



RESIDENTIAL WINDOW & SLIDING/FRENCH DOOR REPLACEMENTS Permitting Guidelines

All window & sliding/french door replacements require a building permit. These permits are issued over the counter. This handout can be used as a guideline for a window/sliding door replacement project in Laguna Hills. These projects require compliance with the 2016 CBC, CRC, CGBS and the 2016 California Energy Code.

Minimum Requirements

- **Plot Plan** – 2 printed copies of a legible plot plan of the property indicating where the window & sliding/french door replacements will be taking place. Instructions for the plot plan can be found on the City’s Plot Plan Example handout.
- **Square Footage** – The Permit Technician will need to know the total square footage of the windows/sliding doors being replaced in order to calculate the permit fees.

Required Inspections

Glass Change-Out Only

1. FIRST & ONLY INSPECTION shall be the final inspection after the glass has been installed*.

Changes to Window/Door Frames

1. FIRST INSPECTION shall be a rough framing inspection when all the framing has been completed.
2. SECOND INSPECTION shall be the final inspection after the new window(s) & sliding/french door(s) are installed.*

* If the stucco has been disturbed during installation an exterior lathing inspection will be required prior to the stucco being replaced.

Smoke and Carbon Monoxide Alarms

All permits with a total cost or calculated valuation exceeding \$1,000 will require the smoke and carbon monoxide detectors in conformance with the CRC Section R314 & R315. Smoke detectors are required in each sleeping room, outside of each sleeping area in the immediate vicinity of the bedroom. Smoke detectors shall be installed a maximum of 12 inches vertically down from the highest point of the ceiling and a minimum of 3 feet horizontally from a supply register or the tip of a ceiling fan blade. Carbon Monoxide detectors are required on each level outside of the sleeping rooms. New detectors can be battery operated with 10 year life batteries in existing construction.

Fees for Window & Sliding/French Door Replacement Permits:

Window/Door Replacement Fee	\$142.05
Issuance Fee	\$85.45
State Title 24 Fee	\$1.00 per \$25,000 (or portion thereof) of valuation
State CASp Fee	\$4.00
Plans & Documents Fee	\$2.14 per page 11” x 17” or smaller & \$3.20 per page larger than 11” x 17”