



SPECIAL ANIMAL PERMIT APPLICATION

PROPERTY ADDRESS: _____

ASSESSOR'S PARCEL NUMBER: _____ **ZONING:** ____ **GENERAL PLAN DESIGNATION:** _____

APPLICANT: _____ **PHONE:** (____) _____

ADDRESS: _____ **STATE:** _____ **ZIP:** _____

EMAIL ADDRESS: _____

CONTACT PERSON (if different from applicant): _____ **PHONE:** (____) _____

ADDRESS: _____ **STATE:** _____ **ZIP:** _____

SIZE OF LOT (in square feet): _____

(FOR REQUESTS INVOLVING HORSES)

Animal facility area (open or enclosed) with slope less than 10% (in square feet): _____

NUMBER & TYPE OF ANIMALS:

Existing: _____

Additional Animals Requested: _____

Total Number of Animals Requested: _____

PURPOSE OF ANIMAL(S) (check all that apply):

Personal recreation/household pet(s)

Boarding (Total # of horses boarded: _____ Total # of horses on property: _____)

Other (Explain): _____

DESCRIPTION OF EXISTING ANIMAL FACILITIES/LOCATION WHERE ANIMALS ARE KEPT: _____

CHECK ALL THAT APPLY:

Touch/Float Activated Watering Device

Insect Control Device (Describe): _____

Dust Control Device (Describe): _____

PROPOSED MODIFICATIONS TO EXISTING ANIMAL FACILITIES: _____

MAILING LIST CERTIFICATION:

In accordance with Section 9-56.120 of the Laguna Hills Development Code, I certify that the property owners list included with this application contains the names of all legal owners and tenants of property adjacent to the exterior boundaries of the subject property.

APPLICANT'S SIGNATURE: _____

DATE: _____

PROPERTY OWNER'S SIGNATURE: _____

DATE: _____

Special Animal Permit Application Filing Instructions

Special animal permit applications may be filed if one of the following criteria are met:

- The animal is of a species not specifically permitted or prohibited by any law, and will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety, or general welfare.
- Addition of the animal(s) to others on the premises would cause the total number of such animals to exceed the maximum number otherwise permitted, but will not be materially detrimental to the use, enjoyment, or value of property of other persons in the vicinity of the premises. A special animal permit shall not be issued to permit any horse, donkey, mule, other equine, cattle, sheep or goat to be kept or maintained on any lot or parcel with an area of less than 15,000 square feet.
- The number of boarded horses, donkeys, mules or other equine exceeds two (2) but does not cause the maximum allowable animal units for the property to be exceeded.

An application for a special animal permit shall contain the following information:

1. The name and address of the applicant and of all persons owning any or all of the property on which the animal(s) will be maintained.
2. Evidence that the applicant is the owner of the property involved, or has written permission from the owner(s) to file such application.
3. The location and size of the subject property.
4. The type and number of the animals requested.
5. A title report for the property. The Community Development Director, in his discretion, may require that a current title report be prepared.
6. Five (5) copies of a site plan of the subject property indicating:
 - The area and dimensions of the building or enclosure for the use or keeping of the animal(s) as well as the locations and dimensions of all other structures on immediately adjacent properties; and
 - Site drainage patterns.
7. A mailing list and labels of the names and addresses of all (1) owners of the property adjacent to the exterior boundaries of the subject property; and (2) occupants of property adjacent to the exterior boundaries of the subject property. For purposes of this section, owners shall be those persons who are shown on the latest available assessment roll of the County of Orange.
8. Such other information deemed necessary by the Community Development Director to substantiate the following facts:
 - That the requested animal(s) at the location proposed will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety, or general welfare; and
 - That the proposed site is adequate in size and shape to accommodate the animal(s) requested without material detriment to the use, enjoyment or valuation of the property of other persons located in the vicinity of the site.
9. The application shall be accompanied by an \$920.84 fee.