicia Parkway and Paseo de Valencia Street Tree Program

Project No.: 330



Description: Development of tree wells within the existing sidewalks for street tree and irrigation installation along the southerly side of Alicia Parkway from Costeau Street to Paseo de Valencia and on the easterly side of Paseo de Valencia from Alicia Parkway to La Paz Road. This is an urban reforestation and streetscape improvement project. Tree wells would be developed at approximate 40 foot intervals resulting in approximately 70 trees on Alicia Parkway and 100 trees on Paseo de Valencia.

Purpose / Justification: To add landscape improvement along major arterial highways at locations that the City does not control the adjacent private slope areas.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within this area will require new resources for tree maintenance and irrigation. Irrigation is estimated at \$1000 per year and tree maintenance is estimated at \$1500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Pkwy & Paseo de Valencia Street Tree Program
Project Number: 330

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							550,000	550,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	675,000	675,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							675,000	675,000
Total Funding	-	-	-	-	-	-	675,000	675,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Synthetic Landscape Turf
Project No.: 331



Description: Convert 16 small median islands from natural turf to synthetic turf in the North Laguna Hills area.

Purpose / Justification: Enhance appearance and reduce maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

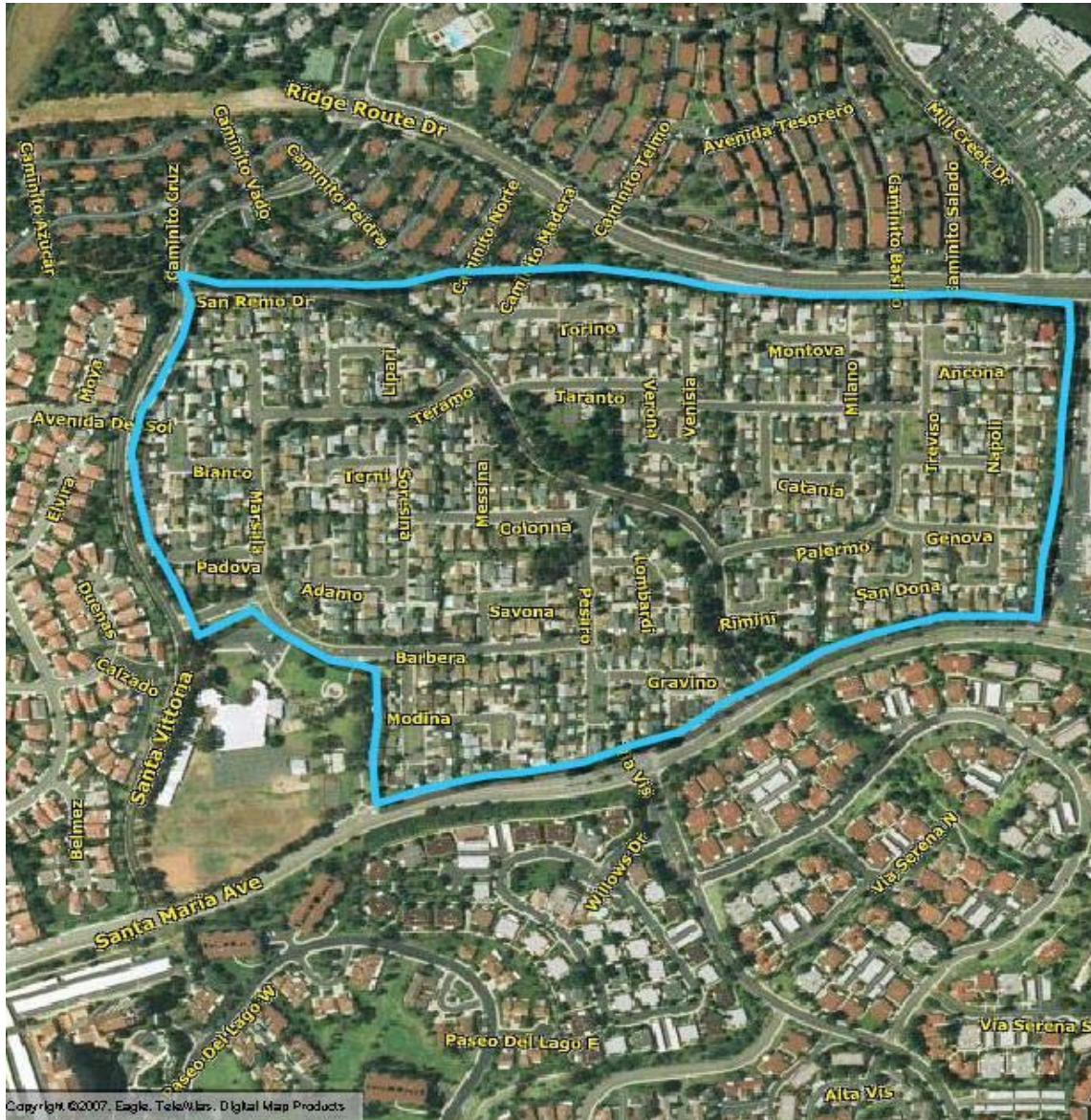
Operating Budget Impact: Reduce annual landscape maintenance costs by \$3,000 and utility costs by \$1,800.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Synthetic Landscape Turf Median Islands
Project Number: 331

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,075,000	1,075,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,075,000	1,075,000
Total Funding	-	-	-	-	-	-	1,075,000	1,075,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Ridge Route Drive Median Island
Project No.: 333



Description: The construction of new raised and landscaped median islands on Ridge Route Drive from Moulton Parkway to Avenida de la Carlota. Project length: 0.9 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: City of Laguna Woods. This project cannot be constructed until there is full widening of Ridge Route Drive.

Outside Agencies/Entities Clearance or Coordination Needs: City of Laguna Woods

Operating Budget Impact: The landscape median island would add approximately 61,000 sf of new area resulting in an annual landscape maintenance cost of \$7000 and a utility cost of \$2,000. It is expected these costs would be equally split with the City of Laguna Woods.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota
Project Number: 333

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							125,000	125,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							2,200,000	2,200,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,400,000	2,400,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							2,400,000	2,400,000
Total Funding	-	-	-	-	-	-	2,400,000	2,400,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Aliso Hills Drive Northside Down Slope

Project No.: 334



Description: This project is a subset of the Aliso Hills Area* landscape renovation projects. This is Project area “B” of the Aliso Hills project area. The other project areas have either been improved or separately budgeted.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost and will balance against reduced costs for efficient irrigation.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

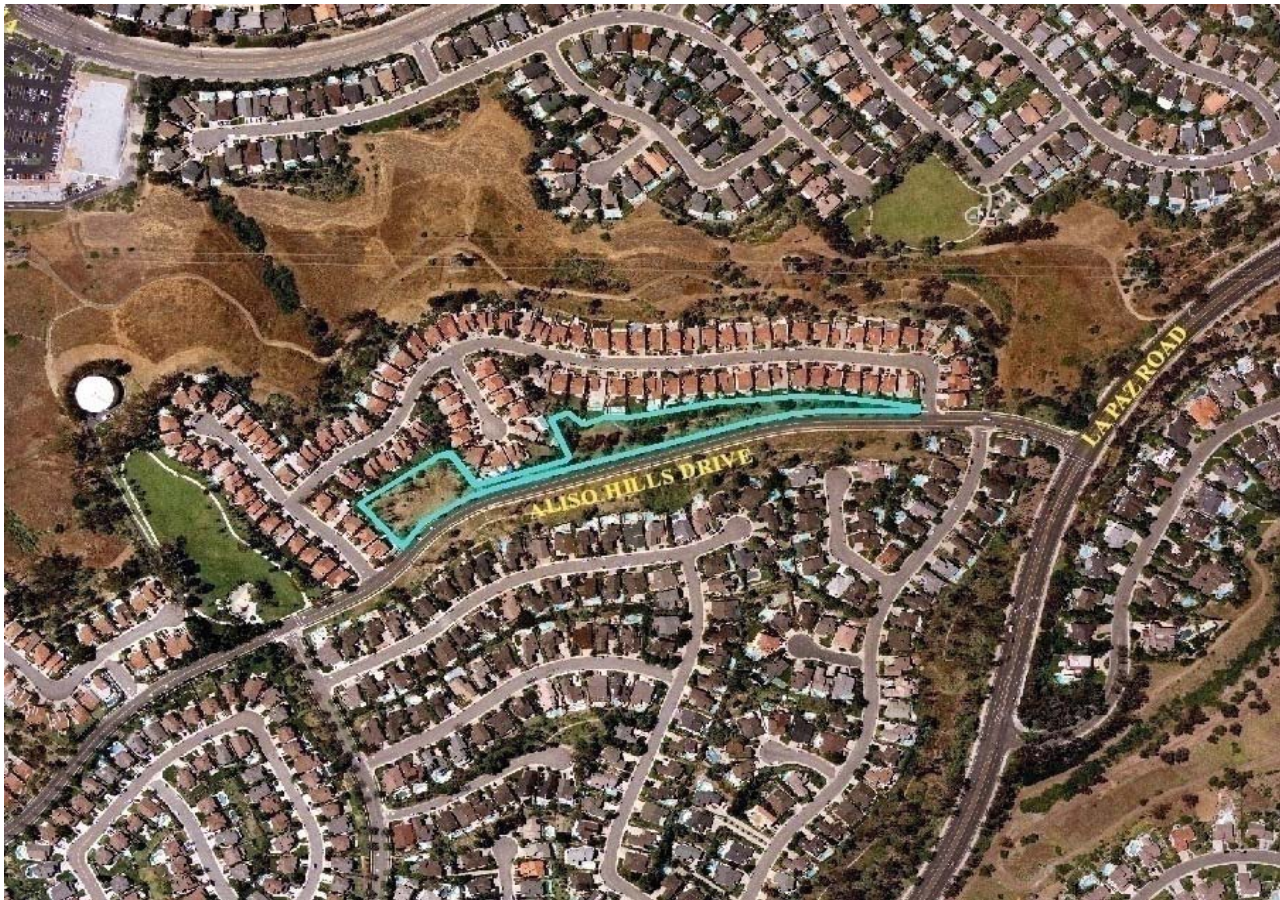
Schedule: Future

* The Aliso Hills Area is the open spaces and streetscapes generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas have been identified in the area and designated as B through G. Area A was the subject of CIP No. 316, the Aliso Hills Drive South Slope Renovation, and it has been completed. The further areas are defined as B – northside Aliso Hills Drive Slope, C – northwest of Mendocino Park, D – eastside Paseo de Valencia Parkway, E – southeast of Mendocino Park, F – northside of La Paz Road from Aliso Hills Drive to Paseo de Valencia, and G – north of Mendocino Park.

Project Name: Aliso Hills Drive North Down Slope

Project Number: 334

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							650,000	650,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							825,000	825,000
Total Funding	-	-	-	-	-	-	825,000	825,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: La Paz Road South Side Slope Renovation

Project No.: 335



Description: Renovation of three existing landscape slope areas along the southerly side of La Paz Road between Aliso Hills Drive and Charlton Drive (private street). The combined slope areas comprise approximately 16.5 acres and are in open public view.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against savings resulting from efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Road South Side Slope Renovation
Project Number: 335

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							3,000,000	3,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,200,000	3,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,200,000	3,200,000
Total Funding	-	-	-	-	-	-	3,200,000	3,200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Palermo and Taranto Slope Renovation
Project No.: 336



Description: The renovation of two slope areas adjacent to the streets of Palermo and Taranto. Renovation to consist of the development of removal of private improvements, install an irrigation system, new landscape plantings and a perimeter low height wall for improved aesthetics, The two areas total approximately 12,000 SF.

Purpose / Justification: The existing slopes have limited landscaping and no operating irrigation system. Landscape maintenance cannot be performed unless the area is renovated. Existing private property encroachments will have to be removed.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Cooperation of the adjacent homeowners will be required in order to clear the private property encroachments without invoking legal proceedings.

Operating Budget Impact: The new landscaping will require monthly maintenance at a cost of approximately \$1,500 per year plus utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Palermo and Taranto Slope Renovation

Project Number: 336

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							30,000	30,000
Admin/Inspection							20,000	20,000
Land Acquisition								-
Construction							150,000	150,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	200,000	200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							200,000	200,000
Total Funding	-	-	-	-	-	-	200,000	200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: San Remo Drive Slope Renovation
Project No.: 337



Description: The renovation of the westerly landscape slope along San Remo Drive from Santa Maria Avenue to Santa Vittoria Drive. Replace the antiquated irrigation system and marginal landscape materials in this 87,000 SF area.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

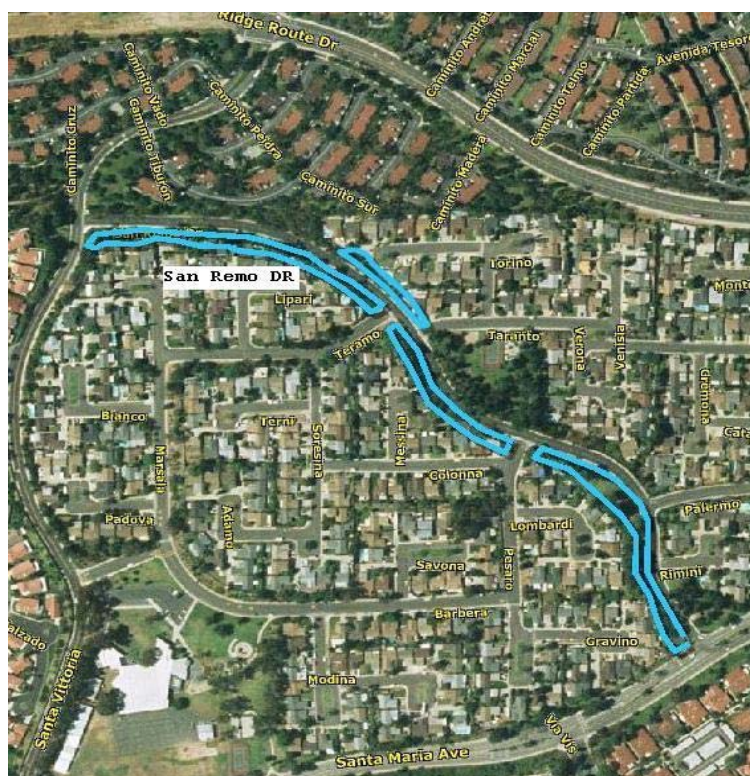
Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Number: 337

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition							-	-
Construction							475,000	475,000
Operations & Maintenance							-	-
System Integration							-	-
Equipment							-	-
Total Cost	-	-	-	-	-	-	600,000	600,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							600,000	600,000
Total Funding	-	-	-	-	-	-	600,000	600,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia East and West Parkway Renovation

Project No.: 338



Description: The renovation of the parkway landscaping on the westerly and easterly sides of Paseo de Valencia between Calle de La Plata and Laguna Hills Drive to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 6000 LF should be coordinated with CIP No. 145, Paseo de Valencia widening.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo De Valencia East and West Parkway Renovation
Project Number: 338

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							975,000	975,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-	-	-	1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia Southwest Parkway Renovation

Project No.: 339



Description: The renovation of the parkway landscaping on the southwesterly side of Paseo de Valencia between Alicia Parkway and La Paz Road to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 4000 LF.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Southwest Parkway Renovation
Project Number: 339

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							425,000	425,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other -								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

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CAPITAL IMPROVEMENT PROJECTS

**FLOOD CONTROL
AND
WATER QUALITY**

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Storm Drain / Slope Repairs

Project No.: 403



Description: Stand-by funding for drainage or slope repair projects resulting from storm events causing unexpected infrastructure impacts.

Purpose / Justification: To provide a funding source to resolve unexpected impacts to the City's storm drain system or slope areas.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: As needed

Project Name: Storm Drain/Slope Repairs
Project Number: 403

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		50,000		50,000		50,000		150,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	50,000	-	50,000	-	50,000	-	150,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds		50,000		50,000		50,000		150,000
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	50,000	-	50,000	-	50,000	-	150,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: F23 Canada Channel (Veeh Park)

Project No.: 406



Description: Remove silt/debris, regrade channel and replace wetlands habitat between Mill Creek Drive and westerly City limit. Project length: 2,600 LF.

Purpose / Justification: Flood control, re-establishment of channel hydraulics and environmental enhancement in this 7.5 acre area.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish and Game and possibly the United States Army Corps of Engineers

Operating Budget Impact: The project will require the City to maintain and monitor the habitat for a period of five years resulting in an annual landscape maintenance cost of approximately \$15,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: F23 Canada Channel (Veeh Park)
Project Number: 406

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							600,000	600,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	750,000	750,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							750,000	750,000
Total Funding	-	-	-	-	-	-	750,000	750,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Aliso Creek Watershed

Project No.: 407



Description: Various Aliso Creek "mainstem" improvements per United States Army Corps of Engineers study and County of Orange project development efforts.

Purpose / Justification: The City is a "stakeholder" in the Aliso Creek watershed and is expected to participate in future improvements within the Aliso Creek to restore the flood control, habitat and water quality of the creek. Projects are yet to be identified by the lead agency, the County of Orange. City participation will be as a matching fund source for future Federal, State, and County funding of region-wide improvements.

Other Agencies Involved: County of Orange

Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish & Game and United States Army Corps of Engineers

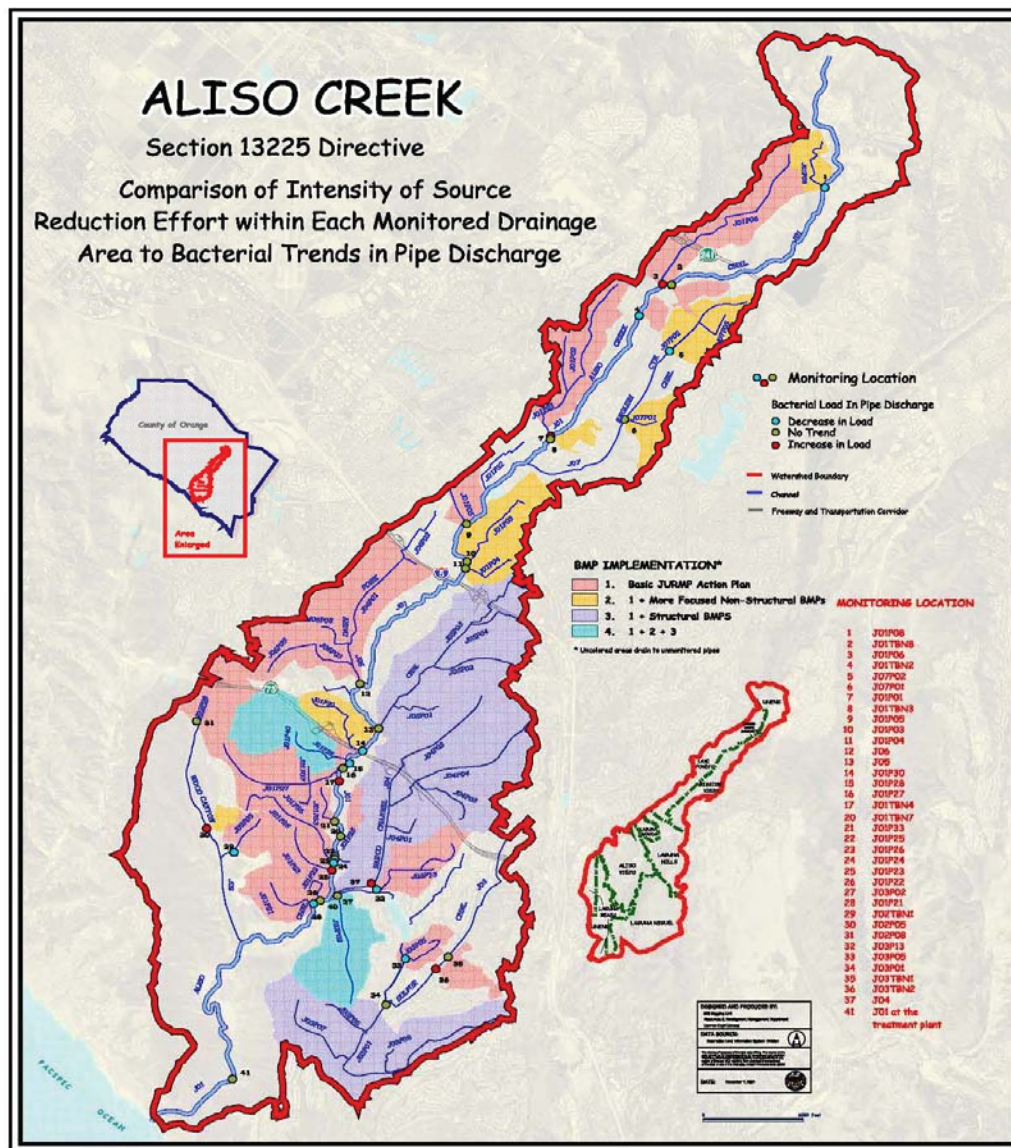
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Creek Watershed
Project Number: 407

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							500,000	500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: NPDES / Water Quality Program

Project No.: 410



Description: 1) Implement a variety of water quality improvement initiatives in accordance with the requirements of the NPDES permits with the Santa Ana and the San Diego Regional Water Quality Control Boards in cooperation with, and as a co-permittee and funding partner with, the County of Orange. 2) Participate in the Dairy Fork Creek Project with the City of Aliso Viejo.

Purpose / Justification: Regulatory requirements and environmental enhancements to reduce pollutants within water runoff reaching the storm drain systems.

Other Agencies Involved: County of Orange. City of Aliso Viejo (Dairy Fork Creek).

Outside Agencies/Entities Clearance or Coordination Needs: The work is to meet the standards of the NPDES permits.

Operating Budget Impact: Water Quality projects may increase operating maintenance costs on a per project basis. Additional staff time will be expended to meet the requirements of the NPDES permits.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: 1) Ongoing as to Permit compliance. 2) Dairy Fork Creek funding participation in FY 2017-18.

Project Name: NPDES / Water Quality Program
Project Number: 410

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-2020	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection	250,000	250,000	250,000	250,000	250,000	250,000		1,500,000
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	250,000	250,000	250,000	250,000	250,000	250,000	-	1,500,000
Project Funding:								
General Fund	250,000	250,000	250,000	250,000	250,000	250,000		1,500,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	250,000	250,000	250,000	250,000	250,000	250,000	-	1,500,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Largo Storm Drain Improvements

Project No.: 411



Description: The existing storm drain inlet to the south of Largo Circle, a tributary to JO5PO2, is a sump condition within a natural canyon area. This project seeks to establish a secondary outflow for the inlet in the case of storms exceeding the design capacity of the inlet.

Purpose / Justification: Flood Control

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

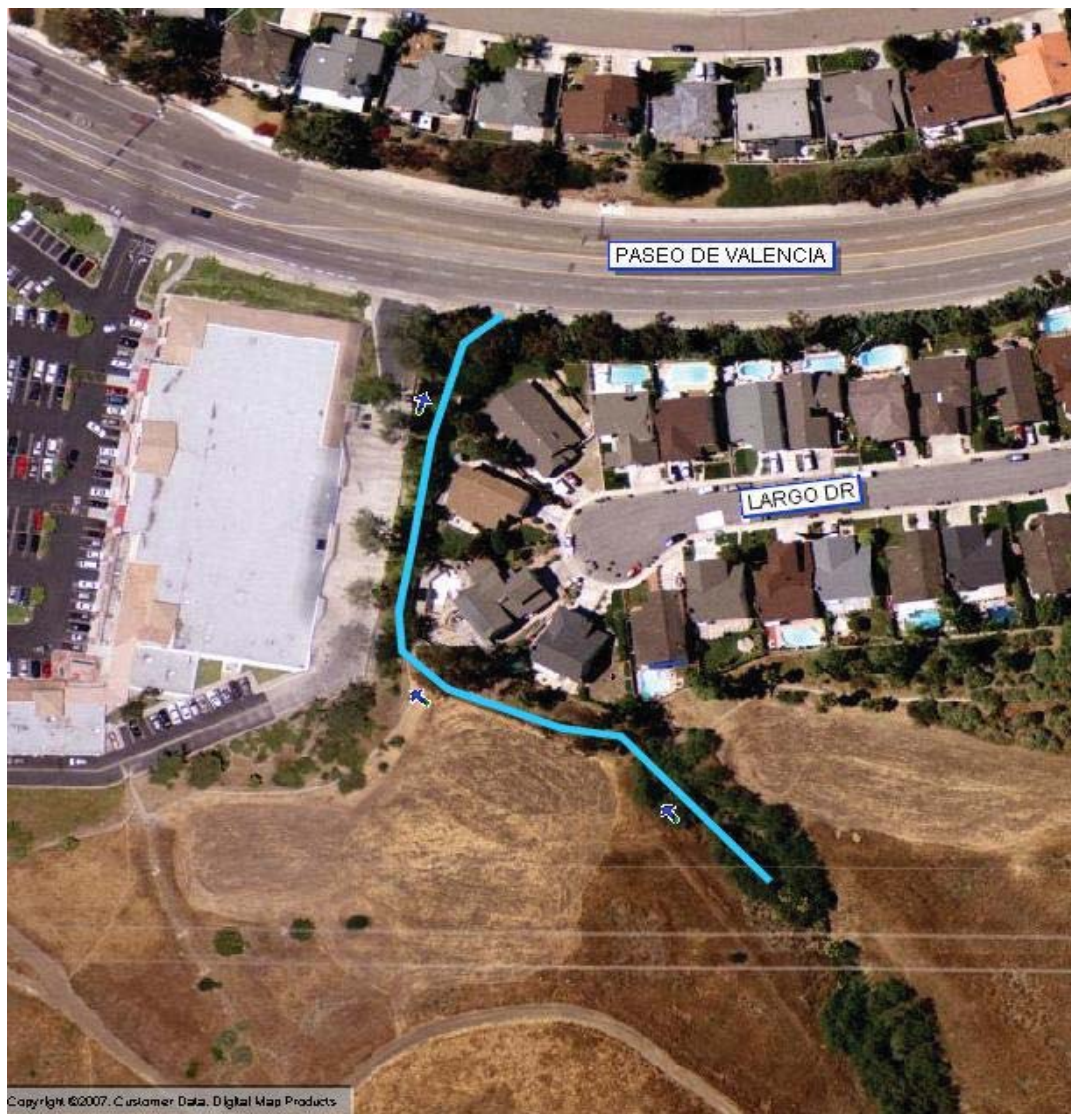
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Largo Storm Drain Improvements (secondary outlet)
Project Number: 411

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							225,000	225,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Water Quality (2) Improvements

Project No.: 412



Description: Install screens over the inlets of catch basin at approximately 600 locations throughout the City to reduce the influx of litter, leaves and soil into the storm drain system. The screens, operating on a pulley system, open up during storm events to allow for the collection of drainage. At other times of the year, the debris collects in front of the catch basins and is removed with street sweeping activities.

Purpose / Justification: Improve pollution prevention and water quality by reducing the collection of leaves, litter and dirt in the catch basins and storm drain systems.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: OCTA through the environmental funding provided in Renewed Measure M.

Operating Budget Impact: Minor maintenance costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Subject to funding availability through Renewed Measure M.

Project Name: Water Quality (2) Improvements
Project Number: 412

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection		25,000		25,000				50,000
Land Acquisition								-
Construction		300,000		300,000				600,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	325,000	-	325,000	-	-	-	650,000
Project Funding:								
General Fund		25,000		25,000				50,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive		300,000		300,000				600,000
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	325,000	-	325,000	-	-	-	650,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Oso Parkway Wetlands

Project No.: 413



Description: Utilize existing water flows to enhance the riparian habitat at three locations along the south side of Oso Parkway between Nellie Gail Road and Moulton Parkway. Enhance water quality and improve equestrian trail access.

Purpose / Justification: Improve compliance with NPDES regulations, improve water quality, reduce vectors and enhance recreational opportunities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Vector Control District

Operating Budget Impact: Water Quality projects may increase operating maintenance costs on a per project basis.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Wetlands
Project Number: 413

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							10,000	10,000
Land Acquisition								-
Construction							400,000	400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	450,000	450,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							450,000	450,000
Total Funding	-	-	-	-	-	-	450,000	450,000

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CAPITAL IMPROVEMENT PROJECTS

PARKS

City of Laguna Hills Capital Improvement Project

Program: Parks
Project Name: Aliso Hills Park
Project No.: 234



Description: Development of a park (either passive or active) with trail access, parking and a storage building at the southeast corner of the intersection of Alicia Parkway and Aliso Hills Drive.

Purpose / Justification: Development of a park site for public use and to provide trail access, overflow parking, recreational amenities, and a City storage/yard facility. Three park concepts have been developed. The Park Planning Process is pending.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The development of the park site will increase the operating budget with additional landscape maintenance and site maintenance costs. The determination of these costs will vary depending upon which park option is chosen for development. At a minimum, the operating budget impact is anticipated to be \$4,000 per year for landscape maintenance and \$2,500 for utilities.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Park
Project Number: 234

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							2,600,000	2,600,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,775,000	2,775,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							2,775,000	2,775,000
Total Funding	-	-	-	-	-	-	2,775,000	2,775,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Community Center and Sports Complex Field Renovations

Project No.: 238



Description: This project provides for the replacement of sports turf at the Community Center and Sports Complex two soccer fields every other year and as needed irrigation and drainage modifications/reconstruction. The baseball fields at the Community Center and at Cabot Park receive additional maintenance at the same time.

Purpose / Justification: Safety improvements and playability improvements for the sports fields.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Summer of 2018, 2020 & 2022

Project Name: Community Center and Sports Complex Field Renovations
Project Number: 238

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		240,000		250,000		260,000		750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	240,000	-	250,000	-	260,000	-	750,000
Project Funding:								
General Fund		240,000		250,000		260,000		750,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	240,000	-	250,000	-	260,000	-	750,000

City of Laguna Hills Capital Improvement Project

Program: Parks
Project Name: General Park Renovations
Project No.: 241



Description: Renovation of existing park and playground improvements throughout the City's local park system to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with minor playground improvements to update worn equipment and surfacing.

Projected estimates of needs over the next ten years, by park, are as follows:

Beckenham Park	\$ 75,000
Cabot Park	\$0
Clarington Park	\$125,000
Costeau Park	\$ 25,000
El Conejo Park	\$ 75,000
Knotty Pine Park	\$ 75,000
Mackenzie Park	\$ 60,000
Mandeville Park	\$ 25,000
Mendocino Park	\$150,000
San Remo Park	\$ 80,000
Santa Vittoria Park	\$250,000
Stockport Park	\$0
Veeh Ranch Park	\$125,000

Purpose / Justification: Update the park amenities and infrastructure for enhanced recreational value, safety and capital reinvestment on a recurring and rotating basis with funding every two years.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce unscheduled maintenance of park amenities.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2017-18, FY 2019-20 & FY 2021-22

Project Name: General Park Renovations
Project Number: 241

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design	25,000		25,000		25,000			75,000
Admin/Inspection								-
Land Acquisition								-
Construction	225,000		250,000		275,000			750,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	250,000	-	275,000	-	300,000	-		825,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act	250,000		275,000		300,000			825,000
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	250,000	-	275,000	-	300,000	-		825,000

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CAPITAL IMPROVEMENT PROJECTS

PUBLIC FACILITIES

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Skate Facility Enhancements
Project No.: 506



Description: Enhance the functionality and security of the skate facility at the Laguna Hills Community Center and Sports Complex.

Purpose / Justification: Modification of the skate facility to improve its recreational value, enhance pedestrian access and hockey team warm up area between the skate facility and roller hockey rink, and add amenities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

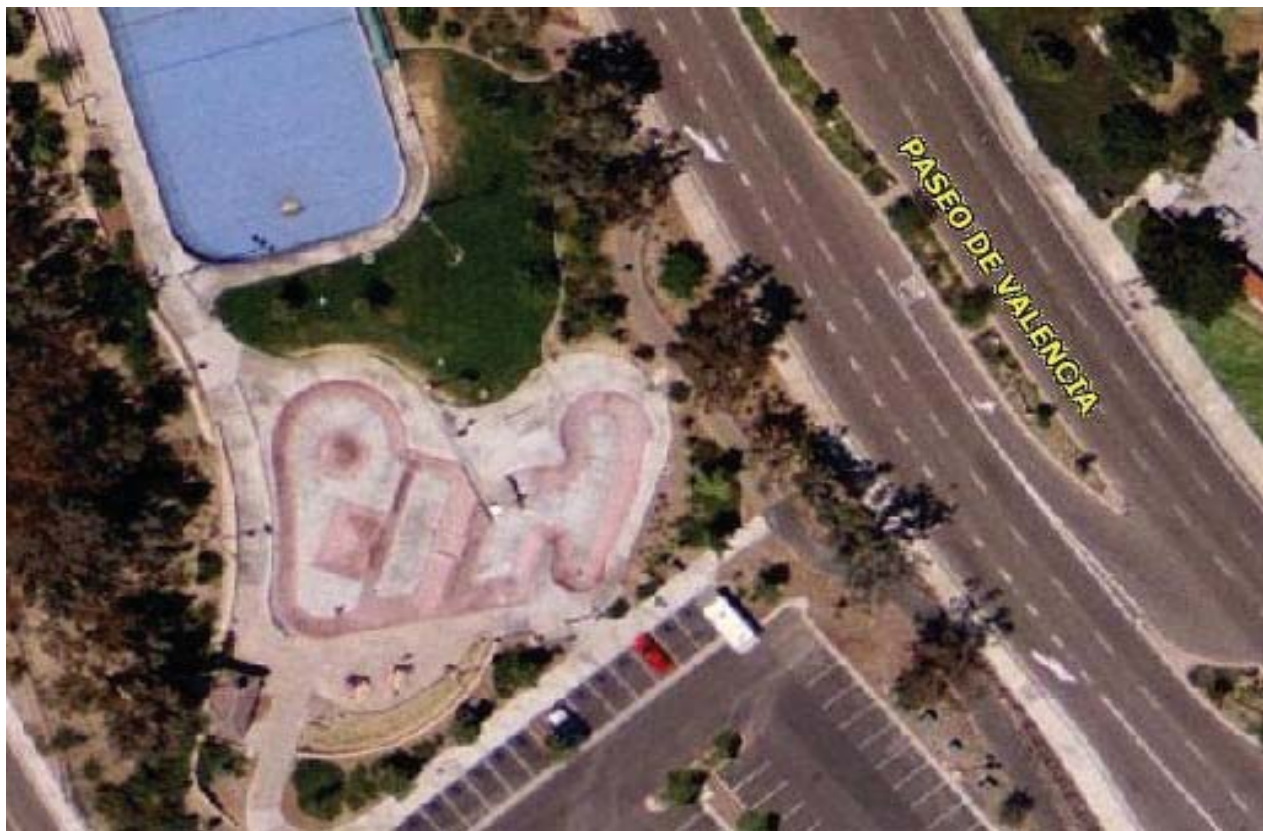
Operating Budget Impact: May impact staffing obligations.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Skate Facility Enhancements
Project Number: 506

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							30,000	30,000
Admin/Inspection							20,000	20,000
Land Acquisition								-
Construction							250,000	250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Equipment & Supply Storage Building

Project No.: 508



Description: Development of an approximately 3,000 SF building for storage of City equipment, vehicles and supplies. The building is to be located at the rear of the proposed Aliso Hills Park. The building would provide an office and restroom for field personnel.

Purpose / Justification: Provide City owned space for equipment, vehicle and supply storage, thus eliminating rented space. Consolidate storage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

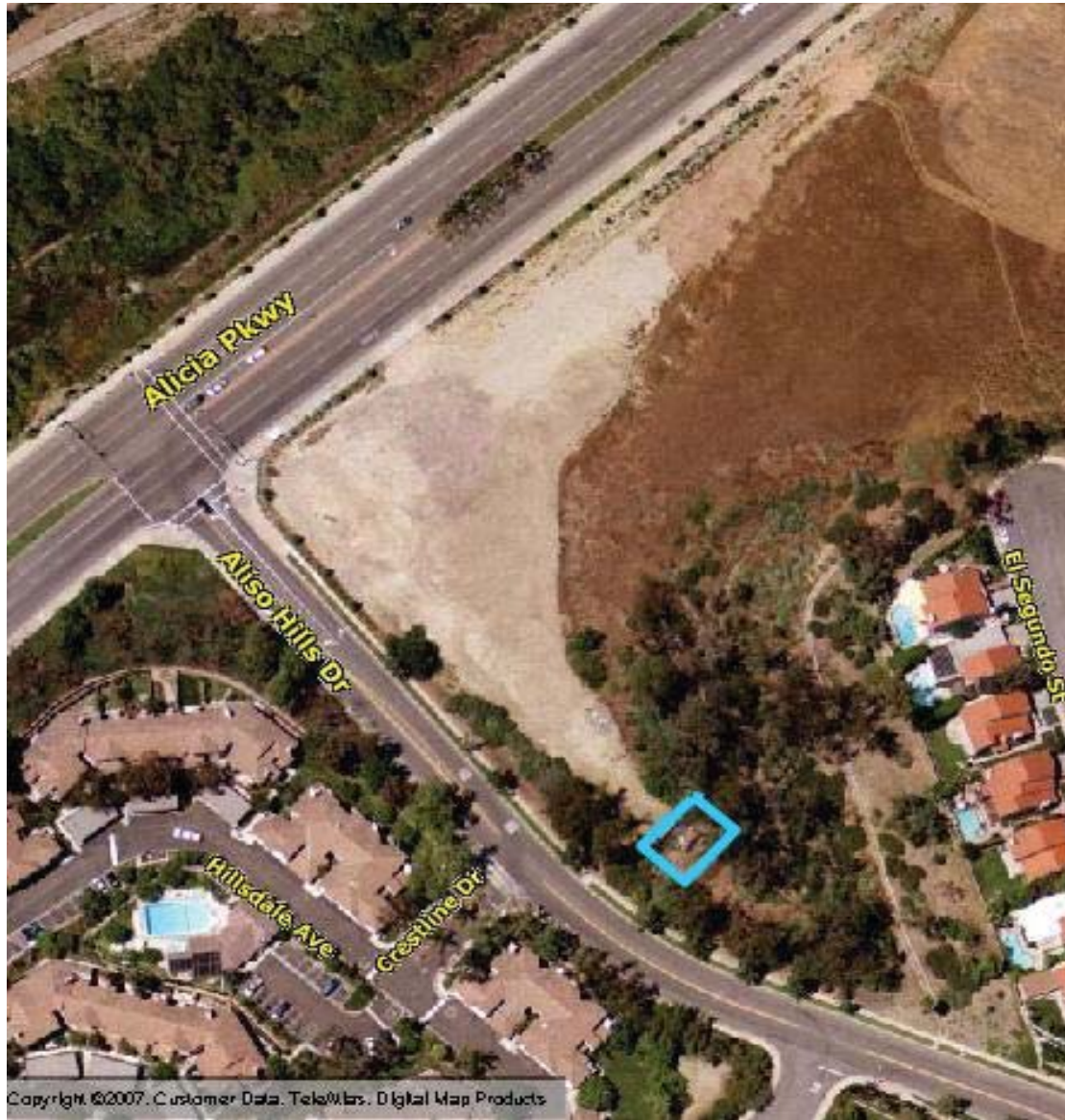
Operating Budget Impact: Annual building maintenance/utility costs estimated at \$6,000. Lease obligation reduction of \$5,500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Equipment & Supply Storage Building
Project Number: 508

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							450,000	450,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	525,000	525,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							525,000	525,000
Total Funding	-	-	-	-	-	-	525,000	525,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Public Art Program - Civic Center
Project No.: 510



Description: Implement an “Early California History” theme of public art at the Laguna Hills Civic Center. The master plan identifies eleven pieces of art under the theme of California’s early history. Specifically, the public art displays will include a variety of art mediums illustrating early California life in Laguna Hills and the Saddleback Valley. Only two pieces of art remain: the plaza sculpture and the rotunda room off the Council Chambers.

Purpose / Justification: The City Council has adopted the Public Art Program and approved an implementation schedule. This type of program was also contemplated in the Urban Village Specific Plan and there is a public art fee in the Plan.

Other Agencies Involved: Unknown at this time. There may be some State agencies that offer public art grants.

Outside Agencies/Entities Clearance or Coordination Needs:
None

Operating Budget Impact: Minimal

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Completion is subject to funding from development in the Urban Village Specific Plan area.

Project Name: Public Art Program - Civic Center
Project Number: 510

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection								-
Land Acquisition								-
Construction/Fabrication							175,000	175,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	200,000	200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other - Public Art Fund							200,000	200,000
Unfunded								-
Total Funding	-	-	-	-	-	-	200,000	200,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Community Center Renovations
Project No.: 513



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center building.

Purpose / Justification: Specified renovations to the interior of the Community Center are based on recommendations made by a reserve analysis carried out on the Community Center. Additionally, wall and roof repairs to the Tower Room have been included in the FY 2017-18 Budget.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Costs will be paid from the Quimby Act Fee Fund and Capital Reserve Fund.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: As scheduled per the budget detail.

Project Name: Community Center Renovation
Project Number: 513

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance	170,000	100,000	60,000	80,000	50,000			460,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	170,000	100,000	60,000	80,000	50,000	-	-	460,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act	100,000							100,000
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds	70,000	100,000	60,000	80,000	50,000			360,000
RSTP Federal Map-21								-
Other - Quimby								-
Other								-
Unfunded								-
Total Funding	170,000	100,000	60,000	80,000	50,000	-	-	460,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Sports Complex Renovations
Project No.: 514



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center Sports Complex.

Purpose / Justification: Specified renovations to Sports Complex are based on recommendations made by a reserve analysis to replace aging infrastructure in a timely manner.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Costs will be paid from Capital Reserve Fund.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: As scheduled per the budget detail.

Project Name: Sports Complex Renovations
Project Number: 514

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance	50,000	30,000		25,000		50,000		155,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	50,000	30,000	-	25,000	-	50,000	-	155,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds	50,000	30,000		25,000		50,000		155,000
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	50,000	30,000	-	25,000	-	50,000	-	155,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Community Center & Sports Complex Energy Efficient Field Lights

Project No.: 515



Description: Upgrade the existing sports field lighting, originally installed in 1999, at the Community Center & Sports Complex to high efficiency and energy conserving light fixtures for the Soccer Fields, Little League Baseball Field and Skate Park/Roller Hockey use areas.

Purpose / Justification: Energy conservation and improved lighting levels for sports field activities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May reduce energy costs up to 50% of current rates.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Community Center and Sports Complex Energy Efficient Field Lights
Project Number: 515

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							10,000	10,000
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment							250,000	250,000
Total Cost	-	-	-	-	-	-	285,000	285,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act							285,000	285,000
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	-	-	285,000	285,000

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CAPITAL IMPROVEMENT PROJECTS

TRAILS AND OPEN SPACE

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trails Master Plan

Project No.: 601



Description: Trail improvement implementation per the Open Space and Trail Master Plan not otherwise described in specific projects.

Purpose / Justification: Trail connections, gap closures, extensions and trail head plazas to serve the community.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

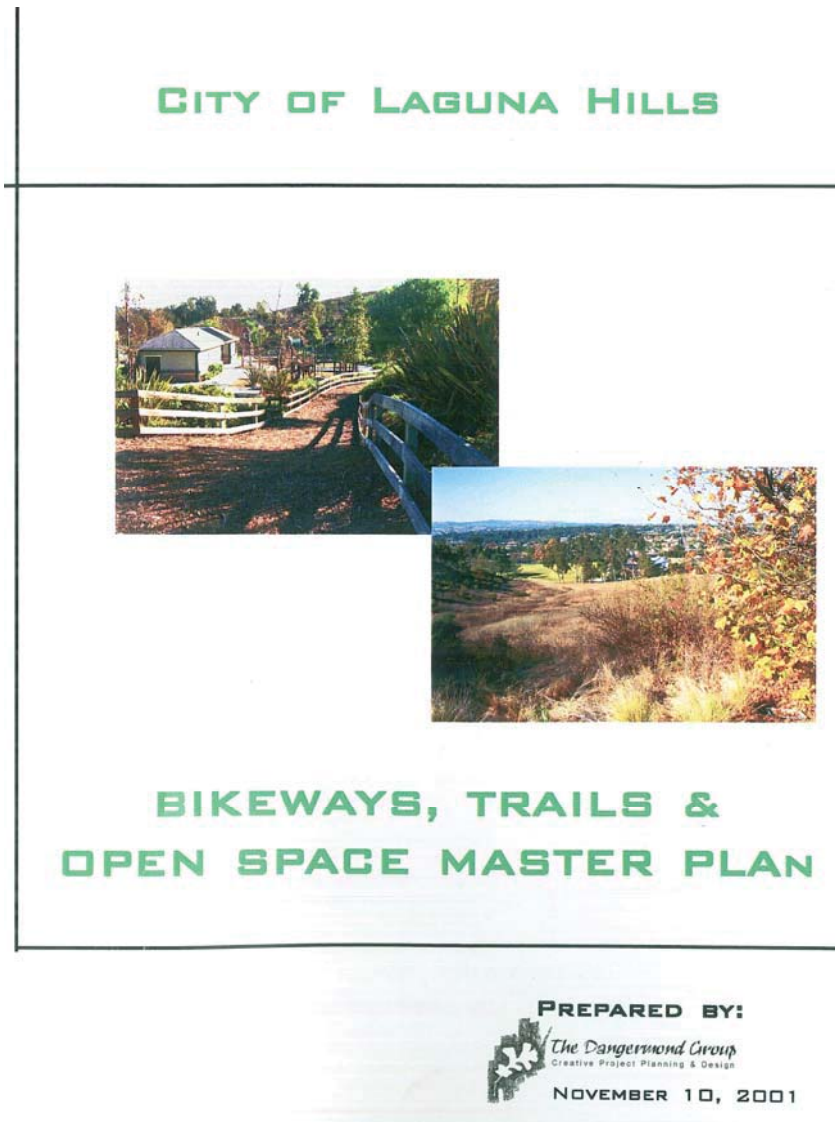
Operating Budget Impact: Unknown

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trails Master Plan - Other Projects
Project Number: 601

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							350,000	350,000
Admin/Inspection							250,000	250,000
Land Acquisition								-
Construction							2,400,000	2,400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,000,000	3,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,000,000	3,000,000
Total Funding	-	-	-	-	-	-	3,000,000	3,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail Head Plaza

Project No.: 606



Description: Development of 19 Trail Head Plazas per the Open Space and Trails Master Plan. One Trail Head Plaza at Clarington Park has been constructed. Five Trail Head Plazas have been designed. 14 sites are pending design. The five designed locations are at Aliso Creek/Paseo de Valencia; Community Center at Alicia Channel/Indian Hill Trail; La Paz Open Space at Moulton Parkway; Mendocino Park at Loop Trail; and Christina Court at Aliso Creek.

Purpose / Justification: Identify the access to the public trail system. Provide information on the trail system.

Other Agencies Involved: Locations that relate to the County Trail system may require a permit from OC Parks.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor maintenance of each Trail Head Plaza estimated at \$500 per year per location.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trail Head Plazas
Project Number: 606

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-	-	-	1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Aliso Hills Channel Ped Crossing JO5PO3
Project No.: 607



Description: Replace the County constructed low flow/grade crossing of Aliso Hills Channel, northerly of Alicia Parkway near Ramona Street.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: County of Orange

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Channel Pedestrian Crossing JO5PO3
Project Number: 607

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							250,000	250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	315,000	315,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							315,000	315,000
Total Funding	-	-	-	-	-	-	315,000	315,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Multi-use Trail - Alicia to La Paz
Project No.: 608



Description: Bike path and multi-use trail from Alicia Parkway to La Paz Road in the Alicia/La Paz Open Space and portions of SCE easement per the Open Space and Trails Master Plan. This trail connects to the Loop Trail, CIP No. 610, the Alicia Parkway Pedestrian Overpass, CIP No. 612, Aliso Hills Park, CIP No. 234 and La Paz Open Space trails, CIP No. 611.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required with Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$3000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Multi-use Trail - Alicia to La Paz
Project Number: 608

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							4,000,000	4,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,200,000	4,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,200,000	4,200,000
Total Funding	-	-	-	-	-	-	4,200,000	4,200,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Multi-use Trail - Community Center to Indian Hill
Project No.: 609



Description: Bike path and multi-use trail from the Community Center & Sports Complex, within the SCE transmission line easement, to Indian Hill Lane per the Open Space and Trails Master Plan. The trail has been substantially designed. Right of way acquisition is pending.

Purpose / Justification: Trail linkage and recreational enhancement

Other Agencies Involved: An easement needs to be acquired from the Aliso Viejo Community Association (or a sub-association) for a portion of the trail route.

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required from Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary ☐ Based on Design ☒ Actual Bid ☐

Schedule: FY 17-18

Project Name: Multi-use Trail - Community Center to Indian Hill
Project Number: 609

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design	50,000							50,000
Admin/Inspection		50,000						50,000
Land Acquisition								-
Construction		700,000						700,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	50,000	750,000	-	-	-	-	-	800,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act	50,000	750,000						800,000
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	50,000	750,000	-	-	-	-	-	800,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Loop Trails in Alicia Open Space
Project No.: 610



Description: Multi-use trail from Medocino Park to Alicia-La Paz Trail. To be coordinated with CIP No. 608.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor trail maintenance estimated at \$1000/year

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Loop Trails in Alicia Open Space
Project Number: 610

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							335,000	335,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	400,000	400,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							400,000	400,000
Total Funding	-	-	-	-	-	-	400,000	400,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: La Paz Multi-Use Trail - Alameda Avenue to Paseo de Valencia

Project No.: 611



Description: Multi-use trail development on the northside of La Paz Road, in the open space, between Alameda Avenue and Paseo de Valencia. This trail is an extension of the trail completed on the northside of La Paz Road from Moulton Parkway to Alameda Avenue and will connect to the future Alicia-La Paz trail.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

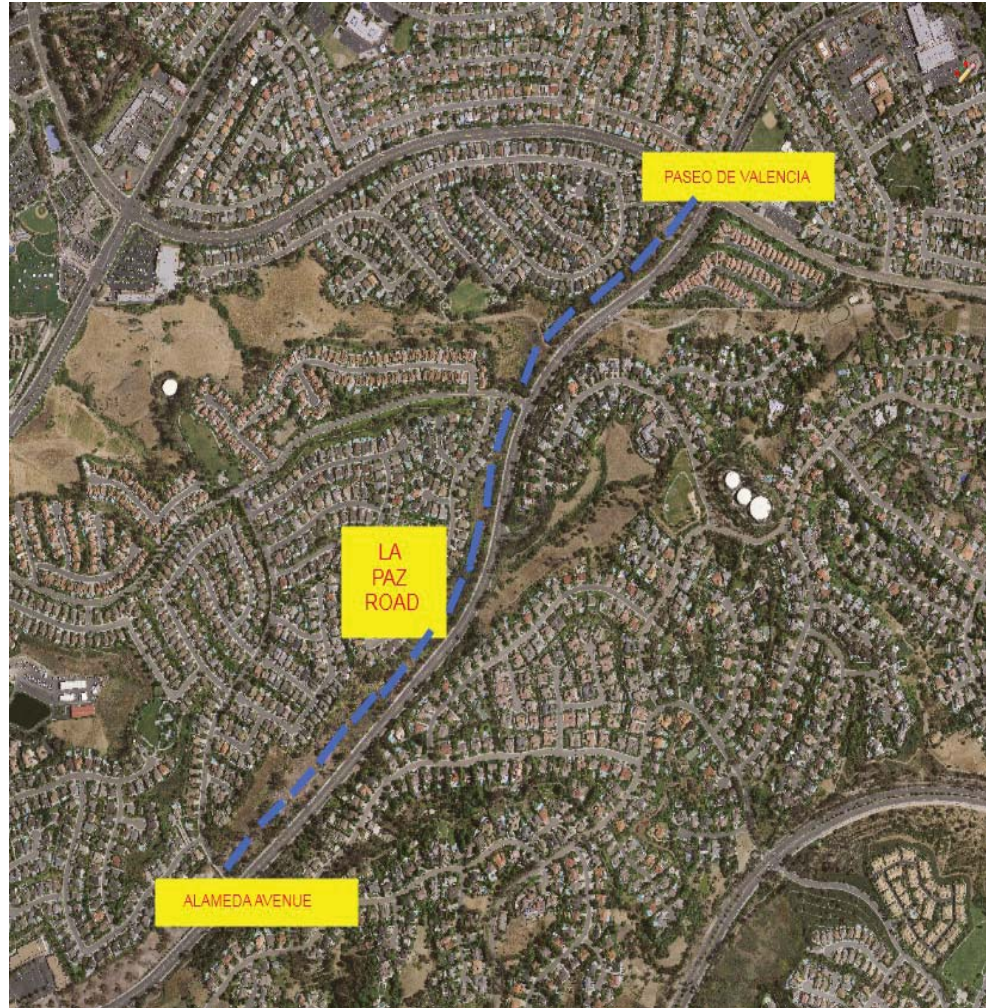
Operating Budget Impact: Minor trail maintenance estimated at \$2,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Multi-use Trail - Alameda to Paseo de Valencia
Project Number: 611

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							4,500,000	4,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,725,000	4,725,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,725,000	4,725,000
Total Funding	-	-	-	-	-	-	4,725,000	4,725,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Alicia Pedestrian Bridge at Trail
Project No.: 612



Description: Pedestrian bridge across Alicia Parkway generally between Community Center Drive and Via Lomas as a trail linkage per the Open Space and Trails Master Plan - outside the SCE right of way.

Purpose / Justification: To provide a safe and convenient trail linkage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

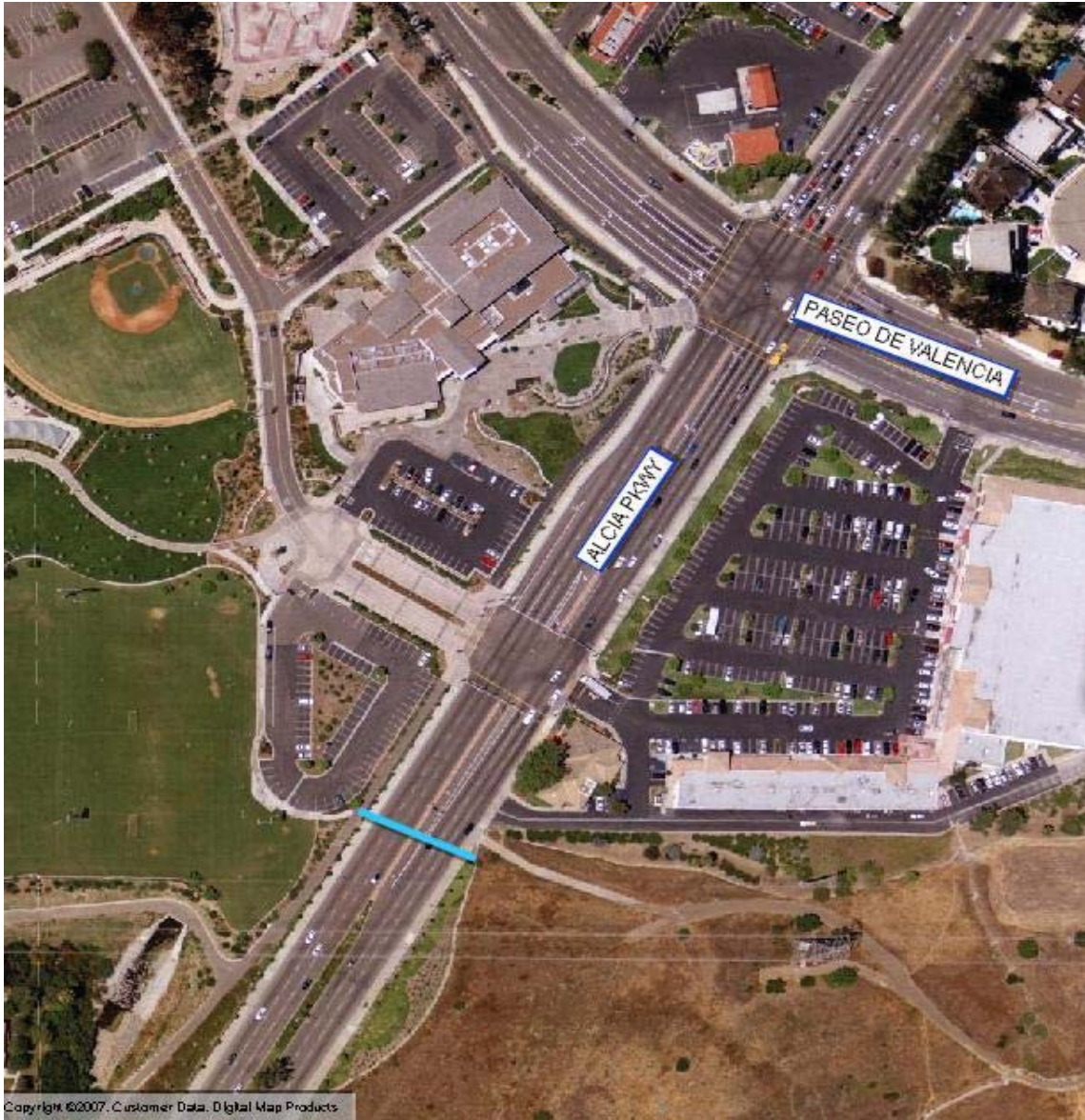
Operating Budget Impact: Minimal costs for routine cleaning of facility

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Pedestrian Bridge at Trail
Project Number: 612

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							125,000	125,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							800,000	800,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail along SJHTC

Project No.: 613



Description: Top of slope multi-use trail from Greenfield Drive to Maverick Circle per the Open Space and Trails Master Plan.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: Caltrans

Outside Agencies/Entities Clearance or Coordination Needs:

Caltrans - this trail is not consistent with Caltrans policies, would require a permit or agreement from Caltrans and may not be approved.

Operating Budget Impact: Additional trail maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trail along SJHTC
Project Number: 613

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							225,000	225,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Trails & Open Space

Project Name: Alicia Open Space Landscape Renovation

Project No.: 614



Description: Open space landscape renovation throughout the Alicia/La Paz Open Space per the Open Space and Trails Master Plan. 54 acres. The project can be phased over many years. A ten-year plan is recommended.

Purpose / Justification: Convert low value weed and obnoxious plant materials to upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$20,000. Annual landscape maintenance costs of \$60,000 and utility costs of \$30,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Open Space Landscaping
Project Number: 614

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							500,000	500,000
Admin/Inspection							250,000	250,000
Land Acquisition								-
Construction							10,250,000	10,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	11,000,000	11,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							11,000,000	11,000,000
Total Funding	-	-	-	-	-	-	11,000,000	11,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: La Paz Open Space Riparian Habitat
Project No.: 615



Description: Open space landscape renovation throughout the La Paz Open Space from Alameda Avenue to Paseo de Valencia per the Open Space and Trails Master Plan. Area of 30 acres. A first phase project was completed for the area between Moulton Parkway and Alameda Avenue utilizing a riparian habitat plant palette.

Purpose / Justification: Convert low value weed and obnoxious plant materials to high value upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$10,000. Annual landscape maintenance costs of \$45,000 and utility cost of \$40,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia
Project Number: 615

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							200,000	200,000
Admin/Inspection							200,000	200,000
Land Acquisition								-
Construction							4,500,000	4,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,900,000	4,900,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,900,000	4,900,000
Total Funding	-	-	-	-	-	-	4,900,000	4,900,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Aliso Hills Area Open Space
Project No.: 616



Description: Renovation of existing irrigated and landscaped slope areas adjacent to homes within the open spaces generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas are:
1) Aliso Hills Road - north-eastside, 150,000 sf.; 2) northwest of Mendocino Park - 280,000 sf; 3) eastside Paseo de Valencia - 75,000 sf; 4) southeast of Mendocino Park - 160,000 sf; 5) northside of La Paz Road from Aliso Hills Road to Paseo de Valencia - 120,000 sf; and 6) north of Mendocino Park - 220,000 sf. The project can be phased over several years and is suitable for inclusion in Landscape Maintenance Assessment District.

Purpose / Justification: Replace antiquated irrigation and marginal landscaping for improved aesthetics, water conservation and community satisfaction. The irrigation system within these areas are upwards of 30 years old, consist of galvanized iron pipe and are not functional in many areas. The landscaping is marginal and is a common source of resident complaint.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within these areas are already under landscape maintenance resulting in no cost increases. The annual landscape maintenance cost is approximately \$40,000. Utility costs may slightly decrease or increase depending upon the final landscape materials installed at these seven locations. The annual utility cost is approximately \$30,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Area Open Space
Project Number: 616

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							300,000	300,000
Admin/Inspection							150,000	150,000
Land Acquisition								-
Construction							4,250,000	4,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,700,000	4,700,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,700,000	4,700,000
Total Funding	-	-	-	-	-	-	4,700,000	4,700,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Oso Parkway Open Space Landscape
Project No.: 617



Description: The renovation of the Oso Parkway Open Spaces, both north and south of Oso Parkway between Moulton Parkway and Cabot Road. The northside landscaping is irrigated and ornamental and the southside landscaping is riparian. The project can be phased over several years and is suitable for inclusion in a Landscape Maintenance Assessment District. This project entails the balance of the City's open spaces along Oso Parkway not improved with CIP Nos. 603 and 604 (FY2008-09)

Purpose / Justification: The existing irrigation system and landscaping on the northside of Oso Parkway is antiquated and requires replacement for proper growth and maintenance. The southside Oso Parkway landscaping is generally not landscaped and is proposed to be developed into riparian and some wetlands habitat consistent with the Open Space and Trails and Master Plan. The area on the northside of Oso Parkway represents approximately 27 acres of slope and parkway landscaping. The area on the southside of Oso Parkway represents approximately 39 acres of hill and valley landscaping.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

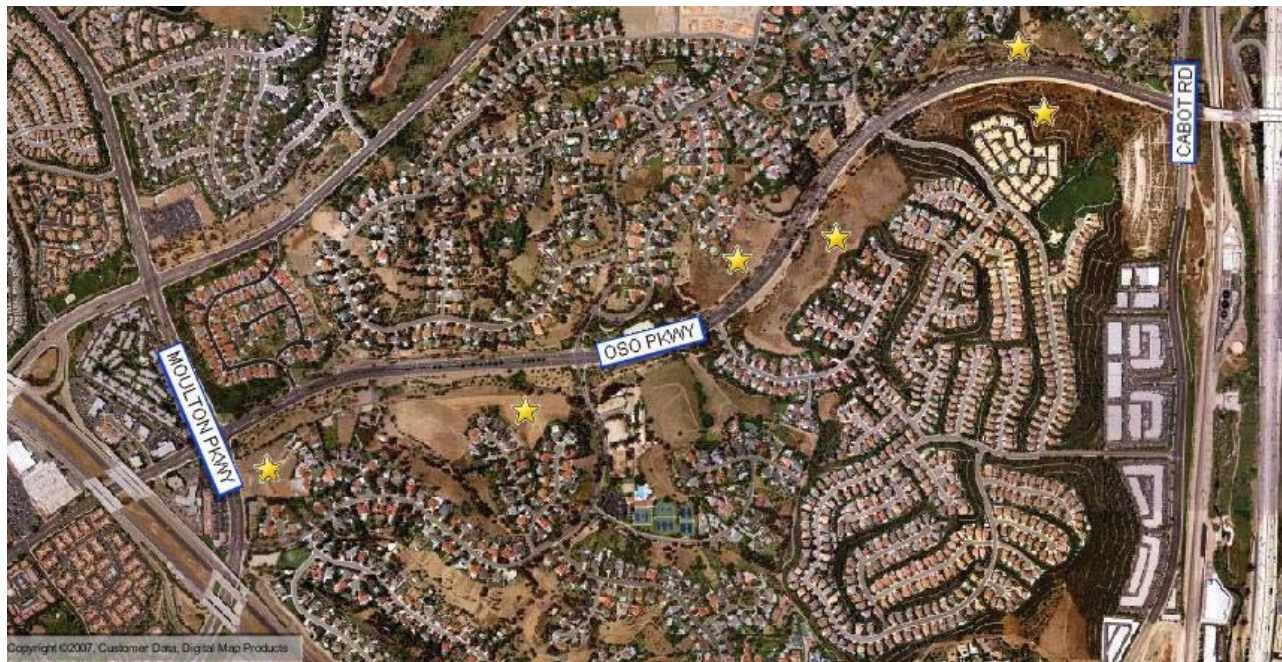
Operating Budget Impact: The northside Oso Parkway landscaping area is already under contract for landscape maintenance and there will be no change in that cost. However, the repair and improvement of the irrigation system may result in slightly higher or lower utility expenses depending upon the plant material selected. The southside Oso Parkway will involve all new landscaping and will result in an estimated annual maintenance cost increase of \$50,000. Utility cost increase of approximately \$5000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Open Space Landscape
Project Number: 617

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							400,000	400,000
Admin/Inspection							200,000	200,000
Land Acquisition								-
Construction							8,000,000	8,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	8,600,000	8,600,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							8,600,000	8,600,000
Total Funding	-	-	-	-	-	-	8,600,000	8,600,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Ridge Route Open Space
Project No.: 618



Description: Temporary conversion of road right of way to alternate uses of trail, passive park, community garden and/or RV storage/parking lot.

Purpose / Justification: Temporary utilization of future road right of way.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Annual landscape maintenance cost of \$3,000 and utility costs of \$2000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Open Space
Project Number: 618

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							675,000	675,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	800,000	800,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							800,000	800,000
Total Funding	-	-	-	-	-	-	800,000	800,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Slope Renovation South of Aliso Creek
Project No.: 619



Description: Renovation of an existing landscape slope southerly of Aliso Creek and westerly of I-5. This slope is approximately 2.4 acres and is in prominent public view.

Purpose / Justification: Replace antiquated irrigation and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

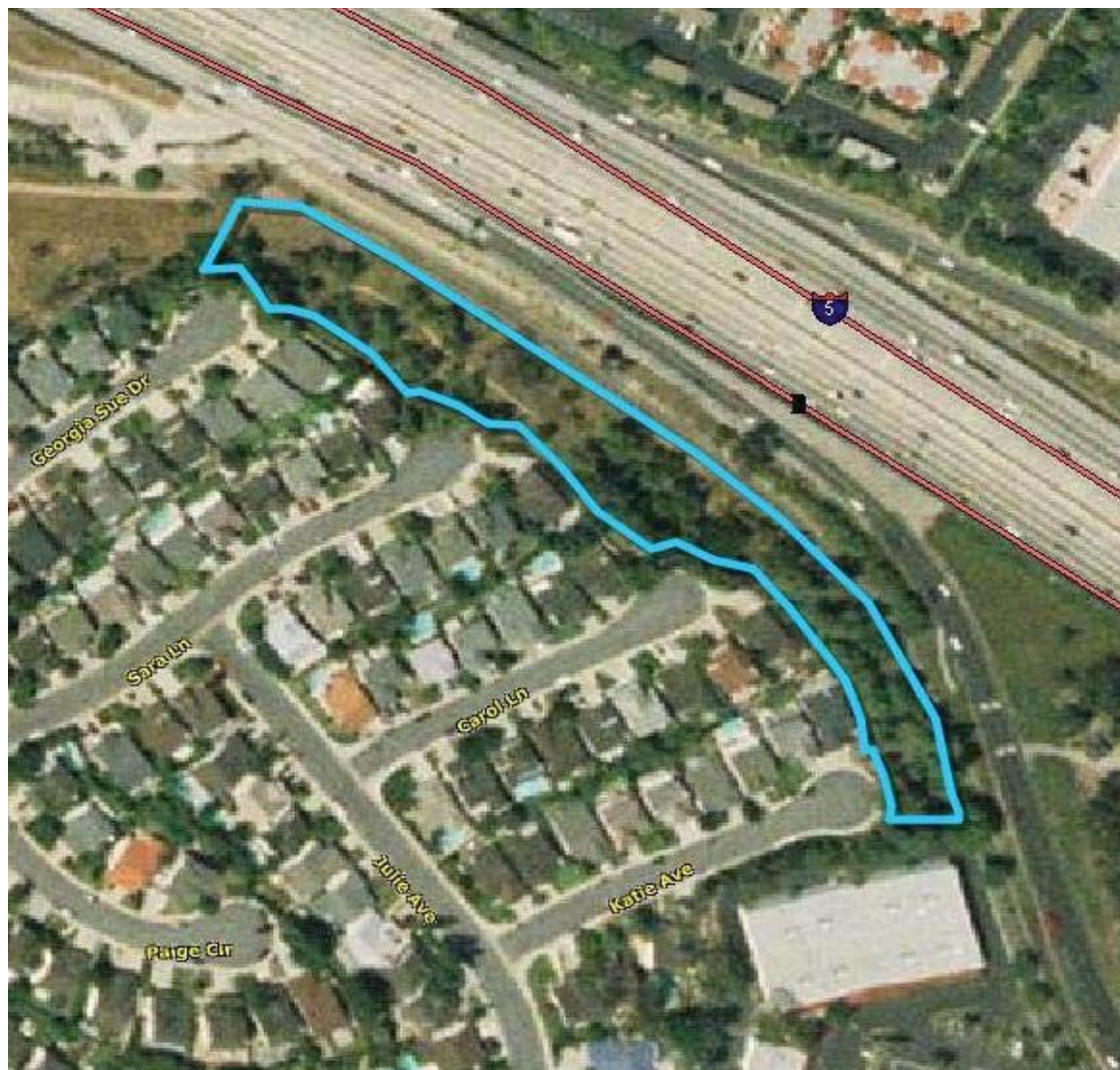
Operating Budget Impact: This site is already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Slope Renovation South of Aliso Creek
Project Number: 619

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							475,000	475,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	600,000	600,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							600,000	600,000
Total Funding	-	-	-	-	-	-	600,000	600,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Miscellaneous Landscape Renovations
Project No.: 620



Description: The renovation of various landscape pockets and otherwise isolated landscape areas that are not a part of other improvement projects to improve landscaping and irrigation systems. These include areas such as the following:

- Slope behind El Capitan from Marin to El Conejo Park (Area 35)
- Corner of Aliso Hills at La Paz (Area 37)
- Alameda east parkway from Aliso Hills to Elena (Area 38)
- Aliso Hills north parkway from Alicia to Mendocino Park (Area 42)
- Triangle on Paseo de Valencia at Cabot (Area 55)
- Slope behind Buena Vista, Los Gatos, Elena, Solano (Area 57)
- Moulton east parkway from Santa Maria to Ridge Route (Area 69.1)
- Santa Vittoria median island at Lake Forest (Area 70)
- Corner of Alameda at La Paz (Area 99)
- Corner of Alicia at Aliso Hills (Area 103)

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Miscellaneous Landscape Renovations - Various Areas
Project Number: 620

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,750,000	1,750,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,750,000	1,750,000
Total Funding	-	-	-	-	-	-	1,750,000	1,750,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Recycled Water Conversions
Project No.: 621



Description: Conversion of existing domestic water based landscape irrigation systems at various open spaces, slopes and parkways to water efficient recycled water systems in the area serviced by Moulton Niguel Water District. Proposed conversion areas include the following:

- Open space north of La Paz and west of Paseo de Valencia (Area 27)
- Northside Luna Bonita from La Serra to El Segundo (Area 37)
- Alameda eastside parkway from La Paz to Aliso Hills (Area 38)
- Oso northside parkway from Tombstone to Bridlewood (Area 53)

Purpose / Justification: Replace antiquated irrigation systems and convert them to recycled water to 1) conserve water 2) utilize a renewable water source and 3) reduce costs for the purchase of water. The City has an obligation under the rules issued by the State and implemented by MNWD to convert to recycled water for irrigation uses when possible.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: MNWD

Operating Budget Impact: The sites are already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Recycled Water Conversions
Project Number: 621

[Site Map](#)



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							825,000	825,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,050,000	1,050,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,050,000	1,050,000
Total Funding	-	-	-	-	-	-	1,050,000	1,050,000

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Appendix 1

FINANCIAL POLICIES

CITY OF LAGUNA HILLS



CITY COUNCIL POLICY

SUBJECT: FINANCIAL POLICIES
POLICY No. 105

Effective Date: July 1, 2015
Last Revision: July 1, 2013

PURPOSE:

Provide the framework and direction for financial planning and decision making by the City Council and City staff. These policies are designed to ensure the financial integrity of the City and a service delivery system that addresses the needs and desires of the citizens of Laguna Hills.

These policies establish financial parameters that will guide the budget development and deliberation process, safeguard financial assets, and maintain the City's strong financial condition.

BACKGROUND:

These policies have been designed to safeguard financial assets, maintain the integrity of financial and accounting systems, and ensure the long-term fiscal viability of the City. The emphasis in these policies is that the long-term implications of financial decisions are fully understood and taken into account in the decision-making process. These policies will be reviewed by the City Council at the beginning of each biennial budget development process.

POLICY:

A. BUDGETING

1. The City Manager shall present a proposed budget to the City Council on a biennial basis to be adopted no later than June 30th preceding the commencement of the two-year budget cycle. The budget will be prepared, presented, and administered by the City Manager and Assistant City Manager/Finance Director. It will serve as the policy document of the City Council for implementing City Council goals and objectives.
2. The City will maintain a long-range fiscal perspective through the use of a two-year operating budget, six-year Capital Improvement Plan, and an Eight-Year Resource Allocation Plan. The Budget will be developed and adopted with a sharp focus on long-term financial solvency and compliance with these Financial Policies.
3. The budget is a resource-allocation document and serves as the financial plan for the City. It will serve as the policy document of the City Council and will

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

provide policy direction to the City Manager in the areas of desired service levels and funding priorities.

4. Opportunities will be provided for public input during the City Council's public review and budget adoption process. Although not required by State or local laws, the City will hold a noticed public hearing prior to the adoption of the budget.
5. The budget document will be prepared so that it: (1) facilitates public study and (2) effectively communicates key economic issues and fiscal policies. Assumptions for underlying revenue sources and expenditure estimates will be explained and documented.
6. It is the City's policy to fund current year operating expenditures with current year operating revenues. In the budget proposal presented by the City Manager, recurring revenues shall meet or exceed recurring expenditures for ongoing operations. The City will strive to achieve and maintain an operating revenues-to-operating expenditures ratio of 1.1 to 1 or greater.

The formula for calculating this ratio is:

$$\frac{\text{Operating Revenues}^{(1)} + \text{Enterprise Fund Net Cash Flow}}{\text{Operating Expenditures} + \text{Direct Net Debt Service}}$$

(1) *For the purpose of this calculation, Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of Operating Revenues.*

7. No one-time, non-recurring revenues or Gas Tax revenues may be used in determining the ratio defined in paragraph 6 of this section. In the event this ratio is impossible to maintain without cuts in service levels, the City Manager will present recommended actions to the City Council.
8. The City Council may authorize the use of reserves and/or non-recurring revenues to balance the budget when unforeseen events occur that reduce the City's recurring revenues, and to direct the City Manager to make budgetary recommendations that will re-balance the budget within a specified timeframe.
9. All budgetary procedures will conform to state regulations and Generally Accepted Accounting Principles (GAAP) for governmental agencies.
10. The City's budget will be presented by department with a logical breakdown of programs. The budget format will clearly outline the major service areas and the associated expenditures.
11. The budgeting process will include quarterly reports to the City Council and will include budgetary status and compliance. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary modifications. The City Manager shall also inform the City Council if operating revenues are projected to decrease by more than 10% from the adopted Budget.
12. All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period.

CITY COUNCIL POLICY

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FINANCIAL POLICIES

13. Departmental budget control shall be the responsibility of the Department Head. Department Heads shall, with the concurrence of the Assistant City Manager/Finance Director, have the authority to move appropriations between line items within their departmental budgets. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget.
14. At the discretion of the City Manager, expenditures may be moved from one capital improvement project to another within the adopted Capital Improvement Plan.
15. During the budget cycle, special circumstances may require an increase in the appropriations established in the adopted budget and would require a budget amendment. These may include:
 - a) changes to spending priorities;
 - b) increase in operating or capital expenditures;
 - c) decrease in operating revenues.
16. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council approval is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

B. CAPITAL PLANNING

1. The purpose of the Capital Improvement Plan is to systematically plan, schedule, and finance capital projects as approved and prioritized by the City Council. The Capital Improvement Plan will be a six-year plan and will include major rehabilitation costs to existing infrastructure and facilities, as well as the cost of new facilities or capital improvements. Staff will inventory and assess the condition of all major capital assets every two years and make recommendations to the City Council regarding any modifications to the Capital Improvement Plan as part of the budget development process.
2. Capital projects will include projected changes in operating and maintenance costs, work force requirements, productivity, and risk management considerations.
3. A capital improvement project shall be established for all projects greater than \$100,000 with an expected useful life of at least 3 years that also meet the definition of a public project per Section 22002 of the State Public Contracts Code. These include projects involving construction, reconstruction, alteration, renovation, improvement, demolition or major repair work. This excludes routine, recurring and usual work for the preservation, protection, or maintenance of publicly owned land, improvements and equipment.
4. For purposes of this policy, the scope of a proposed capital improvement project may be defined as the work to be undertaken at a single location. However, if work at a specific location would not otherwise meet the cost threshold for

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establishing a separate capital improvement project and similar work is to take place at other locations(s) during the six-year plan, then all such similar work shall be defined as one capital improvement project.

5. The Capital Improvement Plan process will realistically assess potential future revenues and avoid commitments for projects that lack economic feasibility. The Capital Improvement Plan will recognize the borrowing limitation of the City and the debt tolerance of the City as a whole.
6. All budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

C. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The City's accounting and financial reporting systems shall be maintained in accordance with generally accepted accounting principles (GAAP) and other standards promulgated by the Governmental Accounting Standards Board (GASB).
2. The City shall prepare an annual report, in a Comprehensive Annual Financial Report (CAFR) format, which shall conform to the reporting standards established by the Governmental Accounting, Auditing and Financial Reporting (GAFR).
3. The annual financial report will be audited each year by an independent auditor. A new independent auditor shall be selected competitively, through a formal public request for proposal process, at least every six years pursuant to State law.
4. An Audit Committee shall be formed consisting of the City Manager, or his designee, and two Council Members for the purpose of providing a direct line of communication between the auditor and the City Council. The City Attorney shall be available to advise the Audit Committee.

D. CASH MANAGEMENT, INVESTMENTS, AND BANKING RELATIONS

1. Investments and cash management will be the responsibility of the Deputy Treasurer/Finance Director under the direction of the City Manager/Treasurer.
2. In accordance with Section 53646 of the Government Code, the City Council will review and update annually a specific investment and portfolio policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are: safety; compliance with Federal, State and local laws; liquidity; and yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and the criteria used to determine qualified depositories/dealers.
3. In the selection of banking services, a competitive public request for proposal process will be used at least every ten years.

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FINANCIAL POLICIES

E. DEBT MANAGEMENT

1. The most appropriate use of debt financing is for the purchase or construction of major capital facilities that will serve as a long-term community asset. In this instance, the use of a long-term debt instrument can spread the acquisition and construction costs of the facility over the period of years during which it will be used by the community. On the one hand, today's taxpayers need not pay for benefits enjoyed by others in the future. On the other hand, current residents should not burden their successors with costs that exceed the benefits of aging facilities.
2. The City will not use long-term debt financing for any recurring purpose such as current operating and maintenance expenditures.
3. The City's debt management shall conform to all other budgeting and financial reporting policies where applicable. All debt issuance shall comply with Federal and State requirements.
4. The term of any City debt issue shall not exceed the useful life of the assets being acquired or constructed by the debt issue.
5. Accompanying each debt issue will be an assessment of the City's capacity to repay the debt. The assessment will address the effects on the current Operating Budget, Capital Improvement Plan, and Eight-Year Resource Allocation Plan. Commitments to future operations, maintenance costs and stable debt retirement sources will also be identified.
6. For all outstanding General Fund debt, the City will not exceed a maximum debt burden of 12% of Operating Revenues. This debt service ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Service}^{(1)}}{\text{Operating Revenues}^{(2)} + \text{Enterprise Fund Net Cash Flow}}$$

(1) *Direct Net Debt is defined as any debt service paid by the General Fund and does not include self-supporting debt such as special assessments.*

(2) *For the purpose of this calculation Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of General Fund Revenues.*

7. In addition, the City shall calculate the Direct Net Debt Per Capita ratio and verify that it falls within the guidelines as recommended by Standard & Poor's bond rating agency to assure that the City maintain the best possible bond rating. The ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Outstanding}^{(1)}}{\text{Population}}$$

(1) *Direct Net Debt is defined as debt that is supported by the General Fund. It does not include any self-supporting debt such as special assessments.*

CITY COUNCIL POLICY

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FINANCIAL POLICIES

8. No bond issue will be undertaken without consulting appropriate external financial advisers, bond counsel and disclosure counsel. Financial advisers and bond counsel will be selected in a manner consistent with the City's customary practice of hiring professional services.
9. The City will provide full disclosure on every financial report and bond prospectus and will strive to maintain the best possible bond rating on all debt issuances including an AA implied underlying General Fund rating from Standard & Poor's, or its equivalent. Ongoing efforts will be taken to improve and enhance the City's bond rating and the marketability of its debt.

F. REVENUE AND EXPENDITURES

1. The City will maintain a level of expenditures which will provide for the health, safety and welfare of the residents of the community.
2. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of fluctuations in any single revenue source. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.
3. The City will project revenues using conventional forecasting methods including trend and statistical analysis. In the case of assumption uncertainty, conservative projections will be utilized based on appropriate and available socio-political and economic factors.
4. Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the City's Capital Improvement Plan and local government priorities, and whose operation and maintenance costs have been included in operating budget forecasts.
5. User fees shall not exceed the reasonable estimated cost of providing the service (or for administering the regulatory program) for which the fee is charged and shall not be levied for revenue generating purposes. Such costs are to be apportioned so that charges allocated to a payer bear a fair and reasonable relationship to the payer's burdens on or benefits from the service or regulatory activity.

User fees shall be established to ensure that the fees are reasonable, fair, equitable in nature, and are proportionately representative of the costs incurred by the City. The City shall recalculate the full cost of activities supported by user fees to take into account inflation and other cost increases at least every seven years.

6. Direct development processing costs and related administrative expenses shall be totally offset by development fees, whenever possible. However, in the interest of public health, safety and welfare, the City Council may, at its discretion, establish a charge and or fee that does not fully recover the costs of providing the service.

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FINANCIAL POLICIES

7. The City Manager will provide quarterly reports to the City Council that compares year-to-date actuals with revenue projections. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary measures.
8. Gas tax revenues will be annually earmarked to offset all costs in connection with the City's annual street maintenance program. The City will strive to maintain this program in such a manner that will not require the infusion of General Fund revenues.

G. FUND BALANCE

1. Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.
 - Nonspendable fund balance (inherently nonspendable)
 - Restricted fund balance (externally enforceable limitations on use)
 - Committed fund balance (self-imposed limitations on use)
 - Assigned fund balance (limitation resulting from intended use)
 - Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is prepaid items. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above.

2. Committed Fund Balance: The City Council may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment.
3. Assigned Fund Balance: These are amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the City Manager, or his/her designee, for the purpose of reporting these amounts in the annual financial statements.
4. Unassigned Fund Balance: These are the residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories.
5. Restricted fund balance should be spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance are available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, then committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts

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FINANCIAL POLICIES

H. RESERVES

1. The City will strive to achieve and maintain a minimum Assigned and Unassigned (hereafter, Unrestricted) Fund Balance Reserve of 35% of the annual operating budget for operating contingencies, emergencies caused by calamitous events, economic uncertainty and to stabilize fluctuations in cash flow requirements. The formula for calculating this ratio is:

$$\frac{\text{Budgeted or Projected Year End Unrestricted Fund Balance}}{\text{Current Operating Expenditures}}$$

The City will also strive to achieve and maintain a minimum Unassigned Fund Balance of 25%. The formula for calculating this ratio will be the same as that above, but will exclude Assigned portions of Fund Balance.

2. In order to meet long-range maintenance and future equipment repair and replacement needs, the City shall maintain Maintenance Reserve Funds for: the Community Center; the Sports Complex; the Civic Center; and park equipment for component parts with a value of over \$ 50,000. The City shall maintain a fiscally responsible funding plan that will fully fund the long-term maintenance and replacement costs of major capital equipment within these facilities.

The City shall conduct a reserve analysis study to determine the amount required to fully fund the Maintenance Reserve at least every seven (7) years. The City will annually assign a portion of fund balance to fully fund the anticipated maintenance and replacement costs for identified components.

3. A Liability Self-Insurance Fund shall be maintained for the purpose of setting aside resources for costs not covered by the City's insurance programs such as claims within the City's self-insurance retention.
4. The City shall maintain a PERS Employer Contribution Stabilization Fund in order to reduce volatility in the employer contribution rates set by PERS. If the City's Actual Required Contribution (ARC) in any given year falls below 9%, the City shall contribute to this stabilization fund the difference between 9% and the City's actual ARC. In years when the actual ARC is above 9%, the City Manager may use monies in the Stabilization Fund to pay for any contribution amounts above 9%. The City Manager will notify the City Council when monies from this fund are used to pay any portion of the City's ARC above 9%.
5. The City shall remain in compliance with the requirement of the Government Accounting Standards Board's (GASB) most current Statements for the accounting and disclosure of information regarding the City's measurement and recognition of pension expenditures and related assets and liabilities.

I. EMPLOYEE COMPENSATION

1. The City has an established employee compensation program that is designed to attract and retain highly qualified individuals who are capable of delivering a

CITY COUNCIL POLICY

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FINANCIAL POLICIES

high level of service in a streamlined organization. The City will continue this commitment to competitive, market-based compensation and pay for performance.

2. For non-management employees, the City will strive to maintain a highly competitive salary and benefits program which sets the top step of salary ranges at 5% above the Comparator Agencies average for each comparable position. The Comparator Agencies are those cities identified in the City's 2011 Comprehensive Compensation Study. The City Manager will annually conduct a survey of comparable positions in the Comparator Agencies and recommend to the City Council salary adjustments in keeping with this policy, or any current Memorandum of Understanding.
3. Salary adjustments within a classification range may be given after the required comprehensive performance appraisal and will be based on merit only.

ATTACHMENTS:

None



Appendix 2

MAJOR PLANS

CITY OF LAGUNA HILLS

Rating Results for Proposed FY 2017-19 Major Plans

	Status	Average	Rating of Interest Summary				
			Carruth	Gilbert	Kogerman	Heft	Sedgwick
Traffic Commission							
Develop a Golf Cart Transportation Plan to authorize golf carts to cross Paseo de Valencia and traverse other streets		0.2	0	0	1	0	0
Parks and Recreation Commission							
Install holiday decorations within the City's medians to include lights and banners	✓	1.2	0	0	2	2	2
Establish a City branding campaign and incorporate the brand throughout the City, such as its entry ways and within City parks		0.4	0	0	1	1	0
General Government							
Develop and implement a Public Art Master Plan for the Civic Center and the Urban Village Specific Plan Area		0.0	0	0	0	0	0
Conduct a Recreational Needs Assessment and Master Plan for the Community Center and Sports Complex	✓	1.8	2	2	2	2	1
Develop a City-wide Holiday Decoration Plan for Thanksgiving through January 1 and Memorial Day through July 4	✓	1.2	0	0	2	2	2
Non-Departmental							
Upgrade all technology and audio-visual systems in the City Council Chamber	✓	1.6	2	1	2	2	1
Community Development							
Complete a draft Sign Ordinance update to reflect new case law and propose streamlining the approval process		1.0	0	0	2	2	1
Evaluate the Alicia Gateway to identify possible land use change and redesign opportunities for the area		0.8	0	0	2	2	0
Public Services							
Develop a 5-year expenditure plan for parks and recreational facilities to be funded with development fees from Five Lagunas	✓	1.6	2	2	0	2	2
Council Member Heft							
Join the Chamber of Commerce as a top tier sponsor.		1.0	0	0	1	2	2
Alternative City Council Proposals							
Develop a Golf Cart Transportation Plan to authorize golf carts to cross Paseo de Valencia and traverse other streets provided that the City of Laguna Woods accept liability and pay a proportional share of the cost of the Plan		0.6	0	0	1	1	1

✓ - Project approved by the City Council as a Major Plan and funding has been incorporated into the proposed FY 17-19 Biennial Budget



Appendix 3

BUDGET PROCESS, BUDGETARY BASIS AND ACCOUNTING PRICIPLES

CITY OF LAGUNA HILLS

BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

PRESENTATION

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds used by the City of Laguna Hills are grouped as follows:

Governmental Funds

General Fund

The General Fund is the chief operating fund of the City and is used to account for all financial resources traditionally associated with government, which is not required legally or by sound financial management to be accounted for in another fund.

Capital Projects Fund

The Capital Projects Fund is used to account for and report the financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of the City's capital facilities and other capital assets.

Special Revenue Funds

The Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects. The City of Laguna Hills maintains special revenue funds for gas taxes, various types of transportation funding, and grants for air quality improvement, law enforcement, community development and recycling programs.

Fiduciary Funds

Agency Fund

The City of Laguna Hills maintains separate agency funds to account for construction deposits and trust monies from builders, land developers and other agencies, as well as for deferred compensation retirement funds held for City employees. These funds are custodial in nature and do not involve measurement of results of operations.

CITY OF LAGUNA HILLS
BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Proprietary Funds

Property Leasing

The City Hall Fund is used to account for activity pertaining to the leasing of certain areas in the Laguna Hills Civic Center, which has been the City Hall site and seat of government since June 28, 2004.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All of the governmental funds and agency funds are accounted for using the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows and outflows of cash. Revenues are only recognized to the degree it becomes measurable and available to finance expenditures of the fiscal period. Expenditures are generally recognized when payment is due; since it is only at that time they are normally liquidated with expendable available finance resources.

BUDGETARY POLICY AND CONTROL

General Budget Policies

The City Council approves the biennial budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the City Council. The City Council has the legal authority to amend the budget during the fiscal year. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget. The City Manager also has the authority to move expenditures from one capital improvement project to another within the adopted Capital Improvement Plan. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control is total expenditures by fund. Formal budgetary integration is employed as a management control device during the year for the governmental type funds.

Variances between budget and actual activity are reported to the City Manager quarterly during the fiscal year and periodic amendments are made to the budget to reflect changes in budget estimates.

CITY OF LAGUNA HILLS
BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Continuing Appropriations

All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period. All budget capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

Budgetary Basis of Accounting

Budgets for the governmental type of funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). For all governmental funds types, financial statements comparing the legally adopted budget with actual data on the budgetary basis are included in the City Comprehensive Annual Financial Report.

* * * * *

CITY OF LAGUNA HILLS

BUDGET PROCESS

The process adopted for this biennial budget document demonstrates the City's effort to provide a forthright style of financial management. The City's objective is to carry a "goal-driven" approach throughout the budget process. In doing so, the City budget is a "strategic" planning tool which aligns the City's operating and capital goals with the fiscal stability of the City.

Accordingly, the following are the six budget process phases and their respective major milestones:

- Phase 1 - Stakeholder Participation
Management Staff Strategic Planning Session; Parks and Recreation Commission to review policies and recommendations in connection with parks and recreation operations of the City and the prioritization of parks capital projects; Traffic Commission to review policies and recommendations in connection with pertinent portions of public works and engineering operations of the City; Discussion begins on Major Plans and CIP.
- Phase 2 - Policy Development and Review
City Council review and update of City's financial policies.
- Phase 3 - Strategy Planning and Goal Setting
Development of preliminary Major Plans, Work Programs, CIP 6-Year plan, and 8-Year Financial Plan; City Council Strategic Planning Session to review Commission recommendations and review and rank proposed Major Plans and Work Programs.
- Phase 4 - Financial Resource and Policy Linkage
Continue development of CIP; Continue development of Departmental operating budgets; City Manager review of proposed CIP; City Manager review of proposed Departmental Operating Budgets; Complete revenue projections; City Council Study Session on proposed Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.
- Phase 5 - Communication of Plan
Staff completes proposed Operating Budget, CIP and 8-Year Financial Plan; City Council holds public hearing and adopts final Operating Budget and CIP for the Biennial Budget; Final budget document printed and distributed; Budget posted on the Internet.

CITY OF LAGUNA HILLS

BUDGET PROCESS

- Phase 6 - Accountability and Performance Measurement
Mid-year Budget Review and Mid-cycle Budget Review.

ADOPTION

The budget is adopted by resolution. It is developed on a modified accrual basis of accounting, including revenues and expenditures expected to be realized during the budgeted fiscal years. The fiscal year begins on July 1 and ends June 30. The City Council adopts a biennial budget before July 1 of every other fiscal year, immediately following the municipal election cycle.

AMENDMENTS

The City reviews its biennial budget during December 31st of each fiscal year and at mid-cycle (June 30th after 1st year of operation). At these times, when deemed necessary, budget amendments may be made. Amendments that do not affect the “bottom line” for the City may be recommended by the Assistant City Manager, for approval by the City Manager who has the authority to transfer amounts between departments and funds. Budget amendments that will bring about a change in the total appropriation require City Council approval in the form of a resolution.

* * * * *



Appendix 4

BUDGET CALENDAR

CITY OF LAGUNA HILLS

BUDGET CALENDAR

FY 2017 – 2019

PHASE 1 - STAKEHOLDER PARTICIPATION February 2017 – April 2017

- Management/Staff Strategic Planning Session
- Parks and Recreation Commission to provide recommendations in connection with parks and recreation operations and the prioritization of parks capital projects.
- Traffic Commission to provide recommendations in connection with public works and engineering operations.
- Discussion begins on Major Plans and CIP.

PHASE 4 - FINANCIAL RESOURCE & POLICY LINKAGE April 2017 – May 2017

- Continue development of CIP and Department Operating Budgets.
- City Manager review of CIP and Operating Budgets.
- Complete revenue projections.
- **City Council** Study Session on Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.

PHASE 2 - POLICY DEVELOPMENT & REVIEW March 2017

- **City Council** review the City's financial position and policies.

PHASE 5 – COMMUNICATION OF PLAN May 2017 – June 2017

- Completion of Proposed Operating and CIP Budgets.
- Completion of 8-Year Financial Plan
- **City Council** holds public hearing and adopts Operating & CIP Budgets.
- Biennial Budget printed and posted on Internet.

PHASE 3 – STRATEGIC PLANNING & GOAL SETTING March 2017 – April 2017

- Development of preliminary Major Plans, Work Programs, CIP 6-Year Plan, and 8-Year Financial Plan.
- **City Council** Strategic Planning Session to review Commission recommendations, and review and rank proposed Major Plans and Work Programs.

PHASE 6 - ACCOUNTABILITY & PERFORMANCE MEASUREMENT Ongoing

- Mid-year Budget Review.
- Mid-cycle Budget Review.
- Quarterly Financial Reports.



Appendix 5

APPROPRIATIONS LIMIT

RESOLUTION NO. 2017-06-13-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017/2018 IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA, AND SECTION 7910 OF THE GOVERNMENT CODE

WHEREAS, Article XIII B requires public entities in the State of California to set an annual Appropriations Limit; and

WHEREAS, the league of California Cities issued in March 1991 uniform guidelines for the implementation of the provision of Article XIII B of the California Constitution; and

WHEREAS, Government Code Section 7910 calls for the adoption of the annual Limit prior to the beginning of the Fiscal Year 2017/2018; and

WHEREAS, Article XIII B requires the City Council to select the population and inflation factors for the year's Appropriations Limit calculation; and

WHEREAS, the Appropriations Limit must be adhered to in adopting the City's Biennial Budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

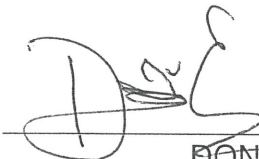
SECTION 1. That in accordance with Article XIII B of the Constitution of the State of California and Section 7910 of the Government Code and as set forth in detail in the attached Exhibit "A" the Appropriations Limit beginning July 1, 2017, is established at \$37,791,907.

SECTION 2. That the inflation factor being utilized to calculate the Fiscal Year 2017/2018 Appropriations Limit is based on the percentage change in California's per capita income.


SECTION 3. That the population factor being utilized to calculate Fiscal Year 2017/2018 Appropriations Limit is the population growth for the County of Orange.

SECTION 4. That the Appropriations Limit shall not be exceeded in the adopted budget nor by any proposed amendment to the budget.

PASSED, APPROVED, AND ADOPTED this 13th day of June, 2017.


DONALD SEDGWICK, MAYOR

ATTEST:


MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of
Resolution No. 2017-06-13-2 adopted by the City Council of the City of Laguna Hills,
California, at a Regular Meeting thereof held on the 13th day of June 2017, by the
following vote:

- AYES: Council Members Gilbert, Heft, Kogerman, Mayor Pro
Tempore Carruth, and Mayor Sedgwick
- NOES: None
- ABSENT: None
- ABSTAIN: None

(SEAL)

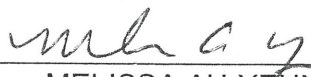

MELISSA AU-YEUNG, CITY CLERK

Exhibit A
CITY OF LAGUNA HILLS
Appropriations Limit Summary

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative." The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues.

Section 7910 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year..."

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

Comparing the FY 2017/18 Appropriations Limit of \$37,791,907 and the Appropriations Subject to the Limit of \$12,849,932 indicates that the City will be well below its Appropriations Limit. The City's budgeted revenues for FY 2017/18 subject to limitation will be below its legal limit by \$24,941,975.

2016/17 Appropriations Limit

2016/17 factor - change in per capita personal income	5.37%
2016/17 factor - change in County population	0.99%
\$34,015,765 x 1.0537 x 1.0099	\$ 36,197,251

2017/18 Appropriations Limit

2017/18 factor - change in per capita personal income	3.69%
2017/18 factor - change in County population	0.69%
\$36,197,251 x 1.0369 x 1.0069	\$ 37,791,907



Appendix 6

BUDGET RESOLUTION

RESOLUTION NO. 2017-06-13-5

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING THE OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, AND OTHER APPROPRIATIONS FOR THE CITY OF LAGUNA HILLS FOR FISCAL YEARS 2017/2018-2018/2019

WHEREAS, the City Manager of the City of Laguna Hills has submitted to the City Council a proposed budget for Fiscal Years 2017/2018-2018/2019; and

WHEREAS, the City Council did consider said proposed budget and set June 13, 2017, as the date of public hearing; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing, and all comments presented to the City Council were considered and evaluated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Manager's proposed operating budget shall be adopted in the amount of \$20,420,402 for Fiscal Year 2017/2018 and \$20,420,017 for Fiscal Year 2018/2019, and shall include any changes made and approved as a result of the City's public hearing conducted on June 13, 2017.

SECTION 2. The City Manager's proposed Capital Improvement Plan shall be adopted in the amount of \$1,932,000 for Fiscal Year 2017/2018 and \$1,795,000 for Fiscal Year 2018/2019, and shall include any changes made and approved as a result of the City's public hearing conducted on June 13, 2017.

SECTION 3. The City Manager's proposed debt service appropriation shall be adopted in the amount of \$1,785,387 for Fiscal Year 2017/2018 and \$1,790,881 for Fiscal Year 2018/2019.

SECTION 4. The City Manager's following proposed appropriations for other funding uses shall be adopted in the amount listed in the following table for Fiscal Year 2017/2018 and Fiscal Year 2018/2019, and shall include any changes made and approved as a result of the City's Public Hearing conducted June 13, 2017.

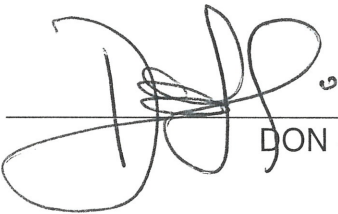
	<u>FY 17/18</u>	<u>FY 18/19</u>
Beverage Recycling Fund	\$ 34,707	\$ 8,300
CR&R Recycling Fund	\$ 2,000	\$ 2,000
C&D Forfeited Deposits Fund	\$ 97,000	\$ 82,328
Senior Mobility Program Fund	\$ 43,500	\$ 44,000
Use of Reserves	\$ 80,178	\$ 50,000
Elimination of Pension Unfunded Liability	\$ -	\$ 520,000

SECTION 5. The City Manager is hereby authorized to make such transfers within the budget as deemed desirable and necessary during each fiscal year in order to meet the City’s needs and in compliance with the City’s Financial Policies.

SECTION 6. That all budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

SECTION 7. That all other unexpended appropriations ordered pursuant to Sections 1, 3, and 4 will be automatically carried over from the first fiscal year to the second fiscal year of the two-year budget period.

PASSED, APPROVED, AND ADOPTED this 13th day of June 2017.



DON SEDGWICK, MAYOR

ATTEST:



MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2017-06-13-5 adopted by the City Council of the City of Laguna Hills, California, at
a Regular Meeting thereof held on the 13th day of June 2017, by the following vote:

- AYES: Council Members Gilbert, Heft, Kogerman, Mayor Pro
Tempore Carruth, and Mayor Sedgwick
- NOES: None
- ABSENT: None
- ABSTAIN: None

(SEAL)



MELISSA AU-YEUNG, CITY CLERK



Appendix 7

PERSONNEL ALLOCATION SCHEDULE

CITY OF LAGUNA HILLS
Personnel Allocation Summary
FY 2017-19

City Positions	General Government	Non Departmental	Community Development	Public Services	Community Services	Public Safety	FTE
FULL TIME							
Accountant I	1.00						1.00
Accounting Specialist	1.00						1.00
Administrative Asst. I		1.00	1.00	1.00			3.00
Administrative Asst to the City Manager	1.00						1.00
Assistant City Manager	1.00						1.00
Assistant to the City Manager/City Clerk	1.00						1.00
Associate Civil Engineer			1.00				1.00
City Manager	1.00						1.00
Community Development Director		1.00					1.00
Community Svcs. Superintendent				1.00			1.00
Community Svcs. Senior Leader				3.00			3.00
Deputy City Manager				1.00			1.00
Finance Manager	1.00						1.00
Information Technology Specialist		1.00					1.00
Management Analyst	1.00						1.00
Parks Supervisor			1.00				1.00
Permit Technician		1.00					1.00
Assistant Planner		1.00					1.00
Public Works Supervisor			1.00				1.00
Public Services Director / City Engineer			1.00				1.00
Receptionist/Secretary		1.00					1.00
Records Coordinator	1.00						1.00
Senior Planner		1.00					1.00
SUB-TOTAL	9.00	1.00	6.00	5.00	6.00	0.00	27.00
PART TIME							
Clerical Assistant	0.75						0.75
Code Enforcement Officer		0.50					0.50
Recreation Coordinator				0.90			0.90
Senior Planner		0.725					0.73
Recreation Leaders I and II				8.50			8.50
SUB-TOTAL	0.75	0.00	1.225	0.00	9.40	0.00	11.375
CONTRACT							
City Attorney	0.74						0.74
Building Permit Inspector		1.00					
Administrative Sergeant					1.00		1.00
Community Service Officer					2.00		2.00
DS II Patrol Deputy					14.00		14.00
Patrol Sergeant					1.33		1.33
DS II Motorcycle Deputy					2.00		2.00
DS II School Resource Officer					1.00		1.00
Investigator					2.00		2.00
Lieutenant					1.00		1.00
Maintenance Workers			38.00				38.00
Crime Prevention Specialist					1.00		1.00
Regional Shared Staff-Police Services*					1.13		1.13
SUB-TOTAL	0.74	0.00	1.00	38.00	0.00	26.46	65.20
FY2017-19 Total FTE	10.49	1.00	8.225	43.00	15.40	26.46	103.58

*Does not include Orange County Fire Authority, OC Technology Branch Library, or Mission Viejo Shelter Animal Care personnel



Appendix 8

DEBT INFORMATION

CITY OF LAGUNA HILLS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
AS OF JUNE 30, 2016

	Debt Outstanding	Estimated Percentage Applicable (a)	Estimated Share of Overlapping Debt
<u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u>			
Metropolitan Water District	92,865,000	0.255%	236,806
Saddleback Valley Unified School District	117,270,000	18.001%	21,109,773
Capistrano Unified School District Facilities Improvement District No. 1	29,882,520	0.025%	7,471
Moulton-Niguel Water District and, I.D.'s 6	4,880,000	3.124%	152,451
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT:			<u>\$ 21,506,501</u>
<u>DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT</u>			
Orange County General Fund Obligations	124,614,000	1.254%	\$ 1,562,660
Orange County Pension Obligations	353,417,858	1.254%	4,431,860
Orange County Board of Education Certificates of Participation	14,840,000	1.254%	186,094
Municipal Water District of Orange County Water Facilities Corporation	2,770,000	1.495%	41,412
Capistrano Unified School District Certificates of Participation	15,320,000	0.017%	2,604
Moulton-Niguel Water District Certificates of Participation	76,045,000	13.408%	10,196,114
SUBTOTAL DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT:			<u>\$ 16,420,744</u>
City of Laguna Hills Certificates of Participation, Direct Debt	10,725,644	100.000%	<u>10,725,644</u>
TOTAL DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT, AND LAGUNA HILLS CERTIFICATES OF PARTICIPATION:			27,146,388
Less: MWDOC Water Facilities Corporation (100% self-supporting)			<u>(41,412)</u>
TOTAL NET OVERLAPPING GENERAL FUND OBLIGATION DEBT:			<u><u>\$ 27,104,976</u></u>
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency)</u>	18,480,000	0.860-2.757%	289,157
<u>GROSS COMBINED TOTAL DEBT</u>			\$ 48,942,046
<u>NET COMBINED TOTAL DEBT</u>			\$ 48,900,634 ^(b)

(a) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.

(b) Excludes tax and revenue anticipation notes, revenue, mortgage revenue and non-bonded capital lease obligations.

Source: California Municipal Statistics, Inc.

CITY OF LAGUNA HILLS
2010 CERTIFICATES OF PARTICIPATION

On January 26, 2010, the City (through the City's blended component unit The Public Improvement Corporation) issued \$17,190,000 of Certificates of Participation (COPs). Proceeds from the sale were placed in an irrevocable trust that is used to service the future debt requirements of the 2001 and 2003 Certificates of Participation. This refunding resulted in an economic gain as well as savings from refunding. The economic gain realized in this refunding was \$1,072,242 and the savings resulting from the refunding was as follows:

Cash flow requirements to service old debt	\$ 23,858,154
Less: Cash flow requirements for new debt	<u>(22,738,962)</u>
Net savings from refunding	<u>\$ 1,119,192</u>

The 2010 COPs are direct obligations and pledge the full faith and credit of the City of Laguna Hills. The certificates were executed and delivered under the provisions of the Trust Agreement by and among The Bank of New York Mellon Trust Company, N.A, as trustee. The City is required under the Lease Agreement to make rental payments each 15th day of the month immediately preceding each February 1st and August 1st from any source of available funds in an amount sufficient to pay the annual principal and interest due with respect to the Certificates.

The Serial bonds mature in annual installments ranging from \$345,000 to \$1,670,000, commencing February 1, 2011 and ending February 1, 2025. Interest accrues at rates between 2.00% and 5.00% and is payable semiannually.

The annual requirements to amortize the certificates of participation as of June 30, 2016, are as follows:

Fiscal Year Ending <u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	1,350,000	449,386	1,799,386
2018	1,390,000	395,388	1,785,388
2019	1,450,000	340,882	1,790,882
2020	1,520,000	282,881	1,802,881
2021	1,580,000	206,881	1,786,881
2022 - 2025	<u>2,745,000</u>	<u>218,782</u>	<u>2,963,782</u>
Totals	<u>\$10,035,000</u>	<u>\$1,894,200</u>	<u>\$11,929,200</u>

BOND DEBT SERVICE

**City of Laguna Hills
2010 Refinancing Project
Certificates of Participation**

Final Pricing 1/7/10

S&P: AA+

No Optional Call

Mandatory Redemption From Net Insurance Proceeds, etc.

Dated Date 01/26/2010
Delivery Date 01/26/2010

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
02/01/2010						17,190,000	17,190,000
08/01/2010			360,281.08	360,281.08		17,190,000	17,190,000
02/01/2011	1,090,000	3.000%	350,543.75	1,440,543.75	1,800,824.83	16,100,000	16,100,000
08/01/2011			334,193.75	334,193.75		16,100,000	16,100,000
02/01/2012	1,130,000	4.000%	334,193.75	1,464,193.75	1,798,387.50	14,970,000	14,970,000
08/01/2012			311,593.75	311,593.75		14,970,000	14,970,000
02/01/2013	1,180,000	2.000%	311,593.75	1,491,593.75	1,803,187.50	13,790,000	13,790,000
08/01/2013			299,793.75	299,793.75		13,790,000	13,790,000
02/01/2014	1,205,000	4.000%	299,793.75	1,504,793.75	1,804,587.50	12,585,000	12,585,000
08/01/2014			275,693.75	275,693.75		12,585,000	12,585,000
02/01/2015	1,250,000	4.000%	275,693.75	1,525,693.75	1,801,387.50	11,335,000	11,335,000
08/01/2015			250,693.75	250,693.75		11,335,000	11,335,000
02/01/2016	1,300,000	4.000%	250,693.75	1,550,693.75	1,801,387.50	10,035,000	10,035,000
08/01/2016			224,693.75	224,693.75		10,035,000	10,035,000
02/01/2017	1,350,000	4.000%	224,693.75	1,574,693.75	1,799,387.50	8,685,000	8,685,000
08/01/2017			197,693.75	197,693.75		8,685,000	8,685,000
02/01/2018	1,390,000	**	197,693.75	1,587,693.75	1,785,387.50	7,295,000	7,295,000
08/01/2018			170,440.63	170,440.63		7,295,000	7,295,000
02/01/2019	1,450,000	4.000%	170,440.63	1,620,440.63	1,790,881.26	5,845,000	5,845,000
08/01/2019			141,440.63	141,440.63		5,845,000	5,845,000
02/01/2020	1,520,000	5.000%	141,440.63	1,661,440.63	1,802,881.26	4,325,000	4,325,000
08/01/2020			103,440.63	103,440.63		4,325,000	4,325,000
02/01/2021	1,580,000	5.000%	103,440.63	1,683,440.63	1,786,881.26	2,745,000	2,745,000
08/01/2021			63,940.63	63,940.63		2,745,000	2,745,000
02/01/2022	1,670,000	5.000%	63,940.63	1,733,940.63	1,797,881.26	1,075,000	1,075,000
08/01/2022			22,190.63	22,190.63		1,075,000	1,075,000
02/01/2023	345,000	4.000%	22,190.63	367,190.63	389,381.26	730,000	730,000
08/01/2023			15,290.63	15,290.63		730,000	730,000
02/01/2024	355,000	4.125%	15,290.63	370,290.63	385,581.26	375,000	375,000
08/01/2024			7,968.75	7,968.75		375,000	375,000
02/01/2025	375,000	4.250%	7,968.75	382,968.75	390,937.50		
	17,190,000		5,548,962.39	22,738,962.39	22,738,962.39		



Appendix 9

LAGUNA HILLS AT A GLANCE

CITY OF LAGUNA HILLS

AT A GLANCE

GENERAL INFORMATION

The City of Laguna Hills, located in South Orange County, has approximately 6.6 square miles of land in its corporate boundary and is now home to 30,410 people. While the majority of the area in the City has a distinctive residential character, the City has a strong commercial base in its northern part. This commercial area, or “Urban Village”, is anchored by the regional Laguna Hills Mall, the Oakbrook Village Shopping Center, and the Saddleback Memorial Hospital. It includes approximately 2,000,000 square feet of retail, restaurant, professional office, and medical related building space. When the City annexed the “North Laguna Hills” area in July of 1996, the City acquired 1.2 square miles of primarily light industrial, professional office, specialty retail, hotel, and residential uses. This annexed area contains a furniture row, office headquarters, major electronics products, retailer, and the only light industrial/manufacturing establishments in the City. In September of 2000, the City grew by another 150 acres as a result of the annexation of residential properties identified as West Laguna Hills.

HISTORY

Laguna Hills is built on one of the major land grants developed during the rancho area. Following Mexico’s independence from Spain in 1821, those who had served in the government or who had friends in authority were given vast lands for cattle grazing. Rancho Lomas de Santiago, Rancho San Joaquin, and Rancho Niguel covered much of the western portion of the Saddleback Valley. Don Juan Avila was granted the 13,000-acre Rancho Niguel on which Laguna Hills is now located.

In 1874, Lewis Moulton purchased Rancho Niguel from Don Juan Avila and increased the original grant to 22,000 acres. Moulton and his partner, Jean Piedrea Daguerre, used the ranch to raise sheep and cattle. The Moulton Ranch was eventually subdivided in the early 1960’s, part of which is recognized as Laguna Hills.

Incorporation efforts began in 1987 and on March 5, 1991, the goal of incorporation was finally achieved with 86% of the residents voting in favor of forming the City of Laguna Hills. On December 20, 1991, Laguna Hills officially became a City.

CITY GOVERNMENT

The City of Laguna Hills is a General Law City that operates under the Council/Manager form of government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings on the second and fourth Tuesday of each month.



Appendix 10

GLOSSARY

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

ACCRUAL BASIS: The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

AMENDMENT: An amendment is a change in the budget which occurs after its initial adoption.

AMERICANS WITH DISABILITIES ACT (ADA): The Americans with Disabilities Act is a Federal law that gives civil rights protection to individuals with disabilities. The law guarantees equal opportunity for individuals with disabilities in State and local government services, public accommodations, employment, transportation, and telecommunications.

APPROPRIATION: A legal authorization granted by the City Council to make expenditures or incur obligations for specific purposes.

ASSESSED VALUATION: The value assigned to real property (land and buildings) and tangible personal property (moveable property), by the Orange County Assessor's Office, which is used as a basis in levying property taxes.

BUDGET: A financial plan that identifies revenues, and specific types and levels of services to be provided and establishes the amount of money which can be spent.

CAPITAL IMPROVEMENT PROGRAM (CIP): A multi-year financial plan for construction of physical assets such as buildings, street and recreation facilities.

CAPITAL OUTLAY: Expenditures that qualify as capital costs according to accounting standards. Includes items such as furniture, fixture, machinery, equipment and other relatively minor fixed assets.

CONSUMER PRICE INDEX (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

DEBT INSTRUMENT: Methods of borrowing funds, including general obligations (G.O.) bonds, revenue bonds, lease/purchase agreements, lease-revenue bonds, tax allocation bonds, certificate of participation (COPs), and assessment district bonds.

DEBT SERVICE: The payment of principal and interest on borrowed funds, such as bonds, notes, COP's, and other debt instruments, according to a pre-determined schedule.

DEPARTMENT: A major organizational unit of government that has overall management responsibility for a group of related service responsibilities or operations within a functional area.

EIGHT (8) YEAR RESOUC E ALLOCATION PLAN: The City's long-range financial plan, that on a biennial basis, projects revenues and expenditures over a eight year period.

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

ENCUMBRANCE: An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

EXPENDITURE: Decrease in net financial resources, which represent the actual payment for goods and services or the accrual thereof.

FISCAL YEAR: The period designated by the City for the beginning and ending of financial transactions. The City's fiscal year begins July 1 and ends June 30.

FULL-TIME EQUIVALENTS (FTE): The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .25 FTE would work 520 hours per year.

FUND: An accounting entity with a set of self-balancing accounts used to record the financial affairs of a government organization.

FUND BALANCE: The difference between assets and liabilities for a particular fund.

GENERAL PLAN: A comprehensive, long-term plan, required of all California cities, for the physical development of the city.

GENERAL FUND: The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

GFOA: The *Government Finance Officers Association of the United States and Canada*, an organization of government finance officials in the United States and Canada. GFOA annually sponsors a Distinguished Budget Presentation Awards program and presents awards to those government budgets that meet program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

GRANT: Contributions, gifts of cash, or other assets from another government entity to be used or expended for a special purpose, activity, or facility.

INFRASTRUCTURE: The underlying physical foundation or basic framework of a city, including streets, medians, sidewalks, bridges, traffic signals, buildings, parks, and other related facilities and fixtures.

INTERFUND TRANSFER: Money transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain costs.

LINE ITEM: a line-item is the detailed grouping of expenditures used in the City's accounting system. It is subordinate to expense category. Typical line items are: professional services, office supplies, travel postage, office equipment, etc.

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

MODIFIED ACCRUAL BASIS: The method of accounting under which revenues are recorded when they are both measurable and available while expenditures are recognized when incurred.

MUNICIPAL CODE: A book which contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc

OPERATING BUDGET: Day-to-day costs of delivering City services.

OPERATING COSTS: Items categorized as operating costs in this budget include office supplies and other materials used in the normal operations of City departments, includes items such as books, maintenance materials and contractual services.

ORDINANCE: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PERSONNEL COSTS: Salaries and benefits paid to City employees. Included are items such as insurance and retirement.

RESERVE: A separate account maintained for restricted use, e.g. self-insurance programs, capital improvement projects, or for unrestricted use to protect the City from emergencies or unanticipated expenditures.

RESOLUTION: An order of a legislative body requiring less formality than an ordinance.

RESOURCES: The amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

REVENUE: Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

RISK MANAGEMENT: An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SPECIAL REVENUE FUNDS: Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes. **See below for description of certain Special Revenue funds within the City of Laguna Hills.*

SUBVENTION: Revenues collected by the State that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

TRANSFERS: All inter-fund transactions except loans or advances, quasi-external transactions and reimbursements.

TAX: A levy imposed by a government in conformance with the Government Code to raise revenue for public purpose.

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

CERTAIN SPECIAL REVENUE FUNDS WITHIN THE CITY:

Community Development Block Grant Fund – Used to account for revenues and expenditures to improve local and national objectives to provide decent and safe housing for low- and moderate-income families. This is grant funding obtained from the United States Department of Housing and Urban Development (HUD) for the purposes of rehabilitating “eligible” deteriorating housing in the City.

Public Art In-Lieu Fund – The City Council of Laguna Hills established the Public Art Program by adopting Ordinance No. 2011-3. All new developments in the Urban Village Specific Plan with a total construction cost of \$250,000 or more are required to provide public art and/or contribute to a Public Art In-Lieu Fund as part of the development project. The minimum value for the Public Art Component and/or in-lieu fee is one-half percent of the total construction costs of the project ($0.5\% \times \text{Total Construction Cost} = \text{Value of the Public Art Component and/or In-Lieu Fee}$). The Public Art In-Lieu Fund is used to account for revenues and expenditures for the Public Art Program.

Quimby Act Fees Fund – Pursuant to Section 66477 of the California Government Code, this Fund is used to account for revenues and expenditures related to the “Quimby Act”. The Quimby Act authorizes the City to require dedication of parkland, or a fee in-lieu of such dedication, to meet the needs of new residential subdivisions in accordance of the City’s General Plan.

Recycling Funds

- **Beverage Recycling** - Pursuant to Public Resources Code Section 14581(a)(4)(A) of the California Beverage Container Recycling and Litter Reduction Act, the Department of Recycling Resources and Recovery (CalRecycle) distributes funds annually to eligible cities and counties to assist with beverage container recycling and litter cleanup activities. The City of Laguna Hills uses the funds received from CalRecycle to support existing beverage container recycling programs, trail clean-up projects, the purchase of recycling containers and products made from recycled materials, and recycling advertising. In addition, these funds are used to support the costs of personnel and consulting services required to implement new programs and to support existing programs.
- **CR&R Recycling Fee** - The CR&R Recycling Fee fund is used to support third party solid waste and recycling consulting services to the City. CR&R is required per its current solid waste and recycling services agreement with the City to provide the City an annual payment to fund recycling consulting services as selected by the City and under contract with the City. The current 10-year agreement between CR&R and the City of Laguna Hills for solid waste and recycling collection services commenced on July 1, 2006 and expires on June 30, 2016.
- **C&D Forfeited Deposits** - The City Council of Laguna Hills established a Construction and Demolition Waste Recycling Program by adding a new section, Chapter 5-48, to the City’s Municipal Code on September 23, 2003. This program requires applicants of residential and commercial construction and demolition projects to submit a security deposit when an applicant’s project meets certain thresholds. The security deposit is collected to ensure proper disposal and recycling of construction and demolition material. Upon completion of a project the security deposit is refunded to the applicant when it is demonstrated that the applicant has appropriately followed its recycling and disposal plan. In the event that an applicant does not follow its disposal and recycling plan, or an applicant does not request a refund of the security deposit in the timeline outlined in the City’s Municipal Code, the security deposit is forfeited. The City of Laguna Hills uses forfeited security deposit funds to

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

cover the administration costs of the program and to support recycling programs that divert waste from local landfills.

- **AB 939 Surcharge Grant** - In 2008, the City of Laguna Hills received \$20,000 from the County of Orange Regional Recycling and Waste Diversion Grant Program in order to enhance recycling efforts in Orange County and to divert waste from Orange County landfills. On June 24, 2008, the City Council approved a resolution to use these funds to implement a sharps waste disposal program and a new universal waste disposal program. Currently these funds are used to support the mail-back sharps waste program at local pharmacies and drop-off locations within the City for the proper disposal of Compact Fluorescent Lamps (CFLs), fluorescent tubes, and batteries.

Senior Mobility Program Fund – The City of Laguna Hills receives monies from OCTA’s Senior Mobility Program (SMP) to assist with transportation services for senior citizens. OCTA’s SMP is designed to fill the gap between local fixed route buses and ADA paratransit, or ACCESS service, by providing local transportation services to seniors in participating cities in Orange County. Under the program, participating cities are eligible to receive funds and vehicles from OCTA to help design and operate a transit program that best fits the needs of older adults in their communities. The source of OCTA’s SMP funding to the City is Renewed Measure M (M2) and Transit Development Act (TDA) Article 4.5 funds. OCTA’s annual funding amount to the City of Laguna Hills is based on the City’s senior population. The City uses these funds to support a Dial-a-Taxi program for seniors which began in August 2010.

Traffic Mitigation Fees Fund – The City Council of Laguna Hills Established an Urban Village Traffic Impact/Mitigation Fee Program by adding Chapter 9-102 to the Laguna Hills Municipal Code. This program requires a Traffic Impact/Mitigation Fee to assist in mitigating the cost of roadway improvements that are partly requires as a result of new development within the Urban Village Specific Plan. This fund is used to account for revenues and expenditures related to the Traffic Impact/Mitigation Fee Program.



Appendix 11

COMMUNITY PROFILE



CITY OF LAGUNA HILLS

DEMOGRAPHIC & ECONOMIC STATISTICS

2010 Population by Race/Ethnicity

White	18,725	61.7%
Hispanic	6,242	20.6%
Asian & Pacific Islander	3,790	12.5%
Black	373	1.2%
Other	1,214	4.0%

Year	Total Personal Income (thousands) ⁽¹⁾	Per Capita Income
2002	1,198,698	36,741
2003	1,226,811	37,369
2004	1,275,828	38,677
2005	1,321,554	39,938
2006	1,384,623	41,813
2007	1,425,961	43,058
2008	1,441,089	43,346
2009	1,417,282	42,444
2010	1,500,666	44,672
2011	1,445,996	47,227

Consumer Price Index

Year	CPI	% Change
2002	182.2	2.8%
2003	187.0	2.6%
2004	193.2	3.3%
2005	201.8	4.5%
2006	210.4	4.3%
2007	217.3	3.3%
2008	225.0	3.5%
2009	223.2	-0.8%
2010	225.8	1.2%
2011	231.9	2.7%

2010 Housing Units

	Quantity	%
Total Housing Units	11,049	-
Occupied	10,469	94.8%
Vacant	577	5.22%
Persons Per Renter-Occupied Unit	2.89	
Persons per Owner-Occupied Unit	2.85	

Population

2002	32,626
2003	32,833
2004	32,994
2005	33,101
2006	33,129
2007	33,143
2008	33,421
2009	33,280
2010	33,593
2011	30,341
2012	30,410

Unemployment Rate

Year	Labor Force	Unemployed	Rate
2003	21,240	500	2.4
2004	21,600	400	1.9
2005	17,900	600	3.1
2006	17,800	500	2.9
2007	18,300	500	2.9
2008	18,300	700	4.0
2009	18,200	1,300	7.0
2010	17,800	1,400	8.0
2011	17,800	1,200	6.6

Building Activity and Valuation (in thousands)

	2009	2010	2011
Residential			
New Single Family	0	2,905	0
New Multi-Family	0	0	0
Addition, alterations	5,626	12,608	6,939
Total Residential	5,626	15,513	6,939
Commercial			
New Commercial	0	0	0
New Industrial	0	0	0
Addition, alterations	5,111	5,949	11,578
Total Non-Residential	5,111	5,949	11,578
Total Valuation	10,737	21,462	18,517
No. of New Dwelling Units	0	3	3

2010 Population by Age

Age	Population	%
0-4	1,563	5.2%
5-14	3,804	12.5%
15-24	4,012	13.2%
25-34	3,412	11.4%
35-54	9,319	30.7%
55-64	4,214	14.1%
65-74	2,106	6.90%
75+	1,784	5.9%



Sources: Cal State Fullerton Center for Demographic Research, HDL Reported City of Laguna Hills' Demographic and Economic Statistics, US Census Bureau and Department of Labor and Statistics

⁽¹⁾ Demographic Data is totaled from Census Block Groups that overlap the City's boundaries.

