



CITY OF LAGUNA HILLS CALIFORNIA

BIENNIAL BUDGET FISCAL YEARS 2015/16 - 2016/17





CITY OF LAGUNA HILLS CALIFORNIA

BIENNIAL BUDGET FISCAL YEAR 2015/16 – 2016/17

MAYOR

Dore Gilbert, M.D.

MAYOR PRO-TEM

Barbara Kogerman

COUNCIL MEMBERS

Andrew Blount

Melody Carruth

Don Sedgwick

CITY MANAGER

Bruce E. Channing

ASSISTANT CITY MANAGER

Donald J. White

PREPARED BY

Janice Mateo Reyes, Finance Manager

Melissa Au-Yeung, Assistant to the City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Laguna Hills
California**

For the Biennium Beginning

July 1, 2013

Executive Director

CITY OF LAGUNA HILLS

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INTRODUCTION



CITY OF LAGUNA HILLS

Budget Message

Biennial Budget

FY 2015/16 – 2016/17

Honorable Mayor and Council Members:

We are pleased to present to you the City of Laguna Hills' 2015-2017 Biennial Budget. This lengthy and informative document is comprised of a 2-year operating plan, a 6-year capital improvement program, and an appropriation for debt service and other uses. Moreover, it is a reflection of your leadership in shaping the service priorities and goals of the Laguna Hills community while maintaining fiscal prudence and oversight.

This budget message will provide you with an overview of the City's financial program for the next two years and the major priorities and issues that helped shape the budget. The information in this budget document is organized into the following five sections:

1. Introduction: This section introduces the reader to the budget and includes this budget message, a list of the City Council Members and appointed officials, and the City's functional organizational chart.
2. Budget Summaries: This section includes the 8-Year Resource Allocation Plan, Consolidated Report of all Funding Sources and Uses, and the Total Budget for all funds.
3. Department Plans and Budgets: The City plans and budgets are organized by departments: General Government, Non-Departmental, Community Development, Public Services, Community Services, and Public Safety. For each department,

information provided includes its mission, functional areas, major plans and work programs, budgeted staffing allocations, and a historical trend graph of expenditures.

4. Capital Improvement Plan: This section includes summary pages listing the capital projects which are intended to be carried out in the next six years and their related funding sources. The individual capital projects are presented in a two-page side-by-side format which provides detailed information on each project.
5. Appendices: This section contains the following supporting documentation: Financial Policies, Major Plans (and their associated collective ranking by the City Council), Budgetary Basis and Accounting Principles, Budget Calendar, Appropriations Limit Calculation, Resolution Adopting the Budget, Personnel Allocation Schedule, Debt Information, Glossary, and Demographics.

Budget Highlights, Assumptions & Priorities

In the five years since the end of the “Great Recession”, a structural correction has effectively worked its way through much of the general economy. The landscape of the State and region has transformed substantially since that time, and, while government revenues at the local and regional level were particularly affected, the City has consistently maintained and continues to maintain a healthy financial condition. Before the Great Recession began, the City’s General Fund revenues hit a peak of \$20,260,741 in FY 2006/07 before falling to a low of \$17,318,731 in FY 2011/12, representing an unprecedented decline of \$2,942,010, or 14.5%. Utilizing revenue projections for this biennial budget cycle, it is anticipated that General Fund revenues will surpass pre-recessionary highs in nominal terms in FY 2015/16. However, even though, we are beginning to see the return of many of our revenues, on an inflationary adjusted basis, revenues are not expected to recover fully until the redevelopment of the Laguna Hills Mall is completed.

The City remains committed to its conservative financial policies, as they played a critical role in allowing the City to respond quickly to the post-Recession difficulties prevalent in the economy the past few years, and will help the City weather slower economic conditions that may arise in the future. These conservative financial policies have greatly influenced the development of this 2015-2017 Biennial Budget.

During the last biennial budget cycle, a concerted effort was made to limit the growth of budgeted ongoing expenditures. These cost-savings measures will continue during the 2015-2017 Biennial Budget.

As mentioned earlier, we remain cautiously optimistic that the City will see stronger signs of recovery in the local tax base going forward, especially as general economic activity in the City continues to increase and new businesses open.

This budget was developed with the following annualized average growth assumptions over the next eight years:

General Inflation	2.69%
Taxable Sales:	3.49%
Assessed Valuation:	3.19%
Sheriff's Contract:	2.32%

It should be noted that while it is anticipated that development will occur throughout the City, particularly at the Laguna Hills Mall, there has been no positive impact factored into the budget or in the 8-Year Resource Allocation Plan. Overall, the assumptions included within this biennial budget are generally conservative and assume a continued low inflationary environment.

In developing the budget, the City is faced with challenges in prioritizing the City's operating and capital goals, adequately forecasting revenues, and appropriately allocating each Department's budget to accomplish these goals. These challenges are magnified to the extent that we are striving to manage expenditures while maintaining a high level of service for our residents. Without a doubt, the City Council's financial policies have served us well over the years. A conservative minimum operating ratio of 1.10 provided a substantial cushion as the City headed into this past recession. The City has continued to maintain healthy reserves while maintaining an operating surplus. This continues to remain the case for the 2015-2017 Biennial Budget.

The following provides the major highlights of the 2015-2017 Biennial Budget as well as the major assumptions, measures, and priorities used in preparing this budget:

1. The table below shows the Operating Budget's forecasted revenues and expenditures that will enable the City to continue providing its basic City services as well as implement the 11 new Major Plans approved by the City Council.

2015-2017 Operating Budget	Budget FY 2015/2016	Budget FY 2016/2017
Operating Expenditures	\$ 18,584,086	\$ 18,914,391
General Fund Revenues	\$ 20,659,766	\$ 20,981,461

2. Operating revenues for FY 15/16 are anticipated to increase by 4.18% from the FY 14/15 year-end estimate. Revenues for the following year (FY 16/17) are projected to increase by 1.56%.

3. During this last 2013-2015 Biennial Budget cycle, the City Council approved substantial cost-savings measures including putting out to competitive bid both the street maintenance and the traffic signal maintenance contract, resulting in savings of \$150,000 in ongoing operating costs; personnel reorganizations within the City Clerk’s Office and the Community Services Department, resulting in approximately \$180,000 in savings; and restructuring of the Police Services contract to achieve greater contract equity and to eliminate one motorcycle position, resulting in \$628,000 in ongoing cost-savings.
4. The number of budgeted full-time and extended part-time City personnel will decrease from the last budget cycle due to the personnel reorganizations that took place within the City Clerk’s Office and the Community Services Department. The 2015-2017 Biennial Budget cycle includes 39.875 full-time equivalents directly employed by the City.
5. Thirteen (13) capital projects are scheduled for completion during the Biennial Budget period for a total estimated cost of \$7,646,874. Of this amount, \$1,597,000 is required from the General Fund and another \$62,874 is funded out of capital reserve funds. The remaining \$5,987,000 will come from various Special Revenue funds. The table below reflects the projected capital costs in each fiscal year, as well as total funding sources.

2015-2017 Capital Projects	Budget FY 2015/2016	Budget FY 2016/2017
Capital Expenditures	\$ 3,346,874	\$ 4,300,000
<i>Funding Sources:</i>		
Special Revenue	\$ 3,009,874	\$ 3,040,000
General Fund	\$ 337,000	\$ 1,260,000

Personnel Costs

Personnel costs, particularly pensions, medical, and retiree medical coverage, have been the focus of public attention and concern for the past few years. In governmental agencies, personnel costs can often comprise the largest expense in municipal budgets. In Laguna Hills, the City directly employs 28 full-time employees and 11.875 extended part-time employees. However, consistent with a contract city model, a large portion of the workforce is provided by other governmental agencies or private sector employers who contract with the City.

The table on the following page shows the projected personnel costs over the life of the City’s 8-year plan as a percentage of the total operating budget.

Fiscal Year	Operating Budget	Personnel Costs	% of Total Operating Budget
FY 14/15	\$17,796,327	\$ 4,785,741	26.89%
FY 15/16	\$18,584,086	\$ 4,918,341	26.47%
FY 16/17	\$18,914,390	\$ 5,101,854	26.97%
FY 17/18	\$19,335,910	\$ 5,220,440	27.00%
FY 18/19	\$19,733,561	\$ 5,383,791	27.28%
FY 19/20	\$20,226,101	\$ 5,561,590	27.50%
FY 20/21	\$20,950,073	\$ 5,737,254	27.39%
FY 21/22	\$21,627,254	\$ 5,915,608	27.35%
FY 22/23	\$22,358,977	\$ 6,059,307	27.10%

As is shown in the table above, personnel costs as a percentage of the budget are anticipated to remain between 26.47% to 27.50% through FY 22/23.

It should be stated that the City of Laguna Hills does not have any financial obligation to provide health insurance for its retirees. Contractual commitments for retiree health insurance and Other Post-Employment Benefits (OPEB) are rapidly becoming a significant budgetary problem for cities across California, but not for Laguna Hills.

Funding Sources

The proposed budget focuses on three major categories of funding sources for the City's financial activities, namely General Fund Revenues, Special Revenues and Other Funding Sources.

O P E R A T I N G
R E V E N U E S

The principal sources of the City's Operating revenues are property taxes, franchise fees, transient occupancy taxes, sales and use tax allocation, fees from licenses and permits, service charge fees, fines and forfeitures, vehicle in-lieu fees, and interest income. Each of these revenue sources is discussed in further detail on page II-22. The major sources of Operating Revenue, and their respective percentages of the total Operating Revenues, are exhibited in Figure 1.

BIENNIAL BUDGET
 FY 2015/16 - 2016/17

OPERATING REVENUES
 % of Total Operating Revenues

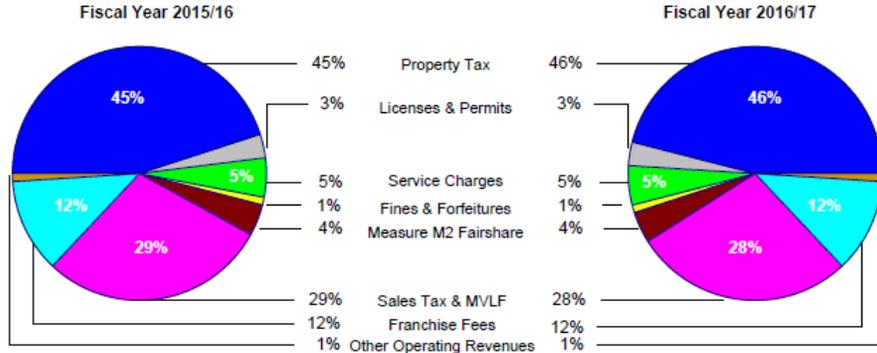


Figure 1

For the first year of the Biennial Budget (FY 15/16), Operating Revenues are anticipated to increase by 4.18% from the FY 14/15 year-end estimate to \$20,659,766. Operating Revenues are projected to increase by an additional 1.56% in FY 16/17.

The following table depicts the projected percentage change for the two primary revenue sources for the new budget cycle.

Operating Revenue Sources	Year-End Estimate 2014/2015	Budget FY 15/16	Budget FY 16/17
1) Sales Tax	\$ 5,677,000	\$ 6,307,000	\$ 6,201,744
% Change from prior year		11.1%	-1.7%
2) Property Tax	\$ 9,257,754	\$ 9,662,081	\$ 9,973,907
% Change from prior year		4.4%	3.2%

SPECIAL
REVENUES

Special Revenue for FY 15/16 is budgeted at approximately \$4.27 million, and approximately \$3 million in FY 16/17. The City's special revenues consist of annual allocations, as well as special grants and subventions tied in with specific capital projects. The annual allocation is comprised mainly of the State's subvention for gasoline tax, Measure M2 Local Fair Share, and AB 2766 for air quality management. The City also receives special grants, which are one-time allocations awarded on a competitive basis such as the Coastal Area Road Improvement and Traffic Signals (CARITS) and Measure "M" Competitive Funding.

The special revenue funds are discussed in the “Major Sources of Special Revenue Funds” on page II-30.

OTHER FUNDING SOURCES	Other Funding Sources include reimbursements for specified capital projects from the proceeds of the debt financing, interest on trust funds, as well as the distributions from the leasing operation of the Laguna Hills Civic Center office building. The anticipated revenue for the budget period is \$50,000 in the first year, and \$75,000 in the second year.
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Funding Uses

The City’s appropriation of its total financial resources is classified into three major categories: General Fund Operating Expenditures, Capital Improvement Plan and Other Funding Uses.

**GENERAL FUND
 OPERATING
 EXPENDITURES** General Fund Operating Expenditures are the costs directly associated with the general governmental functions of the City which are listed in the table below broken out by department.

In FY 15/16, General Fund operating expenditures are projected to be \$18,584,086, an increase of \$787,758, or 4.43%, from the FY 14/15 year-end budget. Total General Fund operating expenditures are projected to increase by 1.78% to \$18,814,391 in FY 16/17. The 1.78% increase is a result of a concerted effort to limit increases in expenditures across all City departments. Figure 2 below shows each Department’s spending level as a percentage of total operating expenditures for both Biennial Budget fiscal years.

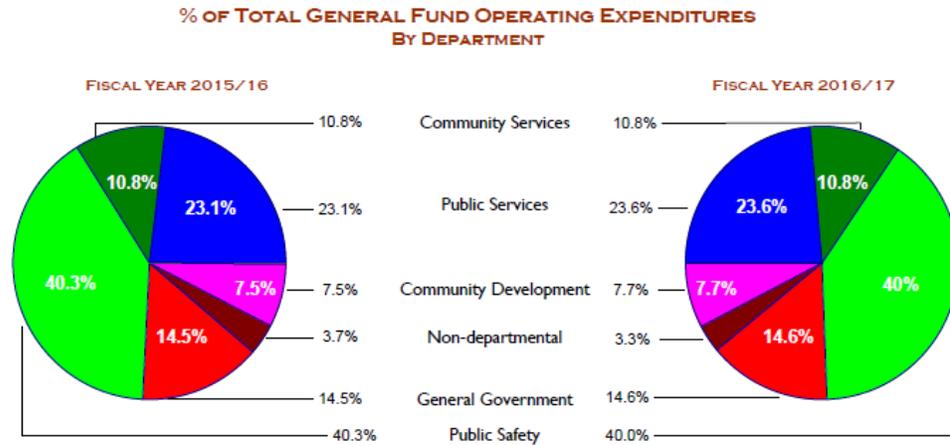


Figure 2

Figure 3 on the following page illustrates the City’s expenditure classifications as a percentage of total Operating Expenditures in both years of the Biennial Budget.

**GENERAL FUND EXPENDITURE CLASSIFICATIONS
 % OF TOTAL GENERAL FUND OPERATING EXPENDITURES**

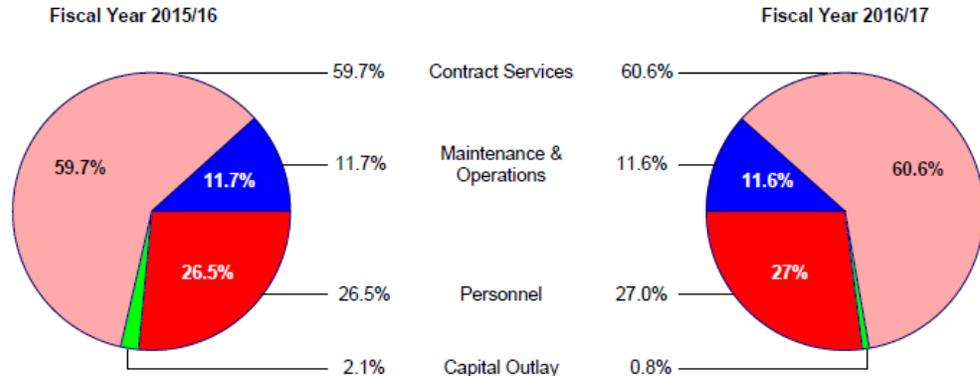


Figure 3

As a contract city, the Contract Services classification has historically represented the largest share of the total operating expenditures. That remains the case for this Biennial Budget.

CAPITAL
 IMPROVEMENT
 PROJECTS

The 2015-2017 Biennial Budget includes a 6-Year Capital Improvement Program which contains a total of 73 capital projects at a cost of almost \$103 million. The estimated total cost for 17 capital projects that fall within the next 6-Year Capital Improvement Program is \$15,967,832. The balance of projects fall into the “Future” category (see the Capital Improvement Program section of the budget).

For the 2015-2017 Biennial Budget, the City has allocated \$7,646,874 towards 13 capital projects. These projects will be funded over the course of the 2-year budget with Special Revenue funds in the amount of \$6,049,874, or 79% of the funding. The balance of \$1,597,000, or 21% of the funding, will be supported by the City’s General Fund.

The following list highlights the major capital expenditures among the 13 capital projects scheduled during the 2015-2017 Biennial Budget:

- Traffic Signal Improvements/Coordination \$ 2.3 million
- Arterial Highway Pavement Maintenance \$ 1.2 million
- Alicia Parkway Median Island Rehabilitation \$ 980,000
- Annual Street Maintenance \$ 730,000
- Water Quality Program \$ 695,000

- La Paz Sidewalk Widening \$ 565,000
- Paseo de Valencia Widening \$ 400,000

Figure 4 shows the capital project expenditures by CIP category for the Biennial Budget cycle. The City has allocated a total of \$3,346,874 in FY 15/16, and \$4,300,000 in FY 16/17 toward the City’s capital improvements.

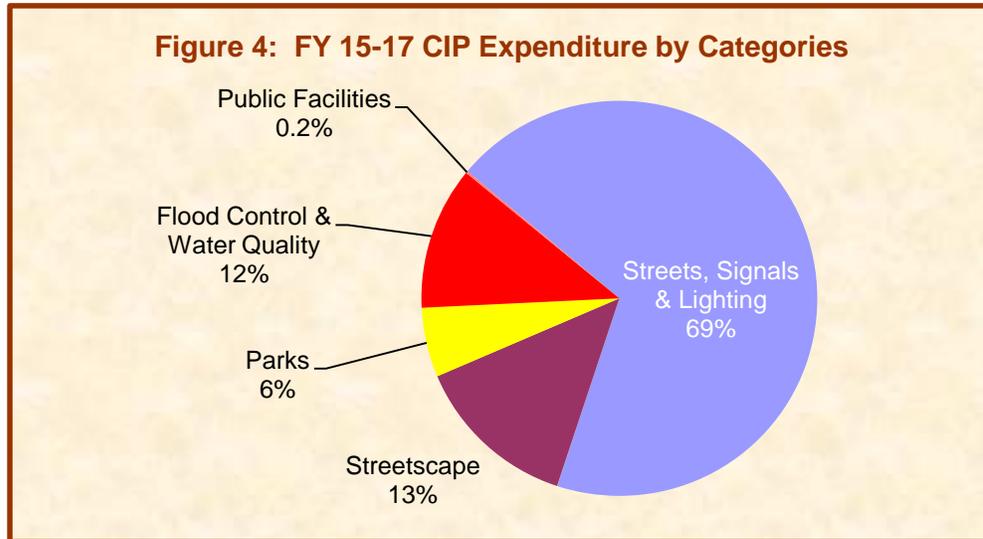
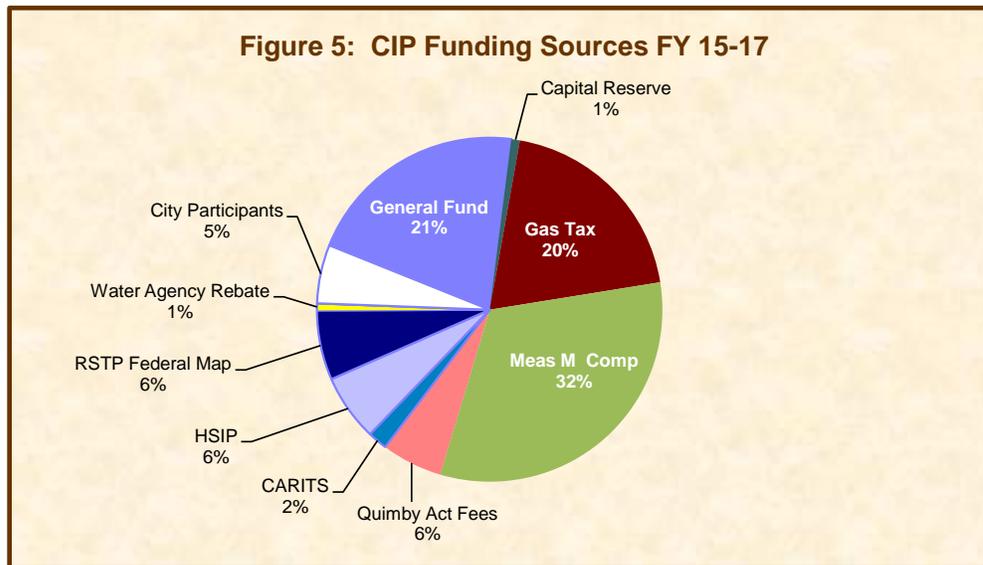


Figure 5 presents the various capital funding sources for the Biennial Budget cycle.



The “Capital Improvement Program” section of the budget provides a detailed listing and description of all the capital projects contained in the CIP.

OTHER FUNDING
USES

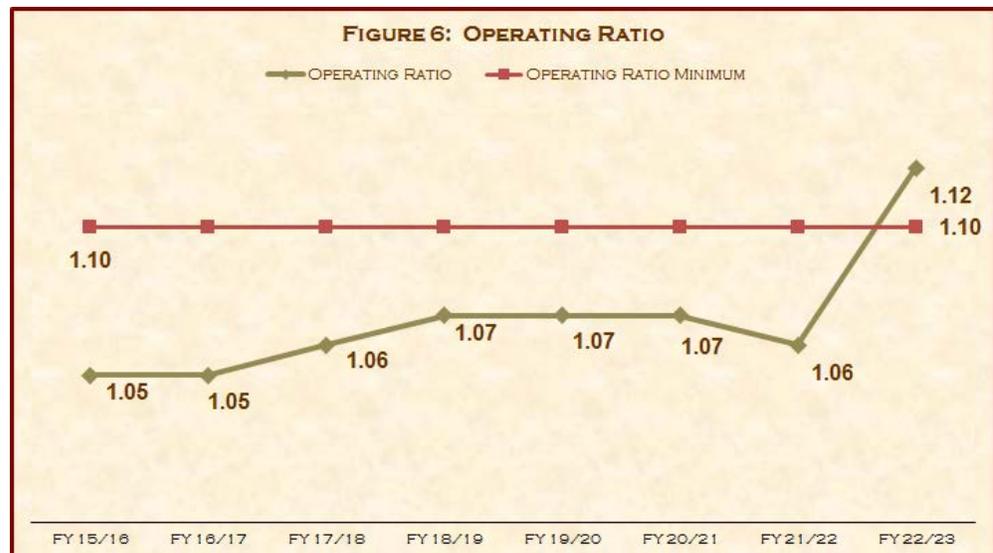
The 2015-2017 Biennial Budget also includes Other Funding Uses for budget activity accounted for separately from the CIP and Operating Budget. The total for Other Funding Uses in FY 15/16 is \$2,313,612 and \$2,110,015 in FY 16/17. Other Funding Uses includes the following activity:

- Debt Service payments in the amount of \$1,801,387 in FY 15/16 and \$1,799,387 in FY 16/17. These debt service payments are for the refinanced Certificates of Participation for the Community Center and Sports Complex. It should be noted that these payments are included in the operating ratio calculation.
- Recycling Fund for expenditures related to the implementation of recycling programs, public information, and the payment of recycling consultant services.
- CDBG Fund for expenses related the CDBG grant money used for the rehabilitation of affordable housing units.
- Senior Mobility Program (SMP) Funds for expenses related to assisting with transportation services for senior citizens. These funds are currently utilized to support a Dial-A-Taxi program for seniors.

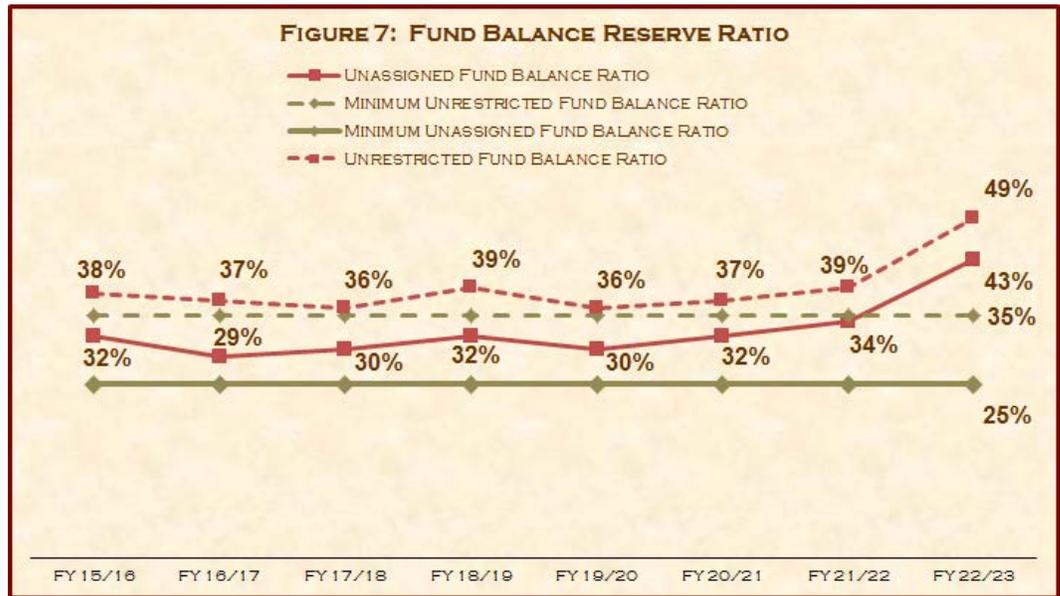
8-Year Resource Allocation Plan

The City's Financial Policies document is contained in Appendix 1 of this budget document. The emphasis contained within these policies is that the long-term implications of current financial decisions must be fully understood and taken into account in the Biennial Budget decision-making process. To assist the City Council in this effort, staff has created a customized eight-year financial model for Laguna Hills. This 8-Year Resource Allocation Plan is included in the Budget Summaries Section, on page II - 1. Please note that the 8-Year Resource Allocation Plan does not include some special revenues and may, therefore, not directly reconcile with total Funding Sources and Funding Uses presented earlier in this Budget Message.

The 8-Year Resource Allocation Plan is specifically designed to project the City's operating and reserve policy ratios over the course of the next eight years. While continually striving to maintain the operating ratio minimum of 1.10, the operating ratios for Years 1 & 2 are projected at 1.05 for both years. The operating ratio is anticipated to exceed the operating ratio minimum in the final year of the 8-Year Resource Allocation Plan. As included within the City's financial policies, a reserve policy minimum of 35% for the Unrestricted Fund Balance and 25% for the Unassigned Fund Balance has been incorporated within this budget. As mentioned previously, the City has taken a number of cost savings measures over the last three Biennial Budget cycles as a direct result of the structural correction that has taken place. Consequently, the Operating Ratio is anticipated to increase to 1.12 in FY 22/23, as shown in Figure 6 below.



The Unrestricted Fund Balance ratio is anticipated to remain above the newly-established policy minimum of 35% for all years of the 8-Year Resource Allocation Plan. The Unrestricted Fund Balance is projected to be 38% at the end of FY 15/16, and 37% at the end of FY 16/17. By the end of the following Biennial Budget cycle (FY 18/19), the Unrestricted Fund Balance ratio is anticipated to rise to 39% and increase to as high as 49% in Year 8 (FY 22/23) of the plan, which is well above the Unrestricted Fund Balance ratio minimum of 35%. The Unassigned Fund Balance ratio is anticipated to be at 32% and 29% for both Years 1 & 2, respectively, of the budget cycle. The Unassigned Fund Balance ratio will rise steadily from 29% in FY 16/17 to 43% in Year 8 (FY 22/22). Figure 7 plots the Unrestricted Fund Balance ratio as well as the Unassigned Fund Balance ratio over the span of the 8-Year Resource Allocation Plan.



It is projected that the City will have an Unrestricted General Fund Balance of approximately \$6.944 million and an Unassigned General Fund Balance of \$5.576 million at the end of this Biennial Budget cycle.

Conclusion

This budget is a product of the City Council's sound leadership, prudent fiscal stewardship, and consistent policy direction. Moreover, it represents the City's continued commitment to provide a high level of municipal services to its constituents without compromising the City's historically sound financial policies.

Accordingly so, we believe that this 2015-2017 Biennial Budget is a well-crafted, two-year financial plan that effectively manages costs while simultaneously positioning the City for future growth. The City Council's conservative fiscal policies have paid off and the commitment to manage costs will see the City through the next two years. Still, this 2015-2017 Budget provides for the necessary investment in our capital infrastructure, maintains our high level of services, and continues to focus the City's attention on economic development and future growth. We look forward to the next two years and to the implementation of this budget plan.

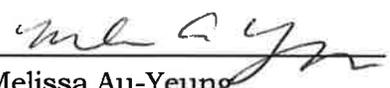
Respectfully submitted,



Bruce E. Channing
City Manager



Donald J. White
Assistant City Manager



Melissa Au-Yeung
Assistant to the City Manager

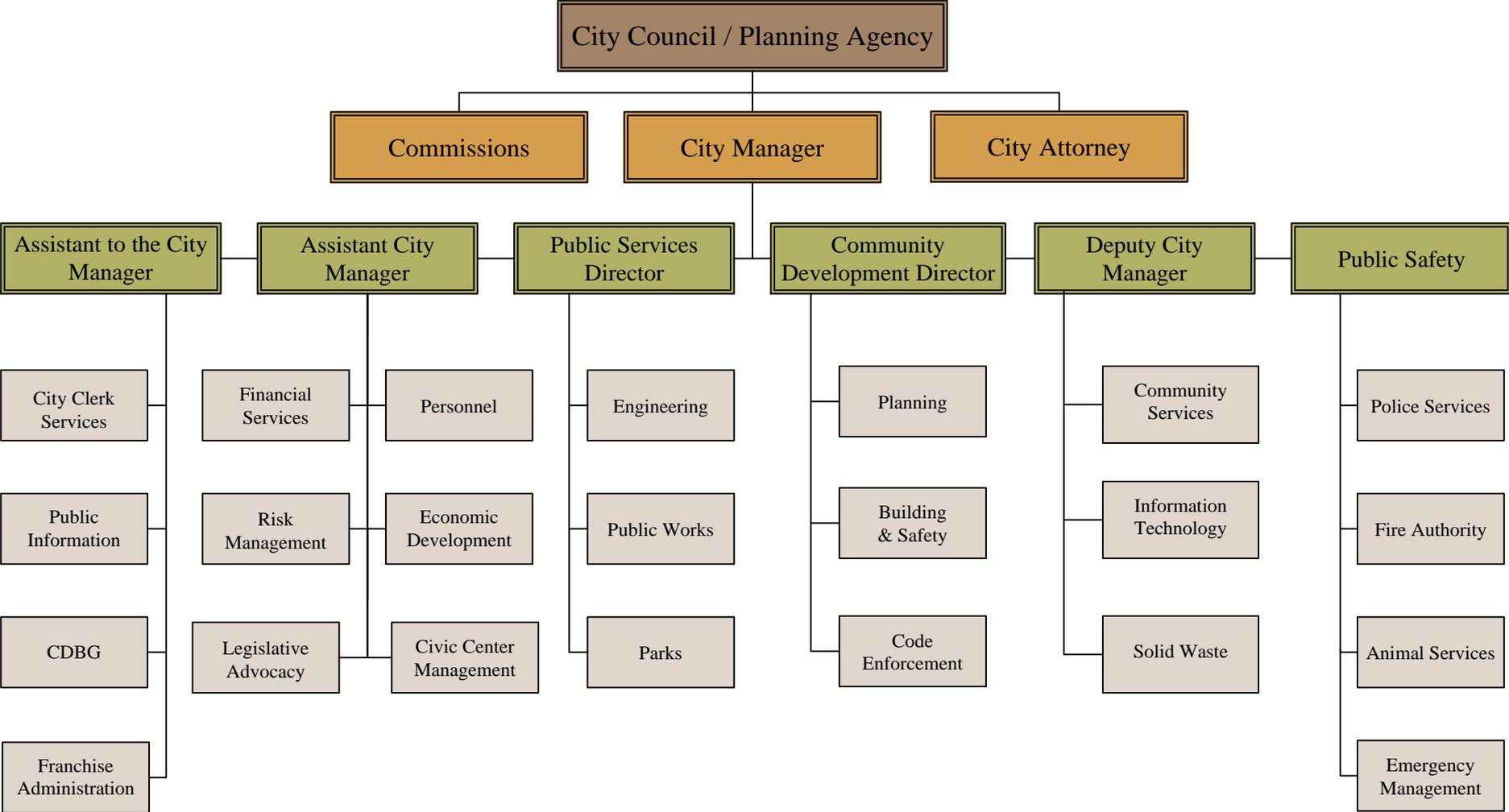


Janice Mateo Reyes
Finance Manager

CITY OF LAGUNA HILLS

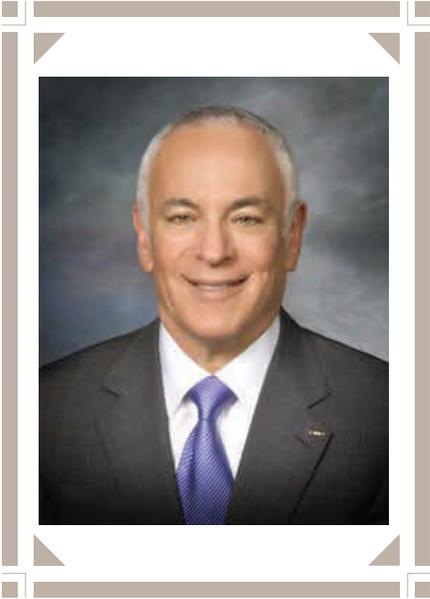
ORGANIZATIONAL CHART

June 30, 2015

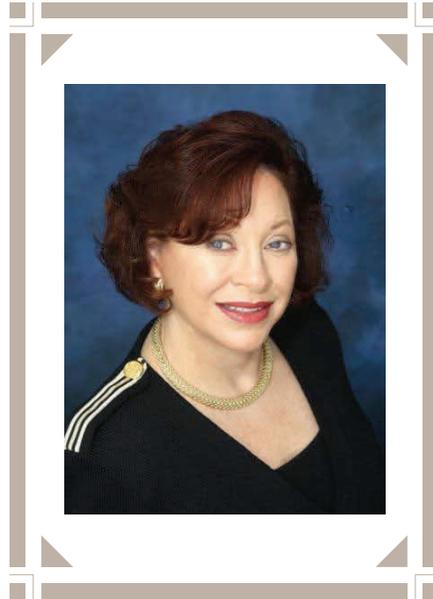


CITY OF LAGUNA HILLS

ELECTED OFFICIALS As of June 30, 2015



Dore Gilbert
Mayor



Barbara Kogerman
Mayor Pro Tem



Andrew Blount
Council Member



Melody Carruth
Council Member



Don Sedgwick
Council Member

CITY OF LAGUNA HILLS

MANAGEMENT STAFF As of June 30, 2015



Donald J. White
Assistant City Manager/Deputy Treasurer



Bruce E. Channing
City Manager/Treasurer

◆ Melissa Au-Yeung	Assistant to the City Manager
◆ Gregory E. Simonian	City Attorney
◆ David Chantarangsu	Community Development Director
◆ David T. Reynolds	Deputy City Manager
◆ Kenneth H. Rosenfield	Director of Public Works/City Engineer
◆ Lt. Roland Chacon	Police Chief (O.C. Sheriff Department)
◆ Bryan Brice	Division Chief (OC. Fire Department)

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BUDGET SUMMARIES



BUDGET SUMMARIES

TOTAL BUDGET

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17**

8-YEAR RESOURCE ALLOCATION PLAN (\$ 000)

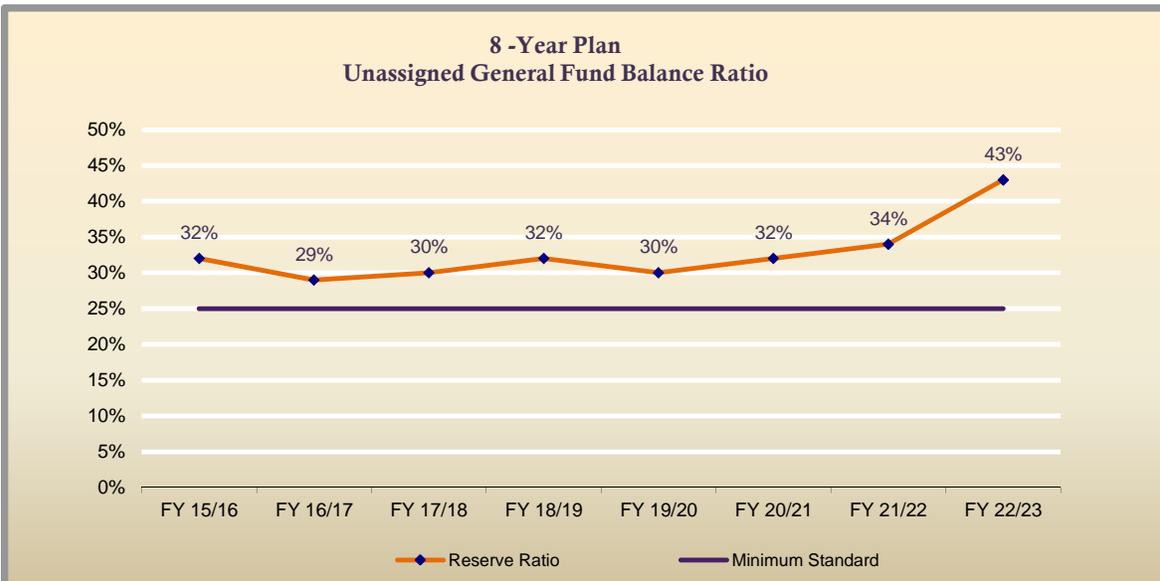
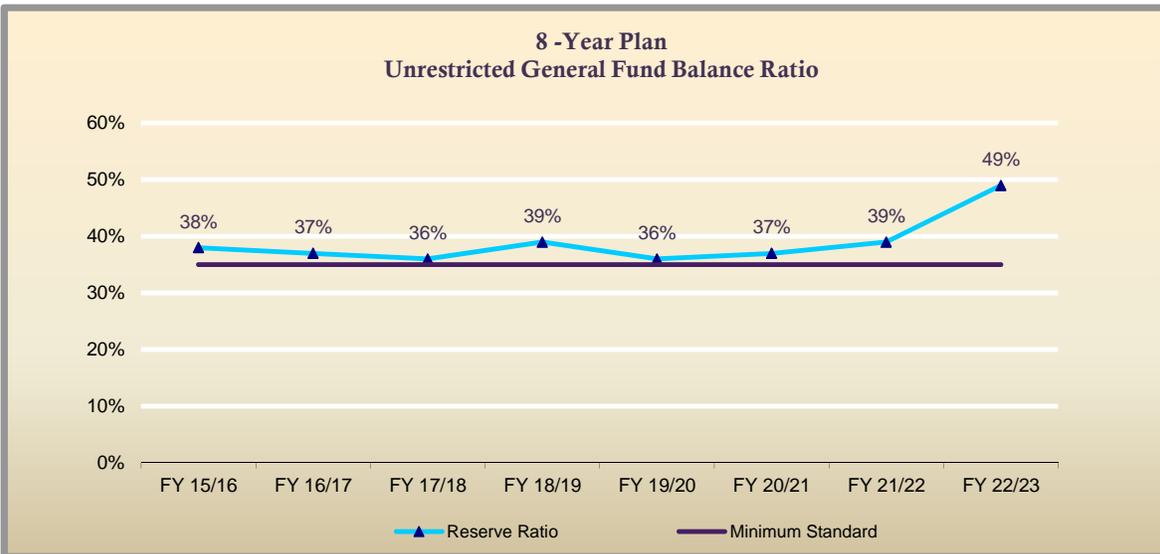
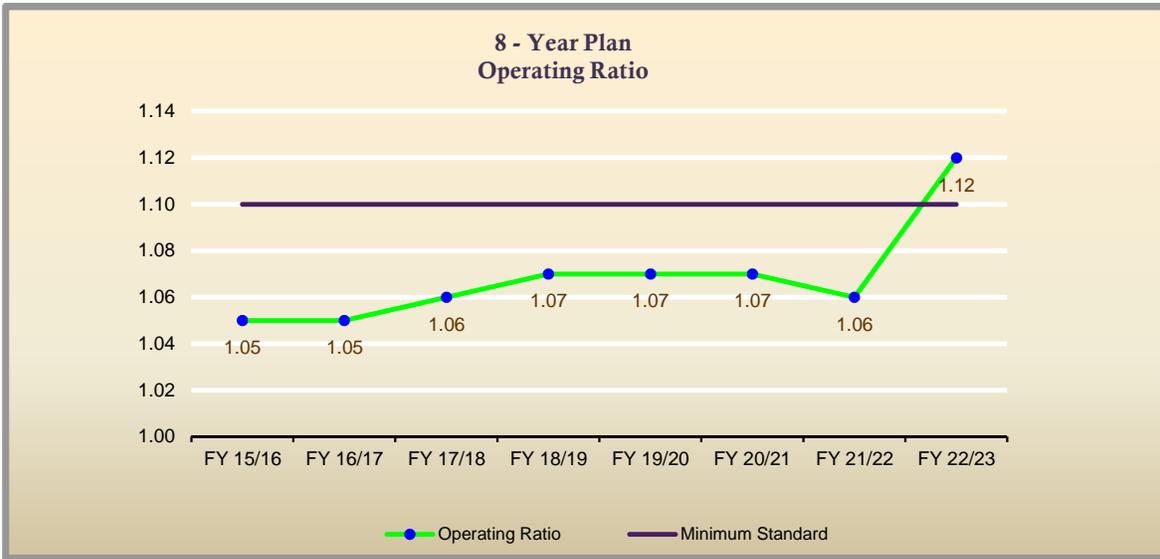
	Biennial Budget		FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
	FY 15/16	FY 16/17						
Beginning Balance	10,175	10,913	9,646	10,617	10,334	10,875	10,506	12,049
General Fund Revenues	20,660	20,981	21,550	22,082	22,731	23,375	23,984	24,609
Special Revenues	3,383	2,018	970	900	950	950	950	950
Other Funding Sources	687	722	754	786	814	829	829	829
Civic Center Operations - Transfers In	50	75	100	100	100	100	100	100
Total Funding Sources	24,780	23,796	23,374	23,868	24,595	25,254	25,863	26,488
Operating Expenditures	18,584	18,914	19,336	19,734	20,226	20,950	21,627	22,359
Capital Expenditures	3,347	4,300	1,202	2,576	1,717	2,285	300	2,400
Civic Center Operations - Transfers Out	60							
Elimination of Pension Unfunded Liability						500	500	1,100
Use of Reserve Funds	250	50	80	50	308	102	95	50
Debt Service	1,801	1,799	1,785	1,791	1,803	1,786	1,798	389
Total Funding Uses	24,042	25,063	22,403	24,151	24,054	25,623	24,320	26,298
Change in Fund Balance	738	(1,267)	971	(283)	541	(369)	1,543	190
Ending Balance	10,913	9,646	10,617	10,334	10,875	10,506	12,049	12,239
Less the following fund balances:								
Reservation for Debt Service	1,804	1,804	1,804	1,804	1,804	1,805	1,805	389
Non-Major Governmental Funds	1,965	898	1,798	898	1,848	898	1,848	898
Unrestricted General Fund Balance	7,144	6,944	7,015	7,632	7,223	7,803	8,396	10,952
Less the following designations:								
Total Capital Replacement Funds	968	1,168	1,091	1,049	1,056	957	910	1,132
Insurance Reserve Funds	200	200	200	200	200	200	200	200
Unassigned General Fund Balance	5,976	5,576	5,724	6,383	5,967	6,646	7,286	9,619

Ratio Analysis								
Operating Ratio (>1.1)	1.05	1.05	1.06	1.07	1.07	1.07	1.06	1.12
Debt Service Ratio (<12%)	8%	8%	8%	8%	8%	7%	7%	2%
Unrestricted General Fund Balance Ratio (>35%)	38%	37%	36%	39%	36%	37%	39%	49%
Unassigned General Fund Balance Ratio (25%)	32%	29%	30%	32%	30%	32%	34%	43%

Reserve Policy Analysis								
Minimum Unrestricted General Fund Reserve (>35%)	6,504	6,620	6,768	6,907	7,079	7,333	7,569	7,826
Unrestricted Amount - (Under)/Over	640	324	247	725	144	471	827	3,126
Minimum Unassigned Fund Balance Reserve (25%)	5,096	5,178	5,280	5,381	5,507	5,684	5,856	5,687
Unassigned Amount - (Under)/Over	880	398	444	1,002	460	962	1,430	3,932

Assumptions:								
General Inflation	2.00%	2.25%	2.50%	2.75%	3.00%	3.00%	3.00%	3.00%
Taxable Sales Growth Rate	11.10%	-1.67%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%
Assessed Value Growth Rate	4.45%	3.26%	3.34%	3.25%	3.24%	3.00%	2.50%	2.50%
Sheriff's Contract Increase	-2.93%	4.17%	2.41%	2.07%	2.35%	3.50%	3.50%	3.50%

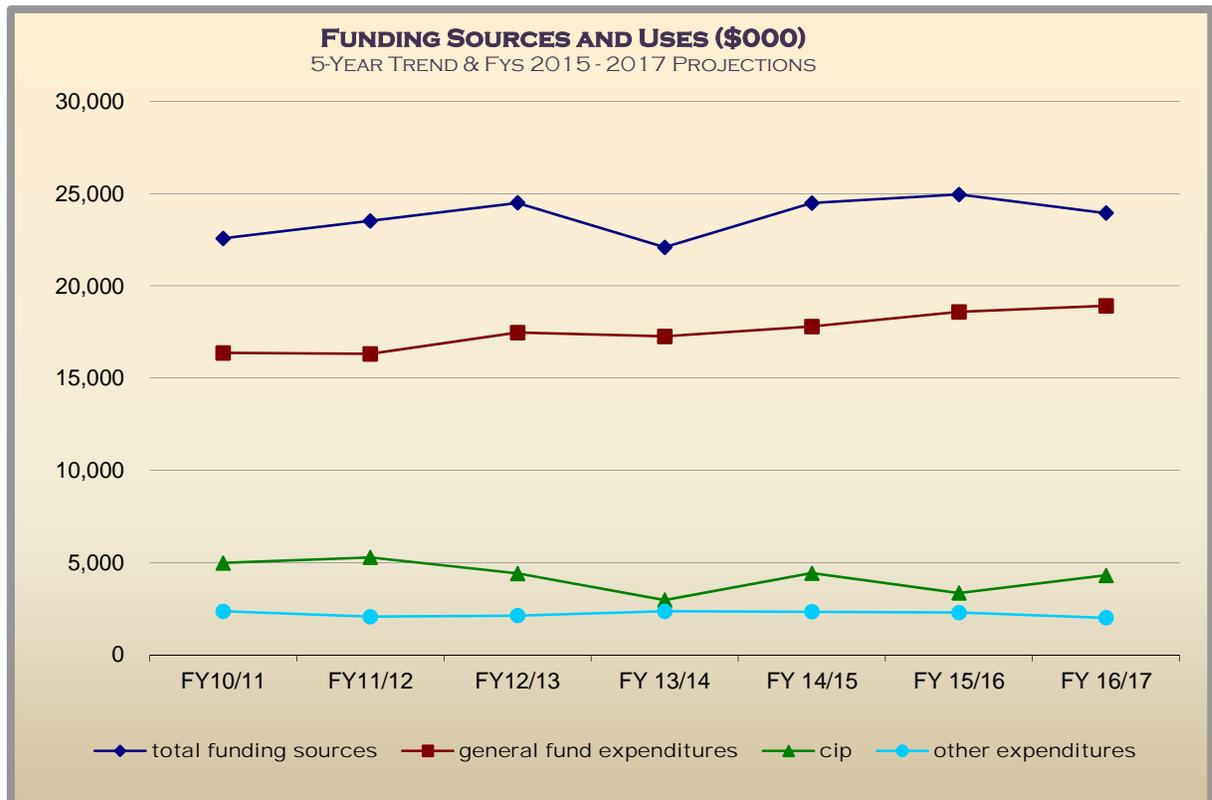
CITY OF LAGUNA HILLS BIENNIAL BUDGET 8-YEAR PLAN RATIO ANALYSIS



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17**

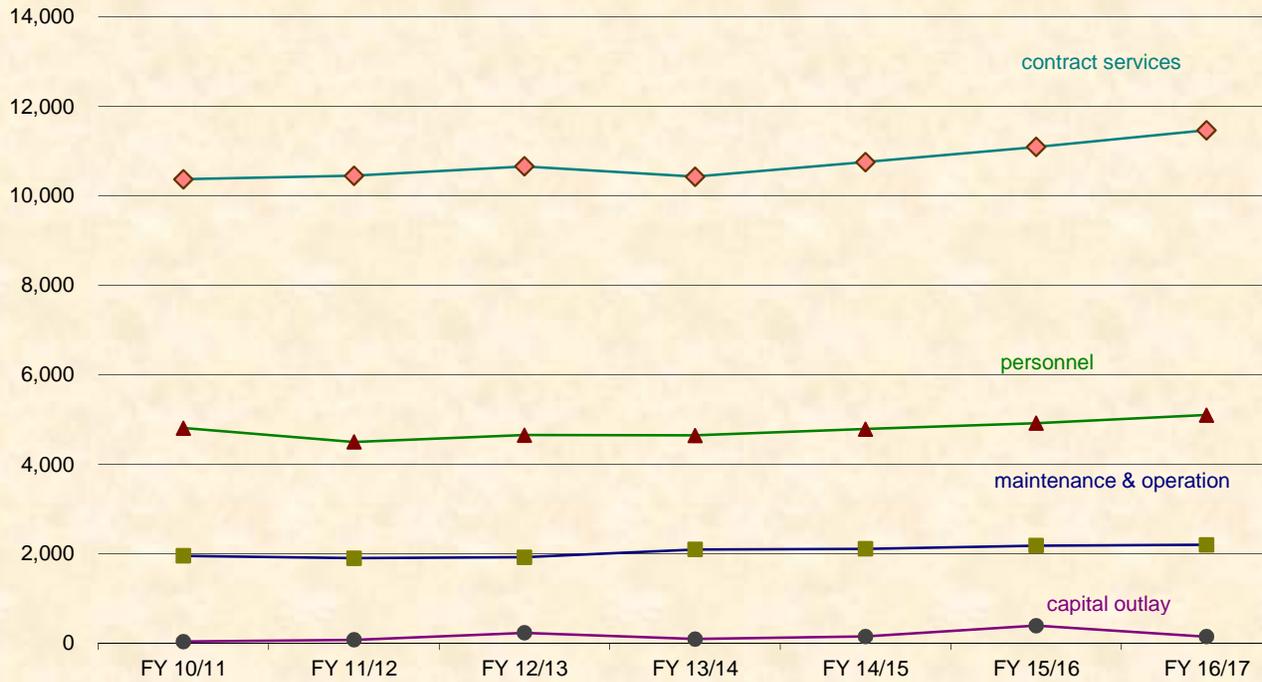
CONSOLIDATED REPORT OF FUNDING SOURCES AND USES

	PRIOR YEAR'S	FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE		
FUNDING SOURCES					
General Fund Revenues	\$ 18,698,041	\$ 19,727,142	\$ 19,830,417	\$ 20,659,766	\$ 20,981,461
Special Revenues	3,371,865	2,539,966	4,655,134	4,244,638	2,890,855
Other Funding Sources	21,608	275,000	-	50,000	75,000
Total Funding Sources	22,091,514	22,542,108	24,485,551	24,954,404	23,947,316
FUNDING USES					
General Fund Expenditures	17,262,780	17,883,214	17,796,328	18,584,086	18,914,391
Capital Improvement Program (CIP)	2,965,511	4,097,293	4,418,873	3,346,874	4,300,000
Special Revenue Fund Expenditures	232,318	271,067	271,067	173,419	150,300
Debt Service	1,806,542	1,801,387	1,801,387	1,801,387	1,799,387
Other Funding Uses	315,446	87,251	250,000	310,030	50,000
Total Funding Uses	22,582,597	24,140,212	24,537,655	24,215,796	25,214,078
NET CHANGE IN FUND BALANCE	(491,082)	(1,598,104)	(52,104)	738,608	(1,266,762)
FUND BALANCE					
Beginning Balance	10,718,643	10,227,561	10,227,561	10,175,456	10,914,064
Ending Balance	\$ 10,227,561	\$ 8,629,457	\$ 10,175,456	\$ 10,914,064	\$ 9,647,302

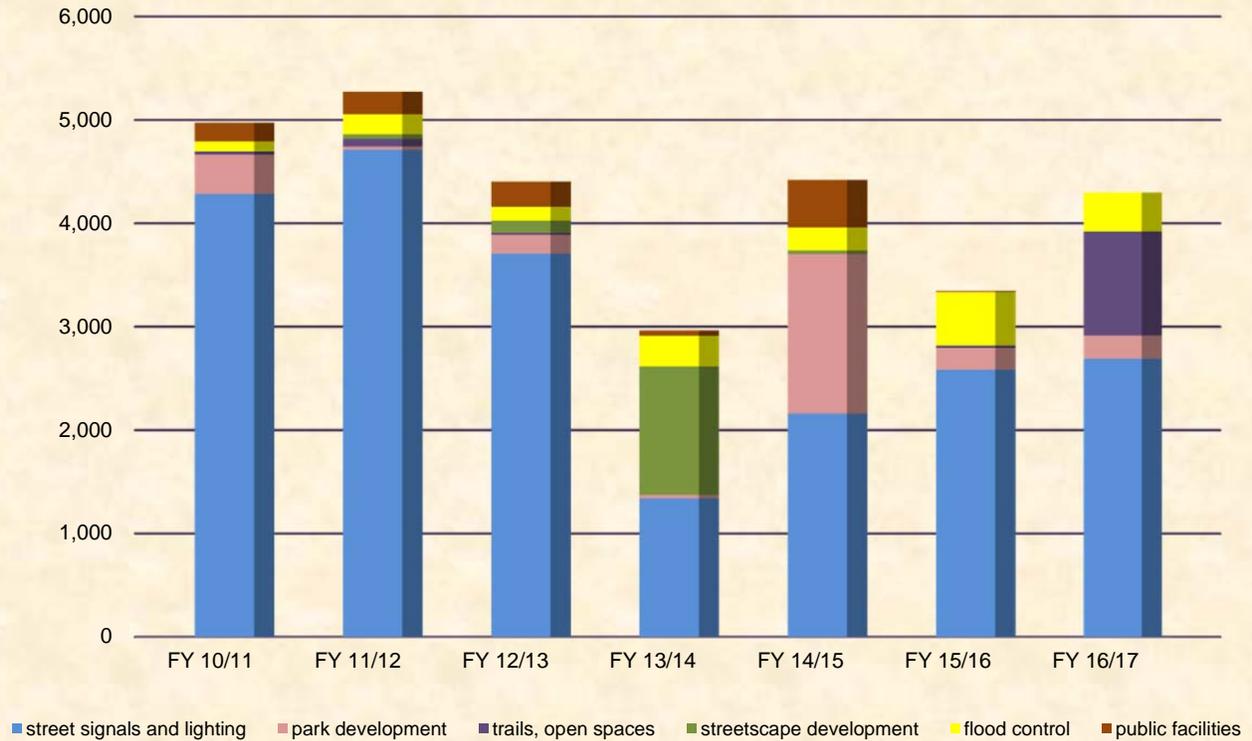


CITY OF LAGUNA HILLS

GENERAL FUND EXPENDITURES, BY CATEGORIES (\$000)
5-YEAR TREND & FYS 2015-2017 PROJECTIONS



CAPITAL IMPROVEMENT PROGRAM (\$000)
5-YEAR TREND & FYS 2015-2017 PROJECTIONS



CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
TOTAL BUDGET

	PRIOR YEAR'S		FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14		AMENDED BUDGET	YEAR-END ESTIMATE		
FUNDING SOURCES						
General Fund Revenues						
Property Taxes						
Secured, Unsecured, Public Utility, Supplementals, Homeowners' Exemption	\$ 6,023,337	\$ 6,182,122	\$ 6,279,409	\$ 6,553,658	\$ 6,765,165	
Interest & Penalties	18,932	28,966	29,422	30,707	31,698	
Miscellaneous Prior Years	76,821	99,370	100,934	105,342	108,742	
Property Transfer Taxes	234,653	225,000	228,540	238,522	246,220	
Property Taxes In-Lieu of VLF	2,472,528	2,578,866	2,619,449	2,733,852	2,822,082	
Total Property Taxes	8,826,271	9,114,324	9,257,754	9,662,081	9,973,907	
Franchise Taxes						
Utility Franchise Fees						
Cable TV	504,866	523,211	539,662	530,371	542,303	
San Diego Gas & Electric	186,880	192,000	198,037	194,627	199,006	
Southern California Edison	206,139	192,000	198,037	194,627	199,006	
Southern California Gas Co.	78,908	78,797	81,275	79,875	81,672	
<i>Sub-total Utility Franchise Fees</i>	<i>976,793</i>	<i>986,008</i>	<i>1,017,011</i>	<i>999,500</i>	<i>1,021,987</i>	
Waste Disposal/Recycling Fees						
Waste Haulers	280,936	292,899	285,339	341,000	348,673	
Recycling Revenues	1,292					
<i>Sub-total Waste/Recycling</i>	<i>282,228</i>	<i>292,899</i>	<i>285,339</i>	<i>341,000</i>	<i>348,673</i>	
Transient Occupancy Taxes	1,203,422	1,332,500	1,233,508	1,258,200	1,286,510	
Total Franchise Taxes	2,462,443	2,611,407	2,535,858	2,598,700	2,657,170	
Intergovernmental Revenues						
Sales & Use Tax	5,523,069	5,952,540	5,677,000	6,307,000	6,201,744	
Motor Vehicle in Lieu	14,344		13,856			
Other Intergovernmental Revenues	16,549		14,170			
Total Intergov'tl Revenues	5,553,962	5,952,540	5,705,026	6,307,000	6,201,744	
Licenses and Permits						
Building Related Licenses/Permits						
Building Permits	425,332	435,000	605,893	372,857	372,857	
Plan Check Fees	21,874	60,000	83,571	51,429	51,429	
Plan Check Fees - Fee Based	196,712	161,000	224,250	138,000	138,000	
Fire Fees	5,853	9,000	12,536	7,714	7,714	
Imaging Plans and Documents Fee	28,706	35,000	48,750	30,000	30,000	
<i>Sub-total Building Permits</i>	<i>678,477</i>	<i>700,000</i>	<i>975,000</i>	<i>600,000</i>	<i>600,000</i>	
Engineering Fees						
Transportation Permit	1,912	3,000	4,293	4,878	6,098	
Encroachment Permit	55,700	56,500	80,846	91,870	114,837	
Traffic Permit & License Fees	1,020	2,000	2,861	3,252	4,065	
<i>Sub-total Engineering Permits</i>	<i>58,632</i>	<i>61,500</i>	<i>88,000</i>	<i>100,000</i>	<i>125,000</i>	
Total Licenses and Permits	737,109	761,500	1,063,000	700,000	725,000	

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
TOTAL BUDGET

	PRIOR YEAR'S	FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE		
Charges for Current Services					
Recreation Fees					
Fees- Programs	343,354	299,018	357,300	365,235	379,032
Fees - Facility Reservation	228,377	214,225	255,980	261,665	271,549
Fees - Special Events	4,400	4,715	5,634	5,759	5,977
Fees-5K Registrations	148,358	125,050	149,424	152,742	158,512
Fees-5K Sponsorships	8,875	43,050	51,441	52,584	54,570
<i>Sub-total Recreation Fees</i>	<u>733,364</u>	<u>686,058</u>	<u>819,779</u>	<u>837,985</u>	<u>869,640</u>
Development Services					
Planning and Zoning Fees	30,814	85,500	30,000	100,000	100,000
Improvement Inspect	7,207	15,250	15,000	50,000	50,000
<i>Sub-total Development Fees</i>	<u>38,021</u>	<u>100,750</u>	<u>45,000</u>	<u>150,000</u>	<u>150,000</u>
Leases and Rental Fees					
Cell Tower Lease	80,818	77,563	68,500	72,000	72,000
Library Lease	48,000	48,000	45,500	42,000	42,000
<i>Sub-total Leases/Rentals</i>	<u>128,818</u>	<u>125,563</u>	<u>114,000</u>	<u>114,000</u>	<u>114,000</u>
Other Service Charges					
Sale of Publications/Maps	2,000	2,000	2,000	2,000	2,000
<i>Sub-total Other Service Charges</i>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Miscellaneous Operating Revenues	29,706	48,000	28,000	28,000	28,000
Total Charges for Services	<u>931,909</u>	<u>962,371</u>	<u>1,008,779</u>	<u>1,131,985</u>	<u>1,163,640</u>
Fines and Forfeitures					
Vehicle Code Fines	126,431	245,000	195,000	195,000	195,000
Parking Revenues	47,815	55,000	44,000	44,000	44,000
Court Fines	12,101	25,000	21,000	21,000	21,000
Total Fines and Fortfeitures	<u>186,347</u>	<u>325,000</u>	<u>260,000</u>	<u>260,000</u>	<u>260,000</u>
Total General Fund Revenues	\$ 18,698,041	\$ 19,727,142	\$ 19,830,417	\$ 20,659,766	\$ 20,981,461

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
TOTAL BUDGET

	PRIOR YEAR'S		FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14		AMENDED BUDGET	YEAR-END ESTIMATE		
Special Revenue Funds						
CIP Funding Sources						
Gas Tax	\$ 1,061,045	\$	1,011,858	\$ 966,243	\$ 736,729	\$ 753,305
Measure M2 Competitive	221,793		99,559	99,559	2,092,000	370,000
AB 2766	37,999		40,000			
RSTP Federal Map-21						500,000
HSIP					133,000	345,000
City of Lake Forest	106,000					
Federal STP	746,172					
Prop 1B (SLPP)	343,000					
Public Art Fee	10,294					
Quimby Act			450,000	2,136,288		
Water Conservation Rebates				439,250		50,000
MNWD - Streets Contribution				90,000		
Other CIP Related Grants & Contributions					422,000	
Total CIP Funding Sources	2,526,303		1,601,417	3,731,340	3,383,729	2,018,305
Measure M2 Local Fair Share	501,854		567,482	552,727	587,490	622,250
Community Development Block Grant	135,468		150,000	150,000	70,380	70,000
Law Enforcement	103,309		100,000	100,000	100,000	100,000
Recycling Funds	69,424		89,567	89,567	103,039	80,300
Senior Mobility Program	35,507		31,500	31,500	28,776	110,328
Total Special Revenue Funds	\$ 3,371,865	\$	2,539,966	\$ 4,655,134	\$ 4,273,414	\$ 3,001,183
Other Funding Sources						
Investment Income	\$ 21,608	\$	75,000	\$	\$	\$
Distribution from City Hall Leasing Operation			200,000		50,000	75,000
Total Other Funding Sources	\$ 21,608	\$	275,000	\$ -	\$ 50,000	\$ 75,000
TOTAL FUNDING SOURCES	\$ 22,091,514	\$	22,542,108	\$ 24,485,551	\$ 24,983,180	\$ 24,057,644

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
TOTAL BUDGET

FUNDING USES	PRIOR YEAR'S	FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE		
General Fund Expenditures					
General Government					
Personnel	\$ 1,909,454	\$ 1,925,216	\$ 1,898,105	\$ 1,842,959	\$ 1,907,040
Maintenance and Operation	215,802	239,895	210,085	230,513	242,378
Contract Services	503,642	491,770	540,272	621,040	604,890
Capital Outlay	31,788	4,600	-	-	-
Total General Government	2,660,687	2,661,481	2,648,462	2,694,512	2,754,308
Non-departmental					
Personnel	54,151	128,974	102,532	111,438	115,876
Maintenance and Operation	292,537	336,773	336,555	364,133	368,097
Contract Services	75,704	100,669	106,210	110,927	117,137
Capital Outlay	11,805	56,730	71,586	94,265	30,000
Total Non-departmental	434,197	623,146	616,883	680,763	631,110
Community Development					
Personnel	861,205	944,950	936,404	1,032,693	1,090,802
Maintenance and Operation	8,513	19,550	11,225	21,025	17,525
Contract Services	256,529	227,000	305,000	342,500	342,500
Total Community Development	1,126,247	1,191,500	1,252,629	1,396,218	1,450,827
Public Services					
Personnel	782,353	840,172	789,685	829,050	839,519
Maintenance and Operation	1,001,716	899,688	958,087	958,850	969,050
Contract Services	2,488,522	2,532,000	2,439,000	2,498,000	2,608,000
Capital Outlay	20,498	13,000	13,000	15,000	46,000
Total Public Services	4,293,089	4,284,860	4,199,772	4,300,900	4,462,569
Community Services					
Personnel	1,039,720	1,070,761	1,059,016	1,102,201	1,148,618
Maintenance and Operation	535,056	503,587	545,113	565,021	564,471
Contract Services	321,510	309,444	306,658	327,276	329,276
Capital Outlay	30,086	8,500	3,500	21,000	9,000
Total Community Services	1,926,372	1,892,292	1,914,287	2,015,498	2,051,365
Public Safety					
Maintenance and Operation	42,347	55,350	47,450	42,475	36,330
Contract Services	6,779,625	7,142,585	7,054,990	7,191,245	7,464,622
Capital Outlay	216	32,000	61,855	262,475	63,260
Total Public Safety	6,822,188	7,229,935	7,164,295	7,496,195	7,564,212
Total General Fund Expenditures	\$ 17,262,780	\$ 17,883,214	\$ 17,796,328	\$ 18,584,086	\$ 18,914,391

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
TOTAL BUDGET

	PRIOR YEAR'S		FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14		AMENDED BUDGET	YEAR-END ESTIMATE		
Capital Improvement Program (CIP)						
Streets, Signals & Lighting	\$ 1,339,855	\$	2,443,248	\$ 2,158,830	\$ 2,584,000	\$ 2,690,000
Streetscape					25,000	1,005,000
Flood Control and Water Quality	295,211		312,785	222,000	515,000	380,000
Parks	34,795		843,346	1,543,043	210,000	225,000
Public Facilities	54,086		497,914	460,000	12,874	
Trails and Open Spaces	1,241,564			35,000		
Total CIP	\$ 2,965,511	\$	4,097,293	\$ 4,418,873	\$ 3,346,874	\$ 4,300,000
Special Revenue Funds						
CDBG Fund	\$ 135,468	\$	150,000	\$ 150,000	\$ 70,380	\$ 70,000
Law Enforcement	3,661					
Recycling Funds	65,440		89,567	89,567	103,039	80,300
Senior Mobility	27,749		31,500	31,500	28,776	110,328
Total Special Revenue Fund	\$ 232,318	\$	271,067	\$ 271,067	\$ 202,195	\$ 260,628
Debt Service Fund						
Interest	\$ 601,542	\$	501,387	\$ 501,387	\$ 501,387	\$ 449,387
Principle	1,205,000		1,300,000	1,300,000	1,300,000	1,350,000
Total Debt Service Fund	\$ 1,806,542	\$	1,801,387	\$ 1,801,387	\$ 1,801,387	\$ 1,799,387
Use of Reserves	21,755		50,000	50,000	250,000	50,000
Distributions to Civic Center Leasing Operations	293,691		37,251	200,000	60,030	
TOTAL FUNDING USES	\$ 22,582,597	\$	24,140,212	\$ 24,537,655	\$ 24,244,572	\$ 25,324,406
NET CHANGE IN FUND BALANCE	(491,082)		(1,598,104)	(52,104)	738,608	(1,266,762)
FUND BALANCE						
Beginning Balance	10,718,643		10,227,561	10,227,561	10,175,456	10,914,064
Ending Balance	\$ 10,227,561	\$	8,629,457	\$ 10,175,456	\$ 10,914,064	\$ 9,647,302



BUDGET SUMMARIES

OPERATING BUDGET

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
OPERATING BUDGET

	PRIOR YEAR'S			FY 14/15	
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE	FY 15/16	FY 16/17
OPERATING REVENUES					
Property Taxes	\$ 8,826,271	\$ 9,114,324	\$ 9,257,754	\$ 9,662,081	\$ 9,973,907
Franchise Fees	2,462,443	2,611,407	2,535,858	2,598,700	2,657,171
Intergovernmental Revenues	5,553,962	5,952,540	5,705,026	6,307,000	6,201,744
Licenses and Permits	737,109	761,500	1,063,000	700,000	725,000
Charges for Current Services	931,909	962,371	1,008,779	1,131,985	1,163,639
Fines and Forfeitures	186,347	325,000	260,000	260,000	260,000
Measure M2 Fairshare	501,854	567,482	552,727	587,490	622,250
Other Operating Revenues	100,000	300,000	100,000	150,000	175,000
TOTAL OPERATING REVENUES	19,299,895	20,594,624	20,483,144	21,397,256	21,778,711
OPERATING EXPENDITURES					
General Government	2,660,687	2,661,481	2,648,462	2,694,512	2,754,308
Non-departmental	434,197	623,146	616,883	680,763	631,110
Community Development	1,126,247	1,191,500	1,252,629	1,396,218	1,450,827
Public Services	4,293,089	4,284,860	4,199,772	4,300,900	4,462,569
Community Services	1,926,372	1,892,292	1,914,287	2,015,498	2,051,365
Public Safety	6,822,188	7,229,935	7,164,295	7,496,195	7,564,212
Debt Service	1,806,542	1,801,387	1,801,387	1,801,387	1,799,387
TOTAL OPERATING EXPENDITURES	19,069,322	19,684,601	19,597,715	20,385,473	20,713,778
REVENUES OVER EXPENDITURES	\$ 230,573	\$ 910,023	\$ 885,429	\$ 1,011,783	\$ 1,064,933

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
OPERATING REVENUES

	PRIOR YEAR'S		FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14		AMENDED BUDGET	YEAR-END ESTIMATE		
GENERAL FUND REVENUES						
Property Taxes	\$ 8,826,271	\$	9,114,324	\$ 9,257,754	\$ 9,662,081	\$ 9,973,907
Franchise Fees						
Utility Franchise Fees	976,792		986,008	1,017,011	999,500	1,021,988
Waste Disposal, Landfill, & Recycling Fees	282,229		292,899	285,339	341,000	348,673
Transient Occupancy Taxes	1,203,422		1,332,500	1,233,508	1,258,200	1,286,510
Total Franchise Taxes	<u>2,462,443</u>		<u>2,611,407</u>	<u>2,535,858</u>	<u>2,598,700</u>	<u>2,657,171</u>
Intergovernmental Revenues						
Intergovernmental - Sales Tax	5,523,069		5,952,540	5,677,000	6,307,000	6,201,744
Intergovernmental - MV in Lieu	14,344		-	13,856	-	-
State Mandated Reimbursements	16,549		-	14,170	-	-
Total Intergovernmental Revenues	<u>5,553,962</u>		<u>5,952,540</u>	<u>5,705,026</u>	<u>6,307,000</u>	<u>6,201,744</u>
Licenses and Permits						
Building Related Licenses/Permits	678,477		700,000	975,000	600,000	600,000
Engineering Permits	58,632		61,500	88,000	100,000	125,000
Total Licenses and Permits	<u>737,109</u>		<u>761,500</u>	<u>1,063,000</u>	<u>700,000</u>	<u>725,000</u>
Charges for Current Services						
Recreation Fees	733,364		686,058	819,779	837,985	869,639
Development Services Fees	38,021		100,750	45,000	150,000	150,000
Rental/Lease Fees	128,818		125,563	114,000	114,000	114,000
Miscellaneous & Other Service Charges	31,706		50,000	30,000	30,000	30,000
Total Service Charges	<u>931,909</u>		<u>962,371</u>	<u>1,008,779</u>	<u>1,131,985</u>	<u>1,163,639</u>
Fines and Forfeitures	186,347		325,000	260,000	260,000	260,000
SUBTOTAL - GENERAL FUND REVENUES	\$ 18,698,041	\$	19,727,142	\$ 19,830,417	\$ 20,659,766	\$ 20,981,461
Measure M Local Fairshare	501,854		567,482	552,727	587,490	622,250
Other Operating Revenues	100,000		300,000	100,000	150,000	175,000
TOTAL OPERATING REVENUES	\$ 19,299,895	\$	20,594,624	\$ 20,483,144	\$ 21,397,256	\$ 21,778,711

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
OPERATING EXPENDITURES

	PRIOR YEAR'S		FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE			
GENERAL FUND EXPENDITURES						
General Government						
Personnel	\$ 1,909,454	\$ 1,925,216	\$ 1,898,105	\$ 1,842,959	\$ 1,907,040	
Maintenance and Operation	215,802	239,895	210,085	230,513	242,378	
Contract Services	503,642	491,770	540,272	621,040	604,890	
Capital Outlay	31,788	4,600	-	-	-	
Total General Government	2,660,687	2,661,481	2,648,462	2,694,512	2,754,308	
Non-departmental						
Personnel	54,151	128,974	102,532	111,438	115,876	
Maintenance and Operation	292,537	336,773	336,555	364,133	368,097	
Contract Services	75,704	100,669	106,210	110,927	117,137	
Capital Outlay	11,805	56,730	71,586	94,265	30,000	
Total Non-departmental	434,197	623,146	616,883	680,763	631,110	
Community Development						
Personnel	861,205	944,950	936,404	1,032,693	1,090,802	
Maintenance and Operation	8,513	19,550	11,225	21,025	17,525	
Contract Services	256,529	227,000	305,000	342,500	342,500	
Total Community Development	1,126,247	1,191,500	1,252,629	1,396,218	1,450,827	
Public Services						
Personnel	782,353	840,172	789,685	829,050	839,519	
Maintenance and Operation	1,001,716	899,688	958,087	958,850	969,050	
Contract Services	2,488,522	2,532,000	2,439,000	2,498,000	2,608,000	
Capital Outlay	20,498	13,000	13,000	15,000	46,000	
Total Public Services	4,293,089	4,284,860	4,199,772	4,300,900	4,462,569	
Community Services						
Personnel	1,039,720	1,070,761	1,059,016	1,102,201	1,148,618	
Maintenance and Operation	535,056	503,587	545,113	565,021	564,471	
Contract Services	321,510	309,444	306,658	327,276	329,276	
Capital Outlay	30,086	8,500	3,500	21,000	9,000	
Total Community Services	1,926,372	1,892,292	1,914,287	2,015,498	2,051,365	
Public Safety						
Maintenance and Operation	42,347	55,350	47,450	42,475	36,330	
Contract Services	6,779,625	7,142,585	7,054,990	7,191,245	7,464,622	
Capital Outlay	216	32,000	61,855	262,475	63,260	
Total Public Safety	6,822,188	7,229,935	7,164,295	7,496,195	7,564,212	
Total General Fund Expenditures	\$ 17,262,780	\$ 17,883,214	\$ 17,796,328	\$ 18,584,086	\$ 18,914,391	
Debt Service	1,806,542	1,801,387	1,801,387	1,801,387	1,799,387	
TOTAL OPERATING EXPENDITURES	\$ 19,069,322	\$ 19,684,601	\$ 19,597,715	\$ 20,385,473	\$ 20,713,778	

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BUDGET SUMMARIES

GENERAL FUND BUDGET

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CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
GENERAL FUND BUDGET

	PRIOR YEAR'S		FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14		AMENDED BUDGET	YEAR-END ESTIMATE		
GENERAL FUND REVENUES						
Property Taxes	\$ 8,826,271	\$	9,114,324	\$ 9,257,754	\$ 9,662,081	\$ 9,973,907
Franchise Fees	2,462,443		2,611,407	2,535,858	2,598,700	2,657,171
Intergovernmental Revenues	5,553,962		5,952,540	5,705,026	6,307,000	6,201,744
Licenses and Permits	737,109		761,500	1,063,000	700,000	725,000
Charges for Current Services	931,909		962,371	1,008,779	1,131,985	1,163,639
Fines and Forfeitures	186,347		325,000	260,000	260,000	260,000
TOTAL GENERAL FUND REVENUES	18,698,041		19,727,142	19,830,417	20,659,766	20,981,461
GENERAL FUND EXPENDITURES						
General Government	2,660,687		2,661,481	2,648,462	2,694,512	2,754,308
Non-departmental	434,197		623,146	616,883	680,763	631,110
Community Development	1,126,247		1,191,500	1,252,629	1,396,218	1,450,827
Public Services	4,293,089		4,284,860	4,199,772	4,300,900	4,462,569
Community Services	1,926,372		1,892,292	1,914,287	2,015,498	2,051,365
Public Safety	6,822,188		7,229,935	7,164,295	7,496,195	7,564,212
TOTAL GENERAL FUND EXPENDITURES	17,262,780		17,883,214	17,796,328	18,584,086	18,914,391
REVENUES OVER EXPENDITURES	\$ 1,435,261	\$	1,843,928	\$ 2,034,089	\$ 2,075,680	\$ 2,067,070

CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17
GENERAL FUND REVENUES

	PRIOR YEAR'S	FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE		
Property Taxes	\$ 8,826,271	\$ 9,114,324	\$ 9,257,754	\$ 9,662,081	\$ 9,973,907
Franchise Fees					
Utility Franchise Fees	976,792	986,008	1,017,011	999,500	1,021,988
Waste Disposal/Recycling Fees	282,229	292,899	285,339	291,000	297,548
Landfill				50,000	51,125
Transient Occupancy Taxes	1,203,422	1,332,500	1,233,508	1,258,200	1,286,510
Total Franchise Taxes	2,462,443	2,611,407	2,535,858	2,598,700	2,657,171
Intergovernmental Revenues					
Intergovernmental -Sales Tax	5,523,069	5,952,540	5,677,000	6,307,000	6,201,744
Intergovernmental -MV in Lieu	14,344		13,856		
State Mandated Reimbursement	16,549		14,170		
Total Intergovernmental Revenues	5,553,962	5,952,540	5,705,026	6,307,000	6,201,744
Licenses and Permits					
Building Related Licenses/Permits	678,477	700,000	975,000	600,000	600,000
Engineering Permits	58,632	61,500	88,000	100,000	125,000
Total Licenses and Permits	737,109	761,500	1,063,000	700,000	725,000
Charges for Current Services					
Recreation Fees	733,364	686,058	819,779	837,985	869,639
Development Services Fees	38,021	100,750	45,000	150,000	150,000
Rental Fees/Leases	128,818	125,563	114,000	114,000	114,000
Miscellaneous & Other Service Charges	31,706	50,000	30,000	30,000	30,000
Total Service Charges	931,909	962,371	1,008,779	1,131,985	1,163,639
Fines and Forfeitures	186,347	325,000	260,000	260,000	260,000
TOTAL GENERAL FUND REVENUES	\$ 18,698,041	\$ 19,727,142	\$ 19,830,417	\$ 20,659,766	\$ 20,981,461

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FY 2015/16 - 2016/17**

GENERAL FUND EXPENDITURES

	PRIOR YEAR'S		FY 14/15		FY 15/16	FY 16/17
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE			
General Government						
Personnel	\$ 1,909,454	\$ 1,925,216	\$ 1,898,105	\$ 1,842,959	\$ 1,907,040	
Maintenance and Operation	215,802	239,895	210,085	230,513	242,378	
Contract Services	503,642	491,770	540,272	621,040	604,890	
Capital Outlay	31,788	4,600	-	-	-	
Total General Government	2,660,687	2,661,481	2,648,462	2,694,512	2,754,308	
Non-departmental						
Personnel	54,151	128,974	102,532	111,438	115,876	
Maintenance and Operation	292,537	336,773	336,555	364,133	368,097	
Contract Services	75,704	100,669	106,210	110,927	117,137	
Capital Outlay	11,805	56,730	71,586	94,265	30,000	
Total Non-departmental	434,197	623,146	616,883	680,763	631,110	
Community Development						
Personnel	861,205	944,950	936,404	1,032,693	1,090,802	
Maintenance and Operation	8,513	19,550	11,225	21,025	17,525	
Contract Services	256,529	227,000	305,000	342,500	342,500	
Capital Outlay	-	-	-	-	-	
Total Community Development	1,126,247	1,191,500	1,252,629	1,396,218	1,450,827	
Public Services						
Personnel	782,353	840,172	789,685	829,050	839,519	
Maintenance and Operation	1,001,716	899,688	958,087	958,850	969,050	
Contract Services	2,488,522	2,532,000	2,439,000	2,498,000	2,608,000	
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Total Public Services	4,293,089	4,284,860	4,199,772	4,300,900	4,462,569	
Community Services						
Community						
Personnel	1,039,720	1,070,761	1,059,016	1,102,201	1,148,618	
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Public Safety						
Maintenance and Operation	42,347	55,350	47,450	42,475	36,330	
Contract Services	6,779,625	7,142,585	7,054,990	7,191,245	7,464,622	
Capital Outlay	216	32,000	61,855	262,475	63,260	
Total Public Safety	6,822,188	7,229,935	7,164,295	7,496,195	7,564,212	
TOTAL GENERAL FUND EXPENDITURES	\$ 17,262,780	\$ 17,883,214	\$ 17,796,328	\$ 18,584,086	\$ 18,914,391	

CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

PROPERTY TAXES

The City receives Property Tax revenues in the form of Secured, Unsecured, Supplemental, Homeowners' Exemption, Interest and Penalties, Real Property Transfer Taxes, and Property Taxes in Lieu of VLF. In accordance with State law, property is assessed at actual full cash value and the maximum tax is 1% of the assessed valuation. Increases in assessed valuation are limited to 2% per year unless there is a change in property ownership or improvements to the property.

The assessed values of properties in the City, since FY 10/11 are listed in Table 1 below.

Table 1 – Assessed Values (\$ 000 Billion)

FISCAL YEAR	SECURED	UNSECURED	TOTAL	% CHANGE
2010/11	5.3	0.161	5.46	-2.3%
2011/12	5.31	0.155	5.47	0.1%
2012/13	5.37	0.141	5.51	0.8%
2013/14	5.51	0.134	5.64	2.4%
2014/15 *	5.81	0.154	5.96	5.6%
2015/16 *	6.07	0.161	6.23	4.5%
2016/17 *	6.26	0.166	6.43	3.3%

* estimated data

For the 2015-2017 Biennial Budget, the City utilized information available from the County Assessor's Office as well from the City's consultants to prepare projections of property tax revenues for the next two years. As briefly referenced earlier, under Proposition 13, the County Assessor may increase the assessed value of locally assessed real property by either 2% or the CPI, whichever is less. While in previous years there had been downward pressure due to a lagging economy, lower property values, and a weak construction sector, we expect this will not continue to be the case as the real estate market continues its recovery. Consequently, it is anticipated that secured/unsecured property tax valuation will increase by 4.5% for FY 15/16 over the prior year. For FY 16/17, a 3.3% increase in assessed valuation is projected over the previous year's estimates. Notable factors in the anticipated increases are the appreciation of existing structures, growth due to existing home sales, and growth due to structural improvement and construction.

Table 2 – Property Tax Revenues (\$ 000 Billion)

FISCAL YEAR	SECURED & UNSECURED**	PROPERTY TAX IN-LIEU OF VLF	TOTAL	% CHANGE
2010/11	5.926	2.357	8.283	-2.4%
2011/12	5.874	2.349	8.223	-0.7%
2012/13	6.327	2.395	8.722	6.1%
2013/14	6.354	2.472	8.826	1.2%
2014/15 *	6.638	2.619	9.257	4.9%
2015/16 *	6.929	2.733	9.662	4.4%
2016/17 *	7.151	2.822	9.973	3.2%

**Includes Real Property Transfer Tax

As shown in Table 2 above, it is projected that property tax revenues will yield approximately \$6.92 million in FY 15/16 and \$7.15 million in FY 16/17 in property tax receipts.

In addition, the City receives property taxes in lieu of Vehicle License Fee (VLF) revenues.

Total property tax revenue receipts are projected to yield approximately \$9.6 million in FY 15/16, representing a 4.4% increase over the previous fiscal year. In FY 16/17, it is anticipated assessed values will continue to increase, resulting in an additional 3.2% increase in revenues over the prior fiscal year.

Figure 1 – Property Tax Revenues (\$ 000) (5-Year Trend and FYs 2015-2017 Projections)



FRANCHISE FEES

Franchise Fees are imposed by the City on gas, electric, and cable television for the privilege of using public rights-of-ways. Each of these utility companies is assessed between 1 and 5

CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

percent of gross receipts.

In addition, a fee is imposed on the City's solid waste and recycling service provider for contract administration costs and costs associated with the repair of City streets. The City's solid waste fee is \$250,000 and is adjusted for inflation each fiscal year based on the annual percentage change in the Producer Price Index (PPI). This adjustment is applied to the prior year actual fee amount using March PPI data. The City received \$280,936 in solid waste fee revenue in FY 2014/15. We are forecasting that the PPI percentage change for the following fiscal year will be 2.5% over the current year, which will adjust the fee total to \$287,959 for FY 15/16.

Also, included in this category, is the 10% Transient Occupancy Tax (TOT) levied on operating hotels located within the City limits, of which currently there are four. Table 3 below lists the historical trend of TOT revenues.

Table 3 - TOT REVENUES

FISCAL YEAR	TOT Received (\$)	% CHANGE (From Prior Year)
2010/11	869,532	15.6%
2011/12	1,004,482	15.5%
2012/13	1,108,290	10.3%
2013/14	1,203,422	8.6%
2014/15 *	1,233,508	2.5%
2015/16 *	1,258,200	2.0%
2016/17 *	1,286,510	2.3%

* estimated data

In FY 13/14, the TOT contributed \$1,203,422 to the City's General Fund, coming from 481 hotel rooms citywide. For FY 14/15, it is anticipated that the actual year-end TOT receipts will total \$1,233,508, representing an increase of 2.5%.

For this two year budget cycle, it is anticipated that TOT receipts will increase approximately 2.0% for the first year of the Biennial Budget and come in at \$1,258,200. For FY 16/17, TOT receipts are anticipated to total \$1,286,510. Furthermore, Franchise Utility Fees revenue is expected to rise to \$999,500 in FY 15/16 and to \$1,021,987 in FY 16/17.

Figure 2 provides a historical trend of revenues for franchise fees and TOT from FY 10/11. As shown in the graph below, total Franchise Fees and TOT receipts are expected to total \$2,598,700 for FY 15/16 and \$2,657,170 for FY 16/17, representing a 2.48% and 2.25% increase, respectively.

Figure 2 - FRANCHISE FEES & TOT (\$ 000)
(5-Year Trend and FYs 2015-2017 Projections)



CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

SALES TAX

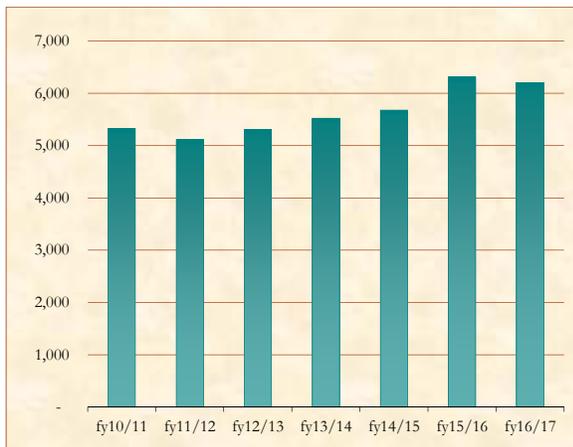
The 8.00% Sales and Use Tax is collected by the State Board of Equalization and is allocated as follows:

- The City receives 1% of the total based on sales within its jurisdiction;
- 0.50% is allocated to the Orange County Transportation Authority (OCTA);
- The remaining 6.5% is retained by the State.

The City's Sales and Use Tax Revenues include point of sale tax payments, and a share of the County Pool and State Pool allocations.

Effective July 1, 2004, ¼ of the one percent local sales and use tax was confiscated by the State to guarantee the State's deficit bonds approved by Proposition 57. The withheld funds are backfilled with property taxes by the County, each January and May, in accordance with the State's "triple flip" allocation scheme.

Figure 3 – SALES & USE TAX (\$ 000)
(5-Year Trend and FYs 2015-2017 Projections)



It is anticipated that the growth in sales tax revenues will continue to rebound from the Great Recession over the next two years of the Biennial Budget. Although Sales and Use Tax revenues are expected to increase, revenues are not expected to reach pre-recessionary levels until FY 16/17. This is primarily due to increased competition in the area, a structural economic correction, and the planned de-leasing at the Laguna Hills Mall. Sales and Use Tax

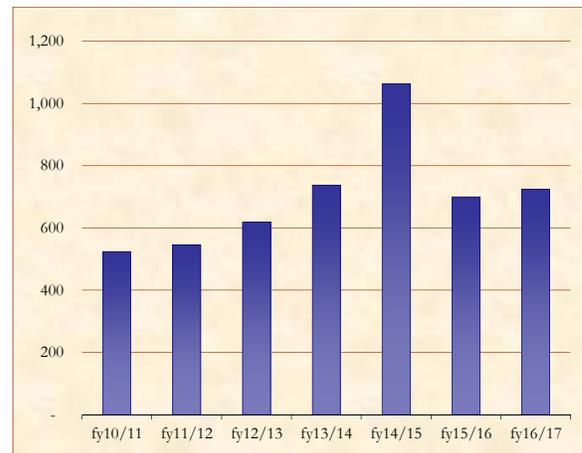
revenues will increase from a low of \$5,113,272 in FY 11/12 to \$6,307,000 in FY 15/16 and \$6,201,744 in FY 16/17.

LICENSES AND PERMITS

This revenue source is development driven and is comprised of fees for Building and Engineering licensing and permit activities.

The chart below details a 5-year historical trend of license and permit fees collected. In FY 14/15, License and Permit fees came in at \$1,063,000, due to the increased development and redevelopment occurring throughout the City.

Figure 4 – LICENSES AND PERMITS (\$ 000)
(5-Year Trend and FYs 2015-2017 Projections)



The License and Permits Fee revenues for FY 15/16 is estimated at \$700,000. For FY 16/17, revenues are anticipated to come in at \$725,000.

The Community Development Department's assumption for the next two fiscal years is that revenue will recover, in part due to the redevelopment of Oakbrook Village and the Laguna Hills Mall.

CHARGES FOR SERVICES

This revenue type is comprised of at least 5 major fee categories: 1) fees generated from recreation programs; 2) fees for development-type activities like planning and zoning fees,

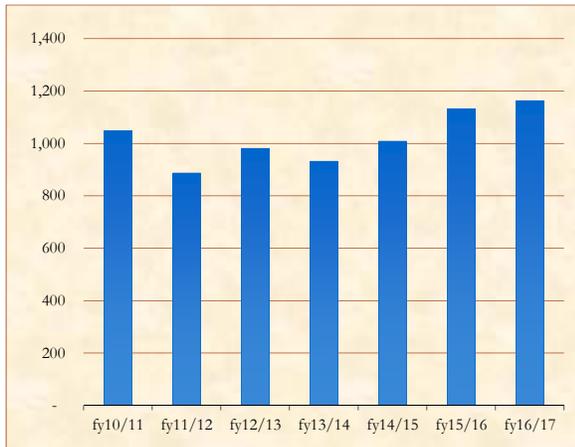
CITY OF LAGUNA HILLS

SOURCES OF GENERAL FUND REVENUES

grading plan checks, and improvement inspection fees; 3) rental charges and lease agreements for the use of communication and other facilities in the City, including the Community Center; 4) sale of publications and maps and other charges; and 5) miscellaneous receipts for weed abatement, refund of prior years' risk premiums, etc.

For FY 15/16, it is estimated that this revenue source will increase by 11.59% to \$1,131,985 over the FY 14/15 year-end estimate (refer to Figure 5 below). Revenues are anticipated to increase slightly by 2.79% in FY 16/17, bringing the total receipts for Charges For Services to \$1,163,640.

Figure 5 - CHARGES FOR SERVICES (\$ 000)
(5-Year Trend and FYs 2015-2017 Projections)

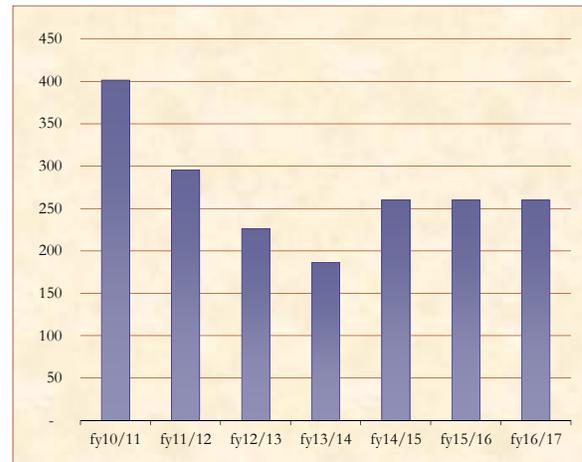


FINES AND FORFEITURES

Fines and Forfeitures revenue consists of vehicle code fines, parking violation fees, court fines, and abandoned vehicle abatement fees.

A 5-year historical trend of the collected Fines and Forfeitures is illustrated in Figure 6 below. For the 2015-2017 Biennial Budget, the City's revenue receipts are anticipated to stay flat through FY 16/17.

Figure 6 - FINES & FORFEITURES (\$ 000)
(5-Year Trend and FYs 2015-2017 Projections)



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BUDGET SUMMARIES

SPECIAL REVENUES

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2015/16 - 2016/17

SPECIAL REVENUES

	PRIOR YEAR'S			FY 13/14	
	ACTUAL FY 13/14	AMENDED BUDGET	YEAR-END ESTIMATE	FY 15/16	FY 16/17
CIP Funding Sources					
Gas Tax	\$ 1,061,045	\$ 1,011,858	\$ 966,243	\$ 736,729	\$ 753,305
Measure M2 Competitive	221,793	99,559	99,559	2,092,000	370,000
AB 2766	37,999	40,000	-	-	-
RSTP Federal Map-21	-	-	-	-	500,000
HSIP	-	-	-	133,000	345,000
City of Lake Forest	106,000	-	-	-	-
Federal STP	746,172	-	-	-	-
Prop 1B (SLPP)	343,000	-	-	-	-
Public Art Fee	10,294	-	-	-	-
Quimby Act	-	450,000	2,136,288	-	-
Water Conservation Rebates	-	-	439,250	-	50,000
MNWD - Streets Contribution	-	-	90,000	-	-
Other CIP Related Grants & Contributions	-	-	-	422,000	-
Total CIP Funding Sources	<u>2,526,303</u>	<u>1,601,417</u>	<u>3,731,340</u>	<u>3,383,729</u>	<u>2,018,305</u>
Measure M2 Local Fair Share	501,854	567,482	552,727	587,490	622,250
Community Development Block Grant	135,468	150,000	150,000	70,380	70,000
Law Enforcement					
SLESF/COPS Brulte	103,157	100,000	100,000	100,000	100,000
Other State & Local Grants	152	-	-	-	-
Total Law Enforcement	<u>103,309</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Recycling Funds					
DOC (Beverage Recycling)	8,326	19,984	19,984	26,233	8,300
CR&R Recycling (per Franchise Contract)	20,000	20,000	20,000	22,000	2,000
C&D Forfeited Deposits	41,098	49,583	49,583	54,806	70,000
Total Recycling Funds	<u>69,424</u>	<u>89,567</u>	<u>89,567</u>	<u>103,039</u>	<u>80,300</u>
Senior Mobility Program	35,507	31,500	31,500	28,776	110,328
Total Special Revenue Funds	<u><u>\$ 3,371,865</u></u>	<u><u>\$ 2,539,966</u></u>	<u><u>\$ 4,655,134</u></u>	<u><u>\$ 4,273,414</u></u>	<u><u>\$ 3,001,183</u></u>

CITY OF LAGUNA HILLS

MAJOR SOURCES OF SPECIAL REVENUE FUNDS

GAS TAX

The State of California assesses tax on gasoline as authorized by Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways Code. These funds are restricted for the maintenance, rehabilitation, or improvement of public streets. This revenue type is dependent upon the City's population factor.

For the first year of the Biennial Budget, it is anticipated that the City will receive \$736,729 in Gas Tax revenues. For the second year, the City is anticipated to receive \$753,305.

MEASURE M2 LOCAL FAIR SHARE

Measure M2 Local Fair Share Funds are available from the ½ cent sales tax renewed by voters in November of 2006 with an effective date of April 1, 2011, coinciding with the sunset of Measure M-1. The measure M2 Sales Tax includes an apportionment to local jurisdictions for street maintenance and improvements.

Apportionments are based on a formula using population, miles of existing streets, and taxable sales. For the first year of the Biennial Budget, this fund is projected to come in at \$587,490 and \$622,250 for the second year.

SPECIAL ALLOCATIONS

The City receives one-time revenue allocations for specific projects in its Capital Improvement Program. Many of these "grants" are awarded on a competitive basis.

Sources include, but are not limited to: Measure "M-2" Competitive Funding; HSIP or the Highway Safety Improvement Program; and RSTP Federal Map-21 funding which is a federally funded Regional Surface Transportation Program that aims to preserve and improve any Federal-aid highway, bridge and tunnel projects. Since these revenues are typically project-driven, revenues are received on a reimbursement basis.

CITY OF LAGUNA HILLS MAJOR SOURCES OF SPECIAL REVENUE FUNDS

Figures 1 and 2 below show all the sources of special revenue as a percentage of total special revenues.

FIGURE 1 – SOURCES OF SPECIAL REVENUE

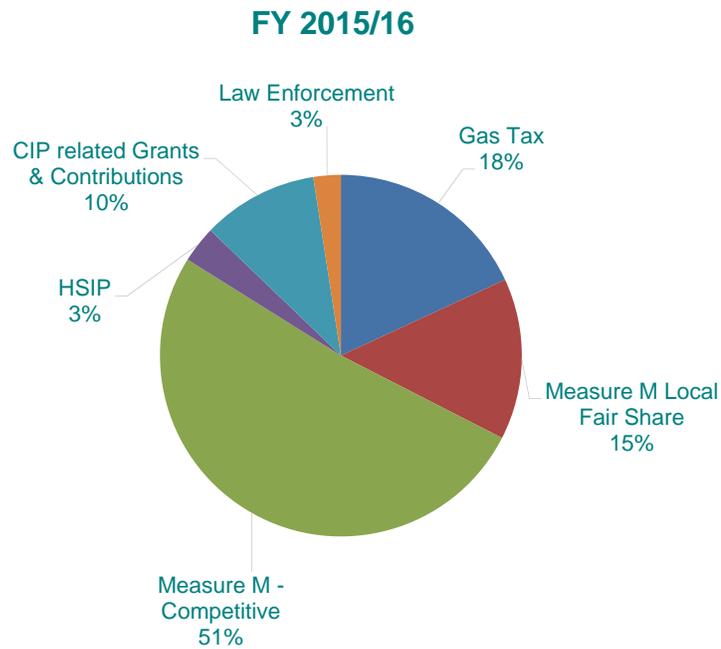
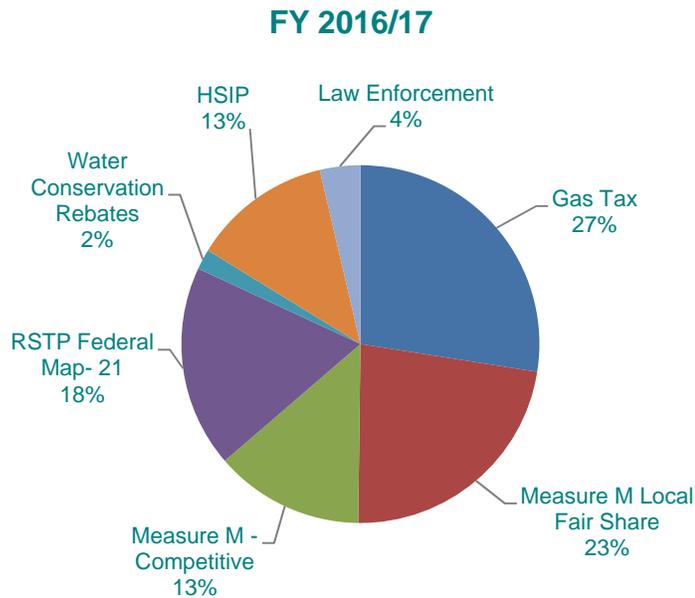


FIGURE 2 – SOURCES OF SPECIAL REVENUE



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DEPARTMENT PLANS & BUDGETS



CITY OF LAGUNA HILLS

BIENNIAL BUDGET
FY 2015/16 – 2016/17

DEPARTMENT: GENERAL GOVERNMENT

DESCRIPTION:

The General Government Department consists of the legislative, executive, and administrative oversight of all City operations. All expenditures and activities related to the City Council, City Manager, City Attorney, City Clerk, and Administrative Services are included in this Department. The Department is also responsible for the City's economic development efforts.

MISSION STATEMENT:

Formulate and implement policies, practices, and services that respond to the needs, values, and interests of the citizens of Laguna Hills, all the while overseeing and supporting the operations of the City so as to deliver a high level of service, in a manner that is financially sustainable and ensures legal compliance with all Federal, State, and local statutes

FUNCTIONAL AREAS:

EXECUTIVE MANAGEMENT

(City Council Support, Policy Implementation, Contract Administration, Operations Management, and Organizational Development)

INTERGOVERNMENTAL RELATIONS

(Orange County Fire Authority, League of California Cities, Association of California Cities, Orange County Public Library Board, San Joaquin Toll Road Agency, and Miscellaneous Regional Advisory Body Representation)

LEGAL SERVICES

(General Counsel, Special Counsel, and Litigation)

ECONOMIC DEVELOPMENT

(Retention and Attraction)

FINANCE

(Financial Reporting and Analysis, Internal Control Development and Compliance, Audit Coordination and External Accountability, Budget Coordination and Program Evaluation, Cash Management and Investments, Debt Management, Purchasing, and Payroll)

RISK MANAGEMENT

(Liability Protection, Purchasing, Claims Processing and Defense, Risk Assessment, Inspections, Incident Reporting & Investigations, Safety Audits, and Safety Training)

PERSONNEL

(Training and Development, Administration of Employee Benefits and Compensation Plans, Recruitment, and Human Services)

CITY CLERK

(Municipal Code, Agenda Preparation, Custody of Records, and Elections and Campaign Statement Filings)

BUDGETED STAFFING:

	Fiscal Years 2013-15	Fiscal Years 2015-17
Full-time	9.01	9.00
Part-time	1.50	1.25
Contract	0.74	0.74
Total	11.25	10.99

MAJOR PLANS FOR FY 2015/16 – FY 2016/17:

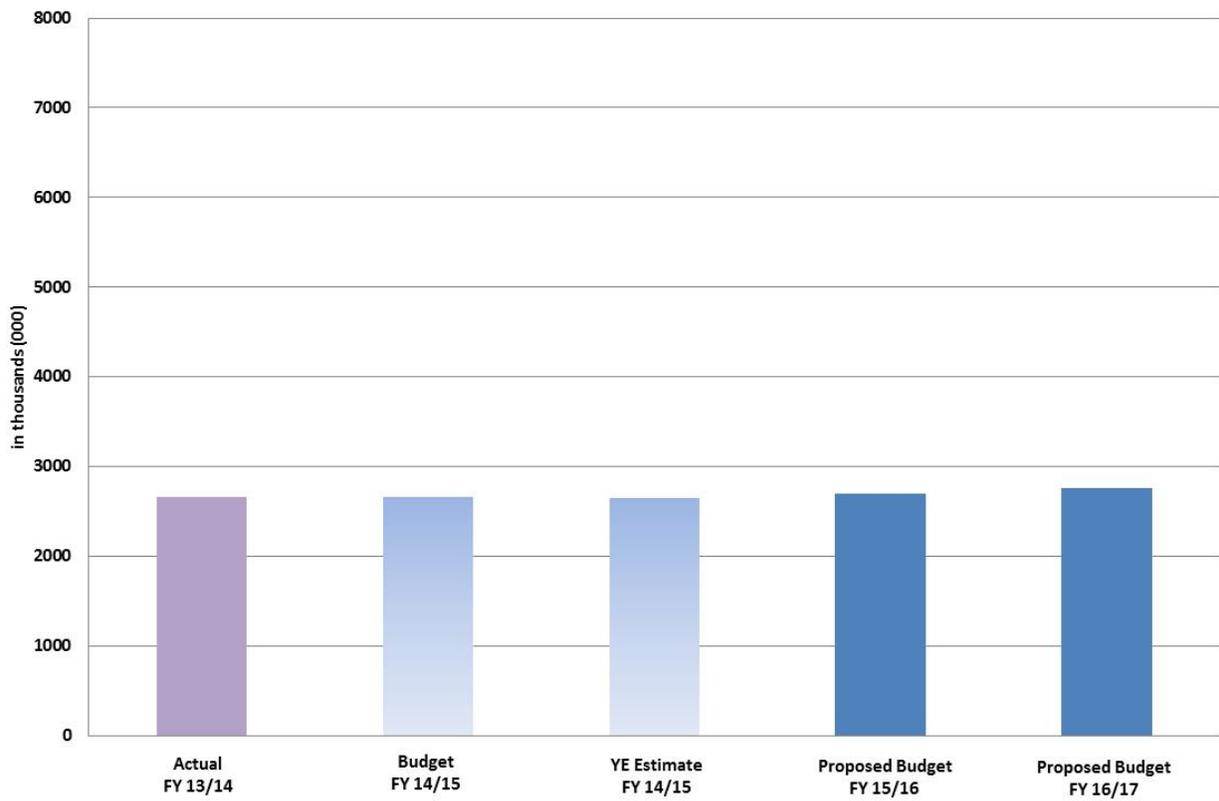
1. Work with Merlone-Geier Partners (MGP) to facilitate the redevelopment of the former Laguna Hills Mall (now “Five Lagunas”).
2. Negotiate a 2nd amendment to the Oakbrook Development Agreement to expedite implementation of Phase 2.
3. Develop and implement a succession/reorganization plan for the General Government Department (formerly Council/Manager, Administrative Services & City Clerk) to be completed by July 1, 2017.
4. Upgrade/replace agenda management software and migrate from a paper agenda packet to a digital agent packet.

WORK PROGRAMS FOR FY 2015/16 – FY 2016/17:

1. Conduct a Comprehensive Employee Compensation and Classification Study for use as the basis of negotiations with the Laguna Hills Employees.
2. Negotiate a Memorandum of Understanding (MOU) with the Laguna Hills Employees Association to be effective July 1, 2016.
3. Upgrade/replace the records management software system.

4. Investigate methods of soliciting public input on City projects and programs as an alternative to the traditional citizen survey.
5. Conduct the General Municipal Election in November 2016.
6. Work with OC Animal Care and other contract cities to facilitate the planning and construction of a new OC Animal shelter.
7. Coordinate public art projects in the Urban Village Specific Plan area with a view toward creating a public art walk.

DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		General Government			155	
		PRIOR YEAR'S ACTUAL FY 13/14	AMENDED BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
PERSONNEL						
510.000	SALARIES - FULL TIME	1,221,968	1,207,270	1,234,638	1,210,926	1,253,425
512.000	SALARIES - PART-TIME	97,807	95,476	87,925	51,929	53,200
518.000	AUTO ALLOWANCE	3,600	3,600	4,050	5,400	5,400
520.000	MEDICARE	19,308	18,942	19,236	18,390	19,024
521.000	RETIREMENT	298,983	333,174	283,158	275,838	287,941
530.000	HEALTH INSURANCE	231,047	232,835	232,998	244,468	251,802
530.200	GROUP LIFE	16,692	12,907	12,897	13,225	13,329
540.000	WORKERS COMP & SUI	13,328	11,282	13,329	12,480	12,480
542.000	DISABILITY INSURANCE	6,721	9,730	9,874	10,303	10,439
Sub-total		1,909,454	1,925,216	1,898,105	1,842,959	1,907,040
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	39,729	41,785	38,474	42,330	43,870
611.000	TRAINING AND EDUCATION	4,412	9,000	4,485	10,750	13,750
612.000	TRAVEL, CONFERENCES & MEETINGS	17,352	24,925	30,617	28,425	33,925
612.025	TRV, CONF & MEET, ECONOMIC DEV	20,595	16,500	19,098	22,500	22,500
613.000	MILEAGE REIMBURSEMENT	359	800	800	400	400
613.100	VEHICLE - FUEL	9,431	8,500	8,400	8,500	8,500
618.000	PHYSICAL EXAMS	760	2,000	2,000	2,000	2,000
620.000	OFFICE SUPPLIES	6,574	7,500	7,650	9,163	9,663
622.000	OPERATING SUPPLIES	3,367	4,400	4,500	4,500	4,500
623.000	PRINTING	1,456	3,100	1,478	1,700	1,800
624.001	ADVERTISING - LEGAL	7,984	8,700	7,986	8,400	10,200
625.000	POSTAGE & DELIVERY	1,390	2,200	1,500	1,500	1,500
626.000	SUBSCRIPTIONS & BOOKS	7,639	8,065	6,937	5,695	5,870
641.100	RENT/LEASE - VEHICLE	-	5,220	-	6,000	6,000
646.100	MAINTENANCE & REPAIR- VEHICLE	5,338	4,800	4,800	5,000	5,000
662.000	BANK & MERCHANT SERVICE FEES	21,729	19,550	21,000	21,000	21,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	67,687	72,850	50,360	52,650	51,900
Sub-total		215,802	239,895	210,085	230,513	242,378
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	71,805	74,570	90,262	133,040	88,690
700.010	LEGAL SVCS. - GENERAL COUNSEL	293,568	240,000	290,000	270,000	270,000
700.011	LEGAL SVCS. - LITIGATION	28,246	50,000	50,000	50,000	50,000
700.051	GENERAL AUDIT SERVICES	27,554	27,600	27,910	33,900	35,100
700.052	SALES TAX AUDIT	15,809	8,600	13,600	13,600	13,600
720.000	CONTRACT SERVICES	218	21,000	-	50,000	75,000
720.055	PROPERTY TAX ADMIN FEE	66,443	70,000	68,500	70,500	72,500
Sub-total		503,642	491,770	540,272	621,040	604,890

**CITY OF LAGUNA HILLS
 BIENNIAL BUDGET
 FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		General Government			155	
		PRIOR YEAR'S ACTUAL FY 13/14	AMENDED BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
CAPITAL OUTLAY						
900.000	VEHICLES	31,788	-	-	-	-
910.000	EQUIPMENT & MACHINERY	-	4,600	-	-	-
	Sub-total	31,788	4,600	-	-	-
	TOTAL	2,660,687	2,661,481	2,648,462	2,694,512	2,754,308



CITY OF LAGUNA HILLS

BIENNIAL BUDGET
FY 2015/16 – 2016/17

DEPARTMENT: NON-DEPARTMENTAL

DESCRIPTION:

The Non-Departmental Department encompasses functions that are essential to the operation of the City but do not fall within the jurisdiction of any single department or are expenditures of an organization-wide nature. Most notably, this includes the Information Technology (IT) function.

The IT division is responsible for the support and management of the City's information services, including software applications and computer hardware, at the Civic Center and the Community Center and Sports Complex.

MISSION STATEMENT:

Support the operations of the City in order to maintain and enable the efficient management and administration of the City.

FUNCTIONAL AREAS:

NETWORK & DESKTOP SUPPORT

(Data Back-up, Network & Desktop Maintenance, Printers)

SOFTWARE SUPPORT

(Department Software Systems, Data Management, Website and Intranet)

LIABILITY PROTECTION

(General Liability, Property and Vehicle Insurance)

BUDGETED STAFFING:

	Fiscal Years 2013-15	Fiscal Years 2015-17
Full-time	1.00	1.00
Part-time	0.00	0.00
Contract	0.00	0.00
Total	1.00	1.00

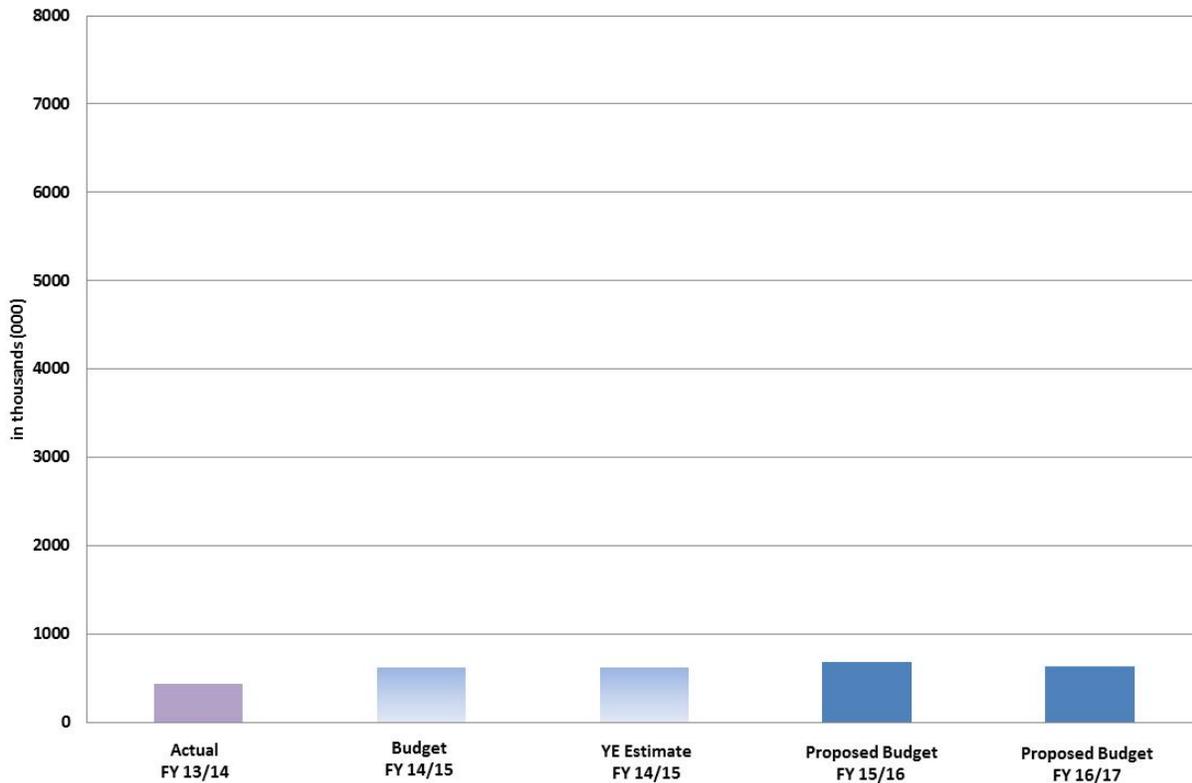
MAJOR PLANS FOR FY 2015/16 – FY 2016/17:

1. Implement a server virtualization project to reduce hardware and energy cost by consolidating more workloads on fewer servers. Server virtualization will also facilitate administration of City’s business applications and server disaster recovery procedures.

WORK PROGRAMS FOR FY 2015/16 – FY 2016/17:

1. Update backup policies and procedures and all IT support documentation.

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Non-Departmental			195	
		PRIOR YEAR'S ACTUAL FY 13/14	AMENDED BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
PERSONNEL						
510.000	SALARIES - FULL TIME	48,551	90,806	89,649	97,427	100,836
520.000	MEDICARE	614	1,317	1,300	1,413	1,462
521.000	RETIREMENT	3,049	13,978	7,815	8,711	9,605
530.000	HEALTH INSURANCE	1,106	21,309	2,133	2,129	2,194
530.200	GROUP LIFE	124	228	226	244	253
540.000	WORKERS COMP & SUI	334	664	741	818	818
542.000	DISABILITY INSURANCE	373	672	668	696	708
	Sub-total	54,151	128,974	102,532	111,438	115,876
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	500	600	480	500	500
611.000	TRAINING AND EDUCATION	399	10,600	5,735	8,600	12,400
617.000	RECRUITMENT	1,942	4,700	4,400	4,400	4,400
620.000	OFFICE SUPPLIES	9,472	13,500	13,500	12,500	13,500
621.000	COMPUTER SUPPLIES	16,445	2,000	13,800	14,000	14,000
622.000	OPERATING SUPPLIES	4,997	7,450	7,550	7,550	7,550
623.000	PRINTING	3,354	6,000	6,000	4,000	4,000
625.000	POSTAGE & DELIVERY	18,541	22,000	20,600	21,000	21,000
630.000	TELEPHONE & COMMUNICATION	37,822	40,629	38,625	35,738	35,738
641.000	RENT/LEASE - EQUIPMENT	2,333	1,600	2,336	2,336	2,336
641.200	RENT/LEASE - COPIER	32,403	45,008	34,675	36,920	36,920
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	2,364	12,186	3,374	7,286	3,796
647.000	MAINTENANCE & REPAIR-COMP EQUIP	-	2,000	1,500	2,000	2,000
690.000	GEN'L LIABILITY & AUTO INSURANCE	122,456	133,200	147,647	169,153	169,900
690.100	VEHICLE & PROPERTY INSURANCE	39,509	35,300	36,333	38,150	40,057
	Sub-total	292,537	336,773	336,555	364,133	368,097
CONTRACTUAL SERVICES						
700.090	COMPUTER CONSULTING SERVICES	25,948	33,000	25,922	53,297	23,672
720.050	HARDWARE & SOFTWARE SUPPORT	49,756	67,669	80,288	57,630	93,465
	Sub-total	75,704	100,669	106,210	110,927	117,137
CAPITAL OUTLAY						
930.000	FURNITURE	-	-	16,210	-	-
940.000	COMPUTER HARDWARE & SOFTWARE	11,805	56,730	55,376	94,265	30,000
	Sub-total	11,805	56,730	71,586	94,265	30,000
	TOTAL	434,197	623,146	616,883	680,763	631,110

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2015/16 – 2016/17

DEPARTMENT: COMMUNITY DEVELOPMENT

DESCRIPTION:

The Community Development Department provides planning, code enforcement, building and safety, and receptionist functions for the City and is organized into two divisions: Planning and Building & Safety.

The Planning division is primarily responsible for administration of the City's Zoning Codes and ensuring the implementation of the goals and strategies of the General Plan, which serves as a comprehensive strategy for the management of future growth and change within the community. In addition, this division monitors and responds to development in neighboring jurisdictions and ensures planning and environmental compliance with regional authorities and State Law.

The Building and Safety division is responsible for the review of building plans, issuance of permits, public counter services, continuous progress inspections, complaint investigations, code compliance, and City reception duties.

MISSION STATEMENT: Provide effective guidance and coordination for all land planning and development activities throughout the City and implement the regulations and policies of the City in a manner that will ensure a safe and healthy environment that promotes a high quality of life.

The Department is committed to fulfilling this mission by providing the highest level of professional service to the City Council and general public; by working to improve cooperative relationships with other City departments and public agencies; by fairly and consistently implementing City policies and regulations in the processing of development proposals; and by creating innovative, efficient solutions to community issues.

FUNCTIONAL AREAS:

DEVELOPMENT APPLICATION SERVICES

(Zoning Application Review, Building Permit/ Zoning Code Compliance Review, Public Inquiries Regarding Zoning and Development, CEQA Compliance)

ADVANCED PLANNING SERVICES

(General Plan and Zoning Code Amendments, Zoning Changes, Participation in Regional Housing, Transportation, Environmental, and Sustainability Planning Activities and Studies, Special Zoning Studies, Monitoring Development in Adjacent Jurisdictions)

COUNTER SERVICES

(Building Plan Check Intake, Building Permit Issuance, Plan Check Tracking, Permit Fee Estimation, Fire Prevention Submittals, Building Code Information, Over-The-Counter Plans Examination)

INSPECTION SERVICES

(Zoning Code Compliance, Building Code Inspections, and Property Maintenance)

PLAN CHECK SERVICES

(Building Permit Reviews for ADA Compliance, Building, Mechanical, Plumbing, Fire, Electrical Codes and Energy Codes)

BUDGETED STAFFING:

	Fiscal Years 2013-15	Fiscal Years 2015-17
Full-time	7.00	7.00
Part-time	0.60	1.23
Contract	0.00	0.00
Total	7.60	8.23

MAJOR PLANS FOR FY 2015/16 – FY 2016/17:

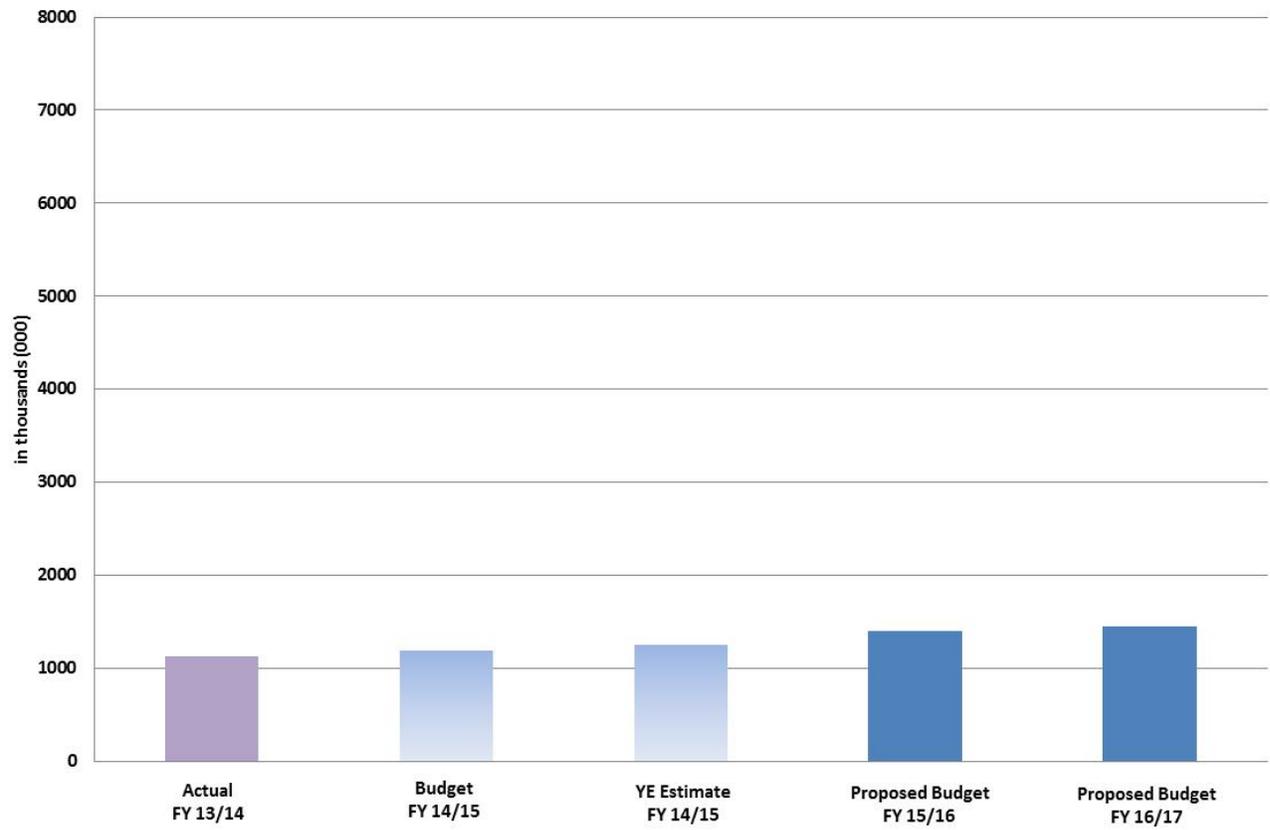
1. Laguna Hills Mall Entitlement – Complete the entitlement process for the Laguna Hills Mall by March 2016.
2. Building Services RFP – By July 1, 2015, evaluate retaining a new building services consultant to provide inspection, plan checking and back-up counter coverage for the Building Division
3. Building Services Evaluation Study – By June 30, 2017, evaluate the City’s Building Division function to either maintain the current staff/consultant building services function, a comprehensive city-staffed building services function, or transition to a consultant staffed building services model.
4. Code Enforcement Process – By January 2016, provide the City Council with an evaluation of the City’s current code enforcement process and effectiveness by evaluating the City’s public nuisance abatement section and use of administrative citations.

5. Permit Streamlining – Complete the evaluation of a zoning code permit streamlining process for consideration by the City Council by July 2016, and adoption if directed by December 2016.

WORK PROGRAMS FOR FY 2015/16 – FY 2016/17:

1. 2017 Triennial Code Adoption – By January 2017, commence the code adoption process for the various State building codes and local amendments for the next triennial cycle.
2. Building Division Inspection – Throughout FY 2015/16 & FY2016/17, ensure necessary inspection coverage for the City’s day-to-day inspection requirements in addition to major projects for Phillips Mazda, Oakbrook Village, and the Laguna Hills Mall.
3. Phillips Mazda Redevelopment – Complete the project environmental review and entitlement process for the Phillips Mazda redevelopment project by July 2015.
4. Oakbrook Village – Provide on-going support to the redevelopment of the Oakbrook Village redevelopment project for future amendments to the approved development agreement, and evaluation of Phase 2 improvements of the project as needed.
5. Moulton Niguel Water District Gordon Road Project – Monitor MNWD’s anticipated process to sell its property and work with the subsequent property owner/MNWD for the redevelopment of the site as needed.

DEPARTMENT EXPENDITURE GRAPH:



**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Development			225	
		PRIOR YEAR'S ACTUAL FY 13/14	AMENDED BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
PERSONNEL						
510.000	SALARIES - FULL TIME	500,439	582,577	568,230	620,825	655,396
512.000	SALARIES - PART-TIME	85,244	78,425	89,591	105,272	108,047
518.000	AUTO ALLOWANCE	13,200	12,000	13,200	13,200	13,200
520.000	MEDICARE	8,702	9,759	9,730	10,720	11,261
521.000	RETIREMENT	132,854	143,459	130,131	149,331	165,657
530.000	HEALTH INSURANCE	108,472	107,245	113,449	120,696	124,316
530.200	GROUP LIFE	1,352	1,474	1,432	1,557	1,644
540.000	WORKERS COMP & SUI	7,169	5,974	6,665	6,731	6,731
542.000	DISABILITY INSURANCE	3,773	4,037	3,976	4,361	4,550
	Sub-total	861,205	944,950	936,404	1,032,693	1,090,802
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	1,903	2,600	2,500	2,525	2,525
611.000	TRAINING AND EDUCATION	2,275	6,500	700	5,700	5,200
613.000	MILEAGE REIMBURSEMENT	86	450	125	300	300
613.100	VEHICLE - FUEL	376	1,000	750	2,000	2,000
622.000	OPERATING SUPPLIES	551	1,500	1,000	1,500	1,500
623.000	PRINTING	488	1,500	500	750	750
626.000	SUBSCRIPTIONS & BOOKS	1,661	4,000	2,750	3,250	3,250
646.100	MAINTENANCE & REPAIR- VEHICLE	264	1,000	1,900	4,000	1,000
662.000	BANK & MERCHANT SERVICE FEES	909	1,000	1,000	1,000	1,000
	Sub-total	8,513	19,550	11,225	21,025	17,525
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	231,040	190,000	215,000	340,000	340,000
700.200	GENERAL PLANNING SVCS.	23,890	35,000	90,000	-	-
720.000	CONTRACT SERVICES	639	-	-	-	-
720.050	HARDWARE & SOFTWARE SUPPORT	960	2,000	-	2,500	2,500
	Sub-total	256,529	227,000	305,000	342,500	342,500
	TOTAL	1,126,247	1,191,500	1,252,629	1,396,218	1,450,827

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CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2015/16 – 2016/17

DEPARTMENT: PUBLIC SERVICES

DESCRIPTION:

The Public Services Department is composed of three divisions: Engineering, Public Works, and Parks.

The Engineering division provides management of the public right-of-way, traffic engineering, civil engineering, water quality administration and capital improvement administration. This division also provides staff support to the City's Traffic Commission, responds to resident concerns regarding traffic safety, monitors regional transportation impacts to the community, interfaces with adjacent communities, and monitors local traffic conditions.

The Public Works division provides maintenance services for all infrastructure in the public right-of-way. The maintenance services, with the exception of administration and maintenance inspection, are provided on a contract basis. The Public Works maintenance function includes pavement repairs, signage, striping, concrete work and street sweeping on the 95 centerline miles of the street system, monitoring of the storm drain system, repair of bicycle trails, and maintenance of 47 traffic signals throughout the City. The division responds to resident calls regarding maintenance issues, provides weekly inspection of the local street system, prepares task orders and oversees the implementation of scheduled maintenance work.

The Parks division performs maintenance inspection and administration of contracts for landscape maintenance of the City's 48 acres of local parks, 26 acres of sports parks, 152 acres of open space and slopes, 15 acres of median islands and parkways; graffiti removal; lighting maintenance; restroom maintenance; and a variety of repair services.

MISSION STATEMENT: Protect and preserve the public's use and ownership of public property and rights-of-way throughout the City.

Provide scheduled and preventive infrastructure maintenance services within public rights-of-way for the benefit of the community.

Provide, create, and maintain a high quality park, trails and public landscape system that encourages the public's use of park facilities and open space areas, and adds to the overall aesthetic appearance and quality of life for the residents of the City.

FUNCTIONAL AREAS:

STREET SYSTEM

(Life-Cycle management of the 95 mile street system)

TRAFFIC CONTROL SYSTEM

(Monitoring of 47 signalized intersections and maintenance of 8000 signs and 4,000 pavement markings)

FLOOD CONTROL/WATER QUALITY

(Maintenance of drainage facilities and administration of water quality compliance)

MANAGEMENT OF THE PUBLIC RIGHT-OF-WAY

(Encroachment Permits, Plan Checking, and Inspection)

TRAFFIC ENGINEERING AND TRAFFIC COMMISSION SUPPORT SERVICES

(Support of the Traffic Commission, Traffic Safety Evaluation, and Management of Traffic Control Devices)

CAPITAL IMPROVEMENT ADMINISTRATION

(Planning and Budgeting, Design, Construction Management, Inspection, and Grant Applications)

LANDSCAPE MAINTENANCE

(Parks, Parkways, Slopes, and Median Islands)

OPEN SPACE MAINTENANCE

(Undeveloped Areas and Trails and Weed Abatement)

URBAN FORESTRY

(Tree Inventory and Maintenance)

BUDGETED STAFFING:

	Fiscal Years 2013-15	Fiscal Years 2015-17
Full-time	5.00	5.00
Part-time	0.00	0.00
Contract	38.00	38.00
Total	43.00	43.00

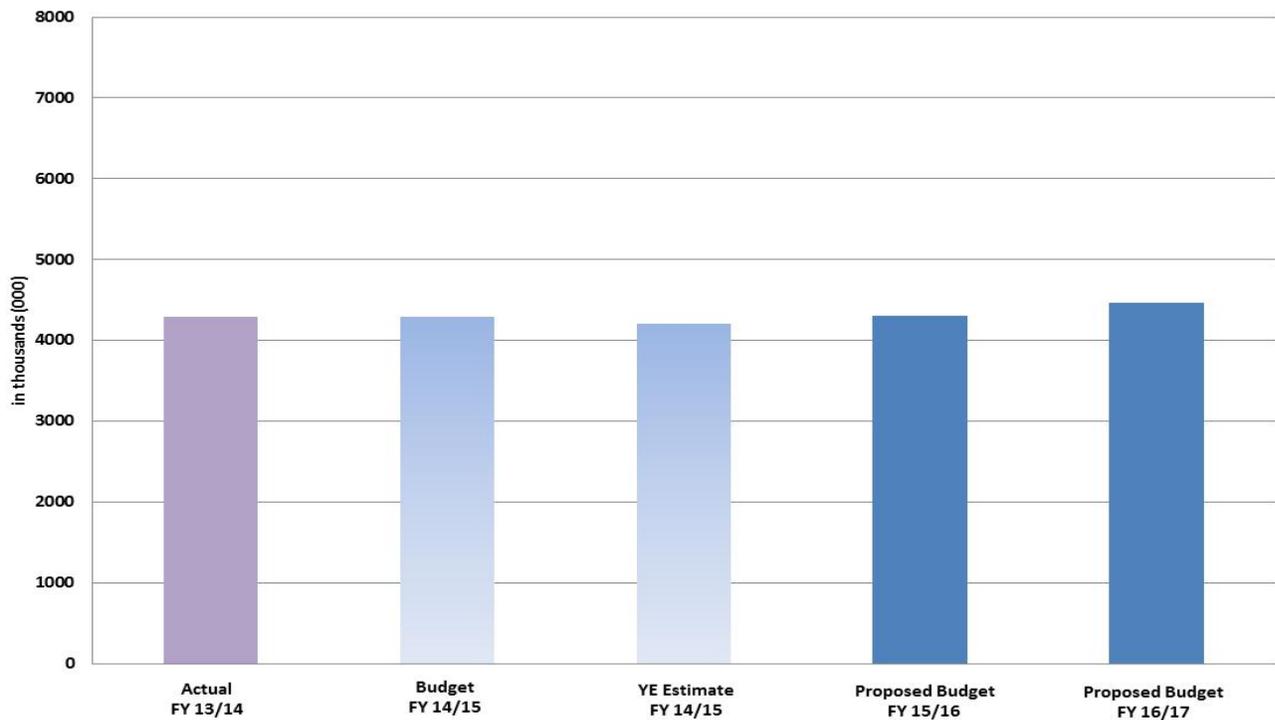
MAJOR PLANS FOR FY 2015/16 – FY 2016/17:

1. Develop a current Americans with Disability Act (ADA) Transition Plan as required to remain in compliance with the ADA and the eligibility requirements to receive Federal funding for projects. Work to include an ADA assessment of all City Parks, public facilities, and public rights of ways.

WORK PROGRAMS FOR FY 2015/16 – FY 2016/17:

1. Conduct a Citywide Tree Inventory update and Level 1 assessment of tree conditions.
2. Close out the current Paseo de Valencia Widening Project and seek new grant funds sufficient to perform an Environmental Impact Report for the project.

DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Services			355	
		PRIOR YEAR'S ACTUAL FY 13/14	AMENDED BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
PERSONNEL						
510.000	SALARIES - FULL TIME	544,914	565,862	554,245	569,716	584,909
518.000	AUTO ALLOWANCE	7,800	7,800	7,800	7,800	7,800
520.000	MEDICARE	7,788	8,319	8,150	8,374	8,594
521.000	RETIREMENT	131,329	166,778	133,798	151,476	143,746
530.000	HEALTH INSURANCE	81,706	82,977	77,069	82,445	85,182
530.200	GROUP LIFE	1,358	1,427	1,379	1,429	1,467
540.000	WORKERS COMP & SUI	3,920	3,319	3,703	4,092	4,092
542.000	DISABILITY INSURANCE	3,538	3,690	3,541	3,718	3,729
	Sub-total	782,353	840,172	789,685	829,050	839,519
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	2,560	2,200	2,300	2,600	2,600
611.000	TRAINING AND EDUCATION	7,650	6,100	5,500	6,000	6,000
613.000	MILEAGE REIMBURSEMENT	248	400	400	400	400
613.100	VEHICLE - FUEL	9,356	10,500	8,000	8,500	8,500
622.000	OPERATING SUPPLIES	9,756	10,500	12,000	11,000	11,000
623.000	PRINTING	1,030	500	2,000	1,500	1,500
626.000	SUBSCRIPTIONS & BOOKS	-	150	550	250	250
630.000	TELEPHONE & COMMUNICATION	1,839	2,600	1,000	1,000	1,000
631.000	UTILITIES - ELECTRIC	144,443	103,000	140,000	145,000	145,000
631.400	ELECTRIC - ST. LIGHTS/SIGNALS	395,705	397,838	410,000	410,000	420,000
635.000	UTILITIES - WATER	418,023	360,000	365,000	365,000	365,000
640.000	RENT/LEASE - FACILITY	3,948	3,800	4,548	4,600	4,800
646.100	MAINTENANCE & REPAIR- VEHICLE	2,748	2,100	4,000	3,000	3,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	4,410	-	2,789	-	-
	Sub-total	1,001,716	899,688	958,087	958,850	969,050
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	22,039	15,000	15,000	16,000	16,000
700.090	COMPUTER CONSULTING SERVICES	21,390	40,000	40,000	45,000	50,000
700.100	CITY ENGINEER	24,141	50,000	40,000	45,000	70,000
700.101	TRAFFIC ENGINEER	85,044	80,000	67,000	60,000	60,000
700.250	ON-CALL ENGINEER	-	5,000	5,000	5,000	5,000
700.255	IMPROVEMENT INSPECTION	100,510	60,000	125,000	125,000	150,000
720.400	STREET MAINTENANCE	637,935	650,000	525,000	550,000	550,000
720.410	STREET SWEEPING	128,983	132,000	132,000	135,000	138,000
720.420	TRAFFIC SIGNAL MAINTENANCE	149,086	150,000	140,000	125,000	129,000
720.500	GRAFFITI REMOVAL	20,113	25,000	20,000	20,000	21,000

**CITY OF LAGUNA HILLS
 BIENNIAL BUDGET
 FISCAL YEAR 2015/16-2016/17**

	DESCRIPTION	CODE NO.
FUND:	General Fund	100
DEPARTMENT:	Public Services	355

		PRIOR YEAR'S	AMENDED	YEAR END	PROPOSED BUDGET	
		ACTUAL	BUDGET	ESTIMATE	FY 15/16	FY 16/17
		FY 13/14	FY 14/15	FY 14/15		
720.700	LANDSCAPE MAINTENANCE	1,152,751	1,190,000	1,190,000	1,230,000	1,275,000
720.701	PARKS CONTRACT REPAIR	106,440	95,000	100,000	100,000	100,000
720.730	ANNUAL WEED ABATEMENT PRORAM	40,090	40,000	40,000	42,000	44,000
	Sub-total	2,488,522	2,532,000	2,439,000	2,498,000	2,608,000
	CAPITAL OUTLAY					
900.000	VEHICLES	-	-	-	-	30,000
910.000	EQUIPMENT & MACHINERY	20,498	13,000	13,000	15,000	16,000
	Sub-total	20,498	13,000	13,000	15,000	46,000
	TOTAL	4,293,089	4,284,860	4,199,772	4,300,900	4,462,569



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2015/16 – 2016/17

DEPARTMENT: COMMUNITY SERVICES

DESCRIPTION:

Community Services programs are a valuable service that the City provides to enhance the quality of life for its citizens. Laguna Hills strives to offer superior recreation programs for all ages. The Community Services Department provides recreation classes, special events, excursions, camps, athletic programs, and disability services in response to the demands of the community. The Community Services Department is also responsible for administering the City's franchise agreement for solid waste and recycling services.

MISSION STATEMENT: Provide quality recreation programming that promotes a healthy lifestyle, self-esteem, family life, and community spirit.

FUNCTIONAL AREAS:

SPECIAL EVENTS

(Fourth of July, Memorial Day Race, and Seasonal Celebrations)

EARLY CHILDHOOD AND CHILDREN'S PROGRAMS

(Pre-school, Sports and Athletics, Cooking, Music, Art and Science Classes, Theatre and Camp Programs)

TEEN PROGRAMS

(Personal Development and Physical Fitness Classes, Special Events, and Volunteer Opportunities)

ADULT PROGRAMS

(Sports Leagues, Physical Fitness, and Personal Development Classes)

DISABILITY SERVICES

(Circle of Friends Program, Dances, Classes, and Special Events)

SENIOR PROGRAMS

(Physical Fitness and Personal Development Classes, and Senior Dial-a-Taxi Service)

HISTORICAL INFORMATION

(City Monument Site, Fossil Display, Classes, Special Events, and Walking Tour)

SOLID WASTE FRANCHISE ADMINISTRATION

(Solid Waste, Recycling Programs)

BUDGETED STAFFING:

	Fiscal Years 2013-15	Fiscal Years 2015-17
Full-time	5.00	6.00
Part-time	10.00	9.40
Contract	0.00	0.00
Total	15.00	15.40

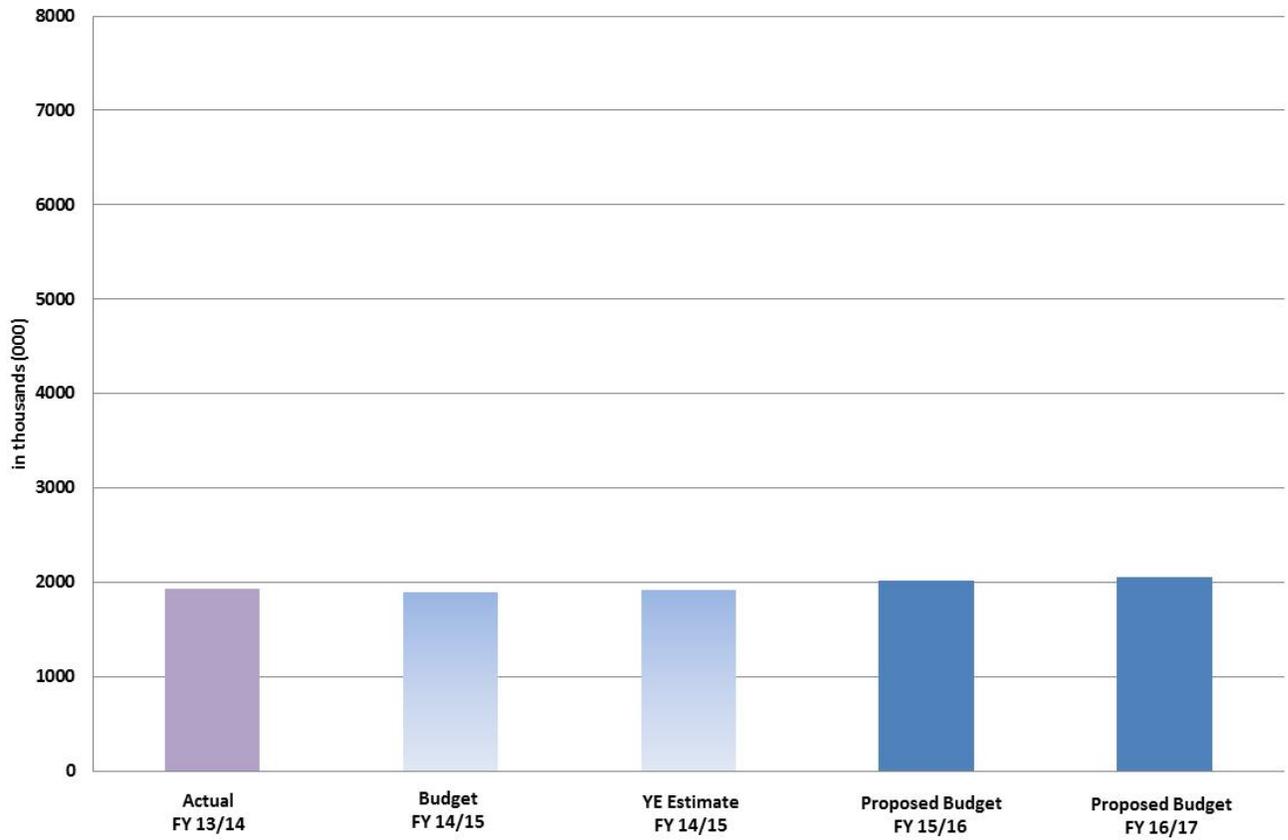
MAJOR PLANS FOR FY 2015/16 – FY 2016/17:

No major plans.

WORK PROGRAMS FOR FY 2015/16 – FY 2016/17:

1. Serve as a “Host Town” city for the delegation for the Los Angeles World Games Special Olympics
2. Evaluate the Senior Dial-a-Taxi program and its continuance in light of the OCTA SMP contract term expiration date of June 30, 2016.
3. Join the Healthy Eating Active Living (HEAL) Cities campaign which promotes the policies of active life land use decisions, healthy foods, and employee wellness.
4. Evaluate current use at the Hockey Rink and recommend other recreation multiple use of the facility to maximize use of the rink.
5. Analyze the recreation and facility rental fees and compare with the surrounding community and update the City’s reservation policies.
6. Develop and implement recreation activities such as a community scavenger hunt that will promote the City’s identity, its businesses, and its places of interest.
7. Host another regional mulch collection event and host paper shredding events for Laguna Hills residents.
8. Work with the Community Development Department on construction and demolition programs and ongoing trash and recycling service infrastructure, taking into consideration the State’s CalGreen Building code for the City’s development projects.

DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 13/14	AMENDED BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
PERSONNEL						
510.000	SALARIES - FULL TIME	493,254	511,178	527,480	549,772	577,962
512.000	SALARIES - PART-TIME	293,385	296,800	278,229	275,000	281,172
520.000	MEDICARE	11,427	11,715	11,683	11,959	12,457
521.000	RETIREMENT	122,933	134,213	121,668	146,334	154,640
530.000	HEALTH INSURANCE	95,745	96,823	96,599	101,494	104,540
530.200	GROUP LIFE	1,247	1,292	1,326	1,379	1,450
540.000	WORKERS COMP & SUI	18,377	15,265	18,513	12,603	12,603
542.000	DISABILITY INSURANCE	3,352	3,475	3,518	3,660	3,794
	Sub-total	1,039,720	1,070,761	1,059,016	1,102,201	1,148,618
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	953	1,215	1,043	1,334	1,334
611.000	TRAINING AND EDUCATION	1,102	6,500	1,717	6,000	6,000
611.500	CERTIFICATION FEES	540	482	482	482	482
613.000	MILEAGE REIMBURSEMENT	360	850	250	400	400
613.100	VEHICLE - FUEL	3,282	3,550	3,550	3,550	3,550
620.500	OFFICE SUPPLIES - COMM CENTER	6,852	7,500	6,400	7,000	7,000
622.005	OPERATING SUPPLIES - COMM CENTER	1,394	1,800	2,101	2,100	2,100
622.100	OPER. SUPPLIES - UNIFORMS	2,286	2,500	2,500	2,500	2,500
622.500	SUPPLIES - PROG. SERVICES	4,865	8,000	6,327	6,000	6,000
622.501	SUPPLIES - YOUTH LEAGUES	4,117	5,800	3,994	4,500	4,500
622.502	SUPPLIES - ADULT LEAGUES	11,837	12,500	7,250	10,250	10,250
623.500	PRINTING - PROG. SERVICES	281	1,500	500	1,250	1,000
624.500	ADVERTISING - PROG. SVCS.	1,095	5,500	2,788	3,000	3,000
626.000	SUBSCRIPTIONS & BOOKS	634	600	450	600	600
630.100	T & C - COMM. CNTR.	5,803	3,900	4,156	4,156	4,156
631.100	UTILITIES - ELECTRIC - COMM CNTR	82,211	71,290	94,253	95,000	95,000
632.500	UTILITIES - GAS - COMM CNTR	1,616	2,675	1,799	2,250	2,250
635.100	UTILITIES - WATER	18,931	13,790	13,790	12,290	12,290
641.000	RENT/LEASE - EQUIPMENT	1,081	1,100	1,020	1,100	1,100
641.100	RENT/LEASE - VEHICLE	1,559	2,000	715	750	750
645.500	MAINTENANCE & REPAIR-COMM CNTR	74,108	62,500	62,500	64,000	64,000
646.500	MAINTENANCE & REPAIR- EQPT/M-CC	14,763	2,000	11,064	5,000	5,000
646.100	MAINTENANCE & REPAIR- VEHICLE	7,521	5,000	2,748	5,000	5,000
662.000	BANK & MERCHANT SERVICE FEES	28,712	25,335	29,588	31,030	31,030
690.500	INSURANCE - PROGRAM SVCS	1,672	1,000	1,626	1,626	1,626
695.500	HOLIDAY EVENTS	12,595	15,700	11,491	18,050	15,750
695.501	DAY CAMPS	18,226	16,900	17,236	16,900	16,900

**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Community Services			310	
		PRIOR YEAR'S ACTUAL FY 13/14	AMENDED BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
695.502	M & O - DISABILITY SERVICES	3,548	4,500	4,553	4,553	4,553
695.504	M & O - HISTORICAL PROG.	477	500	300	500	500
695.505	M & O - EXCURSIONS	-	4,000	1,246	3,000	3,000
695.506	TEEN PROGRAMS	14,313	14,600	12,698	14,600	14,600
695.507	MARATHON 5K	179,041	145,000	177,154	182,500	184,000
695.508	JULY FOURTH CELEBRATION	29,281	53,500	57,824	53,750	54,250
	Sub-total	535,056	503,587	545,113	565,021	564,471
CONTRACTUAL SERVICES						
700.000	PROFESSIONAL SERVICES	42,632	44,000	44,000	46,500	46,500
700.090	COMPUTER CONSULTING SERVICES	-	500	-	500	500
721.500	CONTRACT - PROGRAM SERVICES	150,131	133,000	147,500	149,000	151,000
721.505	JANITORIAL SERVICES	128,747	131,944	115,158	131,276	131,276
	Sub-total	321,510	309,444	306,658	327,276	329,276
CAPITAL OUTLAY						
900.000	VEHICLES	29,580	-	-	-	-
910.500	EQUIPMENT & MACHINERY	506	1,500	1,500	17,500	5,500
930.500	FURNITURE	-	7,000	2,000	3,500	3,500
	Sub-total	30,086	8,500	3,500	21,000	9,000
	TOTAL	1,926,372	1,892,292	1,914,287	2,015,498	2,051,365



CITY OF LAGUNA HILLS

BIENNIAL BUDGET

FY 2015/16 – 2016/17

DEPARTMENT: PUBLIC SAFETY

DESCRIPTION:

The Public Safety Department includes Police Services, Animal Control, and Emergency Management functions. The Police Services division accounts for the law enforcement contract with the Orange County Sheriff's Department and provides a full-time equivalent police department. Their responsibilities include: protection of citizens, enforcement of laws, and crime prevention education.

Animal Control Services are provided under contract with the County of Orange. The purpose of this division is to provide pet care, pet recovery, and pet education/training for residents.

The Emergency Management function is responsible for preparing and maintaining an emergency operations plan. This division is also responsible for maintaining the readiness of City staff and promoting a better citywide understanding of emergency preparedness.

MISSION STATEMENT: Our mission is to provide responsive, professional, and caring law enforcement services to all people in the City of Laguna Hills.

FUNCTIONAL AREAS:

GENERAL LAW ENFORCEMENT

(Respond to Calls for Service, Preventive Patrol, Follow-up General and Specialized Investigation, Apprehension of Criminal Offenders, and Directed Enforcement Team)

TRAFFIC SAFETY

(Traffic Enforcement, Traffic Safety, DUI Suppression, and Collision Investigation)

PARKING SERVICES

(Parking Enforcement, Citation Processing, Citation Adjudication, and Abandoned Vehicle Abatement)

YOUTH SERVICES

(Drug Education, Teen Safety Programs, Bicycle and Pedestrian Safety Programs)

SPECIAL SERVICES

(Airborne Law Enforcement, Gang Suppression, Mounted Patrol, and Reserve Bureau)

ANIMAL SERVICES

(Pet Adoption and Related Owner Services, Animal Care, Pet Recovery, Response to Calls for Service, Animal Population Control, Disease Prevention, Mobile Pet Adoption Services, and Local Vaccination Clinics)

EMERGENCY MANAGEMENT SERVICES

(Planning, Training, Response, Recovery, and Mutual Aid Assistance)

BUDGETED STAFFING:

	Fiscal Years 2013-15	Fiscal Years 2015-17
Full-time	0.00	0.00
Part-time	0.00	0.00
Contract	28.89	26.46
Total	28.89	26.46

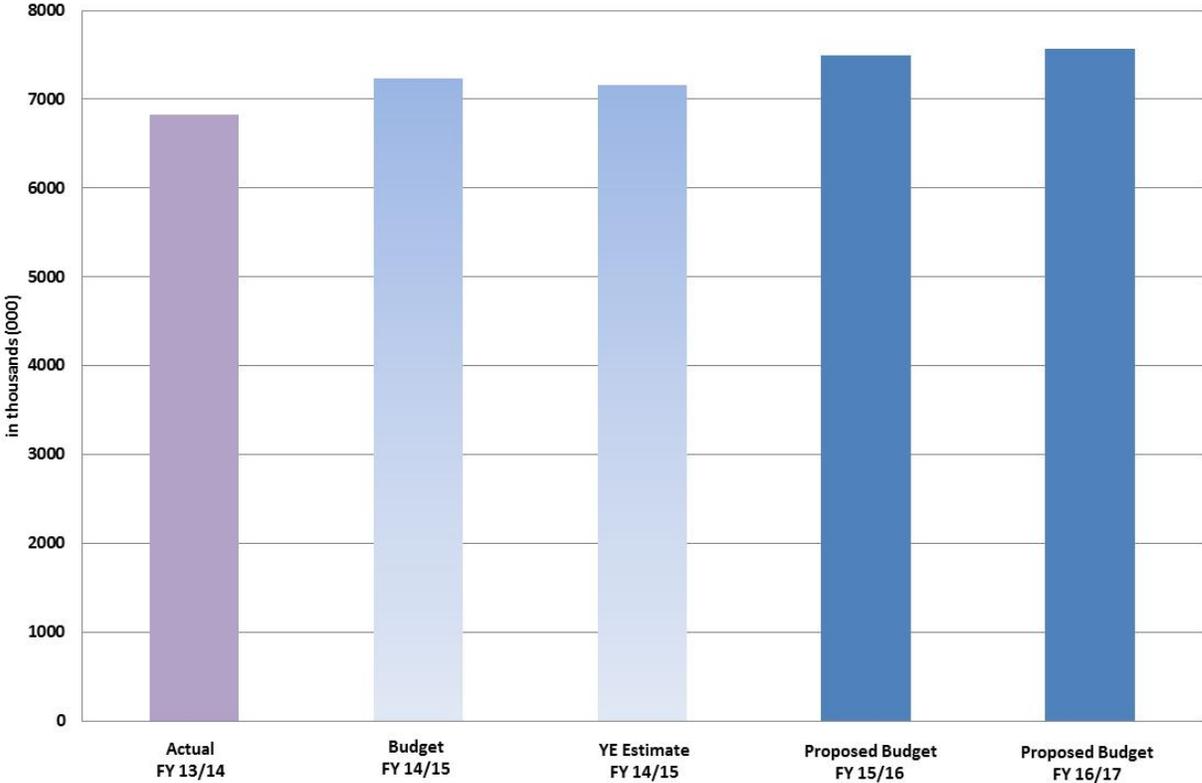
MAJOR PLANS FOR FY 2015/16 – FY 2016/17:

No major plans.

WORK PROGRAMS FOR FY 2015/16 – FY 2016/17:

1. Provide monthly statistical report with current crime activity within the City.
2. Coordinate and provide Citizen’s Emergency Preparedness Academy
3. Coordinate and host a “National Night Out” event that educates citizens on public safety resources available within the County.
4. Participate in “National Take Back Day” where City residents are encouraged to bring unused prescription drugs for proper disposal.
5. Coordinate and host a Community Forum and Community event in the Via Lomas and Stockport’s housing areas, which will bring attention and outreach with regard to community concerns, community resources, and public safety.

DEPARTMENT EXPENDITURE GRAPH:



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**CITY OF LAGUNA HILLS
BIENNIAL BUDGET
FISCAL YEAR 2015/16-2016/17**

		DESCRIPTION			CODE NO.	
FUND:		General Fund			100	
DEPARTMENT:		Public Safety			420	
		PRIOR YEAR'S ACTUAL FY 13/14	ORIGINAL BUDGET FY 14/15	YEAR END ESTIMATE FY 14/15	PROPOSED BUDGET	
					FY 15/16	FY 16/17
MAINTENANCE AND OPERATIONS						
610.000	MEMBERSHIPS AND DUES	137	300	300	300	300
611.000	TRAINING AND EDUCATION	40	500	500	500	500
613.100	VEHICLE - FUEL	3,203	6,000	3,000	3,500	3,500
622.000	OPERATING SUPPLIES	8,769	5,650	6,150	6,150	6,150
646.000	MAINTENANCE & REPAIR- EQUIP/MACH	14,326	20,000	20,000	14,525	8,380
646.100	MAINTENANCE & REPAIR- VEHICLE	14,293	20,400	15,000	15,000	15,000
695.000	COMM. EVENTS/PUBLIC RELATIONS	1,579	2,500	2,500	2,500	2,500
	Sub-total	42,347	55,350	47,450	42,475	36,330
CONTRACTUAL SERVICES						
700.002	PROF SVCS - STAFFING STUDY	43,000	-	-	15,000	-
720.000	CONTRACT SERVICES	492	-	-	-	-
720.401	COUNTY SERVICE - ANIMAL REG.	108,048	30,000	108,000	102,500	102,500
720.800	GENERAL LAW ENFORCEMENT	4,704,707	5,094,934	5,024,375	5,358,670	5,582,126
720.801	TRAFFIC ENFORCEMENT	741,393	795,780	715,233	584,598	608,976
720.802	TRAFFIC ENFORCEMENT - OT	-	-	-	45,000	45,000
720.810	SUPERVISION & ADMIN.	1,091,625	1,122,301	1,097,726	968,502	1,008,888
720.821	TRAUMA INTERVENTION PROGRAM	3,641	4,600	4,600	4,600	4,600
720.822	CROSSING GUARD SERVICES	62,984	64,970	64,970	72,532	72,532
720.823	PARKING CITATION PROCESSING	23,735	30,000	30,000	30,000	30,000
720.835	FINGERPRINT IDENTIFICATION SVCS	-	-	10,086	9,843	10,000
	Sub-total	6,779,625	7,142,585	7,054,990	7,191,245	7,464,622
CAPITAL OUTLAY						
900.000	VEHICLES	-	30,000	30,000	-	35,000
910.000	EQUIPMENT & MACHINERY	-	-	29,855	260,475	26,260
930.000	FURNITURE	216	2,000	2,000	2,000	2,000
	Sub-total	216	32,000	61,855	262,475	63,260
	TOTAL	6,822,188	7,229,935	7,164,295	7,496,195	7,564,212

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CAPITAL IMPROVEMENT PLAN

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT		TOTAL COST	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FUTURE
STREET, SIGNALS AND LIGHTING										
101	Annual Street Maintenance	IV- 10	\$ 4,430,000	\$ -	\$ 730,000	\$ -	\$ 1,800,000	\$ -	\$ 1,900,000	\$ -
112	Traffic Signals	IV- 12	250,000	-	-	-	-	-	-	250,000
139	Cabot Widening - La Paz to Paseo de Valencia	IV- 14	3,150,000	-	-	-	-	-	-	3,150,000
145	Paseo de Valencia Widening	IV- 16	6,600,000	-	400,000	-	-	-	-	6,200,000
168	Traffic Signal Improvements/Coordination Projects	IV- 18	3,809,000	2,309,000	-	-	-	-	-	1,500,000
170	Access Ramp Construction	IV- 20	1,875,000	-	-	-	-	-	-	1,875,000
171	La Paz Road Sidewalk Widening	IV- 22	565,000	175,000	390,000	-	-	-	-	-
175	Arterial Highway Pavement Maintenance - Various Locations	IV- 24	1,270,000	100,000	1,170,000	-	-	-	-	-
178	South Moulton Pavement Rehabilitation (VIA Lomas to SCL)	IV- 26	1,575,000	-	-	-	-	-	-	1,575,000
181	Oso Parkway Pavement Rehabilitation (Cabot to WCL)	IV- 28	1,750,000	-	-	-	-	-	-	1,750,000
182	Lake Forest Drive Pavement Rehabilitation (ECL to WCL)	IV- 30	1,200,000	-	-	-	-	-	-	1,200,000
183	Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)	IV- 32	825,000	-	-	-	-	-	-	825,000
184	La Paz Road Widening (McIntyre to Cabot)	IV- 34	1,450,000	-	-	-	-	-	-	1,450,000
185	Replacement of Illuminated Street Name Signs at all Traffic Signal Locations	IV- 36	300,000	-	-	-	-	-	-	300,000
188	Ridge Route Pavement Rehabilitation - Moulton Parkway to Santa Vittoria Drive	IV- 38	700,000	-	-	-	-	-	-	700,000
	Sub-Total		\$ 29,749,000	\$ 2,584,000	\$ 2,690,000	\$ -	\$ 1,800,000	\$ -	\$ 1,900,000	\$ 20,775,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT		TOTAL COST	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FUTURE
STREETScape										
301	Alicia Parkway Median Islands Landscape Rehabilitation	IV- 42	\$ 980,000	\$ -	\$ 980,000	\$ -	\$ -	\$ -	\$ -	\$ -
305	La Paz Median Islands	IV- 44	3,890,000	-	-	-	-	-	-	3,890,000
307	Entry Monuments	IV- 46	500,000	-	-	-	-	-	-	500,000
312	Paseo de Valencia Median Island Rehabilitation	IV- 48	3,375,000	-	-	-	-	-	-	3,375,000
314	Paseo de Valencia Median Islands	IV- 50	1,425,000	-	-	-	-	1,425,000	-	-
315	Rehabilitation of Oso Median Islands	IV- 52	2,450,000	-	-	-	-	-	-	2,450,000
319	Alicia Parkway South Side Slope	IV- 54	1,150,000	-	-	-	-	-	-	1,150,000
321	Paseo de Valencia East Side Slope	IV- 56	825,000	-	-	-	-	-	-	825,000
322	Rehabilitation of Moulton Median Island	IV- 58	1,650,000	-	-	-	-	-	-	1,650,000
323	Rehabilitation of Laguna Hills Drive Median Island	IV- 60	675,000	-	-	-	-	-	-	675,000
324	Rehabilitation of La Paz Median Island	IV- 62	525,000	-	-	-	-	-	-	525,000
325	Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy	IV- 64	1,175,000	-	-	-	-	-	-	1,175,000
326	Laguna Hills Drive Median Islands and North Parkway	IV- 66	540,000	-	-	-	-	-	540,000	-
329	Wayfinding Signs	IV- 68	50,000	25,000	25,000	-	-	-	-	-
330	Alicia Pkwy & Paseo de Valencia Street Tree Program	IV- 70	525,000	-	-	-	-	-	-	525,000
331	Synthetic Landscape Turf Median Islands	IV- 72	815,000	-	-	-	-	-	-	815,000
333	Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota	IV- 74	1,700,000	-	-	-	-	-	-	1,700,000
334	Aliso Hills Drive North Down Slope	IV- 76	825,000	-	-	-	-	-	-	825,000
335	La Paz Road South Side Slope Renovation	IV- 78	3,200,000	-	-	-	-	-	-	3,200,000
336	Palermo and Taranto Slope Renovation	IV- 80	200,000	-	-	-	-	-	-	200,000
337	San Remo Drive Slope Renovation	IV- 82	600,000	-	-	-	-	-	-	600,000
338	Paseo De Valencia East and West Parkway Renovation	IV- 84	1,200,000	-	-	-	-	-	-	1,200,000
339	Paseo de Valencia Southwest Parkway Renovation	IV- 86	500,000	-	-	-	-	-	-	500,000
340	Nottingham Ct Entry Median Island	IV- 88	85,000	-	-	-	-	-	-	85,000
	Sub-Total		\$ 28,860,000	\$ 25,000	\$ 1,005,000	\$ -	\$ -	\$ 1,425,000	\$ 540,000	\$ 25,865,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT		TOTAL COST	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FUTURE
FLOOD CONTROL & WATER QUALITY										
403	Storm Drain/Slope Repairs	IV- 92	\$ 150,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -
406	F23 Canada Channel (Veeh Park)	IV- 94	750,000	-	-	-	-	-	-	750,000
407	Aliso Creek Watershed	IV- 96	500,000	-	-	-	-	-	-	500,000
410	NPDES / Water Quality Program	IV- 98	1,105,000	440,000	255,000	205,000	205,000	-	-	-
411	Largo Storm Drain Improvements (secondary outlet)	IV- 100	300,000	-	-	-	-	-	-	300,000
412	Water Quality (2) Improvements	IV- 102	225,000	75,000	75,000	75,000	-	-	-	-
413	Oso Parkway Wetlands	IV- 104	450,000	-	-	-	-	-	-	450,000
	Sub-Total		\$ 3,480,000	\$ 515,000	\$ 380,000	\$ 280,000	\$ 255,000	\$ -	\$ 50,000	\$ 2,000,000
PARKS										
234	Aliso Hills Park	IV- 108	\$ 2,775,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,775,000
238	Community Center and Sports Complex Field Renovations	IV- 110	710,000	-	225,000	-	235,000	-	250,000	-
241	General Park Renovations	IV- 112	895,000	210,000	-	225,000	-	235,000	-	225,000
	Sub-Total		\$ 4,380,000	\$ 210,000	\$ 225,000	\$ 225,000	\$ 235,000	\$ 235,000	\$ 250,000	\$ 3,000,000
PUBLIC FACILITIES										
506	Skate Facility Enhancements	IV- 116	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
508	Equipment & Supply Storage Building	IV- 118	525,000	-	-	-	-	-	-	525,000
510	Public Art Program - Civic Center	IV- 120	200,000	-	-	-	-	-	-	200,000
512	Roller Hockey Roof Structure	IV- 122	1,000,000	-	-	-	-	-	-	1,000,000
513	Community Center Renovation	IV- 124	487,820	12,874	-	67,018	272,815	57,626	77,487	-
514	Sports Complex Renovations	IV- 126	51,012	-	-	30,360	13,485	-	7,167	-
515	Community Center and Sports Complex Energy Efficient Field Lights	IV- 128	285,000	-	-	-	-	-	-	285,000
	Sub-Total		\$ 2,848,832	\$ 12,874	\$ -	\$ 97,378	\$ 286,300	\$ 57,626	\$ 84,654	\$ 2,310,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SUMMARY**

PROJECT No.	PROJECT		TOTAL COST	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FUTURE
TRAILS AND OPEN SPACE										
601	Trails Master Plan - Other Projects	IV- 132	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
606	Trail Head Plazas	IV- 134	1,200,000	-	-	-	-	-	-	1,200,000
607	Aliso Hills Channel Pedestrian Crossing JO5PO3	IV- 136	315,000	-	-	-	-	-	-	315,000
608	Multi-use Trail - Alicia to La Paz	IV- 138	4,200,000	-	-	-	-	-	-	4,200,000
609	Multi-use Trail - Community Center to Indian Hill	IV- 140	600,000	-	-	600,000	-	-	-	-
610	Loop Trails in Alicia Open Space	IV- 142	400,000	-	-	-	-	-	-	400,000
611	La Paz Multi-use Trail - Alameda to Paseo de Valencia	IV- 144	1,675,000	-	-	-	-	-	-	1,675,000
612	Alicia Pedestrian Bridge at Trail	IV- 146	1,000,000	-	-	-	-	-	-	1,000,000
613	Trail along SJHTC	IV- 148	300,000	-	-	-	-	-	-	300,000
614	Alicia Open Space Landscaping	IV- 150	11,000,000	-	-	-	-	-	-	11,000,000
615	La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia	IV- 152	4,900,000	-	-	-	-	-	-	4,900,000
616	Aliso Hills Area Open Space	IV- 154	4,700,000	-	-	-	-	-	-	4,700,000
617	Oso Parkway Open Space Landscape	IV- 156	8,600,000	-	-	-	-	-	-	8,600,000
618	Ridge Route Open Space	IV- 158	800,000	-	-	-	-	-	-	800,000
619	Slope Renovation South of Aliso Creek	IV- 160	600,000	-	-	-	-	-	-	600,000
620	Miscellaneous Landscape Renovations - Various Areas	IV- 162	1,750,000	-	-	-	-	-	-	1,750,000
621	Recycled Water Conversions	IV- 164	1,050,000	-	-	-	-	-	-	1,050,000
	Sub-Total		\$ 46,090,000	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 45,490,000
	Grand Total		\$ 115,407,832	\$ 3,346,874	\$ 4,300,000	\$ 1,202,378	\$ 2,576,300	\$ 1,717,626	\$ 2,824,654	\$ 99,440,000

**CITY OF LAGUNA HILLS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM**

FUNDING SOURCES

FUNDING SOURCE	FISCAL YEAR 2015/16	FISCAL YEAR 2016/17	FISCAL YEAR 2017/18	FISCAL YEAR 2018/19	FISCAL YEAR 2019/20	FISCAL YEAR 2020/21	FUTURE	TOTAL
General Fund	\$ 337,000	\$ 1,260,000	\$ 1,035,000	\$ 440,000	\$ 1,660,000	\$ 790,000	\$ 225,000	\$ 5,747,000
Gas Tax	100,000	1,400,000	-	1,800,000	-	1,900,000	-	5,200,000
Measure M2 Competitive	2,092,000	370,000	70,000	-	-	-	-	2,532,000
Quimby Act Fees	210,000	225,000	-	-	-	-	-	435,000
HSIP	133,000	345,000	-	-	-	-	-	478,000
CARITS	40,000	100,000	-	-	-	-	-	140,000
Capital Reserve	12,874	50,000	97,378	336,300	57,626	134,654	-	688,832
RSTP Federal Map-21	-	500,000	-	-	-	-	-	500,000
City Participants	422,000	-	-	-	-	-	-	422,000
Public Arts Fund	-	-	-	-	-	-	200,000	200,000
Water Agency Rebate	-	50,000	-	-	-	-	-	50,000
Unfunded	-	-	-	-	-	-	99,015,000	99,015,000
GRAND TOTAL	\$ 3,346,874	\$ 4,300,000	\$ 1,202,378	\$ 2,576,300	\$ 1,717,626	\$ 2,824,654	\$ 99,440,000	\$ 115,407,832

**CITY OF LAGUNA HILLS
YEAR FISCAL 2015/16
SOURCES OF FUNDS
CAPITAL PROGRAM**

PROJECT NO.	PROJECT	FISCAL YEAR 2015/16	GENERAL FUND	GAS TAX	MEAS M COMPETITIVE	QUIMBY ACT FEES	HSIP	CARITS	CAPITAL RESERVES FUND	OTHER - CITY PARTICIPANTS
STREET, SIGNALS AND LIGHTING (100)										
168	Traffic Signal Improvements/Coordination Projects	2,309,000	-	-	1,847,000	-	-	40,000	-	422,000
171	La Paz Road Sidewalk Widening	175,000	42,000	-	-	-	133,000	-	-	-
175	Arterial Highway Pavement Maintenance - Various Locations	100,000	-	100,000	-	-	-	-	-	-
	Sub-Total	\$ 2,584,000	\$ 42,000	\$ 100,000	\$ 1,847,000	\$ -	\$ 133,000	\$ 40,000	\$ -	\$ 422,000
STREETSCAPE (300)										
329	Wayfinding Signs	25,000	25,000	-	-	-	-	-	-	-
	Sub-Total	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FLOOD CONTROL & WATER QUALITY (400)										
410	NPDES / Water Quality Program	440,000	265,000	-	175,000	-	-	-	-	-
412	Water Quality (2) Improvements	75,000	5,000	-	70,000	-	-	-	-	-
	Sub-Total	\$ 515,000	\$ 270,000	\$ -	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ -
PARKS (200)										
241	General Park Renovations	210,000	-	-	-	210,000	-	-	-	-
	Sub-Total	\$ 210,000	\$ -	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -
PUBLIC FACILITIES (500)										
513	Community Center Renovation	12,874	-	-	-	-	-	-	12,874	-
	Sub-Total	\$ 12,874	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,874	\$ -
	Grand Total	\$ 3,346,874	\$ 337,000	\$ 100,000	\$ 2,092,000	\$ 210,000	\$ 133,000	\$ 40,000	\$ 12,874	\$ 422,000

**CITY OF LAGUNA HILLS
FISCAL YEAR 2016/17
SOURCES OF FUNDS
CAPITAL PROGRAM**

PROJECT	PROJECT	FISCAL YEAR 2016/17	GENERAL FUND	GAS TAX	MEAS M COMPETITIVE	QUIMBY ACT FEES	HSIP	CARITS	CAPITAL RESERVE FUND	RSTP FEDERAL MAP-21	OTHER - WATER AGENCY REBATE
STREET, SIGNALS AND LIGHTING (100)											
101	Annual Street Maintenance	730,000	-	730,000	-	-	-	-	-	-	-
145	Paseo de Valencia Widening	400,000	-	-	300,000	-	-	100,000	-	-	-
171	La Paz Road Sidewalk Widening	390,000	45,000	-	-	-	345,000	-	-	-	-
175	Arterial Highway Pavement Maintenance - Various Locations	1,170,000	-	670,000	-	-	-	-	-	500,000	-
	Sub-Total	\$ 2,690,000	\$ 45,000	\$ 1,400,000	\$ 300,000	\$ -	\$ 345,000	\$ 100,000	\$ -	\$ 500,000	\$ -
STREETSCAPE (300)											
301	Alicia Parkway Median Islands Landscape Rehabilitation	980,000	930,000	-	-	-	-	-	-	-	50,000
329	Wayfinding Signs	25,000	25,000	-	-	-	-	-	-	-	-
	Sub-Total	\$ 1,005,000	\$ 955,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
FLOOD CONTROL & WATER QUALITY (400)											
403	Storm Drain/Slope Repairs	50,000	-	-	-	-	-	-	50,000	-	-
410	NPDES / Water Quality Program	255,000	255,000	-	-	-	-	-	-	-	-
412	Water Quality (2) Improvements	75,000	5,000	-	70,000	-	-	-	-	-	-
	Sub-Total	\$ 380,000	\$ 260,000	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
PARKS (200)											
238	Community Center and Sports Complex Field Renovations	225,000	-	-	-	225,000	-	-	-	-	-
	Sub-Total	\$ 225,000	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 4,300,000	\$ 1,260,000	\$ 1,400,000	\$ 370,000	\$ 225,000	\$ 345,000	\$ 100,000	\$ 50,000	\$ 500,000	\$ 50,000

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CAPITAL IMPROVEMENT PROJECTS

**STREETS, SIGNALS,
AND LIGHTING**

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Annual Street Maintenance

Project No.: 101



Description: The Annual Street Maintenance Program provides funding for pavement maintenance and resurfacing of all of the City's streets on a six-year return cycle. For budget and cost efficiency, one-third of the City streets are maintained as a single project every two years. The maintenance of these streets is based upon the Pavement Management Plan that is updated every two years with the last update of arterial highways and collector streets being performed in June 2014. Given the age of the City's streets, this program has transitioned from its original maintenance procedure of utilizing seal coats for pavement preservation to an overlay program for pavement rehabilitation. An overlay program is much more costly than a seal coat program but must be performed to preserve the pavement structure on a return cycle of 20 to 30 years depending upon the street type and usage. The next project will work on streets in Zones C & E to the extent funding is available.

Purpose / Justification: The Annual Street Maintenance Program is performed to repair and rejuvenate the surfacing of the street infrastructure. Pavement surfaces deteriorate over time and will experience accelerated maintenance costs if preventive maintenance is not performed on an approximate six to ten year cycle basis.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The Annual Street Maintenance Program allows the City to keep its street maintenance operations at a low recurring cost for pavement repairs.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Individual projects are scheduled for the spring of the fiscal year budgeted. The schedule for the maintenance is as follows:

<u>YEAR</u>	<u>ZONES</u>
2016-2017	Zones C & E
2018-2019	Continue with Zones C & E
2020-2021	Zones B & F

Project Name: Annual Street Maintenance
Project Number: 101

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design				25,000		25,000		50,000
Admin/Inspection		50,000		75,000		75,000		200,000
Land Acquisition								-
Construction		680,000		1,700,000		1,800,000		4,180,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	730,000		1,800,000		1,900,000	-	4,430,000
Project Funding:								
General Fund								-
Gas Tax		730,000		1,800,000		1,900,000		4,430,000
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	730,000	-	1,800,000	-	1,900,000	-	4,430,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signals

Project No.: 112



Description: The traffic signal project provides a funding allocation for one new traffic signal at an undesignated location when the need for a traffic signal is determined.

Purpose / Justification: The August 2007 Citywide Traffic Signal Master Plan is currently being updated (2015). The Traffic Signal Master Plan evaluates the need for traffic signals at every arterial highway intersection at which a traffic signal does not currently exist. The evaluation follows State issued criteria for traffic signal needs. Four intersections within the City met the minimum standards to allow a traffic signal to be constructed per the 2007 study; however, the construction of a traffic signal is not required by such a determination. The potential locations include Alicia Parkway at Via Lomas; Moulton Parkway at Gordon Road; La Paz Road at Appaloosa Place; and La Paz at Alameda Avenue. Note that a traffic signal at the intersection of La Paz Road at Appaloosa Place was deleted for construction by previous action of the City Council.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

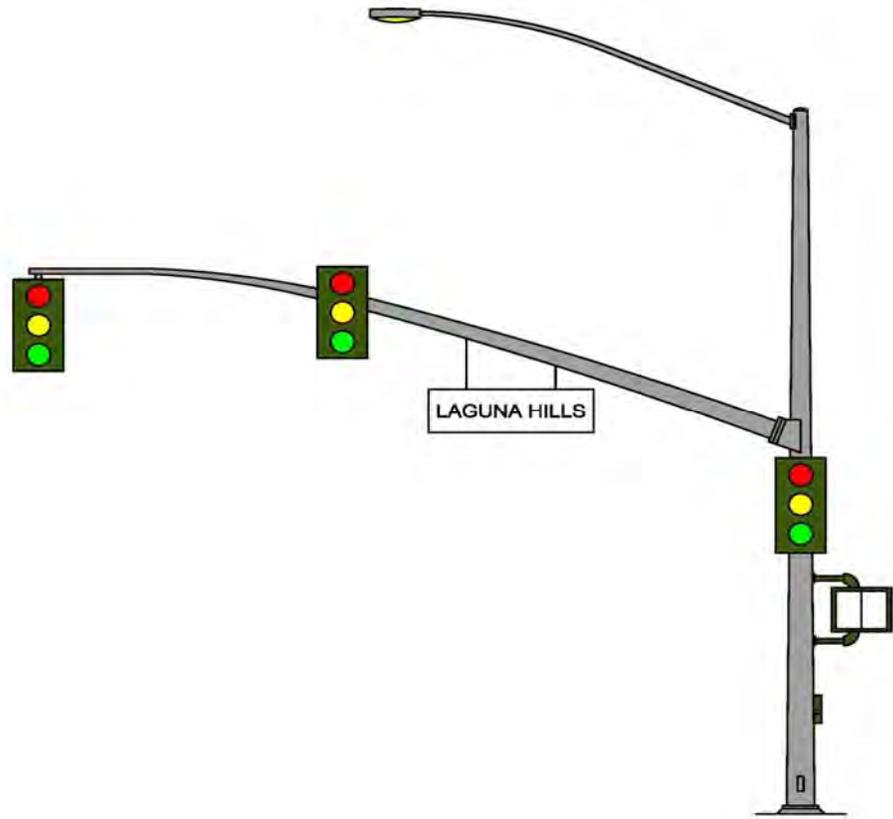
Operating Budget Impact: The construction of a traffic signal is anticipated to add annual maintenance costs of approximately \$900 and electricity costs of approximately \$3,500.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: The traffic signal construction is subject to the schedule to be adopted by the City Council.

Project Name: Traffic Signals
Project Number: 112

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							200,000	200,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	250,000	250,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							250,000	250,000
Total Funding	-	-	-	-	-	-	250,000	250,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Cabot Widening – La Paz to Paseo de Valencia

Project No.: 139



Description: The widening of Cabot Road to augmented secondary arterial highway standards from La Paz Road to Paseo de Valencia in accordance with the City's General Plan. The widening will maintain the current four lanes but will allow for a 14' wide raised and landscaped median island and a parking lane/emergency lane or bike lane area along both sides of this segment of the roadway. This project may be eligible for future grant funding. Right of way acquisition will be required. Project length: 0.5 miles.

Purpose / Justification: Compliance with the City's General Plan. The project will control or eliminate left turn driveway access at several locations and will improve traffic flow.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs:

The project will involve the intersection of Cabot Road at La Paz Road/I-5 southbound off-ramp and may require a permit from the State of California Department of Transportations (CALTRANS).

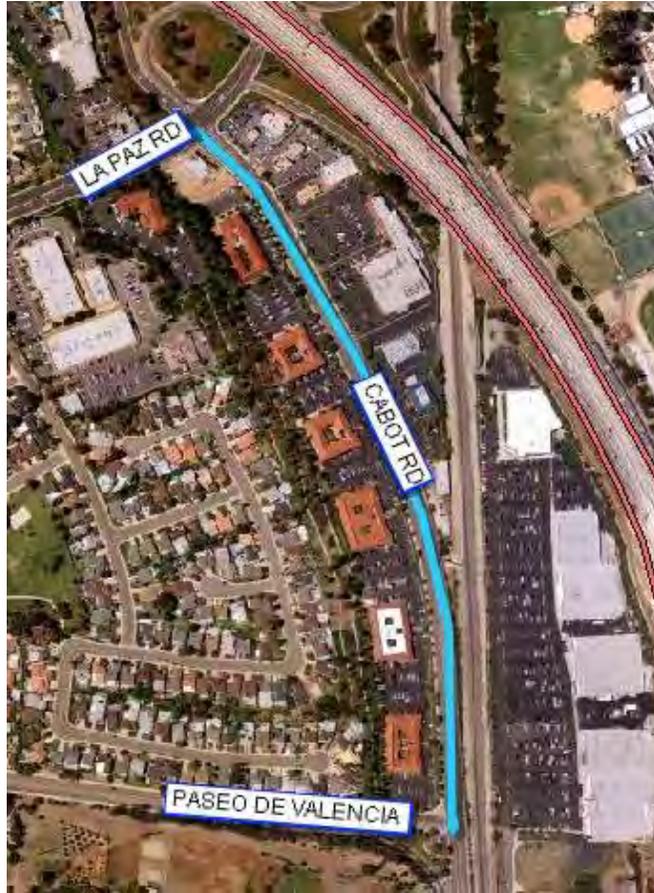
Operating Budget Impact: The construction of a raised and landscaped median island will results in increased landscape maintenance costs estimated to be \$1,500 and \$1,000 of utility costs.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Cabot Widening - La Paz to Paseo de Valencia
Project Number: 139

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design							260,000	260,000
Admin/Inspection							175,000	175,000
Land Acquisition							1,000,000	1,000,000
Construction							1,715,000	1,715,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,150,000	3,150,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive							-	-
HSIP								-
CARITS							-	-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,150,000	3,150,000
Total Funding	-	-	-	-	-	-	3,150,000	3,150,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Paseo de Valencia Widening

Project No.: 145



Description: Arterial highway improvements on Paseo de Valencia from Laguna Hills Drive to El Toro Road to complete the General Plan designation in conformance with the Master Plan of Arterial Highways. A widening project for Paseo de Valencia, from Kennington Drive to Laguna Hills Drive, has been designed (including shifting the roadway to the east which does not require any right of way acquisition) and this project phase is pending environmental clearance and construction funding.

Purpose / Justification: The Paseo de Valencia widening project will complete a six lane arterial highway within the described limits in accordance with the City's General Plan and the Master Plan of Arterial Highways to meet projected traffic needs and to reduce traffic congestion.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs:

The City of Laguna Woods is adjacent to this project, as is the Laguna Woods Village community. Coordination with these entities will be necessary for implementation of the project.

Operating Budget Impact: The widening of Paseo de Valencia from its four or five lanes to six lanes will increase the quantity of pavement surfacing and will slightly increase pavement maintenance costs over time. The existing landscaped median island would be reconstructed as a part of any project but maintenance costs would be similar to that which is already a part of the current budget.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Pending

Project Name: Paseo de Valencia Widening
Project Number: 145

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design		400,000					500,000	900,000
Admin/Inspection							200,000	200,000
Land Acquisition							500,000	500,000
Construction							5,000,000	5,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	400,000	-	-	-	-	6,200,000	6,600,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive		300,000					-	300,000
HSIP								-
CARITS		100,000					-	100,000
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							6,200,000	6,200,000
Total Funding	-	400,000	-	-	-	-	6,200,000	6,600,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Traffic Signal Improvements/Coordination Projects

Project No.: 168



Description: This project will interconnect traffic signals, provide for timing/coordination plans, synchronize traffic signals and connect individual locations to a central control. The Renewed Measure M provides an opportunity to fund updates to existing interconnected traffic signal corridors and improvements to new ones on a three year return basis. The arterial highways currently synchronized include Oso Parkway, La Paz Road, Alicia Parkway, El Toro Road, Paseo de Valencia and Moulton Parkway.

The Alicia Parkway traffic signal synchronization project, CIP No. 168G, from Crown Valley Parkway in the City of Laguna Niguel to Rustic Oak in the City of Mission Viejo, is proposed to be undertaken in FY 2015-2016 with the City of Laguna Hills being the lead agency for the project.

Purpose / Justification: Traffic flow improvements and technology upgrades.

Other Agencies Involved: Adjacent jurisdictions on a case by case basis and oversight by the Orange County Transportation Authority (OCTA) based upon the allocation of Renewed Measure M funds.

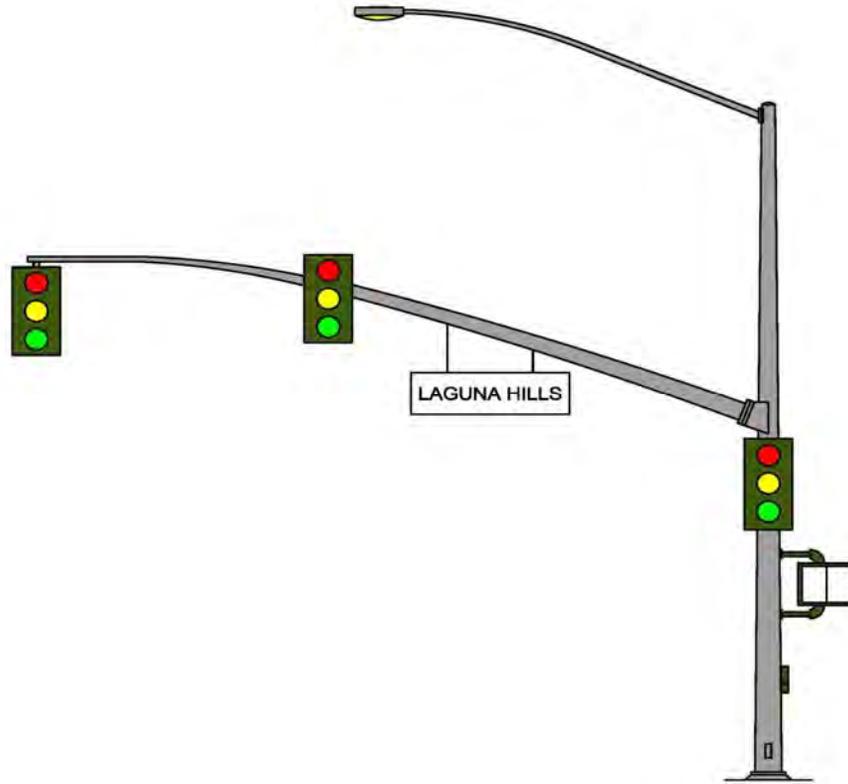
Outside Agencies/Entities Clearance or Coordination Needs: Coordination with adjacent agencies, Caltrans and OCTA.

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: FY 2015-16 and ongoing.

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design	370,000						200,000	570,000
Admin/Inspection	156,000						100,000	256,000
Land Acquisition								-
Construction	1,516,000						100,000	2,516,000
Operations & Maintenance	115,000						100,000	215,000
System Integration	152,000						100,000	252,000
Equipment								-
Total Cost	2,309,000	-	-	-	-	-	1,500,000	3,809,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive	1,847,000							1,847,000
HSIP								-
CARITS	40,000							40,000
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other - City Participants	422,000							422,000
Other								-
Unfunded							1,500,000	1,500,000
Total Funding	2,309,000	-	-	-	-	-	1,500,000	3,809,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Access Ramps

Project No.: 170



Description: Installation of access ramps meeting Federal and State approved design standards at all intersections as required by the Americans with Disability Act. Approximately 1000 ramps will eventually be constructed for all intersections in the City not currently meeting the required standards. This project can be phased over several years.

Purpose / Justification: None

Other Agencies Involved: ADA improvements are required to be made when the City utilizes Federal Funds for road construction projects. Coordination with Caltrans, as the oversight agency, is required when Federal Funds are used.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Access Ramp Construction
Project Number: 170

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							1,800,000	1,800,000
Operations & Maintenance								
System Integration								
Equipment								-
Total Cost	-	-	-	-	-	-	1,875,000	1,875,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,875,000	1,875,000
Total Funding	-	-	-	-	-	-	1,875,000	1,875,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: La Paz Road Sidewalk Widening

Project No.: 171



Description: The La Paz Road Sidewalk widening is located on the northerly side of La Paz Road from Paseo de Valencia to Grissom Road and on the southerly side of La Paz Road from Paseo de Valencia to Champlain Road and will construct a standard width arterial highway sidewalk. Right of way acquisition will be required from private properties and from the Saddleback Valley Unified School District (SVUSD). Retaining walls will be required in order to complete the project.

Purpose / Justification: To improve school age pedestrian access along La Paz Road to ADA standards.

Other Agencies Involved: OCTA and Caltrans will administer the grant funding for this project.

Outside Agencies/Entities Clearance or Coordination Needs: Caltrans and OCTA will each be coordinating agencies and, due to the right of way acquisition needed for the project, coordination with the SVUSD and private property owners will be required.

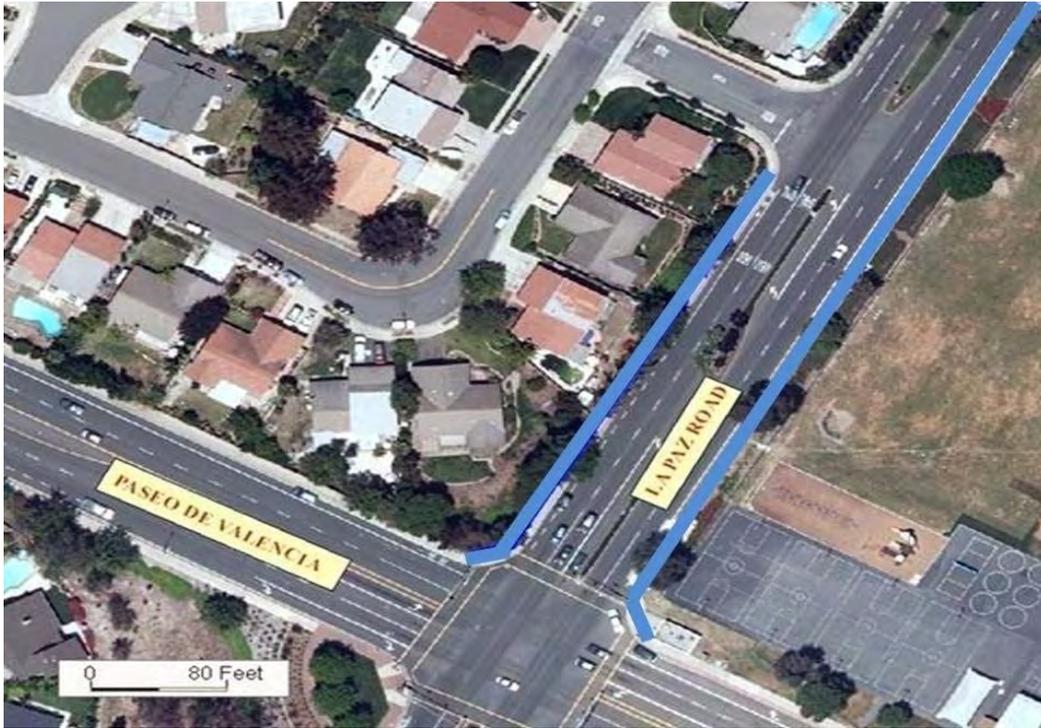
Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Design and Right of Way acquisition in FY 2015/16 and Construction in FY 2016/17.

Project Name: La Paz Road Sidewalk Widening
Project Number: 171

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design	75,000							75,000
Admin/Inspection		40,000						40,000
Land Acquisition	100,000							100,000
Construction		350,000						350,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	175,000	390,000	-	-	-	-	-	565,000
Project Funding:								
General Fund	42,000	45,000						87,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP	133,000	345,000						478,000
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	175,000	390,000	-	-	-	-	-	565,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Arterial Highway Pavement Maintenance – Various Locations

Project No.: 175



Description: Pavement rehabilitation of Los Alisos Boulevard from Paseo de Valencia to I-5 (City Boundary), Paseo de Valencia from La Paz Road to Cabot Road, Cabot Road southerly of Oso Parkway (two locations) and Alicia Parkway from easterly of Moulton Parkway to Ramona Street to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

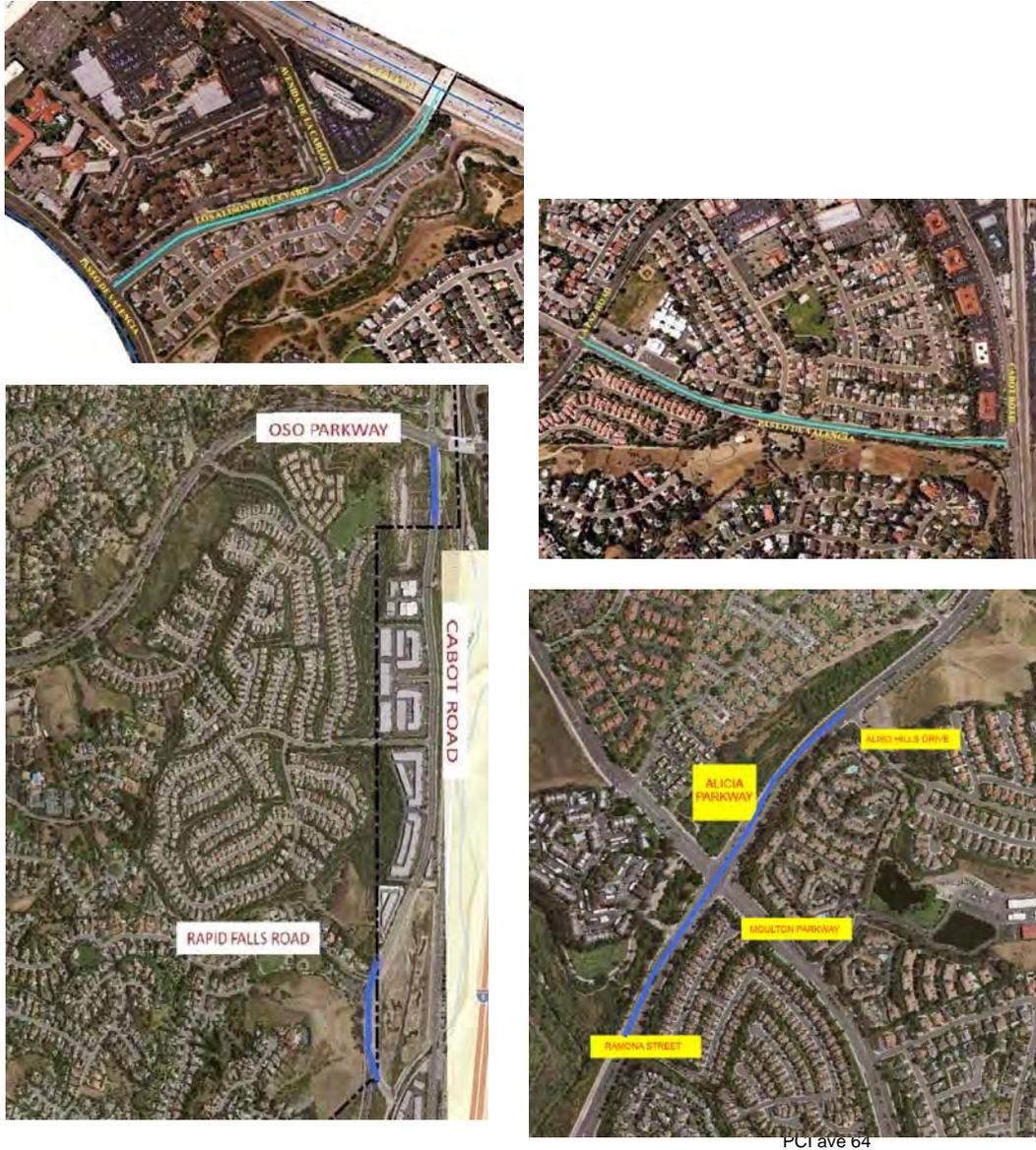
Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Design, bid and award a construction contract in FY 2015-16. Construction to occur in summer 2016.

Project Name: Arterial Highway Pavement Maintenance - Various Locations
Project Number: 175 (Los Alisos, Paseo de Valencia, Cabot (2 locations) and Alicia)

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design	100,000							100,000
Admin/Inspection		135,000						135,000
Land Acquisition								-
Construction		1,035,000						1,035,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	100,000	1,170,000	-	-	-	-	-	1,270,000
Project Funding:								
General Fund								-
Gas Tax	100,000	670,000						770,000
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21		500,000						500,000
Other								-
Other								-
Unfunded								-
Total Funding	100,000	1,170,000	-	-	-	-	-	1,270,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: South Moulton Pavement Rehabilitation

Project No.: 178



Description: Pavement rehabilitation of Moulton Parkway from Via Lomas to South City Limits (at SR-73). Work to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6700 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: South Moulton Pavement Rehabilitation (VIA Lomas to SCL)
Project Number: 178

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							125,000	125,000
Land Acquisition								-
Construction							1,375,000	1,375,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,575,000	1,575,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,575,000	1,575,000
Total Funding	-	-	-	-	-	-	1,575,000	1,575,000

**City of Laguna Hills
Capital Improvement Project**

Program: Streets, Signals and Lighting
Project Name: Oso Parkway Pavement Rehabilitation
Project No.: 181



Description: Pavement rehabilitation of Oso Parkway from Cabot Road to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 9200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Oso Parkway Pavement Rehabilitation (Cabot to WCL)
Project Number: 181

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							150,000	150,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,750,000	1,750,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,750,000	1,750,000
Total Funding	-	-	-	-	-	-	1,750,000	1,750,000

**City of Laguna Hills
Capital Improvement Project**

Program: Streets, Signals and Lighting
Project Name: Lake Forest Drive Pavement Rehabilitation
Project No.: 182



Description: Pavement rehabilitation of Lake Forest Drive from East City Limits to West City Limits. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 6200 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of Lake Forest/southbound I-5 offramp.

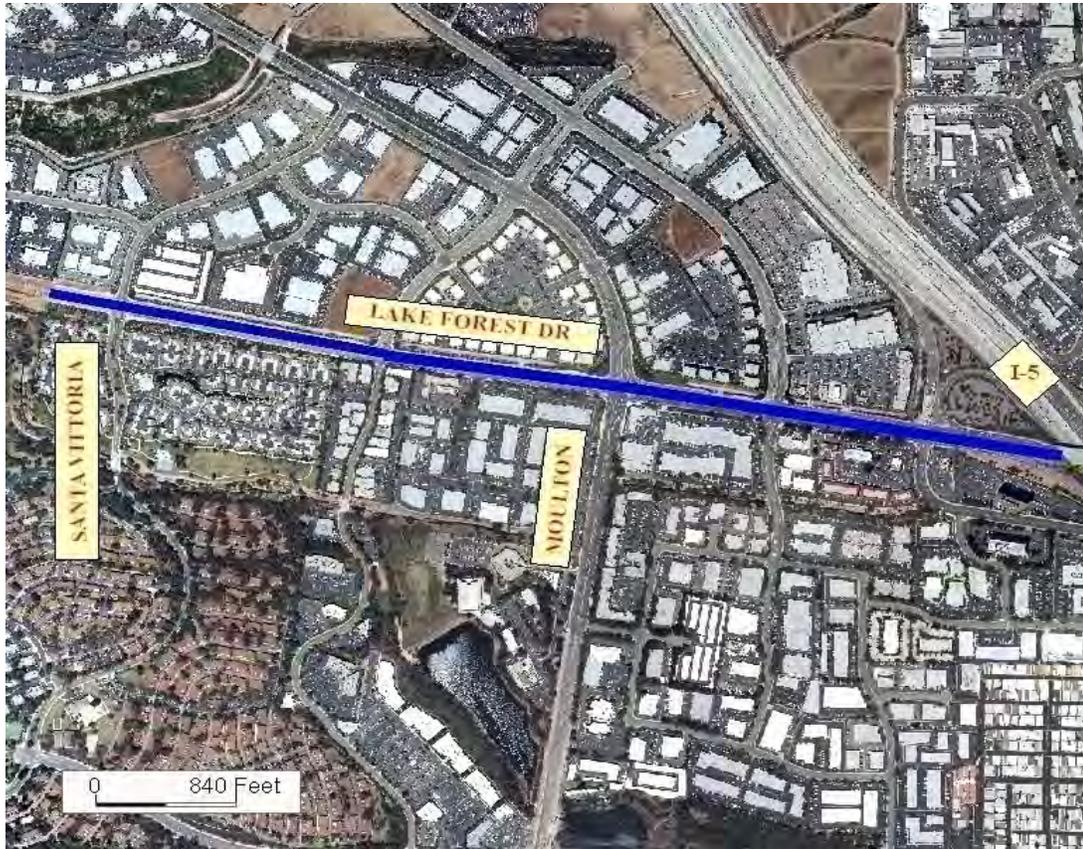
Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Lake Forest Drive Pavement Rehabilitation (ECL to WCL)
Project Number: 182

Site Map



PCI ave. 82

Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							125,000	125,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-	-	-	1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Avenida de la Carlota Pavement Rehabilitation

Project No.: 183



Description: Pavement rehabilitation of Avenida de la Carlota from El Toro Road to Los Aliso Boulevard. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 3800 LF.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Avenida Carlota Pavement Rehabilitation (El Toro Rd to Los Alisos Blvd)
Project Number: 183

Site Map



PCI ave. 76

Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							700,000	700,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							825,000	825,000
Total Funding	-	-	-	-	-	-	825,000	825,000

**City of Laguna Hills
Capital Improvement Project**

Program: Streets, Signals and Lighting

Project Name: La Paz Road Widening

Project No.: 184



Description: The widening of easterly bound La Paz Road from McIntyre Street to Cabot Road to add a third through lane. Right of way acquisition will be required.

Purpose / Justification: To accommodate projected traffic volumes and as recommended in the General Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A permit from Caltrans will be required for work at the intersection of La Paz Road at Cabot Road.

Operating Budget Impact: A minor increase in pavement square footage will add to the City's pavement maintenance requirements over time.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Design in FY 2015-16 in order to determine the future right of way and environmental clearance documentation needed. Right of way acquisition and construction funding would be sought in the future.

Project Name: La Paz Road Widening (McIntyre to Cabot)
Project Number: 184

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition							600,000	600,000
Construction							650,000	650,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,450,000	1,450,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,450,000	1,450,000
Total Funding	-	-	-	-	-	-	1,450,000	1,450,000

City of Laguna Hills Capital Improvement Project

Program: Streets, Signals and Lighting

Project Name: Replacement of Internally Illuminated Street Name Signs

Project No.: 185



Description: Replace antiquated and deteriorated fluorescent tube internally illuminated street name signs (ILSNS) with light emitting diode (LED) modern signs with updated street names on all signs.

Purpose / Justification: Improve energy efficiency, reduce the frequency of lighting replacements, replace fading street name signs and update street names on all internally illuminated street name signs at the City's 47 traffic signal locations.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: An approximate 85% reduction in energy costs associated with the ILSNS and a reduction in maintenance costs for light bulb replacements.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Phased project over six years with the first phase beginning in FY 2015-16.

Project Name: Replacement of Illuminated Street Name Signs at all Traffic Signal Locations
Project Number: 185

[Site Map](#)

PASEO DE VALENCIA

CITY OF LAGUNA HILLS

Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment							300,000	300,000
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

**City of Laguna Hills
Capital Improvement Project**

Program: Streets, Signals and Lighting
Project Name: Ridge Route Drive Pavement Rehabilitation
Project No.: 188



Description: Pavement rehabilitation of Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway to include pavement removals/rehabilitation, curb and gutter repairs, access ramp construction, asphalt concrete overlay, striping and traffic loops.

Purpose / Justification: Pavement maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

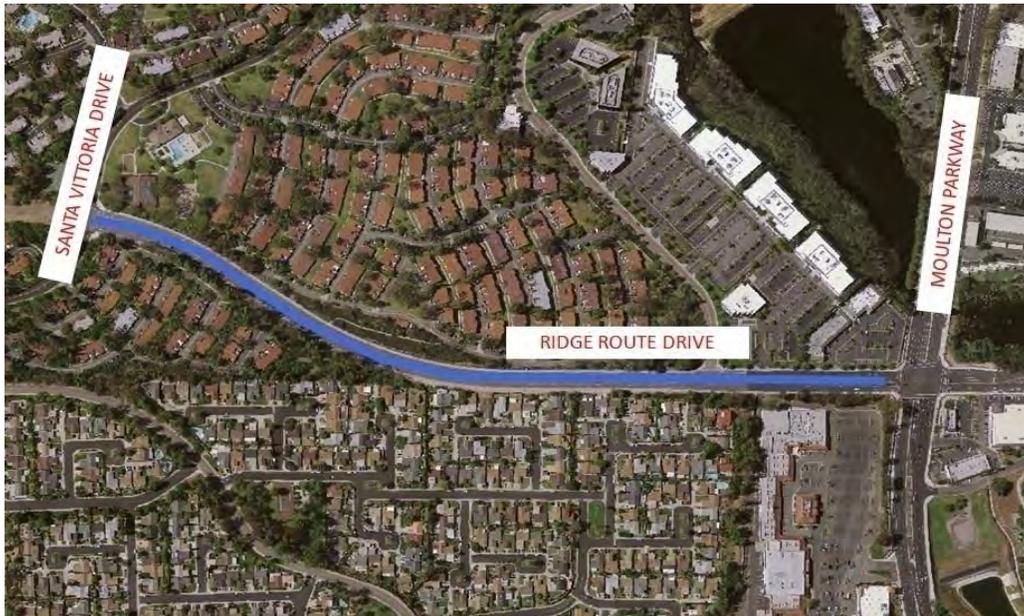
Operating Budget Impact: A net short term reduction of pavement maintenance should result from this project as the pavement life is extended through this project.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Ridge Route Pavement Rehabilitation - Moulton Parkway to Santa Vittoria Drive
Project Number: 188

Site Map



PCI ave. 72

Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							600,000	600,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	700,000	700,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							700,000	700,000
Total Funding	-	-	-	-	-	-	700,000	700,000

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CAPITAL IMPROVEMENT PROJECTS

STREETScape

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Alicia Median Islands Rehabilitation

Project No.: 301



Description: Rehabilitate the Alicia Parkway landscape median islands from Costeau Street to Paseo de Valencia to current City standards. Project length: 3700 LF.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. The replacement of the irrigation system and replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Alicia Parkway Median Islands Landscape Rehabilitation
Project Number: 301

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design		100,000						100,000
Admin/Inspection		80,000						80,000
Land Acquisition								-
Construction		800,000						800,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	980,000	-	-	-	-	-	980,000
Project Funding:								
General Fund		930,000						930,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other - Water Agency Rebate		50,000						50,000
Other								-
Unfunded								-
Total Funding	-	980,000	-	-	-	-	-	980,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: La Paz Road Median Islands
Project No.: 305



Description: Construct new landscape median islands on La Paz Road from Moulton Parkway to Paseo de Valencia. Project length: 1.6 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of the previous La Paz Road Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The construction of a raised and landscape median island will reduce the square footage of asphalt concrete pavement that is maintained. However, approximately 110,000 sq. feet of additional landscaping area will be created resulting in an estimated annual landscape maintenance cost of \$4,000 and a utility cost of \$3,000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: La Paz Median Islands
Project Number: 305

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							470,000	470,000
Admin/Inspection							315,000	315,000
Land Acquisition								-
Construction							3,105,000	3,105,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,890,000	3,890,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,890,000	3,890,000
Total Funding	-	-	-	-	-	-	3,890,000	3,890,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Entry Monuments

Project No.: 307



Description: Install City identification monuments at all major street entries. Originally, monuments at up to 15 locations were to be constructed.

Purpose / Justification: Community identification and enhancement. Entry Monuments have been constructed at: (1) Alicia/I-5, (2) La Paz/I-5, (3) Oso/I-5, (4) Moulton/Nellie Gail and (5) Moulton/Lake Forest. A proposed entry monument on (6) El Toro at I-5 has been replaced with the Urban Village Monumentation. The remaining locations are as follows: (7) Lake Forest @ I-5, (8) Santa Vittoria @ Lake Forest, (9) Moulton @ Santa Maria, (10) Moulton @ Glenwood, (11) Paseo de Valencia @ El Toro, (12) Los Alisos @ I-5, (13) Alicia @ Ramona, (14) La Paz @ I-73, and (15) Oso @ Moulton. Of the remaining nine locations, the sites most accessible for a monument at this time are at locations 7, 8 (relocated onto Lake Forest at Santa Vittoria), 13, 14 and 15. These five locations are recommended for implementation.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Very minor additional landscape maintenance and electrical costs.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Entry Monuments
Project Number: 307

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							60,000	60,000
Admin/Inspection							40,000	40,000
Land Acquisition								-
Construction							400,000	400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

**City of Laguna Hills
Capital Improvement Project**

Program: Streetscape
Project Name: PDV Median Island Rehabilitation
Project No.: 312



Description: Relandscaping of Paseo de Valencia median island from Laguna Hills Drive to El Toro Road. Project length: 1.5 miles.

Purpose / Justification: To replace and improve existing landscaping to the City standard, upgrade the irrigation system, remove turf and install shrub beds and other landscaping. The reduction in turf grass will reduce water demands, water runoff, fertilizer and pesticide use. This project can be incorporated into the phases of widening Paseo de Valencia per CIP No. 145.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The removal of turf grass from the median islands will result in a 20% reduction in landscape maintenance and utility costs.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Paseo de Valencia Median Island Rehabilitation
Project Number: 312

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							405,000	405,000
Admin/Inspection							270,000	270,000
Land Acquisition								-
Construction							2,700,000	2,700,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,375,000	3,375,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,375,000	3,375,000
Total Funding	-	-	-	-	-	-	3,375,000	3,375,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia Median Islands

Project No.: 314



Description: Construction of a new raised and landscaped median island along Paseo de Valencia from Alicia Parkway to La Paz Road. Project length: 4,700 linear feet.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways. The sub-structure, conduits and drainage systems, for this median island were constructed at the time of the previous Paseo de Valencia Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This project will increase the landscape area by 61,000 square feet resulting in an annual landscape maintenance cost increase of \$2,000 and a utility cost increase of \$1,500.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Paseo de Valencia Median Islands
Project Number: 314

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design					100,000			100,000
Admin/Inspection					75,000			75,000
Land Acquisition								-
Construction					1,250,000			1,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	1,425,000	-	-	1,425,000
Project Funding:								
General Fund					1,425,000			1,425,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	1,425,000	-	-	1,425,000

**City of Laguna Hills
Capital Improvement Project**

Program: Streetscape
Project Name: Oso Median Island Rehabilitation
Project No.: 315



Description: Rehabilitate the existing landscape median island along Oso Parkway between Bridlewood Drive to West Haven Drive (easterly of Moulton Parkway). Project length: 1.2 miles.

Purpose / Justification: Rehabilitate existing landscaping and install City theme program. The replacement of turf grass with shrubs beds and other plant material will reduce water consumption and water runoff, fertilizer use and pesticide use within this median island.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

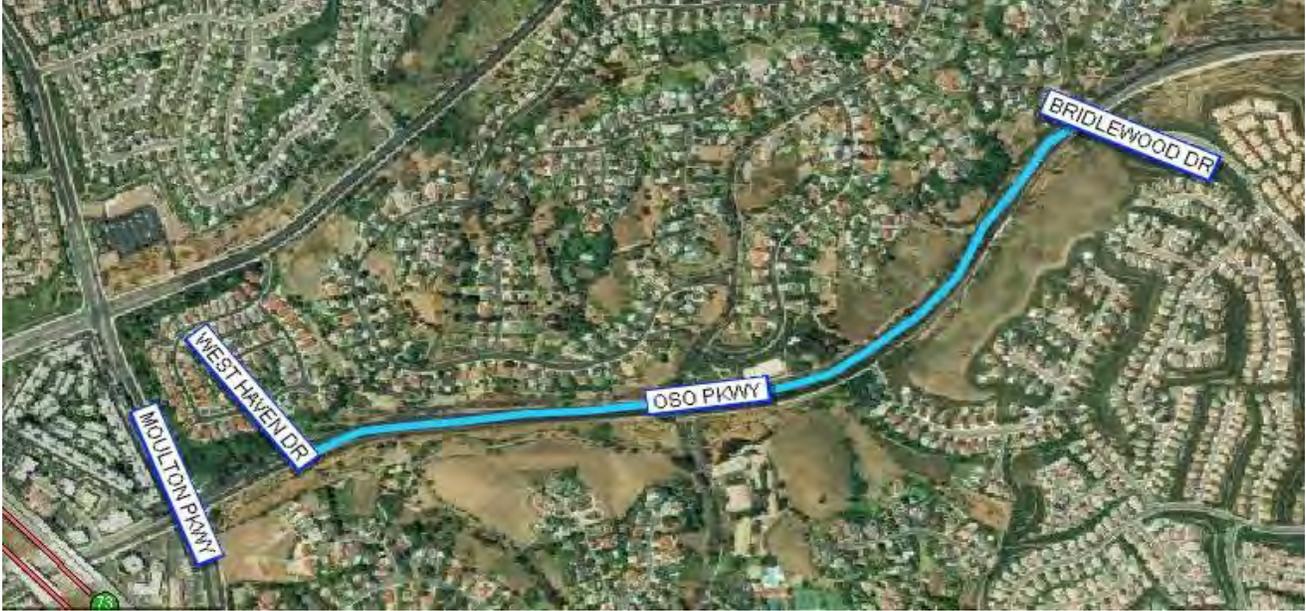
Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Rehabilitation of Oso Median Islands
Project Number: 315

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							2,200,000	2,200,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,450,000	2,450,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							2,450,000	2,450,000
Total Funding	-	-	-	-	-	-	2,450,000	2,450,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Alicia Parkway Southside Slope
Project No.: 319



Description: Renovate private slope landscaping on the southside of Alicia Parkway from Costeau Street to Paseo de Valencia to City landscape standards. A landscape easement would need to be acquired from all property owners. This project is suitable for the formation of a Landscape Maintenance Assessment District.

Purpose / Justification: Scenic corridor improvement subject to conversion of slope to public property and development of a funding source. The project area consists of approximately 136,000 sq. ft..

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Property owners.

Operating Budget Impact: This project would result in annual landscape maintenance cost increase of \$4,000 and an annual utility cost increase of \$3,000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Alicia Parkway South Side Slope
Project Number: 319

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							975,000	975,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,150,000	1,150,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,150,000	1,150,000
Total Funding	-	-	-	-	-	-	1,150,000	1,150,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia Eastside Slope

Project No.: 321



Description: Renovate private slope landscaping on eastside on Paseo de Valencia from Alicia to Ericson to City landscape standards. A landscape easement will need to be acquired from all property owners. This project is suitable for the formation of a Landscape Maintenance Assessment District.

Purpose / Justification: Scenic corridor improvements subject to conversion of slope to public property and development of a funding source. The area consists of approximately 90,000 sq. ft.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Property owners.

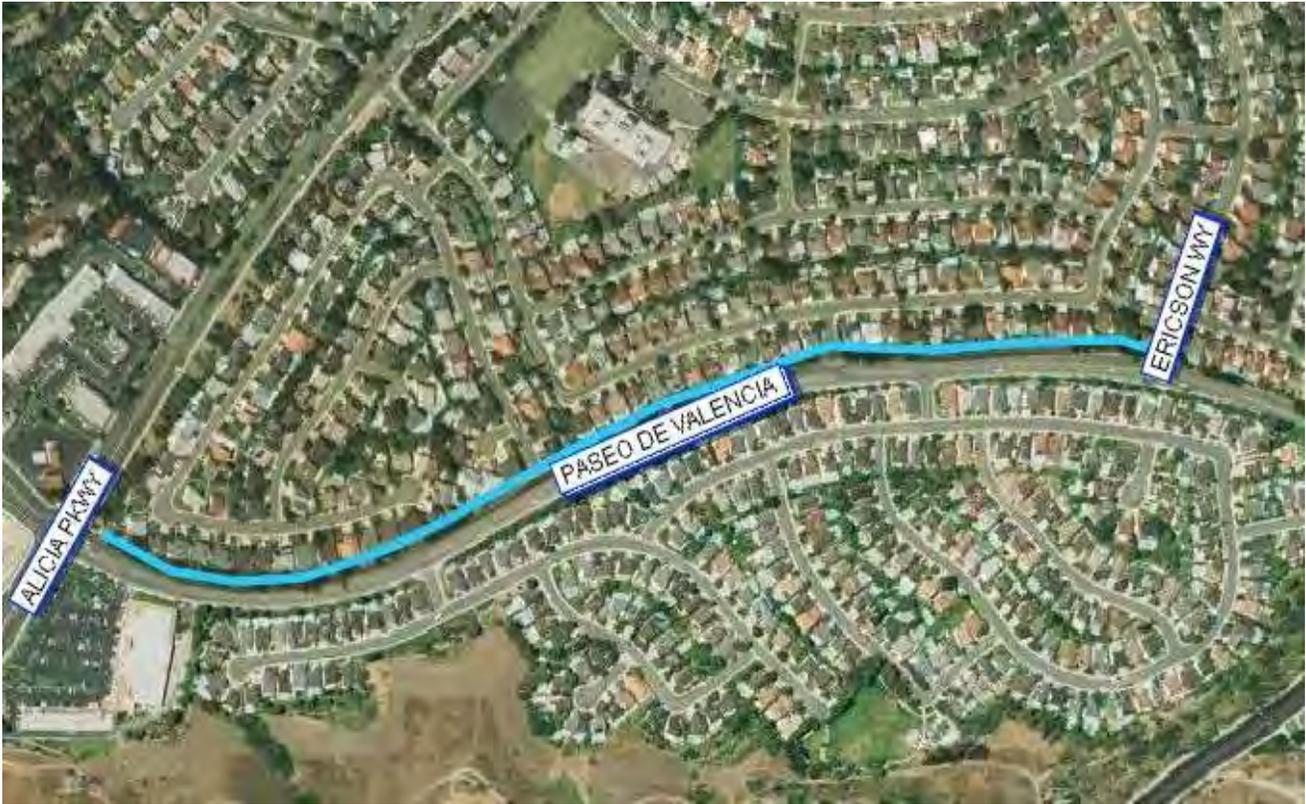
Operating Budget Impact: This project would result in annual landscape maintenance cost increase of \$3,000 and an annual utility cost increase of \$2,500.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Paseo de Valencia East Side Slope
Project Number: 321

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							650,000	650,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							825,000	825,000
Total Funding	-	-	-	-	-	-	825,000	825,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Rehabilitation of Moulton Parkway Median Island
Project No.: 322



Description: Replace the existing landscape and irrigation system to the City standards in the Moulton Parkway median island from Via Lomas to 600' n/o Glenwood. Project length: 1.0 miles.

Purpose / Justification: Upgrade old turf and olive tree landscaping to City Standards. Improve irrigation efficiency and reduce landscape maintenance. Installation of shrub beds and other landscaping will reduce water consumption, water runoff, fertilization and pesticide use.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

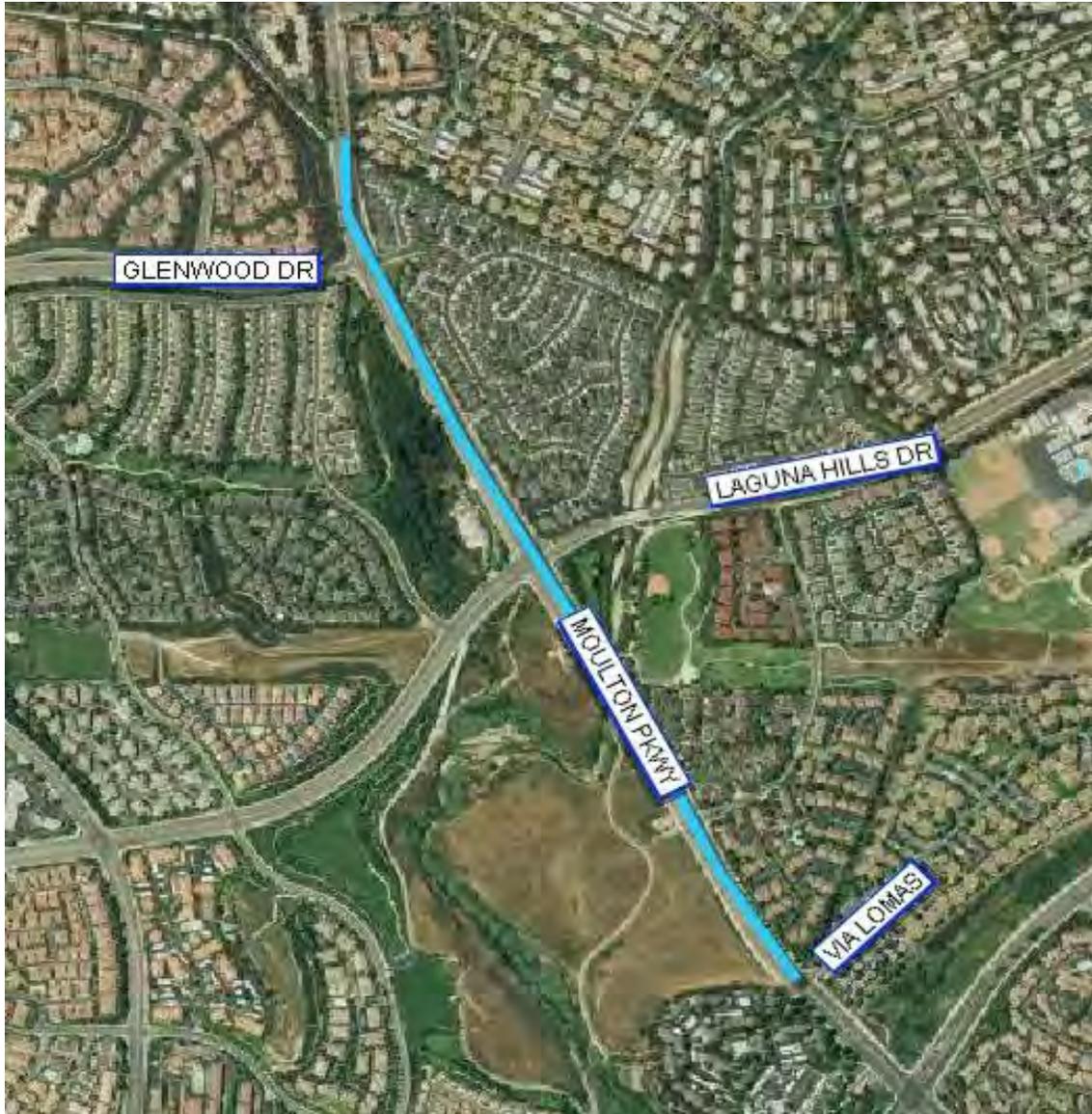
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$7,000 and utility costs of approximately \$1,000 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Rehabilitation of Moulton Median Island
Project Number: 322

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,650,000	1,650,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,650,000	1,650,000
Total Funding	-	-	-	-	-	-	1,650,000	1,650,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Rehabilitation of Laguna Hills Drive Median island

Project No.: 323



Description: Replace the existing landscape and irrigation system to the City standards in the Laguna Hills Drive Median island from Moulton Parkway to 800' e/o Indian Hill Lane. Project length: 1,900 LF.

Purpose / Justification: Upgrade existing landscaping to City Standards. Improve irrigation efficiency and aesthetic value of this landscape feature.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Coordination will be required with the Aliso Viejo Community Association as they currently maintain this area.

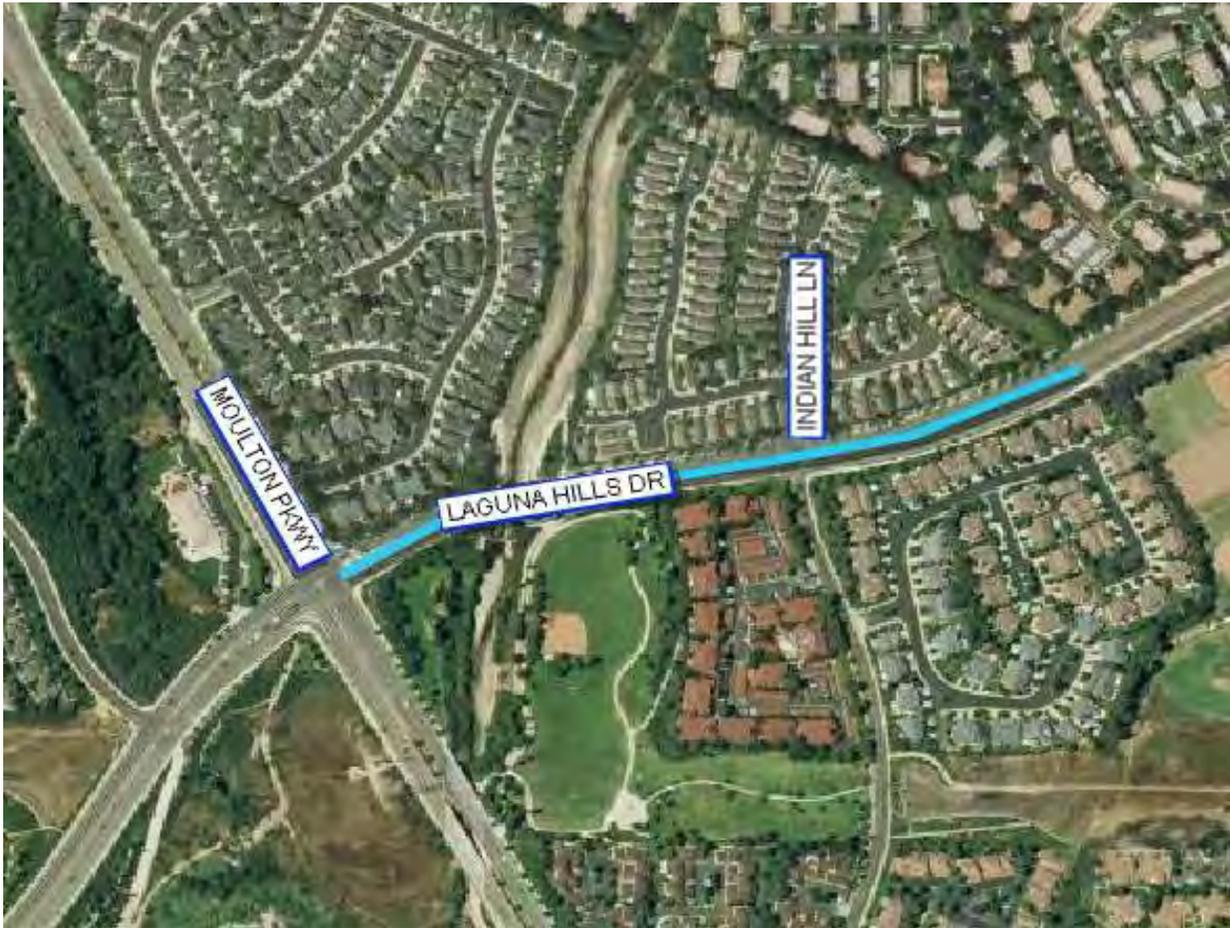
Operating Budget Impact: Increase in the City's landscape maintenance costs of approximately \$3,000 and utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Rehabilitation of Laguna Hills Drive Median Island
Project Number: 323

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							30,000	30,000
Land Acquisition								-
Construction							595,000	595,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	675,000	675,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							675,000	675,000
Total Funding	-	-	-	-	-	-	675,000	675,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Rehabilitation of La Paz Median Island

Project No.: 324



Description: Replace the existing landscape and irrigation system to the City standards in the La Paz Road median island from McIntyre Street to Paseo de Valencia. Project length: 1,800 LF.

Purpose / Justification: Upgrade old turf landscaping to City standards. Improve irrigation efficiency and reduce landscape maintenance. The replacement of turf with shrub beds and other landscaping will reduce water consumption, water runoff, fertilizer and pesticide use.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The elimination of turf grass reduces the City's landscape maintenance cost of this 23,000 sf landscape area by approximately 20% per year with similar expectations in reduced water use.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Rehabilitation of La Paz Median Island
Project Number: 324

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							450,000	450,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	525,000	525,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							525,000	525,000
Total Funding	-	-	-	-	-	-	525,000	525,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Ridge Route Drive Median Islands

Project No.: 325



Description: Construct new landscape median islands per arterial standards and City landscape guidelines along Ridge Route Drive from Santa Vittoria Drive to Moulton Parkway. Project length: 3,100 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

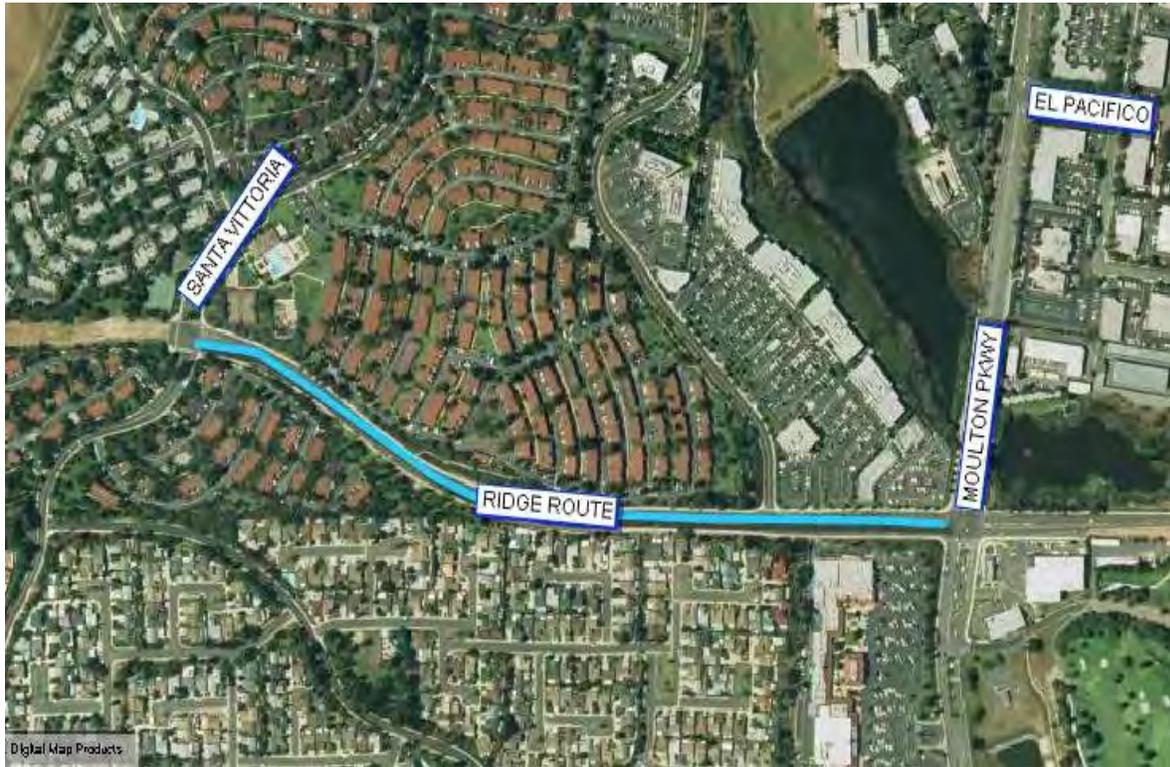
Operating Budget Impact: The addition of this median island will add 40,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$5,000 and utility costs of \$1000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Ridge Route Median Islands - Santa Vittoria to Moulton Pkwy
Project Number: 325

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,175,000	1,175,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,175,000	1,175,000
Total Funding	-	-	-	-	-	-	1,175,000	1,175,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Laguna Hills Drive Median Island

Project No.: 326



Description: Construct landscaping within the vacant median island on Laguna Hills Drive from Paseo de Valencia to 800' e/o Indian Hill Lane per City Landscape Guidelines. Project length: 1,900 LF.

Purpose / Justification: To implement the citywide plan of landscape enhancements along all arterial highways. The sub-structure, conduits, drainage system and curbing for this median island were constructed at the time of the previous Laguna Hills Drive Pavement Rehabilitation Project.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The addition of the landscaping in this median island will add 25,000 square feet of landscaping resulting in an estimated increase of annual landscape maintenance costs of \$3,000 and utility costs of \$1,000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Laguna Hills Drive Median Islands and North Parkway
Project Number: 326

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design						65,000		65,000
Admin/Inspection						45,000		45,000
Land Acquisition								-
Construction						430,000		430,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	540,000	-	540,000
Project Funding:								
General Fund						540,000		540,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	-	-	-	540,000	-	540,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Wayfinding Signage

Project No.: 329



Description: The replacement of select existing Wayfinding signs as needed to restore them to original condition.

Purpose / Justification: In 2008, the City implemented a citywide Wayfinding signage program to enhance motorist and visitor navigation to points of interest in the City. Approximately 60 Wayfinding signs were installed in a variety of sizes and mounting conditions. Over time, the elements and some traffic collisions have deteriorated approximately 20 signs. It is proposed to replace approximately 10 signs per year in the next two fiscal years to restore all signage to original conditions.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: FY 2015-16 and FY 2016-17

Project Name: Wayfinding Signs
Project Number: 329

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction	25,000	25,000						50,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	25,000	25,000	-	-	-	-	-	50,000
Project Funding:								
General Fund	25,000	25,000						50,000
Gas Tax								-
Quimby Act								-
MEASURE M (Comp)								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other - FCPP								-
Other								-
Unfunded								-
Total Funding	25,000	25,000	-	-	-	-	-	50,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Alicia Parkway and Paseo de Valencia Street Tree Program

Project No.: 330



Description: Development of tree wells within the existing sidewalks for street tree and irrigation installation along the southerly side of Alicia Parkway from Costeau Street to Paseo de Valencia and on the easterly side of Paseo de Valencia from Alicia Parkway to La Paz Road. This is an urban reforestation and streetscape improvement project. Tree wells would be developed at approximate 40 foot intervals resulting in approximately 70 trees on Alicia Parkway and 100 trees on Paseo de Valencia.

Purpose / Justification: To add landscape improvement along major arterial highways at locations that the City does not control the adjacent private slope areas.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within this area will require new resources for tree maintenance and irrigation. Irrigation is estimated at \$1000 per year and tree maintenance is estimated at \$1500 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Alicia Pkwy & Paseo de Valencia Street Tree Program
Project Number: 330

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							450,000	450,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	525,000	525,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							525,000	525,000
Total Funding	-	-	-	-	-	-	525,000	525,000

**City of Laguna Hills
Capital Improvement Project**

Program: Streetscape
Project Name: Synthetic Landscape Turf
Project No.: 331



Description: Convert 16 small median islands from natural turf to synthetic turf in the North Laguna Hills area.

Purpose / Justification: Enhance appearance and reduce maintenance.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual landscape maintenance costs by \$3,000 and utility costs by \$1,800.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Synthetic Landscape Turf Median Islands
Project Number: 331

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							740,000	740,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	815,000	815,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							815,000	815,000
Total Funding	-	-	-	-	-	-	815,000	815,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Ridge Route Drive Median Island

Project No.: 333



Description: The construction of new raised and landscaped median islands on Ridge Route Drive from Moulton Parkway to Avenida de la Carlota. Project length: 0.9 miles.

Purpose / Justification: To implement the citywide plan of landscape enhancements and positive traffic controls through the construction of raised and landscape median islands along all arterial highways.

Other Agencies Involved: City of Laguna Woods. This project cannot be constructed until there is full widening of Ridge Route Drive.

Outside Agencies/Entities Clearance or Coordination Needs: City of Laguna Woods

Operating Budget Impact: The landscape median island would add approximately 61,000 sf of new area resulting in an annual landscape maintenance cost of \$7000 and a utility cost of \$2,000. It is expected these costs would be equally split with the City of Laguna Woods.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Ridge Route Medians - Moulton Pkwy to Avenida de la Carlota
Project Number: 333

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,525,000	1,525,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,700,000	1,700,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,700,000	1,700,000
Total Funding	-	-	-	-	-	-	1,700,000	1,700,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Aliso Hills Drive Northside Down Slope
Project No.: 334



Description: This project is a subset of the Aliso Hills Area* landscape renovation projects. This is Project area “B” of the Aliso Hills project area. The other project areas have either been improved or separately budgeted.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost and will balance against reduced costs for efficient irrigation.

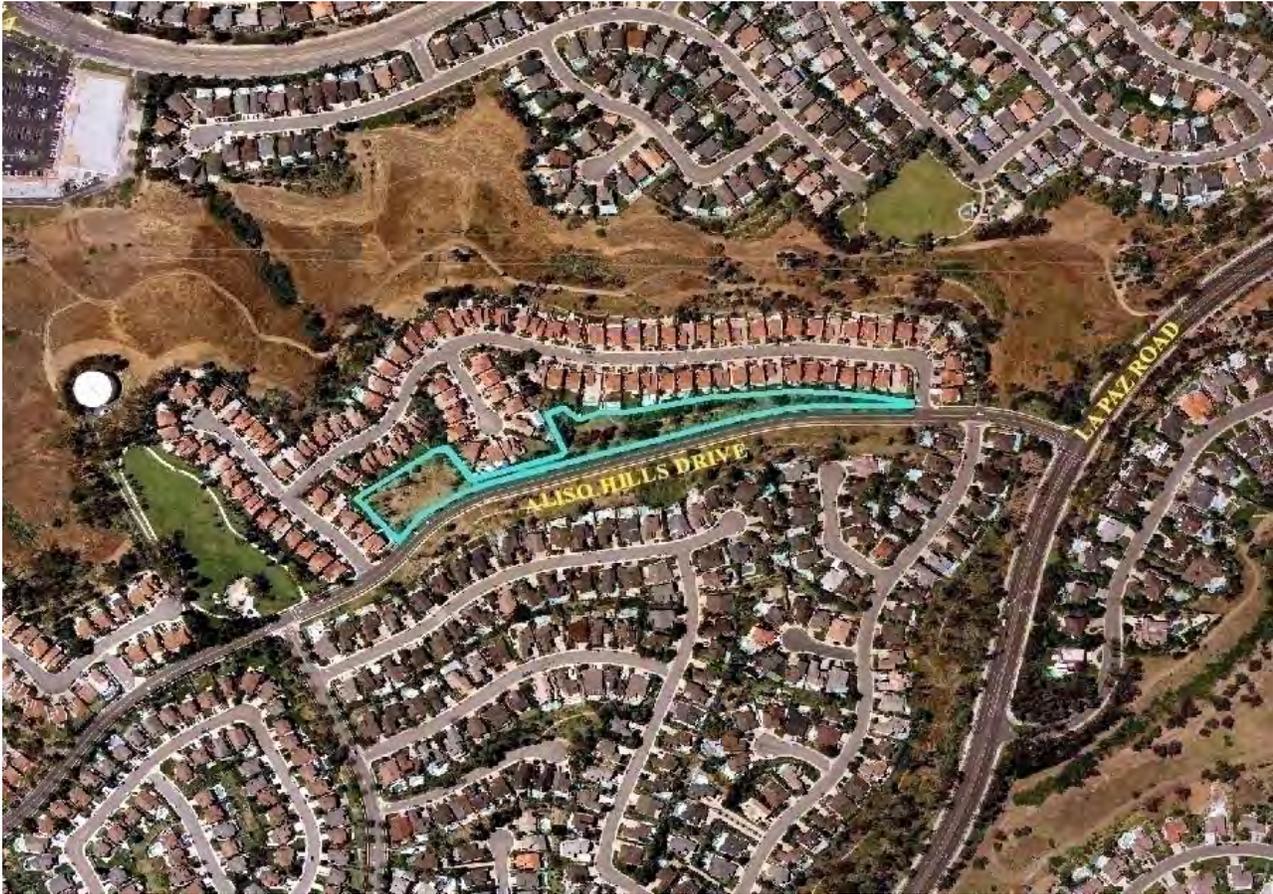
Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

* The Aliso Hills Area is the open spaces and streetscapes generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas have been identified in the area and designated as B through G. Area A was the subject of CIP No. 316, the Aliso Hills Drive South Slope Renovation, and it has been completed. The further areas are defined as B – northside Aliso Hills Drive Slope, C – northwest of Mendocino Park, D – eastside Paseo de Valencia Parkway, E – southeast of Mendocino Park, F – northside of La Paz Road from Aliso Hills Drive to Paseo de Valencia, and G – north of Mendocino Park.

Project Name: Aliso Hills Drive North Down Slope
Project Number: 334

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							650,000	650,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	825,000	825,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							825,000	825,000
Total Funding	-	-	-	-	-	-	825,000	825,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: La Paz Road South Side Slope Renovation

Project No.: 335



Description: Renovation of three existing landscape slope areas along the southerly side of La Paz Road between Aliso Hills Drive and Charlton Drive (private street). The combined slope areas comprise approximately 16.5 acres and are in open public view.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against savings resulting from efficient irrigation practices.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: La Paz Road South Side Slope Renovation
Project Number: 335

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							3,000,000	3,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,200,000	3,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,200,000	3,200,000
Total Funding	-	-	-	-	-	-	3,200,000	3,200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Palermo and Taranto Slope Renovation
Project No.: 336



Description: The renovation of two slope areas adjacent to the streets of Palermo and Taranto. Renovation to consist of the development of removal of private improvements, install an irrigation system, new landscape plantings and a perimeter low height wall for improved aesthetics, The two areas total approximately 12,000 SF.

Purpose / Justification: The existing slopes have limited landscaping and no operating irrigation system. Landscape maintenance cannot be performed unless the area is renovated. Existing private property encroachments will have to be removed.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Cooperation of the adjacent homeowners will be required in order to clear the private property encroachments without invoking legal proceedings.

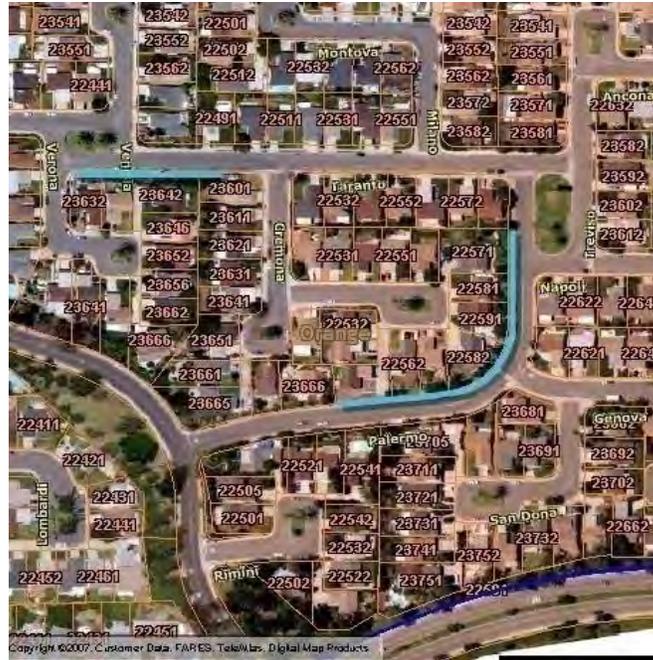
Operating Budget Impact: The new landscaping will require monthly maintenance at a cost of approximately \$1,500 per year plus utility costs of approximately \$500 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Palermo and Taranto Slope Renovation
Project Number: 336

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							30,000	30,000
Admin/Inspection							20,000	20,000
Land Acquisition								-
Construction							150,000	150,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	200,000	200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							200,000	200,000
Total Funding	-	-	-	-	-	-	200,000	200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: San Remo Drive Slope Renovation

Project No.: 337



Description: The renovation of the westerly landscape slope along San Remo Drive from Santa Maria Avenue to Santa Vittoria Drive. Replace the antiquated irrigation system and marginal landscape materials in this 87,000 SF area.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia East and West Parkway Renovation

Project No.: 338



Description: The renovation of the parkway landscaping on the westerly and easterly sides of Paseo de Valencia between Calle de La Plata and Laguna Hills Drive to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 6000 LF should be coordinated with CIP No. 145, Paseo de Valencia widening.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Paseo De Valencia East and West Parkway Renovation
Project Number: 338

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							975,000	975,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-	-	-	1,200,000	1,200,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape

Project Name: Paseo de Valencia Southwest Parkway Renovation

Project No.: 339



Description: The renovation of the parkway landscaping on the southwesterly side of Paseo de Valencia between Alicia Parkway and La Paz Road to upgrade the irrigation system and replace plant materials not suitable for a parkway space. Project length of 4000 LF.

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: This area is already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Paseo de Valencia Southwest Parkway Renovation
Project Number: 339

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							425,000	425,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other -								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Streetscape
Project Name: Nottingham Court Entry Median Island
Project No.: 340



Description: The establishment of a raised and landscaped median island and patterned stamped concrete on Nottingham Court south of Oso Parkway as an entry statement to the Moulton Ranch 1 community.

Purpose / Justification: A cooperative project with the Moulton Ranch 1 Homeowners Association (HOA) in which the City would construct the hardscape and the HOA would install and maintain the landscape, a beautification and traffic calming project.

Other Agencies Involved: A cooperative agreement will be needed with the Moulton Ranch 1 HOA.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Nottingham Ct Entry Median Island
Project Number: 340

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							15,000	15,000
Admin/Inspection							10,000	10,000
Land Acquisition								-
Construction							60,000	60,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	85,000	85,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							85,000	85,000
Total Funding	-	-	-	-	-	-	85,000	85,000

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CAPITAL IMPROVEMENT PROJECTS

**FLOOD CONTROL
AND
WATER QUALITY**

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Storm Drain / Slope Repairs

Project No.: 403



Description: Stand-by funding for drainage or slope repair projects resulting from storm events causing unexpected infrastructure impacts.

Purpose / Justification: To provide a funding source to resolve unexpected impacts to the City's storm drain system or slope areas.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: As needed

Project Name: Storm Drain/Slope Repairs
Project Number: 403

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		50,000		50,000		50,000		150,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	50,000	-	50,000	-	50,000	-	150,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds		50,000		50,000		50,000		150,000
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	50,000	-	50,000	-	50,000	-	150,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: F23 Canada Channel (Veeh Park)

Project No.: 406



Description: Remove silt/debris, regrade channel and replace wetlands habitat between Mill Creek Drive and westerly City limit. Project length: 2,600 LF.

Purpose / Justification: Flood control, re-establishment of channel hydraulics and environmental enhancement in this 7.5 acre area.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish and Game and possibly the United States Army Corps of Engineers

Operating Budget Impact: The project will require the City to maintain and monitor the habitat for a period of five years resulting in an annual landscape maintenance cost of approximately \$15,000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: F23 Canada Channel (Veeh Park)
Project Number: 406

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							600,000	600,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	750,000	750,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							750,000	750,000
Total Funding	-	-	-	-	-	-	750,000	750,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Aliso Creek Watershed

Project No.: 407



Description: Various Aliso Creek "mainstem" improvements per United States Army Corps of Engineers study and County of Orange project development efforts.

Purpose / Justification: The City is a "stakeholder" in the Aliso Creek watershed and is expected to participate in future improvements within the Aliso Creek to restore the flood control, habitat and water quality of the creek. Projects are yet to be identified by the lead agency, the County of Orange. City participation will be as a matching fund source for future Federal, State, and County funding of region-wide improvements.

Other Agencies Involved: County of Orange

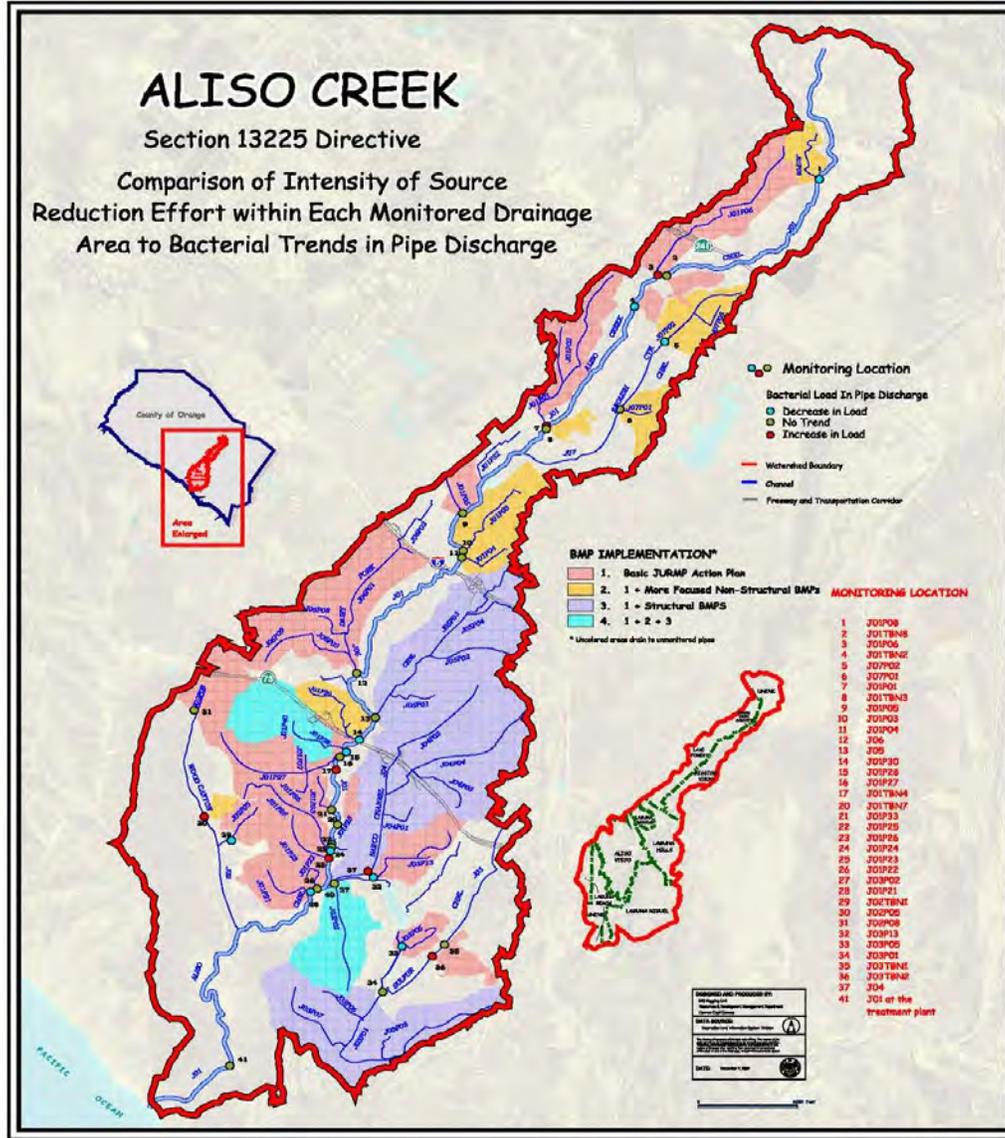
Outside Agencies/Entities Clearance or Coordination Needs: California Department of Fish & Game and United States Army Corps of Engineers

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction							500,000	500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	500,000	500,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							500,000	500,000
Total Funding	-	-	-	-	-	-	500,000	500,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: NPDES / Water Quality Program

Project No.: 410



Description: 1) Implement a variety of water quality improvement initiatives in accordance with the requirements of the NPDES permits with the Santa Ana and the San Diego Regional Water Quality Control Boards in cooperation with, and as a co-permittee and funding partner with, the County of Orange. 2) Implement the Cabot Road Bio-swale Project. 3) Participate in the Dairy Fork Creek Project with the City of Aliso Viejo.

Purpose / Justification: Regulatory requirements and environmental enhancements to reduce pollutants within water runoff reaching the storm drain systems.

Other Agencies Involved: County of Orange. City of Aliso Viejo (Dairy Fork Creek).

Outside Agencies/Entities Clearance or Coordination Needs: The work is to meet the standards of the NPDES permits.

Operating Budget Impact: Water Quality projects may increase operating maintenance costs on a per project basis. Additional staff time will be expended to meet the requirements of the NPDES permits.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: 1) Ongoing as to Permit compliance. 2) Cabot Road Bio-swale project in FY 2015-16. 3) Dairy Fork Creek funding participation in FY 2016-17.

Project Name: NPDES / Water Quality Program
Project Number: 410

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-2020	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection	190,000	200,000	205,000	205,000	-	-		800,000
Land Acquisition								-
Construction	250,000	55,000						305,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	440,000	255,000	205,000	205,000	-	-	-	1,105,000
Project Funding:								
General Fund	265,000	255,000	205,000	205,000	-	-		930,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive	175,000							175,000
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	440,000	255,000	205,000	205,000	-	-	-	1,105,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Largo Storm Drain Improvements

Project No.: 411



Description: The existing storm drain inlet to the south of Largo Circle, a tributary to JO5PO2, is a sump condition within a natural canyon area. This project seeks to establish a secondary outflow for the inlet in the case of storms exceeding the design capacity of the inlet.

Purpose / Justification: Flood Control

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Largo Storm Drain Improvements (secondary outlet)
Project Number: 411

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							225,000	225,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Water Quality (2) Improvements

Project No.: 412



Description: Install screens over the inlets of catch basin at approximately 600 locations throughout the City to reduce the influx of litter, leaves and soil into the storm drain system. The screens, operating on a pulley system, open up during storm events to allow for the collection of drainage. At other times of the year, the debris collects in front of the catch basins and is removed with street sweeping activities.

Purpose / Justification: Improve pollution prevention and water quality by reducing the collection of leaves, litter and dirt in the catch basins and storm drain systems.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: OCTA through the environmental funding provided in Renewed Measure M.

Operating Budget Impact: Minor maintenance costs.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Annually in FY 2015-16, FY 2016-17 and FY 2017-18, subject to funding availability through Renewed Measure M.

Project Name: Water Quality (2) Improvements
Project Number: 412

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection	5,000	5,000	5,000					15,000
Land Acquisition								-
Construction	70,000	70,000	70,000					210,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	75,000	75,000	75,000	-	-	-	-	225,000
Project Funding:								
General Fund	5,000	5,000	5,000					15,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive	70,000	70,000	70,000					210,000
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	75,000	75,000	75,000	-	-	-	-	225,000

City of Laguna Hills Capital Improvement Project

Program: Flood Control and Water Quality

Project Name: Oso Parkway Wetlands

Project No.: 413



Description: Utilize existing water flows to enhance the riparian habitat at three locations along the south side of Oso Parkway between Nellie Gail Road and Moulton Parkway. Enhance water quality and improve equestrian trail access.

Purpose / Justification: Improve compliance with NPDES regulations, improve water quality, reduce vectors and enhance recreational opportunities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: Vector Control District

Operating Budget Impact: Water Quality projects may increase operating maintenance costs on a per project basis.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Oso Parkway Wetlands
Project Number: 413

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							10,000	10,000
Land Acquisition								-
Construction							400,000	400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	450,000	450,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							450,000	450,000
Total Funding	-	-	-	-	-	-	450,000	450,000

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CAPITAL IMPROVEMENT PROJECTS

PARKS

City of Laguna Hills Capital Improvement Project

Program: Parks

Project Name: Aliso Hills Park

Project No.: 234



Description: Development of a park (either passive or active) with trail access, parking and a storage building at the southeast corner of the intersection of Alicia Parkway and Aliso Hills Drive.

Purpose / Justification: Development of a park site for public use and to provide trail access, overflow parking, recreational amenities, and a City storage/yard facility. Three park concepts have been developed. The Park Planning Process is pending.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

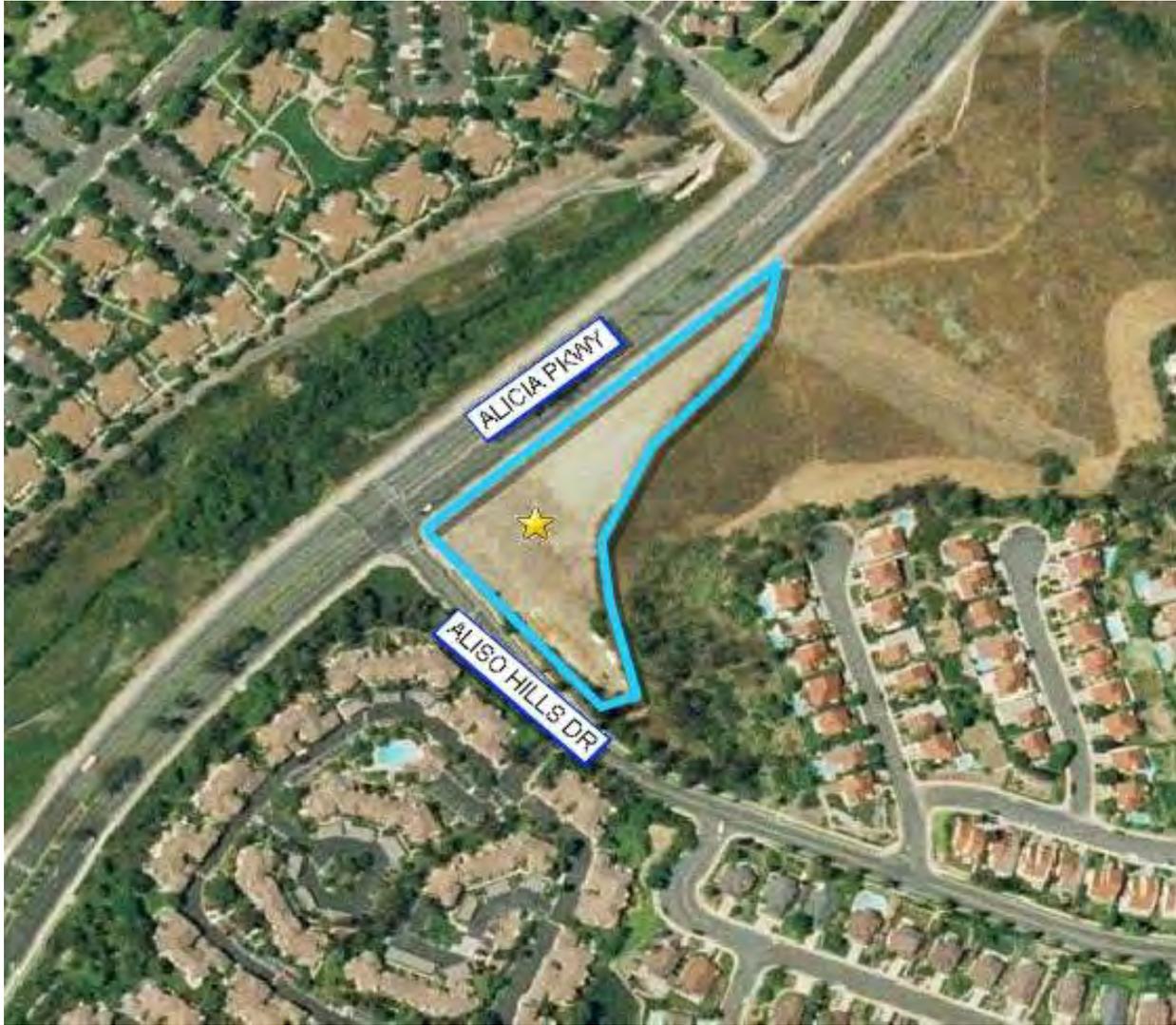
Operating Budget Impact: The development of the park site will increase the operating budget with additional landscape maintenance and site maintenance costs. The determination of these costs will vary depending upon which park option is chosen for development. At a minimum, the operating budget impact is anticipated to be \$4,000 per year for landscape maintenance and \$2,500 for utilities.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Aliso Hills Park
Project Number: 234

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							2,600,000	2,600,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	2,775,000	2,775,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							2,775,000	2,775,000
Total Funding	-	-	-	-	-	-	2,775,000	2,775,000

**City of Laguna Hills
Capital Improvement Project**

Program: Parks
Project Name: Community Center and Sports Complex Field Renovations
Project No.: 238



Description: This project provides for the replacement of sports turf at the Community Center and Sports Complex two soccer fields every other year and as needed irrigation and drainage modifications/reconstruction.

Purpose / Justification: Safety improvements and playability improvements for the sports fields.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Summer of 2016, 2018 & 2020

Project Name: Community Center and Sports Complex Field Renovations
Project Number: 238

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction		225,000		235,000		250,000		710,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	225,000	-	235,000	-	250,000	-	710,000
Project Funding:								
General Fund				235,000		250,000		485,000
Gas Tax								-
Quimby Act		225,000						225,000
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	225,000	-	235,000	-	250,000	-	710,000

City of Laguna Hills Capital Improvement Project

Program: Parks
Project Name: General Park Renovations
Project No.: 241



Description: Renovation of existing park and playground improvements throughout the City's local park system to include the replacement of worn out site amenities such as benches, tables, and drinking fountains along with minor playground improvements to update worn equipment and surfacing.

Projected estimates of needs over the next ten years, by park, are as follows:

Beckenham Park	\$ 75,000
Cabot Park	\$175,000
Clarrington Park	\$125,000
Costeau Park	\$ 25,000
El Conejo Park	\$ 75,000
Knotty Pine Park	\$ 75,000
Mackenzie Park	\$ 60,000
Mandeville Park	\$ 25,000
Mendocino Park	\$150,000
San Remo Park	\$ 80,000
Santa Vittoria Park	\$250,000
Stockport Park	\$0
Veeh Ranch Park	\$125,000

Purpose / Justification: Update the park amenities and infrastructure for enhanced recreational value, safety and capital reinvestment on a recurring and rotating basis with funding every two years.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce unscheduled maintenance of park amenities.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: FY 2015-16, FY 2017-18 and FY 2019-20

Project Name: General Park Renovations
Project Number: 241

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design	25,000		30,000		35,000		15,000	105,000
Admin/Inspection	10,000		15,000		15,000		10,000	50,000
Land Acquisition								-
Construction	175,000		180,000		185,000		200,000	740,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	210,000	-	225,000	-	235,000	-	225,000	895,000
Project Funding:								
General Fund			225,000		235,000		225,000	685,000
Gas Tax								-
Quimby Act	210,000							210,000
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	210,000	-	225,000	-	235,000	-	225,000	895,000

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CAPITAL IMPROVEMENT PROJECTS

PUBLIC FACILITIES

**City of Laguna Hills
Capital Improvement Project**

Program: Public Facilities
Project Name: Skate Facility Enhancements
Project No.: 506



Description: Enhance the functionality and security of the skate facility at the Laguna Hills Community Center and Sports Complex.

Purpose / Justification: Modification of the skate facility to improve its recreational value, enhance pedestrian access and hockey team warm up area between the skate facility and roller hockey rink, and add amenities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May impact staffing obligations.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Skate Facility Enhancements
Project Number: 506

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							30,000	30,000
Admin/Inspection							20,000	20,000
Land Acquisition								-
Construction							250,000	250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Equipment & Supply Storage Building

Project No.: 508



Description: Development of an approximately 3,000 SF building for storage of City equipment, vehicles and supplies. The building is to be located at the rear of the proposed Aliso Hills Park. The building would provide an office and restroom for field personnel.

Purpose / Justification: Provide City owned space for equipment, vehicle and supply storage, thus eliminating rented space. Consolidate storage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

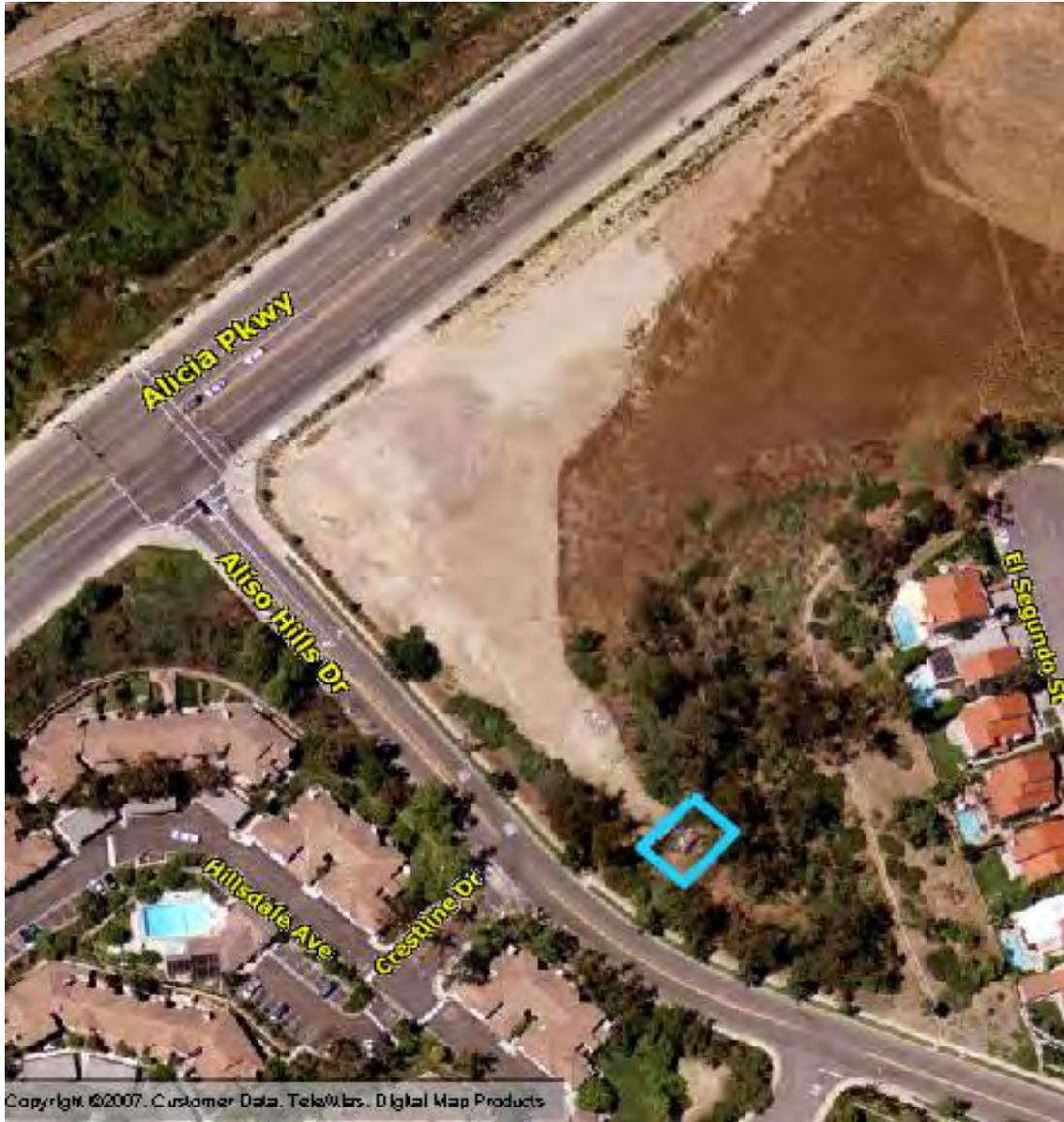
Operating Budget Impact: Annual building maintenance/utility costs estimated at \$6,000. Lease obligation reduction of \$3,500 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Equipment & Supply Storage Building
Project Number: 508

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							450,000	450,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	525,000	525,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							525,000	525,000
Total Funding	-	-	-	-	-	-	525,000	525,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Public Art Program - Civic Center
Project No.: 510



Description: Implement an “Early California History” theme of public art at the Laguna Hills Civic Center. The master plan identifies eleven pieces of art under the theme of California’s early history. Specifically, the public art displays will include a variety of art mediums illustrating early California life in Laguna Hills and the Saddleback Valley. Only two pieces of art remain: the plaza sculpture and the rotunda room off the Council Chambers.

Purpose / Justification: The City Council has adopted the Public Art Program and approved an implementation schedule. This type of program was also contemplated in the Urban Village Specific Plan and there is a public art fee in the Plan.

Other Agencies Involved: Unknown at this time. There may be some State agencies that offer public art grants.

Outside Agencies/Entities Clearance or Coordination Needs:
None

Operating Budget Impact: Minimal

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Completion is subject to funding from development in the Urban Village Specific Plan area.

Project Name: Public Art Program - Civic Center
Project Number: 510

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection								-
Land Acquisition								-
Construction/Fabrication							175,000	175,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	200,000	200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other - Public Art Fund							200,000	200,000
Unfunded								-
Total Funding	-	-	-	-	-	-	200,000	200,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Roller Hockey Roof Structure
Project No.: 512



Description: Enhance the functionality and use of the Laguna Hills Roller Hockey Rink in conjunction with rink contract services provider, California Street Hockey Association.

Purpose / Justification: Modification of the roller hockey facility to improve its usefulness, recreation value, and to provide residents protection from outdoor elements.

Other Agencies Involved: California Street Hockey Association

Outside Agencies/Entities Clearance or Coordination Needs: None

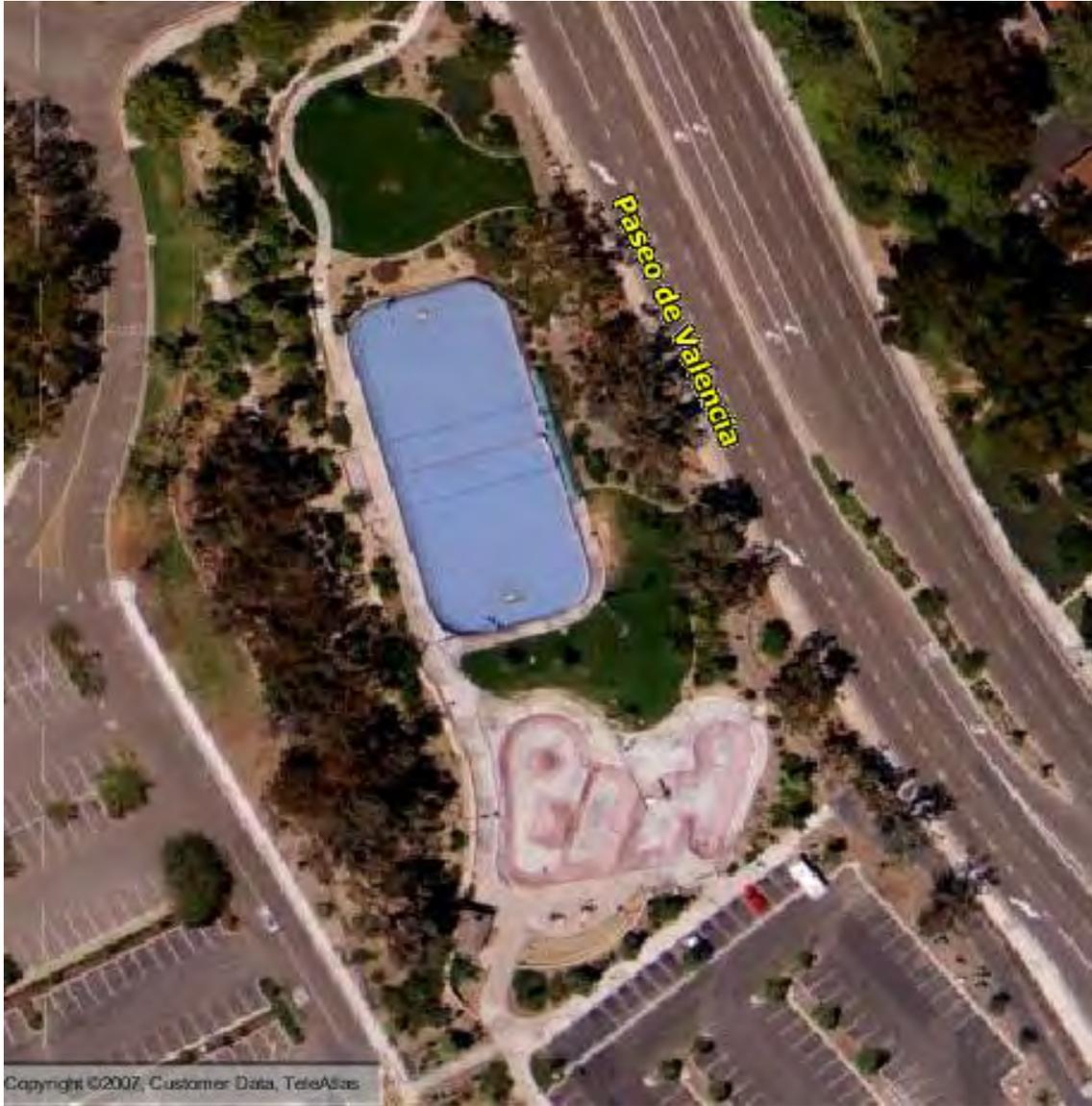
Operating Budget Impact: May impact Community Services program budget by providing the ability to increase program opportunities for residents.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Roller Hockey Roof Structure
Project Number: 512

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							900,000	900,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Public Facilities
Project Name: Community Center Renovations
Project No.: 513



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center building.

Purpose / Justification: Specified renovations to the interior of the Community Center are based on recommendations made by a reserve analysis carried out on the Community Center.

FY 2016-17		
HVAC Package Units	-	\$ 100,000
FY 2017-18		
Kitchen Equipment		
Window coverings		
Roofs	-	\$1,021,000

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Costs will be paid from Capital Reserve Fund.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: As scheduled per the budget detail.

Project Name: Community Center Renovation
Project Number: 513

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance	12,874	-	67,018	272,815	57,626	77,487		487,820
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	12,874	-	67,018	272,815	57,626	77,487	-	487,820
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds	12,874	-	67,018	272,815	57,626	77,487		487,820
RSTP Federal Map-21								-
Other - Quimby								-
Other								-
Unfunded								-
Total Funding	12,874	-	67,018	272,815	57,626	77,487	-	487,820

**City of Laguna Hills
Capital Improvement Project**

Program: Public Facilities
Project Name: Sports Complex Renovations
Project No.: 514



Description: This project provides for various scheduled maintenance and equipment replacement at the Community Center Sports Complex.

Purpose / Justification: Specified renovations to Sports Complex are based on recommendations made by a reserve analysis to replace aging infrastructure in a timely manner.

FY 2016-17		
Fencing	-	\$ 94,000
Park Furnishings	-	\$ 158,000
Railing-Roller Hockey	-	<u>\$ 70,000</u>
		\$ 322,000
 FY 2017-18		
Parking lot	-	\$169,000

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Costs will be paid from Capital Reserve Fund.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: As scheduled per the budget detail.

Project Name: Sports Complex Renovations
Project Number: 514

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design								-
Admin/Inspection								-
Land Acquisition								-
Construction/Maintenance			30,360	13,485		7,167		51,012
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	30,360	13,485	-	7,167	-	51,012
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds			30,360	13,485		7,167		51,012
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	30,360	13,485	-	7,167	-	51,012

City of Laguna Hills Capital Improvement Project

Program: Public Facilities

Project Name: Community Center & Sports Complex Energy Efficient Field Lights

Project No.: 515



Description: Upgrade the existing sports field lighting, originally installed in 1999, at the Community Center & Sports Complex to high efficiency and energy conserving light fixtures for the Soccer Fields, Little League Baseball Field and Skate Park/Roller Hockey use areas.

Purpose / Justification: Energy conservation and improved lighting levels for sports field activities.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: May reduce energy costs up to 50% of current rates.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Community Center and Sports Complex Energy Efficient Field Lights
Project Number: 515

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							25,000	25,000
Admin/Inspection							10,000	10,000
Land Acquisition								-
Construction								-
Operations & Maintenance								-
System Integration								-
Equipment							250,000	250,000
Total Cost	-	-	-	-	-	-	285,000	285,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							285,000	285,000
Total Funding	-	-	-	-	-	-	285,000	285,000

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CAPITAL IMPROVEMENT PROJECTS

TRAILS AND OPEN SPACE

**City of Laguna Hills
Capital Improvement Project**

Program: Trails and Open Space

Project Name: Trails Master Plan

Project No.: 601



Description: Trail improvement implementation per the Open Space and Trail Master Plan not otherwise described in specific projects.

Purpose / Justification: Trail connections, gap closures, extensions and trail head plazas to serve the community.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

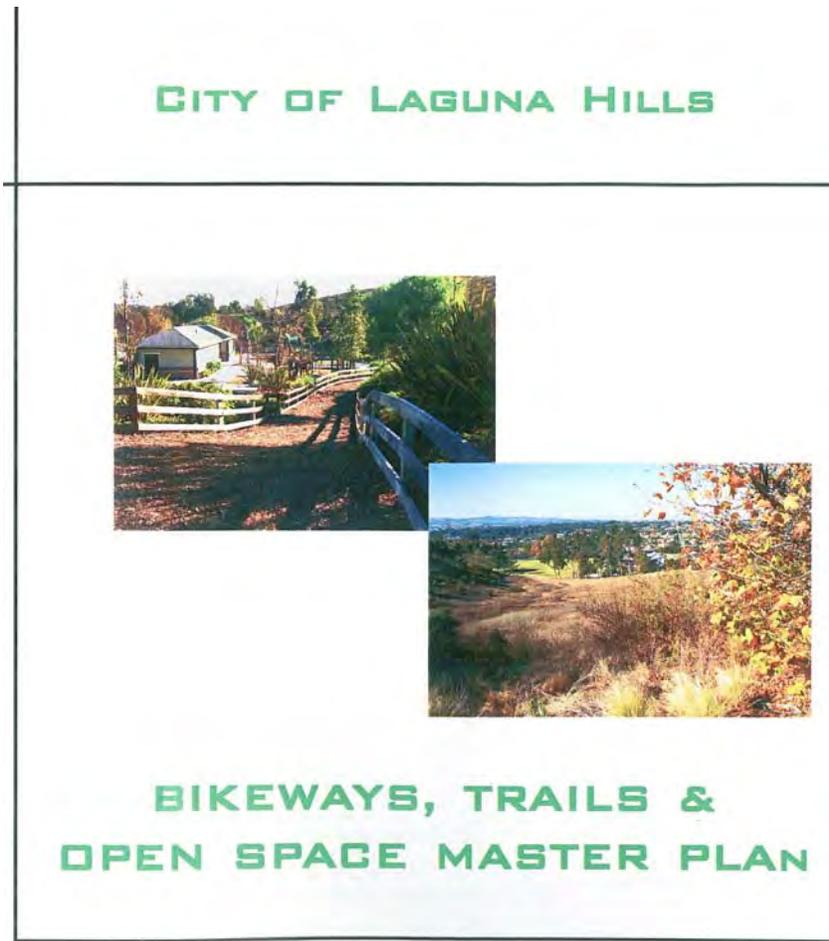
Operating Budget Impact: Unknown

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Trails Master Plan - Other Projects
Project Number: 601

Site Map



PREPARED BY:
 *The Dangermond Group*
 Creative Project Planning & Design
 NOVEMBER 10, 2001

Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							350,000	350,000
Admin/Inspection							250,000	250,000
Land Acquisition								-
Construction							2,400,000	2,400,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	3,000,000	3,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							3,000,000	3,000,000
Total Funding	-	-	-	-	-	-	3,000,000	3,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail Head Plaza

Project No.: 606



Description: Development of 19 Trail Head Plazas per the Open Space and Trails Master Plan. One Trail Head Plaza at Clarington Park has been constructed. Five Trail Head Plazas have been designed. 14 sites are pending design. The five designed locations are at Aliso Creek/Paseo de Valencia; Community Center at Alicia Channel/Indian Hill Trail; La Paz Open Space at Moulton Parkway; Mendocino Park at Loop Trail; and Christina Court at Aliso Creek.

Purpose / Justification: Identify the access to the public trail system. Provide information on the trail system.

Other Agencies Involved: Locations that relate to the County Trail system may require a permit from OC Parks.

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor maintenance of each Trail Head Plaza estimated at \$500 per year per location.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Trail Head Plazas
Project Number: 606

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,000,000	1,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,200,000	1,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,200,000	1,200,000
Total Funding	-	-	-	-	-	-	1,200,000	1,200,000

**City of Laguna Hills
Capital Improvement Project**

Program: Trails and Open Space
Project Name: Aliso Hills Channel Ped Crossing JO5PO3
Project No.: 607



Description: Replace the County constructed low flow/grade crossing of Aliso Hills Channel, northerly of Alicia Parkway near Ramona Street.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: County of Orange

Operating Budget Impact: None

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Aliso Hills Channel Pedestrian Crossing JO5PO3
Project Number: 607

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							250,000	250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	315,000	315,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							315,000	315,000
Total Funding	-	-	-	-	-	-	315,000	315,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Multi-use Trail - Alicia to La Paz
Project No.: 608



Description: Bike path and multi-use trail from Alicia Parkway to La Paz Road in the Alicia/La Paz Open Space and portions of SCE easement per the Open Space and Trails Master Plan. This trail connects to the Loop Trail, CIP No. 610, the Alicia Parkway Pedestrian Overpass, CIP No. 612, Aliso Hills Park, CIP No. 234 and La Paz Open Space trails, CIP No. 611.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required with Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$3000 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Multi-use Trail - Alicia to La Paz
Project Number: 608

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							4,000,000	4,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,200,000	4,200,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,200,000	4,200,000
Total Funding	-	-	-	-	-	-	4,200,000	4,200,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Multi-use Trail - Community Center to Indian Hill

Project No.: 609



Description: Bike path and multi-use trail from the Community Center & Sports Complex, within the SCE transmission line easement, to Indian Hill Lane per the Open Space and Trails Master Plan. The trail has been designed. Right of way acquisition is pending.

Purpose / Justification: Trail linkage and recreational enhancement

Other Agencies Involved: An easement needs to be acquired from the Aliso Viejo Community Association (or a sub-association) for a portion of the trail route.

Outside Agencies/Entities Clearance or Coordination Needs: A Letter of Consent is required FROM Southern California Edison Company to allow the formal trail development to occur within their easement area.

Operating Budget Impact: Additional trail and minor landscape maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Multi-use Trail - Community Center to Indian Hill
Project Number: 609

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design			50,000					50,000
Admin/Inspection			50,000					50,000
Land Acquisition								-
Construction			500,000					500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	600,000	-	-	-	-	600,000
Project Funding:								
General Fund			600,000					600,000
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	-	-	600,000	-	-	-	-	600,000

**City of Laguna Hills
Capital Improvement Project**

Program: Trails and Open Space
Project Name: Loop Trails in Alicia Open Space
Project No.: 610



Description: Multi-use trail from Medocino Park to Alicia-La Paz Trail. To be coordinated with CIP No. 608.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Minor trail maintenance estimated at \$1000/year

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Loop Trails in Alicia Open Space
Project Number: 610

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							40,000	40,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							335,000	335,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	400,000	400,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							400,000	400,000
Total Funding	-	-	-	-	-	-	400,000	400,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: La Paz Multi-Use Trail - Alameda Avenue to Paseo de Valencia

Project No.: 611



Description: Multi-use trail development on the northside of La Paz Road, in the open space, between Alameda Avenue and Paseo de Valencia. This trail is an extension of the trail completed on the northside of La Paz Road from Moulton Parkway to Alameda Avenue and will connect to the future Alicia-La Paz trail.

Purpose / Justification: Trail linkage per the Open Space and Trails Master Plan.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

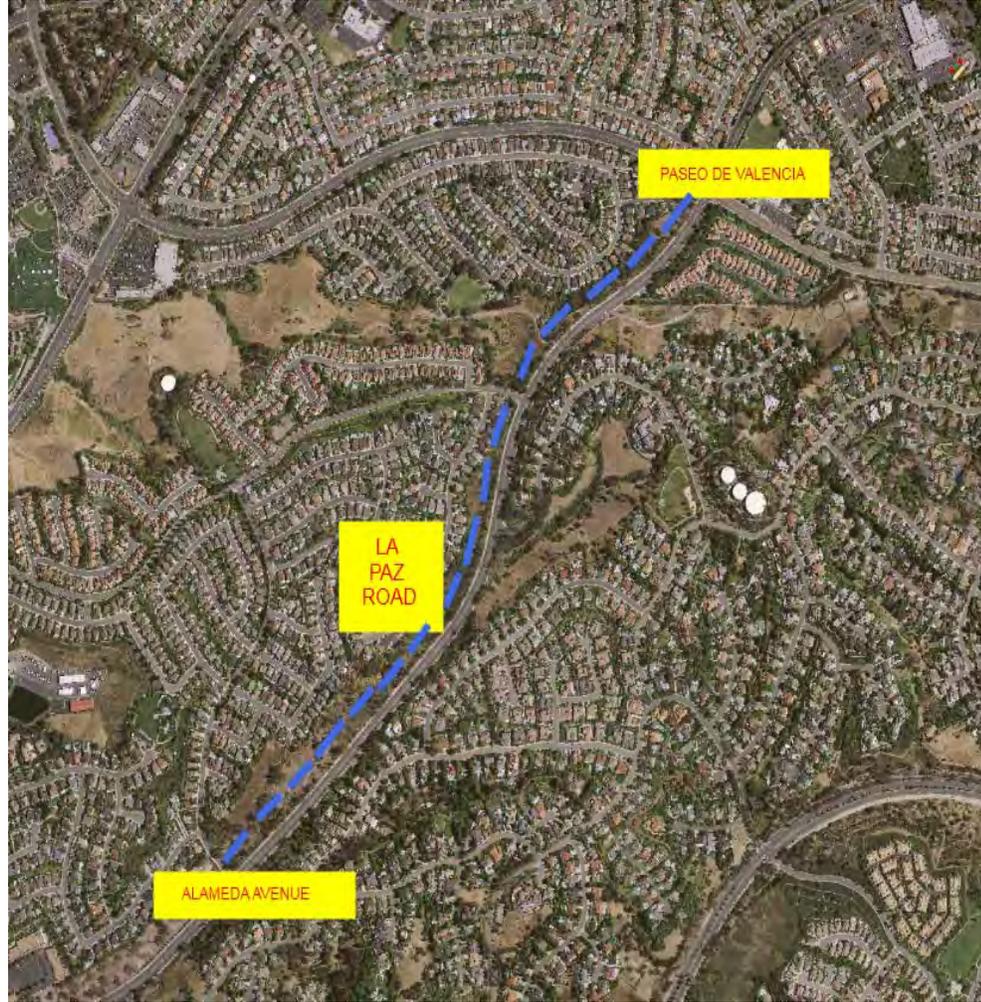
Operating Budget Impact: Minor trail maintenance estimated at \$2,000 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: La Paz Multi-use Trail - Alameda to Paseo de Valencia
Project Number: 611

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							100,000	100,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,675,000	1,675,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,675,000	1,675,000
Total Funding	-	-	-	-	-	-	1,675,000	1,675,000

**City of Laguna Hills
Capital Improvement Project**

Program: Trails and Open Space
Project Name: Alicia Pedestrian Bridge at Trail
Project No.: 612



Description: Pedestrian bridge across Alicia Parkway generally between Community Center Drive and Via Lomas as a trail linkage per the Open Space and Trails Master Plan - outside the SCE right of way.

Purpose / Justification: To provide a safe and convenient trail linkage.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

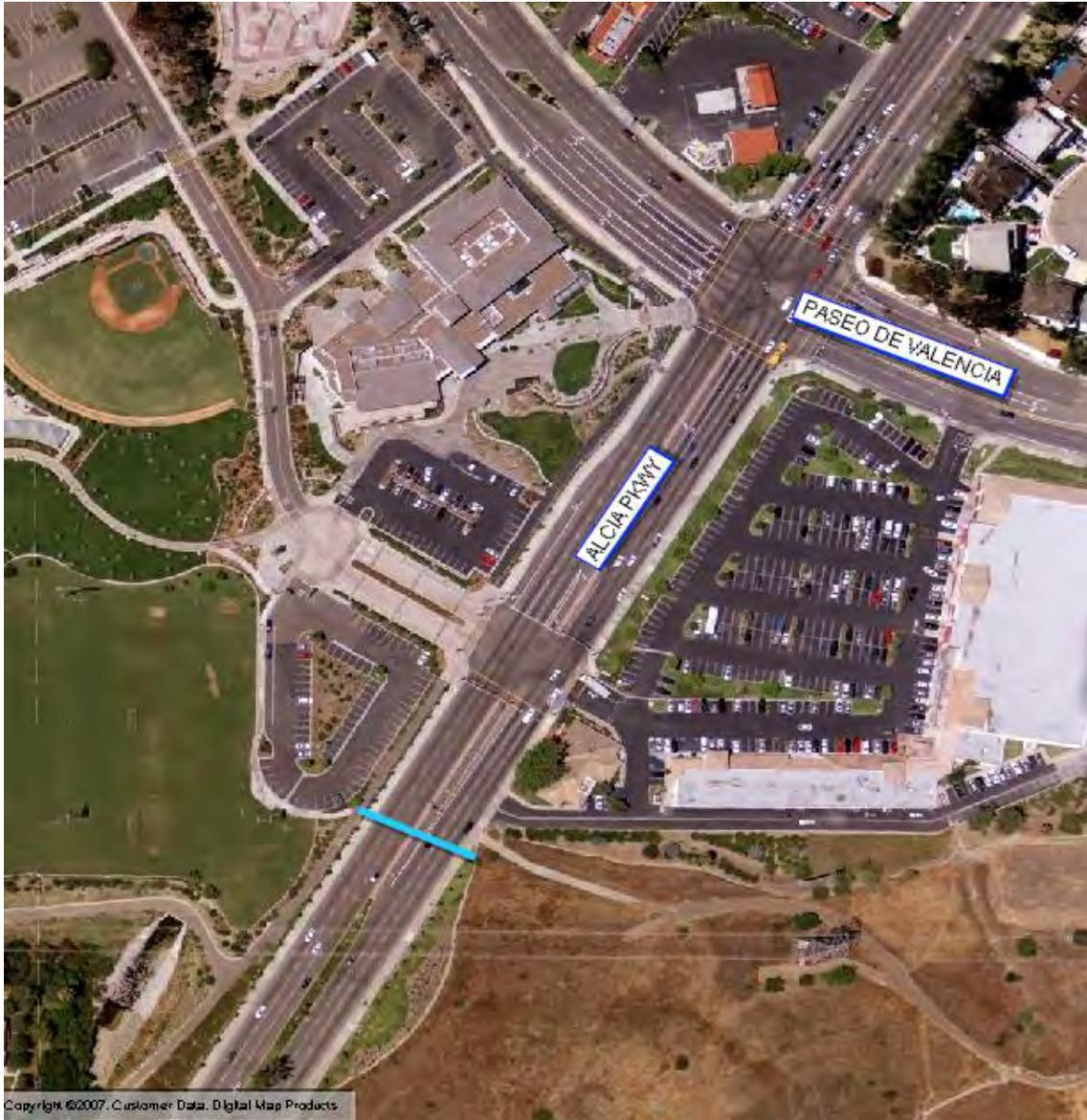
Operating Budget Impact: Minimal costs for routine cleaning of facility

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Alicia Pedestrian Bridge at Trail
Project Number: 612

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							125,000	125,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							800,000	800,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,000,000	1,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	1,000,000	1,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Trail along SJHTC

Project No.: 613



Description: Top of slope multi-use trail from Greenfield Drive to Maverick Circle per the Open Space and Trails Master Plan.

Purpose / Justification: Trail linkage and recreational enhancement.

Other Agencies Involved: Caltrans

Outside Agencies/Entities Clearance or Coordination Needs:

Caltrans - this trail is not consistent with Caltrans policies, would require a permit or agreement from Caltrans and may not be approved.

Operating Budget Impact: Additional trail maintenance estimated at \$1,000 per year.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Trail along SJHTC
Project Number: 613

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							50,000	50,000
Admin/Inspection							25,000	25,000
Land Acquisition								-
Construction							225,000	225,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	300,000	300,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							300,000	300,000
Total Funding	-	-	-	-	-	-	300,000	300,000

City of Laguna Hills Capital Improvement Project

Program: Trails & Open Space

Project Name: Alicia Open Space Landscape Renovation

Project No.: 614



Description: Open space landscape renovation throughout the Alicia/La Paz Open Space per the Open Space and Trails Master Plan. 54 acres. The project can be phased over many years. A ten-year plan is recommended.

Purpose / Justification: Convert low value weed and obnoxious plant materials to upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$20,000. Annual landscape maintenance costs of \$60,000 and utility costs of \$30,000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Alicia Open Space Landscaping
Project Number: 614

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							500,000	500,000
Admin/Inspection							250,000	250,000
Land Acquisition								-
Construction							10,250,000	10,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	11,000,000	11,000,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							11,000,000	11,000,000
Total Funding	-	-	-	-	-	-	11,000,000	11,000,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: La Paz Open Space Riparian Habitat
Project No.: 615



Description: Open space landscape renovation throughout the La Paz Open Space from Alameda Avenue to Paseo de Valencia per the Open Space and Trails Master Plan. Area of 30 acres. A first phase project was completed for the area between Moulton Parkway and Alameda Avenue utilizing a riparian habitat plant palette.

Purpose / Justification: Convert low value weed and obnoxious plant materials to high value upland and riparian habitats.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Reduce annual weed abatement program by an estimated \$10,000. Annual landscape maintenance costs of \$45,000 and utility cost of \$40,000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: La Paz Open Space Riparian Habitat- Alameda to Paseo de Valencia
Project Number: 615

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							200,000	200,000
Admin/Inspection							200,000	200,000
Land Acquisition								-
Construction							4,500,000	4,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,900,000	4,900,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,900,000	4,900,000
Total Funding	-	-	-	-	-	-	4,900,000	4,900,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Aliso Hills Area Open Space
Project No.: 616



Description: Renovation of existing irrigated and landscaped slope areas adjacent to homes within the open spaces generally bounded by Paseo de Valencia, Alicia Parkway, Moulton Parkway and La Paz Road. Six specific areas are:
1) Aliso Hills Road - north-eastside, 150,000 sf.; 2) northwest of Mendocino Park - 280,000 sf; 3) eastside Paseo de Valencia - 75,000 sf; 4) southeast of Mendocino Park - 160,000 sf; 5) northside of La Paz Road from Aliso Hills Road to Paseo de Valencia - 120,000 sf; and 6) north of Mendocino Park - 220,000 sf. The project can be phased over several years and is suitable for inclusion in Landscape Maintenance Assessment District.

Purpose / Justification: Replace antiquated irrigation and marginal landscaping for improved aesthetics, water conservation and community satisfaction. The irrigation system within these areas are upwards of 30 years old, consist of galvanized iron pipe and are not functional in many areas. The landscaping is marginal and is a common source of resident complaint.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The landscape improvements within these areas are already under landscape maintenance resulting in no cost increases. The annual landscape maintenance cost is approximately \$40,000. Utility costs may slightly decrease or increase depending upon the final landscape materials installed at these seven locations. The annual utility cost is approximately \$30,000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Aliso Hills Area Open Space
Project Number: 616

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							300,000	300,000
Admin/Inspection							150,000	150,000
Land Acquisition								-
Construction							4,250,000	4,250,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	4,700,000	4,700,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							4,700,000	4,700,000
Total Funding	-	-	-	-	-	-	4,700,000	4,700,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Oso Parkway Open Space Landscape
Project No.: 617



Description: The renovation of the Oso Parkway Open Spaces, both north and south of Oso Parkway between Moulton Parkway and Cabot Road. The northside landscaping is irrigated and ornamental and the southside landscaping is riparian. The project can be phased over several years and is suitable for inclusion in a Landscape Maintenance Assessment District. This project entails the balance of the City's open spaces along Oso Parkway not improved with CIP Nos. 603 and 604 (FY2008-09)

Purpose / Justification: The existing irrigation system and landscaping on the northside of Oso Parkway is antiquated and requires replacement for proper growth and maintenance. The southside Oso Parkway landscaping is generally not landscaped and is proposed to be developed into riparian and some wetlands habitat consistent with the Open Space and Trails and Master Plan. The area on the northside of Oso Parkway represents approximately 27 acres of slope and parkway landscaping. The area on the southside of Oso Parkway represents approximately 39 acres of hill and valley landscaping.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The northside Oso Parkway landscaping area is already under contract for landscape maintenance and there will be no change in that cost. However, the repair and improvement of the irrigation system may result in slightly higher or lower utility expenses depending upon the plant material selected. The southside Oso Parkway will involve all new landscaping and will result in an estimated annual maintenance cost increase of \$50,000. Utility cost increase of approximately \$5000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Oso Parkway Open Space Landscape
Project Number: 617

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							400,000	400,000
Admin/Inspection							200,000	200,000
Land Acquisition								-
Construction							8,000,000	8,000,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	8,600,000	8,600,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							8,600,000	8,600,000
Total Funding	-	-	-	-	-	-	8,600,000	8,600,000

**City of Laguna Hills
Capital Improvement Project**

Program: Trails and Open Space
Project Name: Ridge Route Open Space
Project No.: 618



Description: Temporary conversion of road right of way to alternate uses of trail, passive park, community garden and/or RV storage/parking lot.

Purpose / Justification: Temporary utilization of future road right of way.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: Annual landscape maintenance cost of \$3,000 and utility costs of \$2000.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Ridge Route Open Space
Project Number: 618

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							675,000	675,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	800,000	800,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							800,000	800,000
Total Funding	-	-	-	-	-	-	800,000	800,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Slope Renovation South of Aliso Creek
Project No.: 619



Description: Renovation of an existing landscape slope southerly of Aliso Creek and westerly of I-5. This slope is approximately 2.4 acres and is in prominent public view.

Purpose / Justification: Replace antiquated irrigation and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

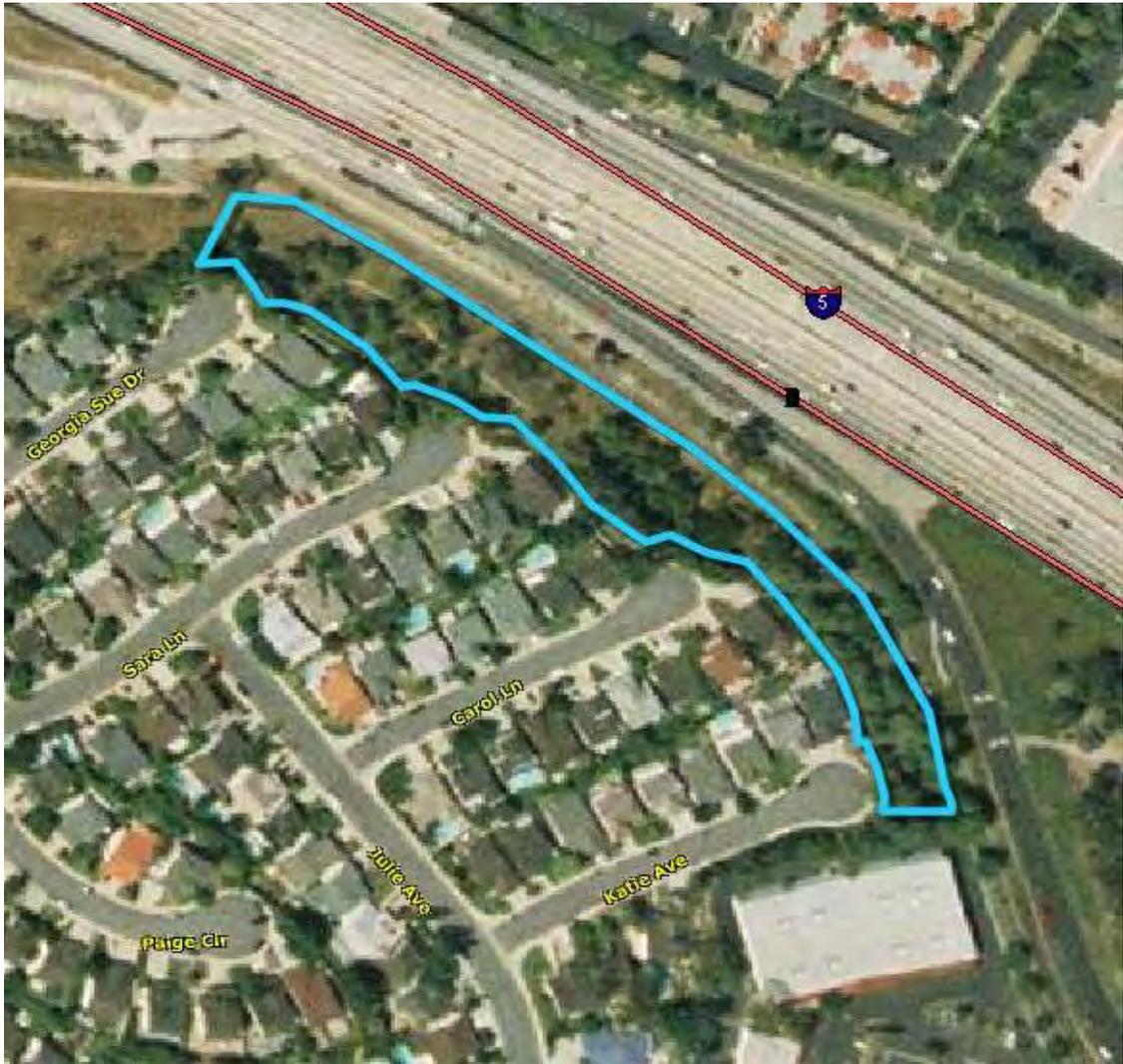
Operating Budget Impact: This site is already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Slope Renovation South of Aliso Creek
Project Number: 619

Site Map



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							75,000	75,000
Admin/Inspection							50,000	50,000
Land Acquisition								-
Construction							475,000	475,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	600,000	600,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							600,000	600,000
Total Funding	-	-	-	-	-	-	600,000	600,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space
Project Name: Miscellaneous Landscape Renovations
Project No.: 620



Description: The renovation of various landscape pockets and otherwise isolated landscape areas that are not a part of other improvement projects to improve landscaping and irrigation systems. These include areas such as the following:

- Slope behind El Capitan from Marin to El Conejo Park (Area 35)
- Corner of Aliso Hills at La Paz (Area 37)
- Alameda east parkway from Aliso Hills to Elena (Area 38)
- Aliso Hills north parkway from Alicia to Mendocino Park (Area 42)
- Triangle on Paseo de Valencia at Cabot (Area 55)
- Slope behind Buena Vista, Los Gatos, Elena, Solano (Area 57)
- Moulton east parkway from Santa Maria to Ridge Route (Area 69.1)
- Santa Vittoria median island at Lake Forest (Area 70)
- Corner of Alameda at La Paz (Area 99)
- Corner of Alicia at Aliso Hills (Area 103)

Purpose / Justification: Replace antiquated irrigation systems and marginal landscape materials for improved aesthetics, water conservation and community satisfaction.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: These areas are already incorporated into the landscape maintenance services budget. Improvements, however, will likely require a higher frequency of maintenance at an added incremental cost balanced against reduced irrigation costs due to more efficient irrigation practices.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Miscellaneous Landscape Renovations - Various Areas
Project Number: 620

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							100,000	100,000
Land Acquisition								-
Construction							1,500,000	1,500,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,750,000	1,750,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,750,000	1,750,000
Total Funding	-	-	-	-	-	-	1,750,000	1,750,000

City of Laguna Hills Capital Improvement Project

Program: Trails and Open Space

Project Name: Recycled Water Conversions

Project No.: 621



Description: Conversion of existing domestic water based landscape irrigation systems at various open spaces, slopes and parkways to water efficient recycled water systems in the area serviced by Moulton Niguel Water District. Proposed conversion areas include the following:

- Open space north of La Paz and west of Paseo de Valencia (Area 27)
- Northside Luna Bonita from La Serra to El Segundo (Area 37)
- Alameda eastside parkway from La Paz to Aliso Hills (Area 38)
- Oso northside parkway from Tombstone to Bridlewood (Area 53)

Purpose / Justification: Replace antiquated irrigation systems and convert them to recycled water to 1) conserve water 2) utilize a renewable water source and 3) reduce costs for the purchase of water. The City has an obligation under the rules issued by the State and implemented by MNWD to convert to recycled water for irrigation uses when possible.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: MNWD

Operating Budget Impact: The sites are already included in our landscape maintenance budget, no net change expected.

Source of Cost Estimates: Preliminary Based on Design Actual Bid

Schedule: Future

Project Name: Recycled Water Conversions
Project Number: 621

[Site Map](#)



Project Costs and Project Funding

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Future	Total
Project Costs:								
Planning/Design							150,000	150,000
Admin/Inspection							75,000	75,000
Land Acquisition								-
Construction							825,000	825,000
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	-	-	-	-	-	-	1,050,000	1,050,000
Project Funding:								
General Fund								-
Gas Tax								-
Quimby Act								-
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded							1,050,000	1,050,000
Total Funding	-	-	-	-	-	-	1,050,000	1,050,000

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APPENDIX



Appendix 1

FINANCIAL POLICIES

CITY OF LAGUNA HILLS



CITY COUNCIL POLICY
SUBJECT: FINANCIAL POLICIES
POLICY No. 105

Effective Date: July 1, 2015
Last Revision: July 1, 2013

PURPOSE:

Provide the framework and direction for financial planning and decision making by the City Council and City staff. These policies are designed to ensure the financial integrity of the City and a service delivery system that addresses the needs and desires of the citizens of Laguna Hills.

These policies establish financial parameters that will guide the budget development and deliberation process, safeguard financial assets, and maintain the City’s strong financial condition.

BACKGROUND:

These policies have been designed to safeguard financial assets, maintain the integrity of financial and accounting systems, and ensure the long-term fiscal viability of the City. The emphasis in these policies is that the long-term implications of financial decisions are fully understood and taken into account in the decision-making process. These policies will be reviewed by the City Council at the beginning of each biennial budget development process.

POLICY:

A. BUDGETING

1. The City Manager shall present a proposed budget to the City Council on a biennial basis to be adopted no later than June 30th preceding the commencement of the two-year budget cycle. The budget will be prepared, presented, and administered by the City Manager and Assistant City Manager/Finance Director. It will serve as the policy document of the City Council for implementing City Council goals and objectives.
2. The City will maintain a long-range fiscal perspective through the use of a two-year operating budget, six-year Capital Improvement Plan, and an Eight-Year Resource Allocation Plan. The Budget will be developed and adopted with a sharp focus on long-term financial solvency and compliance with these Financial Policies.
3. The budget is a resource-allocation document and serves as the financial plan for the City. It will serve as the policy document of the City Council and will provide policy direction to the City Manager in the areas of desired service levels and funding priorities.

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FINANCIAL POLICIES

4. Opportunities will be provided for public input during the City Council's public review and budget adoption process. Although not required by State or local laws, the City will hold a noticed public hearing prior to the adoption of the budget.
5. The budget document will be prepared so that it: (1) facilitates public study and (2) effectively communicates key economic issues and fiscal policies. Assumptions for underlying revenue sources and expenditure estimates will be explained and documented.
6. It is the City's policy to fund current year operating expenditures with current year operating revenues. In the budget proposal presented by the City Manager, recurring revenues shall meet or exceed recurring expenditures for ongoing operations. The City will strive to achieve and maintain an operating revenues-to-operating expenditures ratio of 1.1 to 1 or greater.

The formula for calculating this ratio is:

$$\frac{\text{Operating Revenues}^{(1)} + \text{Enterprise Fund Net Cash Flow}}{\text{Operating Expenditures} + \text{Direct Net Debt Service}}$$

(1) *For the purpose of this calculation, Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of Operating Revenues.*

7. No one-time, non-recurring revenues or Gas Tax revenues may be used in determining the ratio defined in paragraph 6 of this section. In the event this ratio is impossible to maintain without cuts in service levels, the City Manager will present recommended actions to the City Council.
8. The City Council may authorize the use of reserves and/or non-recurring revenues to balance the budget when unforeseen events occur that reduce the City's recurring revenues, and to direct the City Manager to make budgetary recommendations that will re-balance the budget within a specified timeframe.
9. All budgetary procedures will conform to state regulations and Generally Accepted Accounting Principles (GAAP) for governmental agencies.
10. The City's budget will be presented by department with a logical breakdown of programs. The budget format will clearly outline the major service areas and the associated expenditures.
11. The budgeting process will include quarterly reports to the City Council and will include budgetary status and compliance. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary modifications. The City Manager shall also inform the City Council if operating revenues are projected to decrease by more than 10% from the adopted Budget.
12. All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period.
13. Departmental budget control shall be the responsibility of the Department Head. Department Heads shall, with the concurrence of the Assistant City

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FINANCIAL POLICIES

Manager/Finance Director, have the authority to move appropriations between line items within their departmental budgets. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget.

14. At the discretion of the City Manager, expenditures may be moved from one capital improvement project to another within the adopted Capital Improvement Plan.
15. During the budget cycle, special circumstances may require an increase in the appropriations established in the adopted budget and would require a budget amendment. These may include:
 - a) changes to spending priorities;
 - b) increase in operating or capital expenditures;
 - c) decrease in operating revenues.
16. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council approval is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

B. CAPITAL PLANNING

1. The purpose of the Capital Improvement Plan is to systematically plan, schedule, and finance capital projects as approved and prioritized by the City Council. The Capital Improvement Plan will be a six-year plan and will include major rehabilitation costs to existing infrastructure and facilities, as well as the cost of new facilities or capital improvements. Staff will inventory and assess the condition of all major capital assets every two years and make recommendations to the City Council regarding any modifications to the Capital Improvement Plan as part of the budget development process.
2. Capital projects will include projected changes in operating and maintenance costs, work force requirements, productivity, and risk management considerations.
3. A capital improvement project shall be established for all projects greater than \$100,000 with an expected useful life of at least 3 years that also meet the definition of a public project per Section 22002 of the State Public Contracts Code. These include projects involving construction, reconstruction, alteration, renovation, improvement, demolition or major repair work. This excludes routine, recurring and usual work for the preservation, protection, or maintenance of publicly owned land, improvements and equipment.
4. For purposes of this policy, the scope of a proposed capital improvement project may be defined as the work to be undertaken at a single location. However, if work at a specific location would not otherwise meet the cost threshold for establishing a separate capital improvement project and similar work is to take

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place at other locations(s) during the six-year plan, then all such similar work shall be defined as one capital improvement project.

5. The Capital Improvement Plan process will realistically assess potential future revenues and avoid commitments for projects that lack economic feasibility. The Capital Improvement Plan will recognize the borrowing limitation of the City and the debt tolerance of the City as a whole.
6. All budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

C. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The City's accounting and financial reporting systems shall be maintained in accordance with generally accepted accounting principles (GAAP) and other standards promulgated by the Governmental Accounting Standards Board (GASB).
2. The City shall prepare an annual report, in a Comprehensive Annual Financial Report (CAFR) format, which shall conform to the reporting standards established by the Governmental Accounting, Auditing and Financial Reporting (GAFR).
3. The annual financial report will be audited each year by an independent auditor. A new independent auditor shall be selected competitively, through a formal public request for proposal process, at least every six years pursuant to State law.
4. An Audit Committee shall be formed consisting of the City Manager, or his designee, and two Council Members for the purpose of providing a direct line of communication between the auditor and the City Council. The City Attorney shall be available to advise the Audit Committee.

D. CASH MANAGEMENT, INVESTMENTS, AND BANKING RELATIONS

1. Investments and cash management will be the responsibility of the Deputy Treasurer/Finance Director under the direction of the City Manager/Treasurer.
2. In accordance with Section 53646 of the Government Code, the City Council will review and update annually a specific investment and portfolio policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are: safety; compliance with Federal, State and local laws; liquidity; and yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and the criteria used to determine qualified depositories/dealers.
3. In the selection of banking services, a competitive public request for proposal process will be used at least every ten years.

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E. DEBT MANAGEMENT

1. The most appropriate use of debt financing is for the purchase or construction of major capital facilities that will serve as a long-term community asset. In this instance, the use of a long-term debt instrument can spread the acquisition and construction costs of the facility over the period of years during which it will be used by the community. On the one hand, today's taxpayers need not pay for benefits enjoyed by others in the future. On the other hand, current residents should not burden their successors with costs that exceed the benefits of aging facilities.
2. The City will not use long-term debt financing for any recurring purpose such as current operating and maintenance expenditures.
3. The City's debt management shall conform to all other budgeting and financial reporting policies where applicable. All debt issuance shall comply with Federal and State requirements.
4. The term of any City debt issue shall not exceed the useful life of the assets being acquired or constructed by the debt issue.
5. Accompanying each debt issue will be an assessment of the City's capacity to repay the debt. The assessment will address the effects on the current Operating Budget, Capital Improvement Plan, and Eight-Year Resource Allocation Plan. Commitments to future operations, maintenance costs and stable debt retirement sources will also be identified.
6. For all outstanding General Fund debt, the City will not exceed a maximum debt burden of 12% of Operating Revenues. This debt service ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Service}^{(1)}}{\text{Operating Revenues}^{(2)} + \text{Enterprise Fund Net Cash Flow}}$$

(1) *Direct Net Debt is defined as any debt service paid by the General Fund and does not include self-supporting debt such as special assessments.*

(2) *For the purpose of this calculation Operating Revenues shall include interest earnings which shall be limited to a maximum of 10% of General Fund Revenues.*

7. In addition, the City shall calculate the Direct Net Debt Per Capita ratio and verify that it falls within the guidelines as recommended by Standard & Poor's bond rating agency to assure that the City maintain the best possible bond rating. The ratio shall be calculated as follows:

$$\frac{\text{Direct Net Debt Outstanding}^{(1)}}{\text{Population}}$$

(1) *Direct Net Debt is defined as debt that is supported by the General Fund. It does not include any self-supporting debt such as special assessments.*

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FINANCIAL POLICIES

8. No bond issue will be undertaken without consulting appropriate external financial advisers, bond counsel and disclosure counsel. Financial advisers and bond counsel will be selected in a manner consistent with the City's customary practice of hiring professional services.
9. The City will provide full disclosure on every financial report and bond prospectus and will strive to maintain the best possible bond rating on all debt issuances including an AA implied underlying General Fund rating from Standard & Poor's, or its equivalent. Ongoing efforts will be taken to improve and enhance the City's bond rating and the marketability of its debt.

F. REVENUE AND EXPENDITURES

1. The City will maintain a level of expenditures which will provide for the health, safety and welfare of the residents of the community.
2. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of fluctuations in any single revenue source. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.
3. The City will project revenues using conventional forecasting methods including trend and statistical analysis. In the case of assumption uncertainty, conservative projections will be utilized based on appropriate and available socio-political and economic factors.
4. Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the City's Capital Improvement Plan and local government priorities, and whose operation and maintenance costs have been included in operating budget forecasts.
5. User fees shall not exceed the reasonable estimated cost of providing the service (or for administering the regulatory program) for which the fee is charged and shall not be levied for revenue generating purposes. Such costs are to be apportioned so that charges allocated to a payer bear a fair and reasonable relationship to the payer's burdens on or benefits from the service or regulatory activity.

User fees shall be established to ensure that the fees are reasonable, fair, equitable in nature, and are proportionately representative of the costs incurred by the City. The City shall recalculate the full cost of activities supported by user fees to take into account inflation and other cost increases at least every seven years.

6. Direct development processing costs and related administrative expenses shall be totally offset by development fees, whenever possible. However, in the interest of public health, safety and welfare, the City Council may, at its discretion, establish a charge and or fee that does not fully recover the costs of providing the service.

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FINANCIAL POLICIES

7. The City Manager will provide quarterly reports to the City Council that compares year-to-date actuals with revenue projections. The City Manager will notify the City Council whenever changing operations or economic developments require corrective budgetary measures.
8. Gas tax revenues will be annually earmarked to offset all costs in connection with the City's annual street maintenance program. The City will strive to maintain this program in such a manner that will not require the infusion of General Fund revenues.

G. FUND BALANCE

1. Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.
 - Nonspendable fund balance (inherently nonspendable)
 - Restricted fund balance (externally enforceable limitations on use)
 - Committed fund balance (self-imposed limitations on use)
 - Assigned fund balance (limitation resulting from intended use)
 - Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is prepaid items. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above.

2. **Committed Fund Balance:** The City Council may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment.
3. **Assigned Fund Balance:** These are amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the City Manager, or his/her designee, for the purpose of reporting these amounts in the annual financial statements.
4. **Unassigned Fund Balance:** These are the residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories.
5. Restricted fund balance should be spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance are available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, then committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts

CITY COUNCIL POLICY
No. 105
FINANCIAL POLICIES

H. RESERVES

1. The City will strive to achieve and maintain a minimum Assigned and Unassigned (hereafter, Unrestricted) Fund Balance Reserve of 35% of the annual operating budget for operating contingencies, emergencies caused by calamitous events, economic uncertainty and to stabilize fluctuations in cash flow requirements. The formula for calculating this ratio is:

$$\frac{\text{Budgeted or Projected Year End Unrestricted Fund Balance}}{\text{Current Operating Expenditures}}$$

The City will also strive to achieve and maintain a minimum Unassigned Fund Balance of 25%. The formula for calculating this ratio will be the same as that above, but will exclude Assigned portions of Fund Balance.

2. In order to meet long-range maintenance and future equipment repair and replacement needs, the City shall maintain Maintenance Reserve Funds for: the Community Center; the Sports Complex; the Civic Center; and park equipment for component parts with a value of over \$ 50,000. The City shall maintain a fiscally responsible funding plan that will fully fund the long-term maintenance and replacement costs of major capital equipment within these facilities.

The City shall conduct a reserve analysis study to determine the amount required to fully fund the Maintenance Reserve at least every seven (7) years. The City will annually assign a portion of fund balance to fully fund the anticipated maintenance and replacement costs for identified components.

3. A Liability Self-Insurance Fund shall be maintained for the purpose of setting aside resources for costs not covered by the City's insurance programs such as claims within the City's self-insurance retention.
4. The City shall maintain a PERS Employer Contribution Stabilization Fund in order to reduce volatility in the employer contribution rates set by PERS. If the City's Actual Required Contribution (ARC) in any given year falls below 9%, the City shall contribute to this stabilization fund the difference between 9% and the City's actual ARC. In years when the actual ARC is above 9%, the City Manager may use monies in the Stabilization Fund to pay for any contribution amounts above 9%. The City Manager will notify the City Council when monies from this fund are used to pay any portion of the City's ARC above 9%.
5. The City shall remain in compliance with the requirement of the Government Accounting Standards Board's (GASB) most current Statements for the accounting and disclosure of information regarding the City's measurement and recognition of pension expenditures and related assets and liabilities.

I. EMPLOYEE COMPENSATION

1. The City has an established employee compensation program that is designed to attract and retain highly qualified individuals who are capable of delivering a

CITY COUNCIL POLICY

No. 105

FINANCIAL POLICIES

high level of service in a streamlined organization. The City will continue this commitment to competitive, market-based compensation and pay for performance.

2. For non-management employees, the City will strive to maintain a highly competitive salary and benefits program which sets the top step of salary ranges at 5% above the Comparator Agencies average for each comparable position. The Comparator Agencies are those cities identified in the City's 2011 Comprehensive Compensation Study. The City Manager will annually conduct a survey of comparable positions in the Comparator Agencies and recommend to the City Council salary adjustments in keeping with this policy, or any current Memorandum of Understanding.
3. Salary adjustments within a classification range may be given after the required comprehensive performance appraisal and will be based on merit only.

ATTACHMENTS:

None



Appendix 2

MAJOR PLANS

CITY OF LAGUNA HILLS

Rating Results for Proposed FY 2015-17 Major Plans

	Status	Average	Rating of Interest Summary				
			Blount	Carruth	Gilbert	Kogerman	Sedgwick
Parks and Recreation Commission							
Display the City's existing holiday & patriotic banners on Alicia Pkwy, El Toro Rd, La Paz Rd, and Paseo de Valencia.		0.2	0	0	0	0	1
General Government							
Work with Merlone-Geier Partners to facilitate the redevelopment of the former Laguna Hills Mall (now "Five Lagunas")	✓	2.0	2	2	2	2	2
Negotiate a 2nd amendment to the Oakbrook Village Development Agreement to expedite implementation of Phase 2.	✓	2.0	2	2	2	2	2
Develop & implement a succession/reorganization plan for the General Government Department.	✓	1.8	2	1	2	2	2
Develop Civic Leadership Academy course to prepare LH residents for leadership roles in City government.		0.4	0	0	0	2	0
Upgrade/replace agenda mgmt software and migrate from paper agenda packet to digital agenda packet.	✓	2.0	2	2	2	2	2
Non-Departmental							
Implement server virtualization project by consolidating more workloads on fewer servers.	✓	2.0	2	2	2	2	2
Community Development Department							
Complete entitlement process for the LH Mall (now "Five Lagunas") by March 2016.	✓	2.0	2	2	2	2	2
Issuing a Building Services RFP for inspection, plan checking and back-up counter coverage services.	✓	2.0	2	2	2	2	2
Evaluate the staffing model for the Building Division function (i.e. in-house staff, consultant, or hybrid)	✓	1.8	2	1	2	2	2
Evaluate the City's public nuisance abatement section & use of administrative citations in code enforcement process.	✓	1.6	0	2	2	2	2
Evaluate a zoning code permit streamlining process for City Council consideration by July 2016.	✓	2.0	2	2	2	2	2
Public Services							
Develop an ADA Transition Plan.	✓	1.6	2	2	1	2	1
Develop a Hazard Mitigation Plan.		1.0	0	2	0	2	1

✓ - Project approved by the City Council as a Major Plan and funding has been incorporated into the proposed FY 15-17 Biennial Budget



Appendix 3

BUDGET PROCESS, BUDGETARY BASIS AND ACCOUNTING PRICIPLES

CITY OF LAGUNA HILLS

BUDGET PROCESS

The process adopted for this biennial budget document demonstrates the City's effort to provide a forthright style of financial management. The City's objective is to carry a "goal-driven" approach throughout the budget process. In doing so, the City budget is a "strategic" planning tool which aligns the City's operating and capital goals with the fiscal stability of the City.

Accordingly, the following are the six budget process phases and their respective major milestones:

- Phase 1 - Stakeholder Participation
Management Staff Strategic Planning Session; Parks and Recreation Commission to review policies and recommendations in connection with parks and recreation operations of the City and the prioritization of parks capital projects; Traffic Commission to review policies and recommendations in connection with pertinent portions of public works and engineering operations of the City; Discussion begins on Major Plans and CIP.
- Phase 2 - Policy Development and Review
City Council review and update of City's financial policies.
- Phase 3 - Strategy Planning and Goal Setting
Development of preliminary Major Plans, Work Programs, CIP 6-Year plan, and 8-Year Financial Plan; City Council Strategic Planning Session to review Commission recommendations and review and rank proposed Major Plans and Work Programs.
- Phase 4 - Financial Resource and Policy Linkage
Continue development of CIP; Continue development of Departmental operating budgets; City Manager review of proposed CIP; City Manager review of proposed Departmental Operating Budgets; Complete revenue projections; City Council Study Session on proposed Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.
- Phase 5 - Communication of Plan
Staff completes proposed Operating Budget, CIP and 8-Year Financial Plan; City Council holds public hearing and adopts final Operating Budget and CIP for the Biennial Budget; Final budget document printed and distributed; Budget posted on the Internet.

CITY OF LAGUNA HILLS
BUDGET PROCESS

- Phase 6 - Accountability and Performance Measurement
Mid-year Budget Review and Mid-cycle Budget Review.

ADOPTION

The budget is adopted by resolution. It is developed on a modified accrual basis of accounting, including revenues and expenditures expected to be realized during the budgeted fiscal years. The fiscal year begins on July 1 and ends June 30. The City Council adopts a biennial budget before July 1 of every other fiscal year, immediately following the municipal election cycle.

AMENDMENTS

The City reviews its biennial budget during December 31st of each fiscal year and at mid-cycle (June 30th after 1st year of operation). At these times, when deemed necessary, budget amendments may be made. Amendments that do not affect the “bottom line” for the City may be recommended by the Assistant City Manager, for approval by the City Manager who has the authority to transfer amounts between departments and funds. Budget amendments that will bring about a change in the total appropriation require City Council approval in the form of a resolution.

* * * * *

CITY OF LAGUNA HILLS

BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

PRESENTATION

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds used by the City of Laguna Hills are grouped as follows:

Governmental Funds

General Fund

The General Fund is the chief operating fund of the City and is used to account for all financial resources traditionally associated with government, which is not required legally or by sound financial management to be accounted for in another fund.

Capital Projects Fund

The Capital Projects Fund is used to account for and report the financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of the City's capital facilities and other capital assets.

Special Revenue Funds

The Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects. The City of Laguna Hills maintains special revenue funds for gas taxes, various types of transportation funding, and grants for air quality improvement, law enforcement, community development and recycling programs.

Fiduciary Funds

Agency Fund

The City of Laguna Hills maintains separate agency funds to account for construction deposits and trust monies from builders, land developers and other agencies, as well as for deferred compensation retirement funds held for City employees. These funds are custodial in nature and do not involve measurement of results of operations.

CITY OF LAGUNA HILLS
BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Proprietary Funds

Property Leasing

The City Hall Fund is used to account for activity pertaining to the leasing of certain areas in the Laguna Hills Civic Center, which has been the City Hall site and seat of government since June 28, 2004.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All of the governmental funds and agency funds are accounted for using the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows and outflows of cash. Revenues are only recognized to the degree it becomes measurable and available to finance expenditures of the fiscal period. Expenditures are generally recognized when payment is due; since it is only at that time they are normally liquidated with expendable available finance resources.

BUDGETARY POLICY AND CONTROL

General Budget Policies

The City Council approves the biennial budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the City Council. The City Council has the legal authority to amend the budget during the fiscal year. At the discretion of the City Manager, expenditures may be moved from one department to another, or between funds within the Operating Budget. The City Manager also has the authority to move expenditures from one capital improvement project to another within the adopted Capital Improvement Plan. City Council approval is required to increase the total sum of the appropriations made for the Operating Budget or the Capital Improvement Plan from the adopted Budget Resolution. City Council is also required to move appropriations between the Operating Budget and the Capital Improvement Plan.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control is total expenditures by fund. Formal budgetary integration is employed as a management control device during the year for the governmental type funds.

Variances between budget and actual activity are reported to the City Manager quarterly during the fiscal year and periodic amendments are made to the budget to reflect changes in budget estimates.

CITY OF LAGUNA HILLS
BUDGETARY BASIS AND ACCOUNTING PRINCIPLES

Continuing Appropriations

All appropriations in the Operating Budget will be automatically carried over from the first year to the second year of the two-year budget period. All budget capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

Budgetary Basis of Accounting

Budgets for the governmental type of funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). For all governmental funds types, financial statements comparing the legally adopted budget with actual data on the budgetary basis are included in the City Comprehensive Annual Financial Report.

* * * * *



Appendix 4

BUDGET CALENDAR

CITY OF LAGUNA HILLS

BUDGET CALENDAR

FY 2015 – 2017

PHASE 1 - STAKEHOLDER PARTICIPATION February 2015 – April 2015

- Management/Staff Strategic Planning Session
- Parks and Recreation Commission to provide recommendations in connection with parks and recreation operations and the prioritization of parks capital projects.
- Traffic Commission to provide recommendations in connection with public works and engineering operations.
- Discussion begins on Major Plans and CIP.

PHASE 4 - FINANCIAL RESOURCE & POLICY LINKAGE April 2015 – May 2015

- Continue development of CIP and Department Operating Budgets.
- City Manager review of CIP and Operating Budgets.
- Complete revenue projections.
- **City Council** Study Session on Operating Budget, Draft 8-Year Financial Plan, and CIP Budget.

PHASE 2 - POLICY DEVELOPMENT & REVIEW March 2015

- **City Council** review the City's financial position and policies.

PHASE 5 – COMMUNICATION OF PLAN May 2015 – June 2015

- Completion of Proposed Operating and CIP Budgets.
- Completion of 8-Year Financial Plan
- **City Council** holds public hearing and adopts Operating & CIP Budgets.
- Biennial Budget printed and posted on Internet.

PHASE 3 – STRATEGIC PLANNING & GOAL SETTING March 2015 - April 2015

- Development of preliminary Major Plans, Work Programs, CIP 6-Year Plan, and 8-Year Financial Plan.
- **City Council** Strategic Planning Session to review Commission recommendations, and review and rank proposed Major Plans and Work Programs.

PHASE 6 - ACCOUNTABILITY & PERFORMANCE MEASUREMENT Ongoing

- Mid-year Budget Review.
- Mid-cycle Budget Review.
- Quarterly Financial Reports.



Appendix 5

APPROPRIATIONS LIMIT

RESOLUTION NO. 2015-06-09-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015/2016 IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA AND SECTION 7910 OF THE GOVERNMENT CODE

WHEREAS, Article XIII B requires public entities in the State of California to set an annual Appropriations Limit; and

WHEREAS, the League of California Cities issued in March 1991 uniform guidelines for the implementation of the provision of Article XIII B of the California Constitution; and

WHEREAS, Government Code Section 7910 calls for the adoption of the annual Limit prior to the beginning of the Fiscal Year 2015/2016; and

WHEREAS, Article XIII B requires the City Council to select the population and inflation factors for the year's Appropriations Limit calculation; and

WHEREAS, the Appropriations Limit must be adhered to in adopting the City's Biennial Budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

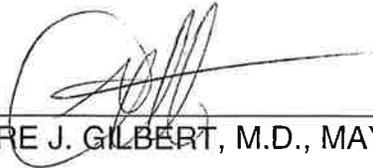
SECTION 1. That in accordance with Article XIII B of the Constitution of the State of California and Section 7910 of the Government Code and as set forth in detail in the attached Exhibit "A" the Appropriations Limit beginning July 1, 2015, is established at \$34,015,765.

SECTION 2. That the inflation factor being utilized to calculate the Fiscal Year 2015/2016 is based on the California per capita income.

SECTION 3. That the population factor being utilized to calculate the Fiscal Year 2015/2016 Appropriations Limit is the population growth for the County of Orange.

SECTION 4. That the Appropriations Limit shall not be exceeded in the adopted budget nor by any proposed amendment to the budget.

PASSED, APPROVED, AND ADOPTED this 9th day of June, 2015.


DORE J. GILBERT, M.D., MAYOR

ATTEST:


MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2015-06-09-1 adopted by the City Council of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 9th day of June 2015, by the following vote:

AYES: Council Members Blount, Carruth, Sedgwick, Mayor Pro Tempore Kogerman, and Mayor Gilbert

NOES:

ABSENT:

ABSTAIN:

(SEAL)


MELISSA AU-YEUNG, CITY CLERK

Exhibit A
CITY OF LAGUNA HILLS
 Appropriations Limit Summary

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the “Gann Initiative.” The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the “proceeds of taxes.” Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 “base year” revenues.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that “each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year...”

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

Comparing the FY 2015/16 Appropriations Limit of \$34,015,765 and the Appropriations Subject to the Limit of \$11,664,507 indicates that the City will be well below its Appropriations Limit. The City’s budgeted revenues for FY 2015/16 subject to limitation will be below its legal limit by \$22,351,258.

2014/15 Appropriations Limit

2014/15 factor - change in per capita personal income	-0.23%
2014/15 factor - change in County population	0.93%
\$32,189,463 x 0.9977 x 1.0093	\$ 32,414,101

2015/16 Appropriations Limit

2015/16 factor - change in per capita personal income	3.82%
2015/16 factor - change in County population	1.08%
\$32,414,101 x 1.0382 x 1.0108	\$ 34,015,765



Appendix 6

BUDGET RESOLUTION

RESOLUTION NO. 2015-06-09-3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING THE OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, AND OTHER APPROPRIATIONS FOR THE CITY OF LAGUNA HILLS FOR FISCAL YEARS 2015/2016 - 2016/2017

WHEREAS, the City Manager of the City of Laguna Hills has submitted to the City Council a proposed budget for Fiscal Years 2015/2016 - 2016/2017; and

WHEREAS, the City Council did consider said proposed budget and fixed June 9, 2015, as the date of public hearing; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing, and all comments presented to the City Council were considered and evaluated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Manager's proposed operating budget shall be adopted in the amount of \$18,584,086, for Fiscal Year 2015/2016 and \$18,914,391 for Fiscal Year 2016/2017, and shall include any changes made and approved as a result of the City's public hearing conducted on June 9, 2015.

SECTION 2. The City Manager's proposed Capital Improvement Plan shall be adopted in the amount of \$3,346,874 for Fiscal Year 2015/2016 and \$4,300,000 for Fiscal Year 2016/2017, and shall include any changes made and approved as a result of the City's public hearing conducted on June 9, 2015.

SECTION 3. The City Manager's proposed debt service appropriation shall be adopted in the amount of \$1,801,387 for Fiscal Year 2015/2016 and \$1,799,387 for Fiscal Year 2016/2017.

SECTION 4. The City Manager's following proposed appropriations for Other Funding Uses shall be adopted in the amount listed below for Fiscal Year 2015/2016 and Fiscal Year 2016/2017, and shall include any changes made and approved as a result of the City's public hearing conducted June 9, 2015:

	<u>FY 15/16</u>	<u>FY 16/17</u>
Recycling Funds	\$ 103,039	\$ 80,300
Senior Mobility Fund	\$ 28,776	\$ 110,328
CDBG Fund	\$ 70,380	\$ 70,000
Use of Reserves	\$ 250,000	\$ 50,000
Distribution to Civic Center Leasing Operations	\$ 60,030	\$ -

SECTION 5. The City Manager is hereby authorized to make such transfers within the budget as deemed desirable and necessary during each fiscal year in order to meet the City's needs and in compliance with the City's Financial Policies.

SECTION 6. That all budgeted capital improvement projects automatically re-appropriate each fiscal year until the project is completed.

SECTION 7. That all other unexpended appropriations ordered pursuant to Sections 1, 3 and 4 will be automatically carried over from the first fiscal year to the second fiscal year of the two-year budget period.

PASSED, APPROVED, AND ADOPTED this 9th day of June 2015.


DORE J. GILBERT, M.D., MAYOR

ATTEST:


MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2015-06-09-3 adopted by the City Council of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 9th day of June 2015, by the following vote:

AYES: Council Members Blount, Carruth, Sedgwick, Mayor Pro Tempore Kogerman, and Mayor Gilbert

NOES:

ABSENT:

ABSTAIN:

(SEAL)


MELISSA AU-YEUNG, CITY CLERK



Appendix 7

PERSONNEL ALLOCATION SCHEDULE

**CITY OF LAGUNA HILLS
Personnel Allocation Summary
FY 2015-17**

City Positions	General Government	Non Departmental	Community Development	Public Services	Community Services	Public Safety	FTE
FULL TIME							
Accountant I	1.00						1.00
Accounting Technician	1.00						1.00
Administrative Asst. I		1.00	1.00	1.00			3.00
Administrative Asst to the City Manager	1.00						1.00
Asst. Building Official/Sr. Building Inspector		1.00					1.00
Assistant City Manager	1.00						1.00
Assistant to the City Manager/City Clerk	1.00						1.00
Associate Civil Engineer			1.00				1.00
City Manager	1.00						1.00
Community Development Director		1.00					1.00
Community Svcs. Superintendent				1.00			1.00
Community Svcs. Senior Leader				3.00			3.00
Deputy City Manager				1.00			1.00
Finance Manager	1.00						1.00
Information Technology Specialist		1.00					1.00
Management Assistant	1.00						1.00
Parks Supervisor			1.00				1.00
Permit Technician		1.00					1.00
Planner		2.00					2.00
Public Works Supervisor			1.00				1.00
Public Services Director / City Engineer			1.00				1.00
Receptionist/Secretary		1.00					1.00
Records Coordinator	1.00						1.00
SUB-TOTAL	9.00	1.00	7.00	5.00	6.00	0.00	28.00
PART TIME							
Administrative Intern	0.50						0.50
Clerical Assistant	0.75						0.75
Code Enforcement Officer		0.50					0.50
Senior Leader				0.90			0.90
Senior Planner		0.725					0.73
Recreation Leaders I and II					8.50		8.50
SUB-TOTAL	1.25	0.00	1.225	0.00	9.40	0.00	11.875
CONTRACT							
City Attorney	0.74						0.74
Administrative Sergeant					1.00		1.00
Community Service Officer					2.00		2.00
DS II Patrol Deputy					14.00		14.00
Patrol Sergeant					1.33		1.33
DS II Motorcycle Deputy					2.00		2.00
DS II School Resource Officer					1.00		1.00
Investigator					2.00		2.00
Lieutenant					1.00		1.00
Maintenance Workers			38.00				38.00
Crime Prevention Specialist					1.00		1.00
Regional Shared Staff-Police Services*					1.13		1.13
SUB-TOTAL	0.74	0.00	0.00	38.00	0.00	26.46	65.20
FY2015-17 Total FTE	10.99	1.00	8.225	43.00	15.40	26.46	105.08

*Does not include Orange County Fire Authority, OC Technology Branch Library, or OC Animal Care personnel



Appendix 8

DEBT INFORMATION

CITY OF LAGUNA HILLS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
AS OF JUNE 30, 2014

	Debt Outstanding	Estimated Percentage Applicable (a)	Estimated Share of Overlapping Debt
<u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u>			
Metropolitan Water District	132,275,000	0.258%	341,270
Saddleback Valley Unified School District	126,840,000	18.254%	23,153,374
Capistrano Unified School District Facilities Improvement District No. 1	35,109,930	0.025%	8,777
Moulton-Niguel Water District and, I.D.'s 6 & 8	13,855,000	3.303%	457,631
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT:			<u>\$ 23,961,052</u>
<u>DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT</u>			
Orange County General Fund Obligations	145,476,000	1.276%	\$ 1,856,274
Orange County Pension Obligations	32,195,288	1.276%	410,812
Orange County Board of Education Certificates of Participation	15,500,000	1.276%	197,780
Municipal Water District of Orange County Water Facilities Corporation	7,775,000	1.527%	118,724
Capistrano Unified School District Certificates of Participation	18,245,000	0.017%	3,102
Moulton-Niguel Water District Certificates of Participation	81,795,000	13.624%	11,143,751
SUBTOTAL DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT:			<u>\$ 13,730,443</u>
City of Laguna Hills Certificates of Participation, Direct Debt	12,585,000	100.000%	<u>12,585,000</u>
TOTAL DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT, AND LAGUNA HILLS CERTIFICATES OF PARTICIPATION:			26,315,443
Less: MWDOC Water Facilities Corporation (100% self-supporting)			<u>(118,724)</u>
TOTAL NET OVERLAPPING GENERAL FUND OBLIGATION DEBT:			<u>\$ 26,196,719</u>
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency)</u>	22,665,000	1.542%	349,434
<u>GROSS COMBINED TOTAL DEBT</u>			\$ 50,625,929
<u>NET COMBINED TOTAL DEBT</u>			\$ 50,507,205 ^(b)

(a) *Percentage of overlapping agency's assessed valuation located within boundaries of the city.*

(b) *Excludes tax and revenue anticipation notes, revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations; see MWDOC above.*

Source: California Municipal Statistics, Inc.

**CITY OF LAGUNA HILLS
2010 CERTIFICATES OF PARTICIPATION**

On January 26, 2010, the City (through the City’s blended component unit The Public Improvement Corporation) issued \$17,190,000 of Certificates of Participation (COPs). Proceeds from the sale were placed in an irrevocable trust that is used to service the future debt requirements of the 2001 and 2003 Certificates of Participation. This refunding resulted in an economic gain as well as savings from refunding. The economic gain realized in this refunding was \$1,072,242 and the savings resulting from the refunding was as follows:

Cash flow requirements to service old debt	\$ 23,858,154
Less: Cash flow requirements for new debt	<u>(22,738,962)</u>
Net savings from refunding	<u>\$ 1,119,192</u>

The 2010 COPs are direct obligations and pledge the full faith and credit of the City of Laguna Hills. The certificates were executed and delivered under the provisions of the Trust Agreement by and among The Bank of New York Mellon Trust Company, N.A, as trustee. The City is required under the Lease Agreement to make rental payments each 15th day of the month immediately preceding each February 1st and August 1st from any source of available funds in an amount sufficient to pay the annual principal and interest due with respect to the Certificates.

The Serial bonds mature in annual installments ranging from \$345,000 to \$1,670,000, commencing February 1, 2011 and ending February 1, 2025. Interest accrues at rates between 2.00% and 5.00% and is payable semiannually. The annual requirements to amortize the certificates of participation as of June 30, 2014, are as follows:

Fiscal Year Ending <u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ 1,250,000	\$551,386	\$ 1,801,386
2016	1,300,000	501,386	1,801,386
2017	1,350,000	449,386	1,799,386
2018	1,390,000	395,388	1,785,388
2019	1,450,000	340,882	1,790,882
2020 - 2024	5,470,000	692,610	6,162,610
2025	<u>375,000</u>	<u>15,937</u>	<u>390,937</u>
Totals	<u>\$12,585,000</u>	<u>\$2,946,975</u>	<u>\$15,531,975</u>

BOND DEBT SERVICE

City of Laguna Hills
2010 Refinancing Project
Certificates of Participation

Final Pricing 1/7/10

S&P: AA+

No Optional Call

Mandatory Redemption From Net Insurance Proceeds, etc.

Dated Date 01/26/2010
Delivery Date 01/26/2010

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
02/01/2010						17,190,000	17,190,000
08/01/2010			360,281.08	360,281.08		17,190,000	17,190,000
02/01/2011	1,090,000	3.000%	350,543.75	1,440,543.75	1,800,824.83	16,100,000	16,100,000
08/01/2011			334,193.75	334,193.75		16,100,000	16,100,000
02/01/2012	1,130,000	4.000%	334,193.75	1,464,193.75	1,798,387.50	14,970,000	14,970,000
08/01/2012			311,593.75	311,593.75		14,970,000	14,970,000
02/01/2013	1,180,000	2.000%	311,593.75	1,491,593.75	1,803,187.50	13,790,000	13,790,000
08/01/2013			299,793.75	299,793.75		13,790,000	13,790,000
02/01/2014	1,205,000	4.000%	299,793.75	1,504,793.75	1,804,587.50	12,585,000	12,585,000
08/01/2014			275,693.75	275,693.75		12,585,000	12,585,000
02/01/2015	1,250,000	4.000%	275,693.75	1,525,693.75	1,801,387.50	11,335,000	11,335,000
08/01/2015			250,693.75	250,693.75		11,335,000	11,335,000
02/01/2016	1,300,000	4.000%	250,693.75	1,550,693.75	1,801,387.50	10,035,000	10,035,000
08/01/2016			224,693.75	224,693.75		10,035,000	10,035,000
02/01/2017	1,350,000	4.000%	224,693.75	1,574,693.75	1,799,387.50	8,685,000	8,685,000
08/01/2017			197,693.75	197,693.75		8,685,000	8,685,000
02/01/2018	1,390,000	**	197,693.75	1,587,693.75	1,785,387.50	7,295,000	7,295,000
08/01/2018			170,440.63	170,440.63		7,295,000	7,295,000
02/01/2019	1,450,000	4.000%	170,440.63	1,620,440.63	1,790,881.26	5,845,000	5,845,000
08/01/2019			141,440.63	141,440.63		5,845,000	5,845,000
02/01/2020	1,520,000	5.000%	141,440.63	1,661,440.63	1,802,881.26	4,325,000	4,325,000
08/01/2020			103,440.63	103,440.63		4,325,000	4,325,000
02/01/2021	1,580,000	5.000%	103,440.63	1,683,440.63	1,786,881.26	2,745,000	2,745,000
08/01/2021			63,940.63	63,940.63		2,745,000	2,745,000
02/01/2022	1,670,000	5.000%	63,940.63	1,733,940.63	1,797,881.26	1,075,000	1,075,000
08/01/2022			22,190.63	22,190.63		1,075,000	1,075,000
02/01/2023	345,000	4.000%	22,190.63	367,190.63	389,381.26	730,000	730,000
08/01/2023			15,290.63	15,290.63		730,000	730,000
02/01/2024	355,000	4.125%	15,290.63	370,290.63	385,581.26	375,000	375,000
08/01/2024			7,968.75	7,968.75		375,000	375,000
02/01/2025	375,000	4.250%	7,968.75	382,968.75	390,937.50		
	17,190,000		5,548,962.39	22,738,962.39	22,738,962.39		



Appendix 9

LAGUNA HILLS AT A GLANCE

CITY OF LAGUNA HILLS

AT A GLANCE

GENERAL INFORMATION

The City of Laguna Hills, located in South Orange County, has approximately 6.6 square miles of land in its corporate boundary and is now home to 30,410 people. While the majority of the area in the City has a distinctive residential character, the City has a strong commercial base in its northern part. This commercial area, or “Urban Village”, is anchored by the regional Laguna Hills Mall, the Oakbrook Village Shopping Center, and the Saddleback Memorial Hospital. It includes approximately 2,000,000 square feet of retail, restaurant, professional office, and medical related building space. When the City annexed the “North Laguna Hills” area in July of 1996, the City acquired 1.2 square miles of primarily light industrial, professional office, specialty retail, hotel, and residential uses. This annexed area contains a furniture row, office headquarters, major electronics products, retailer, and the only light industrial/manufacturing establishments in the City. In September of 2000, the City grew by another 150 acres as a result of the annexation of residential properties identified as West Laguna Hills.

HISTORY

Laguna Hills is built on one of the major land grants developed during the rancho area. Following Mexico’s independence from Spain in 1821, those who had served in the government or who had friends in authority were given vast lands for cattle grazing. Rancho Lomas de Santiago, Rancho San Joaquin, and Rancho Niguel covered much of the western portion of the Saddleback Valley. Don Juan Avila was granted the 13,000-acre Rancho Niguel on which Laguna Hills is now located.

In 1874, Lewis Moulton purchased Rancho Niguel from Don Juan Avila and increased the original grant to 22,000 acres. Moulton and his partner, Jean Piedrea Daguerre, used the ranch to raise sheep and cattle. The Moulton Ranch was eventually subdivided in the early 1960’s, part of which is recognized as Laguna Hills.

Incorporation efforts began in 1987 and on March 5, 1991, the goal of incorporation was finally achieved with 86% of the residents voting in favor of forming the City of Laguna Hills. On December 20, 1991, Laguna Hills officially became a City.

CITY GOVERNMENT

The City of Laguna Hills is a General Law City that operates under the Council/Manager form of government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings on the second and fourth Tuesday of each month.



Appendix 10

GLOSSARY

CITY OF LAGUNA HILLS BUDGET GLOSSARY

ACCRUAL BASIS: The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

AMENDMENT: An amendment is a change in the budget which occurs after its initial adoption.

AMERICANS WITH DISABILITIES ACT (ADA): The Americans with Disabilities Act is a Federal law that gives civil rights protection to individuals with disabilities. The law guarantees equal opportunity for individuals with disabilities in State and local government services, public accommodations, employment, transportation, and telecommunications.

APPROPRIATION: A legal authorization granted by the City Council to make expenditures or incur obligations for specific purposes.

ASSESSED VALUATION: The value assigned to real property (land and buildings) and tangible personal property (moveable property), by the Orange County Assessor's Office, which is used as a basis in levying property taxes.

BUDGET: A financial plan that identifies revenues, and specific types and levels of services to be provided and establishes the amount of money which can be spent.

CAPITAL IMPROVEMENT PROGRAM (CIP): A multi-year financial plan for construction of physical assets such as buildings, street and recreation facilities.

CAPITAL OUTLAY: Expenditures that qualify as capital costs according to accounting standards, Includes items such as furniture, fixture, machinery, equipment and other relatively minor fixed assets.

CONSUMER PRICE INDEX (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

DEBT INSTRUMENT: Methods of borrowing funds, including general obligations (G.O.) bonds, revenue bonds, lease/purchase agreements, lease-revenue bonds, tax allocation bonds, certificate of participation (COPs), and assessment district bonds.

DEBT SERVICE: The payment of principal and interest on borrowed funds, such as bonds, notes, COP's, and other debt instruments, according to a pre-determined schedule.

DEPARTMENT: A major organizational unit of government that has overall management responsibility for a group of related service responsibilities or operations within a functional area.

EIGHT (8) YEAR RESOUC E ALLOCATION PLAN: The City's long-range financial plan, that on a biennial basis, projects revenues and expenditures over a eight year period.

CITY OF LAGUNA HILLS BUDGET GLOSSARY

ENCUMBRANCE: An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

EXPENDITURE: Decrease in net financial resources, which represents the actual payment for goods and services or the accrual thereof.

FISCAL YEAR: The period designated by the City for the beginning and ending of financial transactions. The City's fiscal year begins July 1 and ends June 30.

FULL-TIME EQUIVALENTS (FTE): The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .25 FTE would work 520 hours per year.

FUND: An accounting entity with a set of self-balancing accounts used to record the financial affairs of a government organization.

FUND BALANCE: The difference between assets and liabilities for a particular fund.

GENERAL PLAN: A comprehensive, long-term plan, required or all California cities, for the physical development of the city.

GENERAL FUND: The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

GFOA: The *Government Finance Officers Association of the United States and Canada*, an organization of government finance officials in the United States and Canada. GFOA annually sponsors a Distinguished Budget Presentation Awards program and presents awards to those government budgets that meet program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

GRANT: Contributions, gifts of cash, or other assets from another government entity to be used or expended for a special purpose, activity, or facility.

INFRASTRUCTURE: The underlying physical foundation or basic framework of a city, including streets, medians, sidewalks, bridges, traffic signals, buildings, parks, and other related facilities and fixtures.

INTERFUND TRANSFER: Money transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain costs.

LINE ITEM: a line-item is the detailed grouping of expenditures used in the City's accounting system. It is subordinate to expense category. Typical line items are: professional services, office supplies, travel postage, office equipment, etc.

CITY OF LAGUNA HILLS BUDGET GLOSSARY

MODIFIED ACCRUAL BASIS: The method of accounting under which revenues are recorded when they are both measurable and available while expenditures are recognized when incurred.

MUNICIPAL CODE: A book which contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc

OPERATING BUDGET: Day-to-day costs of delivering City services.

OPERATING COSTS: Items categorized as operating costs in this budget include office supplies and other materials used in the normal operations of City departments, includes items such as books, maintenance materials and contractual services.

ORDINANCE: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PERSONNEL COSTS: Salaries and benefits paid to City employees. Included are items such as insurance and retirement.

RESERVE: A separate account maintained for restricted use, e.g. self-insurance programs, capital improvement projects, or for unrestricted use to protect the City from emergencies or unanticipated expenditures.

RESOLUTION: An order of a legislative body requiring less formality than an ordinance.

RESOURCES: The amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

REVENUE: Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

RISK MANAGEMENT: An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SPECIAL REVENUE FUNDS: Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes. **See below for description of certain Special Revenue funds within the City of Laguna Hills.*

SUBVENTION: Revenues collected by the State that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

TRANSFERS: All inter-fund transactions except loans or advances, quasi-external transactions and reimbursements.

TAX: A levy imposed by a government in conformance with the Government Code to raise revenue for public purpose.

CITY OF LAGUNA HILLS

BUDGET GLOSSARY

CERTAIN SPECIAL REVENUE FUNDS WITHIN THE CITY:

Community Development Block Grant Fund - Used to account for revenues and expenditures to improve local and national objectives to provide decent and safe housing for low- and moderate-income families. This is grant funding obtained from the United States Department of Housing and Urban Development (HUD) for the purposes of rehabilitating “eligible” deteriorating housing in the City.

Recycling Funds

- **Beverage Recycling** - Pursuant to Public Resources Code Section 14581(a)(4)(A) of the California Beverage Container Recycling and Litter Reduction Act, the Department of Recycling Resources and Recovery (CalRecycle) distributes funds annually to eligible cities and counties to assist with beverage container recycling and litter cleanup activities. The City of Laguna Hills uses the funds received from CalRecycle to support existing beverage container recycling programs, trail clean-up projects, the purchase of recycling containers and products made from recycled materials, and recycling advertising. In addition, these funds are used to support the costs of personnel and consulting services required to implement new programs and to support existing programs.
- **CR&R Recycling Fee** - The CR&R Recycling Fee fund is used to support third party solid waste and recycling consulting services to the City. CR&R is required per its current solid waste and recycling services agreement with the City to provide the City an annual payment to fund recycling consulting services as selected by the City and under contract with the City. The current 10-year agreement between CR&R and the City of Laguna Hills for solid waste and recycling collection services commenced on July 1, 2006 and expires on June 30, 2016.
- **C&D Forfeited Deposits** - The City Council of Laguna Hills established a Construction and Demolition Waste Recycling Program by adding a new section, Chapter 5-48, to the City’s Municipal Code on September 23, 2003. This program requires applicants of residential and commercial construction and demolition projects to submit a security deposit when an applicant’s project meets certain thresholds. The security deposit is collected to ensure proper disposal and recycling of construction and demolition material. Upon completion of a project the security deposit is refunded to the applicant when it is demonstrated that the applicant has appropriately followed its recycling and disposal plan. In the event that an applicant does not follow its disposal and recycling plan, or an applicant does not request a refund of the security deposit in the timeline outlined in the City’s Municipal Code, the security deposit is forfeited. The City of Laguna Hills uses forfeited security deposit funds to cover the administration costs of the program and to support recycling programs that divert waste from local landfills.
- **AB 939 Surcharge Grant** - In 2008, the City of Laguna Hills received \$20,000 from the County of Orange Regional Recycling and Waste Diversion Grant Program in order to enhance recycling efforts in Orange County and to divert waste from Orange County landfills. On June 24, 2008, the City Council approved a resolution to use these funds to implement a sharps waste disposal program and a new universal waste disposal program. Currently these funds are used to support the mail-back sharps waste program at local pharmacies and drop-off locations within the City for the proper disposal of Compact Fluorescent Lamps (CFLs), fluorescent tubes, and batteries.

CITY OF LAGUNA HILLS BUDGET GLOSSARY

Senior Mobility Program Fund - The City of Laguna Hills receives monies from OCTA's Senior Mobility Program (SMP) to assist with transportation services for senior citizens. OCTA's SMP is designed to fill the gap between local fixed route buses and ADA paratransit, or ACCESS service, by providing local transportation services to seniors in participating cities in Orange County. Under the program, participating cities are eligible to receive funds and vehicles from OCTA to help design and operate a transit program that best fits the needs of older adults in their communities. The source of OCTA's SMP funding to the City is Renewed Measure M (M2) and Transit Development Act (TDA) Article 4.5 funds. OCTA's annual funding amount to the City of Laguna Hills is based on the City's senior population. The City uses these funds to support a Dial-a-Taxi program for seniors which began in August 2010.



Appendix 11

COMMUNITY PROFILE

CITY OF LAGUNA HILLS

DEMOGRAPHIC & ECONOMIC STATISTICS

Calendar Year	Population ⁽¹⁾	Personal Income		Per Capita	
		(in thousands)	Personal Income	Personal Income	Unemployment Rate
2004	32,987	\$ 1,275,828	\$ 38,677	3.6%	
2005	33,090	\$ 1,321,554	\$ 39,938	3.2%	
2006	33,115	\$ 1,384,623	\$ 41,813	2.9%	
2007	33,117	\$ 1,425,961	\$ 43,058	3.3%	
2008	33,246	\$ 1,441,089	\$ 43,346	4.4%	
2009	33,392	\$ 1,417,282	\$ 42,444	7.6%	
2010	33,593	\$ 1,500,666	\$ 44,672	8.1%	
2011	30,618	\$ 1,445,996	\$ 47,227	7.4%	
2012	30,703	\$ 1,363,858	\$ 44,421	4.8%	
2013	30,737	\$ 1,320,001	\$ 42,778	4.2%	
2014	30,857	\$ 1,333,022	\$ 43,200	4.2%	

Consumer Price Index		
Year	CPI	% Change
2004	193.2	3.3%
2005	201.8	4.5%
2006	210.4	4.3%
2007	217.3	3.3%
2008	225.0	3.5%
2009	223.2	-0.8%
2010	225.8	1.2%
2011	231.9	2.7%
2012	236.7	2.1%
2013	239.2	1.1%

2010 Population by Race/Ethnicity		
White	18,725	61.7%
Hispanic	6,242	20.6%
Asian & Pacific Islander	3,790	12.5%
Black	373	1.2%
Other	1,214	4.0%

2010 Population by Age		
Age	Population	%
0-4	1,563	5.2%
5-14	3,804	12.5%
15-24	4,012	13.2%
25-34	3,466	11.4%
35-54	9,319	30.7%
55-64	4,290	14.1%
65-74	2,106	6.9%
75+	1,784	5.9%

Building Activity and Valuation (in thousands)			
	2011	2012	2013
Residential			
New Single Family	-	700	519
New Multi-Family	-	-	-
Additions, alterations	6,939	4,346	5,349
Total Residential	6,939	5,046	5,868
Commercial			
New Commercial	-	2,236	2,045
New Industrial	-	-	-
Additions, alterations	11,578	5,853	10,201
Total Non-Residential	11,578	8,089	12,246
Total Valuation	18,517	13,135	18,114
No. of New Dwelling Units	3	1	2

2012 Housing Units		
	Quantity	%
Total Housing Units	11,107	
Occupied	10,541	94.9%
Vacant	566	5.1%

Sources: Cal State Fullerton Center for Demographic Research, HDL Reported City of Laguna Hills' Demographic and Economic Statistics, US Census Bureau and Department of Labor and Statistics; State of California EDD.

⁽¹⁾ Population: California State Department of Finance. Demographic Data is totaled from Census Block Groups that overlap the City's Boundaries.