



CITY OF LAGUNA HILLS

CALIFORNIA

BIENNIAL BUDGET

FISCAL YEAR 2011 / 12 – 2012 / 13

MAYOR

L. Allan Songstad Jr.

MAYOR PRO-TEMPORE

Melody Carruth

COUNCIL MEMBERS

Randal Bressette

Barbara Kogerman

Joel Lautenschlegler

CITY MANAGER

Bruce E. Channing

ASSISTANT CITY MANAGER

Donald J. White

PREPARED BY

Janice Mateo Reyes, Finance Manager

Melissa Au-Yeung, Senior Management Analyst

CITY OF LAGUNA HILLS

Table of Contents

Introductory Section	Budget Message	i - 1
	Organizational Chart	I - 1
	Elected Officials	I - 2
	Appointed Officials	I - 3
Budget Summaries	Total Budget - All Funds:	
	8-Year Resource Allocation Plan	II - 1
	Operating & Reserve Ratio Charts	II - 2
	Consolidated Report of Funding Sources and Uses	II - 3
	Total Budget	II - 5
	Operating Budget - General Fund:	
	Operating Budget Summary	II - 12
	General Fund Operating Revenues	II - 13
	General Fund Operating Expenditures	II - 14
	Special Revenues:	
	Special Revenue Funds - Revenues	II - 21
Department Plans & Budgets	Council/Manager	III - 1
	City Clerk	III - 7
	Administrative Services	III - 13
	Information Technology	III - 19
	Community Development	III - 23
	Public Services	III - 29
	Community Service	III - 35
	Public Safety	III - 41
Other Funding Uses	CDBG	IV - 3
	Tax Increment	IV - 5
	Housing Set-aside	IV - 7
	Recycling Funds	IV - 9
	Senior Mobility Program	IV - 11
Capital Improvement Plan	2011 Six Year Capital Improvement Program - Project Summary	V - 1
	2011 Six Year Capital Improvement Program - Funding Sources.....	V - 5
	FY 2011/12 Capital Program - Sources of Funds	V - 6
	FY 2012/13 Capital Program - Sources of Funds	V - 7
	Capital Improvement Programs - Project Detail:	
	Streets, Signals, and Lighting	V - 9
	Streetscape	V - 43
	Flood Control and Water Quality	V - 91
	Parks	V - 103
	Public Facilities	V - 115
	Trails and Open Space	V - 129
Appendix	Financial Policies	A1
	Major Plans	A2
	Budget Process, Budgetary Basis and Accounting Principles	A3
	Budget Calendar	A4
	Appropriations Limit	A5
	Budget Resolution	A6
	Personnel Allocation Schedule	A7
	Debt Information	A8
	Laguna Hills at a Glance	A9
	Glossary	A10
	Community Profile.....	A11



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
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PRESENTED TO

**City of Laguna Hills
California**

For the Biennium Beginning

July 1, 2009

President

Executive Director



CITY OF LAGUNA HILLS

Budget Message

Biennial Budget

FY 2011/12 – 2012/13

Honorable Mayor and Council Members:

We are pleased to present to you the City of Laguna Hills' 2011-2013 Biennial Budget. This lengthy and informative document is comprised of a 2-year operating plan, a 6-year capital improvement program, and an appropriation for debt service and other uses. Moreover, it is a reflection of your leadership in shaping the service priorities and goals of the Laguna Hills community while maintaining fiscal prudence and oversight.

This budget message will provide you with an overview of the City's financial program for the next two years and the major priorities and issues that helped shape the budget. The information in this budget document is organized into the following five sections:

1. Introduction: This section introduces the reader to the budget and includes this budget message, a list of the City Council Members and appointed officials, and the City's functional organizational chart.
2. Budget Summaries: This section includes the 8-Year Resource Allocation Plan, Consolidated Report of all Funding Sources and Uses, and the Total Budget for all funds.
3. Department Plans and Budgets: The City plans and budgets are organized by departments: City Council/City Manager, City Clerk, Administrative Services, Information Technology, Community Development, Public Services, Community Services,

and Public Safety. For each department, information provided includes its mission, functional areas, major plans and work programs, budgeted staffing allocations, and a historical trend graph of expenditures.

4. Capital Improvement Plan: This section includes summary pages listing the capital projects which are intended to be carried out in the next six years and their related funding sources. The individual capital projects are presented in a two-page side-by-side format which provides detailed information on each project.
5. Appendices: This section contains the following supporting documentation: Financial Policies, Major Plans (and their associated collective ranking by the City Council), Budgetary Basis and Accounting Principles, Budget Calendar, Appropriations Limit Calculation, Resolution Adopting the Budget, Personnel Allocation Schedule, Debt Information, Glossary, and Demographics.

Budget Highlights, Assumptions & Priorities

The City of Laguna Hills got its start in the midst of the severe housing crisis and recession of the early 1990's. In December 2007, the State and nation found itself in the midst of another recession, referred to by many as the Great Recession. While the Great Recession lasted through 2009, the lingering effect of the economic downturn has greatly impacted the development of the 2011-2013 Biennial Budget. The budget corrections enacted by the City Council during the last biennial budget cycle, coupled with the continued vigilance to control spending, have allowed the City to successfully weather the greatest recession in a generation. As it becomes more and more apparent that the Great Recession resulted in a structural economic correction, the budget austerity imposed during the last biennial budget cycle needs to continue during the 2011-2013 Biennial Budget.

Consequently, this budget was developed with the following annualized average growth assumptions over the next eight years:

General Inflation	2.59%
Taxable Sales:	5.25%
Assessed Valuation:	3.00%
Sheriff's Contract:	2.81%
Interest Rate on Investments:	2.91%

In addition, there are a number of local development assumptions included in the City's 8-Year Resource Allocation Plan:

- The former Circuit City site will be developed and open for business by January 2012. The new development will include an Ashley Furniture store, a junior anchor and a new Chick-Fil-A restaurant.
- The Laguna Hills Mall will undergo major redevelopment in FY 12/13 and FY 13/14 and be open for business in FY 14/15.
- Oakbrook Village will undergo major redevelopment in FY 12/13 and FY 13/14 and be completed by FY 14/15.
- The City will sell the Moulton-La Paz parcel by FY 12/13 and the property will be developed and opened for business by FY 14/15.

It should be noted that the local development assumptions do not have a positive impact over the next two years and, should the projects be delayed or not materialize, those changes can be addressed in the 2013-2015 Biennial Budget.

In developing the budget, the City is faced with challenges in prioritizing the City's operating and capital goals, adequately forecasting revenues, and appropriately allocating each Department's budget to accomplish these goals. These challenges are magnified as the City seeks to manage its costs while maintaining a high level of service for its residents. Without a doubt, the City Council's financial policies have served us well over the years. A conservative minimum operating ratio of 1.10 provided a substantial cushion as the City headed into this past recession. The City has continued to maintain healthy reserves while maintaining an operating surplus. This remains the case for the 2011-2013 Biennial Budget and the City is on target to return to a 1.10 operating ratio in FY 14/15.

The following provides the major highlights of the 2011-2013 Biennial Budget as well as the major assumptions, measures, and priorities used in preparing this budget:

1. The table below shows the Operating Budget's forecasted revenues and expenditures that will enable the City to continue providing its basic City services as well as implement the 20 new Major Plans approved by the City Council.

2011-2013 Operating Budget	Budget FY 2011/2012	Budget FY 2012/2013
Operating Expenditures	\$ 16,923,152	\$ 17,367,504
General Fund Revenues	\$ 18,727,039	\$ 19,376,845

2. General Fund revenues for FY 11/12 are anticipated to increase by 3% from the FY 10/11 year-end estimate. Revenues for the following year (FY 12/13) are projected to increase by 3.5%.
3. During the last Biennial Budget, the City Council approved budget cuts totaling \$2.4 million from the Operating Budget. In keeping with the restrained budget approach, personnel costs will decrease by \$124,569 in FY 11/12 and \$127,764 in FY 12/13 due to the defunding of the Management Incentive Program. Additionally, the City's Health Insurance costs will decrease as a result of switching to a composite rate in the CSAC-EIA (California State Association of Counties-Excess Insurance Authority). This will result in a savings of approximately \$187,000 in each of the two years.
4. The number of budgeted full-time and extended part-time City personnel remained flat from the last budget cycle through the 2011-2013 Biennial Budget cycle at 31.15 full-time equivalents.
5. Twelve (12) capital projects are scheduled for completion during the Biennial Budget period for a total estimated cost of \$3,654,000. Of this amount, only \$665,000 is required from the General Fund and another \$675,000 is funded out of capital reserve funds. The remaining \$2,314,000 will come from various Special Revenue funds. The table below reflects the projected capital costs in each fiscal year, as well as total funding sources.

2011-2013 Capital Projects	Budget FY 2011/2012	Budget FY 2012/2013
Capital Expenditures	\$ 765,000	\$ 2,889,000
<i>Funding Sources:</i>		
Special Revenue	\$ 520,000	\$ 2,469,000
General Fund	\$ 245,000	\$ 420,000

Personnel Costs

Personnel costs in governmental agencies can often comprise the largest expense in municipal budgets. In Laguna Hills, although the City has a total workforce of over 130 employees, only 59 of these are directly employed by the City and, of this amount, 27 are full-time employees. This is consistent with a contract city model whereby a large portion of the workforce is provided by other governmental agencies or private sector employers who contract with the City.

The table on the following page shows the historical personnel costs of the City going back to FY 05/06 and includes the budget amounts for the FY 2011-2013 Biennial Budget cycle.

Fiscal Year	Operating Budget	Personnel Costs	% of Total Operating Budget	Management Personnel Costs as % of Personnel Costs	Non-Mgmt Personnel Costs as % of Personnel Costs
FY 05/06	\$15,262,007	\$ 4,006,504	26%	41%	59%
FY 06/07	\$16,032,718	\$ 4,172,589	26%	40%	60%
FY 07/08	\$17,223,854	\$ 4,340,258	25%	40%	60%
FY 08/09	\$17,554,792	\$ 4,397,332	25%	37%	63%
FY 09/10	\$16,474,969	\$ 4,457,968	27%	37%	63%
FY 10/11	\$17,166,945	\$ 4,543,284	26%	36%	64%
FY 11/12	\$16,923,152	\$ 4,525,904	27%	35%	65%
FY 12/13	\$17,367,504	\$ 4,690,156	27%	36%	64%

As is shown in the table above, personnel costs as a percentage of the budget has ranged from 25% to 27% since FY 05/06. This range is anticipated to be maintained over the next eight years. Additionally, it should be noted that management costs as a percentage of personnel costs have decreased from 41% in FY 05/06 to 36% for the current fiscal year. Consequently, when adjusted for inflation, management costs for FY 11/12 are 15% lower than they were in FY 05/06. In nominal terms, management costs are still budgeted to be lower in FY 11/12 than they were in FY 05/06.

One much talked about aspect of personnel costs that should also be addressed in this discussion is pension costs and the “pension tsunami” taking its toll on most California governmental agencies. Created by a combination of enriched defined benefit plans and the large investment losses incurred by pension funds during the Great Recession, many governmental agencies face an impending pension crisis. For example, the California Public Employee Retirement System (CalPERS), of which Laguna Hills is a member, incurred a 23.4% negative return in FY 08/09. In response to this loss, CalPERS has implemented a number of approaches to deal with the FY 08/09 loss without relying on future investment returns. One component of this approach includes incrementally increasing the employer-paid portion of the rates beginning in FY 11/12 through FY 14/15. The degree of the increase is largely dependent on the type of formula plan the agency has in place and the volatility index assigned by CalPERS. For many cities this will mean an increase in their pension contribution rate of 25% or more. Based on projections received from CalPERS, the full impact of the “pension tsunami” for Laguna Hills in FY 14/15 is \$117,872, which represents approximately 0.65% of projected FY 14/15 operating expenditures. Consequently, while there is certain to be a “pension tsunami” for many cities and counties throughout the State, this development will not materially impact the City of Laguna Hills. This is primarily due to the fact that Laguna Hills is the only city in

Orange County that maintained the traditional and sustainable 2% at 60 formula, the plan that some local agencies are beginning to offer to new employees under a two-tiered retirement plan. Unfortunately, because the formula cannot be applied to existing employees, the two-tiered retirement plans will not have a measurable, positive impact for many years for those local agencies.

Contract Services Costs

As a contract city, the City of Laguna Hills contracts with a number of governmental agencies and private sector employers to provide services to its residents. The largest contract expenditure, and in fact the largest single expenditures in the 2011-2013 Biennial Budget, is the police services contract. The City has successfully contracted for police services with the Orange County Sheriff's Department since incorporation and enjoys one of the highest levels of service among all cities in Orange County.

In FY 05/06, the Sheriff's contract as a percentage of the City operating budget was 36%. It now represents 39% of the budget. In spite of measures to control costs, even with the defunding of two deputy positions during the last Biennial Budget, the Sheriff's contract has outpaced inflation since FY 05/06. This can largely be explained by the decision to offer enhanced defined benefit retirement plans—sworn personnel are provided with a 3% at 50 formula and non-sworn personnel are provided the 2.7% at 55 formula. These are the types of plans that are creating budget problems around the State, especially over the next five years, as contribution rates are incrementally increased to compensate for past investment losses.

The Sheriff's Department has provided a five-year projection of contract costs. These projections are based on retirement rates that assume a 7.75% annualized return on investment in the Orange County Employees' Retirement System (OCERS). The projected contract costs and the retirement rates and amounts for sworn personnel only, are listed in the table below:

Fiscal Year	Sheriff's Contract	OCERS Rate	OCERS Amount	% Increase	OCERS as a % of Contract	OCERS as a % of City Budget
FY 11/12	\$6,540,385	55%	\$1,391,679		59%	8%
FY 12/13	\$6,654,928	58%	\$1,466,626	5%	60%	8%
FY 13/14	\$6,856,137	62%	\$1,600,905	9%	60%	9%
FY 14/15	\$7,069,014	66%	\$1,739,121	9%	63%	10%
FY 15/16	\$7,163,328	66%	\$1,767,423	2%	63%	10%

This table demonstrates that the City is not immune from the impact of enhanced defined benefit plans. By FY 14/15, 25% of the costs of the Sheriff's contract will be dedicated to paying defined benefit retirement

costs for sworn personnel. This amount equates to approximately 10% of the City's operating budget. Given the projected contract costs provided by the Sheriff's Department, the contract is still expected to be about 39% of the City's operating budget over the next eight years. However, these projections are based on an assumed 7.75% annualized return on investment in OCERS. If these investment returns do not materialize, the OCERS contribution rates will increase and negatively impact the City's budget. Given the volatility associated with enriched defined benefit plans, this represents the greatest threat to the City's long-term budget outlook and will require close monitoring over the next several years.

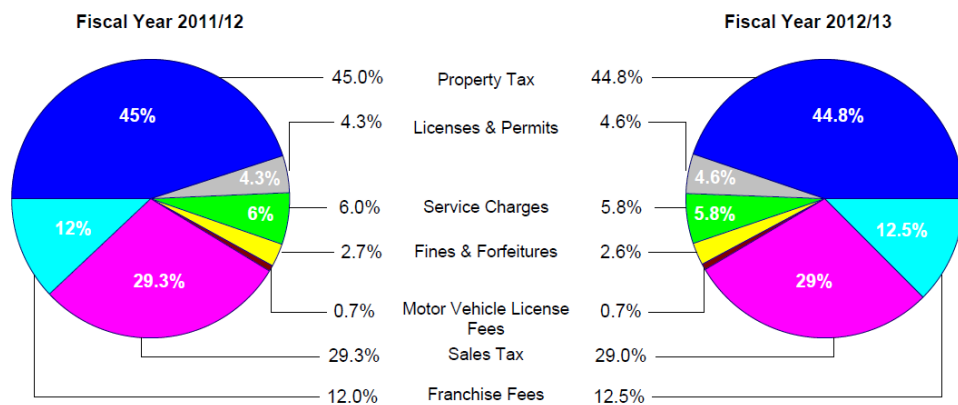
Funding Sources

The proposed budget focuses on three major categories of funding sources for the City's financial activities, namely General Fund Revenues, Special Revenues and Other Funding Sources.

GENERAL FUND REVENUES

The principal sources of the City's General Fund revenues are property taxes, franchise fees, transient occupancy taxes, sales and use tax allocation, fees from licenses and permits, service charge fees, fines and forfeitures, vehicle in-lieu fees, and interest income. Each of these revenue sources is discussed in the section "Sources of General Fund Revenues" on page II-16. The major sources of General Fund Revenue, and their respective percentages of the total General Fund Revenues, are exhibited in Figure 1.

FIGURE 1: GENERAL FUND REVENUES
% of Total General Fund Revenues



For the first year of the Biennial Budget (FY 11/12), General Fund revenues are anticipated to increase by 3% from the FY 10/11 year-end estimate to \$18,727,039. Total General Fund revenues are projected to continue to slowly recover and increase by 3.5% in FY 12/13.

The following table depicts the projected percentage change for each of the primary revenue sources for the new budget cycle.

General Fund Revenue Sources	Year-End Estimate 2010/2011	Budget FY 11/12	Budget FY 12/13
1) Sales Tax	\$ 5,313,001	\$ 5,490,497	\$ 5,612,054
% Change from prior year		3.3%	2.2%
2) Property Tax	\$ 8,316,694	\$ 8,443,720	\$ 8,680,357
% Change from prior year		1.5%	2.8%

SPECIAL
REVENUES

Special Revenue for FY 11/12 is budgeted at approximately \$1.98 million, and approximately \$2.02 million in FY 12/13. The City's special revenues consist of annual allocations, as well as special grants and subventions tied in with specific capital projects. The annual allocation is comprised mainly of the State's subvention for gasoline tax, Measure M funding from the ½ cent sales tax, and AB 2766 for air quality management. The City also receives special grants, which are one-time allocations awarded on a competitive basis such as the Coastal Area Road Improvement and Traffic Signals (CARITS) and Measure "M" Competitive Funding.

The special revenue funds are discussed in the "Major Sources of Special Revenue Funds" on page II-22.

OTHER FUNDING
SOURCES

Other Funding Sources include reimbursements for specified capital projects from the proceeds of the debt financing, interest on trust fund, as well as the distributions from the leasing operation of the Laguna Hills Civic Center office building. The anticipated revenue for the budget period is \$180,000 in the first year, and \$320,000 in the second year.

Funding Uses

The City's appropriation of its total financial resources is classified into three major categories: Operating Expenditures, Capital Improvement Plan and Other Funding Uses.

<hr/> <p>OPERATING EXPENDITURES</p> <hr/>	<p>Operating Expenditures are the costs directly associated with the general governmental functions of the City which are listed in the table below broken out by department.</p>
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In FY 11/12, operating expenditures are projected to be \$16,923,152, a decrease of \$243,793, or 1.4%, from the FY 10/11 amended budget. The 1.4% decrease in operating expenditures in FY 10/11 is a result of expenditure reductions in personnel costs across all the City's Departments. Total operating expenditures are projected to increase by 2.6% to \$17,367,504 in FY 12/13. Figure 2 below shows each Department's spending level as a percentage of total operating expenditures for both Biennial Budget fiscal years.

**FIGURE 2: % OF TOTAL OPERATING EXPENDITURES
BY DEPARTMENT**

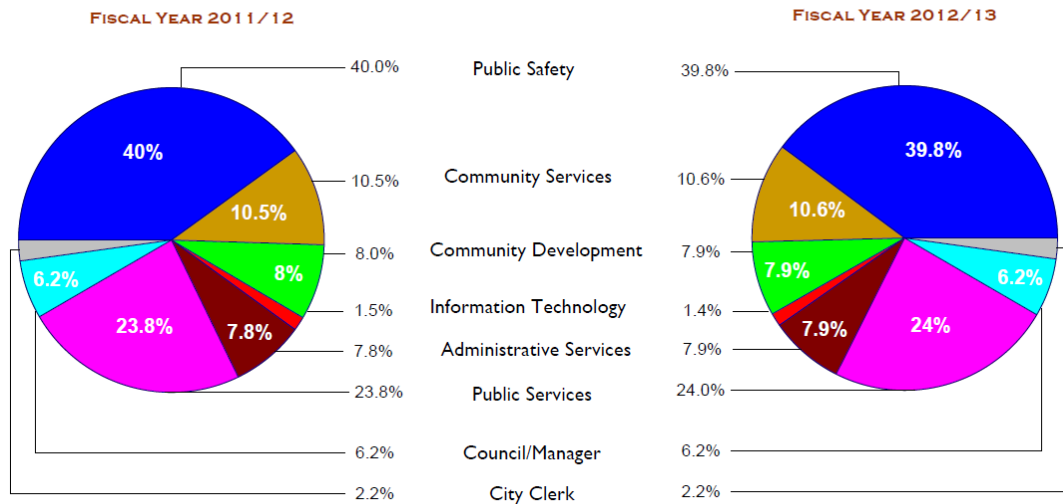
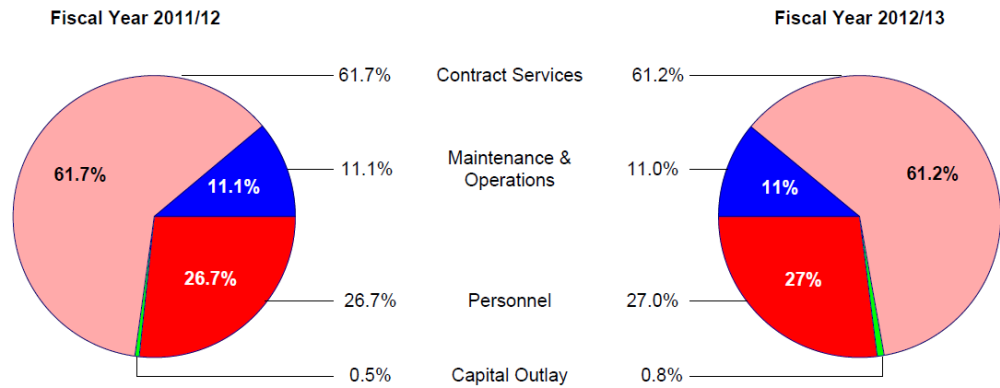


Figure 3 illustrates the City's expenditure classifications as a percentage of total operating expenditures in both years of the Biennial Budget.

**FIGURE 3: CLASSIFICATION % OF
TOTAL OPERATING EXPENDITURES**



As a contract city, the Contract Services classification has historically represented the largest share of the total operating expenditures. That remains the case for this Biennial Budget.

CAPITAL IMPROVEMENT PROJECTS

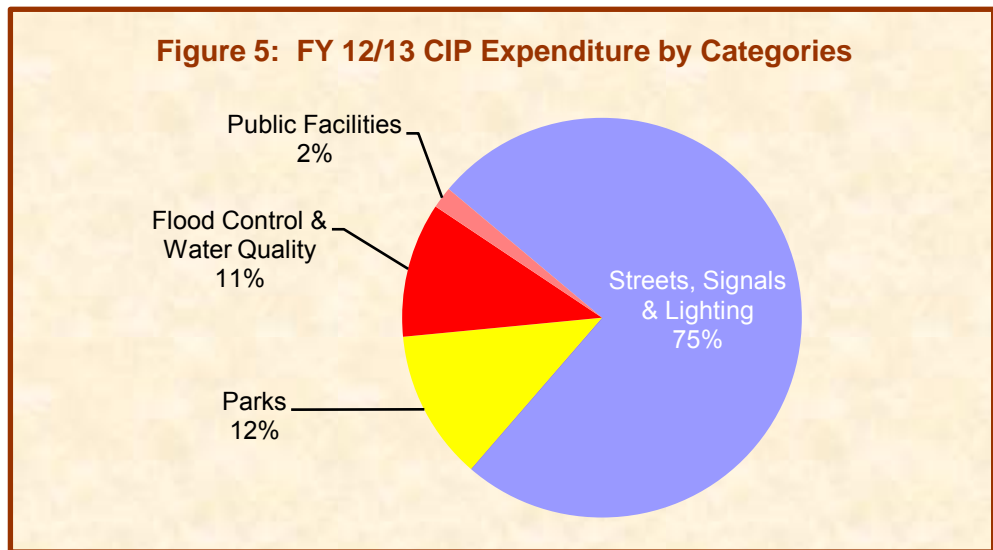
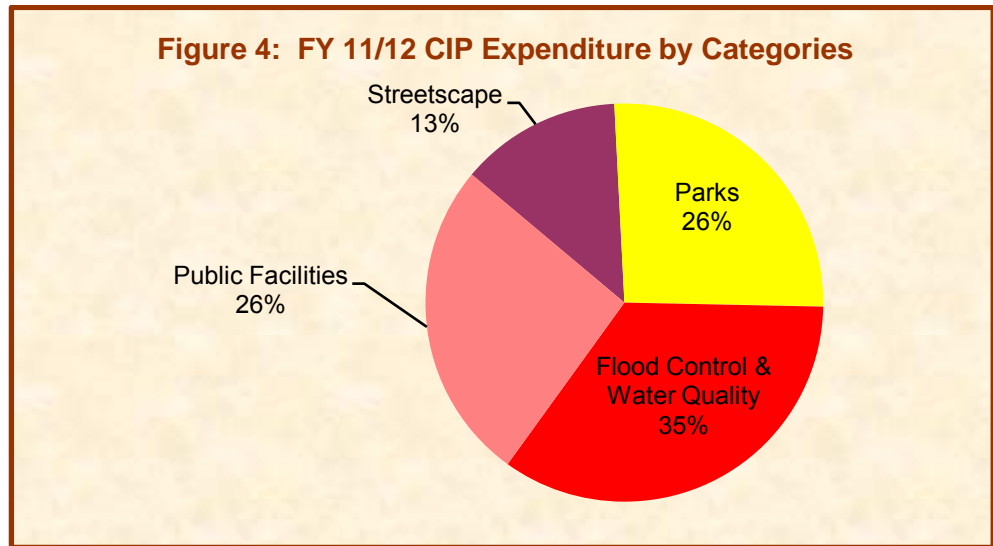
The 2011-2013 Biennial Budget includes a 6-Year Capital Improvement Program which contains a total of 77 capital projects at a cost of almost \$121 million. The estimated total cost for 20 capital projects that fall within the next 6-Year Capital Improvement Program is \$15,927,000. The balance of projects fall into the “Future” category (see the Capital Improvement Program section of the budget).

For the 2011-2013 Biennial Budget, the City has allocated \$3,654,000 towards 12 capital projects. These projects will be funded over the course of the 2-year budget with Special Revenue funds in the amount of \$2,989,000, or 82% of the funding. The balance of \$665,000, or 18% of the funding, will be supported by the City’s General Fund.

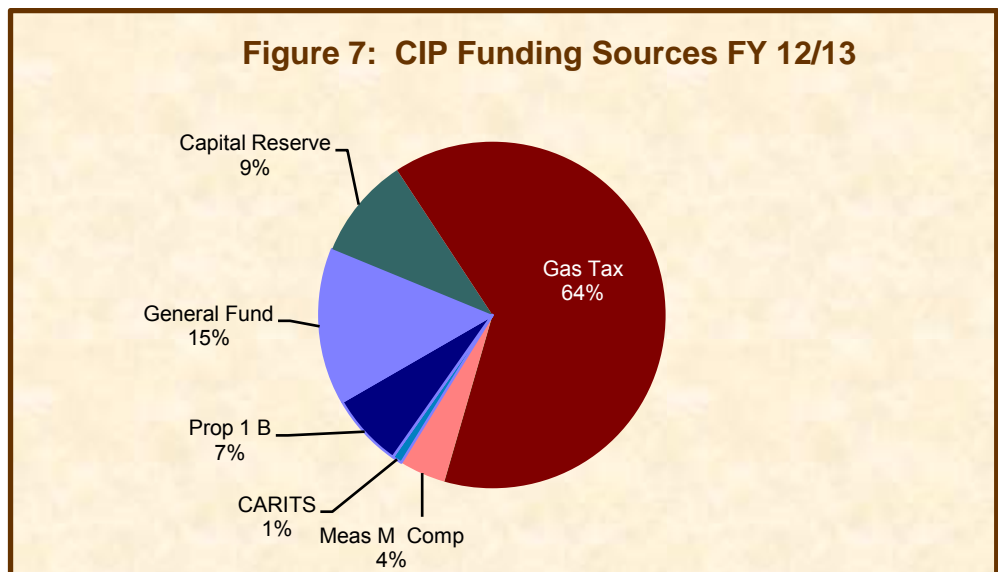
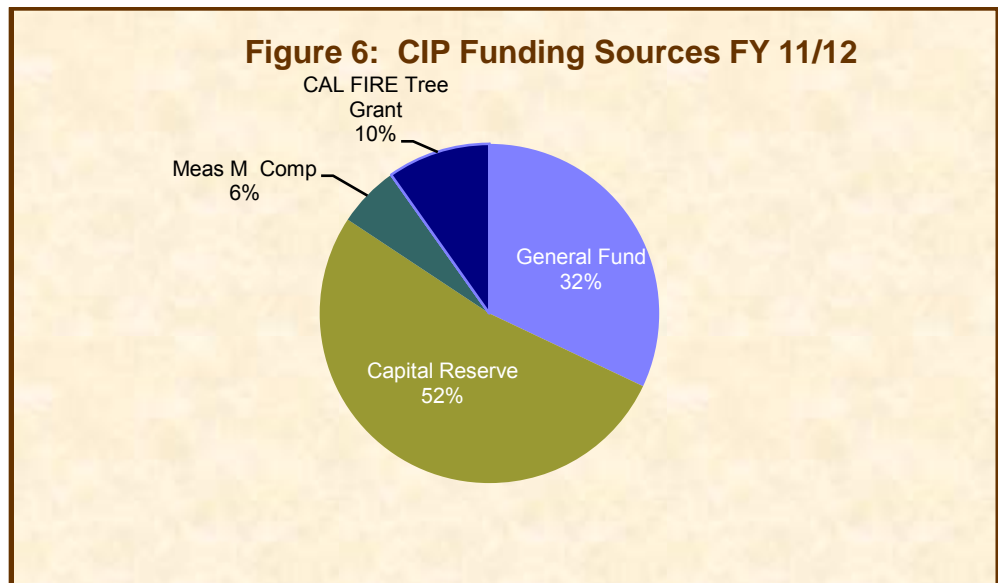
The following list highlights the major capital expenditures among the 12 capital projects scheduled during the 2011-2013 Biennial Budget:

- Annual Street Maintenance \$ 1.84 million
- Santa Maria Pavement Rehabilitation \$ 200 thousand
- Water Quality Program \$ 400 thousand
- Stockport Park Playground Renovations \$ 200 thousand
- Community Center Renovations \$ 250 thousand

Figures 4 and 5 show the capital project expenditures by CIP category for both Biennial Budget years. The City has allocated a total of \$765,000 in FY 11/12, and \$2,889,000 in FY 12/13 toward the City's capital improvements.



Figures 6 and 7 present the various capital funding sources for both Biennial Budget years.



The “Capital Improvement Program” section of the budget provides a detailed listing and description of all the capital projects contained in the CIP.

OTHER FUNDING
USES

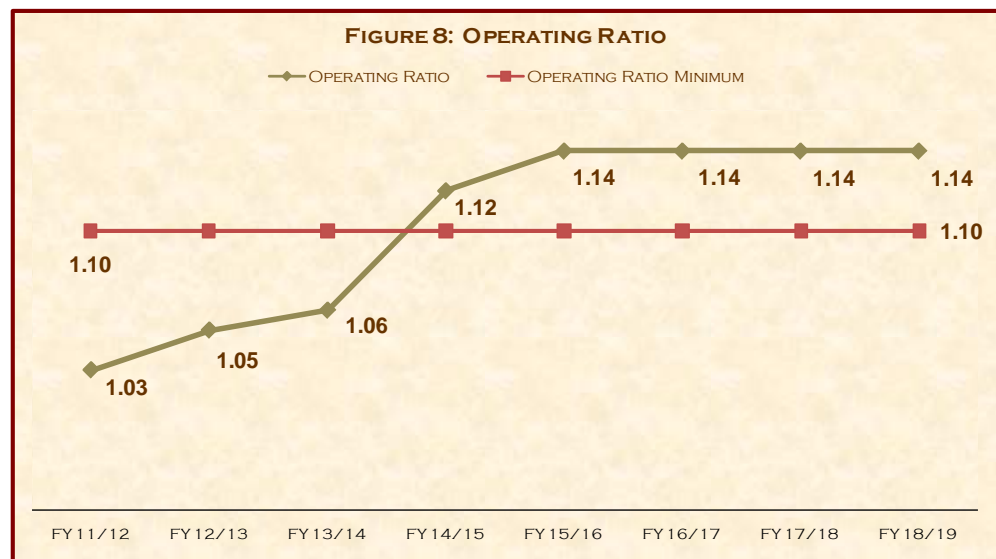
The 2011-2013 Biennial Budget also includes Other Funding Uses for budget activity accounted for separately from the CIP and Operating Budget. The total for Other Funding Uses in FY 11/12 is \$2,324,241 and \$2,343,400 in FY 12/13. Other Funding Uses includes the following activity:

- Debt Service payments in the amount of \$1,798,387 in FY 11/12 and \$1,803,187 in FY 12/13. These debt service payments are for the Certificates of Participation for the Community Center and Sports Complex and the Laguna Hills Civic Center. It should be noted that these payments are included in the operating ratio calculation.
- Recycling Fund for expenditures related to the implementation of recycling programs, public information, and the payment of recycling consultant services.
- CDBG Fund for expenses related the CDBG grant money used for the rehabilitation of affordable housing units and public facility improvements.
- Redevelopment Tax Increment Fund for expenditures related to the Laguna Hills portion of the El Toro Redevelopment Project Area.
- Housing Set-Aside fund uses in the amount of \$22,400 in FY 11/12 and \$22,850 in FY 12/13 for expenses specifically dedicated for the sole purpose of the development and preservation of affordable housing in the community. These funds represent a minimum of 20% of the tax increment monies received from the Laguna Hills portion of the El Toro Redevelopment Project Area.
- Senior Mobility Program (SMP) Funds for expenses related to assisting with transportation services for senior citizens. These funds are currently utilized to support a Dial-A-Taxi program for seniors.

8-Year Resource Allocation Plan

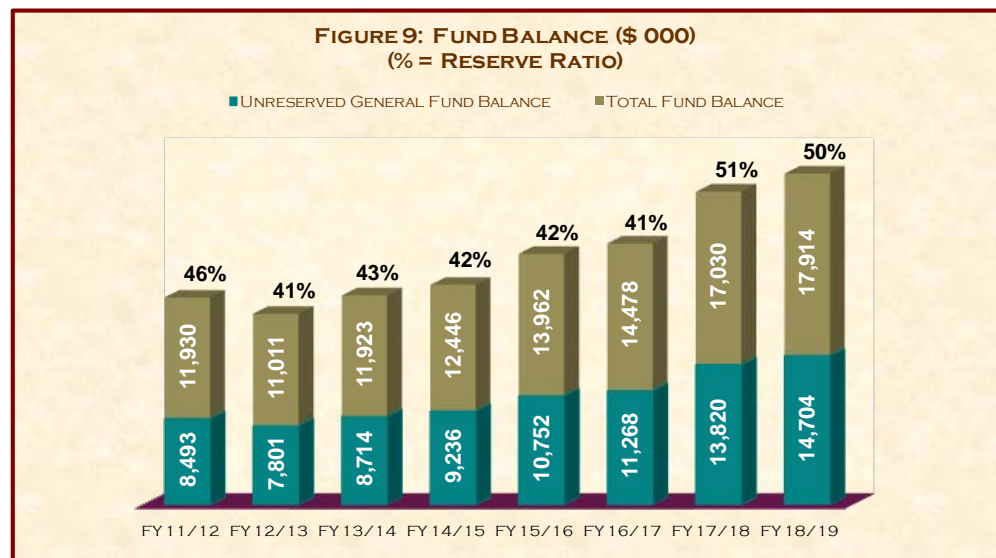
The City's Financial Policies document is contained in Appendix 1 of this budget document. The emphasis contained within these policies is that the long-term implications of current financial decisions must be fully understood and taken into account in the Biennial Budget decision-making process. To assist the City Council in this effort, staff has created a customized eight-year financial model for Laguna Hills. This 8-Year Resource Allocation Plan is included in the Budget Summaries Section, on page **II - 1**. It should be noted that the 8-Year Resource Allocation Plan does not include some special revenues and may, therefore, not directly reconcile with total Funding Sources and Funding Uses presented earlier in this Budget Message.

The 8-Year Resource Allocation Plan is specifically designed to project the City's operating and reserve policy ratios over the course of the next eight years while taking into account a temporarily lowered operating ratio minimum of 1.03 and 1.05 for Years 1 & 2, respectively, and a reserve policy minimum of 40% of the annual operating budget. As shown in Figure 8 below, in FY 14/15, the Operating Ratio is anticipated to increase to 1.12. By the following year (FY 15/16), the Operating Ratio is anticipated to increase to 1.14 and remain there for the last four years of the plan.



The Reserve Ratio is anticipated to be at 46% at the end of FY 11/12, and 41% at the end of FY 12/13 which is above the established reserve policy minimum of 40% for both fiscal years.

Figure 9 plots the trend of the undesignated General Fund Balance and the Reserve Ratio since FY 06/07. It is projected that the City will have an unreserved General Fund Balance of approximately \$7.801 million at the end of this Biennial Budget cycle.



Conclusion

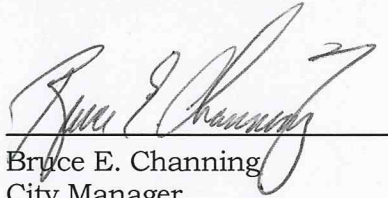
This budget is a product of City Council's sound leadership, prudent fiscal stewardship, and consistent policy direction. Moreover, it represents the City's continued commitment to provide a high level of municipal services to its constituents without compromising your historically sound financial policies.

Accordingly so, we believe that this 2011-2013 Biennial Budget is a well-crafted two-year financial plan that effectively manages costs and positions the City for future growth. The City Council's conservative fiscal policies have paid off and the commitment to manage costs will see the City through the next two years. Still, this 2011-2013 Budget provides for the necessary investment in our capital infrastructure, maintains our high level of services, and focuses the City's attention on economic development and future

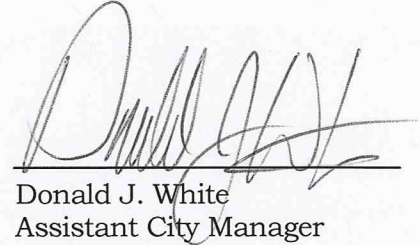
BUDGET MESSAGE
FY 2011/12 - FY2012/13

growth. We look forward to the next two years and to the implementation of this budget plan.

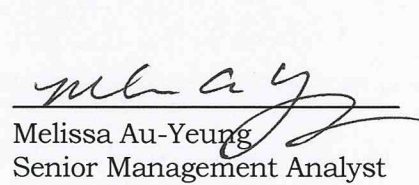
Respectfully submitted,



Bruce E. Channing
City Manager



Donald J. White
Assistant City Manager



Melissa Au-Yeung
Senior Management Analyst

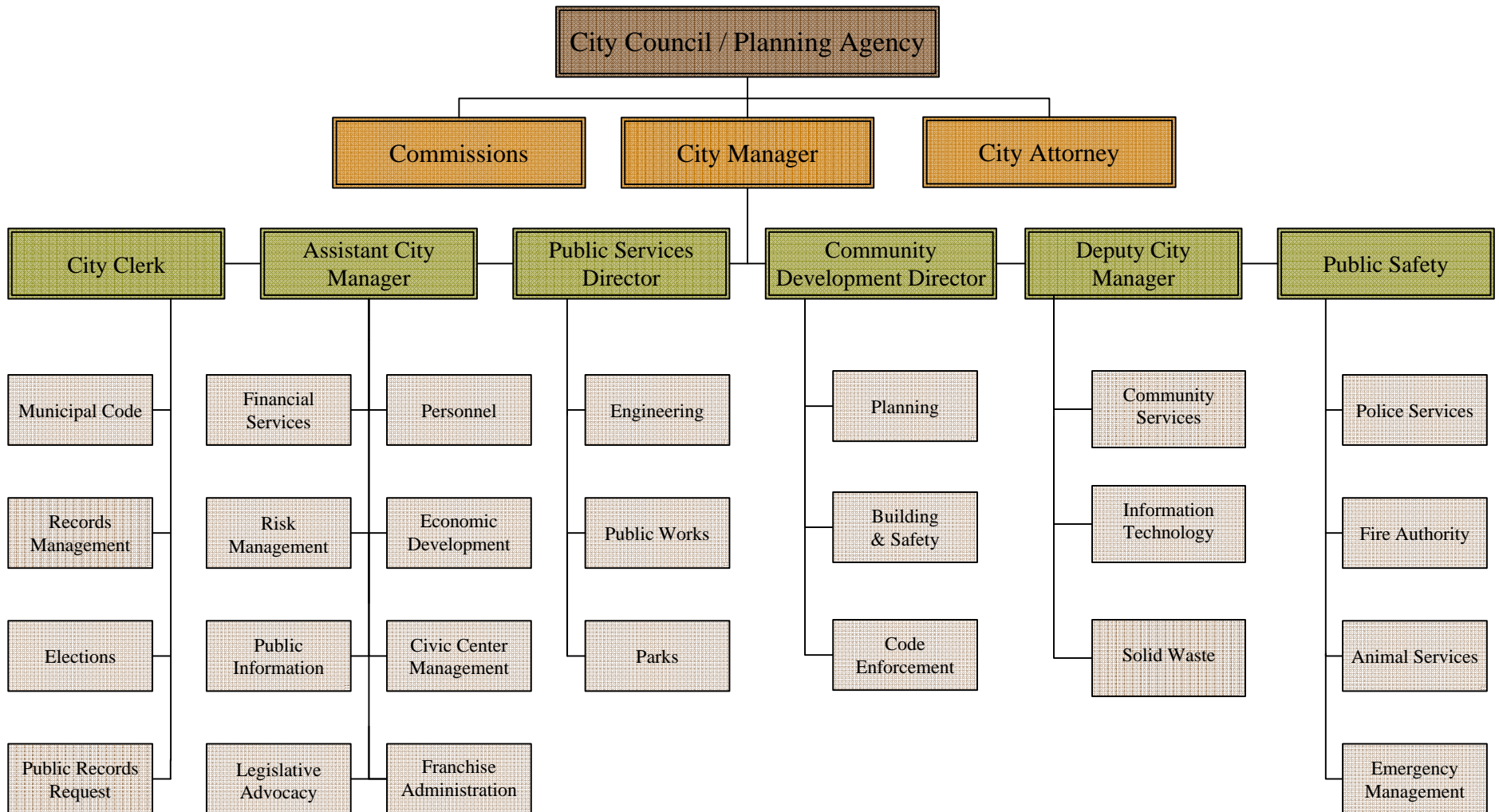


Janice Mateo Reyes
Finance Manager

CITY OF LAGUNA HILLS

ORGANIZATIONAL CHART

June 30, 2011



CITY OF LAGUNA HILLS

CITY COUNCIL AS OF JUNE 30, 2011



L. Allan Songstad
Mayor



Melody Carruth
Mayor Pro Tempore



Randal Bressette
Council Member



Barbara Kogerman
Council Member



Joel Lautenschleger
Council Member

CITY OF LAGUNA HILLS

MANAGEMENT STAFF AS OF JUNE 30, 2011



Donald J. White
Assistant City Manager



Bruce E. Channing
City Manager

- ♦ **Kenneth H. Rosenfield** Director of Public Works/City Engineer
- ♦ **Vernon A. Jones** Community Development Director
- ♦ **David T. Reynolds** Deputy City Manager
- ♦ **Peggy J. Johns** City Clerk
- ♦ **Gregory E. Simonian** City Attorney
- ♦ **Lt. Steven F. Doan** Police Chief (O.C. Sheriff Department)
- ♦ **Craig Kinoshita** Division Chief (O.C. Fire Department)



BUDGET SUMMARIES

TOTAL BUDGET
ALL FUNDS

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13

8-YEAR RESOURCE ALLOCATION PLAN (\$ 000) ¹

	Biennial Budget		FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
	FY 11/12	FY 12/13						
Beginning Balance	11,018	11,930	11,011	11,923	12,446	13,962	14,478	17,030
General Fund Revenues	18,727	19,377	19,684	21,117	21,936	22,528	23,139	23,769
Special Revenues - CIP Related	1,073	1,097	1,216	3,240	1,089	1,120	1,106	1,138
Other Special Revenues	468	498	525	550	574	590	615	625
Civic Center Operations	100	150	150	200	200	200	200	200
Interest Earnings	80	170	275	350	450	560	620	675
Total Revenues	20,448	21,292	21,850	25,457	24,249	24,998	25,680	26,407
Operating Expenditures	16,923	17,368	17,622	18,073	18,462	19,060	19,705	20,373
Capital Expenditures	765	2,889	1,369	4,973	2,420	3,511	1,550	3,300
Use of Reserve Funds	50	151	142	87	50	112	73	50
Debt Service	1,798	1,803	1,805	1,801	1,801	1,799	1,800	1,800
Total Funding Uses	19,536	22,211	20,938	24,934	22,733	24,482	23,128	25,523
Change in Fund Balance	912	(919)	912	523	1,516	516	2,552	884
Ending Balance	11,930	11,011	11,923	12,446	13,962	14,478	17,030	17,914
Less the following fund balances:								
Reservation for Debt Service	1,805	1,805	1,805	1,805	1,805	1,805	1,805	1,805
Non-Major Governmental Funds	1,632	1,405	1,405	1,405	1,405	1,405	1,405	1,405
Unreserved General Fund Balance	8,493	7,801	8,713	9,236	10,752	11,268	13,820	14,704
Less the following designations:								
Total Capital Replacement Funds	1,300	1,463	1,780	2,446	3,632	4,182	4,238	5,051
Insurance Reserve Funds	326	330	337	346	356	368	381	394
Add back:								
Reservation for Debt Service	1,805	1,805	1,805	1,805	1,805	1,805	1,805	1,805
General Fund Reserve Policy Balance	8,672	7,813	8,401	8,249	8,569	8,523	11,006	11,064

Ratio Analysis

Operating Ratio (>1.1)	1.03	1.05	1.06	1.12	1.14	1.14	1.14	1.14
Debt Service Ratio (<12%)	10%	9%	9%	8%	8%	8%	8%	7%
Unreserved General Fund Ratio	45%	41%	45%	46%	53%	54%	64%	66%
General Fund Policy Ratio	46%	41%	43%	42%	42%	41%	51%	50%

Reserve Analysis

Minimum General Fund Policy Reserve	7,488	7,668	7,771	7,950	8,105	8,344	8,602	8,869
General Fund Policy Ratio - over/(under)	1,184	145	630	299	464	179	2,404	2,195

Assumptions:

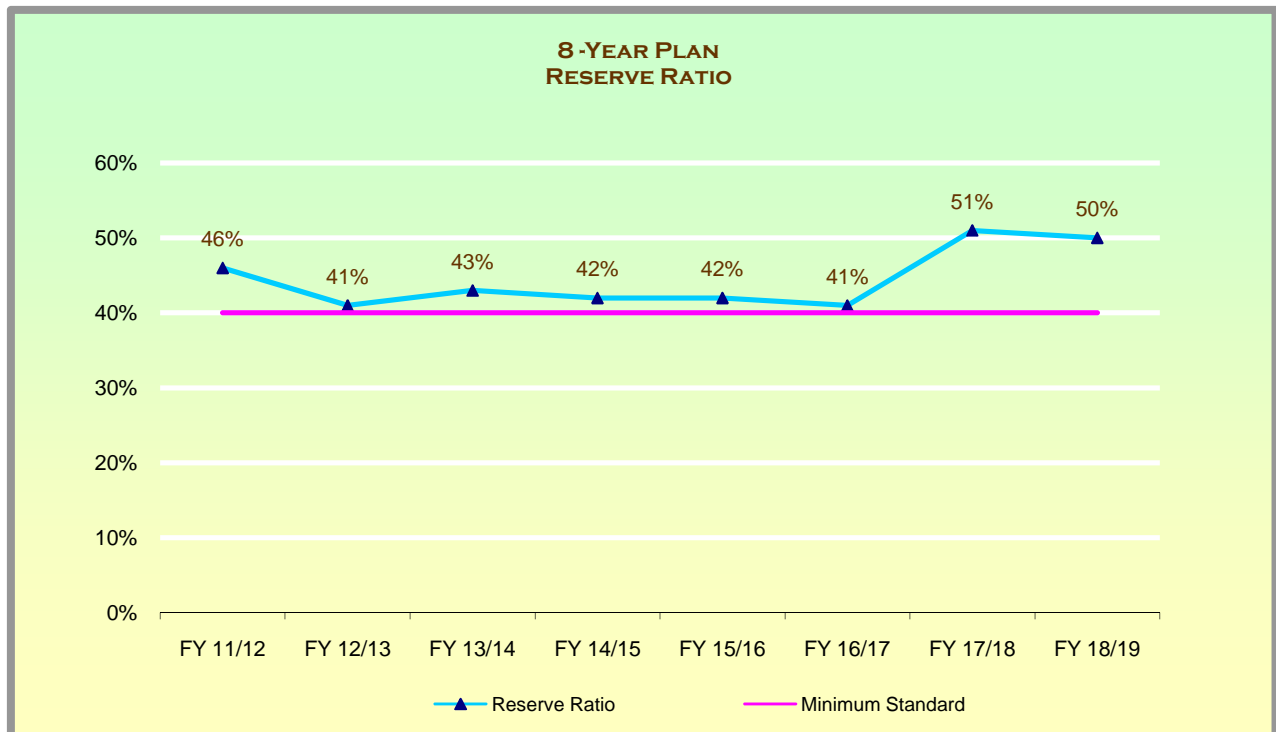
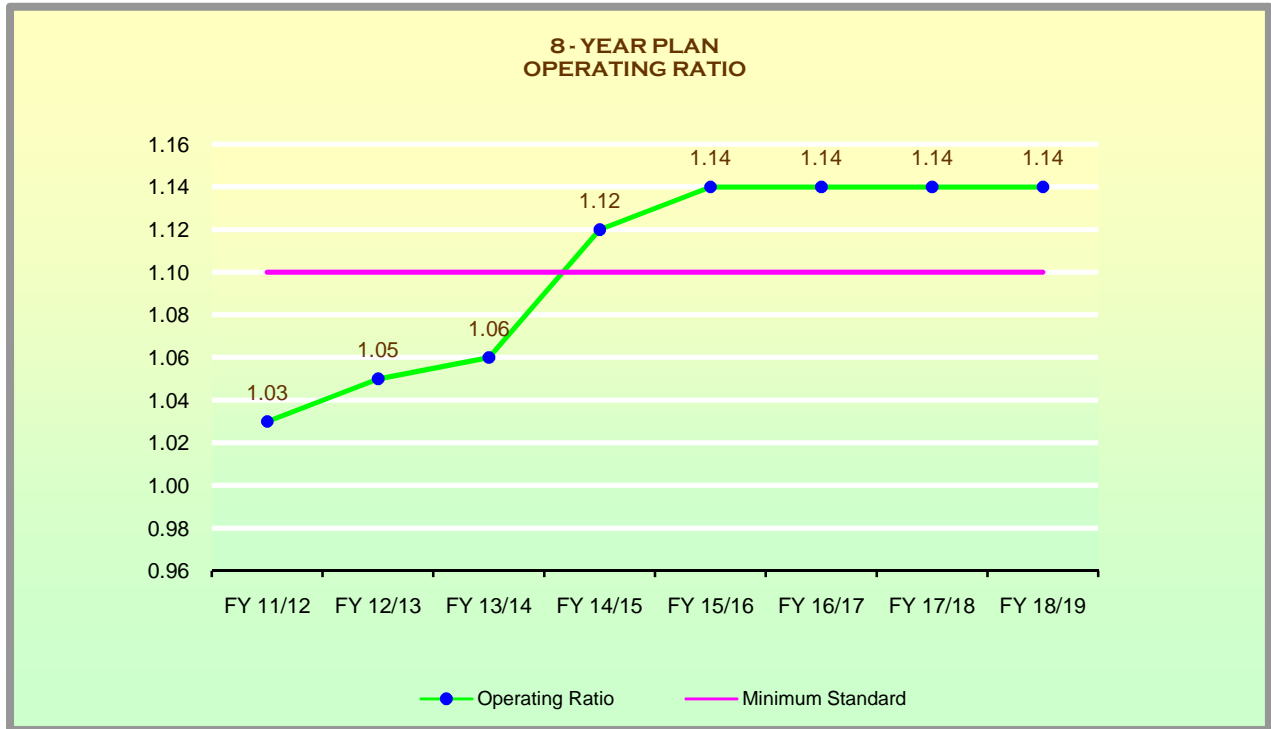
General Inflation	2.00%	2.20%	2.50%	2.50%	2.50%	3.00%	3.00%	3.00%
Retail Taxable Sales Growth Rate	2.21%	3.34%	5.00%	15.44%	4.00%	4.00%	4.00%	4.00%
Assessed Value Growth	1.50%	2.50%	4.00%	5.00%	5.00%	2.00%	2.00%	2.00%
Sheriff's Contract Increment Rate	1.55%	1.47%	3.02%	3.10%	1.33%	4.00%	4.00%	4.00%
Average Interest Rate	0.75%	1.50%	2.50%	3.00%	3.50%	4.00%	4.00%	4.00%

¹ The 8-year Resource Allocation Plan does not include the following Special Revenue Funds: CDBG, Tax Increment, Housing Set-Aside, Recycling, and Senior Mobility.

CITY OF LAGUNA HILLS

BIENNIAL BUDGET

OPERATING AND RESERVE RATIOS



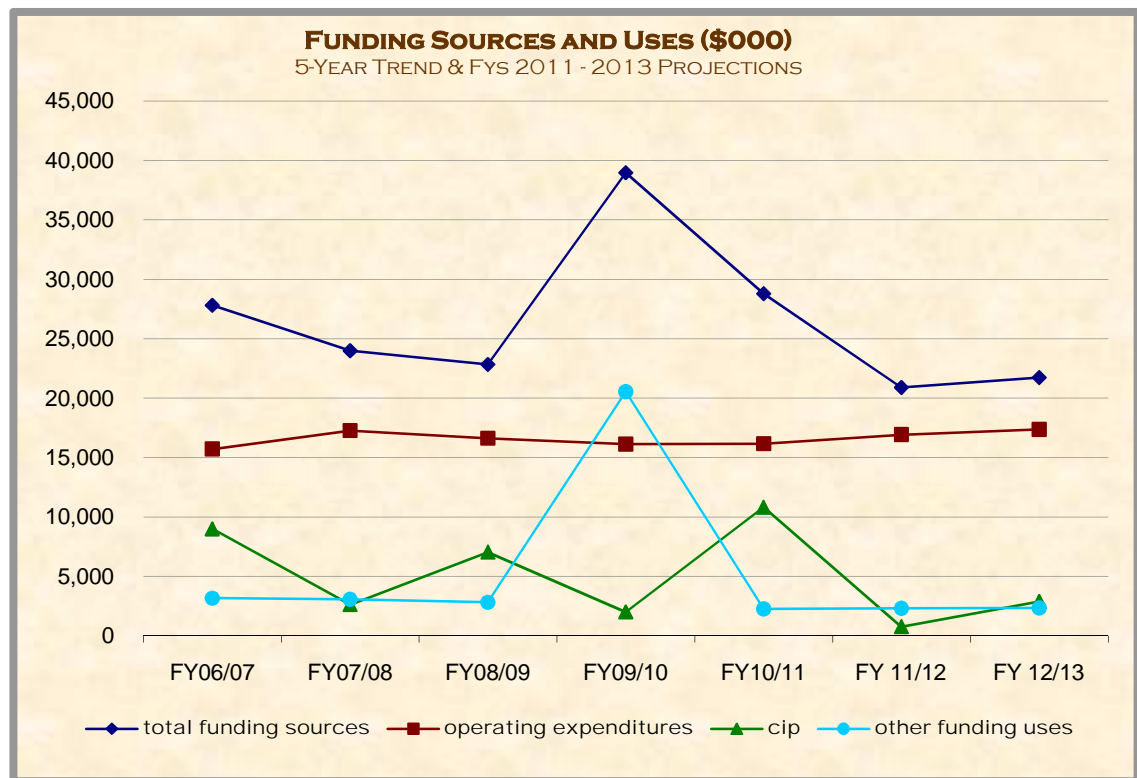
CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 - 2012/13

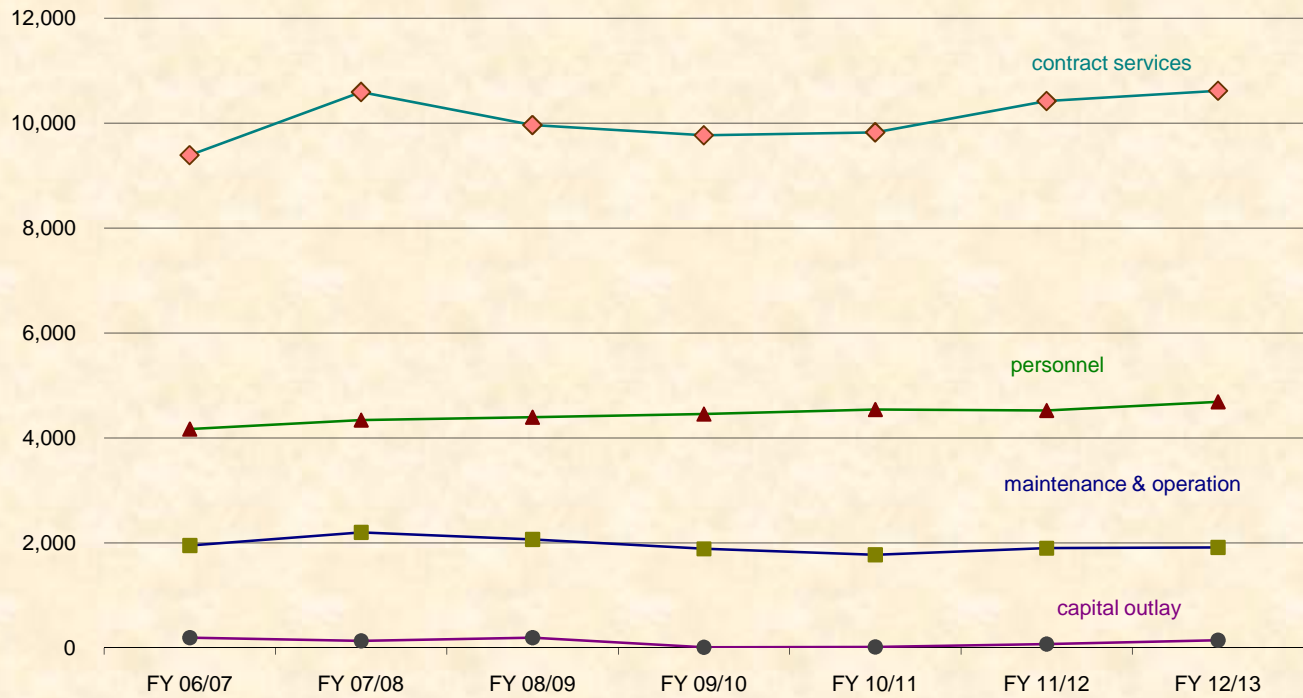
CONSOLIDATED REPORT OF FUNDING SOURCES AND USES

	PRIOR YEAR'S ACTUAL FY 09/10	FY 10/11 AMENDED BUDGET	YEAR-END ESTIMATE	FY 11/12	FY 12/13
FUNDING SOURCES					
General Fund Revenues	\$ 17,398,127	\$ 20,014,317	\$ 18,184,519	\$ 18,727,039	\$ 19,376,845
Special Revenues	3,042,809	19,678,115	10,460,620	1,975,121	2,017,917
Other Funding Sources	18,517,685	340,000	131,000	180,000	320,000
Total Funding Sources	38,958,621	40,032,432	28,776,139	20,882,160	21,714,762
FUNDING USES					
Operating Expenditures	16,126,856	17,166,945	16,160,332	16,923,152	17,367,504
Capital Improvement Program (CIP)	1,992,060	21,089,443	10,823,799	765,000	2,889,000
Other Funding Uses	20,542,328	2,354,725	2,264,585	2,324,241	2,343,400
Total Funding Uses	38,661,244	40,611,113	29,248,716	20,012,393	22,599,904
NET CHANGE IN FUND BALANCE	297,377	(578,681)	(472,577)	869,768	(885,142)
FUND BALANCE					
Beginning Balance	11,353,125	11,650,502	11,650,502	11,177,926	12,047,693
Ending Balance	\$ 11,650,502	\$ 11,071,821	\$ 11,177,926	\$ 12,047,693	\$ 11,162,552

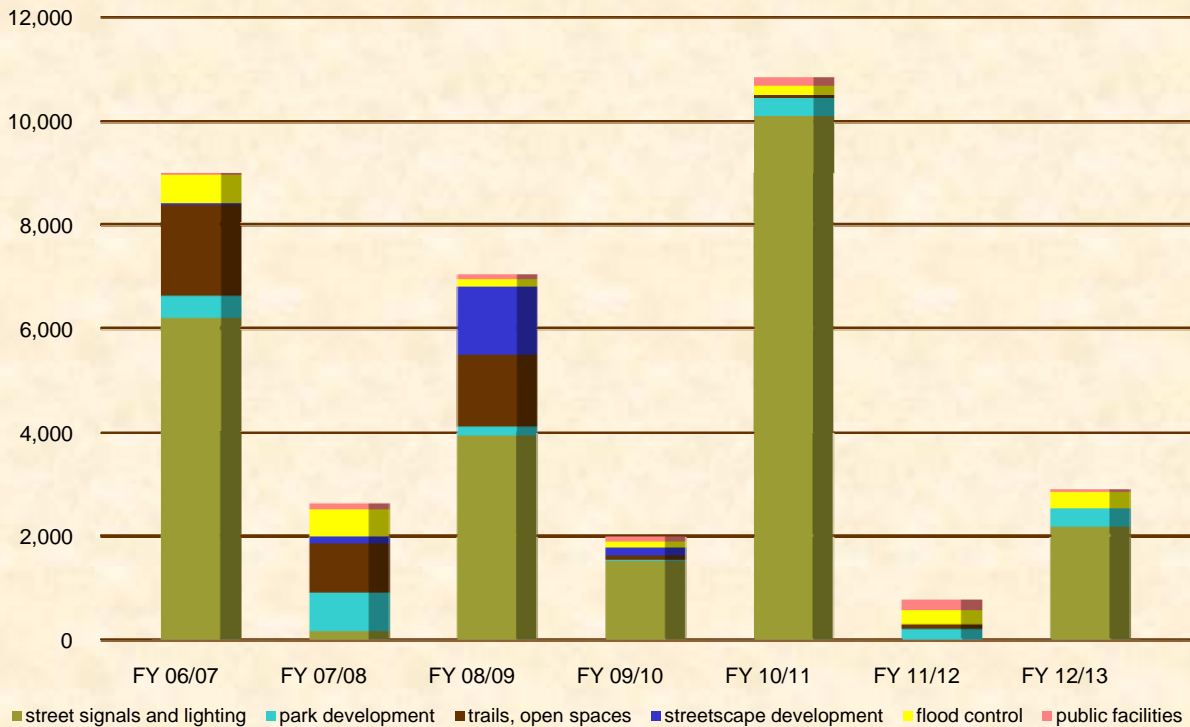


CITY OF LAGUNA HILLS

OPERATING EXPENDITURES, BY CATEGORIES (\$000)
5-YEAR TREND & FYS 2011-2013 PROJECTIONS



CAPITAL IMPROVEMENT PROGRAM (\$000)
5-YEAR TREND & FYS 2011-2013 PROJECTIONS



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
TOTAL BUDGET

	PRIOR YEAR'S			FY 10/11		FY 11/12	FY 12/13
	ACTUAL FY 09/10	AMENDED BUDGET	YEAR-END ESTIMATE				
FUNDING SOURCES							
General Fund Revenues							
Property Taxes							
Secured, Unsecured, Public Utility	\$ 5,672,673	\$ 6,142,590	\$ 5,503,377	\$ 5,585,928	\$ 5,725,576		
Supplementals, Homeowners' Exemption							
Interest & Penalties	50,887	52,530	51,188	52,212	53,360		
Miscellaneous Prior Years	214,251	157,591	213,949	218,228	223,029		
Property Transfer Taxes	140,229	210,120	190,000	193,800	225,000		
Property Taxes In-Lieu of VLF	2,412,642	2,603,065	2,358,180	2,393,552	2,453,392		
Total Property Taxes	8,490,682	9,165,896	8,316,694	8,443,720	8,680,357		
Franchise Taxes							
Utility Franchise Fees							
Cable TV	481,669	492,656	520,000	530,400	542,069		
San Diego Gas & Electric	206,323	204,067	224,000	228,480	233,507		
Southern California Edison	198,294	222,514	191,000	194,820	199,106		
Southern California Gas Co.	68,458	118,105	68,972	70,351	71,899		
<i>Sub-total Utility Franchise Fees</i>	<i>954,744</i>	<i>1,037,342</i>	<i>1,003,972</i>	<i>1,024,051</i>	<i>1,046,581</i>		
Waste Disposal/Recycling Fees							
Waste Haulers	262,851	275,189	264,822	270,119	276,060		
Recycling Revenues		-					
<i>Sub-total Waste/Recycling</i>	<i>262,851</i>	<i>275,189</i>	<i>264,822</i>	<i>270,119</i>	<i>276,060</i>		
Transient Occupancy Taxes	752,479	1,055,750	900,000	950,000	1,100,000		
Total Franchise Taxes	1,970,074	2,368,281	2,168,794	2,244,170	2,422,641		
Intergovernmental Revenues							
Sales & Use Tax	4,970,647	6,378,750	5,313,001	5,490,497	5,612,054		
Motor Vehicle in Lieu	99,167	120,000	124,040	125,439	126,380		
Other Intergovernmental Revenues		-					
Total Intergov'tl Revenues	5,069,814	6,498,750	5,437,041	5,615,936	5,738,434		
Licenses and Permits							
Building Related Licenses/Permits							
Building Permits	243,167	251,000	321,000	432,000	475,000		
Plan Check Fees	14,520	40,000	52,000	69,000	75,000		
Plan Check Fees - Fee Based	79,690	134,000	171,000	231,000	253,000		
Fire Fees	4,095	5,000	6,000	8,000	9,000		
Imaging Plans and Documents Fee	10,620	20,000	25,000	35,000	38,000		
<i>Sub-total Building Permits</i>	<i>352,092</i>	<i>450,000</i>	<i>575,000</i>	<i>775,000</i>	<i>850,000</i>		
Engineering Fees							
Transportation Permit	1,720	2,101	2,000	2,000	4,000		
Grading Permit	2,824	3,992	4,000	4,000	8,000		
Encroachment Permit	840	24,269	23,000	23,000	46,000		
Traffic Permit & License Fees	21,230	1,156	1,000	1,600	2,000		
<i>Sub-total Engineering Permits</i>	<i>26,614</i>	<i>31,518</i>	<i>30,000</i>	<i>30,600</i>	<i>60,000</i>		
Total Licenses and Permits	378,706	481,518	605,000	805,600	910,000		

CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 - 2012/13

TOTAL BUDGET

	PRIOR YEAR'S	FY 10/11		FY 11/12	FY 12/13
	ACTUAL FY 09/10	AMENDED BUDGET	YEAR-END ESTIMATE		
Charges for Current Services					
Recreation Fees					
Fees- Programs	349,160	376,860	389,000	410,000	412,000
Fees - Facility Reservation	220,637	197,504	200,000	215,000	216,000
Fees - Special Events	3,157	4,270	5,000	5,000	5,000
Fees-5K Registrations	104,320	125,976	130,000	132,050	136,850
Fees-5K Sponsorships	25,825	26,690	30,000	30,000	30,000
<i>Sub-total Recreation Fees</i>	<u>703,099</u>	<u>731,300</u>	<u>754,000</u>	<u>792,050</u>	<u>799,850</u>
Development Services					
Planning and Zoning Fees	68,540	109,180	64,000	142,000	142,000
Improvement Inspect	11,562	28,840	16,000	36,500	36,500
Grading Plan Check		1,030	702	1,500	1,500
<i>Sub-total Development Fees</i>	<u>80,102</u>	<u>139,050</u>	<u>80,702</u>	<u>180,000</u>	<u>180,000</u>
Leases and Rental Fees					
Cell Tower Lease	89,112	35,522	77,563	77,563	77,563
Library Lease	48,000	48,000	48,000	48,000	48,000
<i>Sub-total Leases/Rentals</i>	<u>137,112</u>	<u>83,522</u>	<u>125,563</u>	<u>125,563</u>	<u>125,563</u>
Other Service Charges					
Sale of Publications/Maps	2,819	5,000	7,000	7,000	7,000
Weed Abatement		-			
<i>Sub-total Other Service Charges</i>	<u>2,819</u>	<u>5,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
RDA Administration Charges		51,000			
Miscellaneous Operating Revenues	22,987	15,000	214,725	13,000	13,000
Total Charges for Services	<u>946,119</u>	<u>1,024,872</u>	<u>1,181,990</u>	<u>1,117,613</u>	<u>1,125,413</u>
Fines and Forfeitures					
Vehicle Code Fines	434,893	374,000	374,000	393,000	393,000
Parking Revenues	77,819	75,000	75,000	79,000	79,000
Court Fines	17,162	12,000	12,000	13,000	13,000
Abandoned Vehicle Abatement	12,858	14,000	14,000	15,000	15,000
Other Fines and Forfeitures					
Total Fines and Fortfeitures	<u>542,732</u>	<u>475,000</u>	<u>475,000</u>	<u>500,000</u>	<u>500,000</u>
Total General Fund Revenues	<u>17,398,127</u>	<u>20,014,317</u>	<u>18,184,519</u>	<u>18,727,039</u>	<u>19,376,845</u>

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
TOTAL BUDGET

	PRIOR YEAR'S	FY 10/11		FY 11/12	FY 12/13
	ACTUAL FY 09/10	AMENDED BUDGET	YEAR-END ESTIMATE		
Special Revenues					
Gas Tax	555,906	630,360	877,223	912,629	932,707
Measure M - Discretionary	305,619	2,877,381	1,570,000	45,000	125,000
AB 2766	37,678	38,000	44,851	40,000	40,000
ARRA	500,000				
CARITS			545,476		
Public Art Fee			42,500		
Prop 1B - Local Streets & Roads		646,027			
Prop 42 Traffic Congestion Relief - City	302,745	346,392			
Prop 42 Traffic Congestion Relief - County		105,000			
Traffic Impact Fees UVSP			118,000		
Tax Increment	58,783	33,660			
AHRP	142,013				
City of Irvine - MPAH			345,000		
County Mitigation Fee		40,000			
Developer Impact Fees		1,700,000			
F CPP		1,275,000	1,275,000		
GMA		100,000			
MP/LN	2,587	7,654,884			
Moulton Niguel Water District	56,685	-			
Federal STIP		3,300,000	4,700,000		
Other Grants & Contributions			76,261	75,000	
<i>Sub-total CIP Related</i>	1,962,016	18,746,704	9,594,311	1,072,629	1,097,707
Measure M - TB	360,154	429,686	369,357	468,290	497,908
Law Enforcement Grants					
COPS/Brulte	100,096	100,000	100,000		
Office of Traffic & Safety		-			
Fed Law Enforcement Grants	12,794	-			
ARRA - JAG	9,493	-			
<i>Sub-total Law Enforcement Grants</i>	122,383	100,000	100,000	-	-
Community Development Block Grant	515,293	373,725	238,420	228,750	215,000
Redevelopment Tax Increment			76,720	70,000	71,400
Housing Set-Aside				22,400	22,850
Recycling Grants					
CR&R Recycling (per Franchise Contract)	33,657	20,000	20,000	20,000	20,000
DOC (Beverage Recycling)	5,000	8,000		8,826	8,826
C&D Forfeited Deposits	44,306		31,517	50,000	50,000
AB 939 Surcharge Recycling Grant					
<i>Sub-total Recycling Grants</i>	82,963	28,000	51,517	78,826	78,826
Senior Mobility Program			30,295	34,226	34,226
Total Special Revenues	3,042,809	19,678,115	10,460,620	1,975,121	2,017,917

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
TOTAL BUDGET

	PRIOR YEAR'S	FY 10/11			
	ACTUAL	AMENDED	YEAR-END	FY	FY
	FY 09/10	BUDGET	ESTIMATE	11/12	12/13
Other Funding Sources					
Proceeds & premium from bond issue	18,396,953				
Interest Earnings	45,732	140,000	56,000	80,000	170,000
Distribution from City Hall Leasing Operation	75,000	200,000	75,000	100,000	150,000
Total Other Funding Sources	18,517,685	340,000	131,000	180,000	320,000
TOTAL FUNDING SOURCES	\$ 38,958,621	\$ 40,032,432	\$ 28,776,139	\$ 20,882,160	\$ 21,714,762
FUNDING USES					
Operating Expenditures					
Council/Manager					
Personnel	805,597	799,397	698,117	652,106	673,349
Maintenance and Operation	62,170	79,650	64,729	60,075	59,875
Contract Services	361,368	336,000	320,673	344,800	344,800
Total Council/Manager	1,229,135	1,215,047	1,083,519	1,056,981	1,078,024
Clerk					
Personnel	311,710	340,017	321,185	335,368	329,993
Maintenance and Operation	19,092	22,458	21,606	22,580	23,355
Contract Services	25,071	54,198	44,611	22,575	35,275
Capital Outlay	-	-	-		
Total Clerk	355,873	416,673	387,402	380,523	388,623
Administrative Services					
Personnel	776,538	802,397	777,747	800,797	835,393
Maintenance and Operation	378,084	406,942	336,499	378,260	378,610
Contract Services	148,013	134,983	169,350	129,250	148,000
Capital Outlay	185	3,500	-	3,500	3,500
Total Administrative Services	1,302,820	1,347,822	1,283,596	1,311,807	1,365,503
Information Technology					
Personnel	44,669	51,696	48,594	49,340	63,839
Maintenance and Operation	16,922	21,120	24,579	25,908	27,408
Contract Services	132,613	118,454	105,762	157,687	131,085
Capital Outlay	5,591	21,000	10,230	38,485	32,500
Total Information Technology	199,795	212,270	189,165	271,420	254,832
Community Development					
Personnel	831,690	1,015,735	937,602	934,086	941,380
Maintenance and Operation	15,153	20,400	23,083	19,200	19,200
Contract Services	127,228	210,000	173,877	410,000	410,000
Capital Outlay					
Total Community Development	974,071	1,246,135	1,134,562	1,363,286	1,370,580

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
TOTAL BUDGET

	PRIOR YEAR'S	FY 10/11		FY 11/12	FY 12/13
	ACTUAL FY 09/10	AMENDED BUDGET	YEAR-END ESTIMATE		
Public Services					
Personnel	765,390	795,127	765,364	752,195	774,807
Maintenance and Operation	895,157	811,980	791,086	819,750	841,250
Contract Services	2,316,190	2,422,800	2,362,537	2,438,500	2,521,500
Capital Outlay	3,280	5,000	5,000	10,000	35,000
Total Public Services	3,980,017	4,034,907	3,923,987	4,020,445	4,172,557
Community Services					
Personnel	922,374	1,003,410	994,675	1,002,012	1,071,395
Maintenance and Operation	440,644	541,719	477,579	526,335	517,785
Contract Services	202,636	205,000	200,996	206,500	207,000
Capital Outlay	4,347	4,500	5,127	23,500	48,000
Total Community Services	1,570,001	1,754,629	1,678,377	1,758,347	1,844,180
Public Safety					
Maintenance and Operation	59,999	57,815	34,785	47,350	49,400
Contract Services	6,454,155	6,879,647	6,444,938	6,710,993	6,816,805
Capital Outlay	990	2,000	-	2,000	27,000
Total Public Safety	6,515,144	6,939,462	6,479,723	6,760,343	6,893,205
TOTAL OPERATING EXPENDITURES	16,126,856	17,166,945	16,160,332	16,923,152	17,367,504
Capital Improvement Program (CIP)					
Streets, Signals & Lighting	1,505,100	18,024,397	10,106,000	-	2,174,000
Streetscape	92,987	22,124	51,124	100,000	-
Flood Control and Water Quality	103,717	396,283	171,000	265,000	315,000
Parks	21,759	378,910	334,075	200,000	350,000
Public Facilities	112,108	567,729	161,000	200,000	50,000
Trails and Open Spaces	156,389	1,700,000	600	-	
Total CIP	1,992,060	21,089,443	10,823,799	765,000	2,889,000
Other Funding Uses					
Special Revenue Expenditures					
Public Safety Fund	92,232				
CDBG Fund	515,293	373,725	238,420	228,750	215,000
Redevelopment Tax Increment Fund	69,202		15,500	47,515	20,000
Housing Set-Aside				22,400	22,850
Recycling Funds	107,976	89,000	46,500	113,468	96,900
Senior Mobility			800	63,721	34,226
General Plan Update	29,614				
Claims	46,473		112,541	50,000	50,000
Distributions to Civic Center Leasing Operations	50,210		50,000		101,237
Bond Advance Refunding	18,081,996				
Debt Service	1,549,332	1,892,000	1,800,824	1,798,387	1,803,187
Total Other Funding Uses	20,542,328	2,354,725	2,264,585	2,324,241	2,343,400
TOTAL FUNDING USES	\$ 38,661,244	\$ 40,611,113	\$ 29,248,716	\$ 20,012,393	\$ 22,599,904

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
TOTAL BUDGET

	FY 10/11		FY 11/12	FY 12/13
	PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET YEAR-END ESTIMATE		
NET CHANGE IN FUND BALANCE	297,377	(578,681)	869,768	(885,142)
FUND BALANCE				
Beginning Balance	11,353,125	11,650,502	11,177,926	12,047,693
Ending Balance	<u>\$ 11,650,502</u>	<u>\$ 11,071,821</u>	<u>\$ 12,047,693</u>	<u>\$ 11,162,552</u>

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BUDGET SUMMARIES

OPERATING BUDGET GENERAL FUND

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
OPERATING BUDGET

	PRIOR YEAR'S			FY 10/11			
	ACTUAL	AMENDED	YEAR-END			FY	FY
	FY 09/10	BUDGET	ESTIMATE			11/12	12/13
GENERAL FUND REVENUES							
Property Taxes	\$ 8,490,683	\$ 9,165,896	\$ 8,316,694	\$ 8,443,720	\$ 8,680,357		
Franchise Fees	1,970,073	2,368,281	2,168,794	2,244,170	2,422,641		
Intergovernmental Revenues	5,069,814	6,498,750	5,437,041	5,615,936	5,738,434		
Licenses and Permits	378,731	481,518	605,000	805,600	910,000		
Charges for Current Services	946,094	1,024,872	1,181,990	1,117,613	1,125,413		
Fines and Forfeitures	542,732	475,000	475,000	500,000	500,000		
TOTAL GENERAL FUND REVENUES	17,398,127	20,014,317	18,184,519	18,727,039	19,376,845		
OPERATING EXPENDITURES							
Council/Manager	1,229,135	1,215,047	1,083,519	1,056,981	1,078,024		
City Clerk	355,873	416,673	387,402	380,523	388,623		
Administrative Services	1,302,820	1,347,822	1,283,596	1,311,807	1,365,503		
Information Technology	199,795	212,270	189,165	271,420	254,832		
Community Development	974,071	1,246,135	1,134,562	1,363,286	1,370,580		
Public Services	3,980,017	4,034,907	3,923,987	4,020,445	4,172,557		
Community Services	1,570,001	1,754,629	1,678,377	1,758,347	1,844,180		
Public Safety	6,515,144	6,939,462	6,479,723	6,760,343	6,893,205		
TOTAL OPERATING EXPENDITURES	16,126,856	17,166,945	16,160,332	16,923,152	17,367,504		
REVENUES OVER EXPENDITURES	\$ 1,271,271	\$ 2,847,372	\$ 2,024,187	\$ 1,803,888	\$ 2,009,342		

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
GENERAL FUND REVENUES

	FY 10/11			FY 11/12	FY 12/13
	PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET	YEAR-END ESTIMATE		
Property Taxes	\$ 8,490,683	\$ 9,165,896	\$ 8,316,694	\$ 8,443,720	\$ 8,680,357
Franchise Fees					
Utility Franchise Fees	954,744	1,037,342	1,003,971	1,024,051	1,046,581
Waste Disposal/Recycling Fees	262,851	275,189	264,823	270,119	276,060
Transient Occupancy Taxes	752,478	1,055,750	900,000	950,000	1,100,000
Total Franchise Taxes	<u>1,970,073</u>	<u>2,368,281</u>	<u>2,168,794</u>	<u>2,244,170</u>	<u>2,422,641</u>
Intergovernmental Revenues					
Intergovernmental -Sales Tax	4,970,647	6,378,750	5,313,001	5,490,497	5,612,054
Intergovernmental -MV in Lieu	99,167	120,000	124,040	125,439	126,380
Total Intergovernmental Revenues	<u>5,069,814</u>	<u>6,498,750</u>	<u>5,437,041</u>	<u>5,615,936</u>	<u>5,738,434</u>
Licenses and Permits					
Building Related Licenses/Permits	352,117	450,000	575,000	775,000	850,000
Engineering Permits	26,614	31,518	30,000	30,600	60,000
Total Licenses and Permits	<u>378,731</u>	<u>481,518</u>	<u>605,000</u>	<u>805,600</u>	<u>910,000</u>
Charges for Current Services					
Recreation Fees	703,099	731,300	754,000	792,050	799,850
Development Services Fees	80,102	139,050	80,702	180,000	180,000
Rental Fees/Leases	137,112	83,522	125,563	125,563	125,563
Other Charges for Services	4,393	5,000	5,000	5,000	5,000
RDA Administration Charges	0	51,000	0	0	0
Miscellaneous Operating Revenues	21,388	15,000	216,725	15,000	15,000
Total Service Charges	<u>946,094</u>	<u>1,024,872</u>	<u>1,181,990</u>	<u>1,117,613</u>	<u>1,125,413</u>
Fines and Forfeitures	542,732	475,000	475,000	500,000	500,000
TOTAL GENERAL FUND REVENUES	<u>\$ 17,398,127</u>	<u>\$ 20,014,317</u>	<u>\$ 18,184,519</u>	<u>\$ 18,727,039</u>	<u>\$ 19,376,845</u>

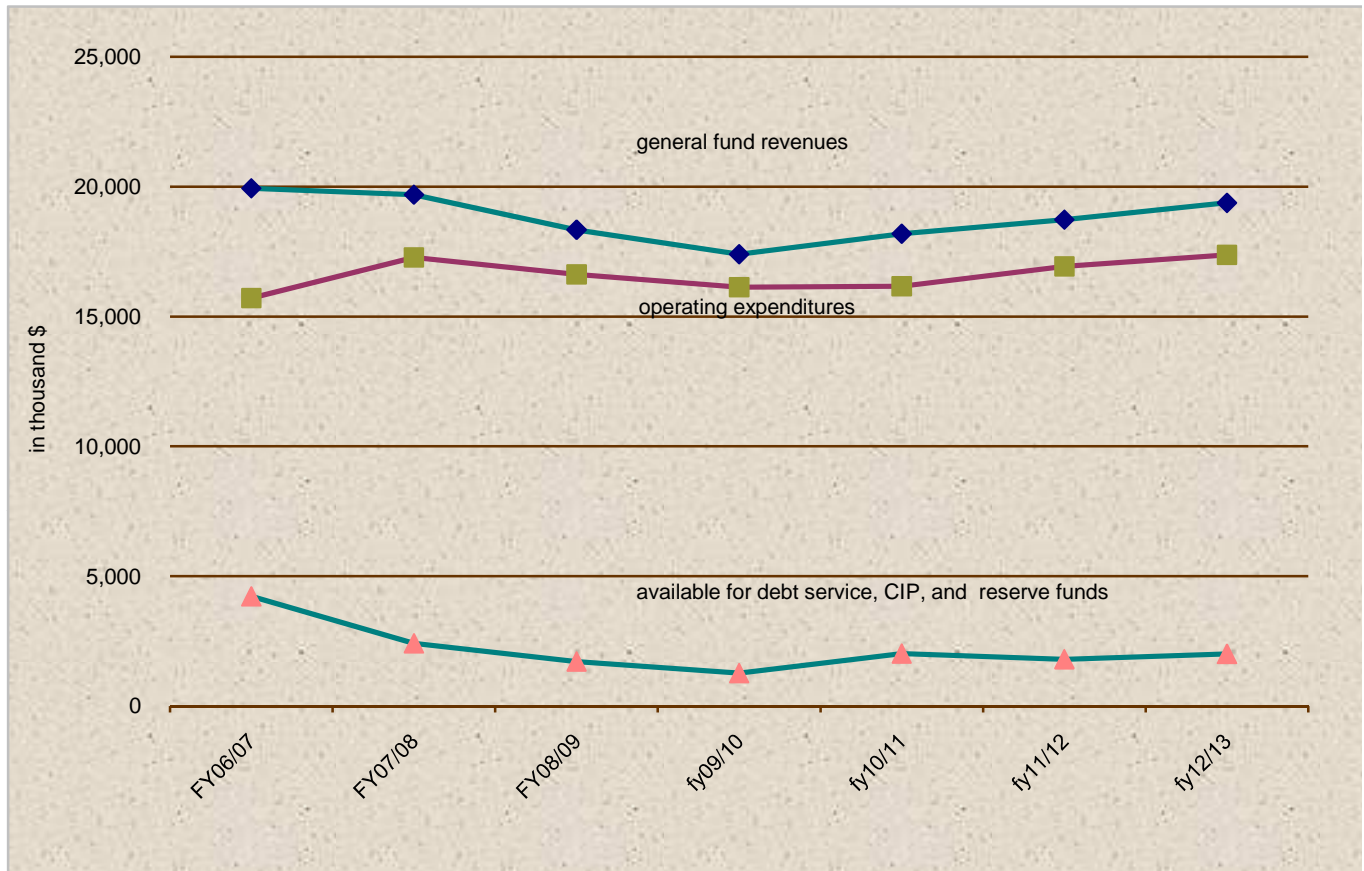
CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
OPERATING EXPENDITURES SUMMARY

	PRIOR YEAR'S			FY 10/11		FY 11/12	FY 12/13
	ACTUAL FY 09/10	AMENDED BUDGET	YEAR-END ESTIMATE				
Council/Manager							
Personnel	\$ 805,597	\$ 799,397	\$ 698,117	\$ 652,106	\$ 673,349		
Maintenance and Operation	62,170	79,650	64,729	60,075	59,875		
Contract Services	361,368	336,000	320,673	344,800	344,800		
Capital Outlay	-	-	-	-	-		
Total Council/Manager	1,229,135	1,215,047	1,083,519	1,056,981	1,078,024		
Clerk							
Personnel	311,710	340,017	321,185	335,368	329,993		
Maintenance and Operation	19,092	22,458	21,606	22,580	23,355		
Contract Services	25,071	54,198	44,611	22,575	35,275		
Capital Outlay	-	-	-	-	-		
Total Clerk	355,873	416,673	387,402	380,523	388,623		
Administrative Services							
Personnel	776,538	802,397	777,747	800,797	835,393		
Maintenance and Operation	378,084	406,942	336,499	378,260	378,610		
Contract Services	148,013	134,983	169,350	129,250	148,000		
Capital Outlay	185	3,500	-	3,500	3,500		
Total Administrative Services	1,302,820	1,347,822	1,283,596	1,311,807	1,365,503		
Information Technology							
Personnel	44,669	51,696	48,594	49,340	63,839		
Maintenance and Operation	16,922	21,120	24,579	25,908	27,408		
Contract Services	132,613	118,454	105,762	157,687	131,085		
Capital Outlay	5,591	21,000	10,230	38,485	32,500		
Total Information Technology	199,795	212,270	189,165	271,420	254,832		
Community Development							
Personnel	831,690	1,015,735	937,602	934,086	941,380		
Maintenance and Operation	15,153	20,400	23,083	19,200	19,200		
Contract Services	127,228	210,000	173,877	410,000	410,000		
Capital Outlay	-	-	-	-	-		
Total Community Development	974,071	1,246,135	1,134,562	1,363,286	1,370,580		
Public Services							
Personnel	765,390	795,127	765,364	752,195	774,807		
Maintenance and Operation	895,157	811,980	791,086	819,750	841,250		
Contract Services	2,316,190	2,422,800	2,362,537	2,438,500	2,521,500		
Capital Outlay	3,280	5,000	5,000	10,000	35,000		
Total Public Services	3,980,017	4,034,907	3,923,987	4,020,445	4,172,557		
Community Services							
Community							
Personnel	922,374	1,003,410	994,675	1,002,012	1,071,395		
Maintenance and Operation	440,644	541,719	477,579	526,335	517,785		
Contract Services	202,636	205,000	200,996	206,500	207,000		
Capital Outlay	4,347	4,500	5,127	23,500	48,000		
Total Community Services	1,570,001	1,754,629	1,678,377	1,758,347	1,844,180		
Public Safety							
Maintenance and Operation	59,999	57,815	34,785	47,350	49,400		
Contract Services	6,454,155	6,879,647	6,444,938	6,710,993	6,816,805		
Capital Outlay	990	2,000	-	2,000	27,000		
Total Public Safety	6,515,144	6,939,462	6,479,723	6,760,343	6,893,205		
TOTAL OPERATING EXPENDITURES	\$ 16,126,856	\$ 17,166,945	\$ 16,160,332	\$ 16,923,152	\$ 17,367,504		

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13

Allocation of the City's General Fund Revenues (\$000)

(5-YEAR TREND AND FYS 2011-2013 PROJECTIONS)



CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

PROPERTY TAXES

The City receives Property Tax revenues in the form of Secured, Unsecured, Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes, and Property Taxes in Lieu of VLF. In accordance with State law, property is assessed at actual full cash value and the maximum tax is 1% of the assessed valuation. Increases in assessed valuation are limited to 2% per year unless there is a change in property ownership or improvements to the property.

The assessed values of properties in the City, since FY 06/07 are listed in Table 1 below.

Table 1 – Assessed Values (\$ 000 Billion)

FISCAL YEAR	SECURED	UNSECURED	TOTAL	% CHANGE
2006/07	5.16	0.156	5.32	8.4%
2007/08	5.52	0.218	5.74	8.0%
2008/09	5.51	0.176	5.69	-0.8%
2009/10	5.41	0.176	5.59	-1.8%
2010/11 *	5.30	0.161	5.46	-2.3%
2011/12 *	5.45	0.158	5.62	2.9%
2012/13 *	5.49	0.158	5.66	0.7%

* estimated data

For the 2011-2013 Biennial Budget, the City used the assessed valuation and property tax revenue projections prepared for the Orange County Fire Authority by Rosenow Spevacek Group, Inc. As briefly referenced earlier, under Proposition 13, the California State Board of Equalization may increase the assessed value of locally assessed real property by either 2% or the CPI, whichever is less. Largely due to the lagging economy, lower property values, and a weak construction sector, an annual CPI increase of 0.753% was applied. While the lower CPI will result in decreased revenues, the impact should be mitigated by the decrease in the number of Proposition 8 adjustments. Consequently, it is anticipated that secured/unsecured property tax valuation will increase by 2.9% for FY 11/12 over the prior year. For FY 12/13, a slight 0.7% increase in assessed valuation is projected over the previous year's estimates.

Table 2 – Property Tax Revenues (\$ 000 Billion)

FISCAL YEAR	SECURED & UNSECURED**	PROPERTY TAX IN-LIEU OF VLF	TOTAL	% CHANGE
2006/07	6.001	2.378	8.379	4.0%
2007/08	6.310	2.556	8.866	5.8%
2008/09	6.148	2.476	8.624	-2.7%
2009/10	6.078	2.413	8.491	-1.5%
2010/11 *	5.959	2.358	8.317	-2.0%
2011/12 *	6.050	2.394	8.444	1.5%
2012/13 *	6.227	2.453	8.680	2.8%

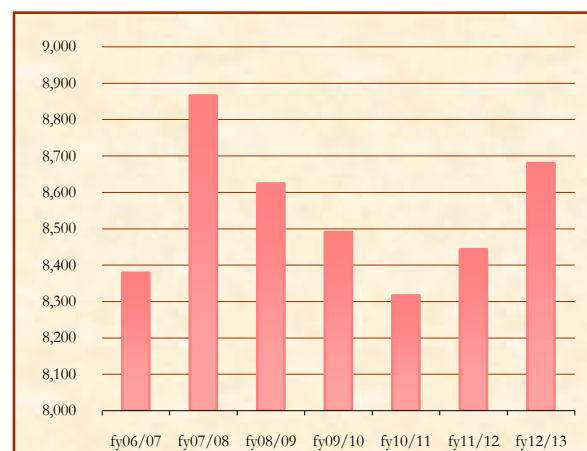
**Includes Real Property Transfer Tax

As shown in Table 2 above, it is projected that property tax revenues will yield approximately \$6.05 million in FY 11/12 and \$6.23 million in FY 12/13 in property tax receipts.

In addition, the City receives property taxes in lieu of Vehicle License Fee (VLF) revenues. Property tax in-lieu of VLF is anticipated to increase slightly for FY 11/12 and FY 12/13 over FY 10/11 year-end estimates.

Total property tax revenue receipts are projected to yield approximately \$8.4 million in FY 11/12, representing a 1.5% increase over the previous fiscal year. In FY 12/13, it is anticipated assessed values will continue to increase, resulting in an additional 2.8% increase in revenues over the prior fiscal year.

Figure 1 – Property Tax Revenues (\$ 000)
(5-Year Trend and FYs 2011-2013 Projections)



CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

FRANCHISE FEES

Franchise Fees are imposed by the City on gas, electric, and cable television for the privilege of using public rights-of-ways. Each of these utility companies is assessed between 1 and 5 percent of gross receipts.

In addition, a fee is imposed on the City's solid waste and recycling service provider for contract administration costs and costs associated with the repair of City streets. The City's solid waste fee is \$250,000 and is adjusted for inflation each fiscal year based on the annual percentage change in the Producer Price Index (PPI). This adjustment is applied to the prior year actual fee amount using March PPI data. The City anticipates \$270,119 in solid waste fee revenue based on a 2% PPI adjustment. We are forecasting that the PPI percentage change for the following fiscal year will be 2.2% over the current year, which will adjust the fee total to \$276,060 for FY 12/13.

Also, included in this category, is the 10% Transient Occupancy Tax (TOT) levied on operating hotels located within the City limits, of which currently there are four. Table 3 below lists the historical trend of TOT revenues.

Table 3 – TOT REVENUES

FISCAL YEAR	TOT Received (\$)	% CHANGE (From Prior Year)
2006/07	1,227,989	6.0 %
2007/08	1,219,609	-0.7 %
2008/09	915,807	-24.9 %
2009/10	752,479	-17.8 %
2010/11 *	900,000	19.6 %
2011/12 *	950,000	5.6 %
2012/13 *	1,100,000	15.8 %

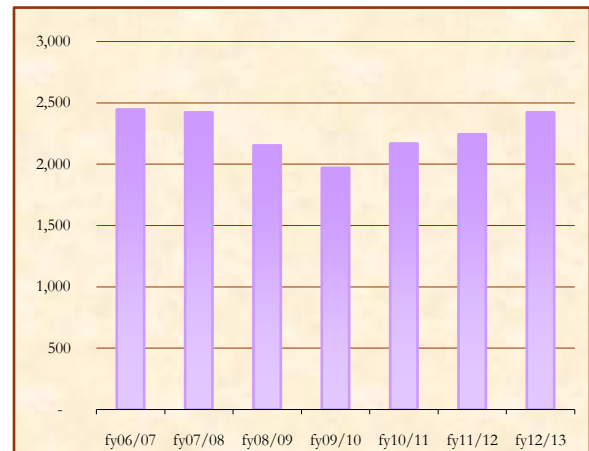
* estimated data

In FY 09/10, the TOT contributed \$752,479 to the City's General Fund, coming from 481 hotel rooms citywide. For FY 10/11, it is anticipated that the actual year-end TOT receipts will total \$900,000, representing an increase 19.6%.

Based on the previously outlined assumptions used to develop this budget, it is anticipated that TOT receipts will increase approximately 5.6% for the first year of the Biennial Budget and come in at \$950,000. For FY 12/13, TOT receipts are anticipated to total \$1,100,000. Furthermore, Franchise Utility Fees revenue is expected to rise to \$1,024,051 in FY 11/12 and to \$1,046,581 in FY 12/13.

Figure 2 provides a historical trend of revenues for franchise fees and TOT from FY 06/07. As shown in the graph below, total Franchise Fees and TOT receipts are expected to total \$2,244,170 for FY 11/12 and \$2,422,641 for FY 12/13, representing a 3.5% and 8% increase, respectively.

Figure 2 – FRANCHISE FEES & TOT (\$ 000)
(5-Year Trend and FYs 2011-2013 Projections)



CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

SALES TAX

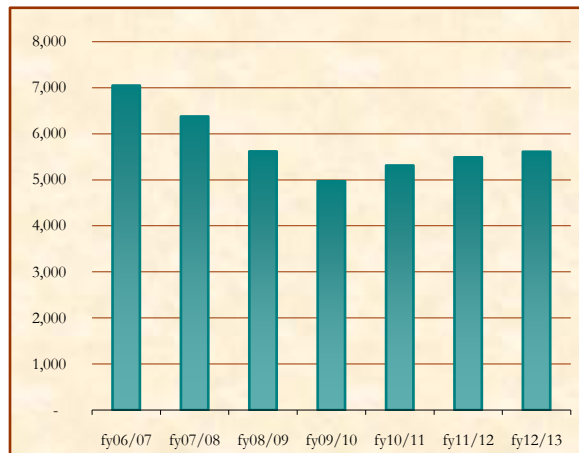
The 8.75% Sales and Use Tax is collected by the State Board of Equalization and is allocated as follows:

- The City receives 1% of the total based on sales within its jurisdiction;
- 0.25% is allocated to the County of Orange;
- 0.50% is allocated to the Orange County Transportation Authority (OCTA);
- The remaining 7% is retained by the State.

The City's Sales and Use Tax Revenues include point of sale tax payments, and a share of the County Pool and State Pool allocations.

Effective July 1, 2004, ¼ of the one percent local sales and use tax was confiscated by the State to guarantee the State's deficit bonds approved by Proposition 57. The withheld funds are backfilled with property taxes by the County, each January and May, in accordance with the State's "triple flip" allocation scheme.

Figure 3 –SALES & USE TAX (\$ 000)
(5-Year Trend and FYs 2011-2013 Projections)



While consumer spending declined significantly in response to the recent recession, it is anticipated that growth in sales tax revenues will return slowly over the next two years of the Biennial Budget. However, it should be noted

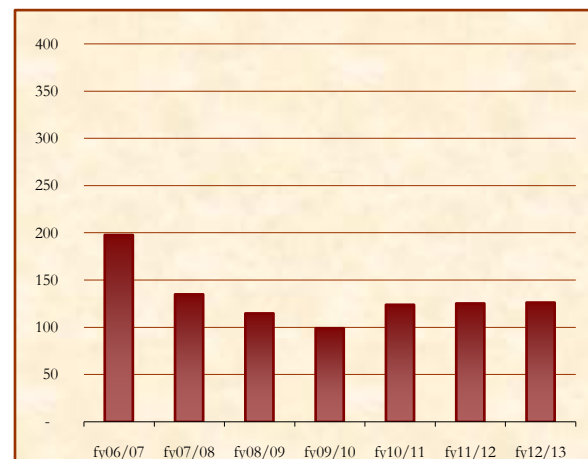
that any large increases in growth that may occur due to the general recovery in the economy and new retail developments coming on-line over the next few years may be tempered as the Laguna Hills Mall continues to intentionally carry vacancies in preparation for major redevelopment activities in FY 12/13 and FY 13/14. Consequently, sales tax revenues will increase from a low of \$4,970,647 in FY 09/10 to \$5,490,497 in FY 11/12 and \$5,612,054 in FY 12/13.

VEHICLE IN-LIEU TAX (VLF)

The California Revenue and Taxation code exempts motor vehicles and a portion of homeowner-occupied dwellings from local property taxation. The Code then requires the State to reimburse cities for tax losses due to these exemptions. The largest source of State-shared revenue is derived from the Motor Vehicle In-Lieu tax. A special license fee equivalent to 2% of the market value of motor vehicles is collected annually. Of this assessment, 81.25% is divided equally between cities and counties and apportioned on the basis of population.

For this Biennial Budget, the City is forecasting a slight increase of 1.1% in total VLF revenue for FY 11/12 and 0.8% for FY 12/13 (see Figure 4 below).

Figure 4 – VLF Revenues (\$ 000)
(5-Year Trend and FYs 2011-2013 Projections)



CITY OF LAGUNA HILLS

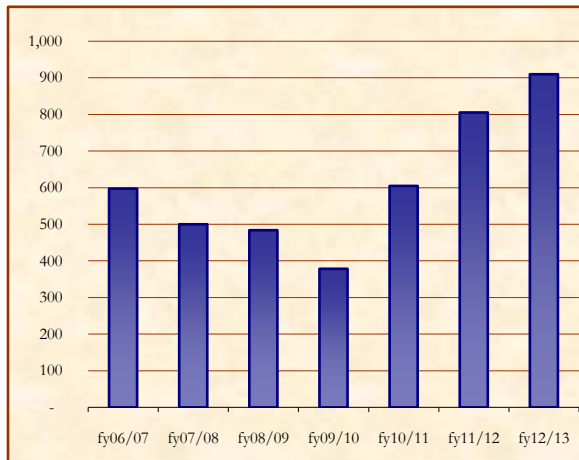
SOURCES OF GENERAL FUND REVENUES

LICENSES AND PERMITS

This revenue source is development driven and is comprised of fees for Building and Engineering licensing and permit activities.

The chart below details a 5-year historical trend of license and permit fees collected. In FY 09/10, License and Permit fees came in at a low of \$378,706, largely due to the decline in residential assessed values, the general slowdown in the economy, and the weakness in the construction sector.

Figure 5 – LICENSES AND PERMITS (\$ 000)
(5-Year Trend and FYs 2011-2013 Projections)



The License and Permits Fee revenue for FY 11/12 is estimated at \$805,600. For FY 12/13, revenues are anticipated to come in at \$910,000.

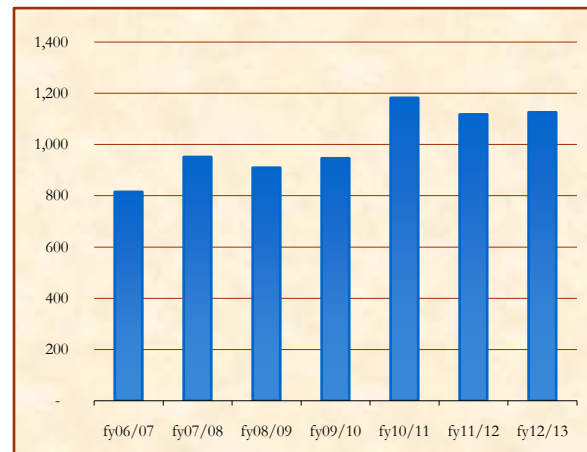
The Community Development Department's assumption for the next two fiscal years is that revenue will recover, in part due to the anticipated redevelopment of the former Circuit City site, Oakbrook Village, and the Laguna Hills Mall.

CHARGES FOR SERVICES

This revenue type is comprised of at least 5 major fee categories: 1) fees generated from recreation programs; 2) fees for development-type activities like planning and zoning fees, grading plan checks, and improvement inspection fees; 3) rental charges and lease agreements for the use of communication and other facilities in the City, including the Community Center; 4) sale of publications and maps and other charges; and 5) miscellaneous receipts for weed abatement, refund of prior years' risk premiums, etc.

For FY 11/12, it is estimated that this revenue source will decrease by 5.4% to \$1,117,613 over the FY 10/11 year-end estimate (refer to Figure 6 below). Revenues are anticipated to increase slightly by 0.7% in FY 12/13, bringing the total receipts for Charges For Services to \$1,125,413.

Figure 6 – CHARGES FOR SERVICES (\$ 000)
(5-Year Trend and FYs 2011-2013 Projections)



CITY OF LAGUNA HILLS

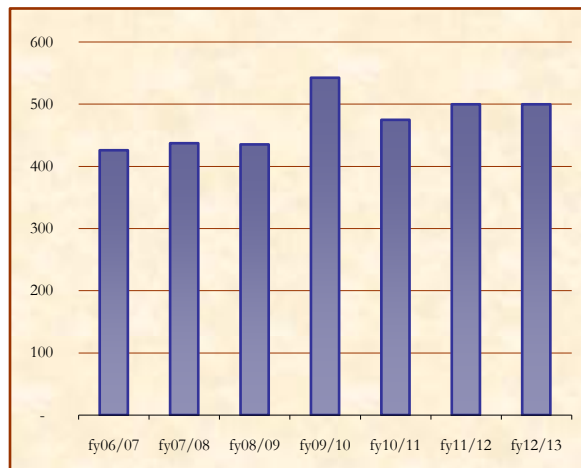
SOURCES OF GENERAL FUND REVENUES

FINES AND FORFEITURES

Fines and Forfeitures revenue consists of vehicle code fines, parking violation fees, court fines, and abandoned vehicle abatement fees.

A 5-year historical trend of the collected Fines and Forfeitures is illustrated in Figure 7 below. For the 2011-2013 Biennial Budget, the City's Public Safety Department anticipates a 5.3% increase over FY 10/11 year-end estimate. The revenue receipts are anticipated to stay flat through FY 12/13.

Figure 7 – FINES & FORFEITURES (\$ 000)
(5-Year Trend and FYs 2011-2013 Projections)





BUDGET SUMMARIES

SPECIAL REVENUES

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2011/12 - 2012/13
SPECIAL REVENUES

	PRIOR YEAR'S	FY 10/11		FY 11/12	FY 12/13
	ACTUAL FY 09/10	AMENDED BUDGET	YEAR-END ESTIMATE		
CIP Funding Sources					
Gas Tax	555,906	630,360	877,223	912,629	932,707
Measure M - Discretionary	305,619	2,877,381	1,570,000	45,000	125,000
AB 2766	37,678	38,000	44,851	40,000	40,000
American Recovery & Relief Act	500,000				
CARITS			545,476		
Public Art Fee			42,500		
Prop 1B - Local Streets & Roads		646,027			
Prop 42 Traffic Congestion Relief - City	302,745	346,392			
Prop 42 Traffic Congestion Relief - County		105,000			
Traffic Impact Fees UVSP			118,000		
Tax Increment	58,783	33,660			
AHRP	142,013				
City of Irvine - MPAH			345,000		
County Mitigation Fee		40,000			
Developer Impact Fees		1,700,000			
FCPP		1,275,000	1,275,000		
GMA		100,000			
MP/LN	2,587	7,654,884			
Moulton Niguel Water District	56,685				
Federal STIP		3,300,000	4,700,000		
Other Grants & Contributions			76,261	75,000	
<i>Sub-total CIP Funding Sources</i>	1,962,016	18,746,704	9,594,311	1,072,629	1,097,707
Measure M - TB	360,154	429,686	369,357	468,290	497,908
Law Enforcement Grants					
COPS/Brulte	100,096	100,000	100,000		
Fed Law Enforcement Grants	12,794				
ARRA - JAG	9,493				
<i>Sub-total Law Enforcement Grants</i>	122,383	100,000	100,000	-	-
Community Development Block Grant	515,293	373,725	238,420	228,750	215,000
Redevelopment Tax Increment			76,720	70,000	71,400
Housing Set-Aside				22,400	22,850
Recycling Grants					
CR&R Recycling (per Franchise Contract)	33,657	20,000	20,000	20,000	20,000
DOC (Beverage Recycling)	5,000	8,000		8,826	8,826
C&D Forfeited Deposits	44,306		31,517	50,000	50,000
<i>Sub-total Recycling Grants</i>	82,963	28,000	51,517	78,826	78,826
Senior Mobility Program			30,295	34,226	34,226
Total Special Revenues	3,042,809	19,678,115	10,460,620	1,975,121	2,017,917

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

GAS TAX

The State of California assesses tax on gasoline as authorized by Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways Code. These funds are restricted for the maintenance, rehabilitation, or improvement of public streets. This revenue type is dependent upon the City's population factor.

For the first year of the Biennial Budget, it is anticipated that the City will receive \$912,629 in Gas Tax revenues. For the second year, the City is anticipated to receive \$932,707. These projected revenue amounts include increased allocations totaling \$374,631 and \$382,873, respectively, to replace Proposition 42 funds that were eliminated as part of the 2010 State budget negotiations.

MEASURE "M-2" TURN-BACK

Measure "M-2" Funds are available from the ½ cent sales tax approved by voters in November of 2006 with an effective date of April 1, 2011, coinciding with the sunset of Measure M-1. The measure M-2 Sales Tax includes an apportionment to local jurisdictions for street maintenance and improvements.

Apportionments are based on a formula using population, miles of existing streets, and taxable sales. For the first year of the Biennial Budget, this fund is projected to come in at \$468,290 and \$497,908 for the second year.

SPECIAL ALLOCATIONS

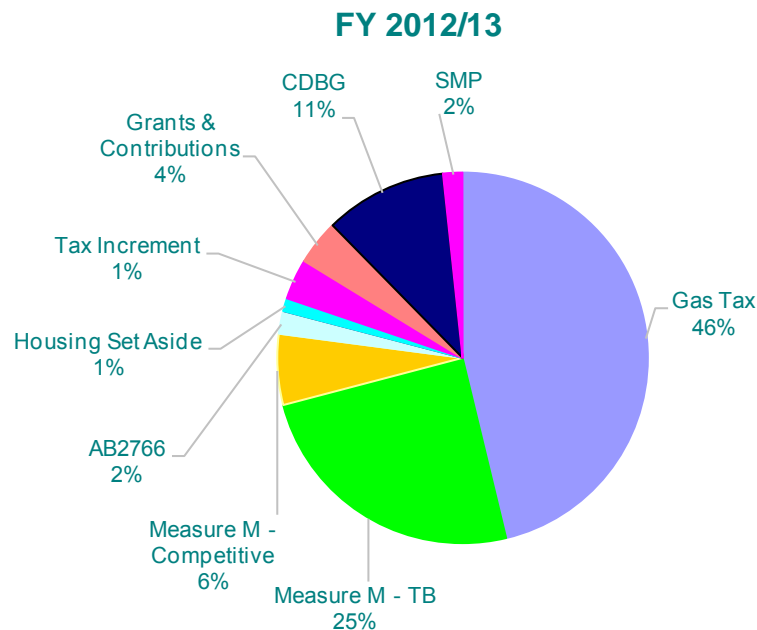
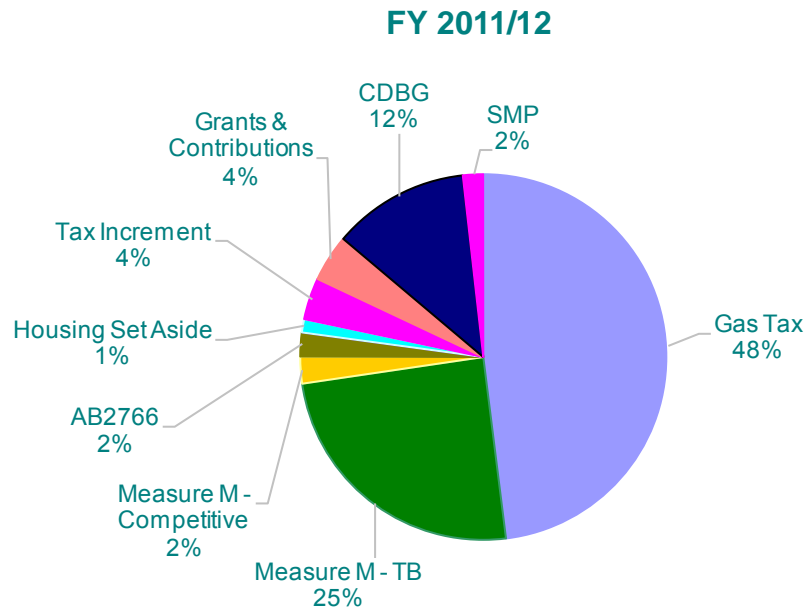
The City receives one-time revenue allocations for specific projects in its Capital Improvement Program. Many of these "grants" are awarded on a competitive basis. Sources include, but are not limited to: Measure "M-2" Competitive Funding; Moulton Park/Laguna Niguel Fee Program (MP/LN); Arterial Highway Financing Program (AHFP); Pedestrian Bikeways Facilities Funds; Transportation Corridor Agency (TCA); Coastal Area Road Improvement and Traffic Signals (CARITS); Transportation Enhancement Activities (TEA); and AB2928 for arterial highway maintenance. Since these revenues are typically project-driven, revenues are received on a reimbursement basis.

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

Figure 1 below shows all the sources of special revenue as a percentage of total special revenues.

FIGURE 1 – SOURCES OF SPECIAL REVENUE





CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: COUNCIL/MANAGER

DESCRIPTION:

The Council/Manager Department formulates and implements City policies, practices, and services providing overall policy direction and management of the City. In addition, this division is responsible for fostering intergovernmental relations, and advocating the City's interests regarding regional, State, and Federal issues.

MISSION STATEMENT: Formulate and implement policies, practices, and services that respond to the needs, values, and interests of the citizens of Laguna Hills.

FUNCTIONAL AREAS:**POLICY MAKING**

(Policy Formulation, Community Representation, Ordinance Review and Adoption)

INTERGOVERNMENTAL RELATIONS

(Orange County Fire Authority, League of California Cities, Orange County Public Library Board, San Joaquin Toll Road Agency, and Miscellaneous Regional Advisory Body Representation)

EXECUTIVE MANAGEMENT

(City Council Support, Policy Implementation, Contract Administration, Operations Management, and Organizational Development)

LEGAL SERVICES

(General Counsel, Special Counsel, and Litigation)

LEGISLATION

(Analysis and Advocacy)

ECONOMIC DEVELOPMENT

(Retention and Attraction)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: COUNCIL/MANAGER

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	2.35	2.35
Part-time	0.00	0.00
Contract	0.74	0.74
Total	3.09	3.09

MAJOR PLANS FOR FY 2011/12 - FY 2012/13:

1. Negotiate a property sale agreement with the owner of the Moulton-La Paz Center to transfer approximately 3 acres of City owned property. This sale will allow for an additional 20,000 to 30,000 sq. ft. of retail space, including two national anchor tenants. The agreement will also include improvements to the open space area between the center and Alameda ensuring preservation of the area as open space.
2. Work with the Fritz Duda Company to facilitate the redevelopment of Oakbrook Village into a mixed-used development, including residential.
3. Work with Simon Properties to facilitate the redevelopment of the Laguna Hills Mall Work between Sears and JC Penny into a mixed-use development project, including residential.
4. Develop a legislative strategy to amend State law to give the Lake Forest Redevelopment Agency the discretion to transfer excess housing funds to Laguna Hills.

WORK PROGRAMS FOR FY 2011/12 - FY 2012/13:

1. Negotiate amendments to the Cooperation Agreement with the Lake Forest Redevelopment Agency.

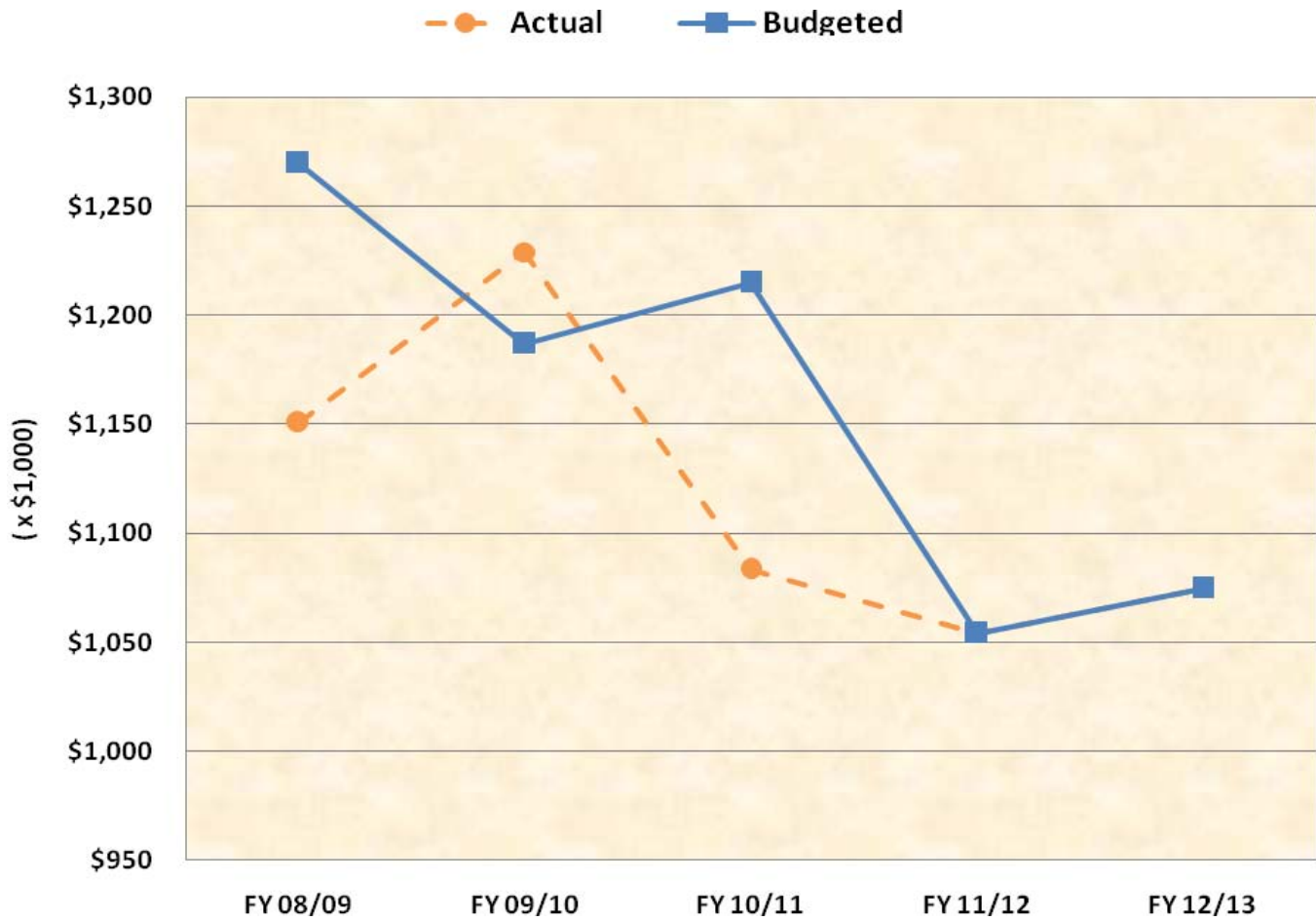


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: COUNCIL/MANAGER

DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		City Council/City Manager			020	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
					FY 11/12	FY 12/13
PERSONNEL						
510.000	SALARIES - FULL TIME	469,560	458,571	412,764	428,604	438,475
520.000	MEDICARE	7,360	10,882	9,610	10,042	10,264
521.000	RETIREMENT	129,479	118,454	110,851	116,591	120,840
530.000	HEALTH INSURANCE	179,893	188,522	145,393	75,825	81,673
530.200	GROUP LIFE	13,135	15,042	10,340	10,471	10,994
540.000	WORKERS COMP & SUI	4,192	4,639	4,175	5,473	5,747
542.000	DISABILITY INSURANCE	1,978	3,287	4,985	5,100	5,356
	Sub-total	805,597	799,397	698,117	652,106	673,349
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	34,516	38,700	34,719	35,375	35,875
611.000	TRAINING AND EDUCATION	40	5,500	600	3,100	3,100
612.000	TRAVEL, CONFERENCES & MEETINGS	18,352	16,900	12,385	14,550	13,100
613.000	MILEAGE REIMBURSEMENT	86	200	0	200	200
695.000	COMM. EVENTS/PUBLIC RELATIONS	9,176	18,350	17,025	6,850	7,600
	Sub-total	62,170	79,650	64,729	60,075	59,875
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	41,285	44,800	52,400	54,800	54,800
700.010	LEGAL SVCS. - GENERAL COUNSEL	288,149	195,000	234,780	240,000	240,000
700.011	LEGAL SVCS. - LITIGATION	31,934	96,200	33,493	50,000	50,000
	Sub-total	361,368	336,000	320,673	344,800	344,800
	TOTAL	1,229,135	1,215,047	1,083,519	1,056,981	1,078,024

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: CITY CLERK

DESCRIPTION:

The City Clerk is responsible for administering the City's legislative process including the publication of notices and ordinances, agenda preparation, and recording and communicating all City Council actions taken and proceedings conducted. In addition, this department is responsible for the City's Records Management Program, Municipal Elections, and preparation and maintenance of the City's Municipal Code.

MISSION STATEMENT: Ensure legal compliance with all Federal, State, and local statutes related to the basic functions and duties, which are the responsibility of the City Clerk.

FUNCTIONAL AREAS:

DEPARTMENT ADMINISTRATION

(Municipal Code, Bid Openings, Claims, Commission Appointments, and Conflict of Interest Compliance)

CITY COUNCIL SUPPORT

(Meeting Notifications, Agenda Preparation, Minute Preparation, and Document Management)

PUBLIC INFORMATION

(Request Processing and Research)

ELECTIONS

(Administration, Legal Compliance, Voter Registration, Petition Processing, and Campaign Statement Filings)

RECORDS MANAGEMENT

(Custody of Records, Records Management Training, and Subpoenas)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: CITY CLERK

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	1.88	1.88
Part-time	0.75	0.75
Contract	0.00	0.00
Total	2.63	2.63

MAJOR PLANS FOR FY 2011/12 - FY 2012/13:

1. Convert the existing Questys database of imaged documents and existing records management system to SIRE, plus purchase one additional scanning station.

WORK PROGRAMS FOR FY 2011/12 - FY 2012/13:

1. Conduct the General Municipal Election in November 2012; two City Council seats will be up for re-election.
2. Continue to provide staff support to the 3/5 Battalion Committee.
3. Retrofit the file room with fire suppression equipment.

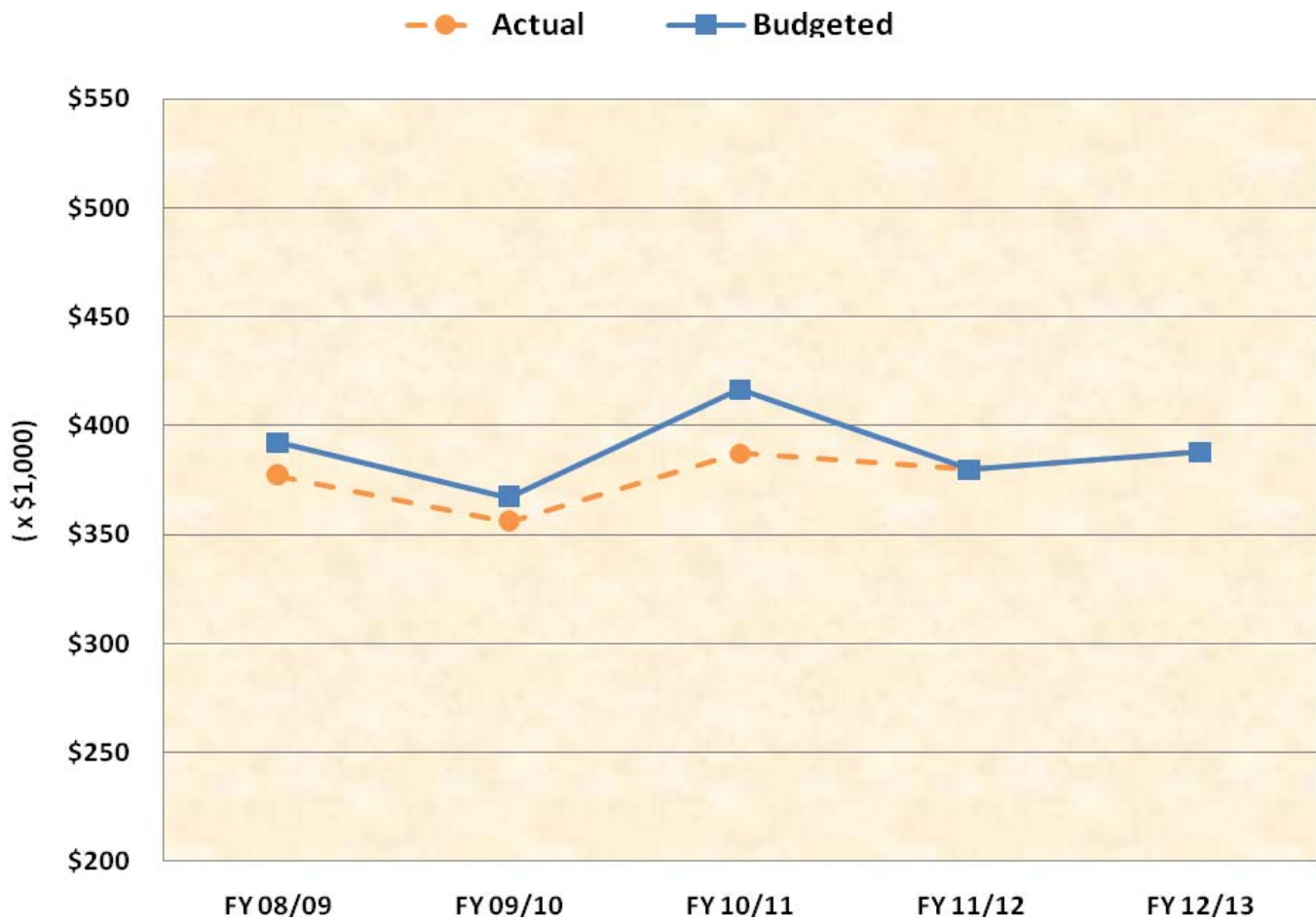


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: CITY CLERK

DEPARTMENT EXPENDITURE GRAPH:



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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Clerk			030	
		PRIOR YEAR'S ACTUAL FY 09/10	ORIGINAL BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
					FY 11/12	FY 12/13
PERSONNEL						
510.000	SALARIES - FULL TIME	171,488	187,238	174,901	176,323	180,202
512.000	SALARIES - PART-TIME	39,059	40,202	40,731	40,576	41,468
518.000	AUTO ALLOWANCE	3,150	3,150	3,150	3,150	3,150
520.000	MEDICARE	3,105	3,344	3,172	3,191	3,260
521.000	RETIREMENT	48,609	54,855	51,101	81,042	68,520
530.000	HEALTH INSURANCE	43,093	47,786	44,906	27,355	29,475
530.200	GROUP LIFE	414	405	422	422	443
540.000	WORKERS COMP & SUI	1,640	1,814	1,633	2,141	2,248
542.000	DISABILITY INSURANCE	1,152	1,223	1,169	1,168	1,227
Sub-total		311,710	340,017	321,185	335,368	329,993
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	330	335	370	395	395
611.000	TRAINING AND EDUCATION	1,948	2,445	2,442	2,100	1,100
613.000	MILEAGE REIMBURSEMENT	97	350	300	300	300
620.000	OFFICE SUPPLIES	4,019	4,045	4,045	5,200	4,800
621.000	COMPUTER SUPPLIES	2,058	2,500	1,500	2,000	2,000
623.000	PRINTING	76	500	500	525	650
624.001	ADVERTISING - LEGAL	6,954	8,650	8,640	7,450	9,500
626.000	SUBSCRIPTIONS & BOOKS	3,033	2,568	3,223	3,610	3,610
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	577	1,065	586	1,000	1,000
Sub-total		19,092	22,458	21,606	22,580	23,355
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	11,649	14,000	15,670	14,300	14,800
720.000	CONTRACT SERVICES	6,579	32,355	21,073	0	20,000
720.050	SOFTWARE SUPPORT	6,843	7,843	7,868	8,275	475
Sub-total		25,071	54,198	44,611	22,575	35,275
TOTAL		355,873	416,673	387,402	380,523	388,623

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: ADMINISTRATIVE SERVICES

DESCRIPTION:

The Administrative Services Department consists of five functional areas: Finance, Risk Management, Personnel, General Services, and Franchise Administration. The Finance function directs the financial activities of the City including budgeting, accounting, auditing, reporting, and cash management. The Risk Management function implements and administers the City's comprehensive risk management program. The Personnel function is responsible for human services and the administration of the City's personnel system. The General Services function provides an array of support services to all City Departments including public information services and facilities management. The Franchise Administration function administers the City's franchise agreements for cable television, electric, and natural gas utilities.

MISSION STATEMENT: Organize, finance, and support the operations of the City by protecting the City's assets and fiscal integrity; attracting, retaining, and equipping highly qualified individuals who are capable of delivering a high level of service in a streamlined organization; and safeguarding the public's interest in the absence of effective competition.

FUNCTIONAL AREAS:

FINANCE

(Financial Reporting and Analysis, Internal Control Development and Compliance, Audit Coordination and External Accountability, Budget Coordination and Program Evaluation, Cash Management and Investments, Debt Management, Purchasing, and Payroll)

RISK MANAGEMENT

(Liability Protection, Purchasing, Claims Processing and Defense, Risk Assessment, Inspections, Incident Reporting & Investigations, Safety Audits, and Safety Training)

PERSONNEL

(Training and Development, Administration of Employee Benefits and Compensation Plans, Recruitment, and Human Services)

GENERAL SERVICES

(Support Services, Public Information, Fixed Asset Management, and Civic Center Leasing)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: ADMINISTRATIVE SERVICES

FRANCHISE ADMINISTRATION

(Cable Television and Electric and Natural Gas Utilities)

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	4.78	4.78
Part-time	0.75	0.75
Contract	0.00	0.00
Total	5.53	5.53

MAJOR PLANS FOR FY 2011/12 - FY 2012/13:

1. Work with OC Animal Care and other contract cities to facilitate the planning and construction of a new OC Animal Shelter.
2. Explore ways of using online social networking to increase citizen participation and public information.
3. Work with OC Animal Care, other contract cities, and the Board of Supervisors to establish an OC Animal Care Public Advisory Board.
4. Investigate the costs and benefits of establishing a Laguna Hills Housing Authority to aide in the implementation of the General Plan strategy for the Via Lomas Opportunity Study Area.

WORK PROGRAMS FOR FY 2011/12 - FY 2012/13:

1. Issue a property management Request for Proposals for the Civic Center, the Community Center, and other City facilities.
2. Pursue outside funding sources for the Florence Sylvester Senior Center.
3. Revise and update the City's Internal Control Policies and Procedures.
4. Conduct an accounting software needs assessment to determine if a system modification is necessary.
5. Develop and implement a remote deposit process to expedite the availability of funds and reduce costs.



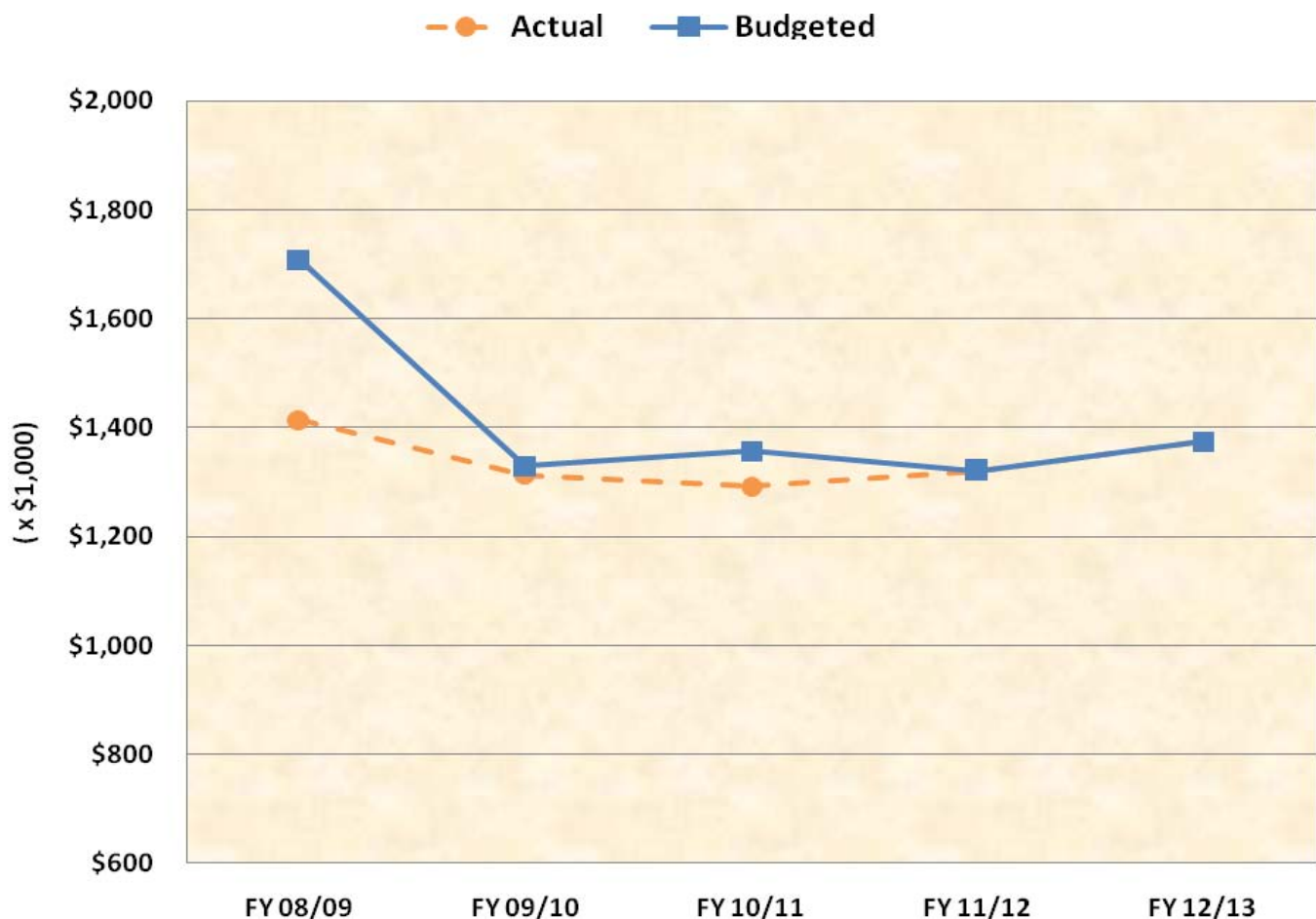
CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 – 2012/13

DEPARTMENT: ADMINISTRATIVE SERVICES

6. Issue a Request for Proposals for Third-Party Administrator for the City's self-insured Workers' Compensation Program.
7. Issue a Request for Proposals for Third-Party Administrator for the City's self-insured liability program.
8. Investigate the costs and logistics of offering for-sale reproductions of the Council Chamber murals.
9. Evaluate the merits of conducting a Laguna Hills oral history project and identify strategies for implementation in the next biennial budget period.
10. Develop an archive of the Community Center's public art program.

DEPARTMENT EXPENDITURE GRAPH:



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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Administrative Services			105	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
					FY 11/12	FY 12/13
PERSONNEL						
510.000	SALARIES - FULL TIME	509,617	519,691	509,816	514,377	528,026
512.000	SALARIES - PART-TIME	26,732	29,071	28,242	40,601	33,061
518.000	AUTO ALLOWANCE	450	450	450	450	450
520.000	MEDICARE	7,832	7,964	7,808	8,054	8,142
521.000	RETIREMENT	120,647	128,290	127,768	140,581	161,729
530.000	HEALTH INSURANCE	103,229	108,196	96,124	88,175	94,998
530.200	GROUP LIFE	1,185	1,210	1,214	1,214	1,275
540.000	WORKERS COMP & SUI	3,878	3,645	3,280	4,300	4,515
542.000	DISABILITY INSURANCE	2,968	3,880	3,045	3,045	3,197
Sub-total		776,538	802,397	777,747	800,797	835,393
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,380	2,260	2,619	3,200	3,650
611.000	TRAINING AND EDUCATION	8,089	8,350	2,715	6,750	6,850
612.000	TRAVEL, CONFERENCES & MEETINGS	3,130	6,850	4,315	4,325	4,325
613.000	MILEAGE REIMBURSEMENT	368	500	258	500	500
613.100	VEHICLE - FUEL	8,117	8,000	6,968	8,000	8,000
618.000	PHYSICAL EXAMS	3,400	4,800	2,994	2,200	4,100
620.000	OFFICE SUPPLIES	12,693	15,600	12,925	13,450	13,450
621.000	COMPUTER SUPPLIES	1,806	2,000	1,729	2,000	2,000
622.000	OPERATING SUPPLIES	6,866	8,500	9,575	9,600	9,600
623.000	PRINTING	14,832	14,000	5,500	10,500	8,500
624.002	ADVERTISING - RECRUITMENT	-	1,500	-	1,500	1,500
625.000	POSTAGE	22,236	29,300	25,100	24,000	24,200
626.000	SUBSCRIPTIONS & BOOKS	2,198	2,170	2,820	3,745	3,445
627.000	MISCELLANEOUS	2,009	-	-	-	-
630.000	TELEPHONE & COMMUNICATION	10,148	9,834	9,834	9,900	9,900
641.000	RENT/LEASE - EQUIPMENT	23,292	24,572	19,543	20,500	20,500
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	5,125	5,945	5,088	5,590	5,590
646.100	MAINTENANCE & REPAIR- VEHICLE	3,105	4,800	4,600	4,800	4,800
662.000	BANK & MERCHANT SERVICE FEES	4,032	4,961	11,000	13,200	13,200
690.000	GEN'L LIABILITY & AUTO INSURANCE	101,106	133,000	102,094	109,500	109,500
690.100	VEHICLE & PROPERTY INSURANCE	22,815	25,000	23,822	30,000	30,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	121,337	95,000	83,000	95,000	95,000
Sub-total		378,084	406,942	336,499	378,260	378,610

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	15,509	24,120	50,800	18,600	36,850
700.051	GENERAL AUDIT SERVICES	34,485	25,663	26,540	27,050	27,550
700.052	SALES TAX AUDIT	9,178	20,200	6,210	8,600	8,600
700.053	PROPERTY TAX AUDIT	10,800	-	10,800	-	-
720.055	PROPERTY TAX ADMIN FEE	78,041	65,000	75,000	75,000	75,000
	Sub-total	148,013	134,983	169,350	129,250	148,000
CAPITAL OUTLAY						
910.000	EQUIPMENT & MACHINERY	-	1,000	-	1,000	1,000
930.000	FURNITURE	185	2,500	-	2,500	2,500
	Sub-total	185	3,500	-	3,500	3,500
	TOTAL	1,302,820	1,347,822	1,283,596	1,311,807	1,365,503



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: INFORMATION TECHNOLOGY

DESCRIPTION:

The Information Technology (IT) division is responsible for the support and management of the City's information services, including software applications and computer hardware, at the Civic Center and the Community Center and Sports Complex.

MISSION STATEMENT: Support the operations of the City through the efficient management and administration of the City's information services.

FUNCTIONAL AREAS:**NETWORK & DESKTOP SUPPORT**

(Data Back-up, Network & Desktop Maintenance, Printers)

SOFTWARE SUPPORT

(Department Software Systems, Data Management, Website and Intranet)

PROJECT MANAGEMENT

(Oversee IT software and hardware projects)

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	0.25	0.25
Part-time	0.00	0.00
Contract	0.40	0.40
Total	0.65	0.65

WORK PROGRAMS FOR FY 2011/12 – FY 2012/13:

1. Conduct a network assessment to determine network vulnerabilities and improvements that can be made to the City's IT infrastructure and update the City's data backup plan.

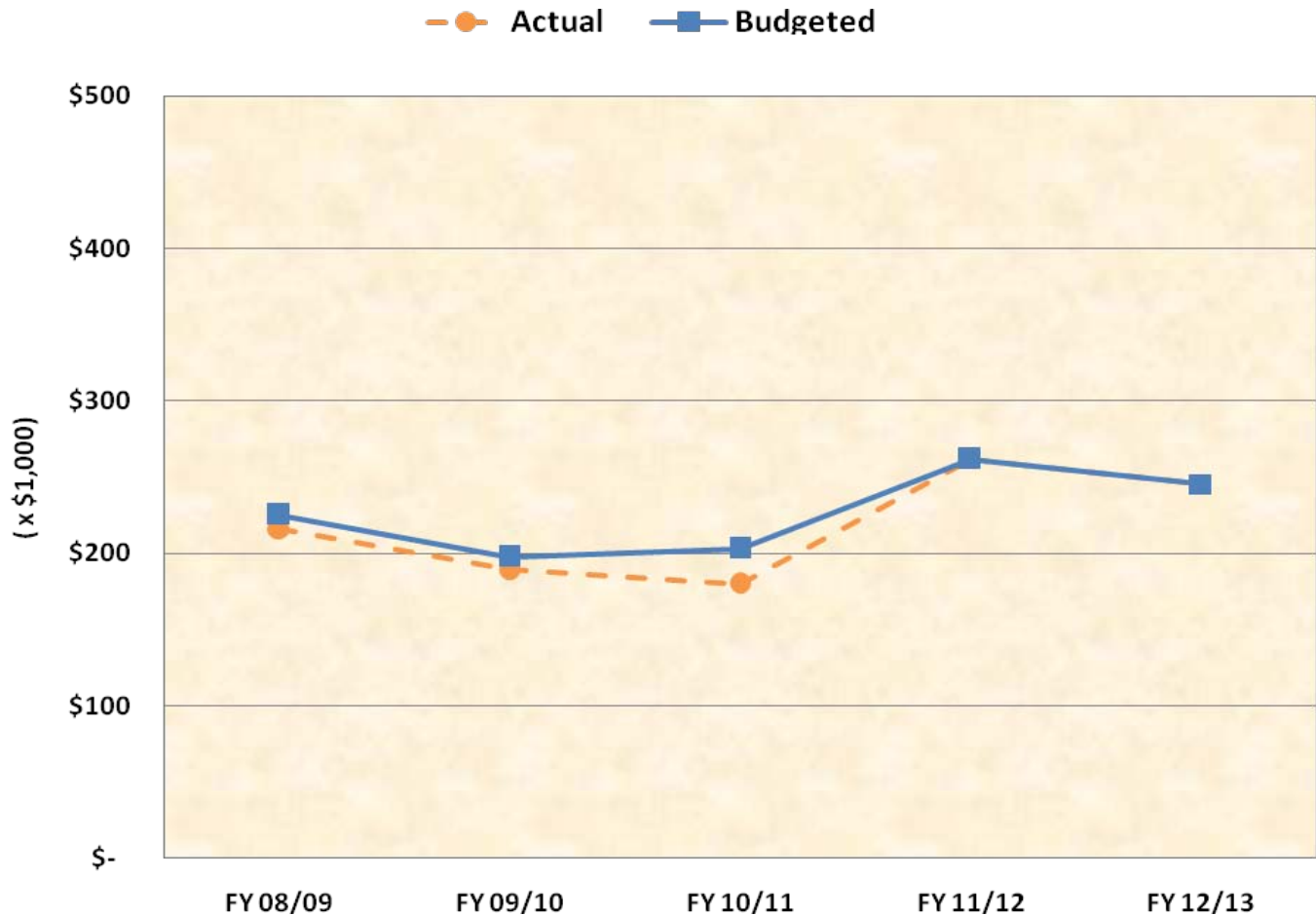


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: INFORMATION TECHNOLOGY

DEPARTMENT EXPENDITURE GRAPH:



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Information Technology			115	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
					FY 11/12	FY 12/13
PERSONNEL						
510.000	SALARIES - FULL TIME	31,175	36,500	34,490	34,673	35,436
520.000	MEDICARE	452	529	496	503	514
521.000	RETIREMENT	7,375	8,446	8,126	8,595	21,902
530.000	HEALTH INSURANCE	5,258	5,635	5,055	5,099	5,493
530.200	GROUP LIFE	75	109	82	82	86
540.000	WORKERS COMP & SUI	142	158	142	185	195
542.000	DISABILITY INSURANCE	192	319	203	203	213
Sub-total		44,669	51,696	48,594	49,340	63,839
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	0	0	240	300	300
611.000	TRAINING AND EDUCATION	0	0	1,290	1,000	2,500
630.000	TELEPHONE & COMMUNICATION	16,847	19,120	22,389	22,608	22,608
647.000	MAINTENANCE & REPAIR-COMP EQUIP	75	2,000	660	2,000	2,000
Sub-total		16,922	21,120	24,579	25,908	27,408
CONTRACTUAL SERVICES						
700.090	COMPUTER CONSULTING SERVICES	84,410	65,120	53,144	94,670	65,120
720.050	SOFTWARE SUPPORT	48,203	53,334	52,618	63,017	65,965
Sub-total		132,613	118,454	105,762	157,687	131,085
CAPITAL OUTLAY						
940.000	COMPUTER HARDWARE & SOFTWARE	5,591	21,000	10,230	38,485	32,500
Sub-total		5,591	21,000	10,230	38,485	32,500
TOTAL		199,795	212,270	189,165	271,420	254,832

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: COMMUNITY DEVELOPMENT

DESCRIPTION:

The Community Development Department provides planning, code enforcement, building and safety, and receptionist functions for the City and is organized into two divisions: Planning and Building & Safety.

The Planning division is primarily responsible for ensuring the implementation of the goals and strategies of the General Plan, which serves as a comprehensive strategy for the management of future growth and change within the community. In addition, this division monitors and responds to development in neighboring jurisdictions and ensures planning and environmental compliance with regional authorities and State Law.

The Building and Safety division is responsible for the review of building plans, issuance of permits, public counter services, continuous progress inspections, complaint investigations, code compliance, and City reception duties.

MISSION STATEMENT: Provide effective guidance and coordination for all land planning and development activities throughout the City and implement the regulations and policies of the City in a manner that will ensure a safe and healthy environment that promotes a high quality of life.

The Department is committed to fulfilling this mission by providing the highest level of professional service to the City Council and general public; by working to improve cooperative relationships with other City departments and public agencies; by fairly and consistently implementing City policies and regulations in the processing of development proposals; and by creating innovative, efficient solutions to community issues.

FUNCTIONAL AREAS:

GENERAL PLANNING SERVICES

(Counter Services, Response to Inquiries, Public and Technical Information, Zoning Enforcement, Environmental Review, and Special Projects)

REGIONAL PLANNING AND MONITORING SERVICES

(Regional Plan Compliance Review, Air Quality Management District Monitoring, Southern California Association of Governments Plan Monitoring, and Adjacent Jurisdiction Development Proposal Monitoring)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: COMMUNITY DEVELOPMENT

CASE PROCESSING SERVICES

(Zone Change Requests, Conditional Use Permits, Variances, Site Development Permits, Subdivisions, General Plan Amendments, and CEQA Compliance)

COUNTER SERVICES

(Permit Issuance, Plan Check Log, Plan Examination, Permit Estimation, Fire Prevention Submittals, Fire Maintenance, and Response to Inquiries)

INSPECTION SERVICES

(Code Compliance, Enforcing Codified Housing Standards, Model Building Code Inspections, and Title 24)

PLAN CHECK SERVICES

(Model Building, Mechanical, Plumbing, Fire and Electrical Codes, Title 24, Energy Code, Grading Code, and Zoning Code)

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	7.00	7.00
Part-time	1.15	1.15
Contract	0.00	0.00
Total	8.15	8.15

MAJOR PLANS FOR FY 2011/12 - FY 2011/12:

1. Update the Development Code to comply with new General Plan and State Laws. The adoption of the City's new General Plan necessitates an update of the Development Code to reflect new City policies and State regulations. Development Code sections related to Land Use and Housing will require immediate attention, including the following code sections and/or ordinances: Community Care Facilities, Reasonable Accommodation Ordinance, and Universal Design Ordinance.
2. Work with the Simon Group and/or Fritz-Duda Company to implement a "Catalyst Project" in the Urban Village area. Actively promote and expeditiously process a large development project that will serve as a "catalyst" for positive expansion and change to the Urban Village area.
3. Prepare and implement a Sustainable Development Program. Contingent upon an award of funding (\$180,500.00) from the State, prepare a Climate Action/Sustainable Development Plan that will prioritize and implement the



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: COMMUNITY DEVELOPMENT

strategies of a sustainable development program, including a voluntary green building program, planning tool to measure greenhouse gases, promotion of alternative energy forms (i.e. solar energy), and creation of marketing and education strategies.

4. Explore the feasibility, cost, and timing associated with converting the City's existing (partially automated) permitting system to a completely paperless system.

WORK PROGRAMS FOR FY 2011/12 - FY 2012/13:

1. Implementation of the goals of the Urban Village Specific Plan (UVSP) by working with:
 - The Muller Company to expand the Taj Mahal Office Complex
 - G & M Oil to re-build the Chevron Station
 - Ashley Furniture to explore expansion and/or re-use opportunities at the former Circuit City site
 - Other UVSP area properties with development potential, such as the Oakbrook Plaza Office Complex and Shell Station, to process expansion plans
 - Mixed-use developers to prepare (as initiated and funded by private development) Main Street design plans and "trail and plaza connections" from the heart of the Urban Village area to adjoining properties and/or the Aliso Creek Regional Trail System.
2. Implement and process the entitlement plans for the 3-acre City-owned parcel adjacent to the Moulton-La Paz Shopping Center.
3. Update City's CEQA Guidelines – Procedures adopted (in 1992) to implement CEQA.
4. Work with the Phillip's Auto Dealership to develop/process an acceptable long-term redevelopment plan for their property.
5. Implement the Housing Rehabilitation Program for Aliso Meadows HOA. Manage the Community Development Block Grant competitive application process and awarded funds during fiscal years 2011-12 and 2012-13.
6. Implement AB 32/SB 375 Laws. Monitor and respond to the requirements of AB 32 and SB 375 to achieve specified greenhouse gas (GHG) reduction targets for automobiles and light duty trucks by 2020 and 2035. Collaborate with SCAG on regional Sustainable Communities Strategy (SCS) Plan and satisfy requirements relative to Regional Housing Needs Assessment (RHNA) and transportation planning

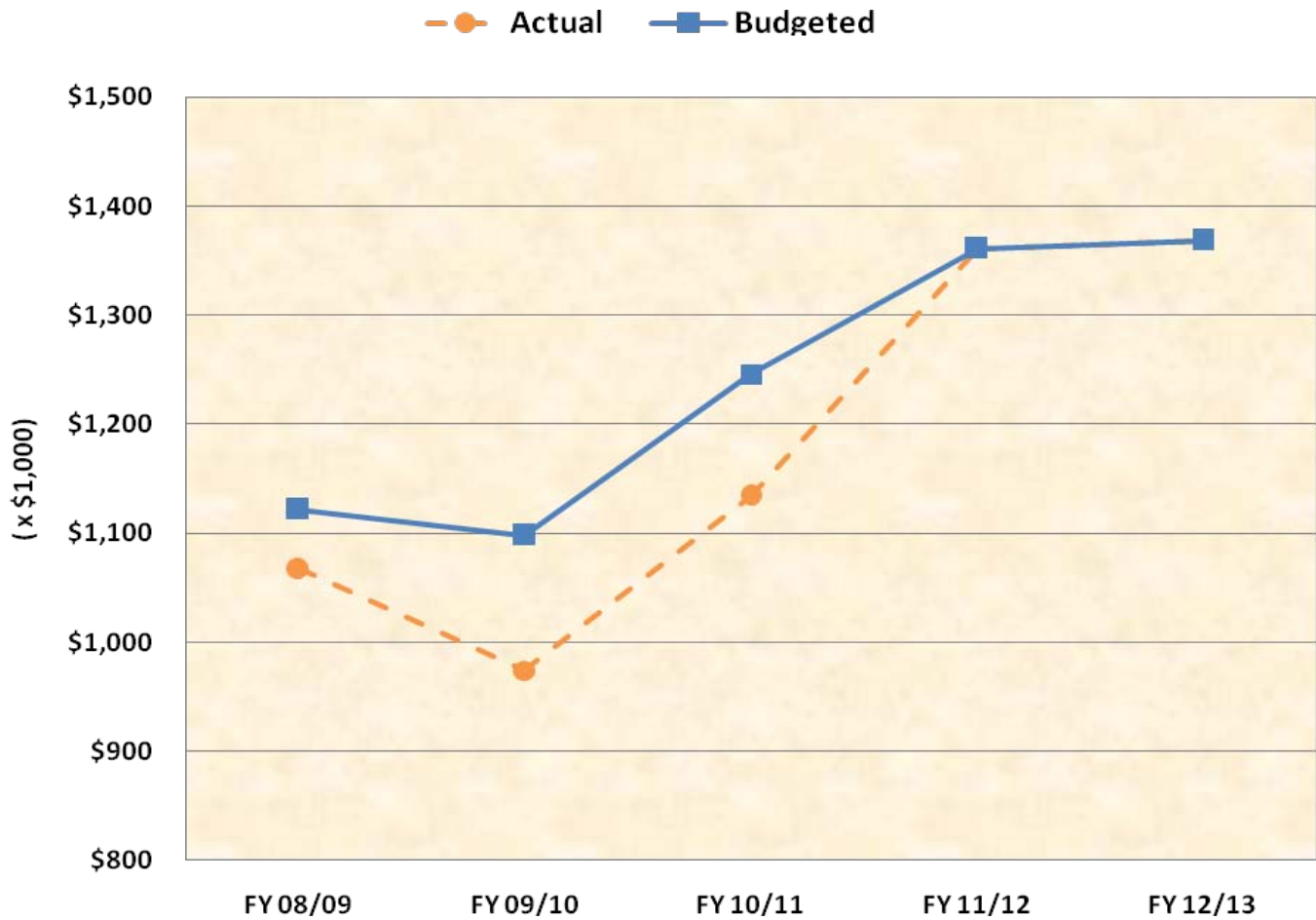


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: COMMUNITY DEVELOPMENT

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Development			200	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	FY 11/12	FY 12/13
PERSONNEL						
510.000	SALARIES - FULL TIME	456,829	568,796	457,140	511,917	527,899
512.000	SALARIES - PART-TIME	120,744	91,458	141,621	107,673	110,042
518.000	AUTO ALLOWANCE	14,800	15,600	13,200	13,200	13,200
520.000	MEDICARE	8,732	9,800	8,874	9,175	9,442
521.000	RETIREMENT	105,684	191,181	183,545	152,269	151,289
530.000	HEALTH INSURANCE	114,721	127,432	103,091	108,463	116,869
530.200	GROUP LIFE	1,248	1,439	1,133	1,244	1,306
540.000	WORKERS COMP & SUI	5,703	5,680	25,978	26,798	7,819
542.000	DISABILITY INSURANCE	3,229	4,349	3,020	3,347	3,514
Sub-total		831,690	1,015,735	937,602	934,086	941,380
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,712	2,100	1,784	2,100	2,100
611.000	TRAINING AND EDUCATION	2,504	4,800	5,160	5,300	5,300
613.000	MILEAGE REIMBURSEMENT	193	200	155	450	450
613.100	VEHICLE - FUEL	1,563	1,600	1,772	2,600	2,600
621.000	COMPUTER SUPPLIES	4,887	6,000	3,378	4,000	4,000
622.000	OPERATING SUPPLIES	162	400	2,389	500	500
623.000	PRINTING	4,082	4,500	2,263	2,450	2,450
626.000	SUBSCRIPTIONS & BOOKS	50	500	2,182	400	400
646.100	MAINTENANCE & REPAIR- VEHICLE	-	300	4,000	400	400
662.000	BANK & MERCHANT SERVICE FEES	-	-	-	1,000	1,000
Sub-total		15,153	20,400	23,083	19,200	19,200
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	88,063	200,000	147,197	300,000	300,000
700.200	GENERAL PLANNING SVCS.	19,785	10,000	10,000	10,000	10,000
700.210	FEE-BASED PLANNING SVCS.	19,380	-	16,680	100,000	100,000
Sub-total		127,228	210,000	173,877	410,000	410,000
TOTAL		974,071	1,246,135	1,134,562	1,363,286	1,370,580

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: PUBLIC SERVICES

DESCRIPTION:

The Public Services Department is composed of three divisions: Engineering, Public Works, and Parks.

The Engineering division provides management of the public right-of-way, traffic engineering, civil engineering, water quality administration and capital improvement administration. This division provides staff support to the City's Traffic Commission, responds to resident concerns regarding traffic safety, monitors regional transportation impacts to the community, interfaces with adjacent communities, and monitors local traffic conditions.

The Public Works division provides maintenance services for all infrastructure in the public right-of-way. All maintenance services, with the exception of administration and maintenance inspection, are provided on a contract basis. The Public Works maintenance function includes work on the street system, storm drain system, bicycle trails, and traffic signals throughout the City. The division responds to resident calls regarding maintenance issues, provides weekly inspection of the local street system, and prepares and oversees the implementation of scheduled maintenance work.

The Parks division performs maintenance inspection and administration of contracts for maintenance of the City's 48 acres of local parks, 26 acres of sports parks, 152 acres of open space and slopes, 15 acres of medians and parkways; graffiti removal; lighting maintenance; restroom maintenance; and a variety of repair services.

MISSION STATEMENT: Protect and preserve the public's use and ownership of public property and rights-of-way throughout the City.

Provide scheduled and preventive infrastructure maintenance services within public rights-of-way for the benefit of the community.

Provide, create, and maintain a high quality park, trails and public landscape system that encourages the public's use of park facilities and open space areas, and adds to the overall aesthetic appearance of the City.



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 – 2012/13

DEPARTMENT: PUBLIC SERVICES

FUNCTIONAL AREAS:

STREET SYSTEM

(Life-Cycle management of the 95 mile street system)

TRAFFIC CONTROL SYSTEM

(Monitoring of signalized intersections; and maintenance of 6,200 signs and 4,000 pavement markings)

FLOOD CONTROL/WATER QUALITY

(Maintenance of drainage facilities and administration of water quality issues)

MANAGEMENT OF THE PUBLIC RIGHT-OF-WAY

(Encroachment Permits, Plan Checks, and Inspections)

TRAFFIC ENGINEERING AND TRAFFIC COMMISSION SUPPORT SERVICES

(Support of the Traffic Commission, Traffic Safety Evaluation, and Management of Traffic Control Devices)

CAPITAL IMPROVEMENT ADMINISTRATION

(Planning and Budgeting, Design, Construction Management, Inspections, and Grant Applications)

LANDSCAPE MAINTENANCE

(Parks, Parkways, Slopes, Medians, and Trees)

OPEN SPACE MAINTENANCE

(Undeveloped Areas and Trails)

URBAN FORESTRY

(Tree Inventory and Maintenance)

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	5.00	5.00
Part-time	0.00	0.00
Contract	37.00	39.00
Total	42.00	44.00



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: PUBLIC SERVICES

MAJOR PLANS FOR FY 2011/12 - FY 2012/13:

1. Perform an accessibility assessment of public sidewalks and ramps to update the City's "self-assessment" for compliance with the Americans with Disabilities Act.
2. Initiate the NPDES inspection program for commercial, industrial, homeowner association and municipal properties, and inspect existing structural controls implemented in Water Quality Management Plans for compliance with the SARWQCB and SDRWQCB permits.

WORK PROGRAMS FOR FY 2011/12 - FY 2012/13:

1. Prepare the FEMA Hazard Mitigation Plan and hold public input meetings as required prior to adoption of the plan.
2. Update the Parks Asset Inventory and the Traffic Signal Asset Inventory.
3. Update the Pavement Management Plan to meet Renewed Measure M guidelines.
4. Evaluate municipal facilities for opportunities to implement energy efficiency improvements and water conservation improvements.
5. Seek grant funds for improvements to traffic safety through Measure M-2 or other sources.

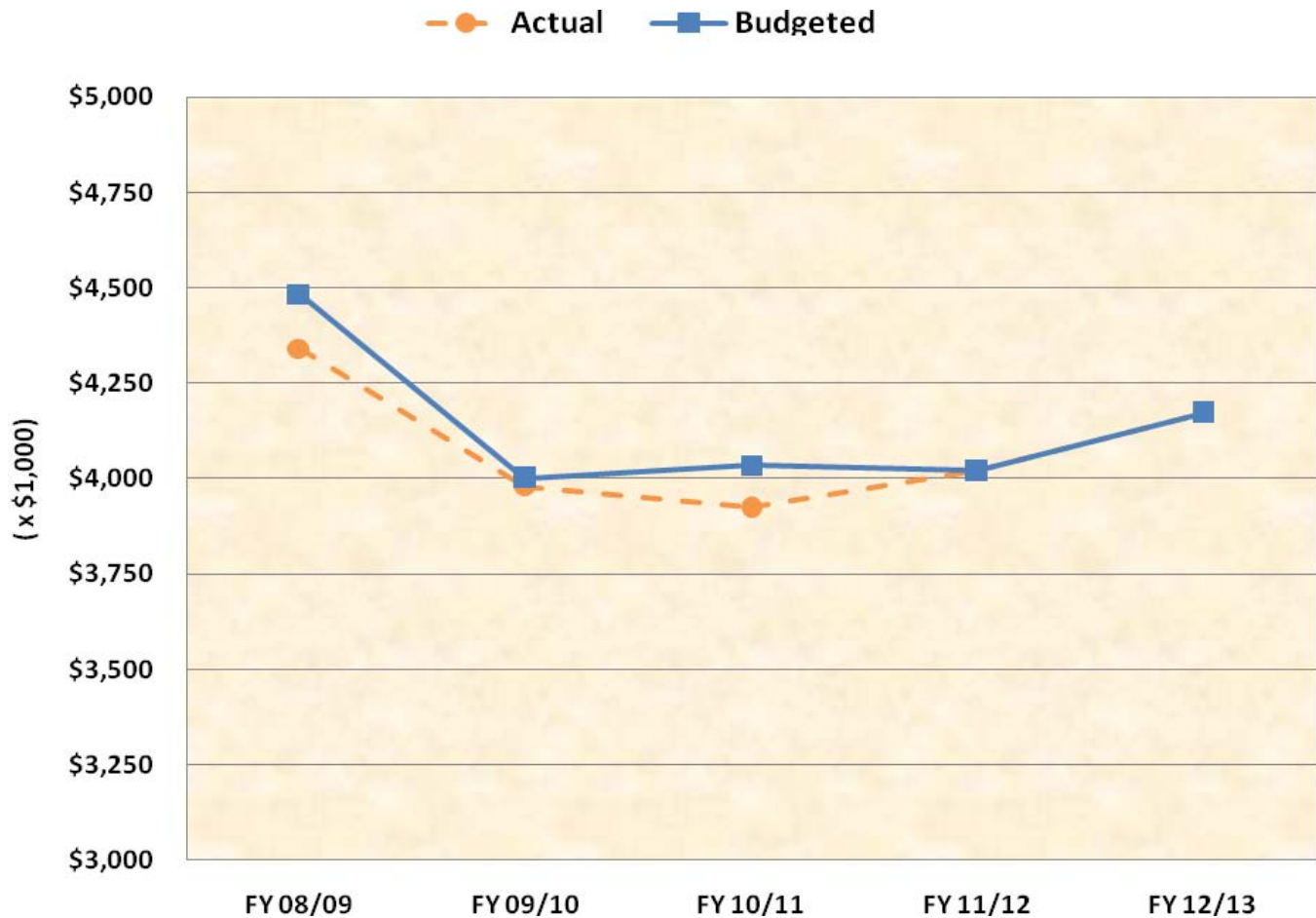


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 – 2012/13

DEPARTMENT: PUBLIC SERVICES

DEPARTMENT EXPENDITURE GRAPH:



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Services			300	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	FY 11/12	FY 12/13
PERSONNEL						
510.000	SALARIES - FULL TIME	510,573	525,968	511,894	512,819	524,102
518.000	AUTO ALLOWANCE	7,800	7,800	7,800	7,800	7,800
520.000	MEDICARE	7,337	7,739	7,536	7,548	7,712
521.000	RETIREMENT	133,070	138,786	134,966	142,020	147,061
530.000	HEALTH INSURANCE	99,271	106,208	95,758	73,716	79,427
530.200	GROUP LIFE	1,229	1,360	1,257	1,257	1,319
540.000	WORKERS COMP & SUI	2,851	3,155	2,840	3,722	3,909
542.000	DISABILITY INSURANCE	3,259	4,111	3,313	3,313	3,477
Sub-total		765,390	795,127	765,364	752,195	774,807
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,759	1,890	1,795	1,900	1,900
611.000	TRAINING AND EDUCATION	6,275	8,100	4,494	6,100	6,100
613.000	MILEAGE REIMBURSEMENT	435	450	264	400	400
613.100	VEHICLE - FUEL	8,660	6,750	8,775	9,000	9,200
621.000	COMPUTER SUPPLIES	1,293	2,500	727	1,500	1,500
622.000	OPERATING SUPPLIES	11,357	10,760	10,313	10,500	11,000
623.000	PRINTING	373	2,000	300	500	500
626.000	SUBSCRIPTIONS & BOOKS	159	360	54	250	250
630.000	TELEPHONE & COMMUNICATION	3,249	5,000	3,069	4,000	4,000
631.000	UTILITIES - ELECTRIC	111,604	108,000	100,649	105,000	110,000
631.400	ELECTRIC - ST. LIGHTS/SIG.	387,660	380,000	373,928	390,000	400,000
635.000	UTILITIES - WATER	357,127	280,500	281,544	285,000	290,000
640.000	RENT/LEASE - FACILITY	3,132	3,500	3,116	3,600	4,100
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	360	1,000	-	-	-
646.100	MAINTENANCE & REPAIR- VEHICLE	1,714	1,170	2,058	2,000	2,300
Sub-total		895,157	811,980	791,086	819,750	841,250
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	110	20,000	13,375	15,000	15,000
700.090	COMPUTER CONSULTING SERVICES	8,970	25,000	25,000	10,000	10,000
700.100	CITY ENGINEER	95,130	78,300	40,845	43,000	63,000
700.101	TRAFFIC ENGINEER	60,235	58,350	69,604	60,000	75,000
700.250	ON-CALL ENGINEER	-	18,650	5,000	7,500	7,500
700.255	IMPROVEMENT INSPECTION	65,000	43,200	60,000	55,000	55,000
720.400	COUNTY EMA - STREET MAINT.	497,711	652,500	599,018	640,000	650,000
720.410	STREET SWEEPING	124,701	120,000	120,305	125,000	130,000
720.420	TRAFFIC SIGNAL MAINT.	177,435	120,000	98,050	120,000	125,000
720.500	GRAFFITI REMOVAL	27,031	28,000	18,884	25,000	26,000
720.700	LAND. MAINT. CONTRACT	1,091,452	1,037,900	1,096,768	1,120,000	1,145,000
720.701	PARKS CONTRACT REPAIR	96,755	126,400	134,696	134,000	135,000
720.720	ANN. BACKFLOW DEVICE CERT.	-	10,500	-	-	-
720.730	ANN. WEED ABATEMENT PRO.	33,044	40,000	40,476	40,000	40,000
721.505	CONT. SERV. - JANITORIAL	38,616	44,000	40,516	44,000	45,000
Sub-total		2,316,190	2,422,800	2,362,537	2,438,500	2,521,500

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

		DESCRIPTION			CODE NO.
FUND:		General Fund			100
DEPARTMENT:		Public Services			300
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	
				FY 11/12	FY 12/13
CAPITAL OUTLAY					
900.000	VEHICLES	-	-	-	25,000
910.000	EQUIPMENT & MACHINERY	3,280	5,000	5,000	10,000
	Sub-total	3,280	5,000	5,000	35,000
	TOTAL	3,980,017	4,034,907	3,923,987	4,172,557



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: COMMUNITY SERVICES

DESCRIPTION:

Community Services programs are a valuable service that the City provides to enhance the quality of life for its citizens. Laguna Hills strives to offer superior recreation programs for all ages. The Community Services Department provides recreation classes, special events, excursions, camps, athletic programs, and disability services in response to the demands of the community. The Community Services Department is also responsible for administering the City's franchise agreement for solid waste services.

MISSION STATEMENT: Provide quality recreation programming that promotes a healthy lifestyle, self-esteem, family life, and community spirit.

FUNCTIONAL AREAS:

SPECIAL EVENTS

(Fourth of July, Holiday Hay Ride, Marathon/5K event, and Seasonal Celebrations)

EARLY CHILDHOOD AND CHILDREN'S PROGRAMS

(Pre-school, Sports and Athletics, Cooking, Music, Art and Science Classes, Theatre and Camp Programs)

TEEN PROGRAMS

(Personal Development and Fitness Classes, Special Events, and Volunteer Opportunities)

ADULT PROGRAMS

(Sports Leagues, Physical Fitness, and Personal Development Classes)

DISABILITY SERVICES

(Circle of Friends Program, Dances, Classes, Special Events, and Newsletter)

HISTORICAL INFORMATION

(City Monument Site, Fossil Display, Classes, Special Events, Web Site, and Walking Tour)

SOLID WASTE FRANCHISE ADMINISTRATION

(Solid Waste, Recycling Programs)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 – 2012/13

DEPARTMENT: COMMUNITY SERVICES

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	5.75	5.75
Part-time	9.86	10.0
Contract	0.00	0.00
Total	15.61	15.75

MAJOR PLANS FOR FY 2011/12 – FY 2012/13:

1. Consider the implementation of a regional commercial food waste program service after the funding for the current pilot food waste program expires; and research a potential food waste program for the residents of Laguna Hills.

WORK PROGRAMS FOR FY 2011/12 – FY 2012/13:

1. Advertise and celebrate the City of Laguna Hills' 20 year Anniversary of Incorporation.
2. Research the possibility and interest of hosting a community-wide signature event such as "Concert in the Park" or "Taste of Laguna Hills" event with expenses for the event covered by private donations and/or partnerships with other organizations.
3. Evaluate and propose options to address security issues at the Community Center and Sports Complex Skate Park.
4. Evaluate the ongoing need of the joint use agreement between the City and SVUSD for use of the upper high school field; and evaluate the interest of a joint venture with SVUSD for the installation of an artificial turf field at the upper high school field.
5. Address the continuation of the City's current Sharps Waste and the Household Hazardous Waste drop-off programs after grant funds expire for these programs.
6. Implement a 10K race as part of the City's Half Marathon Memorial Day Event.
7. Feature artwork from Laguna Hills elementary and high school students in the Community Center's Rotating Art Gallery.



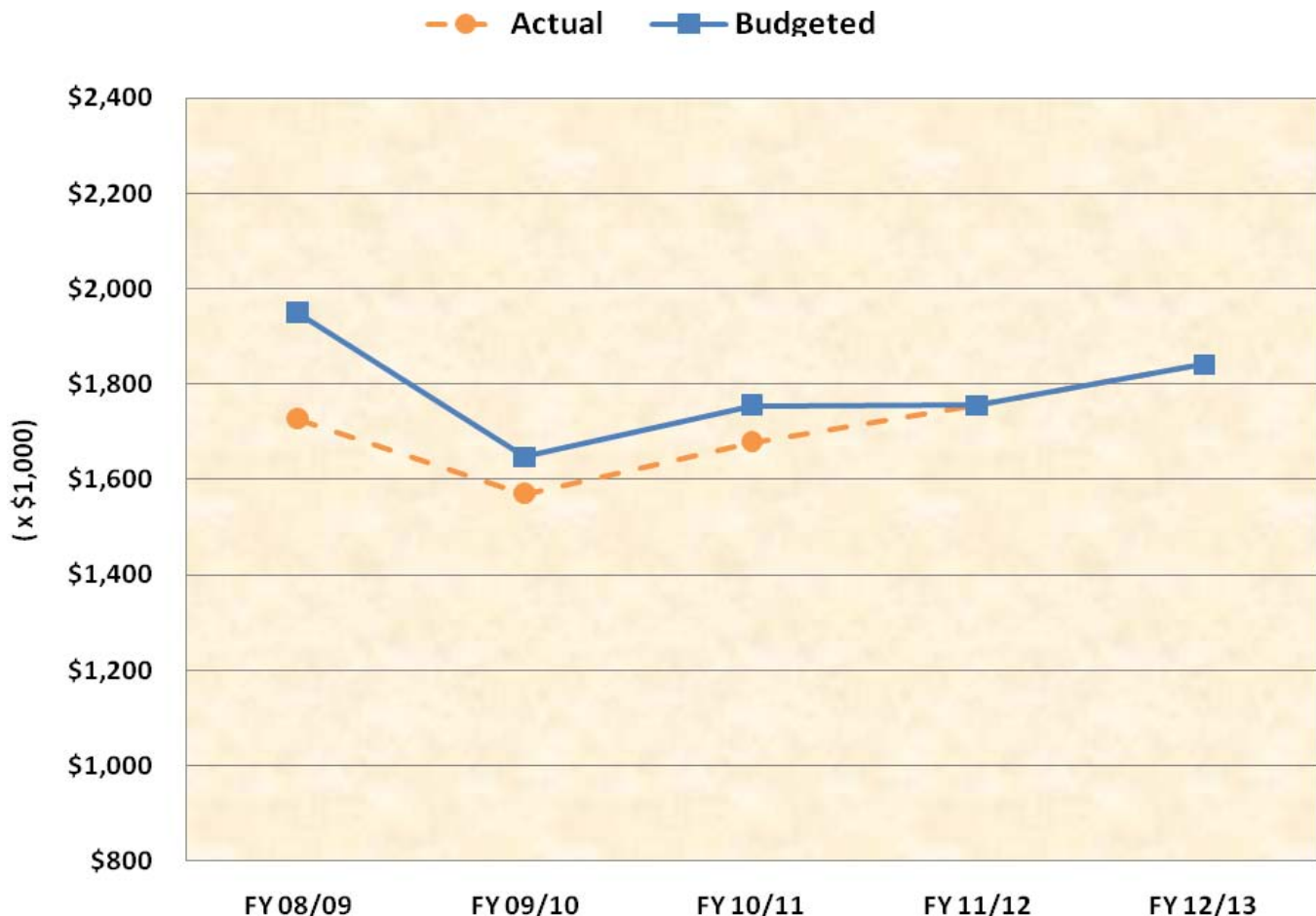
CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 – 2012/13

DEPARTMENT: COMMUNITY SERVICES

8. Evaluate the City's recreation activities and classes on meeting the needs of the different demographic groups in the community and address any deficiencies.
9. Research the possibility of implementing a program at the Community Center in which seniors tutor and mentor Laguna Hills' youth and teens.
10. Promote the use of the City's trail system as part of the "Get Fit Campaign" by providing information on how many miles are walked on each trail on the City's website or in City Views, creating trail maps, and investigating the possibility of installing mile markers on City trails.
11. Research the need and possibility of implementing a Youth Advisory Board that could address the needs of the Laguna Hills youth.

DEPARTMENT EXPENDITURE GRAPH:



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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
					FY 11/12	FY 12/13
PERSONNEL						
510.000	SALARIES - FULL TIME	417,313	449,913	430,672	446,857	458,878
512.000	SALARIES - PART-TIME	299,524	293,772	310,914	311,134	314,133
520.000	MEDICARE	10,436	10,783	10,740	10,991	11,208
521.000	RETIREMENT	103,184	161,124	151,936	131,253	178,044
530.000	HEALTH INSURANCE	74,250	67,076	73,952	82,590	88,987
530.200	GROUP LIFE	1,034	1,281	1,072	1,071	1,125
540.000	WORKERS COMP & SUI	13,709	15,620	12,353	15,081	15,833
542.000	DISABILITY INSURANCE	2,924	3,841	3,036	3,035	3,187
Sub-total		922,374	1,003,410	994,675	1,002,012	1,071,395
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,151	1,240	925	1,505	1,505
611.000	TRAINING AND EDUCATION	4,772	3,500	3,676	5,500	4,500
611.500	CERTIFICATION FEES	60	505	463	480	480
613.000	MILEAGE REIMBURSEMENT	1,275	1,400	873	1,400	1,400
613.100	VEHICLE - FUEL	2,334	3,400	2,761	3,550	3,550
620.500	OFFICE SUPPLIES - COMM CENTER	6,071	9,000	7,107	7,500	7,500
621.500	COMPUTER SUPPLIES - COMM CENTER	2,948	2,500	3,350	3,400	3,400
622.005	OPERATING SUPPLIES - COMM CENTER	2,120	1,500	1,589	1,800	1,800
622.100	OPER. SUPPLIES - UNIFORMS	1,465	2,500	2,366	2,500	2,500
622.500	SUPPLIES - PROG. SERVICES	7,322	14,000	10,089	12,000	12,000
622.501	SUPPLIES - YOUTH LEAGUES	6,640	6,000	6,590	6,800	6,800
622.502	SUPPLIES - ADULT LEAGUES	14,577	17,000	14,031	15,000	15,000
623.500	PRINTING - PROG. SERVICES	1,045	3,600	830	2,500	2,500
624.500	ADVERTISING - PROG. SVCS.	1,394	5,000	2,457	3,000	3,000
626.000	SUBSCRIPTIONS & BOOKS	285	450	490	500	500
630.100	T & C - COMM. CNTR.	10,531	11,000	10,450	14,800	13,000
631.100	UTILITIES - ELECTRIC - COMM CNTR	68,327	64,000	62,160	67,200	67,200
632.500	UTILITIES - GAS - COMM CNTR	2,175	2,500	2,203	2,500	2,500
635.100	UTILITIES - WATER	7,852	2,400	12,944	13,000	13,000
641.000	RENT/LEASE - EQUIPMENT	9,632	11,000	10,650	11,000	11,000
641.100	RENT/LEASE - VEHICLE	2,157	3,000	1,700	3,000	3,000
645.500	MAINTENANCE & REPAIR-COMM CNTR	41,463	58,000	55,915	58,000	58,000
646.500	MAINTENANCE & REPAIR- EQPT/M-CC	0	2,000	0	2,000	2,000
646.100	MAINTENANCE & REPAIR- VEHICLE	3,826	4,500	5,145	7,000	7,000
662.000	BANK & MERCHANT SERVICE FEES	21,181	18,000	20,559	21,000	21,000
690.500	INSURANCE - PROGRAM SVCS	0	900	900	1,000	1,000
695.500	HOLIDAY EVENTS	6,249	31,500	13,230	22,700	15,700
695.501	DAY CAMPS	15,608	20,000	13,960	16,500	16,500
695.502	M & O - DISABILITY SERVICES	3,541	9,500	4,029	5,650	5,650
695.504	M & O - HISTORICAL PROG.	441	2,000	40	1,000	1,000
695.505	M & O - EXCURSIONS	4,959	5,000	5,186	5,300	5,300

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
					FY 11/12	FY 12/13
695.506	TEEN PROGRAMS	9,914	8,500	9,248	9,750	9,750
695.507	MARATHON 5K	133,208	165,000	140,339	145,000	145,000
695.508	JULY FOURTH CELEBRATION	46,121	51,324	51,324	52,500	53,750
Sub-total		440,644	541,719	477,579	526,335	517,785
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	0	4,500	125	3,000	3,000
700.090	COMPUTER CONSULTING SERVICES	450	500	0	500	1,000
721.500	CONTRACT - PROGRAM SERVICES	131,923	130,000	130,871	133,000	133,000
721.505	CONT. SERV. - JANITORIAL	70,263	70,000	70,000	70,000	70,000
Sub-total		202,636	205,000	200,996	206,500	207,000
CAPITAL OUTLAY						
900.000	VEHICLES	0	0	0	0	27,500
910.500	EQPT & MACH. - COMMUNITY CTR	3,105	1,500	127	1,500	1,500
930.500	FURNITURE - COMMUNITY CTR	1,242	3,000	5,000	22,000	19,000
Sub-total		4,347	4,500	5,127	23,500	48,000
TOTAL		1,570,001	1,754,629	1,678,377	1,758,347	1,844,180



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2011/12 – 2012/13

DEPARTMENT: PUBLIC SAFETY

DESCRIPTION:

The Public Safety Department includes Police Services, Animal Control, and Emergency Management functions. The Police Services division accounts for the law enforcement contract with the Orange County Sheriff's Department and provides a full-time equivalent police department. Their responsibilities include: protection of citizens, enforcement of laws, and crime prevention education.

Animal Control Services are provided under contract with the County of Orange. The purpose of this division is to provide pet care, pet recovery, and pet education/training for residents.

The Emergency Management function is responsible for preparing and maintaining an emergency operations plan. This division is also responsible for maintaining the readiness of City staff and promoting a better citywide understanding of emergency preparedness.

MISSION STATEMENT: Our mission is to provide responsive, professional, and caring law enforcement services to all people in the City of Laguna Hills.

FUNCTIONAL AREAS:

GENERAL LAW ENFORCEMENT

(Respond to Calls for Service, Preventive Patrol, Follow-up General and Specialized Investigation, Apprehension of Criminal Offenders, and Directed Enforcement Team)

TRAFFIC SAFETY

(Traffic Enforcement, Traffic Safety, DUI Suppression, and Collision Investigation)

PARKING SERVICES

(Parking Enforcement, Citation Processing, Citation Adjudication, and Abandoned Vehicle Abatement)

YOUTH SERVICES

(Drug Education, Teen Safety Programs, Bicycle and Pedestrian Safety Programs)

SPECIAL SERVICES

(Airborne Law Enforcement, Gang Suppression, Mounted Patrol, and Reserve Bureau)



CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 – 2012/13

DEPARTMENT: PUBLIC SAFETY

ANIMAL SERVICES

(Pet Adoption and Related Owner Services, Animal Care, Pet Recovery, Response to Calls for Service, Animal Population Control, Disease Prevention, Mobile Pet Adoption Services, and Local Vaccination Clinics)

EMERGENCY MANAGEMENT SERVICES

(Planning, Training, Response, Recovery, and Mutual Aid Assistance)

BUDGETED STAFFING:

	Fiscal Years 2009-11	Fiscal Years 2011-13
Full-time	0.00	0.00
Part-time	0.00	0.00
Contract	29.20	29.20
Total	29.20	29.20

WORK PROGRAMS FOR FY 2011/12 – FY 2012/13:

1. Install two Mobile Data Computers in the white civilian parking enforcement vehicles to allow our Community Services Officer the ability to run registration and driver information from the field. Currently, the officers have to return to City Hall or the Aliso Viejo Station in order to obtain this information.
2. Lease two (2) handheld ticket writers through current contract with Data Ticket. The devices will be used by the Community Services Officers to electronically issue parking citations in the City of Laguna Hills.
3. Design and purchase parking citations to be used exclusively by Laguna Hills Police Services staff which would be pre-printed with the most common Ordinance violations, thus reducing the amount of time taken to write tickets and improving the administrative handling of citations.

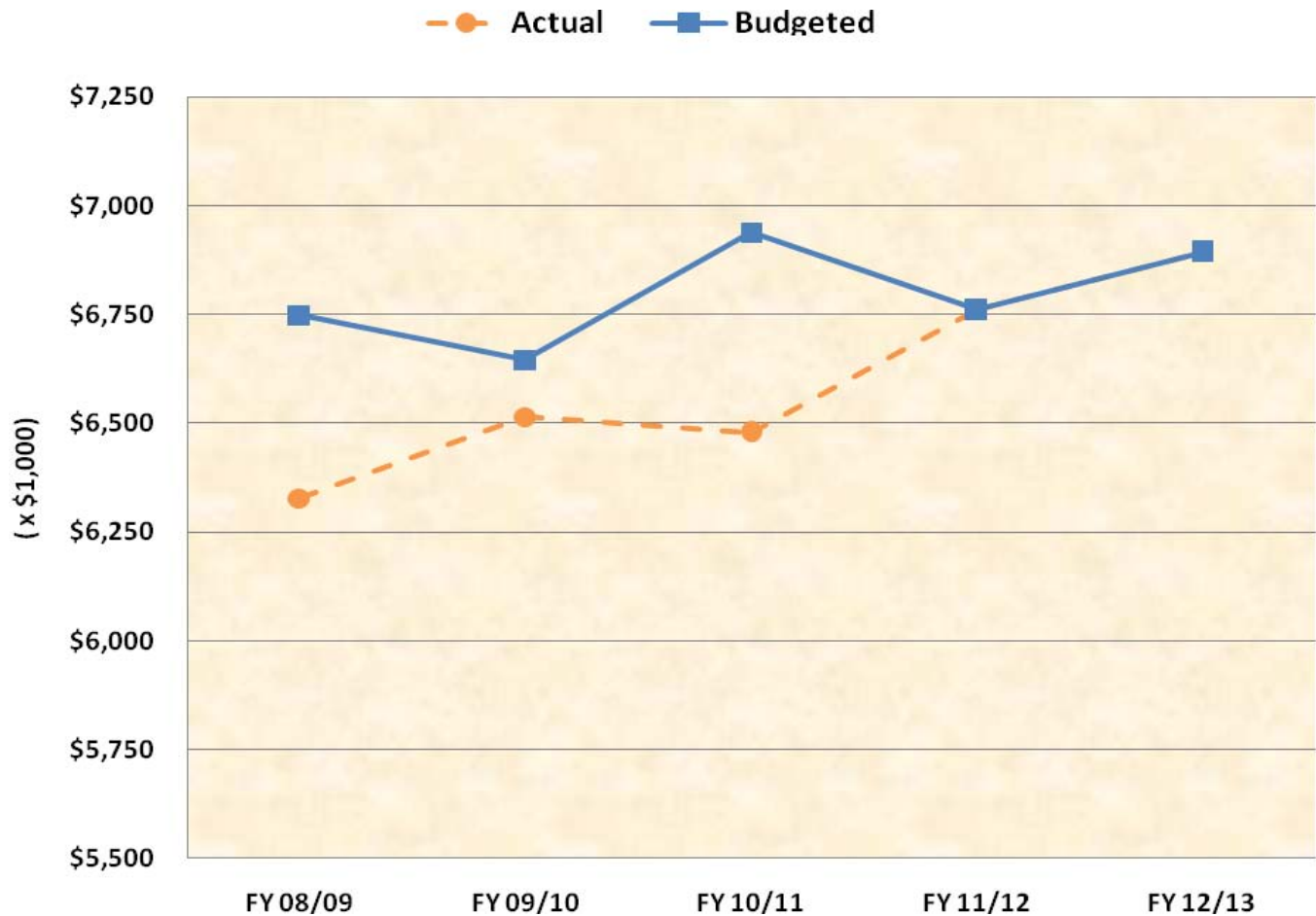


CITY OF LAGUNA HILLS

BIENNIAL BUDGET - FY 2011/12 - 2012/13

DEPARTMENT: PUBLIC SAFETY

DEPARTMENT EXPENDITURE GRAPH:



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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Safety			420	
		PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
					FY 11/12	FY 12/13
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	150	300	150	300	300
611.000	TRAINING AND EDUCATION	303	2,730	195	800	300
613.100	VEHICLE - FUEL	5,200	5,150	3,152	5,000	5,000
621.000	COMPUTER SUPPLIES	3,490	2,575	1,375	2,000	2,000
622.000	OPERATING SUPPLIES	7,037	4,740	3,307	3,300	3,300
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	14,023	16,570	15,706	16,000	17,600
646.100	MAINTENANCE & REPAIR- VEHICLE	28,796	25,750	10,400	19,450	20,400
695.000	COMM. EVENTS/PUBLIC RELATIONS	1,000	0	500	500	500
	Sub-total	59,999	57,815	34,785	47,350	49,400
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	21,006	20,456	19,097	22,000	24,200
720.000	CONTRACT SERVICES	71,655	83,147	74,330	93,769	95,982
720.401	COUNTY SERVICE - ANIM. REG.	61,604	65,000	52,797	37,500	42,500
720.800	GENERAL LAW ENFORCEMENT	4,401,648	4,591,854	4,331,741	4,525,702	4,592,230
720.801	TRAFFIC ENFORCEMENT	948,488	1,013,353	946,204	992,214	1,006,800
720.810	SUPERVISION & ADMIN.	949,754	1,105,837	1,020,769	1,039,808	1,055,093
	Sub-total	6,454,155	6,879,647	6,444,938	6,710,993	6,816,805
CAPITAL OUTLAY						
900.000	VEHICLES	0	0	0	0	27,000
930.000	FURNITURE	990	2,000	0	2,000	0
	Sub-total	990	2,000	0	2,000	27,000
TOTAL		6,515,144	6,939,462	6,479,723	6,760,343	6,893,205

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OTHER FUNDING USES

Community Development Block Grant Fund - Used to account for revenues and expenditures to improve local and national objectives to provide decent and safe housing for low- and moderate-income families. This is grant funding obtained from the United States Department of Housing and Urban Development (HUD) for the purposes of rehabilitating “eligible” deteriorating housing in the City.

Redevelopment Tax Increment Fund - Used to account for revenues and expenditures related to the tax increment funds generated from properties within the Laguna Hills portion of the El Toro Redevelopment Project Area.

Housing Set Aside - Used to account for property tax increment specifically levied for low and moderate income housing from the Laguna Hills portion of the El Toro Redevelopment Project Area. State law requires that at least 20% of tax increment monies received be dedicated for the sole purpose of the development and preservation of affordable housing in the community.

Recycling Funds

- **Beverage Recycling** - Pursuant to Public Resources Code Section 14581(a)(4)(A) of the California Beverage Container Recycling and Litter Reduction Act, the Department of Recycling Resources and Recovery (CalRecycle) distributes funds annually to eligible cities and counties to assist with beverage container recycling and litter cleanup activities. The City of Laguna Hills uses the funds received from CalRecycle to support existing beverage container recycling programs, trail clean-up projects, the purchase of recycling containers and products made from recycled materials, and recycling advertising. In addition, these funds are used to support the costs of personnel and consulting services required to implement new programs and to support existing programs.
- **CR&R Recycling Fee** - The CR&R Recycling Fee fund is used to support third party solid waste and recycling consulting services to the City. CR&R is required per its current solid waste and recycling services agreement with the City to provide the City an annual payment to fund recycling consulting services as selected by the City and under contract with the City. The current 10-year agreement between CR&R and the City of Laguna Hills for solid waste and recycling collection services commenced on July 1, 2006 and expires on June 30, 2016.
- **C&D Forfeited Deposits** - The City Council of Laguna Hills established a Construction and Demolition Waste Recycling Program by adding a new section, Chapter 5-48, to the City’s Municipal Code on September 23, 2003. This program requires applicants of residential and commercial construction and demolition projects to submit a security deposit when an applicant’s project meets certain thresholds. The security deposit is collected to ensure proper disposal and recycling of construction and demolition material. Upon completion of a project the security deposit is refunded to the applicant when it is demonstrated that the applicant has appropriately followed its recycling and disposal plan. In the event that an applicant does not follow its disposal and recycling plan, or an applicant does not request a refund of the security deposit in the timeline outlined in the City’s Municipal Code, the security deposit is forfeited. The City of Laguna Hills uses forfeited security deposit funds to cover the administration costs of the program and to support recycling programs that divert waste from local landfills.
- **AB 939 Surcharge Grant** - In 2008, the City of Laguna Hills received \$20,000 from the County of Orange Regional Recycling and Waste Diversion Grant Program in order to enhance recycling efforts in Orange County and to divert waste from Orange County landfills. On June 24, 2008, the City Council approved a resolution to use these funds to implement a sharps waste disposal program and a new universal waste disposal program. Currently these funds are used to support the mail-back sharps waste program at local pharmacies and drop-off locations within the City for the proper disposal of Compact Fluorescent Lamps (CFLs), fluorescent tubes, and batteries.

Senior Mobility Program Fund - The City of Laguna Hills receives monies from OCTA’s Senior Mobility Program (SMP) to assist with transportation services for senior citizens. OCTA’s SMP is designed to fill the gap between local fixed route buses and ADA paratransit, or ACCESS service, by providing local transportation services to seniors in participating cities in Orange County. Under the program, participating cities are eligible to receive funds and vehicles from OCTA to help design and operate a transit program that best fits the needs of older adults in their communities. The source of OCTA’s SMP funding to the City is Renewed Measure M (M2) and Transit Development Act (TDA) Article 4.5 funds. OCTA’s annual funding amount to the City of Laguna Hills is based on the City’s senior population. The City uses these funds to support a Dial-a-Taxi program for seniors which began in August 2010.

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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

FUND TYPE:	SPECIAL REVENUE FUND	CODE NO.
FUND:	CDBG	302

	PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET FY 11/12	PROPOSED BUDGET FY 12/13
Expenditures by Function:					
Public services	\$	\$	\$	\$	\$
Community development	515,293	373,725	238,420	228,750	215,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	\$ 515,293	\$ 373,725	\$ 238,420	\$ 228,750	\$ 215,000
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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

FUND TYPE:	SPECIAL REVENUE FUND	CODE NO.
FUND:	TAX INCREMENT	303

	PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET FY 11/12	PROPOSED BUDGET FY 12/13
Expenditures by Function:					
Public services	\$ 69,202	\$ -	\$ 15,500	\$ 47,515	\$ 20,000
Community development					
 Total	 \$ 69,202	 \$ -	 \$ 15,500	 \$ 47,515	 \$ 20,000

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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

FUND TYPE:	SPECIAL REVENUE FUND	CODE NO.
FUND:	HOUSING SET-ASIDE	313

	PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET FY 11/12	PROPOSED BUDGET FY 12/13
Expenditures by Function:					
Public services	\$ -	\$ -	\$ -	\$ 22,400	\$ 22,850
Community development					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	\$ <u> - </u>	\$ <u> - </u>	\$ <u> - </u>	\$ <u> 22,400 </u>	\$ <u> 22,850 </u>

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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

FUND TYPE:	SPECIAL REVENUE FUND	CODE NO.
FUND:	RECYLING FUNDS	305 - 308

	PRIOR YEAR'S ACTUAL FY 09/10	AMENDED BUDGET FY 10/11	YEAR END ESTIMATE FY 10/11	PROPOSED BUDGET	
				FY 11/12	FY 12/13
Expenditures by Function:					
Public services	\$ 107,976	\$ 89,000	\$ 46,500	\$ 113,468	\$ 96,900
Community development					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	\$ <u>107,976</u>	\$ <u>89,000</u>	\$ <u>46,500</u>	\$ <u>113,468</u>	\$ <u>96,900</u>

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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2011/12-2012/13**

FUND TYPE:	SPECIAL REVENUE FUND	CODE NO.
FUND:	SENIOR MOBILITY PROGRAM	221

	<u>PRIOR YEAR'S ACTUAL FY 09/10</u>	<u>AMENDED BUDGET FY 10/11</u>	<u>YEAR END ESTIMATE FY 10/11</u>	<u>PROPOSED BUDGET</u>	
				<u>FY 11/12</u>	<u>FY 12/13</u>
Expenditures by Function:					
Public services	\$ -	\$ -	\$ 800	\$ 63,721	\$ 34,226
Community development					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	\$ <u> - </u>	\$ <u> - </u>	\$ <u> 800 </u>	\$ <u> 63,721 </u>	\$ <u> 34,226 </u>

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CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY

PROJECT No.	PROJECT	PAGE No.	TOTAL COST	FISCAL YEAR 2011/12	FISCAL YEAR 2012/13	FISCAL YEAR 2013/14	FISCAL YEAR 2014/15	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FUTURE
STREET, SIGNALS AND LIGHTING										
101	Annual Street Maintenance	V - 9	\$ 5,851,000	\$ -	\$ 1,842,000	\$ -	\$ 1,945,000	\$ -	\$ 2,064,000	\$ -
112	Traffic Signals	V - 11	250,000	-	-	-	-	-	-	250,000
139	Cabot Widening - La Paz to Paseo de Valencia	V - 13	3,700,000	-	-	-	-	-	-	3,700,000
145	Paseo de Valencia Widening	V - 15	7,600,000	-	-	-	-	-	-	7,600,000
168	Traffic Signal Improvements/Coordination Projects	V - 17	600,000	-	-	-	600,000	-	-	-
170	Access Ramp Construction	V - 19	1,600,000	-	-	-	-	-	-	1,600,000
171	La Paz Road Sidewalk Widening	V - 21	275,000	-	-	-	-	275,000	-	-
172	Ridge Route Drive Pavement Rehabilitation (Ave Carlota to Sta Vittoria)	V - 23	1,215,000	-	25,000	490,000	-	-	-	700,000
175	Los Alisos Blvd. Pavement Rehabilitation (ECL to Paseo de Valencia)	V - 25	600,000	-	-	-	-	-	-	600,000
176	Paseo de Valencia Pavement Rehabilitation (La Paz To Cabot)	V - 27	575,000	-	-	-	-	-	-	575,000
178	South Moulton Pavement Rehabilitation (VIA Lomas to SCL)	V - 29	1,200,000	-	-	-	-	-	-	1,200,000
179	El Toro Road Pavement Rehabilitation (WCL to ECL)	V - 31	550,000	-	-	-	-	550,000	-	-
180	Santa Maria Avenue Pavement Rehabilitation (ECL to WCL)	V - 33	200,000	-	200,000	-	-	-	-	-
181	Oso Parkway Pavement Rehabilitation (Cabot to WCL)	V - 35	1,750,000	-	-	-	-	-	-	1,750,000
182	Lake Forest Drive Pavement Rehabilitation (ECL to WCL)	V - 37	1,200,000	-	-	-	-	-	-	1,200,000
183	Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)	V - 39	825,000	-	-	-	-	-	-	825,000
184	La Paz Road Widening (McIntyre to Cabot)	V - 41	1,457,000	-	107,000	-	-	-	-	1,350,000
	Sub-Total		\$ 29,448,000	\$ -	\$ 2,174,000	\$ 490,000	\$ 2,545,000	\$ 825,000	\$ 2,064,000	\$ 21,350,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY

PROJECT No.	PROJECT	PAGE No.	TOTAL COST	FISCAL YEAR 2011/12	FISCAL YEAR 2012/13	FISCAL YEAR 2013/14	FISCAL YEAR 2014/15	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FUTURE
STREETSCAPE										
301	Alicia Parkway Median Islands Landscape Rehabilitation	V - 43	\$ 985,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	985,000
305	La Paz Median Islands	V - 45	3,890,000	-	-	-	-	-	-	3,890,000
307	Entry Monuments	V - 47	650,000	-	-	-	-	-	-	650,000
312	Paseo de Valencia Median Island Rehabilitation	V - 49	3,375,000	-	-	-	-	-	-	3,375,000
314	Paseo de Valencia Median Islands	V - 51	1,425,000	-	-	-	-	-	-	1,425,000
315	Rehabilitation of Oso Median Islands	V - 53	2,450,000	-	-	-	-	-	-	2,450,000
319	Alicia Parkway South Side Slope	V - 55	1,150,000	-	-	-	-	-	-	1,150,000
320	Urban Reforestation	V - 57	300,000	100,000	-	-	-	-	-	200,000
321	Paseo de Valencia East Side Slope	V - 59	825,000	-	-	-	-	-	-	825,000
322	Rehabilitation of Moulton Median Island	V - 61	1,650,000	-	-	-	-	-	-	1,650,000
323	Rehabilitation of Laguna Hills Drive Median Island	V - 63	675,000	-	-	-	-	-	-	675,000
324	Rehabilitation of La Paz Median Island	V - 65	525,000	-	-	-	-	-	-	525,000
325	Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy	V - 67	1,175,000	-	-	-	-	-	-	1,175,000
326	Laguna Hills Drive Median Islands	V - 69	780,000	-	-	-	-	480,000	300,000	-
330	Alicia Pkwy & Paseo de Valencia Street Tree Program	V - 71	525,000	-	-	-	-	-	-	525,000
331	Synthetic Landscape Turf Median Islands	V - 73	815,000	-	-	-	-	-	-	815,000
332	I-5 Fwy/North Aliso Creek Soundwall North	V - 75	1,725,000	-	-	-	-	-	-	1,725,000
333	Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota	V - 77	1,700,000	-	-	-	-	-	-	1,700,000
334	Aliso Hills Drive North Down Slope	V - 79	825,000	-	-	-	-	-	-	825,000
335	La Paz Road South Side Slope Renovation	V - 81	3,200,000	-	-	-	-	-	-	3,200,000
336	Palermo and Taranto Slope Renovation	V - 83	200,000	-	-	-	-	-	-	200,000
337	San Remo Drive Slope Renovation	V - 85	600,000	-	-	-	-	-	-	600,000
338	Paseo De Valencia East and West Parkway Renovation	V - 87	1,200,000	-	-	-	-	-	-	1,200,000
339	Paseo de Valencia Southwest Parkway Renovation	V - 89	500,000	-	-	-	-	-	-	500,000
	Sub-Total		\$ 31,145,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 480,000	\$ 300,000	\$ 30,265,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT	PAGE No.	TOTAL COST	FISCAL YEAR 2011/12	FISCAL YEAR 2012/13	FISCAL YEAR 2013/14	FISCAL YEAR 2014/15	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FUTURE
FLOOD CONTROL & WATER QUALITY										
403	Storm Drain/Slope Repairs	V - 91	\$ 150,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -
406	F23 Canada Channel (Veeh Park)	V - 93	750,000	-	-	-	-	-	-	750,000
407	Aliso Creek Watershed	V - 95	500,000	-	-	-	-	-	-	500,000
410	NPDES / Water Quality Program	V - 97	1,350,000	200,000	200,000	225,000	225,000	250,000	250,000	-
411	Largo Storm Drain Improvements (secondary outlet)	V - 99	300,000	-	-	-	-	-	-	300,000
412	Water Quality (2) Improvements	V - 101	390,000	65,000	65,000	65,000	65,000	65,000	65,000	-
	Sub-Total		\$ 3,440,000	\$ 265,000	\$ 315,000	\$ 290,000	\$ 340,000	\$ 315,000	\$ 365,000	\$ 1,550,000
PARKS										
234	Aliso Hills Park	V - 103	\$ 2,775,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,775,000
237	Sheep Hills Park	V - 105	1,750,000	-	-	-	-	-	-	1,750,000
238	Community Center and Sports Complex Field Renovations	V - 107	600,000	-	175,000	-	200,000	-	225,000	-
239b	Renovation of Stockport Park Playground	V - 109	200,000	200,000	-	-	-	-	-	-
240	Softball Field Improvements - Community Center/Sports Complex	V - 111	200,000	-	-	-	-	200,000	-	-
241	General Park Renovations	V - 113	615,000	-	175,000	-	205,000	-	235,000	-
	Sub-Total		\$ 6,140,000	\$ 200,000	\$ 350,000	\$ -	\$ 405,000	\$ 200,000	\$ 460,000	\$ 4,525,000
PUBLIC FACILITIES										
506	Skate Facility Enhancements	V - 115	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
508	Equipment & Supply Storage Building	V - 117	525,000	-	-	-	-	-	-	525,000
510	Public Art Program - Civic Center	V - 119	200,000	-	-	-	-	-	-	200,000
512	Roller Hockey Roof Structure	V - 121	1,000,000	-	-	-	-	-	-	1,000,000
513	Community Center Renovation	V - 123	370,000	200,000	50,000	12,000	108,000	-	-	-
514b	Sports Complex Renovations	V - 125	724,000	-	-	402,000	-	-	322,000	-
515	Community Center and Sports Complex Energy Efficient Field Lights	V - 127	175,000	-	-	-	-	-	-	175,000
	Sub-Total		\$ 3,294,000	\$ 200,000	\$ 50,000	\$ 414,000	\$ 108,000	\$ -	\$ 322,000	\$ 2,200,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY

PROJECT No.	PROJECT	PAGE No.	TOTAL COST	FISCAL YEAR 2011/12	FISCAL YEAR 2012/13	FISCAL YEAR 2013/14	FISCAL YEAR 2014/15	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FUTURE
TRAILS AND OPEN SPACE										
601	Trails Master Plan - Other Projects	V - 129	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,000,000
606	Trail Head Plazas	V - 131	1,200,000	-	-	-	-	-	-	1,200,000
607	Aliso Hills Channel Pedestrian Crossing JO5PO3	V - 133	315,000	-	-	-	-	-	-	315,000
608	Multi-use Trail - Alicia to La Paz	V - 135	4,200,000	-	-	-	-	-	-	4,200,000
609	Multi-use Trail - Community Center to Indian Hill	V - 137	600,000	-	-	-	-	600,000	-	-
610	Loop Trails in Alicia Open Space	V - 139	400,000	-	-	-	-	-	-	400,000
611	La Paz Multi-use Trail - Moulton to Paseo de Valencia	V - 141	1,250,000	-	-	-	-	-	-	1,250,000
612	Alicia Pedestrian Bridge at Trail	V - 143	1,000,000	-	-	-	-	-	-	1,000,000
613	Trail along SJHTC	V - 145	300,000	-	-	-	-	-	-	300,000
614	Alicia Open Space Landscaping	V - 147	11,000,000	-	-	-	-	-	-	11,000,000
615	La Paz Open Space Riparian Habitat	V - 149	6,650,000	-	-	175,000	1,575,000	-	-	4,900,000
616	Aliso Hills Area Open Space	V - 151	4,700,000	-	-	-	-	-	-	4,700,000
617	Oso Parkway Open Space Landscape	V - 153	8,600,000	-	-	-	-	-	-	8,600,000
618	Ridge Route Open Space	V - 155	800,000	-	-	-	-	-	-	800,000
619	Slope Renovation South of Aliso Creek	V - 157	600,000	-	-	-	-	-	-	600,000
620	Miscellaneous Landscape Renovations - Various Areas	V - 159	1,750,000	-	-	-	-	-	-	1,750,000
621	Recycled Water Conversions	V - 161	1,050,000	-	-	-	-	-	-	1,050,000
	Sub-Total		\$ 47,415,000	\$ -	\$ -	\$ 175,000	\$ 1,575,000	\$ 600,000	\$ -	\$ 45,065,000
	Grand Total		\$ 120,882,000	\$ 765,000	\$ 2,889,000	\$ 1,369,000	\$ 4,973,000	\$ 2,420,000	\$ 3,511,000	\$ 104,955,000

CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM

FUNDING SOURCES

FUNDING SOURCE	FISCAL YEAR 2011/12	FISCAL YEAR 2012/13	FISCAL YEAR 2013/14	FISCAL YEAR 2014/15	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FUTURE	TOTAL
General Fund	\$ 245,000	\$ 420,000	\$ 735,000	\$ 445,000	\$ 2,375,000	\$ 795,000	\$ -	\$ 5,015,000
Gas Tax	-	1,842,000	-	1,945,000	-	2,064,000	-	5,851,000
Measure M (Turn-back)	-	-	-	-	-	-	-	-
Measure M (Competitive)	45,000	125,000	45,000	645,000	45,000	45,000	-	950,000
Proposition 42	-	-	-	-	-	-	-	-
CARITS	-	27,000	-	-	-	-	-	27,000
Capital Reserve	400,000	275,000	414,000	363,000	-	607,000	-	2,059,000
STIP	-	-	-	-	-	-	-	-
Other -								
<i>Developer Fee</i>	\$	\$	\$ 175,000	\$ 1,575,000	\$	\$	\$	\$ 1,750,000
<i>Proposition 1B</i>		200,000						200,000
<i>CAL FIRE Tree Grant</i>	75,000							75,000
<i>Public Art Fee</i>							200,000	200,000
Sub-total - Other	\$ 75,000	\$ 200,000	\$ 175,000	\$ 1,575,000	\$ -	\$ -	\$ 200,000	\$ 2,225,000
Unfunded	-	-	-	-	-	-	104,755,000	104,755,000
GRAND TOTAL	\$ 765,000	\$ 2,889,000	\$ 1,369,000	\$ 4,973,000	\$ 2,420,000	\$ 3,511,000	\$ 104,955,000	\$ 120,882,000

CITY OF LAGUNA HILLS
YEAR FISCAL 2011/12
SOURCES OF FUNDS
CAPITAL PROGRAM

PROJECT NO.	PROJECT		FISCAL YEAR 2011/12	GENERAL FUND	GAS TAX	MEASURE M (TB & COMP)	CAPITAL RESERVES FUND	OTHER
STREETSCAPE (300)								
320	Urban Reforestation		100,000	25,000	-	-	-	75,000
	Sub-Total		\$ 100,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 75,000
FLOOD CONTROL & WATER QUALITY (400)								
410	NPDES / Water Quality Program		200,000	200,000	-	-	-	-
412	Water Quality (2) Improvements		65,000	20,000	-	45,000	-	-
	Sub-Total		\$ 265,000	\$ 220,000	\$ -	\$ 45,000	\$ -	\$ -
PARKS (200)								
239b	Renovation of Stockport Park Playground		200,000	-	-	-	200,000	-
	Sub-Total		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
PUBLIC FACILITIES (500)								
513	Community Center Renovation		200,000	-	\$ -	\$ -	200,000	\$ -
	Sub-Total		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
	Grand Total		\$ 765,000	\$ 245,000	\$ -	\$ 45,000	\$ 400,000	\$ 75,000

CITY OF LAGUNA HILLS
FISCAL YEAR 2012/13
SOURCES OF FUNDS
CAPITAL PROGRAM

PROJECT NO.	PROJECT	FISCAL YEAR 2012/13	GENERAL FUND	GAS TAX	MEASURE M (TB & COMP)	CARITS	CAPITAL RESERVE FUND	OTHER
STREET, SIGNALS AND LIGHTING (100)								
101	Annual Street Maintenance	\$ 1,842,000	\$ -	\$ 1,842,000	\$ -	-	\$ -	\$ -
172	Ridge Route Drive Pavement Rehabilitation (Ave Carlota to Sta Vittoria)	25,000	25,000	-	-	-	-	-
180	Santa Maria Avenue Pavement Rehabilitation (ECL to WCL)	200,000	-	-	-	-	-	200,000
183	Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)	-	-	-	-	-	-	-
184	La Paz Road Widening (McIntyre to Cabot)	107,000	-	-	80,000	27,000	-	-
	Sub-Total	\$ 2,174,000	\$ 25,000	\$ 1,842,000	\$ 80,000	\$ 27,000	\$ -	\$ 200,000
FLOOD CONTROL & WATER QUALITY (400)								
403	Storm Drain/Slope Repairs	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
410	NPDES / Water Quality Program	200,000	200,000	-	-	-	-	-
412	Water Quality (2) Improvements	65,000	20,000	-	45,000	-	-	-
	Sub-Total	\$ 315,000	\$ 220,000	\$ -	\$ 45,000	\$ -	\$ 50,000	\$ -
PARKS (200)								
238	Community Center and Sports Complex Field Renovations	\$ 175,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -
241	General Park Renovations	175,000	-	-	-	-	175,000	-
	Sub-Total	\$ 350,000	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000	\$ -
PUBLIC FACILITIES (500)								
513	Community Center Renovation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
	Sub-Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
	Grand Total	\$ 2,889,000	\$ 420,000	\$ 1,842,000	\$ 125,000	\$ 27,000	\$ 275,000	\$ 200,000

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CAPITAL IMPROVEMENT PROJECTS

**STREETS, SIGNALS,
AND LIGHTING**

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Annual Street Maintenance

Project No.: 101



Description: The Annual Street Maintenance Program provides funding for pavement maintenance and resurfacing of all of the City's streets on a six-year return cycle. For budget and cost efficiency, one-third of the City streets are maintained as a single project every two years. The maintenance of these streets is based upon the Pavement Management Plan that is updated every two years with the last update of arterial highways and collector streets being performed in June 2010. Renewed Measure M has required an update of all streets by June 2011 and that effort is in process. The next project is an overlay program for streets needing this maintenance within Zones A & D. The six zones of the City are designated alphabetically A thru F.

Purpose / Justification: The Annual Street Maintenance Program is performed to repair and rejuvenate the surfacing of the street infrastructure. Pavement surfaces deteriorate over time and will experience accelerated maintenance costs if preventive maintenance is not performed on an approximate six to ten year cycle basis.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The Annual Street Maintenance Program allows the City to keep its street maintenance operations at a low recurring cost for pavement repairs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Individual projects are scheduled for the spring of the fiscal year budgeted. The schedule for the maintenance is as follows:

<u>YEAR</u>	<u>ZONE</u>
2012-2013	Zone A & D
2014-2015	Zone C & E
2016-2017	Zone B & F

Project Name: Annual Street Maintenance
Project Number: 101

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design		50,000		55,000		60,000		165,000
Admin/Inspection		100,000		110,000		120,000		330,000
Land Acquisition								-
Construction		1,692,000		1,780,000		1,884,000		5,356,000
Equipment								-
Total Cost	-	1,842,000	-	1,945,000	-	2,064,000	-	5,851,000
Project Funding:								
General Fund								-
Gas Tax		1,842,000		1,945,000		2,064,000		5,851,000
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	-	1,842,000	-	1,945,000	-	2,064,000	-	5,851,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signals

Project No.: 112



Description: The traffic signal project provides a funding allocation for one new traffic signal at an undesignated location when the need for a traffic signal is determined.

Purpose / Justification: The Citywide Traffic Signal Master Plan was last updated in August 2007. The Traffic Signal Master Plan evaluates the need for traffic signals at every arterial highway intersection at which a traffic signal currently does not exist. The evaluation follows State issued criteria for traffic signal needs. Currently, up to four intersections within the City meet the minimum standards to allow a traffic signal to be constructed; however, the construction of a traffic signal is not required by such a determination. The potential locations include Alicia Parkway at Via Lomas; Moulton Parkway at Gordon Road; La Paz Road at Appaloosa Place; and La Paz at Alameda Avenue. The intersection of La Paz Road at Appaloosa Place was deleted for construction by the City Council.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

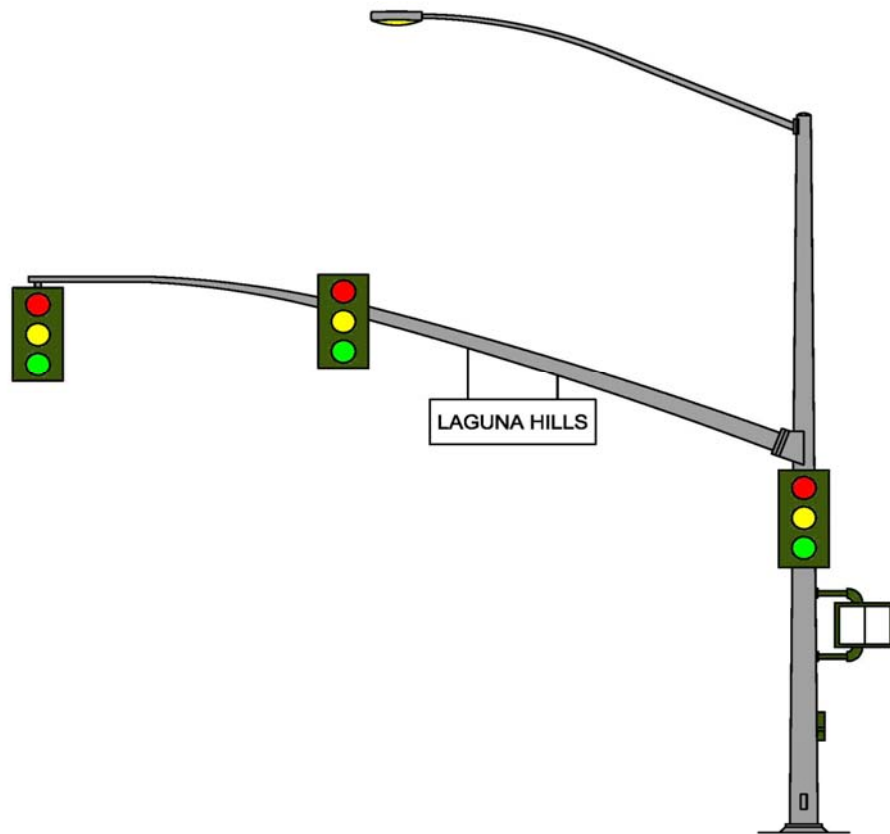
Operating Budget Impact: The construction of a traffic signal is anticipated to add annual maintenance costs of approximately \$900 and electricity costs of approximately \$3,500.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: The traffic signal construction is subject to the schedule to be adopted by the City Council.

Project Name: Traffic Signals
Project Number: 112

[Site Map](#)



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							200,000	200,000
Equipment								-
Total Cost	-	-	-	-	-	-	250,000	250,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							250,000	250,000
Total Funding	-	-	-	-	-	-	250,000	250,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Cabot Widening – La Paz to Paseo de Valencia

Project No.: 139



Description: The widening of Cabot Road to augmented secondary arterial highway standards from La Paz Road to Paseo de Valencia in accordance with the City's General Plan. The widening will maintain the current four lanes but will allow for a 14' wide raised and landscaped median island and a parking lane/emergency lane or bike lane area along both sides of this segment of the roadway. This project may be eligible for future grant funding. Right of way acquisition will be required. Project length: 0.5 miles.

Purpose / Justification: Compliance with the City's General Plan. The project will control or eliminate left turn driveway access at several locations and will improve traffic flow.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs:

The project will involve the intersection of Cabot Road at La Paz Road/I-5 southbound off-ramp and may require a permit from the State of California Department of Transportations (CALTRANS).

Operating Budget Impact: The construction of a raised and landscaped median island will results in increased landscape maintenance costs estimated to be \$1,500 and \$1,000 of utility costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Cabot Widening - La Paz to Paseo de Valencia
Project Number: 139

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							315,000	315,000
Admin/Inspection							220,000	220,000
Land Acquisition							1,000,000	1,000,000
Construction							2,165,000	2,165,000
Equipment								-
Total Cost	-	-	-	-	-	-	3,700,000	3,700,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MP/LN								-
Proposition 42								-
AHRP								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							3,700,000	3,700,000
Total Funding	-	-	-	-	-	-	3,700,000	3,700,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Paseo de Valencia Widening

Project No.: 145



Description: Arterial highway improvements on Paseo de Valencia from Laguna Hills Drive to El Toro Road. The budget assumes a symmetric roadway widening and a would require right of way acquisition from residential properties located within the City of Laguna Woods. A Phase I project is proposed for environmental clearance and design from Kennington Drive to Laguna Hills Drive to include shifting the widening easterly to reduce or eliminate right of way acquisition from residential properties.

Purpose / Justification: The Paseo de Valencia widening project will complete a six lane arterial highway within the described limits in accordance with the City's General Plan and the Master Plan of Arterial Highways and to meet projected traffic needs.

Other Agencies Involved: Grant funding for Phase I of this project is being sought through Renewed Measure M.

Outside Agencies/Entities Clearance or Coordination Needs:

The City of Laguna Woods is adjacent to this project, as is the Laguna Woods Village community. Coordination with these entities will be necessary for implementation of the project. Right of way acquisition is required.

Operating Budget Impact: The widening of Paseo de Valencia from its four or five lanes to six lanes will increase our pavement surfacing and will slightly increase our pavement maintenance obligations over time. The existing landscaped median island would be reconstructed but maintenance costs would be similar to that which is in the current budget.

Source of Cost Estimates: Preliminary ☐ Based on Design* ☒ Actual Bid ☐

*(Design Study).

Schedule: Future

Project Name: Paseo de Valencia Widening
Project Number: 145

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							900,000	900,000
Admin/Inspection							200,000	200,000
Land Acquisition							500,000	500,000
Construction							6,000,000	6,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	7,600,000	7,600,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)							-	-
Proposition 42								-
CARITS							-	-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							7,600,000	7,600,000
Total Funding	-	-	-	-	-	-	7,600,000	7,600,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signal Improvements/Coordination Projects

Project No.: 168



Description: This project will interconnect traffic signals, provide for timing/coordination plans, synchronize traffic signals and connect individual locations to a central control. The Renewed Measure M provides an opportunity to fund updates to existing interconnected traffic signal corridors and improvements to new ones on a three year return basis.

The arterial highways that currently include traffic signal synchronization are Oso Parkway, La Paz Road, Alicia Parkway, El Toro Road, Paseo de Valencia and Moulton Parkway. Future projects would include an update to the Paseo de Valencia system, adding synchronization to Cabot Road, and adding synchronization to Lake Forest Drive.

Purpose / Justification: Traffic flow improvements and technology upgrades.

Other Agencies Involved: Adjacent jurisdictions on a case by case basis.

Outside Agencies/Entities Clearance or Coordination Needs: Renewed Measure M is a potential funding source.

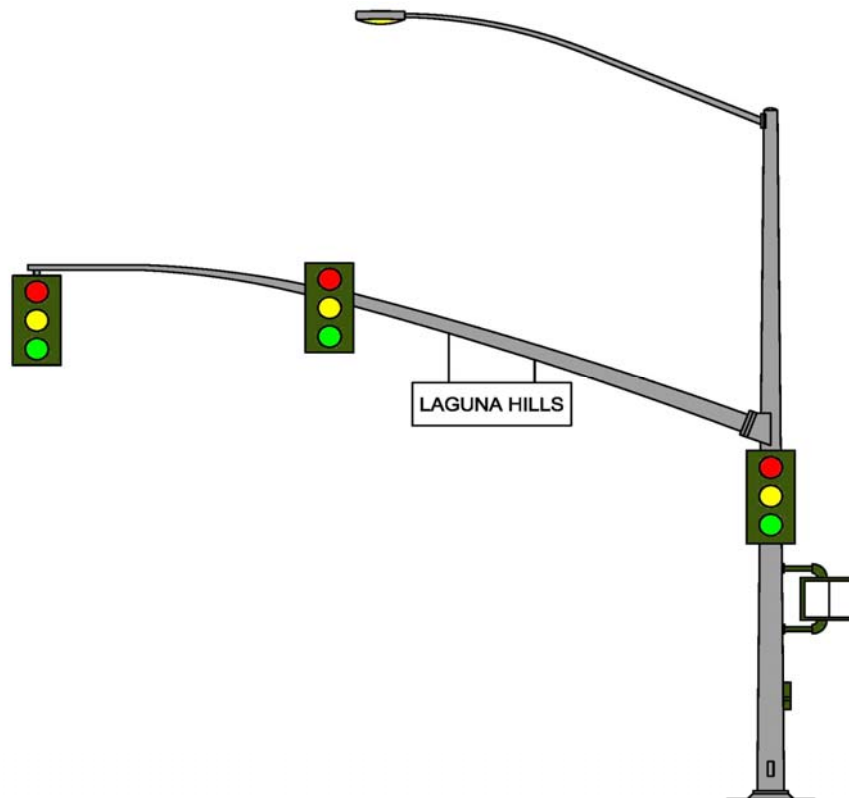
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: It is projected that a grant will be sought from OCTA from Renewed Measure M for improvements in the FY 2014-15.

Project Name: Traffic Signal Improvements/Coordination Projects
Project Number: 168

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design				50,000				50,000
Admin/Inspection				50,000				50,000
Land Acquisition								-
Construction				500,000				500,000
Equipment								-
Total Cost	-	-	-	600,000	-	-	-	600,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)				600,000				600,000
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	600,000	-	-	-	600,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Access Ramps

Project No.: 170



Description: Installation of access ramps meeting Federal and State approved design standards at all intersections as required by the Americans with Disability Act. Approximately 1000 ramps will eventually be constructed for all intersections in the City not currently meeting the required standards. This project can be phased over several years.

Purpose / Justification: None

Other Agencies Involved: ADA improvements are required to be made when the City utilizes Federal Funds for road construction projects. Coordination with Caltrans, as the oversight agency, is required when Federal Funds are used.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Access Ramp Construction
Project Number: 170

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							1,525,000	1,525,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,600,000	1,600,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,600,000	1,600,000
Total Funding	-	-	-	-	-	-	1,600,000	1,600,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: La Paz Road Sidewalk Widening

Project No.: 171



Description: The La Paz Road Sidewalk widening is located on the northerly side of La Paz Road from Paseo de Valencia to Grissom Road to construct a standard width arterial highway sidewalk. Right of way acquisition will be required.

Purpose / Justification: To improve pedestrian access along La Paz Road and at the northeast corner of La Paz Road at Paseo de Valencia to ADA standards.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

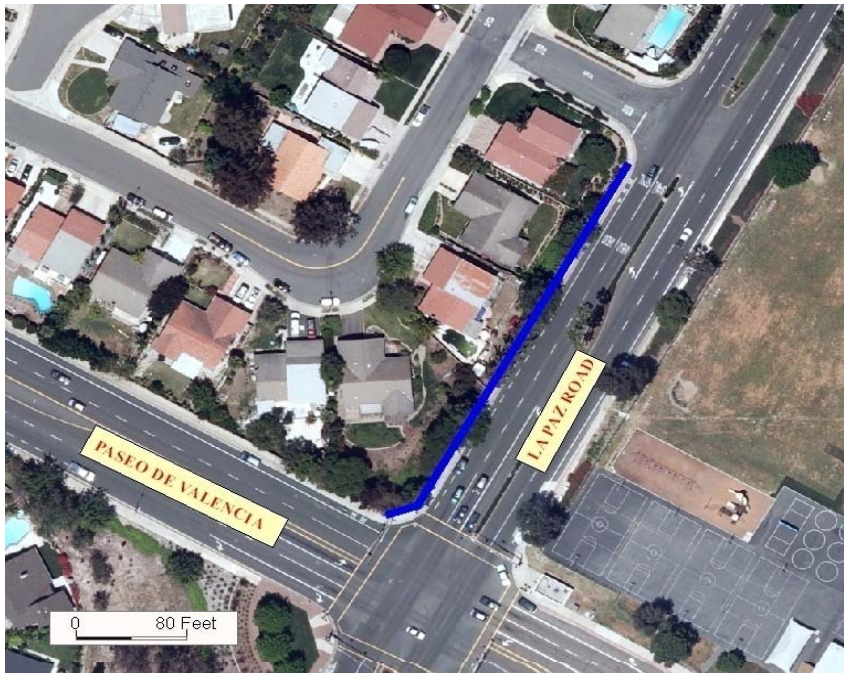
Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Design, Right of Way acquisition and Construction in FY 2015-2016.

Project Name: La Paz Road Sidewalk Widening

Project Number: 171

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design					45,000			45,000
Admin/Inspection					30,000			30,000
Land Acquisition					100,000			100,000
Construction					100,000			100,000
Equipment								-
Total Cost	-	-	-	-	275,000	-	-	275,000
Project Funding:								
General Fund					275,000			275,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Ridge Route Drive Pavement Rehabilitation

Project No.: 172



Description: Pavement rehabilitation of Ridge Route Drive from Santa Vittoria Drive to Avenida de la Carlota including pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops. The project is proposed to be phased with phase I from Avenida de la Carlota to Moulton Parkway and phase II at a later date from Moulton Parkway to Santa Vittoria Drive. Total project length: 1.4 miles.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination for a portion of the work will be needed with the City of Laguna Woods.

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Phase I Design in FY 2011/12 and Construction in FY 2012/13. Phase II in future.

Project Name: Ridge Route Drive Pavement Rehabilitation (Ave Carlota to Sta Vittoria Dr.)

Project Number: 172

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design		25,000					60,000	85,000
Admin/Inspection			40,000				40,000	80,000
Land Acquisition								-
Construction			450,000				600,000	1,050,000
Equipment								-
Total Cost	-	25,000	490,000	-	-	-	700,000	1,215,000
Project Funding:								
General Fund		25,000	490,000					515,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							700,000	700,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Los Alisos Pavement Rehabilitation

Project No.: 175



Description: Pavement rehabilitation of Los Alisos Boulevard from Paseo de Valencia to I-5 (City Boundary) including pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops. Project length: 2500 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Los Alisos Blvd. Pavement Rehabilitation ECL to Paseo de Valencia)

Project Number: 175

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							525,000	525,000
Equipment								-
Total Cost	-	-	-	-	-	-	600,000	600,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							600,000	600,000
Total Funding	-	-	-	-	-	-	600,000	600,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Paseo de Valencia Pavement Rehabilitation

Project No.: 176



Description: Pavement rehabilitation of Paseo de Valencia from La Paz Road to Cabot Road including pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops. Project length: 3000 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Pavement Rehabilitation (La Paz To Cabot)
Project Number: 176

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							500,000	500,000
Equipment								-
Total Cost	-	-	-	-	-	-	575,000	575,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - Prop 1B								-
Other								-
Unfunded							575,000	575,000
Total Funding	-	-	-	-	-	-	575,000	575,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting
Project Name: South Moulton Pavement Rehabilitation
Project No.: 178



Description: Pavement rehabilitation of Moulton Parkway from Via Lomas to South City Limits (at SR-73). Work to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6700 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: South Moulton Pavement Rehabilitation (VIA Lomas to SCL)
Project Number: 178

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							125,000	125,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - Prop 1B								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-	-	-	1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: El Toro Road Pavement Rehabilitation

Project No.: 179



Description: Pavement rehabilitation of El Toro Road from Paseo de Valencia to Bridger Road, in the City of Lake Forest, including pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops. Project length: 2400 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: The City of Lake forest has expressed an interest in a cooperative project to complete the pavement rehabilitation under the I-5 Freeway.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Design and Construction in Fiscal Year 2015-2016

Project Name: El Toro Road Pavement Rehabilitation (WCL to ECL)
Project Number: 179

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design	-				35,000			35,000
Admin/Inspection		-			65,000			65,000
Land Acquisition								-
Construction		-			450,000			450,000
Equipment								-
Total Cost	-	-	-	-	550,000	-	-	550,000
Project Funding:								
General Fund	-	-			550,000			550,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - City of Lake Forest		-						-
Other								-
Unfunded								-
Total Funding	-	-	-	-	550,000	-	-	550,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Santa Maria Avenue Pavement Rehabilitation

Project No.: 180



Description: Pavement rehabilitation of Santa Maria Avenue from Via Vista to approximately 900 feet westerly. Work to include pavement removals/rehabilitation, asphalt concrete overlay, and striping. Project length: 900 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: The City of Laguna Woods is the lead agency for this project that included the pavement rehabilitation of the full length of Santa Maria Avenue from Moulton Parkway to westerly of Santa Vittoria Drive.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: The construction work is planned for Spring/Summer 2011 with the City of Laguna Woods as lead agency. The City of Laguna Hills funding contribution will be deferred until in FY 2012-2013.

Project Name: Santa Maria Avenue Pavement Rehabilitation (ECL to WCL)
Project Number: 180

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		200,000						200,000
Equipment								-
Total Cost	-	200,000	-	-	-	-	-	200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other - Prop 1B		200,000						200,000
Unfunded								-
Total Funding	-	200,000	-	-	-	-	-	200,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting
Project Name: Oso Parkway Pavement Rehabilitation
Project No.: 181



Description: Pavement rehabilitation of Oso Parkway from Cabot Road to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 9200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Pavement Rehabilitation (Cabot to WCL)
Project Number: 181

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							150,000	150,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,750,000	1,750,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - FCPP								-
Other								-
Unfunded							1,750,000	1,750,000
Total Funding	-	-	-	-	-	-	1,750,000	1,750,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Lake Forest Drive Pavement Rehabilitation

Project No.: 182



Description: Pavement rehabilitation of Lake Forest Drive from East City Limits to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of Lake Forest/southbound I-5 offramp.

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Lake Forest Drive Pavement Rehabilitation (ECL to WCL)
Project Number: 182

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							125,000	125,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - FCPP								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-	-	-	1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Avenida de la Carlota Pavement Rehabilitation

Project No.: 183



Description: Pavement rehabilitation of Avenida de la Carlota from El Toro Road to Los Aliso Boulevard. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 3800 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)
Project Number: 183

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							700,000	700,000
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - FCPP								-
Other								-
Unallocated							825,000	825,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: La Paz Road Widening

Project No.: 184



Description: The widening of easterly bound La Paz Road from McIntyre Street to Cabot Road to add a third through lane. Right of way acquisition will be required.

Purpose / Justification: To accommodate projected traffic volumes and as recommended in the General Plan.

Other Agencies Involved: A grant funding application has been made for this project through Renewed Measure M. If not granted, however, alternative funding will be considered.

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of La Paz Road at Cabot Road.

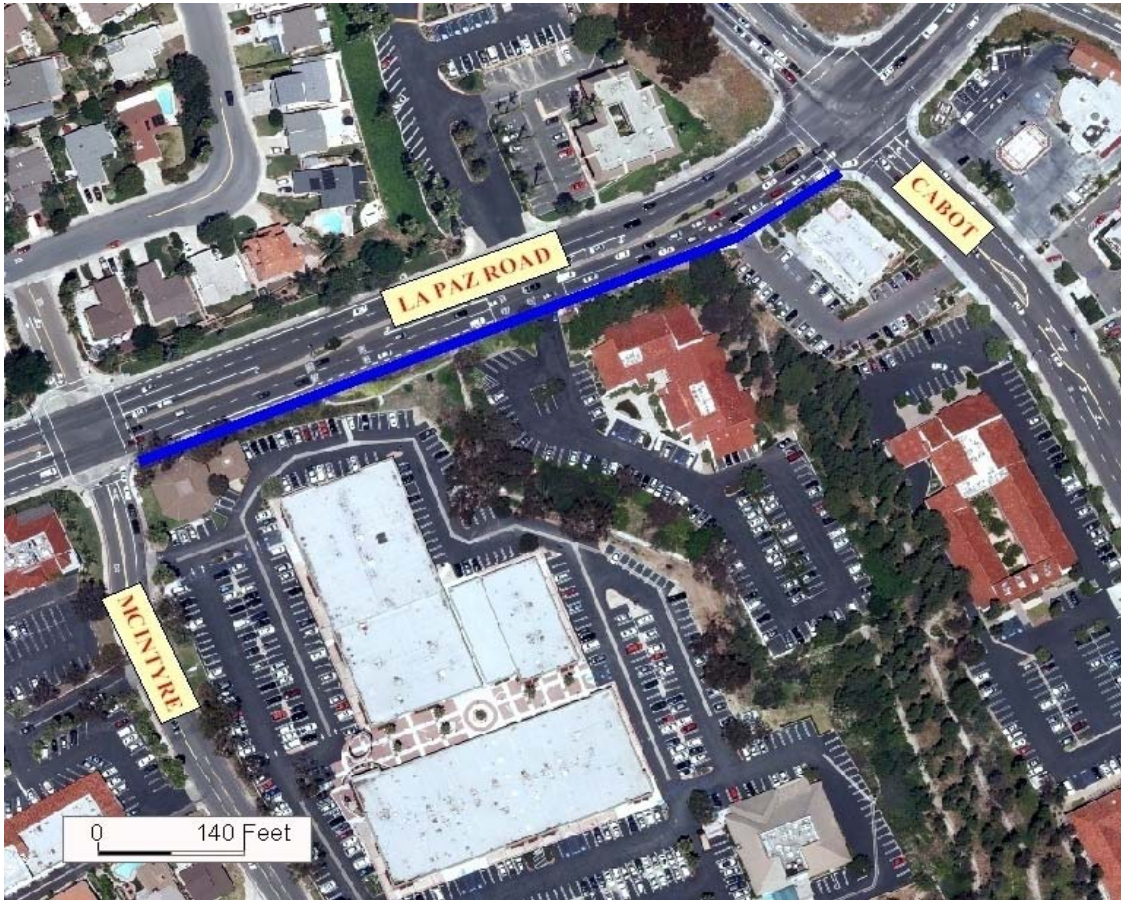
Operating Budget Impact: A minor increase in pavement square footage will add to the City's pavement maintenance requirements over time.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Design and Environmental Clearance is planned for FY 2012/13. Right of way acquisition and construction would be in the future.

Project Name: La Paz Road Widening (McIntyre to Cabot)
Project Number: 184

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design		107,000						107,000
Admin/Inspection							100,000	100,000
Land Acquisition							600,000	600,000
Construction							650,000	650,000
Equipment								-
Total Cost	-	107,000	-	-	-	-	1,350,000	1,457,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)		80,000						80,000
Proposition 42								-
CARITS		27,000						27,000
Capital Reserve Funds								-
STIP Federal Grant								-
Other - FCPP								-
Other								-
Unfunded							1,350,000	1,350,000
Total Funding	-	107,000	-	-	-	-	1,350,000	1,457,000



CAPITAL IMPROVEMENT PROJECTS

STREETSCAPE

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Alicia Median Islands Rehabilitation

Project No.: 301



Description: Rehabilitate the Alicia Parkway landscape median islands from Costeau Street to Paseo de Valencia to current City standards. Project length: 3700 LF.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. The replacement of the irrigation system and replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

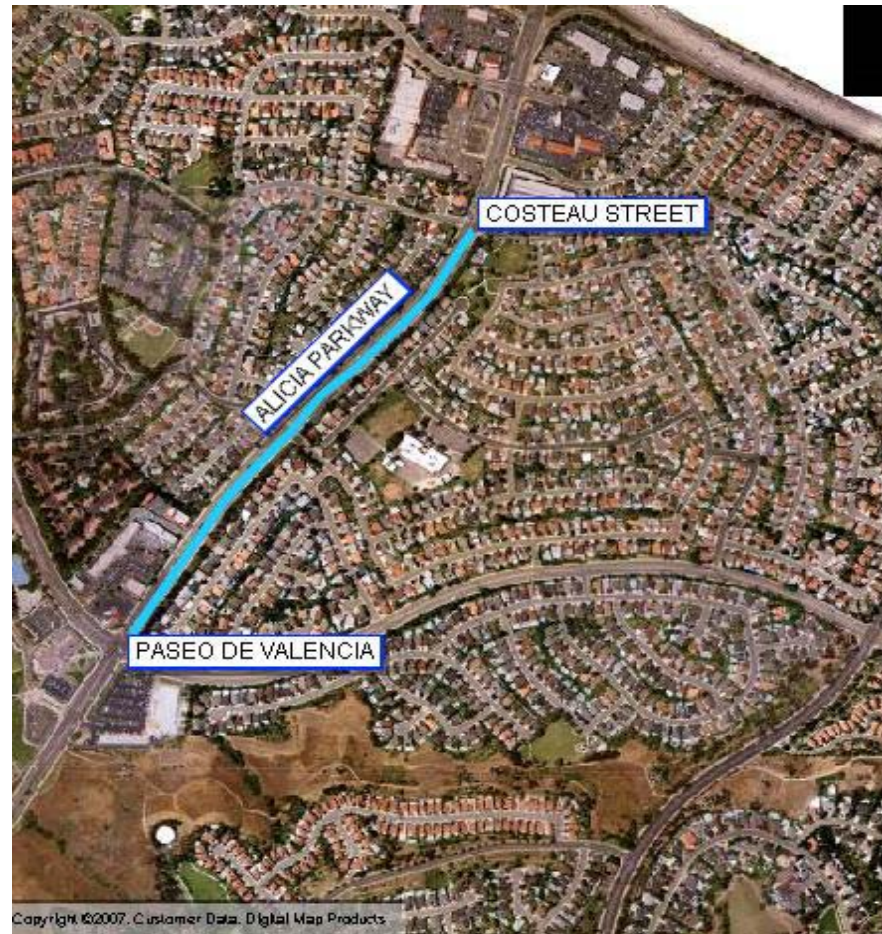
Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Parkway Median Islands Landscape Rehabilitation
Project Number: 301

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							120,000	120,000
Admin/Inspection							80,000	80,000
Land Acquisition								-
Construction							785,000	785,000
Equipment								-
Total Cost	-	-	-	-	-	-	985,000	985,000
Project Funding:								
General Fund		-						-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							985,000	985,000
Total Funding	-	-	-	-	-	-	985,000	985,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: La Paz Road Median Islands
Project No.: 305



Description: Construct new landscape median islands on La Paz Road from Moulton Parkway to Paseo de Valencia. Project length: 1.6 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of the previous La Paz Road Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The construction of a raised and landscape median island will reduce the square footage of asphalt concrete pavement that is maintained. However, approximately 110,000 sq. feet of additional landscaping area will be created resulting in an estimated annual landscape maintenance cost of \$4,000 and a utility cost of \$3,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Median Islands
Project Number: 305

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							470,000	470,000
Admin/Inspection							315,000	315,000
Land Acquisition								-
Construction							3,105,000	3,105,000
Equipment								-
Total Cost	-	-	-	-	-	-	3,890,000	3,890,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							3,890,000	3,890,000
Total Funding	-	-	-	-	-	-	3,890,000	3,890,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Entry Monuments

Project No.: 307



Description: Install City identification monuments at all major street entries. Originally, up to 15 locations were to be constructed.

Purpose / Justification: Community identification and enhancement. Entry Monuments have been constructed at: (1) Alicia/I-5, (2) La Paz/I-5, (3) Oso/I-5, (4) Moulton/Nellie Gail and (5) Moulton/Lake Forest. The monument on La Paz/I-5 will be reinstalled upon completion of the street improvements in process at that location. An entry monument on (6) El Toro at I-5 has been replaced with the Urban Village Monumentation. The remaining locations are as follows: (7) Lake Forest @ I-5, (8) Santa Vittoria @ Lake Forest, (9) Moulton @ Santa Maria, (10) Moulton @ Glenwood, (11) Paseo de Valencia @ El Toro, (12) Los Alisos @ I-5, (13) Alicia @ Ramona, (14) La Paz @ I-73, and (15) Oso @ Moulton. Of the remaining nine locations, the sites most accessible for a monument at this time are at locations 7, 13 and 14.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Very minor additional landscape maintenance and electrical costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Entry Monuments
Project Number: 307

[Site Map](#)



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							500,000	500,000
Equipment								-
Total Cost	-	-	-	-	-	-	650,000	650,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							650,000	650,000
Total Funding	-	-	-	-	-	-	650,000	650,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: PDV Median Island Rehabilitation
Project No.: 312



Description: Relandscaping of Paseo de Valencia median island from Laguna Hills Drive to El Toro Road. Project length: 1.5 miles.

Purpose / Justification: To replace and improve existing landscaping to the City standard, upgrade the irrigation system, remove turf and install shrub beds and other landscaping. The reduction in turf grass will reduce water demands, water runoff, fertilizer and pesticide use. This project can be incorporated into the phases of widening Paseo de Valencia per CIP No. 145.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The removal of turf grass from the median islands will result in a 20% reduction in landscape maintenance and utility costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Median Island Rehabilitation
Project Number: 312

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							405,000	405,000
Admin/Inspection							270,000	270,000
Land Acquisition								-
Construction							2,700,000	2,700,000
Equipment								-
Total Cost	-	-	-	-	-	-	3,375,000	3,375,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							3,375,000	3,375,000
Total Funding	-	-	-	-	-	-	3,375,000	3,375,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Paseo de Valencia Median Islands
Project No.: 314



Description: Construction of a new raised and landscape median island along Paseo de Valencia from Alicia Parkway to La Paz Road. Project length: 4,700 linear feet.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of the previous Paseo de Valencia Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This project will increase the landscape area by 61,000 sq. footage resulting in an annual landscape maintenance cost increase of \$2,000 and a utility cost increase of \$1,500.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future
Phase II in FY 2013/14

Project Name: Paseo de Valencia Median Islands
Project Number: 314

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,250,000	1,250,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,425,000	1,425,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,425,000	1,425,000
Total Funding	-	-	-	-	-	-	1,425,000	1,425,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Oso Median Island Rehabilitation
Project No.: 315



Description: Rehabilitate the existing landscape median island along Oso Parkway between Bridlewood Drive to West Haven Drive (easterly of Moulton Parkway). Project length: 1.2 miles.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. The replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Oso Median Islands
Project Number: 315

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							2,200,000	2,200,000
Equipment								-
Total Cost	-	-	-	-	-	-	2,450,000	2,450,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							2,450,000	2,450,000
Total Funding	-	-	-	-	-	-	2,450,000	2,450,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Alicia Parkway Southside Slope
Project No.: 319



Description: Renovate private slope landscaping on the southside of Alicia Parkway from Costeau Street to Paseo de Valencia to City landscape standards. A landscape easement would need to be acquired from all property owners. This project is suitable for the formation of a Landscape Maintenance Assessment District.

Purpose / Justification: Scenic corridor improvement subject to conversion of slope to public property and development of a funding source. The project area consists of approximately 136,000 sq. ft..

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Property owners.

Operating Budget Impact: This project would result in annual landscape maintenance cost increase of \$4,000 and an annual utility cost increase of \$3,000.

Source of Cost Estimates: Preliminary ☐ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Parkway South Side Slope
Project Number: 319

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							975,000	975,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,150,000	1,150,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,150,000	1,150,000
Total Funding	-	-	-	-	-	-	1,150,000	1,150,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Urban Reforestation
Project No.: 320



Description: Replace and plant new parkway trees throughout "traditional" neighborhoods with parkways suitable for tree planting. This project can be phased over several years with the first phase of 600 trees being funded through grant funds.

Purpose / Justification: Enhance neighborhood streetscapes. Restore tree lined streets. Plant 1000 trees (200 trees per year for five years). The primary traditional neighborhood to benefit from this program is bounded by Alicia Parkway, Paseo deValencia, I-5.

Other Agencies Involved: A grant application to initiate this program with the planting of 600 trees has been approved by the California Department of Forestry.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The tree maintenance budget will increase to accommodate a three-year tree trimming schedule for the 1000 new trees with an average annual increase of \$15,000/year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Phase I planting of 600 trees in FY 2011-2012. Phase II in the Future.

Project Name: Urban Reforestation
Project Number: 320

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							15,000	15,000
Admin/Inspection	5,000						25,000	30,000
Land Acquisition								-
Construction	95,000						160,000	255,000
Equipment								-
Total Cost	100,000	-	-	-	-	-	200,000	300,000
Project Funding:								
General Fund	25,000							25,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other - CAL FIRE Tree Grant	75,000							75,000
Unfunded							200,000	200,000
Total Funding	100,000	-	-	-	-	-	200,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Paseo de Valencia Eastside Slope
Project No.: 321



Description: Renovate private slope landscaping on eastside on Paseo de Valencia from Alicia to Ericson to City landscape standards. A landscape easement will need to be acquired from all property owners. This project is suitable for the formation of a Landscape Maintenance Assessment District.

Purpose / Justification: Scenic corridor improvements subject to conversion of slope to public property and development of a funding source. The area consists of approximately 90,000 sq. ft.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Property owners.

Operating Budget Impact: This project would result in annual landscape maintenance cost increase of \$3,000 and an annual utility cost increase of \$2,500.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia East Side Slope
Project Number: 321

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							650,000	650,000
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							825,000	825,000
Total Funding	-	-	-	-	-	-	825,000	825,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Rehabilitation of Moulton Parkway Median Island

Project No.: 322



Description: Replace the existing landscape and irrigation system to the City standards in the Moulton Parkway median island from Via Lomas to 600' n/o Glenwood. Project length: 1.0 miles.

Purpose / Justification: Upgrade old turf and olive tree landscaping to City Standards. Improve irrigation efficiency and reduce landscape maintenance. Installation of shrub beds and other landscaping will reduce water consumption, water runoff, fertilization and pesticide use.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

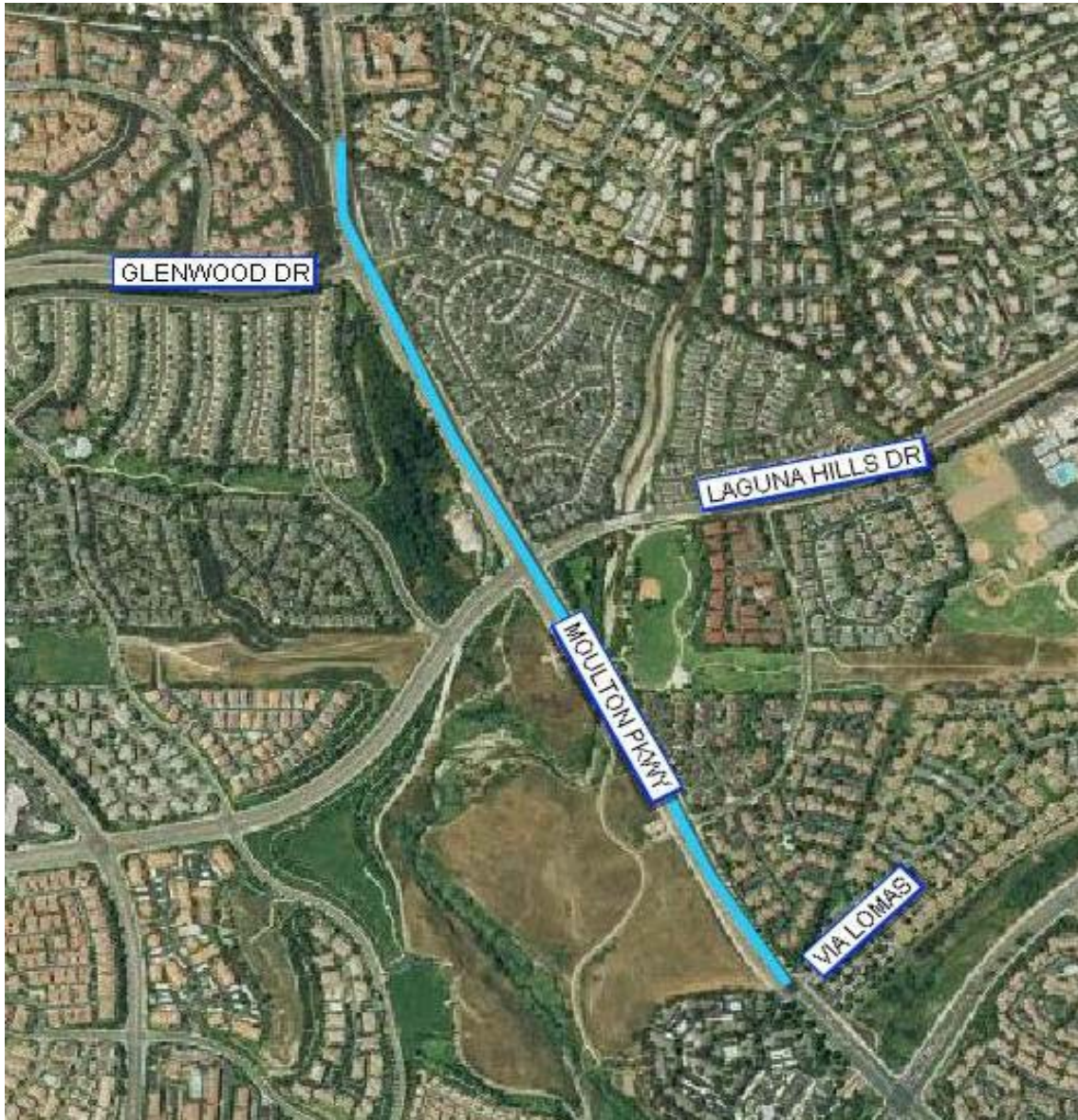
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$7,000 and utility costs of approximately \$1,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Moulton Median Island
Project Number: 322

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,650,000	1,650,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,650,000	1,650,000
Total Funding	-	-	-	-	-	-	1,650,000	1,650,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Rehabilitation of Laguna Hills Drive Median island

Project No.: 323



Description: Replace the existing landscape and irrigation system to the City standards in the Laguna Hills Drive Median island from Moulton Parkway to 800' e/o Indian Hill Lane. Project length: 1,900 LF.

Purpose / Justification: Upgrade existing landscaping to City Standards. Improve irrigation efficiency and aesthetic value of this landscape feature.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

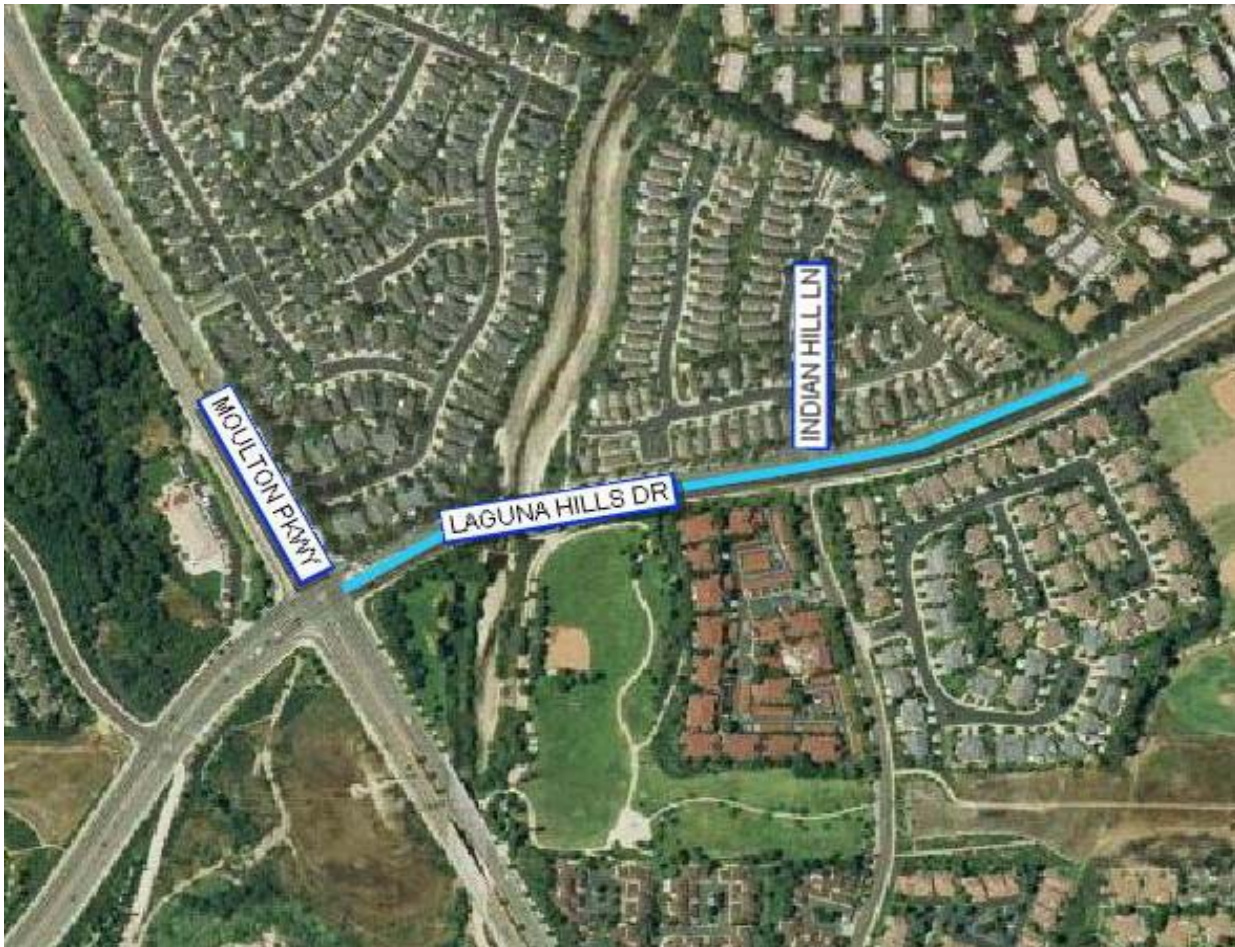
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$3,000 and utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary ☐ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of Laguna Hills Drive Median Island
Project Number: 323

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							30,000	30,000
Land Acquisition								-
Construction							595,000	595,000
Equipment								-
Total Cost	-	-	-	-	-	-	675,000	675,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							675,000	675,000
Total Funding	-	-	-	-	-	-	675,000	675,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Rehabilitation of La Paz Median Island
Project No.: 324



Description: Replace the existing landscape and irrigation system to the City standards in the La Paz Road median island from McIntyre Street to Paseo de Valencia. Project length: 1,800 LF.

Purpose / Justification: Upgrade old turf landscaping to City standards. Improve irrigation efficiency and reduce landscape maintenance. The replacement of turf with shrub beds and other landscaping will reduce water consumption, water runoff, fertilizer and pesticide use.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost of this 23,000 sf landscape area by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Rehabilitation of La Paz Median Island
Project Number: 324

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							450,000	450,000
Equipment								-
Total Cost	-	-	-	-	-	-	525,000	525,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							525,000	525,000
Total Funding	-	-	-	-	-	-	525,000	525,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Ridge Route Drive Median Islands
Project No.: 325



Description: Construct new landscape median islands per arterial standards and City landscape guidelines along Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway. Project length: 3,100 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The addition of this median island will add 40,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$5,000 and utility costs of \$1000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy
Project Number: 325

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,175,000	1,175,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,175,000	1,175,000
Total Funding	-	-	-	-	-	-	1,175,000	1,175,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Laguna Hills Drive Median Island
Project No.: 326



Description: Construct landscaping within the vacant median island on Laguna Hills Drive from Paseo de Valencia to 800' e/o Indian Hill Lane per City Landscape Guidelines and also landscape the north parkway. The median island work is proposed as a phase I project and the parkway work is proposed as a phase II project. Total project length: 1,900 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements along all arterial highways. The sub-structure, conduits, drainage system and curbing for this median island were constructed at the time of the previous Laguna Hills Drive Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The addition of the landscaping in this median island will add 25,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$3,000 and utility costs of \$1,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Phase I Design and Construct in FY 2015-2016 and Phase II in FY 2016-2017.

Project Name: Laguna Hills Drive Median Islands and North Parkway
Project Number: 326

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design					35,000	10,000		45,000
Admin/Inspection					20,000	10,000		30,000
Land Acquisition								-
Construction					425,000	280,000		705,000
Equipment								-
Total Cost	-	-	-	-	480,000	300,000	-	780,000
Project Funding:								
General Fund					480,000	300,000		780,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	480,000	300,000	-	780,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Alicia Parkway and Paseo de Valencia Street Tree Program

Project No.: 330



Description: Development of tree wells within the existing sidewalks for street tree and irrigation installation along the southerly side of Alicia Parkway from Costeau Street to Paseo de Valencia and on the easterly side of Paseo de Valencia from Alicia Parkway to La Paz Road. This is an urban reforestation and streetscape improvement project. Tree wells would be developed at approximate 40 foot intervals resulting in approximately 70 trees on Alicia Parkway and 100 trees on Paseo de Valencia.

Purpose / Justification: To add landscape improvement along major arterial highways at locations that the City does not control the adjacent private slope areas.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within this area will require new resources for tree maintenance and irrigation. Irrigation is estimated at \$1000 per year and tree maintenance is estimated at \$1500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Pkwy & Paseo de Valencia Street Tree Program
Project Number: 330

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							450,000	450,000
Equipment								-
Total Cost	-	-	-	-	-	-	525,000	525,000
Project Funding:								
General Fund	-							-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							525,000	525,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Synthetic Landscape Turf

Project No.: 331



Description: Convert 16 median islands from natural turf to synthetic turf.

Purpose / Justification: Enhance appearance and reduce maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual landscape maintenance costs by \$3,000 and utility costs by \$1,800.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: I-5/Aliso Creek Soundwall North
Project No.: 332



Description: The construction of noise barrier walls between Los Alisos Boulevard and Aliso Creek adjacent to noise impacted residential properties to reduce freeway traffic noise.

Purpose / Justification: To address I-5 noise generation resultant from the 1992-1994 I-5 widening project and per the OCTA Noise Barrier Retrofit Program. The future widening of I-5 may allow for the project to be implemented.

Other Agencies Involved: OCTA

Outside Agencies/Entities Clearance or Coordination Needs: OCTA. The area residents previously rejected the sound walls if they were placed on their property lines.

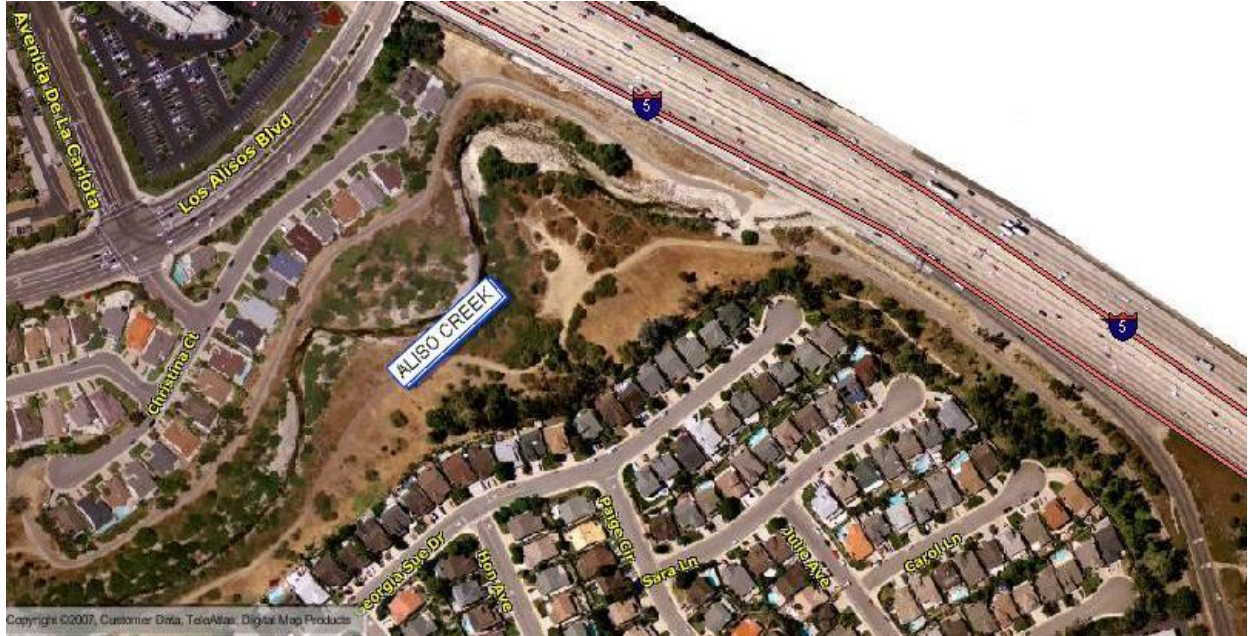
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☐ Based on Design ☒ Actual Bid ☐

Schedule: Future

Project Name: I-5 Fwy/North Aliso Creek Soundwall North
Project Number: 332

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,725,000	1,725,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,725,000	1,725,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Ridge Route Drive Median Island
Project No.: 333



Description: The construction of new raised and landscaped median islands on Ridge Route Drive from Moulton Parkway to Avenida de la Carlota. Project length: 0.9 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: City of Laguna Woods. This project cannot be constructed until there is full widening of Ridge Route Drive.

Outside Agencies/Entities Clearance or Coordination Needs: City of Laguna Woods

Operating Budget Impact: The landscape median island would add approximately 61,000 sf of new area resulting in an annual landscape maintenance cost of \$7000 and a utility cost of \$2,000. It is expected these costs would be equally split with the City of Laguna Woods.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota
Project Number: 333

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,525,000	1,525,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,700,000	1,700,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,700,000	1,700,000
Total Funding	-	-	-	-	-	-	1,700,000	1,700,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Aliso Hills Drive Northside Down Slope
Project No.: 334



Description: This project is a subset of the Aliso Hills Area* landscape renovation projects. This is Project area “B” of the Aliso Hills project area. The other project areas have either been improved or separately budgeted.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost and will balance against reduced costs for efficient irrigation.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

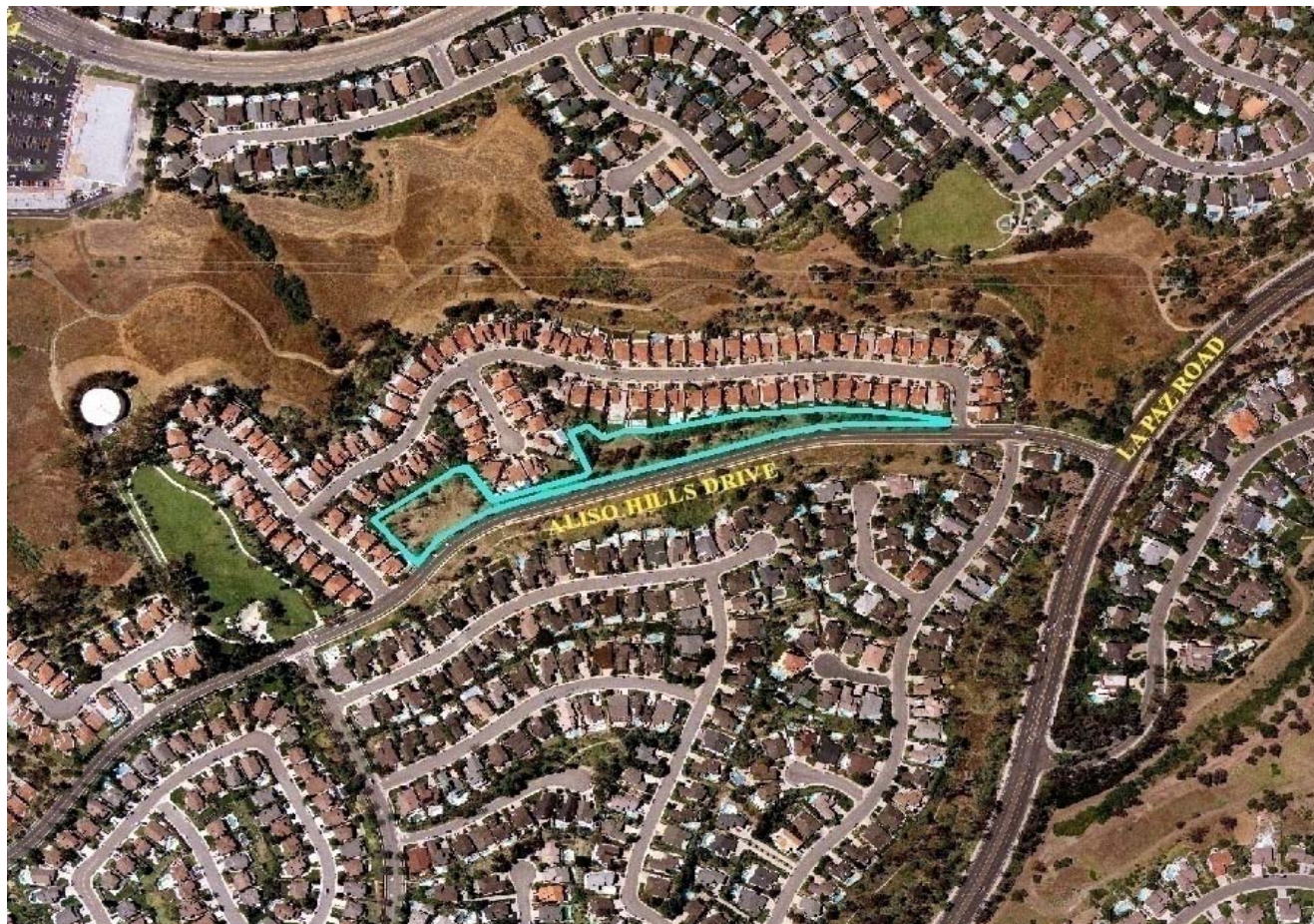
Schedule: Future

* The Aliso Hills Area is the open spaces and streetscapes generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas have been identified in the area and designated as B through G. Area A was the subject of CIP No. 316, the Aliso Hills Drive South Slope Renovation, and it has been completed. The further areas are defined as B – northside Aliso Hills Drive Slope, C – northwest of Mendocino Park, D – eastside Paseo de Valencia Parkway, E – southeast of Mendocino Park, F – northside of La Paz Road from Aliso Hills Drive to Paseo de Valencia, and G – north of Mendocino Park.

Project Name: Aliso Hills Drive North Down Slope

Project Number: 334

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							650,000	650,000
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							825,000	825,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: La Paz Road South Side Slope Renovation

Project No.: 335



Description: Renovation of three existing landscape slope areas along the southerly side of La Paz Road between Aliso Hills Drive and Charlton Drive (private street). The combined slope areas comprise approximately 16.5 acres and are in open public view.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against savings resulting from efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Road South Side Slope Renovation
Project Number: 335

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							3,000,000	3,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	3,200,000	3,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							3,200,000	3,200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Palermo and Taranto Slope Renovation
Project No.: 336



Description: The renovation of two slope areas adjacent to the streets of Palermo and Taranto. Renovation to consist of the development of removal of private improvements, install an irrigation system, new landscape plantings and a perimeter low height wall for improved aesthetics, The two areas total approximately 12,000 SF.

Purpose / Justification: The existing slopes have limited landscaping and no operating irrigation system. Landscape maintenance cannot be performed unless the area is renovated. Existing private property encroachments will have to be removed.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Cooperation of the adjacent homeowners will be required in order to clear the private property encroachments without invoking legal proceedings.

Operating Budget Impact: The new landscaping will require monthly maintenance at a cost of approximately \$1,500 per year plus utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							30,000	30,000
Admin/Inspection							20,000	20,000
Land Acquisition								-
Construction							150,000	150,000
Equipment								-
Total Cost	-	-	-	-	-	-	200,000	200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							200,000	200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: San Remo Drive Slope Renovation

Project No.: 337



Description: The renovation of the westerly landscape slope along San Remo Drive from Santa Maria Avenue to Santa Vittoria Drive. Replace the antiquated irrigation system and marginal landscape materials in this 87,000 SF area.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Number: 337

Site Map



Project Costs and Project Funding

[illegible]

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia East and West Parkway Renovation

Project No.: 338



Description: The renovation of the parkway landscaping on the westerly and easterly sides of Paseo de Valencia between Calle de La Plata and Laguna Hills Drive to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 6000 LF should be coordinated with CIP No. 145, Paseo de Valencia widening.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo De Valencia East and West Parkway Renovation
Project Number: 338

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							975,000	975,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia Southwest Parkway Renovation

Project No.: 339



Description: The renovation of the parkway landscaping on the southwesterly side of Paseo de Valencia between Alicia Parkway and La Paz Road to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 4000 LF.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Paseo de Valencia Southwest Parkway Renovation
Project Number: 339

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							425,000	425,000
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other -								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

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CAPITAL IMPROVEMENT PROJECTS

**FLOOD CONTROL
AND
WATER QUALITY**

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Storm Drain / Slope Repairs

Project No.: 403



Description: Stand-by funding for drainage or slope repair projects resulting from storm events causing unexpected infrastructure impacts.

Purpose / Justification: To provide a funding source to resolve unexpected impacts to the City's storm drain system or slope areas.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: As needed

Project Name: Storm Drain/Slope Repairs
Project Number: 403

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		50,000		50,000		50,000		150,000
Equipment								-
Total Cost	-	50,000	-	50,000	-	50,000	-	150,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds		50,000		50,000		50,000		150,000
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	-	50,000	-	50,000	-	50,000	-	150,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: F23 Canada Channel (Veeh Park)

Project No.: 406



Description: Remove silt/debris, regrade channel and replace wetlands habitat between Mill Creek Drive and westerly City limit. Project length: 2,600 LF.

Purpose / Justification: Flood control, re-establishment of channel hydraulics and environmental enhancement in this 7.5 acre area.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish and Game and possibly the United States Army Corps of Engineers

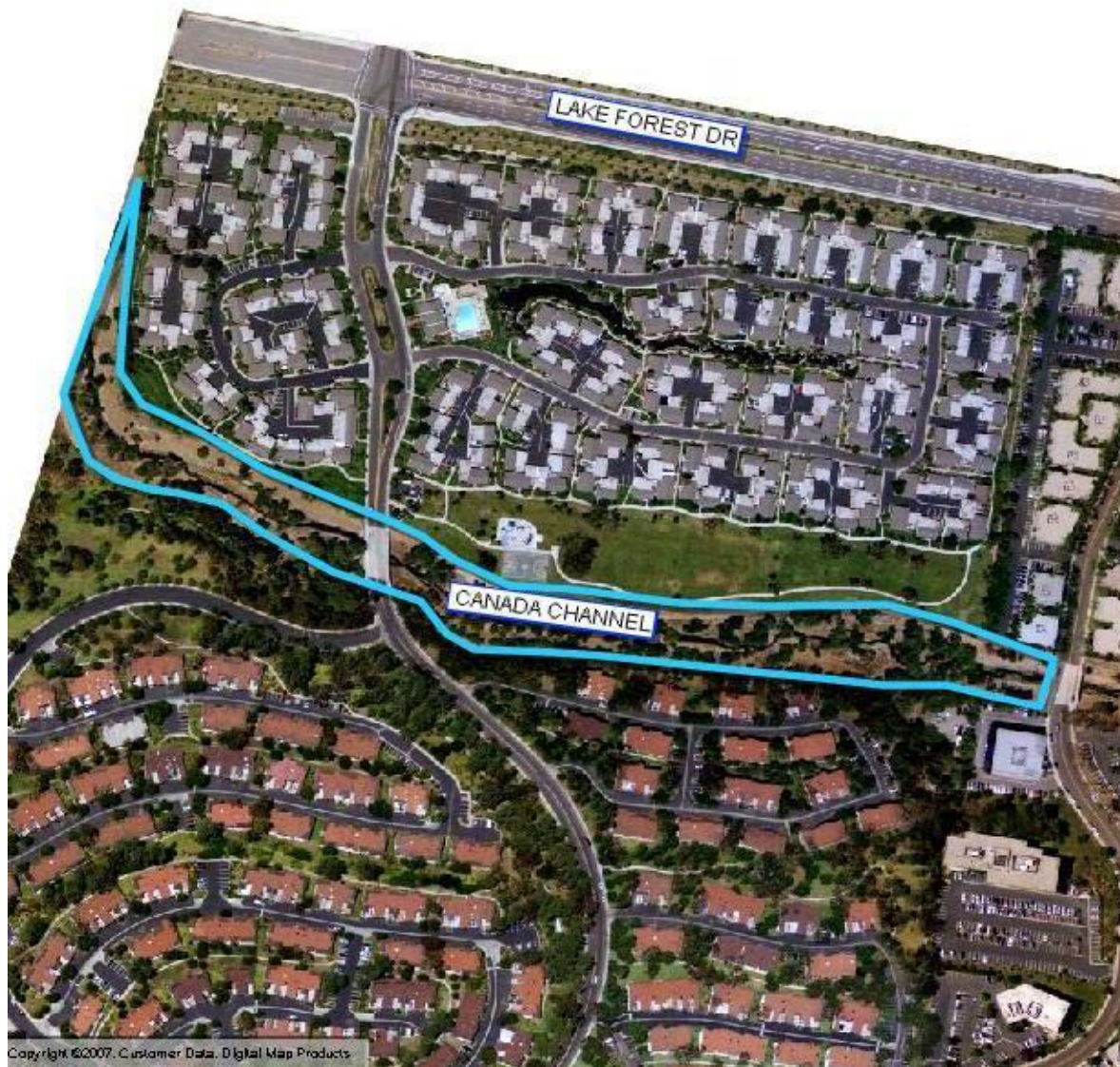
Operating Budget Impact: The project will require the City to maintain and monitor the habitat for a period of five years resulting in an annual landscape maintenance cost of approximately \$15,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: F23 Canada Channel (Veeh Park)
Project Number: 406

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							600,000	600,000
Equipment								-
Total Cost	-	-	-	-	-	-	750,000	750,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							750,000	750,000
Total Funding	-	-	-	-	-	-	750,000	750,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Aliso Creek Watershed

Project No.: 407



Description: Various Aliso Creek "mainstem" improvements per United States Army Corps of Engineers study and County of Orange project development efforts.

Purpose / Justification: The City is a "stakeholder" in the Aliso Creek watershed and is expected to participate in future improvements within the Aliso Creek to restore the flood control, habitat and water quality of the creek. Projects are yet to be identified by the lead agency, the County of Orange. City participation will be as a matching fund source for future Federal, State, and County funding of region-wide improvements.

Other Agencies Involved: County of Orange

Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish & Game and United States Army Corps of Engineers

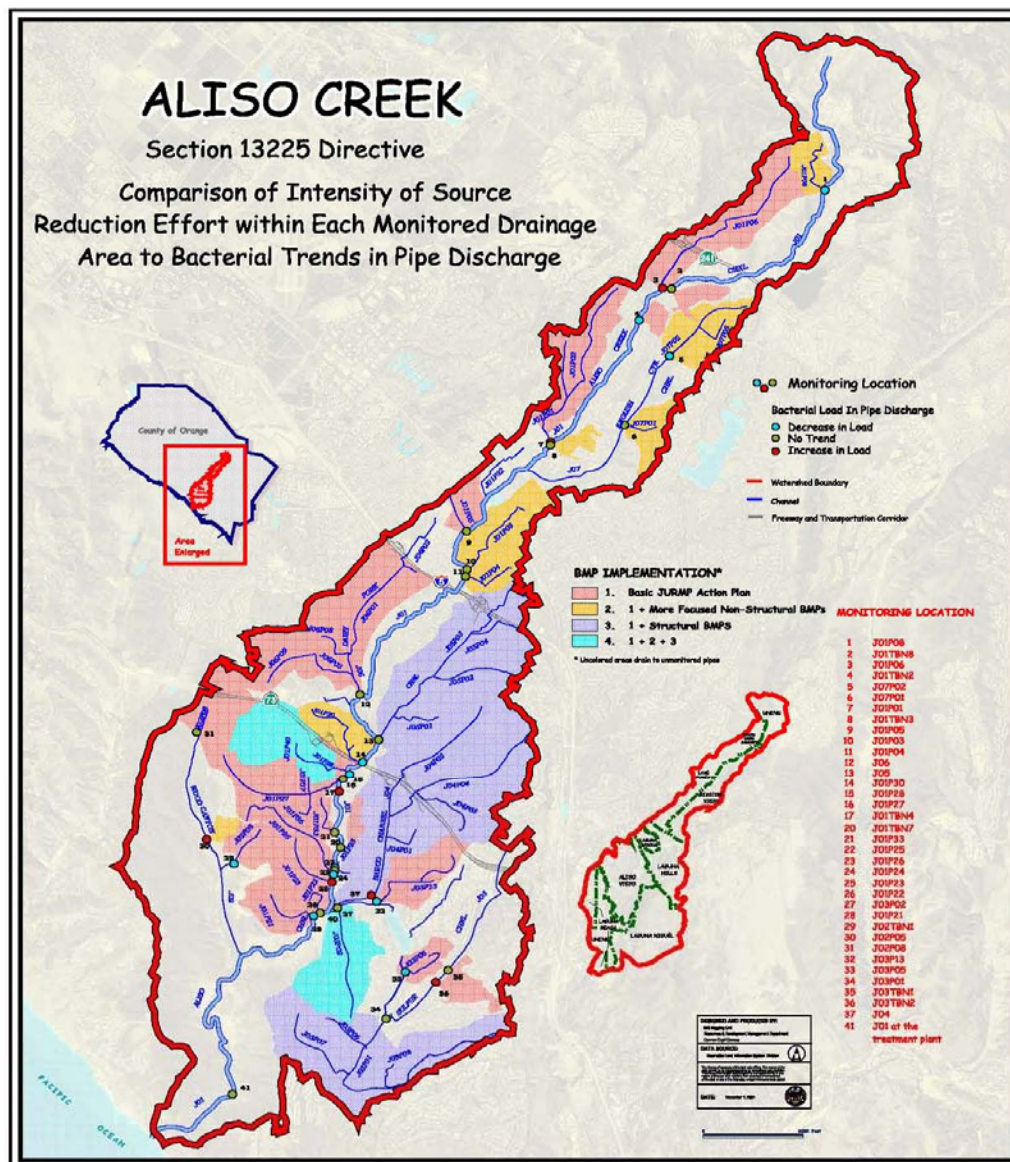
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Creek Watershed
Project Number: 407

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							500,000	500,000
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: NPDES / Water Quality Program

Project No.: 410



Description: Implement a variety of water quality improvement initiatives in accordance with the requirements of the NPDES permits with the Santa Ana and the San Diego Regional Water Quality Control Boards in cooperation with, and as a co-permittee with, the County of Orange.

Purpose / Justification: Regulatory requirements and environmental enhancements to reduce pollutants within water runoff reaching the storm drain systems.

Other Agencies Involved: County of Orange

Outside Agencies/Entities Clearance or Coordination Needs: The work is to meet the standards of the NPDES permits.

Operating Budget Impact: Water Quality projects may increase operating maintenance costs on a per project basis. Additional staff time will be expended to meet the requirements of the NPDES permits.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Ongoing

Project Name: NPDES / Water Quality Program

Project Number: 410

[Site Map](#)



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection	200,000	200,000	225,000	225,000	250,000	250,000		1,350,000
Land Acquisition								-
Construction								-
Equipment								-
Total Cost	200,000	200,000	225,000	225,000	250,000	250,000	-	1,350,000
Project Funding:								
General Fund	200,000	200,000	225,000	225,000	250,000	250,000		1,350,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Largo Storm Drain Improvements

Project No.: 411



Description: The existing storm drain inlet to the south of Largo Circle, a tributary to JO5PO2, is a sump condition within a natural canyon area. This project seeks to establish a secondary outflow for the inlet in the case of storms exceeding the design capacity of the inlet.

Purpose / Justification: Flood Control

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

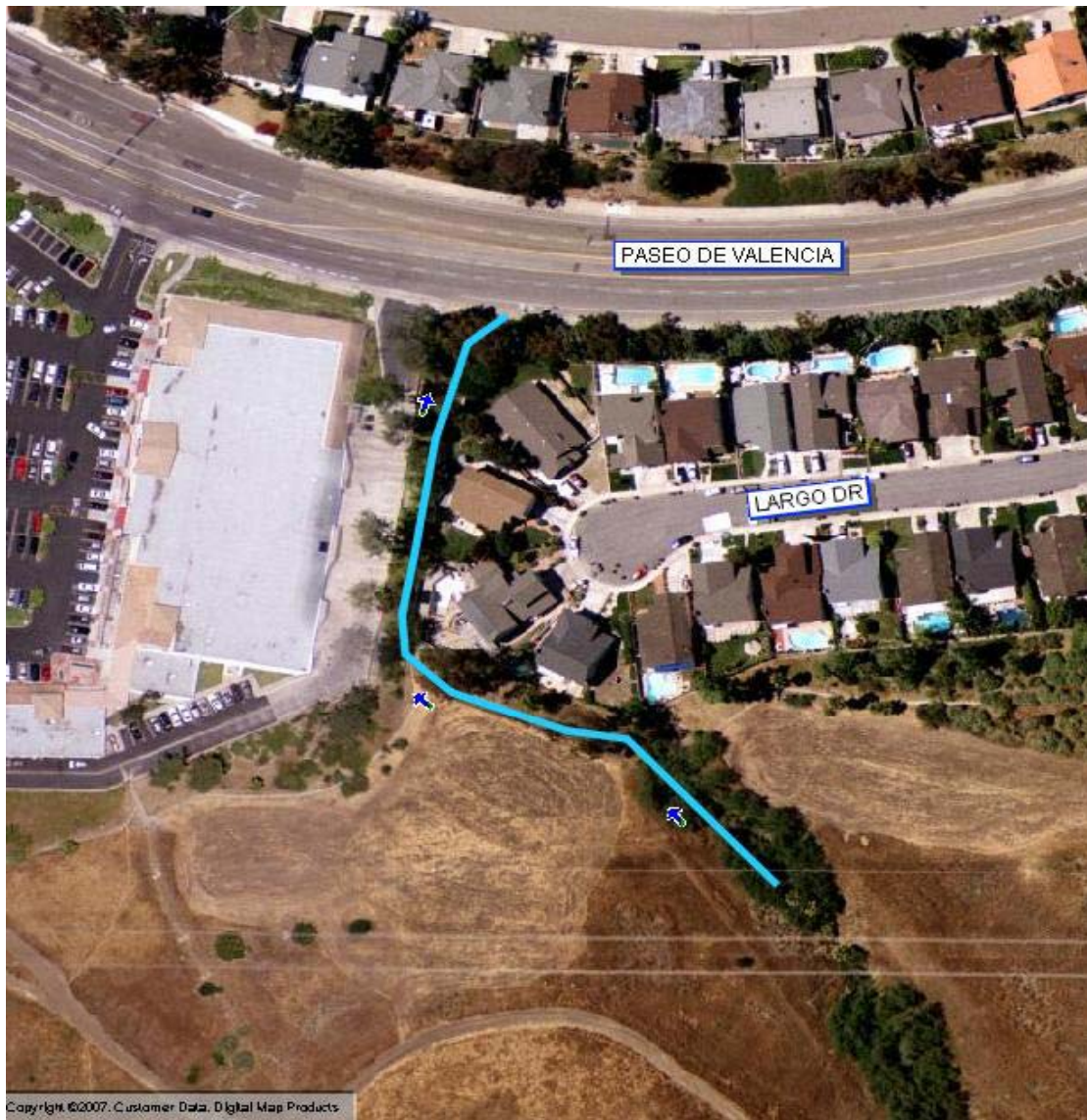
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Largo Storm Drain Improvements (secondary outlet)
Project Number: 411

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							225,000	225,000
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Water Quality (2) Improvements

Project No.: 412



Description: Install screens over the inlets of catch basin at approximately 200 locations throughout the City to reduce the influx of litter, leaves and soil into the storm drain system. The screens, operating on a pulley system, open up during storm events to allow for the collection of drainage. At other times of the year, the debris collects in front of the catch basins and is removed with street sweeping activities.

Purpose / Justification: Improve pollution prevention and water quality by reducing the collection of leaves, litter and dirt in the catch basins and storm drain systems.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: OCTA through the environmental funding provided in Renewed Measure M.

Operating Budget Impact: Minor maintenance costs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Subject to funding availability through Renewed Measure M.

Project Name: Water Quality (2) Improvements
Project Number: 412

[Site Map](#)



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection	5,000	5,000	5,000	5,000	5,000	5,000		30,000
Land Acquisition								-
Construction	60,000	60,000	60,000	60,000	60,000	60,000		360,000
Equipment								-
Total Cost	65,000	65,000	65,000	65,000	65,000	65,000	-	390,000
Project Funding:								
General Fund	20,000	20,000	20,000	20,000	20,000	20,000		120,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)	45,000	45,000	45,000	45,000	45,000	45,000		270,000
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - Proposition 50								-
Other								-
Unfunded								-
Total Funding	65,000	65,000	65,000	65,000	65,000	65,000	-	390,000



CAPITAL IMPROVEMENT PROJECTS

PARKS

City of Laguna Hills Capital Improvement Project

Program: Parks
Project Name: Aliso Hills Park
Project No.: 234



Description: Development of a park (either passive or active) with trail access, parking and a storage building at the southeast corner of the intersection of Alicia Parkway and Aliso Hills Drive.

Purpose / Justification: Development of a park site for public use and to provide trail access, overflow parking, recreational amenities, and a City storage/yard facility. Three park concepts have been developed. The Park Planning Process is pending.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The development of the park site will increase the operating budget with additional landscape maintenance and site maintenance costs. The determination of these costs will vary depending upon which park option is chosen for development. At a minimum, the operating budget impact is anticipated to be \$4,000 per year for landscape maintenance and \$2,500 for utilities.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Park
Project Number: 234

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							2,600,000	2,600,000
Equipment								-
Total Cost	-	-	-	-	-	-	2,775,000	2,775,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							2,775,000	2,775,000
Total Funding	-	-	-	-	-	-	2,775,000	2,775,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Sheep Hills Park

Project No.: 237



Description: Implementation of this project is subject to a future acceptance of an Irrevocable Offer of Dedication (IOD) to convert this 11 acre private park to public use. The project would include rehabilitation of the entire park with new picnic tables, trash receptacles, and BBQs as well as reconfiguration of the soccer field and baseball field. The proposed project also includes the conversion of the parcel at the southeast corner of Moulton Parkway/Laguna Hills Drive to a 93 space parking lot with a pedestrian bridge crossing Aliso Creek.

Purpose / Justification: Improve active park facilities and inventory for various public recreation uses.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

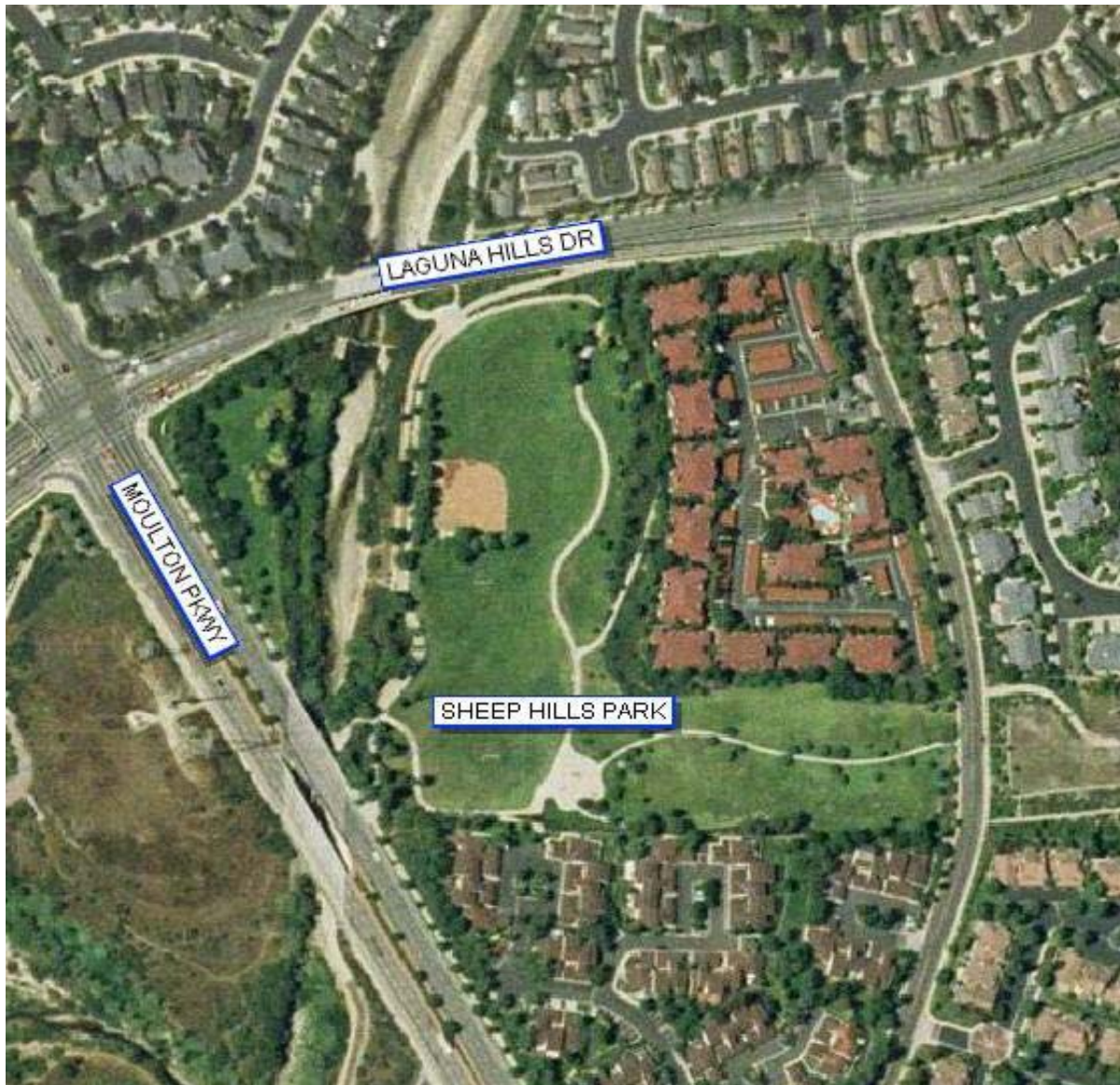
Operating Budget Impact: Annual landscape maintenance cost of \$20,000 and utility costs of \$13,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Sheep Hills Park
Project Number: 237

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,750,000	1,750,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,750,000	1,750,000
Total Funding	-	-	-	-	-	-	1,750,000	1,750,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Community Center and Sports Complex Field Renovations

Project No.: 238



Description: This project provides for the replacement of sports turf at the Community Center and Sports Complex every other year, primarily upon the two soccer fields, and as needed irrigation and drainage modifications/reconstruction.

Purpose / Justification: Safety improvements and playability improvements for the sports fields.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Summer of 2012, 2014, & 2016

Project Name: Community Center and Sports Complex Field Renovations
Project Number: 238

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		175,000		200,000		225,000		600,000
Equipment								-
Total Cost	-	175,000	-	200,000	-	225,000	-	600,000
Project Funding:								
General Fund		175,000		200,000		225,000		600,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other (HCD)								-
Other								-
Unfunded								-
Total Funding	-	175,000	-	200,000	-	225,000	-	600,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Renovation of Stockport Park Playground

Project No.: 239b



Description: Renovation of the existing playground at Stockport Park to include the replacement of the playground surfacing, updates to the play equipment and minor site amenities.

Purpose / Justification: Update the play equipment for enhanced the recreational value and safety of the playgrounds.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

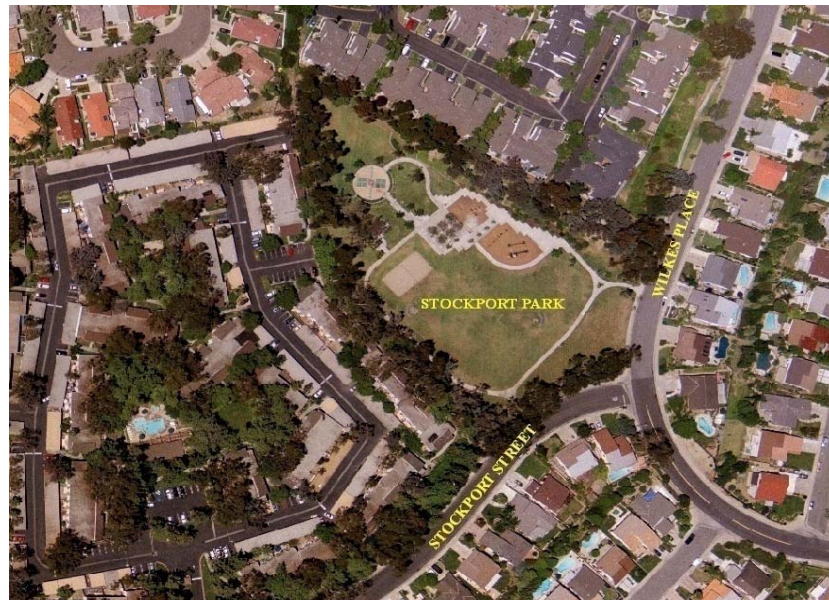
Operating Budget Impact: Elimination of the need to annually restore the large sand area at a savings of \$1000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2011-12

Project Name: Renovation of Stockport Park Playground
Project Number: 239b

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design	25,000							25,000
Admin/Inspection	15,000							15,000
Land Acquisition								-
Construction	160,000							160,000
Equipment								-
Total Cost	200,000	-	-	-	-	-	-	200,000
Project Funding:								
General Fund	-							-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds	200,000							200,000
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	200,000	-	-	-	-	-	-	200,000

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Community Center and Sports Complex Softball Field Improvements

Project No.: 240



Description: Improvements to the softball field to enhance maintenance operations, player enjoyment and spectator safety. Additions of an infield irrigation system, hooded backstop/extended foul ball screens, and pads onto the outfield wall.

Purpose / Justification: Enhance the recreational value of this field

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The infield irrigations system should reduce the staff time necessary to prepare the fields for daily use.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2015-2016

Project Name: Softball Field Improvements - Community Center/Sports Complex
Project Number: 240

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design					25,000			25,000
Admin/Inspection					15,000			15,000
Land Acquisition								-
Construction					160,000			160,000
Equipment								-
Total Cost	-	-	-	-	200,000	-	-	200,000
Project Funding:								
General Fund					200,000			200,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	200,000	-	-	200,000

City of Laguna Hills Capital Improvement Project

Program: Parks
Project Name: General Park Renovations
Project No.: 241



Description: Renovation of existing park and playground improvements throughout the City's local park system to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with minor playground improvements to update worn equipment and surfacing.

Preliminary estimates of needs over the next ten years, by park, is as follows:

Beckenham Park	\$ 75,000
Cabot Park	\$175,000
Clarington Park	\$125,000
Costeau Park	\$ 25,000
El Conejo Park	\$ 75,000
Knotty Pine Park	\$ 75,000
Mackenzie Park	\$ 60,000
Mandeville Park	\$ 25,000
Mendocino Park	\$150,000
San Remo park	\$ 80,000
Santa Vittoria Park	\$250,000
Veeh Ranch Park	\$125,000

Purpose / Justification: Update the park amenities for enhanced the recreational value, safety and capital reinvestment on a recurring and rotating basis with funding every two years.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce unscheduled maintenance of park amenities.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: FY 2012-2013, FY 2014-2015 and FY 2016-2017

Project Name: General Park Renovations
Project Number: 241

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design		20,000		25,000		25,000		70,000
Admin/Inspection		5,000		5,000		10,000		20,000
Land Acquisition								-
Construction		150,000		175,000		200,000		525,000
Equipment								-
Total Cost	-	175,000	-	205,000	-	235,000	-	615,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds		175,000		205,000		235,000		615,000
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	-	175,000	-	205,000	-	235,000	-	615,000

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CAPITAL IMPROVEMENT PROJECTS

PUBLIC FACILITIES

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Skate Facility Enhancements
Project No.: 506



Description: Enhance the functionality and security of the skate facility at the Laguna Hills Community Center and Sports Complex.

Purpose / Justification: Modification of the skate facility to improve its recreational value, enhance pedestrian access and hockey team warm up area between the skate facility and roller hockey rink, add shade to the hockey bleachers, evaluate security fencing and restroom modifications to reduce vandalism.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May impact staffing obligations.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Skate Facility Enhancements
Project Number: 506

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							30,000	30,000
Admin/Inspection							20,000	20,000
Land Acquisition								-
Construction							250,000	250,000
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Equipment & Supply Storage Building

Project No.: 508



Description: Development of an approximately 3,000 SF building for storage of City equipment, vehicles and supplies. The building is to be located at the rear of the proposed Aliso Hills Park. The building would provide an office and restroom for field personnel.

Purpose / Justification: Provide City owned space for equipment, vehicle and supply storage, thus eliminating rented space. Consolidate storage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

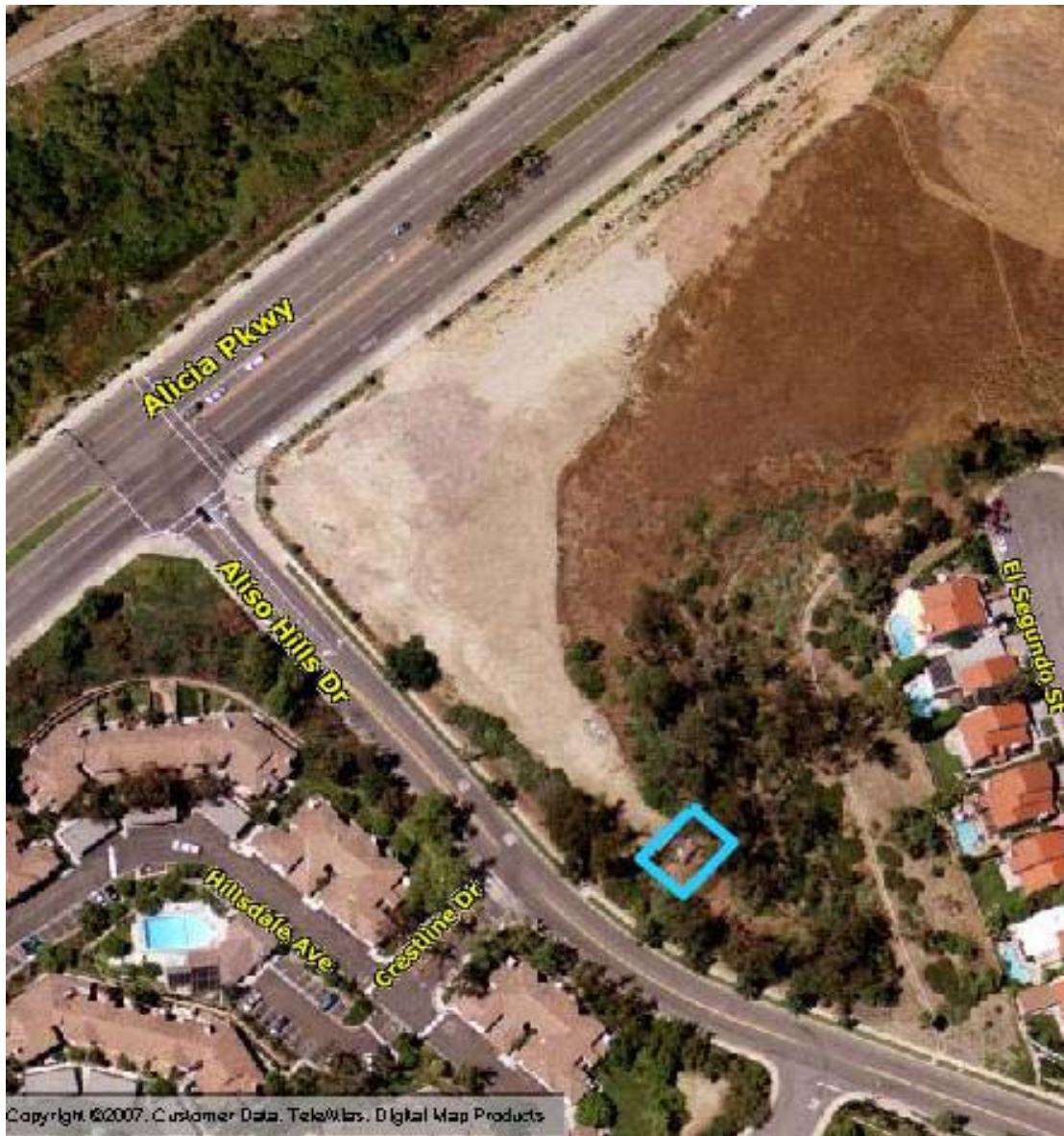
Operating Budget Impact: Annual building maintenance/utility costs estimated at \$6,000. Lease obligation reduction of \$3,500 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Equipment & Supply Storage Building
Project Number: 508

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							450,000	450,000
Equipment								-
Total Cost	-	-	-	-	-	-	525,000	525,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							525,000	525,000
Total Funding	-	-	-	-	-	-	525,000	525,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Public Art Program - Civic Center

Project No.: 510



Description: Implement an "Early California History" theme of public art at the Laguna Hills Civic Center. The master plan identifies eleven pieces of art under the theme of California's early history. Specifically, the public art displays will include a variety of art mediums illustrating early California life in Laguna Hills and the Saddleback Valley.

Purpose / Justification: The City Council has adopted the Public Art Program and approved an implementation schedule. This type of program was also contemplated in the Urban Village Specific Plan and there is a public art fee in the Plan.

Other Agencies Involved: Unknown at this time. There may be some State agencies that offer public art grants.

Outside Agencies/Entities Clearance or Coordination Needs:
None

Operating Budget Impact: Minimal

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: This project is expected to be completed by the end of the FY 2007-09 budget cycle.

Project Name: Public Art Program - Civic Center
Project Number: 510

[Site Map](#)



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection								-
Land Acquisition								-
Construction/Fabrication							175,000	175,000
Equipment								-
Total Cost	-	-	-	-	-	-	200,000	200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other - Public Art Fund							200,000	200,000
Unfunded								-
Total Funding	-	-	-	-	-	-	200,000	200,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Roller Hockey Roof Structure
Project No.: 512



Description: Enhance the functionality and use of the Laguna Hills Roller Hockey Rink in conjunction with rink contract services provider, California Street Hockey Association.

Purpose / Justification: Modification of the roller hockey facility to improve its usefulness, recreation value, and to provide residents protection from outdoor elements.

Other Agencies Involved: California Street Hockey Association

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May impact Community Services program budget by providing the ability to increase program opportunities for residents.

Source of Cost Estimates: Preliminary ☐ Based on Design ☒ Actual Bid ☐

Schedule: Future

Project Name: Roller Hockey Roof Structure
Project Number: 512

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							900,000	900,000
Equipment								-
Total Cost	-	-	-	-		-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-		-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Community Center Renovations
Project No.: 513



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center building.

Purpose / Justification: Specified renovations to the interior of the Community Center are based on recommendations made by a reserve analysis carried out on the Community Center.

FY 2011-12		
Floor and Carpeting	-	\$ 70,000
Exterior Painting	-	\$ 50,000
Interior Painting	-	<u>\$ 80,000</u>
		\$ 200,000

FY 2012-13		
Interior – Wall, Wallpaper	-	\$ 20,000
Surveillance System	-	<u>\$ 30,000</u>
		\$ 50,000

FY 2013-14		
Asphalt Repair	-	\$ 12,000

FY 2014-15		
Audio/Video Equip	-	\$ 67,000
Elevator Cab Refurbish	-	\$ 9,000
HVAC Vent Fans	-	<u>\$ 32,000</u>
		\$108,000

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Costs will be paid from Capital Reserve Fund.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Work to be completed over next four years.

Project Name: Community Center Renovation
Project Number: 513

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance	200,000	50,000	12,000	108,000				370,000
Equipment								-
Total Cost	200,000	50,000	12,000	108,000	-	-	-	370,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds	200,000	50,000	12,000	108,000				370,000
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Sports Complex Renovations
Project No.: 514 b



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center Sports Complex.

Purpose / Justification: Specified renovations to Sports Complex are based on recommendations made by a reserve analysis carried out on the Community Center Sports Complex.

2013-14

Exterior Painting	-	\$ 127,000
Parking Lots	-	\$ 21,000
Play Structures	-	\$ 202,000
Shade Sails	-	<u>\$ 52,000</u>
		\$ 402,000

2016-17

Fencing	-	\$ 94,000
Park Furnishings	-	\$ 158,000
Railing-Roller Hockey	-	<u>\$ 70,000</u>
		\$ 322,000

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Costs will be paid from Capital Reserve Fund.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Work to be completed in fiscal years 2013-14 and 2016-17.

Project Name: Sports Complex Renovations

Project Number: 514b

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance			402,000			322,000		724,000
Equipment								-
Total Cost	-	-	402,000	-	-	322,000	-	724,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds			402,000			322,000		724,000
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Community Center & Sports Complex Energy Efficient Field Lights

Project No.: 515



Description: Upgrade the existing sports field lighting, originally installed in 1999, at the Community Center & Sports Complex to high efficiency and energy conserving light fixtures.

Purpose / Justification: Energy conservation and improved lighting levels for sports field activities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May reduce energy costs up to 50% of current rates.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Community Center and Sports Complex Energy Efficient Field Lights
Project Number: 515

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design		-					15,000	15,000
Admin/Inspection		-					10,000	10,000
Land Acquisition								-
Construction								-
Equipment		-					150,000	150,000
Total Cost	-	-	-	-	-	-	175,000	175,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unallocated							175,000	175,000



CAPITAL IMPROVEMENT PROJECTS

TRAILS AND OPEN SPACE

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trails Master Plan

Project No.: 601



Description: Trail improvement implementation per the Open Space and Trail Master Plan not otherwise described in specific projects.

Purpose / Justification: Trail connections, gap closures, extensions and trail head plazas to serve the community.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

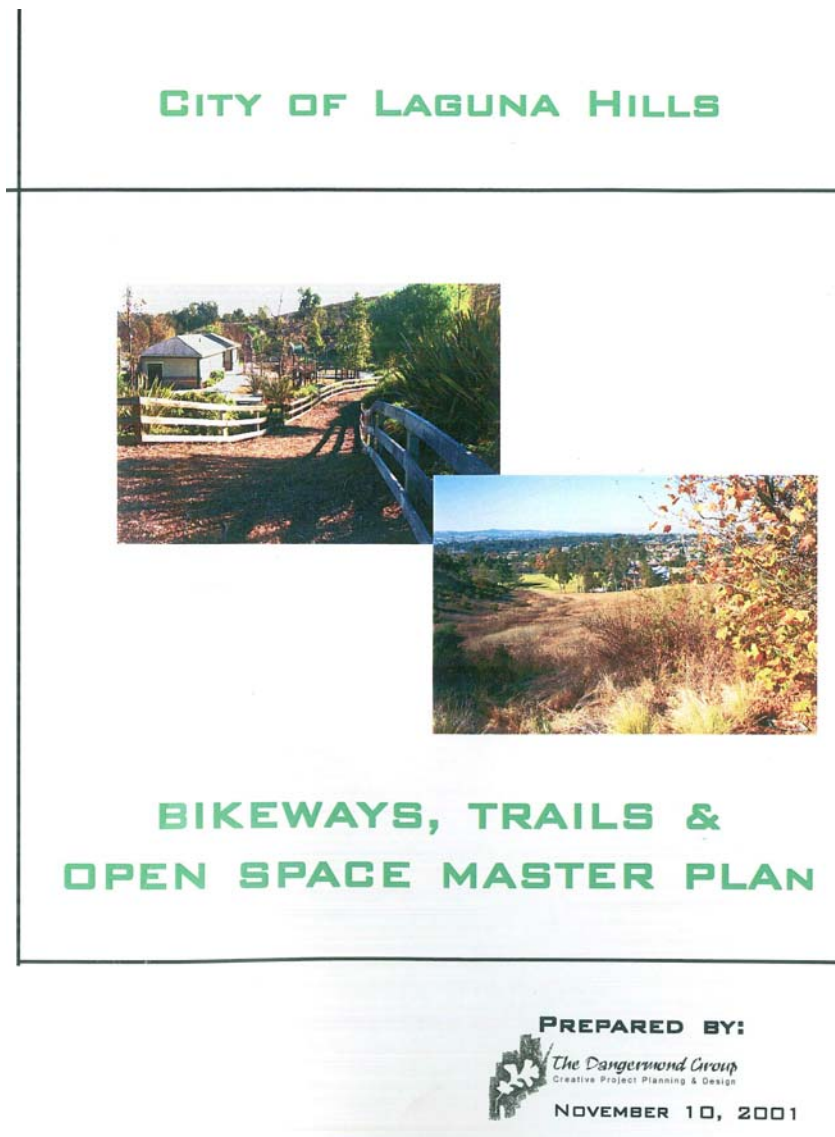
Operating Budget Impact: Unknown

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trails Master Plan - Other Projects
Project Number: 601

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							350,000	350,000
Admin/Inspection							250,000	250,000
Land Acquisition								-
Construction							2,400,000	2,400,000
Equipment								-
Total Cost	-	-	-	-	-	-	3,000,000	3,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							3,000,000	3,000,000
Total Funding	-	-	-	-	-	-	3,000,000	3,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail Head Plaza

Project No.: 606



Description: Development of 19 Trail Head Plazas per the Open Space and Trails Master Plan. One Trail Head Plaza at Clarington Park has been constructed. Five Trail Head Plazas have been designed. 14 sites are pending design. The five designed locations are at Aliso Creek/Paseo de Valencia; Community Center at Alicia Channel/Indian Hill Trail; La Paz Open Space at Moulton Parkway; Mendocino Park at Loop Trail; and Christina Court at Aliso Creek.

Purpose / Justification: Identify the access to the public trail system. Provide information on the trail system.

Other Agencies Involved: Locations that relate to the County Trail system may require a permit from OC Parks.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor maintenance of each Trail Head Plaza estimated at \$500 per year per location.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trail Head Plazas
Project Number: 606

[Site Map](#)



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Equipment								-
Total Cost	-	-	-	-		-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-		-	1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Aliso Hills Channel Ped Crossing JO5PO3
Project No.: 607



Description: Replace the County constructed low flow/grade crossing of Aliso Hills Channel, northerly of Alicia Parkway near Ramona Street.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: County of Orange

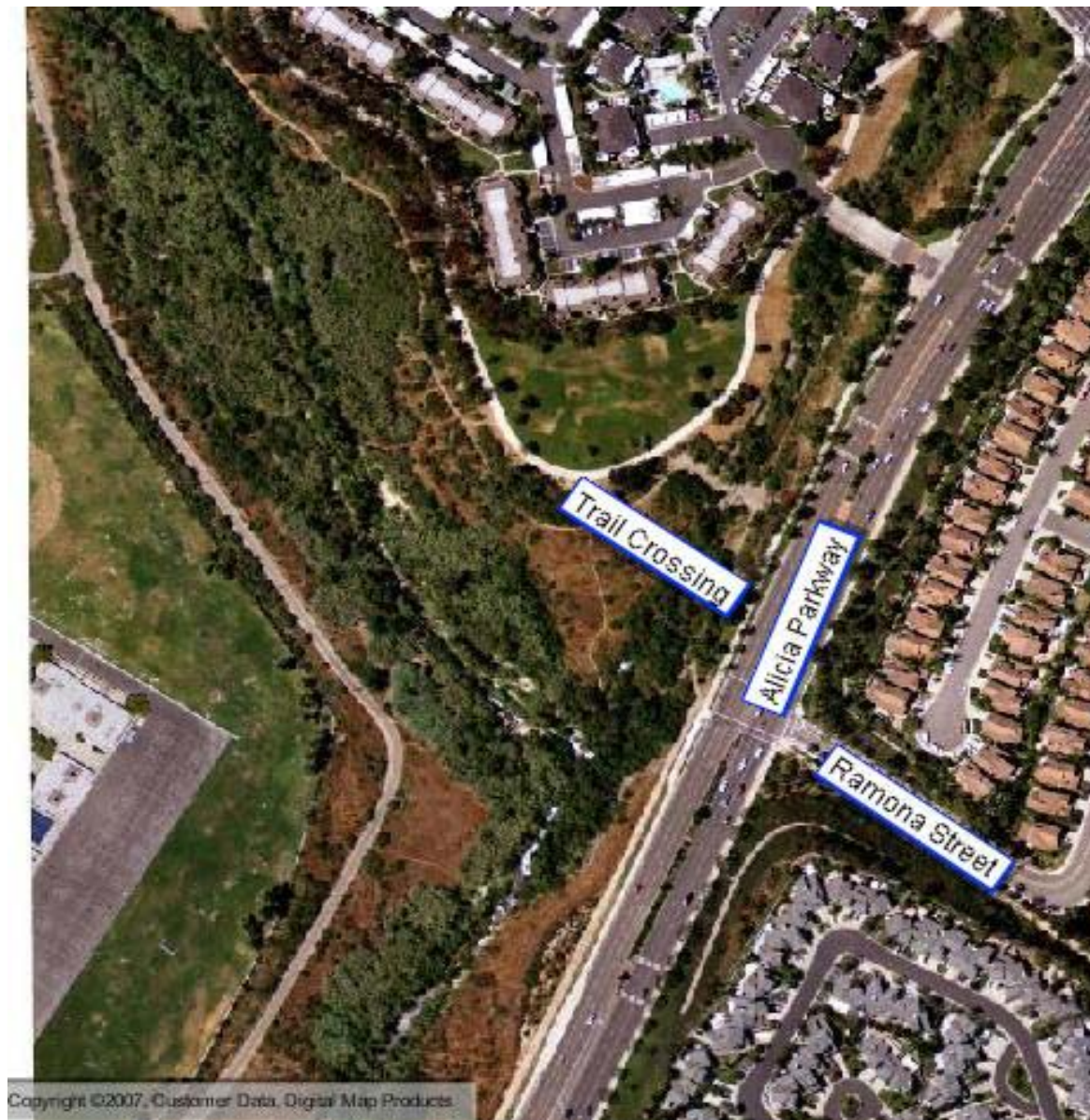
Operating Budget Impact: None

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Channel Pedestrian Crossing JO5PO3
Project Number: 607

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							250,000	250,000
Equipment								-
Total Cost	-	-	-	-	-	-	315,000	315,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							315,000	315,000
Total Funding	-	-	-	-	-	-	315,000	315,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Multi-use Trail - Alicia to La Paz
Project No.: 608



Description: Bike path and multi-use trail from Alicia Parkway to La Paz Road in the Alicia/La Paz Open Space and portions of SCE easement per the Open Space and Trails Master Plan. This trail connects to the Loop Trail, CIP No. 610, the Alicia Parkway Pedestrian Overpass, CIP No. 612, Aliso Hills Park, CIP No. 234 and La Paz Open Space trails, CIP No. 611.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required with Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$3000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Multi-use Trail - Alicia to La Paz
Project Number: 608

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							4,000,000	4,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	4,200,000	4,200,000
Project Funding:								
General Fund		-						-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							4,200,000	4,200,000
Total Funding	-	-	-	-	-	-	4,200,000	4,200,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Multi-use Trail - Community Center to Indian Hill

Project No.: 609



Description: Bike path and multi-use trail from the Community Center & Sports Complex, within the SCE transmission line easement, to Indian Hill Lane per the Open Space and Trails Master Plan. The trail has been designed. Right of way acquisition is pending.

Purpose / Justification: Trail linkage and recreational enhancement

Other Agencies Involved: An easement needs to be acquired from the Aliso Viejo Community Association (or a sub-association) for a portion of the trail route.

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required FROM Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary ☐ Based on Design ☒ Actual Bid ☐

Schedule: FY 2015-2016

Project Name: Multi-use Trail - Community Center to Indian Hill
Project Number: 609

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design			-		50,000			50,000
Admin/Inspection			-		50,000			50,000
Land Acquisition								-
Construction			-		500,000			500,000
Equipment								-
Total Cost	-	-	-	-	600,000	-	-	600,000
Project Funding:								
General Fund	-		-		600,000			600,000
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	600,000	-	-	600,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Loop Trails in Alicia Open Space
Project No.: 610



Description: Multi-use trail from Medocino Park to Alicia-La Paz Trail. To be coordinated with CIP No. 608.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

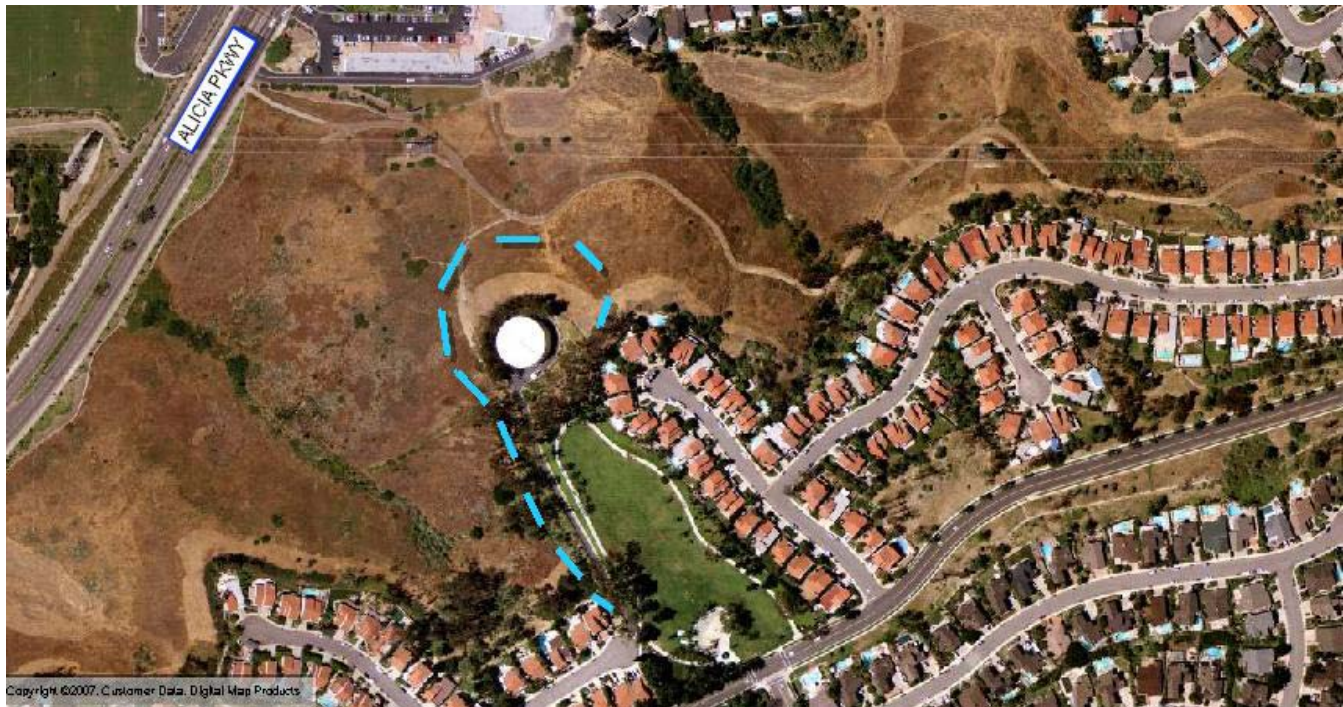
Operating Budget Impact: Minor trail maintenance estimated at \$1000/year

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Loop Trails in Alicia Open Space
Project Number: 610

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							335,000	335,000
Equipment								-
Total Cost	-	-	-	-	-	-	400,000	400,000
Project Funding:								
General Fund		-						-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							400,000	400,000
Total Funding	-	-	-	-	-	-	400,000	400,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: La Paz Multi-Use Trail - Moulton Parkway to Paseo de Valencia

Project No.: 611



Description: Multi-use trail development on the northside of La Paz Road, in the open space, between Moulton Parkway and Paseo de Valencia. This trail connects to the Alicia-La Paz trail.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor trail maintenance estimated at \$2,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: La Paz Multi-use Trail - Moulton to Paseo de Valencia
Project Number: 611

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,250,000	1,250,000
Project Funding:								
General Fund			-					-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,250,000	1,250,000
Total Funding	-	-	-	-	-	-	1,250,000	1,250,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Alicia Pedestrian Bridge at Trail
Project No.: 612



Description: Pedestrian bridge across Alicia Parkway generally between Community Center Drive and Via Lomas as a trail linkage per the Open Space and Trails Master Plan - outside the SCE right of way.

Purpose / Justification: To provide a safe and convenient trail linkage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minimal costs for routine cleaning of facility

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Pedestrian Bridge at Trail
Project Number: 612

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							125,000	125,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							800,000	800,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail along SJHTC

Project No.: 613



Description: Top of slope multi-use trail from Greenfield Drive to Maverick Circle per the Open Space and Trails Master Plan.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: Caltrans

Outside Agencies/Entities Clearance or Coordination Needs:

Caltrans - this trail is not consistent with Caltrans policies, would require a permit or agreement from Caltrans and may not be approved.

Operating Budget Impact: Additional trail maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Trail along SJHTC
Project Number: 613

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							225,000	225,000
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Trails & Open Space

Project Name: Alicia Open Space Landscape Renovation

Project No.: 614



Description: Open space landscape renovation throughout the Alicia/La Paz Open Space per the Open Space and Trails Master Plan. 54 acres. The project can be phased over many years. A ten-year plan is recommended.

Purpose / Justification: Convert low value weed and obnoxious plant materials to upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$20,000. Annual landscape maintenance costs of \$60,000 and utility costs of \$30,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Alicia Open Space Landscaping
Project Number: 614

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							500,000	500,000
Admin/Inspection							250,000	250,000
Land Acquisition								-
Construction							10,250,000	10,250,000
Equipment								-
Total Cost	-	-	-	-	-	-	11,000,000	11,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							11,000,000	11,000,000
Total Funding	-	-	-	-	-	-	11,000,000	11,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: La Paz Open Space Riparian Habitat
Project No.: 615



Description: Open space landscape renovation throughout the La Paz Open Space from Moulton Parkway to Paseo de Valencia per the Open Space and Trails Master Plan. Area of 36 acres. A first phase project is proposed for about nine acres westerly of Alameda Avenue depending upon development activity in the area.

Purpose / Justification: Convert low value weed and obnoxious plant materials to high value upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$10,000. Annual landscape maintenance costs of \$45,000 and utility cost of \$40,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: First phase design in FY 2013/14 with construction in FY 2014/15. The balance of the improvements would be a future project.

Project Name: La Paz Open Space Riparian Habitat
Project Number: 615

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design			175,000				200,000	375,000
Admin/Inspection				75,000			200,000	275,000
Land Acquisition								-
Construction				1,500,000			4,500,000	6,000,000
Equipment								-
Total Cost	-	-	175,000	1,575,000	-	-	4,900,000	6,650,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other - Developer Fee			175,000	1,575,000				1,750,000
Other								-
Unfunded							4,900,000	4,900,000
Total Funding	-	-	175,000	1,575,000	-	-	4,900,000	6,650,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Aliso Hills Area Open Space
Project No.: 616



Description: Renovation of existing irrigated and landscaped slope areas adjacent to homes within the open spaces generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas are:
1) Aliso Hills Road - north-eastside, 150,000 sf.; 2) northwest of Mendocino Park - 280,000 sf; 3) eastside Paseo de Valencia - 75,000 sf; 4) southeast of Mendocino Park - 160,000 sf; 5) northside of La Paz Road from Aliso Hills Road to Paseo de Valencia - 120,000 sf; and 6) north of Mendocino Park - 220,000 sf. The project can be phased over several years and is suitable for inclusion in Landscape Maintenance Assessment District.

Purpose / Justification: Replace antiquated irrigation and marginal landscaping for improved aesthetics, water conservation and community satisfaction. The irrigation system within these areas are upwards of 25 years old, consist of galvanized iron pipe and are not functional in many areas. The landscaping is marginal and is a common source of resident complaint.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within these areas are already under landscape maintenance resulting in no cost increases. The annual landscape maintenance cost is approximately \$40,000. Utility costs may slightly decrease or increase depending upon the final landscape materials installed at these seven locations. The annual utility cost is approximately \$30,000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Aliso Hills Area Open Space
Project Number: 616

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							300,000	300,000
Admin/Inspection							150,000	150,000
Land Acquisition								-
Construction							4,250,000	4,250,000
Equipment								-
Total Cost	-	-	-	-	-	-	4,700,000	4,700,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							4,700,000	4,700,000
Total Funding	-	-	-	-	-	-	4,700,000	4,700,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Oso Parkway Open Space Landscape
Project No.: 617



Description: The renovation of the Oso Parkway Open Spaces, both north and south of Oso Parkway between Moulton Parkway and Cabot Road. The northside landscaping is irrigated and ornamental and the southside landscaping is riparian. The project can be phased over several years and is suitable for inclusion in a Landscape Maintenance Assessment District. This project entails the balance of the City's open spaces along Oso Parkway not improved with CIP Nos. 603 and 604 (FY2008-09)

Purpose / Justification: The existing irrigation system and landscaping on the northside of Oso Parkway is antiquated and requires replacement for proper growth and maintenance. The southside Oso Parkway landscaping is generally not landscaped and is proposed to be developed into riparian and some wetlands habitat consistent with the Open Space and Trails and Master Plan. The area on the northside of Oso Parkway represents approximately 27 acres of slope and parkway landscaping. The area on the southside of Oso Parkway represents approximately 39 acres of hill and valley landscaping.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

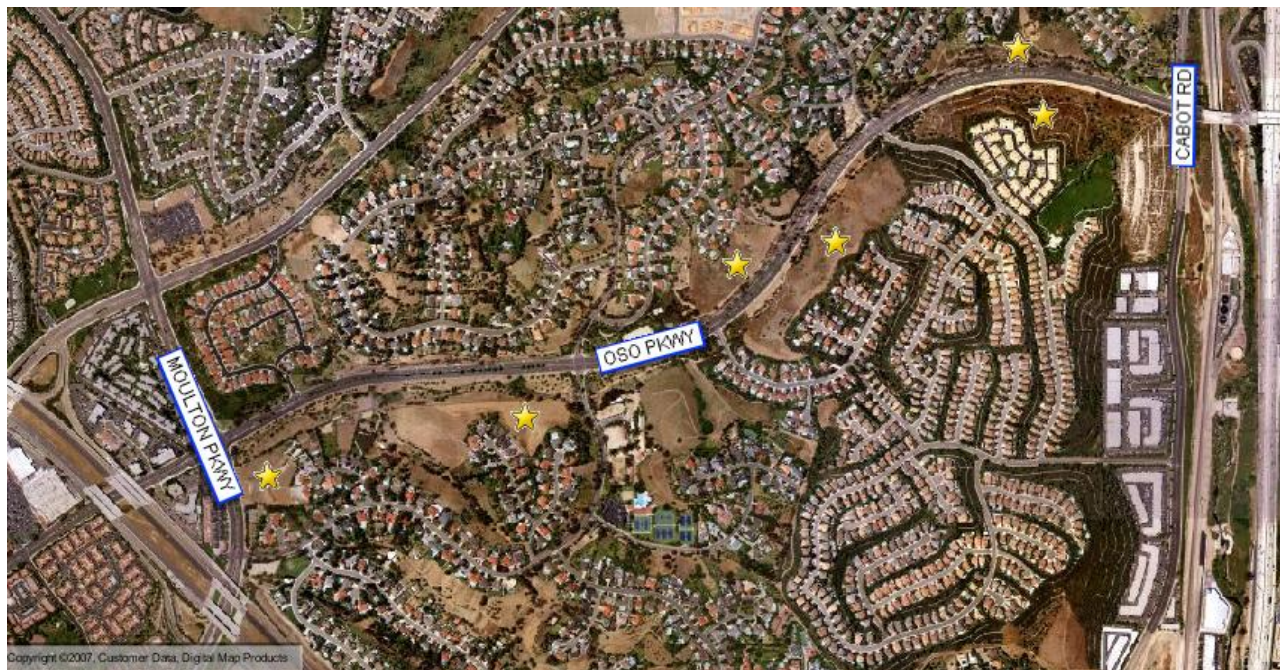
Operating Budget Impact: The northside Oso Parkway landscaping area is already under contract for landscape maintenance and there will be no change in that cost. However, the repair and improvement of the irrigation system may result in slightly higher or lower utility expenses depending upon the plant material selected. The southside Oso Parkway will involve all new landscaping and will result in an estimated annual maintenance cost increase of \$50,000. Utility cost increase of approximately \$5000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Oso Parkway Open Space Landscape
Project Number: 617

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							400,000	400,000
Admin/Inspection							200,000	200,000
Land Acquisition								-
Construction							8,000,000	8,000,000
Equipment								-
Total Cost	-	-	-	-	-	-	8,600,000	8,600,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							8,600,000	8,600,000
Total Funding	-	-	-	-	-	-	8,600,000	8,600,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Ridge Route Open Space
Project No.: 618



Description: Temporary conversion of road right of way to alternate uses of trail, passive park, community garden and/or RV storage/parking lot.

Purpose / Justification: Temporary utilization of future road right of way.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Annual landscape maintenance cost of \$3,000 and utility costs of \$2000.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Ridge Route Open Space
Project Number: 618

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							675,000	675,000
Equipment								-
Total Cost	-	-	-	-	-	-	800,000	800,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							800,000	800,000
Total Funding	-	-	-	-	-	-	800,000	800,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Slope Renovation South of Aliso Creek
Project No.: 619



Description: Renovation of an existing landscape slope southerly of Aliso Creek and westerly of I-5. This slope is approximately 2.4 acres and is in prominent public view.

Purpose / Justification: Replace antiquated irrigation and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

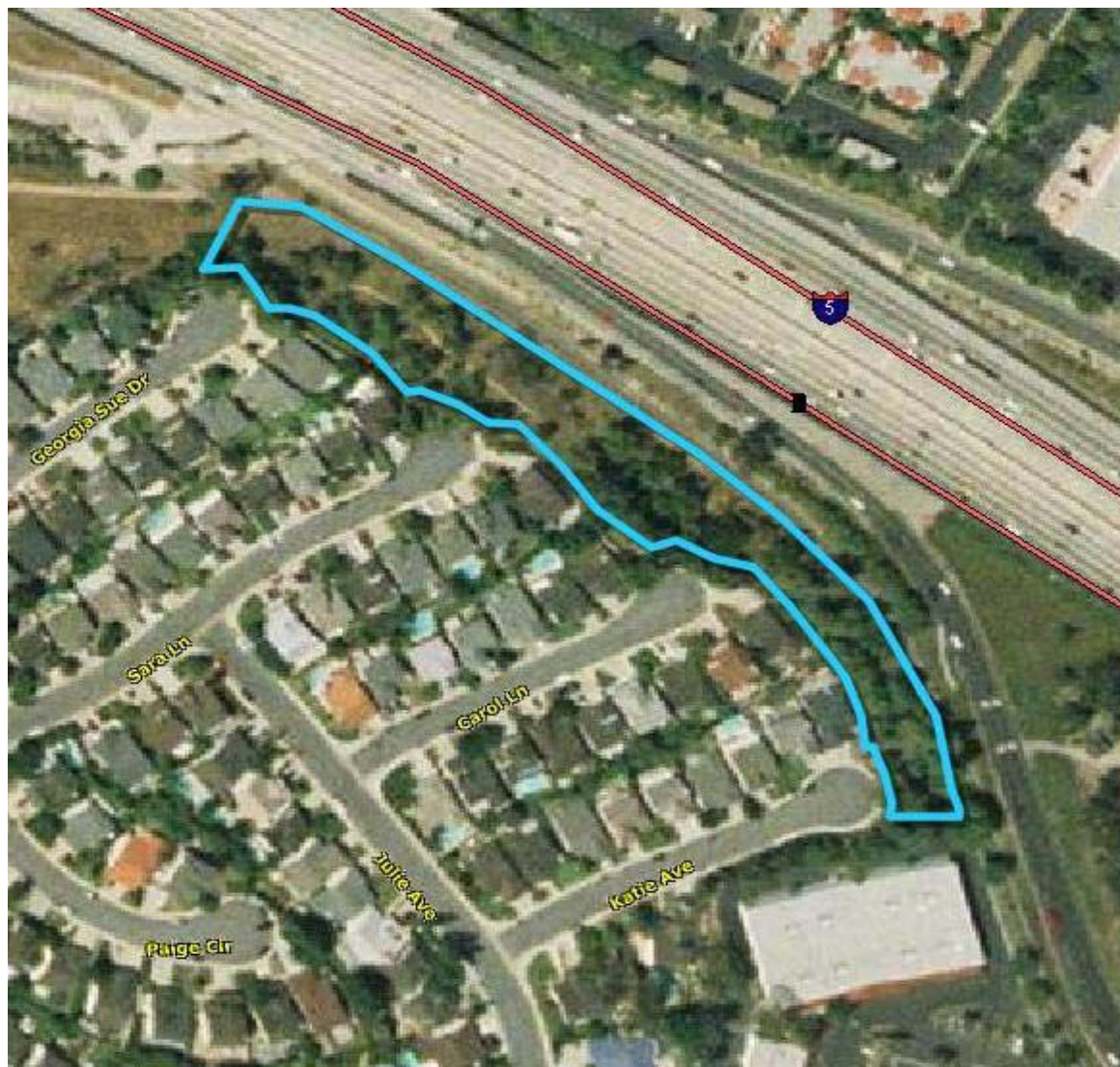
Operating Budget Impact: This site is already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Slope Renovation South of Aliso Creek
Project Number: 619

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							475,000	475,000
Equipment								-
Total Cost	-	-	-	-	-	-	600,000	600,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							600,000	600,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Miscellaneous Landscape Renovations
Project No.: 620



Description: The renovation of various landscape pockets and otherwise isolated landscape areas that are not a part of other improvement projects to improve landscaping and irrigation systems. These include areas such as the following:

- Slope behind El Capitan from Marin to el Conejo Park (Area 35)
- Corner of Aliso Hills at La Paz (Area 37)
- Alameda east parkway from Aliso Hills to Elena (Area 38)
- Aliso Hills north parkway from Alicia to Mendocino Park (Area 42)
- Triangle on Paseo de Valencia at Cabot (Area 55)
- Slope behind Buena Vista, Los Gatos, Elena, Solano (Area 57)
- Moulton east parkway from Santa Maria to Ridge Route (Area 69.1)
- Santa Vittoria median island at Lake Forest (Area 70)
- Corner of Alameda at La Paz (Area 99)
- Corner of Alicia at Aliso Hills (Area 103)

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Miscellaneous Landscape Renovations - Various Areas
Project Number: 620

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,750,000	1,750,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,750,000	1,750,000
Total Funding	-	-	-	-	-	-	1,750,000	1,750,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Recycled Water Conversions
Project No.: 621



Description: Conversion of existing domestic water based landscape irrigation systems at various open spaces, slopes and parkways to water efficient recycled water systems in the area serviced by Moulton Niguel Water District. Proposed conversion areas include the following:

- Open space north of La Paz and west of Paseo de Valencia (Area 27)
- Northside Luna Bonita from La Serra to El Segundo (Area 37)
- Alameda eastside parkway from La Paz to Aliso Hills (Area 38)
- Oso northside parkway from Tombstone to Bridlewood (Area 53)

Purpose / Justification: Replace antiquated irrigation systems and convert them to recycled water to 1) conserve water 2) utilize a renewable water source and 3) reduce costs for the purchase of water. The City has an obligation under the rules issued by the State and implemented by MNWD to convert to recycled water for irrigation uses when possible.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: MNWD

Operating Budget Impact: The sites are already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Future

Project Name: Recycled Water Conversions
Project Number: 621

Site Map



Project Costs and Project Funding

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017	Future	Total
Project Costs:								
Planning/Design		-		-		-	150,000	150,000
Admin/Inspection		-		-		-	75,000	75,000
Land Acquisition								-
Construction		-		-		-	825,000	825,000
Equipment								-
Total Cost	-	-	-	-	-	-	1,050,000	1,050,000
Project Funding:								
General Fund								-
Gas Tax								-
Measure M (Turn-back)								-
MEASURE M (Comp)								-
Proposition 42								-
CARITS								-
Capital Reserve Funds								-
STIP Federal Grant								-
Other								-
Other								-
Unfunded							1,050,000	1,050,000
Total Funding	-	-	-	-	-	-	1,050,000	1,050,000



Appendix 1

FINANCIAL POLICIES

CITY OF LAGUNA HILLS



CITY COUNCIL POLICY

SUBJECT: FINANCIAL POLICIES
POLICY No. 105

Effective Date: March 13, 2007

Last Revision: March 13, 2007

PURPOSE:

Provide the framework and direction for financial planning and decision making by the City Council and City staff. These policies are designed to ensure the financial integrity of the City and a service delivery system that addresses the needs and desires of the citizens of Laguna Hills.

These policies establish financial parameters that will guide the budget development and deliberation process, safeguard financial assets, and maintain the City's strong financial condition.

BACKGROUND:

These policies have been designed to safeguard financial assets, maintain the integrity of financial and accounting systems, and ensure the long-term fiscal viability of the City. The emphasis in these policies is that the long-term implications of financial decisions are fully understood and taken into account in the decision-making process. These policies will be reviewed by the City Council at the beginning of each biennial budget development process.

POLICY:

A. BUDGETING

1. The City Manager shall present a proposed budget to the City Council on a biennial basis to be adopted no later than June 30th preceding the commencement of the two-year budget cycle. The budget will be prepared, presented, and administered by the City Manager and Assistant City Manager/Finance Director. It will serve as the policy document of the City Council for implementing City Council goals and objectives.
2. The City will maintain a long-range fiscal perspective through the use of a two-year operating budget, six-year Capital Improvement Plan, and an Eight-Year Resource Allocation Plan. The Budget will be developed and adopted with a sharp focus on long-term financial solvency and compliance with these Financial Policies.
3. The budget is a resource-allocation document and serves as the financial plan for the City. It will serve as the policy document of the City Council and will provide policy direction to the City Manager in the areas of desired service levels and funding priorities.

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

4. Opportunities will be provided for public input at the beginning of the budgeting process, as well as during the City Council's public review and budget adoption. Although not required by State or local laws, the City will hold a noticed public hearing prior to the adoption of the budget.
5. The budget document will be prepared so that it: (1) facilitates public study and (2) effectively communicates key economic issues and fiscal policies. Assumptions for underlying revenue sources and expenditure estimates will be explained and documented.
6. It is the City's policy to fund current year operating expenditures with current general fund revenues. In the budget proposal presented by the City Manager, recurring revenues shall meet or exceed recurring expenditures for ongoing operations. The City will strive to maintain a general fund revenues-to-operating expenditures ratio of at least 1.1 to 1.

The formula for calculating this ratio is:

$$\frac{\text{General Fund Revenues}^{(1)} + \text{Enterprise Fund Net Cash Flow}}{\text{Operating Expenditures} + \text{Debt Service}}$$

(1) *For the purpose of this calculation, General Fund Revenues shall include interest earnings which shall be limited to a maximum of 10% of General Fund Revenues.*

7. No one-time, non-recurring revenues, or special revenues including Gas Tax and Measure M funds, may be used in determining the ratio defined in paragraph 6 of this section. In the event this ratio is impossible to maintain without cuts in service levels, the City Manager will present recommended actions to the City Council.
8. The City Council may authorize the use of reserves and/or non-recurring revenues to balance the budget when unforeseen events occur that reduce the City's recurring revenues, and to direct the City Manager to make budgetary recommendations that will re-balance the budget within a specified timeframe.
9. All budgetary procedures will conform to state regulations and Generally Accepted Accounting Principles (GAAP) for governmental agencies.
10. The City's budget will be presented by department with a logical breakdown of programs. The budget format will clearly outline the major service areas and the associated expenditures.
11. The budgeting process will include quarterly reports to the City Council and will include budgetary status and compliance. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary modifications. The City Manager shall also inform the City Council if operating revenues are projected to decrease by more than 10% from the adopted Budget.
12. All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period.

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

13. Departmental budget control shall be the responsibility of the Department Head. Department Heads shall, with the concurrence of the Assistant City Manager/Finance Director, have the authority to move appropriations between line items within their departmental budgets. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget.
14. At the discretion of the City Manager, expenditures may be moved from one capital improvement project to another within the adopted Capital Improvement Plan.
15. During the budget cycle, special circumstances may require an increase in the appropriations established in the adopted budget and would require a budget amendment. These may include:
 - a) changes to spending priorities;
 - b) increase in operating or capital expenditures;
 - c) decrease in operating revenues.
16. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council approval is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

B. CAPITAL PLANNING

1. The purpose of the Capital Improvement Plan is to systematically plan, schedule, and finance capital projects as approved and prioritized by the City Council. The Capital Improvement Plan will be a six-year plan and will include major rehabilitation costs to existing infrastructure and facilities, as well as the cost of new facilities or capital improvements. Staff will inventory and assess the condition of all major capital assets every two years and make recommendations to the City Council regarding any modifications to the Capital Improvement Plan as part of the budget development process.
2. Capital projects will include projected changes in operating and maintenance costs, work force requirements, productivity, and risk management considerations.
3. A capital improvement project shall be established for all projects greater than \$100,000 with an expected useful life of at least 3 years that also meet the definition of a public project per Section 22002 of the State Public Contracts Code. These include projects involving construction, reconstruction, alteration, renovation, improvement, demolition or major repair work. This excludes routine, recurring and usual work for the preservation, protection, or maintenance of publicly owned land, improvements and equipment.
4. For purposes of this policy, the scope of a proposed capital improvement project may be defined as the work to be undertaken at a single location. However, if

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

work at a specific location would not otherwise meet the cost threshold for establishing a separate capital improvement project, and similar work is to take place at other locations(s) during the six-year plan, then all such similar work shall be defined as one capital improvement project.

5. The Capital Improvement Plan process will realistically assess potential future revenues and avoid commitments for projects that lack economic feasibility. The Capital Improvement Plan will recognize the borrowing limitation of the City and the debt tolerance of the City as a whole.
6. All budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

C. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The City's accounting and financial reporting systems shall be maintained in accordance with generally accepted accounting principles (GAAP) and other standards promulgated by the Governmental Accounting Standards Board (GASB).
2. The City shall prepare an annual report, in a Comprehensive Annual Financial Report (CAFR) format, which shall conform to the reporting standards established in the Governmental Accounting, Auditing and Financial Reporting (GAFR).
3. The annual financial report will be audited each year by an independent auditor. A new independent auditor shall be selected competitively, through a formal public request for proposal process, at least every five years.
4. An Audit Committee shall be formed consisting of the City Manager, or his designee, and two Council Members for the purpose of providing a direct line of communication between the auditor and the City Council. The City Attorney shall be available to advise the Audit Committee.

D. CASH MANAGEMENT, INVESTMENTS, AND BANKING RELATIONS

1. Investments and cash management will be the responsibility of the Deputy Treasurer/Finance Director under the direction of the City Manager/Treasurer.
2. In accordance with Section 53646 of the Government Code, the City Council will review and update annually a specific investment and portfolio policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are: safety; compliance with Federal, State and local laws; liquidity; and yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and the criteria used to determine qualified depositories/dealers.
3. In the selection of banking services, a competitive public request for proposal process will be used at least every five years.

CITY COUNCIL POLICY
No. 105
FINANCIAL POLICIES

E. DEBT MANAGEMENT

1. The most appropriate use of debt financing is for the purchase or construction of major capital facilities that will serve as a long-term community asset. In this instance, the use of a long-term debt instrument can spread the acquisition and construction costs of the facility over the period of years during which it will be used by the community. On the one hand, today's taxpayers need not pay for benefits enjoyed by others in the future. On the other hand, current residents should not burden their successors with costs that exceed the benefits of aging facilities.
2. The City will not use long-term debt financing for any recurring purpose such as current operating and maintenance expenditures.
3. The City's debt management shall conform to all other budgeting and financial reporting policies where applicable. All debt issuance shall comply with Federal and State requirements.
4. The term of any City debt issue shall not exceed the useful life of the assets being acquired or constructed by the debt issue.
5. Accompanying each debt issue will be an assessment of the City's capacity to repay the debt. The assessment will address the effects on the current Operating Budget, Capital Improvement Plan, and Eight-Year Resource Allocation Plan. Commitments to future operations, maintenance costs and stable debt retirement sources will also be identified.
6. For all outstanding General Fund debt, the City will not exceed a maximum debt burden of 12% of General Fund Revenues. This debt service ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Service}^{(1)}}{\text{General Fund Revenues}^{(2)} + \text{Enterprise Fund Net Cash Flow}}$$

(1) *Direct Net Debt is defined as any debt service paid by the General Fund and does not include self-supporting debt such as special assessments.*

(2) *For the purpose of this calculation General Fund Revenues shall include interest earnings which shall be limited to a maximum of 10% of General Fund Revenues.*

7. In addition, the City shall calculate the Direct Net Debt Per Capita ratio and verify that it falls within the guidelines as recommended by Standard & Poor's bond rating agency to assure that the City maintain the best possible bond rating. The ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Outstanding}^{(1)}}{\text{Population}}$$

(1) *Direct Net Debt is defined as debt that is supported by the General Fund. It does not include any self-supporting debt such as special assessments.*

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

8. No bond issue will be undertaken without consulting appropriate external financial advisers, bond counsel and disclosure counsel. Financial advisers and bond counsel will be selected in a manner consistent with the City's customary practice of hiring professional services.
9. The City will provide full disclosure on every financial report and bond prospectus and will strive to maintain the best possible bond rating on all debt issuances including an AA underlying General Fund rating from Standard & Poor's, or its equivalent. Ongoing efforts will be taken to improve and enhance the City's bond rating and the marketability of its debt.

F. REVENUE AND EXPENDITURES

1. The City will maintain a level of expenditures which will provide for the health, safety and welfare of the residents of the community.
2. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of fluctuations in any single revenue source. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.
3. The City will project revenues using conventional forecasting methods including trend and statistical analysis. In the case of assumption uncertainty, conservative projections will be utilized based on appropriate and available socio-political and economic factors.
4. Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the City's Capital Improvement Plan and local government priorities, and whose operation and maintenance costs have been included in operating budget forecasts.
5. User fees shall not exceed the reasonable estimated cost of providing the service (or for administering the regulatory program) for which the fee is charged and shall not be levied for revenue generating purposes. Such costs are to be apportioned so that charges allocated to a payer bear a fair and reasonable relationship to the payer's burdens on or benefits from the service or regulatory activity.

User fees shall be established to ensure that the fees are reasonable, fair, equitable in nature, and are proportionately representative of the costs incurred by the City. The City shall recalculate the full cost of activities supported by user fees to take into account inflation and other cost increases every two years.

6. Direct development processing costs and related administrative expenses shall be totally offset by development fees, whenever possible. However, in the interest of public health, safety and welfare, the City Council may, at its discretion, establish a charge and or fee that does not fully recover the costs of providing the service.

CITY COUNCIL POLICY
No. 105
FINANCIAL POLICIES

7. The City Manager will provide quarterly reports to the City Council that compares year-to-date actuals with revenue projections. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary measures.
8. Gas tax revenues will be annually earmarked to offset all costs in connection with the City's annual street maintenance program. The City will strive to maintain this program in such a manner that will not require the infusion of General Fund revenues.

G. RESERVES

1. The City will strive to achieve and maintain a minimum Fund Balance Reserve of 40% of the annual operating budget for operating contingencies, emergencies caused by calamitous events, economic uncertainty and to stabilize fluctuations in cash flow requirements. The formula for calculating this ratio is:

$$\frac{\text{Budgeted or Projected Year End Fund Balance}^{(1)}}{\text{Current Operating Expenditures} + \text{Direct Net Debt Service}}$$

(1) Net of Reservations (not including any Debt Service Reserve Funds) and any fund balances in those funds established by paragraphs G2, G3, G4, and G5 of these policies.

2. In order to meet future equipment replacement needs, the City shall maintain Equipment Maintenance Reserve Funds for: the Community Center; the Civic Center; and park equipment in excess of \$ 100,000. The City shall maintain a fiscally responsible funding plan that will fully fund the replacement costs of major capital equipment within these facilities.

In conjunction with the biennial budget process, the City shall conduct a replacement cost study to determine the amount required to fully fund the Equipment Maintenance Reserve. The City will annually set aside an amount that will fully fund the replacement costs over the expected useful life of the capital asset.

3. A Liability Self-Insurance Fund shall be maintained for the purpose of setting aside resources for costs not covered by the City's insurance programs such as claims within the City's self-insurance retention.
4. The City shall maintain a Workers' Compensation Self-Insurance Fund, as specified in Resolution No. 2005-11-22-6 adopted November 22, 2005. The City shall conduct periodic reserve reviews and prepare a report of its findings.
5. The City shall maintain a PERS Employer Contribution Stabilization Fund in order to reduce volatility in the employer contribution rates set by PERS. If the City's Actual Required Contribution (ARC) in any given year falls below 9%, the City shall contribute to this stabilization fund the difference between 9% and the City's actual ARC. In years when the actual ARC is above 9%, the City Manager may use monies in the Stabilization Fund to pay for any contribution amounts above 9%. The City Manager will notify the City Council when monies from this fund are used to pay any portion of the City's ARC above 9%.

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

6. The City shall remain in compliance with the requirement of the Government Accounting Standards Board's (GASB) Statement No. 27, for the accounting and disclosure information regarding the City's measurement and recognition of pension expenditures and related assets and liabilities.

H. EMPLOYEE COMPENSATION

1. The City has an established employee compensation program that is designed to attract and retain highly qualified individuals who are capable of delivering a high level of service in a streamlined organization. The City will continue this commitment to competitive, market-based compensation and pay for performance.
2. The City will strive to maintain a highly competitive salary and benefits program which sets the top step of salary ranges at 5% above the County average for each comparable position. The City Manager will annually conduct a market survey of similar positions in Orange County and recommend to the City Council salary adjustments in keeping with this policy.
3. Salary adjustments within a classification range may be given after the required comprehensive performance appraisal and will be based on merit only.

ATTACHMENTS:

None



Appendix 2

MAJOR PLANS

CITY OF LAGUNA HILLS

Rating Results for Proposed FY 2011-13 Major Plans

	Status	Average	Rating of Interest Summary				
			Songstad	Kogerman	Lautenschleger	Bressette	Carruth
City Council							
Aliso Creek Trail Loop (Mayor Pro Tem Carruth)		1.2	0	2	1	1	2
Exercise Sheephills Park IOD (Mayor Pro Tem Carruth)	U	1.6	1	2	1	2	2
Increase the number of sworn deputies sheriff positions by two (Council Member Bressette)	U	1.2	0	2	0	2	2
Investigate the installation of a barrier on PDV between Mobile Station and Community Center (Bressette)	✓	1.4	0	2	1	2	2
Implement a "Kids Factory" after school program (Council Member Kogerman)		0.6	0	2	0	1	0
Respond to proposals submitted by other cities to provide animal services (Council Member Kogerman)	✓	1.6	1	2	1	2	2
Video Stream Council Meetings	✓	1.8	2	2	1	2	2
Parks and Recreation Commission							
Acquire rights for a park/trail in the Edison Easement	✓	1.6	1	2	1	2	2
Implement a citizen volunteer program to enforce City Codes in Parks		0.6	0	1	1	0	1
Develop a Community Garden		0.2	0	0	0	0	1
City Manager							
Negotiate a property sale agreement for the La Paz-Moulton Center to allow for additional retail space.	✓	2.0	2	2	n/a	2	2
Work with Fritz Duda to facilitate the redevelopment of Oakbrook Village into a mixed-use development.	✓	2.0	2	2	2	2	2
Work with Simon Properties to redevelop the Laguna Hills Mall into a mixed-use development project.	✓	2.0	2	2	2	2	2
Establish a collaborate working group of stakeholders within the Urban Village Specific Plan.	U	1.6	2	2	1	2	1
Develop legislative strategy amending State law to allow the transfer of excess housing funds from Lake Forest	✓	2.0	2	2	2	2	2
City Clerk							
Convert existing imaged documents database and records management system to SIRE.	✓	2.0	2	2	2	2	2
Administrative Services							
Work with OC Animal Care & other contract cities to facilitate the construction of a new OC Animal Shelter.	✓	2.0	2	2	2	2	2
Explore the use of online social networking to increase citizen participation and public information.	✓	1.4	1	2	2	0	2
Work with OC Animal Care, contract cities & Board of Supervisors to create OC Animal Care Public Advisory Board.	✓	1.6	1	2	1	2	2
Investigate costs/benefits of a Laguna Hills Housing Authority to benefit the Via Lomas area.	✓	1.6	2	2	2	1	1
Update November 2009 staff report regarding ballot initiative to increase the City's Transient Occupancy Tax		0.0	0	0	0	0	0
Community Development							
Update the Development Code to comply with new General Plan & new State laws.	✓	2.0	2	2	2	2	2
Work with Simon Group & Fritz-Duda Company to implement a "Catalyst Project" in the Urban Village.	✓	2.0	2	2	2	2	2
Implement a sustainable development program.	✓	2.0	2	2	2	2	2
Conduct a study to convert the City's existing permitting system to a paperless system.	✓	2.0	2	2	2	2	2
Public Services							
Assess sidewalks & ramps to update the City's "self-assessment" for compliance with the American Disabilities Act.	✓	2.0	2	2	2	2	2
Initiate NPDES inspection program and inspect existing structural controls implemented in Water Quality Mgmt Plans.	✓	2.0	2	2	2	2	2
Upgrade the City's Geographic Information System (GIS) by adding layers.	U	1.8	2	1	2	2	2
Community Services							
Implement a regional commercial food-waste recycling program.	✓	1.8	2	2	2	2	1

- ✓ - Project approved by the City Council as a Major Plan and funding has been incorporated into the proposed FY 11-13 Biennial Budget
 U - Project approved by the City Council as a Major Plan but funding has **not** been incorporated into the proposed FY 11-13 Biennial Budget



Appendix 3

BUDGET PROCESS, BUDGETARY BASIS AND ACCOUNTING PRICIPLES

CITY OF LAGUNA HILLS

FY 2011 – 2013 BUDGET PROCESS

The process adopted for this biennial budget document demonstrates the City's effort to provide a forthright style of financial management. The City's objective is to carry a "goal-driven" approach throughout the budget process. In doing so, the City budget is a "strategic" planning tool which aligns the City's operating and capital goals with the fiscal stability of the City.

Accordingly, the following are the six budget process phases and their respective major milestones:

- Phase 1 - Stakeholder Participation
Design Citizen Survey Instrument; Management Staff Strategic Planning Session; Parks and Recreation Commission to review policies and recommendations in connection with parks and recreation operations of the City and the prioritization of parks capital projects; Traffic Commission to review policies and recommendations in connection with pertinent portions of public works and engineering operations of the City; Conduct the Citizen Survey; Discussion begins on Major Plans and CIP.
- Phase 2 - Policy Development and Review
City Council review and update of City's financial policies.
- Phase 3 - Strategy Planning and Goal Setting
Development of preliminary Major Plans, Work Programs, CIP 6-Year plan, and 8-Year Financial Plan;
City Council Strategic Planning Session to review Commission recommendations and review and rank proposed Major Plans and Work Programs.
- Phase 4 - Financial Resource and Policy Linkage
Continue development of CIP; Continue development of Departmental operating budgets; City Manager review of proposed CIP; City Manager review of proposed Departmental Operating Budgets; Complete revenue projections; City Council Study Session on proposed Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.
- Phase 5 - Communication of Plan
Staff completes proposed Operating Budget, CIP and 8-Year Financial Plan; City Council holds public hearing and adopts final Operating Budget and CIP for the 2011-2013 Biennial Budget; Final budget document printed and distributed; Budget posted on the Internet.

CITY OF LAGUNA HILLS

BUDGET PROCESS

- Phase 6 - Accountability and Performance Measurement
Mid-year Budget Review and Mid-cycle Budget Review.

ADOPTION

The budget is adopted by resolution. It is developed on a cash basis, including revenues and expenditures expected to be realized during the budgeted fiscal years. The fiscal year begins on July 1 and ends June 30. The City Council adopts a biennial budget before July 1 of every other fiscal year, immediately following the municipal election cycle.

AMENDMENTS

The City reviews its biennial budget during December 31st of each fiscal year and at mid-cycle (June 30th after 1st year of operation). At these times, when deemed necessary, budget amendments may be made. Amendments that do not affect the “bottom line” for the City may be recommended by the Assistant City Manager, for approval by the City Manager who has the authority to transfer amounts between departments and funds. Budget amendments that will bring about a change in the total appropriation require City Council approval in the form of a resolution.

* * * * *

CITY OF LAGUNA HILLS

BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

PRESENTATION

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds used by the City of Laguna Hills are grouped as follows:

Governmental Funds

General Fund

The General Fund is the chief operating fund of the City and is used to account for all financial resources traditionally associated with government, which is not required legally or by sound financial management to be accounted for in another fund.

Capital Projects Fund

The Capital Projects Fund is used to account for and report the financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of the City's capital facilities and other capital assets.

Special Revenue Funds

The Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects. The City of Laguna Hills maintains special revenue funds for gas taxes, various types of transportation funding, and grants for air quality improvement, law enforcement, community development and recycling programs.

Fiduciary Funds

Agency Fund

The City of Laguna Hills maintains separate agency funds to account for construction deposits and trust monies from builders, land developers and other agencies, as well as for deferred compensation retirement funds held for City employees. These funds are custodial in nature and do not involve measurement of results of operations.

CITY OF LAGUNA HILLS

BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Proprietary Funds

Property Leasing

The City Hall Fund is used to account for activity pertaining to the leasing of certain areas in the Laguna Hills Civic Center, which has been the City Hall site and seat of government since June 28, 2004.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All of the governmental funds and agency funds are accounted for using the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows and outflows of cash. Revenues are only recognized to the degree it becomes measurable and available to finance expenditures of the fiscal period. Expenditures are generally recognized when payment is due; since it is only at that time they are normally liquidated with expendable available finance resources.

BUDGETARY POLICY AND CONTROL

General Budget Policies

The City Council approves the biennial budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the City Council. The City Council has the legal authority to amend the budget during the fiscal year. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget. The City Manager also has the authority to move expenditures from one capital improvement project to another within the adopted Capital Improvement Plan. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control is total expenditures by fund. Formal budgetary integration is employed as a management control device during the year for the governmental type funds.

Variances between budget and actual activity are reported to the City Manager quarterly during the fiscal year and periodic amendments are made to the budget to reflect changes in budget estimates.

CITY OF LAGUNA HILLS
BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Continuing Appropriations

All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period. All budget capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

Budgetary Basis of Accounting

Budgets for the governmental type of funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). For all governmental funds types, financial statements comparing the legally adopted budget with actual data on the budgetary basis are included in the City Comprehensive Annual Financial Report.

* * * * *



Appendix 4

BUDGET CALENDAR

CITY OF LAGUNA HILLS

BUDGET CALENDAR

FY 2011 – 2013

PHASE 1 - STAKEHOLDER PARTICIPATION January 2011 – April 2011

- Design Citizen Survey Instrument.
- Management/Staff Strategic Planning Session
- Parks and Recreation Commission to provide recommendations in connection with parks and recreation operations and the prioritization of parks capital projects.
- Traffic Commission to provide recommendations in connection with public works and engineering operations.
- Conduct Citizen Survey.
- Discussion begins on Major Plans and CIP.

PHASE 4 - FINANCIAL RESOURCE & POLICY LINKAGE April 2011

- Continue development of CIP and Department Operating Budgets.
- City Manager review of CIP and Operating Budgets.
- Complete revenue projections.
- **City Council** Study Session on Operating Budget, Draft 8-Year Financial Plan, and CIP Budget

PHASE 2 - POLICY DEVELOPMENT & REVIEW April 2011

- **City Council** review the City's financial position and policies.

PHASE 5 – COMMUNICATION OF PLAN Summer 2011

- Completion of Proposed Operating and CIP Budgets.
- Completion of 8-Year Financial Plan
- **City Council** holds public hearing and adopts Operating & CIP Budgets.
- Biennial Budget 2011-2013 printed and posted on Internet.
- Summary Budget report in City Views.

PHASE 3 – STRATEGIC PLANNING & GOAL SETTING March 2011 – April 2011

- Development of preliminary Major Plans, Work Programs, CIP 6-Year Plan, and 8-Year Financial Plan.
- **City Council** Strategic Planning Session to review Commission recommendations, and review and rank proposed Major Plans and Work Programs.

PHASE 6 - ACCOUNTABILITY & PERFORMANCE MEASUREMENT Ongoing

- Mid-year Budget Review.
- Mid-cycle Budget Review.
- Quarterly Financial Reports.



Appendix 5

APPROPRIATIONS LIMIT

Exhibit A
CITY OF LAGUNA HILLS
Appropriations Limit Summary

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative." The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year..."

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

Comparing the FY2011/12 Appropriations Limit of \$29,022,451 and the Appropriations Subject to the Limit of \$10,336,399 indicates that the City will be well below its Appropriations Limit. The City's budgeted revenues for FY2011/12 subject to limitation will be below its legal limit by \$18,686,052.

2010/11 Appropriations Limit

2010/11 change in Per Capita Ratio	-2.54%	
2010/11 change in County population	1.0101%	
\$28,559,303 x .9746 x 1.0101		\$ 28,115,019

2011/12 Appropriations Limit

2011/12 change in Per Capita Ratio	2.51%	
2011/12 change in County population	1.0070%	
\$28,115,019 x 1.0251 x 1.0070		\$ 29,022,451



Appendix 6

BUDGET RESOLUTION

RESOLUTION NO. 2011-06-14-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING THE OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, AND OTHER APPROPRIATIONS FOR THE CITY OF LAGUNA HILLS FOR FISCAL YEARS 2011/2012-2012/2013

WHEREAS, the City Manager of the City of Laguna Hills has submitted to the City Council a proposed budget for Fiscal Years 2011/2011-2012/2013; and

WHEREAS, the City Council did consider said proposed budget and fixed June 14, 2011, as the date of public hearing; and

WHEREAS, after duly giving notice, the City Council did hold such Public Hearing, and all comments presented to the City Council were considered and evaluated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Manager's proposed operating budget shall be adopted in the amount of \$16,923,152, for FY 2011/2012 and \$17,367,504 for FY 2012/2013, and shall include any changes made and approved as a result of the City's Public Hearing conducted on June 14, 2011.

SECTION 2. The City Manager's proposed Capital Improvement Plan shall be adopted in the amount of \$765,000 for FY 2011/2012 and \$2,889,000 for FY 2012/2013, and shall include any changes made and approved as a result of the City's Public Hearing conducted on June 14, 2011.

SECTION 3. The City Manager's proposed debt service appropriation shall be adopted in the amount of \$1,798,387 for FY 2011/2012 and \$1,803,187 for FY 2012/2013.

The City Manager's following proposed appropriations for Other Funding Uses shall be adopted in the amount listed below for FY 2011/2012 and FY 2012/2013, and shall include any changes made and approved as a result of the City's Public Hearing conducted June 14, 2011:

	<u>FY 11/12</u>	<u>FY 12/13</u>
Tax Increment	\$ 47,515	\$ 20,000
Housing Set-Aside	\$ 22,400	\$ 22,850
Solid Waste Funds	\$ 113,468	\$ 96,900
Senior Mobility Fund	\$ 63,721	\$ 34,226

CDBG Fund \$ 228,750 \$ 215,000

SECTION 4. The City Manager is hereby authorized to make such transfers within the budget as deemed desirable and necessary during each fiscal year in order to meet the City's needs and in compliance with the City's Financial Policies.

SECTION 5. That all budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

SECTION 6. That all other unexpended appropriations ordered pursuant to Sections 1 and 4 will be automatically carried over from the first fiscal year to the second fiscal year of the two-year budget period.

PASSED, APPROVED, AND ADOPTED this 14th day of June 2011.


L. ALLAN SONGSTAD, JR., MAYOR

ATTEST:


PEGGY JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No.
2011-06-14-1 adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 14TH day of June 2011, by the following vote:

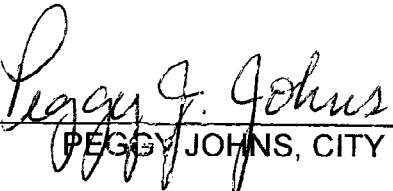
AYES: Council Member Lautenschleger, Mayor Pro Tempore Carruth,
and Mayor Songstad

NOES: Council Members Bressette and Kogerman

ABSENT: None

ABSTAIN: None

(SEAL)



PEGGY JOHNS, CITY CLERK



Appendix 7

PERSONNEL ALLOCATION SCHEDULE

CITY OF LAGUNA HILLS
Personnel Allocation Summary
FY 2011-13

City Positions	Council/Manager	City Clerk	Admin. Svcs	Information Technology	Community Development	Public Services	Community Svcs	Public Safety	FTE
FULL TIME									
Accountant I			1.00						1.00
Accounting Technician			1.00						1.00
Administrative Asst. I					1.00	1.00			2.00
Administrative Asst. II	0.75		0.25						1.00
Asst. Building Official/Sr. Building Inspector				1.00					1.00
Assistant City Manager	0.20		0.80						1.00
Assistant Engineer					1.00				1.00
Building Counter Technician				1.00					1.00
City Clerk		0.875	0.125						1.00
City Manager	1.00								1.00
Community Development Director				1.00					1.00
Community Services Coordinator						1.00			1.00
Community Svcs. Superintendent						1.00			1.00
Community Svcs. Senior Leader						2.00			2.00
Deputy City Clerk		1.00							1.00
Deputy City Manager				0.25		0.75			1.00
Finance Manager			1.00						1.00
Senior Management Analyst	0.40		0.60						1.00
Parks Supervisor					1.00				1.00
Planning/Code Enforcement Aide				2.00					2.00
Public Works Supervisor					1.00				1.00
Public Services Dir. / City Engineer					1.00				1.00
Receptionist/Secretary				2.00					2.00
SUB-TOTAL	2.35	1.88	4.78	0.25	7.00	5.00	5.75	0.00	27.00
PART TIME									
General Services Clerk						0.75			0.75
Records Imaging Technician		0.75							0.75
Administrative Assistant I				0.55					0.55
Senior Planner				0.60					0.60
Clerical Assistant			0.75						0.75
Community Svcs. Leader III						0.75			0.75
Recreation Leaders I and II						8.50			8.50
SUB-TOTAL	0.00	0.75	0.75	0.00	1.15	0.00	10.00	0.00	12.65
CONTRACT									
City Attorney	0.74								0.74
Community Service Officers							2.00		2.00
Patrol Deputies							15.00		15.00
Motorcycle Deputies							3.00		3.00
School Resource Officer							1.00		1.00
Investigator							2.00		2.00
Information Technology Consultant			0.40						0.40
Lieutenant							1.00		1.00
Maintenance Workers					39.00				39.00
Sergeants							2.97		2.97
Crime Prevention Specialist							1.00		1.00
Support Personnel (Police Services)*							1.23		1.23
SUB-TOTAL	0.74	0.00	0.00	0.40	0.00	39.00	0.00	29.20	69.34
FY2011-13 Total FTE	3.09	2.63	5.53	0.65	8.15	44.00	15.75	29.20	108.98

*Does not include Orange County Fire Authority, OC Technology Branch Library, or OC Animal Care personnel



Appendix 8

DEBT INFORMATION

CITY OF LAGUNA HILLS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
AS OF JUNE 30, 2010

	Debt Outstanding	Estimated Percentage Applicable ^a	Estimated Share of Overlapping Debt
<u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u>			
Metropolitan Water District	264,220,000	0.308	813,798
Saddleback Valley Unified School District	137,690,000	18.914	26,042,687
Capistrano Unified School District Facilities Improvement District No. 1	51,174,930	0.019	9,723
Moulton-Niguel Water District and, I.D.'s # 4A, 6 & 8	29,870,000	3.416 & 95.011	1,226,448
Orange County Community Facilities District #88-2	756,387	100.000	756,387
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			\$ 28,849,043
<u>DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT</u>			
		% Applicable	Debt
Orange County General Fund Obligations	391,027,000	1.4880	\$ 5,818,482
Orange County Pension Obligations	59,333,382	1.4880	882,881
Orange County Board of Education Certificates of Participation	19,230,000	1.4880	286,142
Orange County Fire Authority	3,590,000	2.9020	104,182
Municipal Water District of Orange County Water Facilities Corporation	15,965,000	1.7580	280,665
South Orange County Community College District Certificates of Participation	18,845,000	3.4510	650,341
Capistrano Unified School District Certificates of Participation	33,020,000	0.0130	4,293
Irvine Ranch Water District Certificates of Participation	85,145,000	0.0010	851
Moulton-Niguel Water District Certificates of Participation	86,889,318	13.8950	12,073,271
SUBTOTAL GROSS OVERLAPPING GENERAL FUND OBLIGATION DEBT			\$ 20,101,108
City of Laguna Hills Certificates of Participation, Direct Debt	17,190,000	100.0000	17,190,000
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			37,291,108
Less: MWDOC Water Facilities Corporation			280,665
TOTAL NET OVERLAPPING GENERAL FUND OBLIGATION DEBT			\$ 37,010,443
GROSS COMBINED TOTAL DEBT			\$ 66,140,151 ^b
NET COMBINED TOTAL DEBT			\$ 65,859,486

^(a) The percentage of overlapping debt applicable is estimated using taxable assessed property values.

^(b) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations.

Source: California Municipal Statistics, Inc.



Appendix 9

LAGUNA HILLS AT A GLANCE

CITY OF LAGUNA HILLS

AT A GLANCE

GENERAL INFORMATION

The City of Laguna Hills, located in South Orange County, has approximately 6.6 square miles of land in its corporate boundary and is now home to 30,344 people. While the majority of the area in the City has a distinctive residential character, the City has a strong commercial base in its northern part. This commercial area, or “Urban Village”, is anchored by the regional Laguna Hills Mall, the Oakbrook Village Shopping Center, and the Saddleback Memorial Hospital. It includes approximately 2,000,000 square feet of retail, restaurant, professional office, and medical related building space. When the City annexed the “North Laguna Hills” area in July of 1996, the City acquired 1.2 square miles of primarily light industrial, professional office, specialty retail, hotel, and residential uses. This annexed area contains a furniture row, office headquarters, major electronics products, retailer, and the only light industrial/manufacturing establishments in the City. In September of 2000, the City grew by another 150 acres as a result of the annexation of residential properties identified as West Laguna Hills.

HISTORY

Laguna Hills is built on one of the major land grants developed during the rancho area. Following Mexico’s independence from Spain in 1821, those who had served in the government or who had friends in authority were given vast lands for cattle grazing. Rancho Lomas de Santiago, Rancho San Joaquin, and Rancho Niguel covered much of the western portion of the Saddleback Valley. Don Juan Avila was granted the 13,000-acre Rancho Niguel on which Laguna Hills is now located.

In 1874, Lewis Moulton purchased Rancho Niguel from Don Juan Avila and increased the original grant to 22,000 acres. Moulton and his partner, Jean Piedrea Daguerre, used the ranch to raise sheep and cattle. The Moulton ranch was eventually subdivided in the early 1960’s, part of which is recognized as Laguna Hills.

Incorporation efforts began in 1987 and on March 5, 1991, the goal of incorporation was finally achieved with 86% of the residents voting in favor of forming the City of Laguna Hills. On December 20, 1991, Laguna Hills officially became a City.

CITY GOVERNMENT

The City of Laguna Hills is a General Law City that operates under the Council/Manager form of government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings on the second and fourth Tuesday of each month.



Appendix 10

GLOSSARY

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

ACCRUAL BASIS: The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

APPROPRIATION: A legal authorization granted by the City Council to make expenditures or incur obligations for specific purposes.

ASSESSED VALUATION: The value assigned to real property (land and buildings) and tangible personal property (moveable property) by the Orange County Assessors Office for use as a basis in levying property taxes.

BUDGET: A financial plan that identifies revenues, and specific types and levels of services to be provided and establishes the amount of money which can be spent.

CAPITAL IMPROVEMENT PROGRAM (CIP): A multi-year financial plan for construction of physical assets such as buildings, street and recreation facilities.

CAPITAL OUTLAY: Expenditures that qualify as capital costs according to accounting standards. Includes items such as furniture, fixture, machinery, equipment and other relatively minor fixed assets.

CONSUMER PRICE INDEX (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

ENCUMBRANCE: An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

EXPENDITURE: Decrease in net financial resources. Represents the actual payment for goods and services or the accrual thereof.

FISCAL YEAR: The period designated by the City for the beginning and ending of financial transactions. The City's fiscal year begins July 1 and ends June 30.

FULL-TIME EQUIVALENTS (FTE): The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .25 FTE would work 520 hours per year.

FUND: An accounting entity with a set of self-balancing accounts used to record the financial affairs of a government organization.

FUND BALANCE: The difference between the assets and liabilities for a particular fund.

CITY OF LAGUNA HILLS
BUDGET GLOSSARY (CONTINUED)

GENERAL FUND: The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

MODIFIED ACCRUAL BASIS: The method of accounting under which revenues are recorded when they are both measurable and available while expenditures are recognized when incurred.

OPERATING BUDGET: Day-to-day costs of delivering City services.

OPERATING COSTS: Items categorized as operating costs in this budget include office supplies and other materials used in the normal operations of City departments. Includes items such as books, maintenance materials and contractual services.

PERSONNEL COSTS: Salaries and benefits paid to City employees. Included are items such as insurance and retirement.

RESERVE: A separate account maintained for restricted use, e.g. self-insurance programs, capital improvement projects, or for unrestricted use to protect the City from emergencies or unanticipated expenditures.

RESOLUTION: An order of a legislative body requiring less formality than an ordinance.

RESOURCES: The amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

REVENUE: Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

RISK MANAGEMENT: An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SPECIAL REVENUE FUNDS: Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

SUBVENTION: Revenues collected by the State that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

TRANSFERS: All interfund transactions except loans or advances, quasi-external transactions and reimbursements.



Appendix 11

COMMUNITY PROFILE

CITY OF LAGUNA HILLS

COMMUNITY PROFILE

Population	
1997	30,158
1998	30,517
1999	30,901
2000	29,891
2001	32,369
2002	32,626
2003	32,833
2004	32,994
2005	33,101
2006	33,129
2007	33,143
2008	33,421
2009	33,280
2010	33,593
2011	30,344

2000 Population by Age		
Age	Population	Percentage
0 - 4	1,915	6.1%
5 - 14	4,748	15.2%
15 - 24	3,802	12.2%
25 - 34	3,767	12.1%
35 - 54	10,323	33.1%
55 - 64	2,835	9.1%
65 - 74	1,517	4.9%
75 +	2,271	7.3%

2000 Housing Units by Type		
	Quantity	Percentage
Single Detached	6,009	53.0%
Single Attached	2,085	18.4%
2 - 4 Dwelling Units	668	5.9%
5 + Dwelling Units	2,335	20.6%
Mobile Homes	238	2.1%
Total Housing Units	11,335	100.0%
Occupied	10,930	96.4%
Vacant	405	3.6%
Persons Per Occupied Unit		2.85
Percent of County Units		1.2%

Consumer Price Index		
Year	CPI	% Change
2001	177.3	3.3%
2002	182.2	2.8%
2003	187.0	2.6%
2004	193.2	3.3%
2005	201.8	4.5%
2006	210.4	4.3%
2007	217.3	3.3%
2008	225.0	3.5%
2009	223.2	-0.8%

Housing Prices 2006			
	Median		Average
Single Family Sales			
2- Bedroom	\$	410,000	\$ 591,800
3 Bedroom		560,000	686,200
4+ Bedroom		939,000	1,262,300
Condo		442,000	462,000

Year	Total Personal Income(thousands)	Per Capita Personal Income
2000	1,085,674	36,321
2001	1,186,032	36,647
2002	1,198,698	36,741
2003	1,226,811	37,369
2004	1,275,828	38,677
2005	1,321,554	39,938
2006	1,384,623	41,813
2007	1,425,961	43,058
2008	1,441,089	43,346
2009	1,417,282	42,444

Building Activity and Valuation (in thousands)			
	2007	2008	2009
Residential			
New Single Family	1,684	2,633	0
New Multi-Family	0	0	0
Addition, alterations	5,565	4,284	5,626
Total Residential	7,248	6,917	5,626
Commercial			
New Commercial	0	2,700	0
New Industrial	0	0	0
Other	0	0	0
Addition, alterations	8,364	5,731	5,111
Total Non-Residential	8,364	8,431	5,111
Total Valuation	13,928	12,715	10,737
No. of New Dwelling Units	1	4	0

Unemployment Rate			
Year	Labor Force	Unemployed	Rate
1997	18,630	340	1.8
1998	19,210	300	1.6
1999	20,130	300	1.5
2000	20,610	320	1.6
2001	21,020	280	1.3
2002	21,300	450	2.1
2003	21,240	500	2.4
2004	21,600	400	1.9
2005	17,900	600	3.1
2006	17,800	500	2.9
2007	18,300	500	2.9
2008	18,300	700	4.0
2009	18,200	1,300	7.0
2010	17,800	1,400	8.0

2000 Racial & Ethnic Population			
White	21,471	68.9%	
Hispanic	5,113	16.4%	
Asian & Pacific Islander	3,198	10.3%	
Black	404	1.3%	
Other	992	3.2%	

Sources: Cal State University Fullerton Center for Demographic Research, Orange County Association of Realtors, and HDL Reported City of Laguna Hills' Demographic and Economic Statistics